

Town of Georgetown
P.O. Box 426
Georgetown, Colorado 80444
(303) 569-2555

**Application for
Park, Recreation Area and Open Space Use Permit**

Date of Application: _____

Applicant: _____
Name

Address

Telephone No. _____

**Contact person:
(if different than
applicant)** _____
Name

Address

Telephone No. _____
Email: _____

Date of event: _____

Time of event: _____
(Start) _____ (End)

Location of Event: _____

Nature of event: _____
(attach additional sheets if necessary)

| <u>Fees</u> |
|--|
| \$150 per day |
| Electricity \$25 per day |
| Security Deposit \$100 (refundable) |

Guidelines

1. Any person or group wishing to reserve a town park, recreation area or open space, inclusive of the Gazebo, ballfield or Warming Hut, must pay a daily permit fee in advance in accordance with the Town's most recent fee schedule, unless the fee is waived in accordance with Section 12.28.070(g), G.M.C.
2. A \$100.00 refundable security deposit must be paid before a permit will be issued.
3. A business license and/or special events business license, and appropriate sales tax licenses, must be separately obtained for events involving retail sales.
4. Electricity is available at Strousse Park, City Park, and the Warming Hut for a fee of \$25.00 per day. Applications requesting electric service must be submitted not less than seven (7) days prior to the event.
5. Decorations may be put in place prior to an event. They must be removed at the conclusion of the event.
6. Open containers of alcohol are prohibited absent a special events liquor license.
7. Animals must be on a leash or otherwise restrained.
8. No one over the age of 14 years may play baseball or softball at the ballfield.
9. The applicant must abide by the terms and conditions of the permit and all ordinances and regulations of the Town of Georgetown.
10. The Town reserves the right to limit a permitted event to a certain portion of any given park, recreation area or open space.
11. Provide a minimum \$1,000,000 liability insurance naming the Town of Georgetown as a Certificate holder and additional insured and deliver same to the Town Clerk.

Submitted by: _____

Applicant

OFFICE USE

| | | Paid | Waived | Date | |
|------------------|-----------|--------------------------|--------------------------|-------|-------------------------|
| Single Day Fee | \$ 150.00 | <input type="checkbox"/> | <input type="checkbox"/> | _____ | Security Deposit Refund |
| Extra Day Fee | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> | _____ | \$ _____ |
| Electricity Fee | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> | _____ | Date _____ |
| TOTAL FEES | \$ _____ | | | | |
| Security Deposit | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> | _____ | |

By: _____ for the Town of Georgetown

Effective 01/14