

TOWN OF GORDONSVILLE

112 S. Main St.
 PO Box 276
 Gordonsville, VA 22942
 Phone: (540) 832-2233 Fax: (540) 832-2449
 www.townofgordonsville.org



Account # _____
 Work Order # _____
 Service Location # _____
 Bill Month/Year _____

Application for Water, Sewer and Trash Service

FEES: \$30.00 Service Activation
 \$200.00 Deposit – Renters

Have you previously had service with the Town of Gordonsville? Yes No

If yes, please list date and address(es) _____

Are you transferring from another location in the Town of Gordonsville? Yes No

If yes, please list address _____

I understand that by transferring to another property within the Town of Gordonsville, I must pay the current balance due prior to obtaining water service at a new location. Any unpaid balance on this account will be transferred to the new account.

Service Start Date: ____/____/____		
Renter: <input type="checkbox"/> Yes <input type="checkbox"/> No <small>Proof of ownership is required for all OWNER accounts.</small>	Property Owner:	Property Owner Phone:
Applicant Name:	SSN or FEIN #	
	Driver's Lic #	
Co-Applicant Name:	SSN or FEIN #	
	Driver's Lic #	
Service Address:		
Mailing Address: (If different)		
Phone Number(s):	Home:	Cell:
Email Address:		
Applicant's Employer:		Phone:
Employer's Address:		
Co-Applicant's Employer:		Phone:
Employer's Address:		

- **All fees must be paid before water is turned on**
- **Residential Trash Service** is curbside pickup
- **Commercial Trash Service** - Contact Public Works at (540) 832-0877
- **The billing period for water and sewer service** is the 15th of every month. Payment is due the 15th of the following month. A penalty of \$5.00 or 1.5%, whichever is greater, will be charged if balance is not paid in full by the 15th.
- **Renters- Application will not be accepted without the property owner's signature.**
- **Owners- All utility accounts have to be paid in full before new tenants can open a new utility account.**

Both the owner AND tenant (if applicable) must initial each point:

________ I am responsible for all water/sewer bills incurred, unless a final bill request form has been filled out and signed by me to terminate water/sewer services. It must be submitted to the Town of Gordonsville Treasurer's office at least 10 days prior to the disconnect date.

________ I understand that failure to receive bills or notices does not prevent such bills from becoming delinquent. Should your account become delinquent, water/sewer service will be discontinued and will not be resumed until **ALL water bills plus any additional fees are paid to the Town. Property owners AND tenants will be required to pay an additional deposit of \$200 if your utility account is delinquent four (4) times in a 12 month period.**

________ Landowners will be held responsible for all unpaid account balances. By signing below, the landowner guarantees payment of all services, costs, fees, charges, etc., arising from or related to this application. (See Town of Gordonsville Code Ch. 23. Article II. § 23-53).

________ This application obligates the **owner and lessee, jointly and severally**, of the premises to pay for all water furnished and all fees associated with the account.

By signing below, you acknowledge that you have read and understand the above conditions and accept water and sewer service from the Town of Gordonsville subject thereto.

Applicant's Signature _____

Date _____

Print Name _____

Co-Applicant's Signature _____

Date _____

Print Name _____

**Property Owner Signature for Lessees
(MANDATORY)**

Property Owner Signature _____

Date _____

Print Name _____

Mailing Address _____

Phone _____ **Email** _____

---OFFICE USE ONLY---

FEES \$200 Water & Sewer Deposit \$30 Water Service Fee Property Owner Signature
 Transferred Deposit \$ _____ Additional Deposit \$ _____

PAYMENT METHOD Cash Check # _____ Credit/Debit Card
Date Entered: _____ Entered By: _____