

**TOWN OF GEORGETOWN  
VENDOR APPLICATION**

**Date of Application** (not less than 30 days prior to event) \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Mailing & Physical address:** \_\_\_\_\_

**Date(s) of Event** \_\_\_\_\_

**Location of your set-up** \_\_\_\_\_

**Description of Service and/or Products being sold** (Attach sketch or additional pages to show location of all activities including signs and decorations)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Attachments:**

- Proof of general liability insurance \$1,000,000** policy (naming Town as additional insured)
- Fees:** \_\_\_ \$25/day – Non-Refundable (waived for non-profit event sponsors)  
\_\_\_\_\_ Electricity \$25/day  
(Provided only at Strousse Park booths or City Park gazebo - additional hookups are not allowed)

**Sales Tax License #:** \_\_\_\_\_

**We need a copy of the Sales Tax Certificate**



*For Office Use Only*

**Date Received** \_\_\_\_\_

**Fee Paid / Date**

**Approval** \_\_\_\_\_

**Date Permit Issued** \_\_\_\_\_

Date