

**TOWN OF GORDONSVILLE**

112 S. Main St., Gordonsville, VA 22942  
 Phone: (540) 832-2233 Fax: (540) 832-2449  
 www.townofgordonsville.org



Customer # \_\_\_\_\_  
 Work Order # \_\_\_\_\_  
 Date \_\_\_\_\_

**Application for Pool Fill Credit**

Please be advised that you must contact the Treasurer's Office **BEFORE** filling your swimming pool in order to receive a sewer credit. An **authorized representative** from the Town of Gordonsville must take a start and end meter reading in order to qualify for the credit. Credit will NOT be given if your pool has been filled without getting meter readings by the Town.  
**Pools can only be filled Monday-Thursday in order to get credits.**

Today's Date: ____/____/____	Pool Fill Date: ____/____/____	Water for use: <input type="radio"/> In Town <input type="radio"/> Out of Town
Customer Name:		
Property Address:		
Mailing Address: (If different)		
Phone Number:	Home)	Cell)
Email Address:		

Starting Meter Read _____ Date ____/____/____	Ending Meter Read _____ Date ____/____/____
Total Gallons Used _____	Town Employee Signature _____

- The Town of Gordonsville may authorize a sewer usage adjustment for the filling of a swimming pool at their discretion.
- There shall be a difference of a minimum of 1,000 gallons in the month the pool is filled and the average billing for past 12 months.
- All sewer usage will be billed that is related to water consumption.
- An adjustment for sewer billed will be applied to the account for the water volume used to fill pool.
- The adjustment will be credited to the customer's account and will not be considered a refund.
- A pool adjustment will only be applied once per 12 months and will be applied on the billing cycle following the pool fill.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

**---OFFICE USE ONLY---**

Total Pool Fill Gallons \_\_\_\_\_  
 Total Sewer Credit (in gallons) \_\_\_\_\_ X \$8.54/1000 = \_\_\_\_\_

DATE FORWARDED TO RSA ____/____/____	RSA APPROVAL DATE ____/____/____
ADJUSTMENT DATE ____/____/____	ADJUSTMENT AMOUNT \$ _____
DATE ENTERED ____/____/____	ENTERED BY _____