TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING
MINUTES

Monday, April 21, 2025
6:30 p.m.
Council Chambers

CALL TO ORDER - Mayor Ronald Brooks III

Mayor Brooks called to the meeting to order.

INVOCATION

Mayor Brooks led the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Brooks led the pledge of allegiance.

Roll Call: Mayor Ronald E. Brooks III
Vice-Mayor Emily Winkey
Councilmember Cynthia Black
Councilmember Stevean Irving II
Councilmember Nicholas Paxton

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Paxton, to adopt the agenda as presented.

Roll call vote:		
	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

PUBLIC HEARING

Fiscal Year 2024-25 Budget Amendment.

Mayor Brooks opened the public hearing and asked for speakers.

There were no speakers.

Mayor Brooks closed the public hearing.

Proposed Fiscal Year 2025-2026 Budget and Appropriations Resolution Schedule.

Mayor Brooks opened the public hearing and asked for speakers.

There were no speakers.

Mayor Brooks closed the public hearing.

MATTERS BY THE PUBLIC

Sunni Capelle, 6315 Spotswood Trail, Gordonsville, VA 22942

Ms. Capelle representing Town to Trail stated they have received a $35,000 matching grant from The Perry Foundation LLC. Ms. Capelle stated Town to Trail will be working on obtaining the match to this grant and hopes to present a $70,000 donation to the park project.

Ms. Capelle stated the Trees to Treat recently held at Patch Brewing was a big success and they plan on holding another event in OC

Mayor Brooks stated with the Town having the double up on donations this will be a $140,000 donation.

Mayor Brooks thanked Ms., Capelle for all their work on fundraising for park project.

Fred Rollins, 18123 Airport Road, Gordonsville, VA 22942

Mr. Rollins thanked Council members who helped putting up the fence at the airport for Cub Scout Aviation Day scheduled for Saturday, April 26th and Sunday, April 27th.

ANNOUNCEMENTS– Mayor Brooks

The Town Council will hold a work session on Monday, May 5, 2025, starting at 6:00 pm.

The April Town Council meeting will be held on Monday, May 19, 2025, starting at 6:30 p.m.
The 91st Annual Historic Garden Week will be held on April 26 – May 3, 2025.

Cub Scout Aviation Day will be held at the Gordonsville Municipal Airport on April 26, 2025.

Business and Industry Appreciation Week will be held May 19-23, 2025. The Business and Industry Appreciation Picnic will be held on Tuesday, May 20, 2025 at Booster Park, 11177 Bloomsbury Road, Orange, VA.

CONSENT AGENDA – Mayor Brooks

Consideration of minutes for March 17, 2025 Council regular meeting, March 18, 2025, March 24, 2025, March 27, 2025 Council budget work sessions and April 7, 2025 Council Work Session.

Presentation of bills paid for the month of March 2025.

Vice-Mayor Winkey made a motion, seconded by Councilmember Paxton, to approve the Consent Agenda as presented.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

DEPARTMENT REPORTS

Finance – Town Treasurer
Presentation of the Treasurer's Office activity report for March 2025.

The Town Treasurer was absent.

Police – Police Chief
Presentation of the Police Department activity report for March 2025.

The Police Chief presented his report.

Chief Arrington stated he wanted to give a big thank you to his staff for the excellent job they have been doing.

Chief Arrington stated they will be conducting their Spring Drug Take Back on Saturday, April 25, 2025 at the Gordonsville Plaza Shopping Center.

Streets – Director of Public Works
Presentation of the Public Works Department activity report for March 2025.

The Director of Public Works was absent.

Visitor Center – Visitor Center Director
Presentation of the Visitor Center activity report for March 2025.

The Interim Visitor Center Director presented her report.

Mrs. Clark stated she has heard back from the contractor with a cost of $17,500.00 for the restroom in the visitor center to be ADA compliant.

Mrs. Clark briefed Council on other method to be able for the visitor center to become certified would be to have access to Town hall. Mrs. Clark further stated as long she can obtain a key to the Town hall on a Saturday or Sunday to utilize the restroom it would be sufficient for the visitor center to acquire certification. Mrs. Clark stated having access to the Town hall on weekends will save the town $17,500.00.

Park Project – Clerk of the Works
Presentation of the Park Project activity report for March 2025.

The Clerk of the Works presented his report.

Mr. Varga briefed Council on work on the new pool and pool house.

UNFINISHED BUSINESS

Consideration of appointment to Park Advisory Committee.

Mayor Brooks presented for consideration of appointment to Park Advisory Committee.

Councilmember Black made a motion, seconded by Councilmember Irving, to appoint Elizabeth Hall of 12178 Cox Mill Road, Gordonsville, VA and Pamela Brushwood of 1114 Old Louisa Road, Gordonsville, VA to the Park Advisory Committee.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

NEW BUSINESS

Consideration of request from DEQ for resolution related to the Water Supply Plan.

Mayor Brooks presented for consideration of request from DEQ for resolution related to the Water Supply Plan.

Councilmember Paxton stated it will be interesting to see what the water supply plan shows.

Vice-Mayor Winkey made a motion, seconded by Councilmember Paxton, to adopt the resolution regarding Local and Regional Water Supply Planning and Application for a FY2025 Water Supply Planning Grant, as presented.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

Consideration of resolution in support of Business and Industry Appreciation Week.

Mayor Brooks presented for consideration of resolution in support of Business and Industry Appreciation Week.

Councilmember Paxton made a motion, seconded by Vice-Mayor Winkey, to adopt the resolution supporting Business and Industry Appreciation Week, as presented.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye

The vote was unanimous.

Consideration of Fiscal Year 2024-2025 Budget Amendment.

Mayor Brooks presented for consideration of Fiscal Year 2024-2025 Budget Amendment.

Council discussed at great length the overage charges on the Town hall parking lot redevelopment.

Councilmember Paxton made a motion, seconded by Councilmember Black, to approve BT2025-01 for the transfer of $740,193 from the General Fund Transfer from Reserves line item to the Special Projects -New Capital line item for the additional funds needed for the Town Hall parking lot project, as presented.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Abstained
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

TOWN MANAGER'S REPORT

Mayor Brooks briefly updated Council on the fundraising for the park redevelopment project.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (A3) discussion of the acquisition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town; discussion on contract with Lincoln Lewis for work on the Town of Gordonsville Comprehensive Plan.

Councilmember Paxton made a motion, seconded by Vice-Mayor Winkey, that Town Council convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; (A3) discussion of the acquisition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town and discussion on contract with Lincoln Lewis for work on the Town of Gordonsville Comprehensive Plan.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

Councilmember Paxton made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:	Councilmember Black	Aye
	Councilmember Irving	Aye
	Councilmember Paxton	Aye
	Vice-Mayor Winkey	Aye
	Mayor Brooks	Aye
	The vote was unanimous.	

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNEMENT

There being no further business to come before Council, Mayor Brooks adjourned the meeting at 9:07 p.m.

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Ronald E. Brooks III, Mayor

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Janet W. Jones, Town Clerk