

**OPEN BURNING  
PERMIT  
PROCEDURES**

1. Please read this packet thoroughly prior to proceeding.
  
2. Draw a simple diagram of property showing the following:
  - a. burning location
  - b. Distances from burning location to structures, buildings, sheds, combustible growth such as trees, brush & woodpiles, Propane tanks, etc.
  
3. Completely fill out Application sheet and sign, accepting terms of permit.
  
4. Submit complete application with \$25.00 permit fee.
  
5. Submit copy of State of Colo. Open burning permit for Slash pile burning.

Allow up to 3 business days for site inspection and approval of application. You will be contacted to discuss details as needed for approval.

Approved Permits can be picked up at our office during regular business hours or mailed to you.

**Permit shall be available on site while burning.**

**Call Clear Creek Sheriff's dispatch @ 303-679-2393 with your permit number prior to ignition and upon completion.**

**Permits are invalid during enforceable Burn Ban periods.**

**Slash Burning period is January 1 through May 15 and October 15 through December 31  
( dates may change based on weather and seasonal conditions )**

For questions regarding this process, call 303-567-4342 x 123

## **OPEN BURNING**

Permits for open burning are required prior to kindling or maintaining an open fire on any public or private land in Clear Creek Fire Authority Jurisdiction. Application for such approval shall only be presented by and permits issued to the owner of the land after permit fee has been paid.

**Exception:**

Where burning is conducted on public property or the property of someone other than the applicant, the permit applicant shall demonstrate that permission has been granted by the appropriate government entity, the owner, or the owners authorized agent.

Permit shall be kept available on premises designated therein and shall be readily available for inspection by any Authority having Jurisdiction.

Prior to ignition and upon extinguishment, notification to the Clear Creek County Sheriff shall be made @ 303-679-2393. Presentation of a valid permit number shall be required prior to commencement.

Failure to provide and maintain minimum distances, maximum pile size as designated herein, leaving fire unattended or burning of rubbish or hazardous materials shall be cause for immediate revocation of permit.

Open burning shall be limited to the time period 1 hour after sunrise to 1 hour prior to sunset.

Open burning shall be discontinued in event of an approaching storm and/or developing gusty or erratic winds.

Burning materials shall be constantly attended by a person knowledgeable in the use of the fire extinguishment equipment required by this permit and the requirements of the permit application. Burning materials shall be supervised until fully extinguished.

Open burning fires shall be constantly attended until the fire is extinguished. A minimum of one portable fire extinguisher rated 2A-20BC or better and another approved on-site fire extinguishing material, such as, dirt, sand, water bucket, garden hose or water truck shall be available for immediate use.

Open burning that will be offensive or objectionable because of smoke or odor emissions or when atmospheric conditions or local conditions make such fires hazardous shall be prohibited. Fire and Law Enforcement officials are authorized to order the immediate extinguishment by the permit holder or the Fire Department any fire, which creates or adds to a hazardous or objectionable situation.

The location for open burning shall not be less than 50 feet from any combustible structure or materials, and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure and within 25 feet of combustible materials.

Exceptions:

1. The minimum required distances from a structure can be reduced to 25 feet when the pile size is maintained at 3 feet or less in diameter and 2 feet or less in height.
2. Fires in an approved container not less than 15 feet from a structure.

A bonfire shall not be conducted within 50 feet of a structure or combustible material unless the fire is contained in an approved pit or container. Conditions that could cause a fire to spread within 50 feet of a structure shall be eliminated prior to ignition.

Recreational fires shall not be conducted within 25 feet of a structure or combustible material. Conditions that could cause a fire to spread within 25 feet of a structure or any combustible materials shall be eliminated prior to ignition.

**Maximum pile size allowed for any open burning is 5 feet diameter and 3 feet high.**

**Burning of rubbish as defined herein shall be prohibited.**

#### **DEFINITIONS:**

**BARBEQUE GRILL** - Device or container manufactured specifically for outdoor cooking.

**BONFIRE** - The open burning of cut trees, vegetation or lumber with a pile size in excess of 3 feet wide and 2 feet high.

**COMBUSTIBLE MATERIALS** - Vegetation, trees, brush, grass or any of their by-products. Lumber, paper, rags, boxes, packing material, sawdust, rubbish or any other material ignitable with open flame or embers.

**OPEN BURNING** - The burning of materials in an outdoor location where the fuel being burned is not contained in a closed chamber or device such as an incinerator, outdoor fireplace or barbeque grill.

**OUTDOOR FIREPLACE** - A structure built specifically for the purpose of containing an outdoor fire for purpose of heat or cooking. Typically constructed of rock or masonry.

**RECREATIONAL FIRE** - An outdoor fire for pleasure, religious, ceremonial, cooking or other similar purpose and a total fuel area not exceeding 3 feet in diameter and 2 feet in height.

**RUBBISH** - Waste material including, but not limited to, garbage, trash, plastics, rags, tires, waste paper, cardboard and debris from construction or demolition.

**CCFA  
OPEN BURNING PERMIT  
APPLICATION**

NAME \_\_\_\_\_

PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

BURN SITE PHYSICAL ADDRESS \_\_\_\_\_

BURN SUPERVISOR \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_

PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PURPOSE OF PERMIT APPLICATION \_\_\_\_\_

\_\_\_\_\_

START DATE \_\_\_\_\_

COMPLETION DATE \_\_\_\_\_

I have read this packet and accept the terms of this application. I further understand that non-compliance with the procedures of the Open Burning Permit program may result in revocation of the permit.

Signed \_\_\_\_\_

Date \_\_\_\_\_



**SITE PLAN**