



Treasurer's Department Report

For the Month of: December 2018

The Treasurer's office did a soft opening with the PayGov credit card payment option in December. This gave staff some time to practice with the process and work out any problems before it went out on our utility notices as a new pay option.

We have heard nothing but great things regarding the PayGov option. Many thanks to council for their support and approval.

Payroll- Employees received pay on December 7, 2018, December 21, 2018

Taxes- Abatements and Supplements are processed as they are received. We are still receiving delinquent Personal Property tax payments.

General Ledger- On a monthly basis staff reconciles and balances all bank statements for general operations, LGIP, CD, and Money Market accounts. The general ledger subsidiary accounts are reconciled. The US Bank account is reconciled monthly.

Water Billing- All water adjustments are up to date. Water Adjustments and Water Refunds have been processed. Cut-off's were not processed in December due to the winter weather.

Maplewood- Meeting scheduled for January 24, 2019 @ 7pm