

TOWN OF GORDONSVILLE

112 S. Main St., Gordonsville, VA 22942
 Phone: (540) 832-2233 Fax: (540) 832-2449
 www.townofgordonsville.org



Dawn M. Rigsby, Treasurer

License # _____

2023 Business License Renewal Application

(Effective January 1, 2023 through December 31, 2023)

1. Business Owner Information

Date ____/____/____	Business Type: (check one) <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation
Business Name	SSN or FEIN #
Business Owner	Phone:
Physical Address	
Mailing Address	
Business Phone Number	Fax:
Email Address	
Website	

2. Property Owner Information

Owner Name (Only if different)	
Owner Address	
Phone Number	H) _____ C) _____ W) _____

3. Business License Fees

Section A: Business license fees are based on gross receipts. Gross receipts means all earnings, receipts, fees, commissions, income or other bases for measuring licenses whatsoever arising from or growing from the conduct of the trade, business, occupation or profession without any deductions whatsoever, unless expressly provided in the Gordonsville Town Code or State law, and shall apply to gross receipts or purchases, etc., of the previous calendar year. Example: Gross Receipts * rate / 100 = Total Fee Due **Only the \$30.00 license fee will be charged if Section A total tax is under \$30.00.**

Category	Gross Receipts for 2022	Rate
Retail Sales		\$.20 per \$100 of gross receipts
Telecommunications		\$.50 per \$100 of gross receipts
Financial, Real Estate Professional Services		\$.40 per \$100 of gross receipts
Repair, Personal & Business Services		\$.36 per \$100 of gross receipts
*Contractors (Must estimate gross receipts for the entire year) *Copy of settlement page or invoice for work performed must be submitted to the Treasurer at the completion of each project. *Contractors Business License Addendum must be filled out along with application		\$.16 per \$100 of gross receipts
Section A Total Tax		\$

Section B: Flat Rate Business License Fees (Additional license & wine fees may apply)

Business Type	Rate
Itinerant Vendors	\$50.00 per year
*Peddlers: (Residential Door to Door)	\$50.00 per year
*License will be sent after completion of background investigation	\$20.00 Background investigation(required)
Wholesale Merchants	\$0.05 per \$100.00 of purchases
Carnivals, Circuses and Speedways	\$50.00 for each performance
*Fortunetellers, Clairvoyants, and Practitioners of Palmistry	\$1,000.00 per year
*Practicing without a licensing shall be a Class 3 misdemeanor	

Saving Institutions and Credit Unions	\$50.00 per year
Professional Photographers	\$10.00 per year
Direct Sellers	If total sales exceed \$4,000.00 per year \$.20 per \$100.00 for retail sales or \$0.05 cents per \$100.00 of wholesale sales
Day Spa License	\$20.00
Bed and Breakfast License	\$40.00
Museum License	\$10.00
Motor Car Sporting Event License	\$10.00
Meal Assembly Kitchen License	\$20.00
Hospital License	\$10.00
Banquet License	\$5.00 for each license granted
Annual Banquet License	\$15.00
Gourmet Brewing Shop License	\$150.00
Section B Total Fees	\$

Section C: Alcoholic Beverages Beer, Wine, Mixed Beverages

Distiller's License	\$1,000.00
Fruit Distiller License	\$1,500.00
Brewery License	\$1,000.00
Bottler's License	\$500.00
Wholesale Beer License	\$75.00
Retail on Premises Beer License (Hotel, Restaurant or Club)	\$25.00
Beer Shipper's License	\$10.00
Winery License	\$50.00
Wholesale wine License	\$50.00
Wine Shipper's License	\$10.00
Retail off Premises Wine-Beer License (gift shop, gourmet shop, convenience grocery store)	\$37.50
*Mixed Beverages License	*Varies depending on seating capacity. Please contact Town office
Section C Total Fees	\$

4. **Business License Payment** – A \$30.00 licensing fee will be charged in addition to your total fee(s) calculated from section 3 above.

1. Total from **Section A** \$ _____
2. Total from **Section B** \$ _____
3. Total from **Section C** \$ _____
4. **TOTAL TAX & FEES DUE** \$ **(Total of Sections A-C)**
5. License Fee for all businesses \$ 30.00 **(Add to line 4)**
6. **TOTAL AMOUNT DUE** \$ **(Add line 4 & 5)**
7. **Penalty (10%)** \$ _____ (After March 1, multiply line 6 by penalty rate)
8. **Interest (10%)** \$ _____ (After March 1, contact Treasurer)
9. **Late Filing (10%)** \$ _____ (After April 1, contact Treasurer)
10. **Administration Fee** \$ 30.00 (After April 1, add administrative fee)
11. **TOTAL AMOUNT DUE** \$ **(TOTAL LINES 6-10)**

Applicant's Signature _____ Date _____

Print Name _____

---OFFICE USE ONLY---

Date Received: ____/____/____ Peddler's Background Investigation Received ____/____/____

Business License #: _____ Entered By: _____

Paid By: Cash _____ Check #: _____ PayGOV Confirmation # _____