



TOWN OF GORDONSVILLE TOWN COUNCIL REGULAR MEETING AGENDA

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Monday, June 28, 2021
6:30 p.m.
Council Chambers
and
Electronically via telephone (Zoom)
Pursuant to
Virginia Code § [2.2-3708.2\(A\)\(3\)](#)

***This meeting was held via Zoom video conference and was available to the public. As such, the minutes are required to reflect the physical location of each Councilmember.*

Mayor Robert Coiner participated from Gordonsville Town Hall, Council Chambers, located at 112 South Main Street, Gordonsville, VA

Vice-Mayor Emily Winkey participated from the Vacation Village at Williamsburg, located at 4870 Longhill Road, Williamsburg, VA

Councilmember Jim Bradley participated from Gordonsville Town Hall, Council Chambers, located at 112 South Main Street, Gordonsville, VA

Councilmember Ronald Brooks participated from Gordonsville Town Hall, Council Chambers, located at 112 South Main Street, Gordonsville, VA

Councilmember Elizabeth Samra participated from Gordonsville Town Hall, Council Chambers, 112 South Main Street, Gordonsville, VA

CALL TO ORDER - Mayor Robert Coiner

Mayor Coiner called the meeting to order at 6:30 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey

Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

PUBLIC HEARING

Fiscal Year 2020-2021 Budget Amendment

Mayor Coiner opened the public hearing.

There were no speakers.

Mayor Coiner closed the public hearing.

MATTERS BY THE PUBLIC

Adam Mbundure, owner of Oasis Food Market, spoke concerning the proposed increase in cigarette tax from \$0.20 per pack to \$0.40 per pack. Mr. Mbundure stated the increase in cigarette tax will hurt his customers and since he has increased his food offerings he is paying more in meals tax than what the increase in cigarette tax will bring from his business.

Mayor Coiner stated he researched other adjacent localities and found no increase in cigarette tax proposed.

Council briefly discussed and reached a consensus to not increase the cigarette tax.

Mayor Coiner stated action on the FY2021-FY2022 budget adoption will be taken later in the meeting.

ANNOUNCEMENTS

Mayor Coiner made the following announcements.

Town Offices will be closed on Monday, July 5, 2021 in observance of Independence Day.

The July Town Council meeting will be held on Monday, July 19, 2021 at 6:30 p.m.

CONSENT AGENDA

*Consideration of minutes for May 17, 2021 Town Council meeting and June 15, 2021 special meeting.
Presentation of bills paid for the month of May 2021.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer’s Office activity report for May 2021.
Revenue and Expense Report for May 2021.*

The Town Treasurer presented her report.

The Town Treasurer stated the Town’s anticipated allocation of funding from the American Rescue Plan Act had not yet been received.

Police – Police Chief

Presentation of the Police Department activity report for May 2021.

The Police Chief presented his report.

Streets –Public Works Director

Presentation of the Public Works Department activity report for May 2021.

The Public Works Director presented his report.

The Public Works Director stated he hopes to have the old Town shop taken down by the end of July.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for May 2021.

The Visitor Center Director was not present.

UNFINISHED BUSINESS

Consideration of CARES Act funding allocation.

Mayor Coiner presented for consideration of CARES Act funding allocation.

Mrs. Kendall, Town Manager, stated she had no update on use of the CARES Act funding allocation.

Consideration of proposed Fiscal Year 2021-2022 Budget and Appropriations Schedule Resolution.

Mayor Coiner presented consideration of proposed Fiscal Year 2021-2022 Budget and Appropriations Schedule Resolution.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt the proposed fiscal year 2021-2022 budget, Scenario 2, as presented.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt the appropriation resolution #2021-6a making an annual appropriation of the funds contained in the approved fiscal year 2021-2022 budget, Scenario 2, as presented and setting the cigarette tax at \$0.20 per pack, to be effective July 1, 2021.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Samra	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of Town Hall parking lot project construction plans.

Mayor Coiner presented consideration of Town Hall parking lot project construction plans.

Mrs. Kendall, Town Manager, stated staff had not yet received the title search information on the Town hall properties and suggested Council wait until that information has been received before considering the approval of the Town hall parking lot project construction plans.

Consideration of appointment to Town Planning Commission.

Mayor Coiner presented consideration of appointment to Town Planning Commission.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to appoint Stevean E. Irving II, who resides at 102 Holladay Avenue, Gordonsville, VA to serve on the Gordonsville Planning Commission to fill the unexpired term of Page Hutchinson, whose term will expire on March 15, 2024.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW BUSINESS

Consideration of disposition of Dix Memorial Pool for the 2021 season.

Mayor Coiner presented consideration of disposition of Dix Memorial Pool for the 2021 season.

Council discussed at great length the opening of Dix Memorial Pool for the 2021 season. Mayor Coiner stated only one or two employees are all that are needed for the pool to open and only one needs to know how to swim.

Mrs. Kendall, Town Manager, stated she has only received a few applications and none have any qualifications for employment at the pool.

Mayor Coiner asked Chief Arrington to check with the Virginia State Police to find out whether they have or know of someone who might be able to teach lifeguard certification, and he asked the Town Manager to check with Chief Johnson or others within the Fire & EMS community to see if they have or know of someone who might be able to teach lifeguard certification, stating that staff needs to exhaust all options for finding or training lifeguards to work at the pool.

Mrs. Kendall stated staff will continue to reach out to other organizations to find lifeguards and/or an instructor to hold certification classes.

Consideration of renewal of Natural Flow contract for landscaping services.

Mayor Coiner presented consideration of renewal of Natural Flow contract for landscaping services.

Mrs. Kendall stated she had reached out to Natural Flow on a concern on the contract and had not yet received a reply.

Council members commented that the landscaping in town is very nice; however, there are weeds everywhere, and they also asked that more attention be given to watering as needed to ensure plant vitality.

Mayor Coiner asked the dates and duration of town visits for the month be added to the billing invoice.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to renew the contract with Natural Flow Landscape and Garden Design for landscaping maintenance services in the town, as presented and upon approval by the Town Attorney.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of FY2020-FY2021 Budget Adjustments.

Mayor Coiner presented consideration of FY2020-FY2021 Budget Adjustments.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt the proposed fiscal year 2021-2022 budget, Scenario 2, as presented.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Aye

Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt the appropriation resolution #2021-6a making an annual appropriation of the funds contained in the approved fiscal year 2021-2022 budget, Scenario 2, as presented and setting the cigarette tax at \$0.20 per pack, to be effective July 1, 2021.

Roll call vote: Councilmember Brooks Aye
 Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
 The vote was unanimous.

Consideration of hangar rent during airport runway construction project.

Mayor Coiner presented for consideration of hangar rent during airport runway construction project.

Councilmembers held a lengthy discussion on hangar rent during airport runway construction project.

Council agreed to help GVE airport tenants and based aircraft operators with some monthly stipend to help offset the cost of tying-down or hangar the aircraft elsewhere during runway construction.

Mrs. Kendall stated she will apprise Council on information she receives from the hangar tenants.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to offer a stipend, equivalent to the tie-down fee at another regional airport and not to exceed their monthly rent at GVE, per airport tenant/based aircraft owner for the temporary relocation of their aircraft during the runway reconstruction project, not to exceed five months, beginning July 1, 2021.

Roll call vote: Councilmember Brooks Aye
 Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
 The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Mayor Coiner briefed Council on the 2021 Virginia Boys State.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – Discussion and Evaluation of the Town Manager for FY2020 and FY2021; (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; (A7) – consultation

with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – Discussion and Evaluation of the Town Manager for FY2020 and FY2021; (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3), (A7) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 9:55 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk