



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

**Monday, March 16, 2020
6:30 p.m.
Council Chambers**

CALL TO ORDER

Vice-Mayor Winkey called the meeting order at 6:32 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Vice-Mayor Winkey led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner *** arrived at 6:40 p.m.*
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Elizabeth Samra
Absent:
Councilmember Ronald E. Brooks

ADOPTION OF AGENDA

Council approved the agenda by consensus.

MATTERS BY THE PUBLIC

There were no matters by the public.

ANNOUNCEMENTS

Vice-Mayor made the following announcements.

The Town of Gordonsville Spring Clean-up will be Monday, April 6, 2020 through Friday, April 17, 2020.

The April Town Council meeting will be held at 6:30 p.m. on Monday, April 16, 2020.

The 86th Annual Historic Garden Week will be held April 18-25, 2020.
The Gordonsville Business Center open house will be held from 3-6 p.m. on Friday, April 24, 2020.

CONSENT AGENDA

Consideration of minutes for February 17, 2020 Town Council meeting, and March 5, 2020 and March 9, 2020 Town Council Budget Work Sessions.

Presentation of bills paid for the month of February 2020.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer's Office activity report for February 2020.
Revenue and Expense Report for February 2020.*

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for February 2020.

The Chief of Police was not present.

Streets – Public Works Director

Presentation of the Public Works Department activity report for February 2020.

The Public Works Director was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for February 2020.

The Visitor Center Director was not present.

UNFINISHED BUSINESS

Discussion of celebration of Town sesquicentennial.

Mayor Coiner presented for discussion the celebration of Town sesquicentennial.

Council discussed the celebration of the Town sesquicentennial. Mayor Coiner asked staff to follow-up with those who donated in 2013 and ask if they can be counted on for the same amount for this event.

NEW BUSINESS

Consideration of authorization of Town Manager to execute contract for freight depot project construction.

Mayor Coiner presented for consideration authorization of the Town Manager to execute contract for freight depot project construction.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to execute the contract with Paisley Kerr LLC for completion of the exterior renovation of the Freight Depot, as presented, pending VDOT's authorization to award the contract, and upon review and approval by the Town Attorney.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Samra	Aye
	Councilmember Brooks	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of FY21-26 Airport Capital Improvement Plan (ACIP).

Mayor Coiner presented for consideration the FY21-26 Airport Capital Improvement Plan (ACIP).

Councilmember Bradley made a motion, seconded by Mayor Coiner, to update and approve the airport capital improvement plan for the Gordonsville Municipal Airport to reflect the upcoming six-year project period, as presented.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of FY2020 budget adjustments.

Mayor Coiner presented for consideration the FY2020 budget adjustments.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to approve Supplemental Appropriation SA2020-03, as presented, excluding the appropriation of \$6,270 from the General Fund *Transfer from Reserves* revenue line item to the General Fund Capital Outlay *Sidewalk materials (repairs)* expense line item for the construction of a sidewalk on the southern side of E. Baker Street from N. Main Street to the GVFC Firehouse in FY20.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Absent

Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to approve Budget Transfer BT2020-02, as presented.

Roll call vote: Councilmember Bradley Aye
 Councilmember Samra Aye
 Councilmember Brooks Absent
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

Consideration of Office on Youth Donation Request for After-Prom Celebration.

Mayor Coiner presented for consideration the Office on Youth Donation Request for After-Prom Celebration.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to donate three out-of-town 12-visit punch cards for the 2020 After-Prom Celebration. The vote was unanimous.

Consideration of appointment to Town of Gordonsville Planning Commission.

Mayor Coiner presented for consideration the appointment to Town of Gordonsville Planning Commission.

Councilmember Samra made motion, seconded by Vice-Mayor Winkey, to re-appoint Page Hutchinson of 203 Linney Street, Gordonsville, Virginia to the Town of Gordonsville Planning Commission with a term to expire on March 15, 2024.

Roll call vote: Councilmember Samra Aye
 Councilmember Bradley Aye
 Councilmember Brooks Absent
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

Discussion of Community Health Response.

Council discussed the draft community health response.

Consideration of COVID-19 Response Policy.

Mayor Coiner presented for consideration of COVID-19 Response Policy.

Council discussed at length the COVID-19 Response Policy.

Mayor Coiner made a motion, seconded Councilmember Bradley, to adopt the COVID-19 Response Plan and Telework policy for the Town of Gordonsville.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

TOWN MANAGER’S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the public and Council.

CLOSED SESSION

Town Council did not convene in Closed Session.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 7:45 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk