



**TOWN OF GORDONSVILLE  
TOWN COUNCIL  
REGULAR MEETING**

**Monday, January 27, 2020**

**6:30 p.m.**

**Council Chambers**

**CALL TO ORDER**

Mayor Coiner called the meeting to order at 6:30 p.m.

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

Mayor Coiner led everyone in the pledge of allegiance.

**Roll Call:** Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember James L. Bradley *\*\*arrived at 6:37 p.m.*  
Councilmember Ronald Brooks III *\*\* arrived at 7:11 p.m.*  
Councilmember Elizabeth Samra

**ADOPTION OF AGENDA**

Vice Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

**PUBLIC HEARING**

*Proposed Fiscal Year 2019-2020 budget amendment for purchase of police department radios.*

Mayor Coiner opened the public hearing.

There were no speakers.

Mayor Coiner closed the public hearing.

Ms. Stephanie Straub, Director of Management Services for Orange, County, Major Lacasse, Orange County Sheriff Department and Orange County Board of Supervisors Chairman James “Jim” Crozier spoke to Council on the purchase of the P-25 radio system and stated this is a federally mandated project. The P-25 radio system will help integrate data from multiple platforms, and modernizes equipment and improves coverage. Ms. Straub stated the County will be putting up five towers for redundancy. The purchase of the new radios will also include three years of maintenance.

Councilmember Bradley made a motion, seconded by Mayor Coiner, to amend the FY20 budget to appropriate funding needed for the purchase of new radios for the Town's Police Department, as presented.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to approve supplemental appropriation #SA2020-03, as presented.

**Roll call vote:**

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Real estate tax abatement request for East Gate Apartments development project.*

Mayor Coiner opened the public hearing.

There were no speakers.

Mayor Coiner closed the public hearing.

## **MATTERS BY THE PUBLIC**

*Lori Landes-Carter, Tourism Advisory Committee*

Ms. Landes-Carter along with Kent Woods, Chairman of the Orange County Tourism Advisory Committee, presented Council with a check in the amount of \$5,000.00 to be used for improvements at Verling Park.

*Presentation of annual audit – Robinson, Farmer and Cox*

Ms. Gege Brown representing Robinson, Farmer and Cox reviewed the Town of Gordonsville Financial Report for the year ended June 30, 2019.

## **ANNOUNCEMENTS**

Mayor Coiner made the following announcements:

The February Town Council meeting will be held at 6:30 p.m. on Monday, February 17, 2020.

## **CONSENT AGENDA**

*Consideration of minutes for December 16, 2019 Town Council meeting and January 13, 2020 Town Council work session.*

*Presentation of bills paid for the month of December 2019.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

### **Finance – Town Treasurer**

*Presentation of the Treasurer’s Office activity report for December 2019.  
Revenue and Expense Report for December 2019.*

The Town Treasurer presented her report.

### **Police – Police Chief**

*Presentation of the Police Department activity report for December 2019.*

The Interim Chief of Police presented the police department report.

### **Streets – Public Works Director**

*Presentation of the Public Works Department activity report for December 2019.*

The Public Works Director was absent.

### **Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for December 2019.*

The Visitor Center Director presented his report.

## **UNFINISHED BUSINESS**

*Consideration of recommendation of Gordonsville representative on the Orange County Economic Development Authority.*

Mayor Coiner presented for consideration the recommendation of Gordonsville representative on the Orange County Economic Development Authority.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to recommend to the Orange County Board of Supervisors the appointment of Sharon Hujik of 410 N. Main Street, Gordonsville, VA, as Gordonsville’s representative on the Orange County Economic Development Authority.

**Roll call vote:** Councilmember Samra Aye  
Councilmember Bradley Aye  
Councilmember Brooks Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

## **NEW BUSINESS**

*Consideration of FY20 budget adjustment.*

Mayor Coiner presented for consideration the FY20 budget adjustment.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to approve BT2020-01 for the transfer of \$1,200 from the Public Works general fund *Snow Removal* expense line item to the Public Works general fund *Tires* expense line item (\$600) and the Public Works water fund *Tires* expense line item (\$600), as presented.

**Roll call vote:** Councilmember Samra Aye  
Councilmember Bradley Aye  
Councilmember Brooks Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

*Consideration of resolution in support of East Gate Apartments development project.*

Mayor Coiner presented for consideration the resolution in support of East Gate Apartments development project.

Ms. Jennifer Surber from Surber Development and Consulting LLC appeared before Council to answer questions and provide further clarification on the proposed development project. Ms. Surber stated the current rehabilitation project should be completed in about five months.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt resolution #2020-1a to designate TM parcel #68-75E as a revitalization area, as presented, to enable Surber Development and Consulting LLC to apply for an allocation of tax credits for the East Gate Village II Apartments development project.

**Roll call vote:** Councilmember Bradley Aye  
Councilmember Brooks Aye  
Councilmember Samra Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to sign the CEO Locality Support Letter for East Gate Village II apartments, as presented. The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to permit the installation of one water meter of a size to appropriately serve the proposed development, as requested, with the difference in cost between a meter for each unit and one large meter for the building (estimated to be \$158,000) to be considered a reduction in tap fees for the purposes of the VHDA low-income housing tax credit application.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of ordinance regarding real estate tax abatement for East Gate Apartments development project.*

Mayor Coiner presented for consideration ordinance regarding real estate tax abatement for East Gate Apartments development project.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt an ordinance to partially exempt real estate taxation for the proposed development to be known as East Gate Village II Apartments, as presented.

**Roll call vote:**

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to waive the second reading of the ordinance, as presented.

**Roll call vote:**

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of authorization to apply for USDA – Rural Development grant funding for radio purchase.*

Councilmember Samra made a motion, seconded by seconded by Vice-Mayor Winkey, to adopt resolution #2020-1b in support of USDA Rural Development grant funding to help offset the cost of the purchase of radios for the police department, as presented.

**Roll call vote:** Councilmember Samra Aye  
Councilmember Bradley Aye  
Councilmember Brooks Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

## **TOWN MANAGER'S REPORT**

The Town Manager presented her report.

## **NEW MATTERS BY THE PUBLIC AND COUNCIL**

### **CLOSED SESSION**

*Closed Session pursuant to Code of Virginia Section 2.2-3711 (A1) – discussion of the Chief of Police; (A3) – discussion of possible acquisition of property for a community center and possible lease of Gordonsville Business Center space; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.*

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A1) – discussion of the Chief of Police; (A3) – discussion of possible acquisition of property for a community center and possible lease of Gordonsville Business Center space; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

**Roll call vote:** Councilmember Bradley Aye  
Councilmember Brooks Aye  
Councilmember Samra Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

**Roll call vote:** Councilmember Brooks Aye  
Councilmember Samra Aye  
Councilmember Bradley Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

## **NEW MATTERS BY COUNCIL**

There were no new matters by Council.

## **ADJOURNMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 9:35 p.m.

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Robert K. Coiner, Mayor

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Janet W. Jones, Town Clerk