



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING AGENDA**

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Monday, August 17, 2020

6:30 p.m.

Electronically via telephone (Zoom)

Pursuant to

Virginia Code § [2.2-3708.2\(A\)\(3\)](#)

***This meeting was held via Zoom video conference and was available to the public. As such, the minutes are required to reflect the physical location of each Councilmember.*

Mayor Robert Coiner participated from his residence, located at 209 E. Gordon Avenue, Gordonsville, VA

Vice-Mayor Emily Winkey participated from her residence, located at 310 Cobb Street, Gordonsville, VA

Councilmember Jim Bradley participated from his residence, located at 102 Jackson Street, Gordonsville, VA

Councilmember Ronald Brooks participated from his residence, located at 136 Martinsburg Avenue, Gordonsville, VA

Councilmember Elizabeth Samra participated from her residence, located at 304 N. Main Street, Gordonsville, VA

CALL TO ORDER - Mayor Robert Coiner

Vice-Mayor Winkey called the meeting to order at 6:35 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Roll Call:
Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

There were no matters by the public.

ANNOUNCEMENTS

Mayor Coiner made the following announcements.

Cub Scout Aviation Day at Gordonsville Municipal Airport is rescheduled for April 24-25, 2021.

The downtown merchants' September First Fridays event will be held on Friday, September 4, 2020 from 5-8 p.m.

Town Offices will be closed on Monday, September 7, 2020 in observance of Labor Day.

The September Town Council meeting will be held at 6:30 pm on Monday, September 21, 2020.

CONSENT AGENDA

Consideration of minutes for July 20, 2020 Council meeting and July 27, 2020 Council Work Session, August 3, 2020 and August 6, 2020 Special meetings.

Presentation of bills paid for the month of July 2020.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer's Office activity report for July 2020.

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for July 2020.

The Police Chief was not present.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for July 2020.

The Director of Public Works presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for July 2020.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Consideration of CARES Act funding allocation.

Mayor Coiner presented for consideration CARES Act funding allocation.

Mrs. Kendall, Town Manager stated to date \$13,713 has been expensed or encumbered for the Town's CARES Act related materials or services. Mrs. Kendall stated Governor Northam has released the second half of CARES Act funding allocation to localities; the Town will receive another \$140,000 from Orange County once they receive their allocation from the Commonwealth and another allocation agreement is signed. Mrs. Kendall stated more information will be provided for Council's consideration once it has been developed.

NEW BUSINESS

Consideration of delinquent tax listing as of June 30, 2020.

Mayor Coiner presented for consideration delinquent tax listing as of June 30, 2020.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to accept the delinquent tax listing as presented by the Town Treasurer. The vote was unanimous.

Consideration of authorization to negotiate a contract for engineering services for the Town Hall parking lot project.

Mayor Coiner presented for consideration authorization to negotiate a contract for engineering services for the Town Hall parking lot project.

After interviews of engineering consulting firms and careful review of the proposals for the Town Hall parking lot project, the Town Council and Town Manager have chosen a firm to begin contract negotiations. Mrs. Kendall is requesting Council to authorize the negotiation of a contract with The Thrasher Group for engineering services for the Town Hall Parking Lot Redevelopment Project.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to negotiate a contract with The Thrasher Group for engineering/design services for the Town Hall Parking Lot Redevelopment project.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of special entertainment permit for “Movies Under the Stars” event.

Mayor Coiner presented for consideration the special entertainment permit for “Movies Under the Stars” event.

Ms. Lori Landes-Carter, from the Orange County Department of Tourism, appeared before Council to state the Tourism Department would like to host drive-in movies at the Fireman’s Fairgrounds to be billed as “Movies Under the Stars”, on three Saturday evenings in September/October. Ms. Landes-Carter stated the County will host and fund the event series. She further stated the first event will be car-only and subsequent events may expand to accommodate outdoor seating for blankets, chairs and cars, and that all will be properly spaced for physical distancing. The events will be free for all to attend, and will feature family-friendly movies that begin shortly after sunset. Ms. Landes-Carter stated concessions will be provided by the Gordonsville Volunteer Fire Company with all proceeds retained by their organization.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to issue a special entertainment permit to the Orange County Department of Tourism for the “Movies Under the Stars” events to be held on three Saturday evenings in September/October, as presented. The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Council scheduled a park planning work session for Monday, September 14, 2020 at 6:00 p.m.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; (A4) – discussion of private personnel issue not related to public business; (A5) – discussion concerning a prospective business where no previous announcement has been made of the business’ interest in locating its facilities in the community; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; (A8) – consultation with legal counsel employed by the Town regarding specific legal matters requiring the provision of legal advice by such counsel.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A3) – discussion or consideration of the acquisition of real property for a public purpose; (A4) –the protection of the privacy of specific individual in personal matter not related to public business; (A5) – discussion concerning a prospective business where no previous announcement has been made of the business’ interest in locating its facilities in the community; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; (A8) – consultation with legal counsel employed by the Town regarding specific legal matters requiring the provision of legal advice by such counsel.

Roll call vote: Councilmember Samra Aye
Councilmember Bradley Aye
Councilmember Brooks Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3), (A4), (A5), (A7) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote: Councilmember Bradley Aye
Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 9:00 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk