



**TOWN OF GORDONSVILLE  
TOWN COUNCIL  
REGULAR MEETING**

Monday, September 21, 2020  
6:30 p.m.  
Electronically via telephone (Zoom)  
Pursuant to  
Virginia Code § [2.2-3708.2\(A\)\(3\)](#)

*\*\*This meeting was held via Zoom video conference and was available to the public. As such, the minutes are required to reflect the physical location of each Councilmember.*

*Mayor Robert Coiner participated from his residence, located at 209 E. Gordon Avenue, Gordonsville, VA*

*Vice-Mayor Emily Winkey participated from her residence, located at 310 Cobb Street, Gordonsville, VA*

*Councilmember Jim Bradley participated from his residence, located at 102 Jackson Street, Gordonsville, VA*

*Councilmember Elizabeth Samra participated from her residence, located at 304 N. Main Street, Gordonsville, VA*

**CALL TO ORDER - Mayor Robert Coiner**

Mayor Coiner called the meeting to order at 6:30 p.m.

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

Roll Call:  
Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember James L. Bradley  
Councilmember Elizabeth Samra

**Absent:**  
Councilmember Ronald Brooks III

**ADOPTION OF THE AGENDA**

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as presented. The vote was unanimous.

## **PUBLIC HEARING**

### *FY20-21 Budget Amendment*

Mayor Coiner opened the public hearing.

There were no speakers.

Mayor Coiner closed the public hearing.

## **MATTERS BY THE PUBLIC**

There were no new matters by the public.

## **ANNOUNCEMENTS**

Mayor Coiner made the following announcements.

The October Town Council meeting will be held at 6:30 pm on Monday, October 19, 2020.

## **CONSENT AGENDA**

*Consideration of minutes for August 17, 2020 Council meeting and August 24, 2020 Special meeting.*

*Presentation of bills paid for the month of August 2020.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

### **Finance – Town Treasurer**

*Presentation of the Treasurer’s Office activity report for August 2020.*

The Town Treasurer presented her report.

### **Police – Police Chief**

*Presentation of the Police Department activity report for August 2020.*

The Police Chief presented his report.

### **Streets – Director of Public Works**

*Presentation of the Public Works Department activity report for August 2020.*

The Public Works Director was not present.

## **Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for August 2020.*

The Visitor Center Director presented his report.

## **UNFINISHED BUSINESS**

*Consideration of CARES Act funding allocation.*

Mayor Coiner presented for consideration the CARES Act funding allocation.

Council discussed the CARES Act funding allocation in detail, with the following action being taken and leftover funding for mini-grants considered for police department payroll expenses if that is approved. Council will re-evaluate the balance of CARES Act funding at the October 19, 2020 Council meeting.

Mayor Coiner made a motion, seconded by Vice Mayor Winkey, to approve the Town of Gordonsville CARES Act spending plan, as presented and amended as follows: \$5,000 to the Gordonsville Volunteer Fire Company, \$3,000.00 to Feed My Sheep, \$3,000.00 to Christian Emergency Council, \$3,000.00 to Orange Free Clinic and \$3,000.00 to the Piedmont Regional Dental Clinic, and to authorize the Town Manager to execute related documents, contracts, and agreements to facilitate spending funds in accordance with federal requirements, and to transfer funds within categories should conditions change as the result of the community's impact from COVID-19 with advisement to Council.

<b>Roll call vote:</b>	Councilmember Bradley	Aye
	Councilmember Samra	Aye
	Councilmember Brooks	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

## **NEW BUSINESS**

*Consideration of PPTRA rate.*

Mayor Coiner presented consideration of PPTRA rate.

Consideration of the PPTRA rate will be placed on the October 19, 2020 Town Council meeting for consideration and action.

*Consideration of FY2020-2021 budget adjustments.*

Mayor Coiner presented for consideration FY2020-2021 budget adjustments. Council took action as follows:

### Supplemental Appropriation SA2020-4

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to approve the supplemental appropriation of funds to the FY20 budget, as presented.

**Roll call vote:** Councilmember Bradley Aye  
Councilmember Samra Aye  
Councilmember Brooks Absent  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

Budget Transfer BT2020-3

Mayor Coiner made a motion, seconded by Councilmember Bradley, to transfer \$17,021.98 from the Water Fund Public Works *Regular Wages* and *FICA expense* line items to the General Fund Public Works *Regular Wages* and *FICA expense* line items as presented.

**Roll call vote:** Councilmember Samra Aye  
Councilmember Bradley Aye  
Councilmember Brooks Absent  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

Supplemental Appropriation SA2021-1

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the supplemental appropriation of funds from the FY20 budget to the FY21 budget, as presented.

**Roll call vote:** Councilmember Bradley Aye  
Councilmember Samra Aye  
Councilmember Brooks Absent  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

Supplemental Appropriation SA2021-2

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to appropriate \$280,060 to the General Fund Federal Revenue *Coronavirus Relief Fund* revenue line item, to the General Fund Administration *COVID-19 Expenditures* expense line item, as presented.

**Roll call vote:** Councilmember Samra Aye  
Councilmember Bradley Aye  
Councilmember Brooks Absent  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

*Consideration of FY21 budget update.*

Mayor Coiner presented for consideration FY21 budget update.

Council will discuss the FY21 budget update at the October 19, 2020 Council meeting.

*Consideration of resolution of support of Route 231/High Street Roundabout Smart-Scale Application.*

Mayor Coiner presented for consideration a resolution of support of Route 231/High Street Roundabout Smart-Scale Application.

Council discussed the Route 231/High Street Roundabout Smart-Scale Application and asked whether sidewalks could be included. They noted that storm water management features adjacent to Allen Street could be included.

Councilmember Samra made a motion, seconded by Councilmember Bradley, to adopt a resolution of support, as presented, for the submission of the N. High Street intersection improvement project for consideration in the VDOT Smart Scale project prioritization process.

**Roll call vote:**

Councilmember Bradley	Aye
Councilmember Samra	Aye
Councilmember Brooks	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of contract award for Town Hall parking lot redevelopment project.*

Mayor Coiner presented for consideration contract award for Town Hall parking lot redevelopment project.

Councilmember Samra, made a motion, seconded by Councilmember Bradley, to authorize the Town Manager, upon review and approval by the Town Attorney, to sign a contract with The Thrasher Group for design and engineering services for the Town Hall parking lot redevelopment project, as presented.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Mayor Coiner made a motion, seconded by Councilmember Bradley, to schedule a work session for Monday, October 5, 2020 at 6:00 p.m. to hold a scoping meeting with The Thrasher Group to discuss the Town Hall parking lot redevelopment project. The vote was unanimous.

*Consideration of airport consulting engineering services contract renewal.*

Mayor Coiner presented for consideration airport consulting engineering services contract renewal.

Councilmember Bradley made a motion, seconded by Councilmember Samra, to authorize the Town Manager to sign Amendment No. 3 to extend the current contract with Talbert & Bright for airport engineering consulting services for the Gordonsville Municipal Airport through October 16, 2021.

**Roll call vote:**

Councilmember Bradley	Aye
Councilmember Samra	Aye
Councilmember Brooks	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of resolution in support of USDA-Rural Development Grant funding for Police Department ballistic vest purchase.*

Mayor Coiner presented for consideration of resolution in support of USDA-Rural Development Grant funding for Police Department ballistic vest purchase.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to adopt resolution #2020-9a in support of USDA Rural Development grant funding to for the purchase of ballistic vests for the police department, as presented.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of special entertainment permit for First Friday's and October fall fest events.*

Mayor Coiner presented for consideration special entertainment permit for First Friday's and October fall fest events.

Council briefly discussed the permit for First Friday's and the October fall fest events. Mayor Coiner stated he is in favor of the events being sponsored by the businesses in the Town.

Mayor Coiner made a motion, seconded by Councilmember Samra, to issue a special entertainment permit to the downtown merchants for First Friday's Gordonsville events to be held on October 2<sup>nd</sup>, November 6<sup>th</sup> and December 4<sup>th</sup>, and a fall fest to be held on October 3<sup>rd</sup>, as presented. The vote was unanimous.

## **TOWN MANAGER'S REPORT**

The Town Manager presented her report.

## **NEW MATTERS BY THE PUBLIC AND COUNCIL**

There were no new matters by the Public and Council.

## **CLOSED SESSION**

*Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose;*

*(A5) – discussion concerning a prospective business where no previous announcement has been made of the business’ interest in locating its facilities in the community; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.*

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A3) – discussion or consideration of the acquisition of real property for a public purpose; (A5) – discussion concerning a prospective business where no previous announcement has been made of the business’ interest in locating its facilities in the community; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Samra made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3), (A5) and (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

## **NEW MATTERS BY COUNCIL**

There were no new matters by Council.

## **ADJOURNMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:39 p.m.

---

Robert K. Coiner, Mayor

---

Janet W. Jones, Town Clerk