

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

**HAMBURG TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Hamburg Township Hall Board Room

Tuesday, August 20, 2019

7:00 p.m.

AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Correspondence
6. Consent Agenda
7. Approval of the Agenda
8. Plaque Presentation – Fred Goetz
9. Unfinished Business:
 - A. Towering Pines Road SAD
 - B. Shadow Woods Road SAD
 - C. Tamarack Drive (North) Road SAD
 - D. Tara Glen #1/#2 Road SAD
10. Current Business:
 - A. Fire Department – Paid on Call Hiring
 - B. Fire Department – Annual Physicals
 - C. Fire Department – Updated Procedures 100-13 & 100-14
 - D. Police Department – Special Assignment
 - E. Ordinance 73A – 1st Reading
 - F. Ordinance 80A – 1st Reading
 - G. Riverside/Century/Lagoon/Radial Dr. Road Maintenance Bids
 - H. DPW – Grinder Pump Purchase
 - I. Hamburg Township Museum
 - J. Payment Approval – Fairway Engineering LLC – Invoice #3358 - \$24,913.00
 - K. Payment Approval – C & E Construction – Invoice #2384 - \$11,445.00
 - L. Payment Approval – C & E Construction – Invoice #2383 - \$17,661.00
 - M. Payment Approval – DuBois Cooper – Invoice #226808 \$23,520.00
11. Call to the Public
12. Public Information
13. Board Comment
14. Adjournment

Pledge to the Flag



No Correspondence

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**HAMBURG TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Hamburg Township Hall Board Room

Tuesday, August 20, 2019

7:00 p.m.

CONSENT AGENDA

1. Approval of the Minutes
 - A. Township Board Regular Meeting Minutes – August 6, 2019
 - B. Township Board Meeting Minutes 1st Public Hearing – Edgelake Burton SAD
2. Bills/Vendor Payable List (A&B)
3. Department/Committee Reports
 - A. MUC Meeting Minutes – July 10, 2019
 - B. Library Monthly Report – July, 2019
 - C. Fire Department Monthly Report – July, 2019
 - D. Police Department Monthly Report – July, 2019
 - E. DPW Monthly Report – July, 2019

HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, August 6, 2019
2:30 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:30 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Dolan, Koeble, Hohl, Neilson, Negri, Menzies, Hahn

Absent: None

Also Present: Patricia Hughes, Deputy Clerk; Amy Steffens, Zoning Administrator

4. Call to the Public

None.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, second by Koeble, to approve the Consent Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Dolan, second by Negri, to approve the Agenda with the Addition of item O: LCRC Road Closure Application for Bishop Lake Road Bike Event.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Plaque Presentation to Dayton Calahan for over 35 years of service to the Township on the Board of Review.

8. Lucas for LUCAS - Presentation

9. Unfinished Business

A. Ordinance 89-B

Motion by Dolan, second by Menzies, to approve the resolution to adopt Ordinance 89-B The Substance Abuse Ordinance as presented.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Y; Koeble, Y; Menzies, Y

MOTION CARRIED

B. Ordinance 94-A

Motion by Dolan, second by Neilson, to approve the resolution to adopt Ordinance 94-A The Breach of Peace Ordinance as presented.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Y; Koeble, Y; Menzies, Y

MOTION CARRIED

C. Edgelake/Burton Drive Road SAD

Motion by Menzies, second by Negri, to approve Resolution #2 re-establishing the Edgelake/Burton Drive Road Maintenance SAD and to set the date for the second Public Hearing for September 3, 2019 at 2:00 p.m.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Y; Koeble, Y; Menzies, Y

MOTION CARRIED

10. Current Business

A. Edgelake Burton Road Maintenance Bids

Motion by Dolan, second by Hahn, to issue the new two-year service contract for the Edgelake Burton Road Maintenance SAD to Alan's Asphalt Maintenance, Inc.. to begin on October 1st, 2019 and end on September 30, 2021.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

B. Zoning Text Amendment 19-003

Motion by Menzies, second by Negri, to approve the Zoning Text Amendment 19-003.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Y; Koeble, Y; Menzies, Y

MOTION CARRIED

C. Road Funding

Motion by Hohl, second by Menzies, to receive and file the memo.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

D. Finance Control Book – May 2019

Motion by Negri, second by Koeble, to receive, file, and publish the May 2019 Finance Control Book.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

E. Finance Control Book – June 2019

Motion by Negri, second by Koeble, to receive, file, and publish the June 2019 Finance Control Book.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

F. Payment Approval – CMP Distributors – Invoice #59831 - \$7,799.48

Motion by Hohl, second by Menzies, to approve the payment of Invoice #59831 dated 7/3/2019 in the amount of \$7,799.48 to CMP Distributors.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

G. Payment Approval – Daniel Defense – Invoice #DD172829 - \$23,411.16

Motion by Dolan, second by Negri, to approve the payment of Invoice #DD172829 in the amount of \$23,411.16 to Daniel Defense.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

H. Payment Approval – DuBois Cooper – Invoice #226044 - \$53,948.90

Motion by Hohl, second by Negri, to approve the payment of Invoice #226044 dated 07/23/2019 in the amount of \$53,948.90 to DuBois Cooper.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

I. Payment Approval – DuBois Cooper – Invoice #225399 - \$6,066.00

Motion by Hohl, second by Menzies, to approve the payment of Invoice #225399 dated 7/16/2019 in the amount of \$6,066.00 to DuBois Cooper.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

J. Payment Approval – Lafontaine Chrysler - \$25,428.00

Motion by Hohl, second by Koeble, to approve the payment of Invoice # 20190483 dated 7/12/2019 in the amount of \$25,428.00 to Lafontaine Chrysler.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

K. Payment Approval – Livingston County Road Commission – Invoice #7070 - \$164,498.26

Motion by Hohl, second by Hahn, to approve the payment of Invoice #7070 in the amount of \$164,498.26 to Livingston County Road Commission.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

L. Payment Approval – MMRMA - \$96,452.00

Motion by Dolan, second by Negri, to approve the payment to MMRMA in the amount of \$96,452.00.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

M. Payment Approval – MMRMA - \$22,500.00

Motion by Dolan, second by Menzies, to approve the payment to MMRMA in the amount of \$22,500.00.

**Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Y; Koeble, Y; Menzies, Y
MOTION CARRIED**

N. Payment Approval – Judy & Jerry Porman - \$1,200.00

Motion by Dolan, second by Menzies, to approve the payment to Judy & Jerry Porman in the amount of \$1,200.00 for the buyback of cemetery graves 1, 2, 3, & 4 of Block 7 in Hamburg Cemetery North.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

O. LCRC Road Closing

Motion by Dolan, second by Menzies, to approve the application to be submitted to the Road Commission for the road closure of a portion of Bishop Lake Road as stated in the application for the Michigan Scholastic Cycling Association September 15, 2019 Cycling Event.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

11. Public Information

A. 2019 Township Clean Up Day – August 17, 2019

12. Call to the Public

A call was made with no response.

13. Board Comments

Hahn gave a River Clean-Up Update.

14. Closed Session – 15.268 – Discuss Attorney Client Memo

Motion by Hohl, second by Negri, to approve going into closed session to discuss Attorney Client Memo.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Y; Koeble, Y; Menzies, Y

MOTION CARRIED

Closed Session begin 3:37 p.m.

Return to Open Session 4:33 p.m.

Motion by Dolan, second by Menzies, to authorize Hohl and Randazzo to work with Township Counsel and proceed as discussed in closed session.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

15. Adjourn Meeting/Closed Session

Motion by Menzies, supported by Negri, to adjourn meeting.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Meeting adjourned at 4:38 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

HAMBURG TOWNSHIP BOARD OF TRUSTEES
First Public Hearing – Edgelake/Burton Road Maintenance S.A.D.
Hamburg Township Hall Board Room
Tuesday, August 6, 2019
2:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Hohl, Dolan, Neilson, Negri, Menzies

Absent: Koeble, Hahn

Also Present: Brittany Campbell, Utilities Coordinator; Patricia Hughes, Deputy Clerk

4. Call to the Public

A call was made with no response.

5. Correspondence

No correspondence.

6. Approval of the Agenda?

Motion by Hohl, second by Menzies, to approve the agenda as presented.

Voice Vote: AYES: 5 NAYS: 0 ABSENT: 2 MOTION CARRIED

7. Current Business

Edgelake/Burton Road Maintenance S.A.D.

Campbell stated that this is a renewal of a Road Maintenance district that is only for snow plowing and salting. 67.83% have returned the petitions and would like to continue this S.A.D. with the cost to renew being about \$51 per parcel for the first year and then down to about \$20 per parcel for the remaining portion of the S.A.D.

Opened Public Hearing 2:03 p.m.

Jeff Morgan, 5198 Edgelake Drive, Thanked the board for allowing the S.A.D. to continue and Brittany Campbell for all her hard work.

Closed Public Hearing 2:04 p.m.

8. Board Comments

None.

9. Call to the Public

A call was made with no response.

10. Adjourn Meeting

Motion by Dolan, second Negri, to adjourn the meeting.

Voice Vote: AYES: 5 NAYS: 0 ABSENT: 2

MOTION CARRIED

Meeting adjourned at 2:06 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	916.16	
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	907.12	
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	916.16	
Total For Dept 000.000				2,739.44	
Dept 101.000 Township Board					
101-101.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	342.40	
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	SEMCOG -SOUTHEASTERN MIC	AUGUST 2019 DUES	231.92	
Total For Dept 101.000 Township Board				574.32	
Dept 171.000 Township Supervisor					
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	337.94	
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	333.81	
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	337.94	
Total For Dept 171.000 Township Supervisor				1,009.69	
Dept 191.000 Elections					
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	330.34	
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	167.97	
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	338.40	
Total For Dept 191.000 Elections				836.71	
Dept 201.000 ACCOUNTING					
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	958.76	
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	941.37	
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	985.11	
Total For Dept 201.000 ACCOUNTING				2,885.24	
Dept 209.000 Assessing					
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	1,203.52	
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	1,188.85	
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	1,203.52	
Total For Dept 209.000 Assessing				3,595.89	
Dept 215.000 CLERK'S OFFICE					
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	622.69	
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	760.08	
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	627.77	
Total For Dept 215.000 CLERK'S OFFICE				2,010.54	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	632.67	
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	619.04	
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	629.07	
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				1,880.78	
Dept 253.000 Treasurer					
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	429.25	
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	424.01	
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	429.25	
Total For Dept 253.000 Treasurer				1,282.51	
Dept 265.000 Township Buildings					
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	236.39	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 265.000 Township Buildings					
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	233.53	
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	404.39	
101-265.000-801.000	CONTRACTUAL SERVICES	ASSURED PEST CONTROL	PEST CONTROL JULY TWP	53.00	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 - TWP - 6/25-7/25/19	1,122.88	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 - OLD PACKER/NEW DPW	216.75	
Total For Dept 265.000 Township Buildings				2,266.94	
Dept 276.000 CEMETERY					
101-276.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	JUDY & JERRY PORMAN	HAMBURG NORTH BLOCK 7, GRAVES 1-4	1,200.00	
Total For Dept 276.000 CEMETERY				1,200.00	
Dept 410.000 Zoning					
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	329.14	
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	246.33	
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	230.05	
Total For Dept 410.000 Zoning				805.52	
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY	9100 167 2011 2 - UNIT LIGHTING - 6/2	70.68	
101-450.000-926.000	STREET LIGHTING	DTE ENERGY - STREET LIGH	STREET LIGHTS & TRAFFIC SIGNALS - 7/1	1,528.19	
Total For Dept 450.000 Street Lighting				1,598.87	
Total For Fund 101 General Fund				22,686.45	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	1,284.20	
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	1,244.56	
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	1,493.10	
206-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	BLANKET P.O. FOR FUEL - JUNE 2019	2,759.05	
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3146 7 - F.D.#12 - 6/22-7/24	1,260.58	
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3133 5 - F.D.#11 - 6/25-7/25	1,191.72	
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9300 018 1587 5 -SIREN(CHILSON RD) 6	15.06	
206-000.000-932.003	MAINTENANCE FIRE HALL	ASSURED PEST CONTROL	PEST CONTROL JULY F.D. #11	60.00	
206-000.000-932.003	MAINTENANCE FIRE HALL	ASSURED PEST CONTROL	PEST CONTROL F.D. #12 JULY	65.00	
Total For Dept 000.000				9,373.27	
Total For Fund 206 Fire Fund				9,373.27	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	1,133.06	
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	1,370.70	
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	836.90	
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BLANKET P.O. - BOTTLED WATER	44.00	
207-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	MONTHLY SERVICE FEES - 6/23-7/22 P.D.	74.52	
207-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	MONTHLY SERVICE FEES - 6/23-7/22	308.40	
207-000.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2711 2 - P.D. - 6/25-7/25/19	1,221.23	
207-000.000-932.002	MAINTENANCE POLICE BUILDING	ASSURED PEST CONTROL	PEST CONTROL JULY P.D.	38.00	
Total For Dept 000.000				5,026.81	
Total For Fund 207 Police Fund				5,026.81	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 750.000 Recreation Board					
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	158.12	
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	155.01	
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	158.12	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1673 3 - SOCCER FIELDS/PK&RE	326.11	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1689 9 - PARKING LOT LIGHTS	67.02	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 122 7190 4 - MERRILL FIELD - 6/2	178.79	
Total For Dept 750.000 Recreation Board				1,043.17	
Dept 800.000 LAKELAND TRAIL					
208-800.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2734 4 - TUNNEL LIGHTING-TRA	18.30	
208-800.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2734 4 - TUNNEL LIGHTING TRA	18.28	
Total For Dept 800.000 LAKELAND TRAIL				36.58	
Dept 805.000 SENIOR CENTER					
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	213.20	
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	210.60	
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	213.20	
208-805.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0156556 S.C. 7/22-8/21/19	206.00	
208-805.000-921.000	ELECTRIC	DTE ENERGY	9100 095 9768 3 - SENIOR/COMM - 6/25-	522.84	
Total For Dept 805.000 SENIOR CENTER				1,365.84	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				2,445.59	
Fund 492 Mumford Park Lighting SAD					
Dept 000.000					
492-000.000-926.000	STREET LIGHTING	DTE ENERGY	9100 086 3102 0 - MUMFORD PK LIGHTING	114.24	
Total For Dept 000.000				114.24	
Total For Fund 492 Mumford Park Lighting SAD				114.24	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/25/19	2,663.00	
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 7/11/19	2,314.48	
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	CONFIRM#629352 401A 8/8/19	2,565.47	
590-001.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	6/23-7/22/19 - DPW	52.66	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 141 9399 9 WINANS PUMP STN - 6/	145.48	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3063 4 - ORELK PUMP STN - 6/	326.11	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1657 6 - HAMBURG RD PUMP STN	204.85	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2723 7 - RUSTIC DR PUMP STN	322.18	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 114 4947 7 - BIOXIDE STN(CORDLEY	25.12	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 114 4947 - BIOXIDE STN(CORDLEY L	26.53	
590-001.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 6018 7471 WINANS PUMP STN - 6/2	108.04	
590-001.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 6018 1938 HAMBURG PUMP STN - 6/	70.30	
Total For Dept 001.000				8,824.22	
Dept 002.000					
590-002.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3078 2 - WWTP - 6/25-7/25/19	6,535.85	
590-002.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 1266 9259 WWTP - 6/27-7/25/19	14.55	
Total For Dept 002.000				6,550.40	
Total For Fund 590 SEWER FUND				15,374.62	

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INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 08/06/2019 - 08/06/2019
 UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-231.400	DUE TO COLONIAL LIFE	COLONIAL LIFE	BCN E4362067 - DEDUCTION DATES 7/11 &	327.20	
701-000.000-231.410	DUE TO AFLAC (BIWEEKLY)	AFLAC - AMERICAN FAMILY	BN423 JULY	654.70	
701-000.000-231.450	DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID	E0120220 - 7/11-8/8/19	67.50	
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	CONFIRM#659353 - 457B 7/25/19	10,517.33	
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	CONFIRM#659353 457B 7/11/19	10,176.98	
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	CONFIRM#659353 457B 8/8/19	9,817.61	
Total For Dept 000.000				31,561.32	
Total For Fund 701 Trust & Agency Fund				31,561.32	
Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-275.000	OVER/UNDER PAYMENTS	EDNA MULLINS	REFUND DUE TO OVERPAYMENT	45.18	
Total For Dept 000.000				45.18	
Total For Fund 703 Winter Tax Collection Fund				45.18	

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INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 08/06/2019 - 08/06/2019
UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	22,686.45
Fund 206 Fire Fund	9,373.27
Fund 207 Police Fund	5,026.81
Fund 208 SENIORS, PARK	2,445.59
Fund 492 Mumford Park	114.24
Fund 590 SEWER FUND	15,374.62
Fund 701 Trust & Agenc	31,561.32
Fund 703 Winter Tax Co	45.18

Total For All Funds:	<u>86,627.48</u>
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UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.001	HEALTH INSURANCE - LIBRARY	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	2,345.48	
101-000.000-279.725	CEI MICHIGAN POLE BARN 7750 E M	STANTEC CONSULTING MICH	CEI PLAN REVIEW - P/E 5/10/19	203.50	
101-000.000-279.746	HAMPTON MANOR OF HAMBURG	PROCESS RESULTS, INC.	HAMBURG TWP MANOR SITE PLAN REVIEW -	150.00	
Total For Dept 000.000				2,698.98	
Dept 101.000 Township Board					
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	TAMARA MAY, GUARDIAN OF TOBIN STODDAR	75.00	
101-101.000-962.000	SUNDRY	AMERICAN AWARDS & ENGRAV	AWARD OF SERVICE PLAQUES - DAYTON CAL	94.00	
Total For Dept 101.000 Township Board				169.00	
Dept 171.000 Township Supervisor					
101-171.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	1,172.74	
Total For Dept 171.000 Township Supervisor				1,172.74	
Dept 191.000 Elections					
101-191.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	1,334.61	
101-191.000-962.000	SUNDRY	MIKE DOLAN	REIMBURSEMENT - DONUTS (ELECTION WORK	30.00	
Total For Dept 191.000 Elections				1,364.61	
Dept 201.000 ACCOUNTING					
101-201.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	1,390.25	
101-201.000-726.000	SUPPLIES & SMALL EQUIPMENT	OFFICE EXPRESS, INC.	SHARP EL-2630PIII 12 DIGIT COMMERCIAL	119.99	
101-201.000-729.000	SOFTWARE MAINTENANCE	BS&A SOFTWARE INC.	ASSESSING & FIXED ASSETS -8/1/19 - 8	1,580.00	
Total For Dept 201.000 ACCOUNTING				3,090.24	
Dept 209.000 Assessing					
101-209.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	2,365.86	
101-209.000-729.000	SOFTWARE MAINTENANCE	APEX SOFTWARE	MAINTENANCE RENEWAL 9/1/19-9/1/20	1,175.00	
101-209.000-729.000	SOFTWARE MAINTENANCE	BS&A SOFTWARE INC.	ASSESSING & FIXED ASSETS -8/1/19 - 8	2,446.00	
101-209.000-751.000	VEHICLE FUEL	WEX BANK	TWP 7/9-8/2/19	61.45	
Total For Dept 209.000 Assessing				6,048.31	
Dept 215.000 CLERK'S OFFICE					
101-215.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	6,317.20	
Total For Dept 215.000 CLERK'S OFFICE				6,317.20	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	2,527.14	
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				2,527.14	
Dept 253.000 Treasurer					
101-253.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	3,558.98	
101-253.000-861.000	MILEAGE	SUSAN DEADMAN	REIMBURSEMENT - MILEAGE TO BANK	73.95	
101-253.000-864.000	WORKSHOPS/SEMINARS	MI GOVERNMENT FINANCE OF	MGFOA FALL CONFERENCE	310.00	
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	APT US&C	MEMBER SHIP RENEWAL	185.00	
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	MI GOVERNMENT FINANCE OF	ANNUAL MEMBERSHIP MGFOA - 10/1/19 - 9	125.00	
Total For Dept 253.000 Treasurer				4,252.93	
Dept 258.000 COMPUTER/CABLE					
101-258.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0092058 - TWP - 8/1-8/31/	245.79	
Total For Dept 258.000 COMPUTER/CABLE				245.79	
Dept 265.000 Township Buildings					
101-265.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	4,975.78	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 265.000 Township Buildings					
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	11.00	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER & COOLER	16.50	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	NORTHWEST PIPE & SUPPLY,	BACKFLOW PREVENTERS FOR BLDGS. & GROU	95.40	
101-265.000-751.000	VEHICLE FUEL	WEX BANK	TWP 7/9-8/2/19	597.69	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR BLDGS. &	88.72	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR BLDGS. &	88.72	
101-265.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	125.82	
101-265.000-932.000	MAINTENANCE TWP HALL	SCREENER'S LANDSCAPE SUP	MULCH FOR TOWNSHIP HALL AND SENIOR CE	180.00	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	V BELT FOR ZERO TURN MOWER	83.48	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	REPAIRS TO THE JD 1575 - DRIVE SHAFT	988.76	
101-265.000-962.000	SUNDRY	IRON MOUNTAIN INFORMATIO	6/26/19 - 7/23/19	105.21	
Total For Dept 265.000 Township Buildings				7,357.08	
Dept 276.000 CEMETERY					
101-276.000-726.000	SUPPLIES & SMALL EQUIPMENT	SCREENER'S LANDSCAPE SUP	5 YARDS OF DIRT FOR CEMETERY	180.00	
101-276.000-751.000	VEHICLE FUEL	WEX BANK	TWP 7/9-8/2/19	70.96	
Total For Dept 276.000 CEMETERY				250.96	
Dept 299.000 Other Expenses					
101-299.000-726.000	SUPPLIES & SMALL EQUIPMENT	APPLIED IMAGING	MONTHLY MANAGED PRINTER SERVICES/INK	347.11	
101-299.000-962.000	SUNDRY	HAMBURG TOWNSHIP TREASUR	4715-13-305-061 LONGWORTH AVE	308.61	
101-299.000-962.000	SUNDRY	HAMBURG TOWNSHIP TREASUR	4715-23-306-108 HIAWATHA AVE	46.99	
101-299.000-962.000	SUNDRY	HAMBURG TOWNSHIP TREASUR	4715-13-305-058 LONGWORTH AVE	224.26	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL 8/1/19	2,778.86	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL - 7/23 & 24	5,734.25	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL 7/15 &16	4,862.22	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL - 7/10 &12	4,665.13	
Total For Dept 299.000 Other Expenses				18,967.43	
Dept 400.000 Planning Commission					
101-400.000-864.000	WORKSHOPS/SEMINARS	MICHIGAN ASSOCIATION OF	JEFF MUCK MAP CONFERENCE REGISTRATION	390.00	
Total For Dept 400.000 Planning Commission				390.00	
Dept 410.000 Zoning					
101-410.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	1,390.25	
101-410.000-751.000	VEHICLE FUEL	WEX BANK	TWP 7/9-8/2/19	150.36	
101-410.000-821.000	ENG/CONSULTANT/PROFESS FEES	STANTEC CONSULTING MICH	CEI PLAN REVIEW - P/E 5/10/19	277.25	
Total For Dept 410.000 Zoning				1,817.86	
Total For Fund 101 General Fund				56,670.27	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	5,894.57	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER	22.00	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER	17.97	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	BLANKET P.O. FOR SCENE SUPPLIES & UNI	301.31	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	COMPLETE BATTERY SOURCE,	PHILLIPS AED FRX HEART START BATTERY	100.26	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	45.00	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	51.86	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	51.86	
206-000.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	140.31	
206-000.000-932.003	MAINTENANCE FIRE HALL	BJ'S HEATING & COOLING,	STATION 12 TUBE HEATING REPAIR	800.00	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-932.003	MAINTENANCE FIRE HALL	HASTINGS AIR ENERGY CONT	AIR-ENERGY WORK STATION 11	390.89	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	5.28	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	6.60	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	32.98	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	3.29	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	2.79	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	70.98	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	81.50	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	BOULLION SALES, INC.	EQUIPMENT MAINTENANCE - CPT STEINAWAY	333.74	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	COMSOURCE, INC.	FLAT RATE REPAIR MOTOROLA D	25.00	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	GRAINGER	VESTIL STEERING WHEEL KIT 23UC56, MOD	155.72	
206-000.000-933.100	EMERGENCY SIREN MAINTENANCE/REP	COMPLETE BATTERY SOURCE,	CREDIT - CORE B	(144.00)	
206-000.000-933.100	EMERGENCY SIREN MAINTENANCE/REP	COMPLETE BATTERY SOURCE,	CREDIT - CORE B	(96.00)	
206-000.000-933.100	EMERGENCY SIREN MAINTENANCE/REP	COMPLETE BATTERY SOURCE,	TORNADO SIREN SUPPLIES - JULY	760.16	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	34.40	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	44.81	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	59.81	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	1,375.57	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	12.00	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	161.18	
206-000.000-939.000	VEHICLE MAINTENANCE	COMPLETE BATTERY SOURCE,	CREDIT - CORE C	(90.00)	
206-000.000-939.000	VEHICLE MAINTENANCE	COMPLETE BATTERY SOURCE,	ENG 11 PART 31S0925, STUDPOST, CORE	557.40	
206-000.000-975.000	SPECIAL PROJECTS	FIRE STATION CHECKLIST,	FAST FIELD MONTHLY SERVICE-AUGUST 201	100.00	
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	PHOENIX SAFETY OUTFITTER	RADIO HOLDERS/STRAPS	20.35	
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	PHOENIX SAFETY OUTFITTER	RADIO HOLDERS/STRAPS	29.98	
Total For Dept 000.000				11,359.57	
Total For Fund 206 Fire Fund				11,359.57	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	21,975.54	
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	OFFICE EXPRESS, INC.	BLANKET P.O. FOR OFFICE SUPPLIES	64.99	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	BLANKET P.O. - UNIFORMS & ACCESSORIES	21.00	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	BLANKET P.O. - UNIFORMS & ACCESSORIES	357.94	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	BLANKET P.O. - UNIFORMS & ACCESSORIES	15.00	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	CREDIT ON ITEM #16928	(91.94)	
207-000.000-758.500	UNIFORM CLEANING	KING KLEANERS	UNIFORM CLEANING - 6/7-6/28/19	284.00	
207-000.000-758.500	UNIFORM CLEANING	KING KLEANERS	UNIFORM CLEANING - JULY	262.50	
207-000.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0092074 - P.D. - 8/1-8/3	116.29	
207-000.000-871.000	LAW ENFORCEMENT INFO NETWORK	TRANSUNION RISK AND ALTE	INVESTIGATIVE SERVICES - 7/1-7/31/19	89.10	
207-000.000-932.002	MAINTENANCE POLICE BUILDING	STANDARD ELECTRIC COMPAN	ADDITIONAL LED BULBS FOR THE PD	71.94	
207-000.000-939.000	VEHICLE MAINTENANCE	AFTERMATH SERVICES LLC	HAZ-MAT CLEAN UP OF CAR 7003	245.00	
207-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	335.34	
207-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BLANKET P.O. FOR VEHICLE MAINTENANCE	1,182.24	
207-000.000-939.000	VEHICLE MAINTENANCE	CRUISERS, INC.	BLANKET P.O. FOR VEHICLE MAINTENANCE	255.00	
207-000.000-939.000	VEHICLE MAINTENANCE	CRUISERS, INC.	BLANKET P.O. FOR VEHICLE MAINTENANCE	1,405.00	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	93.96	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	29.95	
207-000.000-965.000	TRAINING	LERMA, INC.	LERMA 2019 CONFERENCE	170.00	
207-000.000-965.000	TRAINING	MI ASSOC. OF HOSTAGE NEG	2018 FALL MAHN CONFERENCE	450.00	
207-000.000-975.000	SPECIAL PROJECTS	DANIEL DEFENSE, INC.	M-LOK PICATINNY RAIL SECTION	551.20	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 Police Fund					
Dept 000.000					
Total For Dept 000.000				27,884.05	
Total For Fund 207 Police Fund				27,884.05	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-283.300	SENIOR CENTER TRIP DEPOSITS	BIANCO TOURS	SUMMER IN THE CITY TRIP - 08-08- 20	1,485.00	
Total For Dept 000.000				1,485.00	
Dept 750.000 Recreation Board					
208-750.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	1,245.64	
208-750.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	116.17	
208-750.000-821.000	ENG/CONSULTANT/PROFESS FEES	MCKENNA ASSOCIATES, INC.	GRANT SUMMIT PROJECT - PARKS & TRAILS	234.00	
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	HAMBURG TOWNSHIP TREASUR	4715-25-101-088 HAMBURG RD	117.76	
Total For Dept 750.000 Recreation Board				1,713.57	
Dept 805.000 SENIOR CENTER					
208-805.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	2,365.86	
208-805.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	77.04	
208-805.000-932.001	MAINTENANCE COMM CENTER	BJ'S HEATING & COOLING,	SERVIVE CALL AT SENIOR CENTER. REPLAC	169.00	
208-805.000-932.001	MAINTENANCE COMM CENTER	SCREENER'S LANDSCAPE SUP	MULCH FOR TOWNSHIP HALL AND SENIOR CE	270.00	
208-805.000-933.000	EQUIPMENT MAINT/REPAIR	APPLIED IMAGING	B/W & COLOR MONTHLY COPY OVERAGES - 7	68.55	
Total For Dept 805.000 SENIOR CENTER				2,950.45	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				6,149.02	
Fund 484 Community Dr SAD - Road Maint					
Dept 000.000					
484-000.000-802.000	ROAD IMPROVEMENT	GP DUST CONTROL	COMMUNITY DR -RD GRADING & DUST CONTR	460.00	
Total For Dept 000.000				460.00	
Total For Fund 484 Community Dr SAD - Road Maint				460.00	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-198.852	CEDARBENDR(1532300015)	C & E CONSTRUCTION CO.,	11601 CEDAR BEND DR - 2" FORCE MAIN E	17,661.00	
590-000.000-198.852	CEDARBENDR(1532300015)	C & E CONSTRUCTION CO.,	11601 CEDAR BEND DR - GRINDER PUMP IN	11,445.00	
590-000.000-221.000	DUE TO BRIGHTON WATER TAP FEES	CITY OF BRIGHTON	WATER TAP FEE - 7449 REXFORD CT	2,802.00	
Total For Dept 000.000				31,908.00	
Dept 001.000					
590-001.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	9/1/19 THROUGH 9/30/19	7,937.31	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR DPW	22.00	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	GRAINGER	BLANKET P.O. FOR DPW SUPPLIES, GP PAR	99.53	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SEWER/DPW SUPPLIES	1.29	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	STANDARD ELECTRIC COMPAN	BLANKET P.O. FOR DPW/SEWER MAINTENANC	19.60	
590-001.000-751.000	VEHICLE FUEL	WEX BANK	TWP 7/9-8/2/19	991.22	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	142.86	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	142.86	
590-001.000-850.200	GRINDER PUMP CORES	DUBOIS-COOPER & ASSOCIAT	EXTREME GRINDER PUMP CORES WITH ADAPT	23,520.00	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	FILING/RECORDING FEES - GRINDER PUMP	30.00	
Total For Dept 001.000				32,906.67	
Dept 002.000					

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 002.000					
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	HACH COMPANY, AMERICAN S	BLANKET P.O. FOR WWTP SUPPLIES	1,409.82	
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	HACH COMPANY, AMERICAN S	BLANKET P.O. FOR WWTP SUPPLIES	350.94	
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	HACH COMPANY, AMERICAN S	BLANKET P.O. FOR WWTP SUPPLIES	243.60	
590-002.000-728.000	CHEMICALS	ALEXANDER CHEMICAL CORPO	ALUM FOR WASTEWATER TREATMENT PLANT	4,764.00	
590-002.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	82.15	
590-002.000-830.000	LAB ANALYSIS - WWTP	MERIT LABORATORIES	TEST - HAMBURG	520.00	
590-002.000-830.100	LAB ANALYSIS FEES - PORTAGE	MERIT LABORATORIES	TEST - PORTAGE LAKE	420.00	
Total For Dept 002.000				7,790.51	
Dept 003.000					
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - HOMES OF BRIG	60.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
Total For Dept 003.000				180.00	
Total For Fund 590 SEWER FUND				72,785.18	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-222.204	DUE TO COUNTY DOG LICENSE FEE	LIVINGSTON COUNTY TREASU	DOG TAG DISTRIBUTION 7/1/19 THROUGH 7	1,181.00	
701-000.000-231.100	DUE TO UNION DUES	POLICE OFFICER LABOR COU	AUGUST 2019 DUES	804.00	
Total For Dept 000.000				1,985.00	
Total For Fund 701 Trust & Agency Fund				1,985.00	

08/14/2019 12:41 PM
User: KarenJ
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 08/20/2019 - 08/20/2019
UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	56,670.27
Fund 206 Fire Fund	11,359.57
Fund 207 Police Fund	27,884.05
Fund 208 SENIORS, PARK	6,149.02
Fund 484 Community Dr	460.00
Fund 590 SEWER FUND	72,785.18
Fund 701 Trust & Agenc	1,985.00

Total For All Funds:	<u>177,293.09</u>
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10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Municipal Utilities Committee:

Date of Meeting: August 14th, 2019

Committee Members Present: Hohl, Hahn, Koeble

Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE JULY 10th, 2019 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: August 14th, 2019
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, JULY 10th, 2019 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:32 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Koeble

Absent:

Also Present: Tony Randazzo, Dave Podvoyski and Brittany Campbell

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY KOEBLE, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

Unfinished Business:

- A. LCWA Information/Updates
- B. DTE Power Supply Issues
- C. RE300 Pilot Study Update

Current Business:

- A. DPW Monthly Report – June 2019 Statistics
- B. McLeskey Sewer Connection Cost Review – 2664 Indian Trail
- C. Havens Sewer Connection Cost Review – 11083 Rivendell Ct.
- D. Norfolk Homes Sewer Connection Agreement – 5527 Hickory View Ct.
- E. Engineer’s Report – Pettys Road Sewer Hydraulics
- F. Pettys Road Sewer Proposal
- G. Kress Road Pump Station Coating

5. APPROVAL OF THE MINUTES

MOTION BY KOEBLE, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE JUNE 12th, 2019 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

6. UNFINISHED BUSINESS

A. LCWA Information/Updates.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

B. DTE Power Supply Issues.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

C. RE300 Pilot Study Update.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

7. CURRENT BUSINESS

A. DPW Monthly Report – June Statistics. Randazzo stated that the Wastewater Treatment Plant (WWTP) was in compliance for the entire month of June. EGLE, formerly the DEQ, has not provided any feedback on the WWTP permit application even though the old permit has expired. Randazzo further noted that nearly 90 warning letters were sent out to residents for high sodium readings as a result of the DPW water sampling. Staff will retest at the end of the month. Lastly, Randazzo indicated that now that the new fiscal year has started, the DPW is ready to proceed with a number of projects including the Petty's road sewer redirection project and the Kress Road pump station wet well coating.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

B. McLeskey Sewer Connection Cost Review – 2664 Indian Trail. Campbell explained the estimated sewer connection fees under the bid proposal were \$5,925.00. During the installation, a total length of 20 feet of 4" building sewer pipe was installed when only 15 feet was included under the original cost estimate. The Builder also moved the grinder pump location and piled dirt over where the building sewer pipe was stubbed out of the house. Therefore, the total construction charges for the sewer connection were \$6,090.00 leaving a balance due of \$165.00. As a result, the total shortage of \$165.00 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY KOEBLE REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$165.00 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

C. Havens Sewer Connection Cost Review – 11083 Rivendell Ct. Campbell explained the estimated construction charges under the blanket pricing agreement were \$8,767.50. The actual construction charges were \$8,767.50 leaving an excess balance of \$0.00 – a total wash of fees. As a result no refund or invoice is due to the property owner.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO NOTE THE UTILITIES COORDINATOR'S COST REVIEW AND TO CLOSE OUT THE SEWER CONNECTION FILE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

D. Norfolk Homes Sewer Connection Agreement – 5527 Hickory View Ct.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE NORFOLK HOMES AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

E. Engineer's Report – Pettys Road Sewer Hydraulics. Randazzo explained that the Township Engineer was asked to complete a hydraulic study of the sewer main along Pettys Road to determine if it could be redirected from discharging to the west running to the Kress Road pump station where it is then pumped back east to the WWTP. By redirecting the Pettys Road sewer main to the east it can be discharged directly to the WWTP reducing the stagnation of the sewage entering the plant. Pursuant to the modeling study completed by the Township Engineer the discharge head pressure to the grinder pump stations within normal operating standards. Therefore, the system would operate effectively if the Pettys Road sewer main is redirected east into the WWTP.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO NOTE THE ENGINEER'S REPORT AS RECEIVED AND TO BE FILED.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

F. Pettys Road Sewer Proposal. Randazzo noted that Process Results has provided a scope of work for the proposed Pettys Road sewer redirection in the amount of \$17,250 that will include survey and design of the extension, construction phase work including inspections as as-built drawings. Hahn asked about the construction costs. The Committee discussed sending the project out for bid. Campbell noted that the work could be completed under the current Blanket Pricing Contract with C & E Construction. Hohl stated that they could complete this work easily and that we would just need plug in the structures and footages into the blanket contract to determine the construction costs.

MOTION BY HOHL, SUPPORTED BY HAHN TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO PROCEED WITH THE PETTYS ROAD SEWER REDIRECTION PROJECT TO BE CONSTRUCTED BY C & E CONSTRUCTION CO. PURSUANT TO THE BLANKET SEWER CONTRACT UNDER THE DIRECTION OF THE TOWNSHIP ENGINEER.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

G. Kress Road Pump Station Coating. Podvoyski explained that the wet well coating at the Kress Road pump station is deteriorating and needs to be recoated in order to protect the concrete from corrosion. The last coating only lasted about 8 years and if not repaired the damage will require the whole pump station to be replaced. Hohl noted that the work needs to be completed as quickly as possible to maintain the integrity of the concrete walls of the pump station.

MOTION BY HOHL, SUPPORTED BY HAHN TO RECOMMEND THAT THE BOARD PROCEED WITH THE ENGINEER'S PROPOSAL DATED APRIL 3, 2019 WITH THE WET WELL COATING PROJECT TO BE BID OUT AND COMPLETED AS SOON AS POSSIBLE.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Koeble

Absent: None

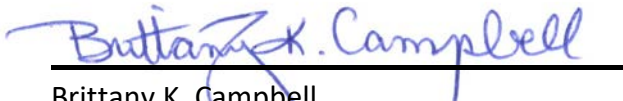
Nays: None

Motion carried.

The meeting was adjourned at 2:50 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator

Hamburg Township Library

10411 Merrill Rd. P.O. Box 247
Hamburg, MI 48139
810-231-1771

Monthly Report: August 2019

July Statistics:

- Number of new patrons: 68
- Number of computer users: 309
- Number of in-building items checked out: 9,216
- Number of digital items checked out: 995
- Average daily visits: 201

Upcoming Closed Dates:

- Monday, Sept. 2 Labor Day

Upcoming Programs:

- Sept. 4 Drop-In Genealogy Help, Free, 1:00pm
- Sept. 4 Drop-In Tech Help, Free, 4:00pm
- Sept. 4 Book Club: *Little Fires Everywhere* by Celeste Ng, Free, 1:00pm
- Sept. 5 Lunch & Learn: Harvest Happenings, Free, Noon
- Sept. 6 Friday Films: *Captain Blood*, Free, 3:00pm
- Sept. 9 LapSit starts, Free, 10:00am
- Sept. 9 StoryHour starts, Free, 1:30pm
- Sept. 9 Maker Monday: Banner Me Fall, Free, 6:30pm
- Sept. 10 Tuesday Films: *It Happened One Night*, Free, 6:00pm
- Sept. 12 Lil' Wigglers BabyTime starts, Free, 10:00am
- Sept. 12 StoryHour starts, Free, 10:00am
- Sept. 16 History of Ann Arbor's Michigan Theater, Free, 6:30pm
- Sept. 17 Michigan Opera Theater performance, Free, 1:00pm
- Sept. 19 Downton Abbey Trivia Night, Free, 6:30pm

Of Special Note:

- The library is proud to host **The Michigan Opera Theater** on Saturday, Sept. 14 at 1:00pm. This free performance showcases the season's five productions. Hear the story and history of each opera, and then be serenaded by a group of professional singers. This program is generously sponsored by a local patron.



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
 P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
 PHONE: 810-222-1100 ♦ FAX: 810-231-1974
 E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
 FROM: Chief Nick Miller
 DATE: 15-Aug-19
 RE: Monthly Fire Department Report for January

Current Monthly Totals

2019 Total Runs by Incident Type

from (1-Jan-19) to (31-Jan-19)

Fire	3	2.31%
Medical	77	59.23%
Hazardous Condition	14	10.77%
Service / Good Intent	21	16.15%
False Alarm / Cancel	13	10.00%
Mutual Aid	2	1.54%
Other	0	0.00%
Totals	130	100.00%

2019 Total Runs by District

from (1-Jan-19) to (31-Jan-19)

North West	12	9.23%
North East	24	18.46%
South West	39	30.00%
South East	48	36.92%
Mutual Aid	7	5.38%
Totals	130	100.00%

Comparative Statistics - 2018 vs 2019 by Month

2018 Runs

from (1-Jan-18) to (31-Jan-18)

2019 Runs

from (1-Jan-19) to (31-Jan-19)

% Change

Fire	0	3	3.0%	Increase
Medical	80	77	-3.8%	Decrease
Hazardous Condition	14	14	0.0%	No Change
Service / Good Intent	7	21	200.0%	Increase
False Alarm / Cancel	5	13	160.0%	Increase
Mutual Aid	7	2	-71.4%	Decrease
Other	3	0	-3.0%	Decrease
Totals	116	130	12.1%	Increase



HAMBURG TOWNSHIP FIRE DEPARTMENT

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 PHONE: 810-222-1100 ♦ FAX: 810-231-1974
 E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
 FROM: Chief Nick Miller
 DATE: 15-Aug-19
 RE: Monthly Fire Department Report for January

Comparative Statistics - 2018 vs 2019 Year-To-Date

	2018 Runs <small>from (1-Jan-18) to (31-Jan-18)</small>	2019 Runs <small>from (1-Jan-19) to (31-Jan-19)</small>	% Change	
Fire	0	3	3.0%	Increase
Medical	80	77	-3.8%	Decrease
Hazardous Condition	14	14	0.0%	No Change
Service / Good Intent	7	21	200.0%	Increase
False Alarm / Cancel	5	13	160.0%	Increase
Mutual Aid	7	2	-71.4%	Decrease
Other	3	0	-3.0%	Decrease
Totals	116	130	12.1%	Increase

Paid-On-Call Average Hours Worked per week as of 01-January-2019

Weekly Average	Number of Employees
0.0 - 10.0 Hours	17
10.1 - 20.0 Hours	13
20.1 - 25.0 Hours	6
25.1 - 30.0 Hours	2
Over 30.0 Hours	4

Start Date	1-Jul-2019
Finish Date	31-Jul-2019

LIGHTS & SIRENS (PRIORITY 1 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:06:51
SCRAMBLE TIME	0:01:13
DRIVE TIME	0:05:37

DAYTIME

0:06:24
0:01:01
0:05:21

NIGHTS / WEEKENDS

0:07:10
0:01:21
0:05:48

DIFFERENTIAL

0:00:46
0:00:20
0:00:27

GEOGRAPHICS

STATION 11	26
STATION 12	45

DAYTIME CALLS

11
18

NIGHTS / WEEKENDS CALLS

15
27

DIFFERENTIAL

4
9

TOTAL 71

Daytime Totals 29 40.85%

Nights & Wknd Totals 42 59.15%

NO LIGHTS & NO SIRENS (PRIORITY 3 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:13:09
SCRAMBLE TIME	0:04:13
DRIVE TIME	0:08:42

DAYTIME

0:07:01
0:01:00
0:06:01

NIGHTS / WEEKENDS

0:14:48
0:05:02
0:09:26

DIFFERENTIAL

0:07:47
0:04:02
0:03:25

GEOGRAPHICS

STATION 11	59
STATION 12	93

DAYTIME CALLS

10
21

NIGHTS / WEEKENDS CALLS

49
72

DIFFERENTIAL

39
51

TOTAL 152

Daytime Totals 31 20.39%

Nights & Wknd Totals 121 79.61%



HAMBURG TOWNSHIP POLICE

MONTHLY REPORT

July, 2019

COMMUNITY HAPPENINGS

Community Involvement:

- Officer Sean Hogan participated in the Hamburg Fitness Center Sunny Days Kids Camp on July 30, 2019.

Communications:

- Deputy Chief Dariusz Nisenbaum and Officer Matthew Duhaime received a thank you letter on July 2, 2019 from the Michigan Law Enforcement Youth Advisory Committee for their work with the annual Youth Training Academy held in Battle Creek.
- Officer Sean Hogan, Officer Spencer Flavin, Officer Nate Watson, Officer Justin Harvey and Officer Matthew Duhaime received a thank you letter on July 8, 2019 from Livingston County LACASA.
- Officer Sean Hogan received a thank you letter on July 31, 2019 from the Hamburg Fitness Center for his participation in their Sunny Days Kids Camp.

POLICE DEPARTMENT OPERATIONS

Personnel:

- Officer Joshua Pedersen successfully completed his Field Training Officer program on July 18, 2019.
- Sabrina Dungan completed her summer internship on July 27, 2019.
- Jessica Vanbynen completed her summer internship on July 30, 2019.

Training:

- Sgt. Alysha Garbacik, Officer Adam Fischhaber and Officer Spencer Flavin attended Evidence Update training in Brighton on July 3, 2019.
- Sgt. Gary Harpe, Officer Daniel Bromley and Officer Sean Hogan attended Latent Fingerprints Refresher training at the MSP-Northville Lab on July 9, 2019.
- Deputy Chief Dariusz Nisenbaum, Sgt. Anthony Wallace, Officer Matt Duhaime and Officer Steve Locke participated in SWAT team training in Brighton on July 17, 2019.
- Officer Joshua Pedersen attended Datamaster training in Lansing on July 24, 2019.
- Officer Dahne DeBottis attended Precision Immobilization Technique (PIT) training on July 29, 2019 & July 30, 2019 in Lansing.

Monthly Arrest Summary

07/08/19-8:58am:

A 37-year old male Brighton Township resident was arrested at Pettysville Road & M-36 on a criminal bench warrant for Probation Violation out of Livingston County. He was lodged in the Livingston County Jail.

07/13/19-5:53am:

A 26-year old male South Lyon resident was arrested at Lake Crest Drive & Cottonwood Drive for Disorderly Conduct and on 2 misdemeanor warrants out of Novi for Operating While Intoxicated and Driving While License Suspended. He was lodged in the Livingston County Jail.

07/13/19-12:15pm:

A 48-year old male Township resident was arrested at a Putnam Township residence on a felony warrant for Criminal Sexual Conduct-1st Degree out of Hamburg Township. He was lodged in the Livingston County Jail.

07/15/19-2:44pm:

A 54-year old male Township resident was arrested at Hamburg Road & Welle Road on a bench warrant for Child Neglect out of Livingston County. His vehicle was impounded and he was lodged in the Livingston County Jail.

07/18/19-9:28pm:

A 58-year old male Township resident was arrested at M-36 & Girard Drive for Operating While Intoxicated. His vehicle was impounded and he was lodged in the Livingston County Jail.

7/24/19-12:37am:

A 25-year old male Ray Township resident was arrested at Bishop Lake Road east of Cabin Road on a misdemeanor warrant for Retail Fraud out of Howell. He was lodged in the Livingston County Jail.

07/24/19-06:02pm:

A 57-year old male Township resident was arrested at Whitewood Road & Cordley Lake Road for Operating While Intoxicated-Injury Accident. The subject was transported to the hospital due to injuries sustained in the accident.

07/29/19-09:49am:

A 29-year old male Township resident was arrested on Winans Lake Road & Hamburg Road for Domestic Violence. He was lodged at the Livingston County Jail.

07/29/19-07:17pm:

A 49-year old male Township resident was arrested at Schafer Road & Brady Road for Driving While License Suspended. His vehicle was impounded and he was cited and released.

07/31/19-2:16am:

A 34-year old male Township resident was arrested on Chilson Road & Locust Way for Driving While License Suspended. His vehicle was impounded and he was cited and released.

07/31/19-2:16am:

A 36-year old male Detroit resident was arrested on Chilson Road & Locust Way on a felony warrant for Burglary out of Detroit. He was lodged in the Livingston County Jail to await pick up by the Detroit Police Department.

07/31/2019-01:28pm:

An 18-year old male Township resident was arrested at his residence on a felony warrant for Probation Violation out of Washtenaw County. He was lodged in the Washtenaw County Jail.

General Police information:

Marine Patrol:

- Regular boat patrols continued on the Chain of Lakes throughout the month of July.
- Extra officers and boat patrols were utilized on July 6, 2019 for the annual Baseline Lake sandbar party & Portage Lake fireworks. There were no significant events on the waterways during these events.

Lakeland Trail Patrol:

Regular patrols on the Lakelands Trail continued throughout the month of July.

Road Patrol Vehicles:

All road patrol vehicles are in working order.

Red Barrel:

20 pounds of prescription drugs were removed from the Red Barrel in front of the police station on July 4, 2019.

LIVINGSTON COUNTY 911

Events by Nature Code by Agency

Agency: HATP, Event date/Time range: 07/01/2019 00:00:00 - 07/31/2019 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
HATP	911 HANG UP	0	0	5	5	0%	0:01:47	0:05:18	0:13:52	1:44:48	0:20:55
	ABANDONED VEHICLE	0	1	1	2	0%	0:02:29	0:06:23	0:17:56	0:44:47	0:22:22
	ADMIN DUTIES	0	1	0	1	0%	0:00:00	0:00:00	3:25:01	3:25:01	3:25:00
	ALARM	0	0	34	34	2%	0:02:45	0:09:46	0:08:41	9:19:31	0:16:22
	ANIMAL COMPLAINT	0	2	14	16	1%	0:05:21	0:11:31	0:23:21	9:22:19	0:35:00
	AREA CHECK	0	317	1	318	18%	0:00:03	0:00:00	0:04:10	22:27:00	0:04:10
	ASSAULT IN PROGRESS	0	0	1	1	0%	0:02:45	0:06:08	0:58:41	1:07:35	1:07:35
	ASSAULT REPORT ONLY	0	0	2	2	0%	0:04:44	0:15:00	0:41:28	2:02:24	1:01:12
	ASSIST EMS	0	1	61	62	3%	0:00:58	0:06:55	0:20:44	6:05:59	0:05:55
	ASSIST FIRE DEPARTMENT	0	1	62	63	4%	0:06:53	0:10:18	0:17:50	25:09:04	0:23:55
	ASSIST OTHER AGENCY	0	11	10	21	1%	0:03:11	0:10:01	0:34:28	13:41:53	0:39:00
	ATV COMPLAINT	0	0	3	3	0%	0:02:49	0:09:02	0:12:56	1:14:23	0:24:44
	BOATING COMP	0	0	2	2	0%	0:04:36	0:00:00	0:00:00	0:11:02	0:05:33
	BREATHING PROBLEM	0	0	1	1	0%	0:01:26	0:00:00	0:00:00	0:01:31	0:01:31
	BUILDING/PROPERTY/VACATION CHK	0	102	0	102	6%	0:00:01	0:00:00	0:03:12	5:28:34	0:03:12
	CARDIAC/RESPIRATORY ARREST	0	0	2	2	0%	0:00:34	0:04:08	1:07:36	1:15:51	0:37:55
	CHASE/PURSUIT	0	1	0	1	0%	0:00:00	0:00:00	1:01:45	1:01:45	1:01:45
	CITIZEN ASSIST	0	9	12	21	1%	0:04:31	0:18:58	0:24:57	12:40:52	0:36:12
	CIVIC EVENT	0	2	0	2	0%	0:00:00	0:00:03	1:46:09	3:32:22	1:46:11
	CIVIL COMPLAINT	0	0	2	2	0%	0:03:12	0:16:24	0:17:08	1:13:28	0:36:44
	CO ALARM/ OR INVESTIGATION	0	0	4	4	0%	0:00:44	0:00:00	0:00:00	0:56:36	0:14:09
	COMMUNITY POLICING	0	9	0	9	1%	0:00:01	0:00:00	0:01:06	0:10:04	0:01:06
	COURT PROSECUTOR ACTIVITY	0	3	0	3	0%	0:00:01	0:00:06	0:54:31	2:43:50	0:54:31

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DISTURBANCE/TROUBLE	0	1	9	10	1%	0:07:17	0:07:44	0:21:36	4:51:09	0:29:00
	DOMESTIC PHYSICAL IN PROGRESS	0	0	3	3	0%	0:02:39	0:05:00	1:21:57	4:28:50	1:29:30
	DOMESTIC VERBAL	0	0	5	5	0%	0:09:18	0:08:55	0:40:37	4:34:24	0:54:50
	DRUGS/VCSA	0	0	1	1	0%	0:05:16	0:20:23	0:31:40	0:57:19	0:57:19
	FALL	0	0	2	2	0%	0:00:38	0:11:42	0:16:02	0:29:24	0:14:40
	FALL PRIORITY 3	0	0	2	2	0%	0:01:04	0:00:00	0:00:00	0:01:28	0:00:40
	FIREWORKS	0	0	5	5	0%	0:02:20	0:24:57	0:01:52	2:12:13	0:26:20
	FOLLOW UP	0	12	0	12	1%	0:00:01	0:02:25	0:20:32	4:16:11	0:21:20
	FOOT PATROL	0	13	0	13	1%	0:00:01	0:00:00	0:25:54	5:36:52	0:25:50
	FRAUD	0	1	4	5	0%	0:13:24	0:07:31	0:17:33	2:51:27	0:34:10
	GAS LEAK OUTSIDE	0	0	1	1	0%	0:00:13	0:00:00	0:00:00	0:04:46	0:04:46
	GENERAL NON CRIMINAL	0	8	1	9	1%	0:00:18	0:00:00	0:02:04	0:17:33	0:01:50
	HAZARD	0	4	7	11	1%	0:03:34	0:06:50	0:05:01	2:00:37	0:10:50
	HEMORRHAGE/LACERATION PRIORITY3	0	0	1	1	0%	0:00:20	0:00:00	0:00:00	0:36:14	0:36:14
	HIT AND RUN ACCIDENT	0	0	2	2	0%	0:13:25	0:13:08	0:54:08	2:41:22	1:20:40
	INFO- GENERAL	0	16	3	19	1%	2:11:32	0:00:00	0:16:32	24:10:18	1:16:20
	INTIMIDATION THREATS HARASSMEN	0	0	4	4	0%	0:07:02	0:10:12	0:07:07	3:11:26	0:47:50
	LARC IN PROGRESS	0	0	1	1	0%	0:02:17	0:01:06	0:16:09	0:19:33	0:19:33
	LARCENY	0	1	2	3	0%	0:04:22	0:18:24	0:26:03	2:03:43	0:41:10
	LIQUOR INVESTIGATION	0	1	0	1	0%	0:00:01	0:00:00	0:00:15	0:00:16	0:00:16
	LOCKOUT	0	2	11	13	1%	0:08:06	0:12:16	0:07:47	5:36:56	0:25:50
	LOST/FOUND ANIMAL INFORMATION	0	0	3	3	0%	0:04:45	0:04:06	0:44:44	2:09:17	0:43:00
	LOST/FOUND PROPERTY	0	3	1	4	0%	0:01:11	0:03:52	0:22:25	1:37:10	0:24:10
	MARINE PATROL	0	10	1	11	1%	0:00:13	0:00:09	4:33:30	52:32:09	4:46:30
	MDOP	0	0	4	4	0%	0:02:23	0:22:02	0:22:14	3:06:41	0:46:40
	MEDICAL ALARM	0	0	2	2	0%	0:00:44	0:05:50	0:02:00	0:12:36	0:06:10

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	MEETINGS	0	5	0	5	0%	0:00:01	0:00:14	0:52:54	4:25:29	0:53:00
	MESSAGE DELIVERY	0	1	0	1	0%	0:00:00	0:06:54	0:05:07	0:12:02	0:12:00
	MISSING PERSON/RUN-A-WAY	0	1	2	3	0%	0:06:16	0:09:36	0:48:46	3:13:58	1:04:30
	MOTORIST ASSIST	0	6	0	6	0%	0:00:01	0:00:00	0:11:39	1:09:58	0:11:40
	NOISE COMPLAINTS	0	1	8	9	1%	0:02:20	0:27:47	0:22:17	5:10:49	0:34:30
	OVERDOSE/INGESTION	0	0	1	1	0%	0:06:31	0:04:17	0:51:47	1:02:35	1:02:30
	PARK/TRAF COMP	0	0	1	1	0%	0:03:06	0:03:05	0:11:12	0:17:24	0:17:20
	PARKING COMPLAINTS	0	0	2	2	0%	0:04:52	0:18:18	0:12:30	1:11:21	0:35:40
	PATROL INFORMATION	0	0	8	8	0%	0:03:27	0:00:00	0:00:18	1:09:46	0:08:40
	PBT REQUEST	0	0	5	5	0%	0:01:30	0:12:53	0:24:01	3:12:01	0:38:20
	PDA	0	1	10	11	1%	0:04:11	0:11:05	0:22:54	6:00:03	0:32:40
	PERSONAL INJURY ACCIDENT	0	0	5	5	0%	0:00:48	0:04:55	0:51:12	4:44:41	0:56:50
	PIREF (REFUSE EMS)	0	0	3	3	0%	0:01:19	0:05:21	1:22:19	4:27:00	1:29:00
	PPO VIOLATION	0	0	1	1	0%	0:14:46	0:00:00	0:00:00	0:50:13	0:50:10
	PUBLIC SERVICE	0	0	2	2	0%	0:08:48	0:11:45	0:18:22	1:17:49	0:38:50
	SHOTS FIRED	0	0	1	1	0%	0:04:06	0:05:23	0:27:13	0:36:43	0:36:40
	SICK PERSON	0	0	2	2	0%	0:01:44	0:23:24	0:02:03	0:54:24	0:27:10
	SMOKE INVESTIGATION OUTSIDE	0	0	1	1	0%	0:00:09	0:00:00	0:00:00	0:00:32	0:00:30
	SOLICITOR COMPLAINT	0	0	1	1	0%	0:03:33	0:11:54	0:19:29	0:34:57	0:34:50
	STRUCTURE FIRE	0	0	1	1	0%	0:00:11	0:04:35	1:42:06	1:46:53	1:46:50
	SUBDIVISION PATROL	0	489	0	489	27%	0:00:01	0:00:06	0:04:35	37:32:15	0:04:30
	SUBPOENA SERVICE	0	12	0	12	1%	0:00:01	0:05:34	0:05:41	1:58:36	0:09:50
	SUICIDAL SUBJECT	0	0	1	1	0%	0:02:53	0:05:07	1:49:41	1:57:41	1:57:40
	SUSPICIOUS PERSON	0	1	3	4	0%	0:01:59	0:08:38	0:45:29	3:35:47	0:53:50
	SUSPICIOUS SITUATION	0	6	6	12	1%	0:03:00	0:11:08	0:37:36	9:24:18	0:47:00
	SUSPICIOUS VEHICLE	0	7	4	11	1%	0:01:39	0:06:38	0:10:17	2:32:55	0:13:50
	TRAFFIC DETAIL	0	115	0	115	6%	0:00:01	0:04:58	0:15:04	28:59:30	0:15:00

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRAFFIC STOP	0	172	0	172	10%	0:00:01	0:00:18	0:10:21	29:42:58	0:10:2
	TRAFFIC VIO/ARREST	0	2	0	2	0%	0:00:00	0:00:00	0:52:51	0:55:39	0:27:5
	TRAUMATIC INJURY SPECIFIC	0	0	1	1	0%	0:01:58	0:00:00	0:00:00	0:11:40	0:11:4
	TREE HAZARD	0	12	2	14	1%	0:18:14	0:00:00	0:39:12	8:46:41	0:37:3
	TRESSPASSING, LOITERING	0	0	1	1	0%	0:04:19	0:01:33	0:08:25	0:14:17	0:14:1
	TRF COMPLAINT/ROAD HAZARDS	0	1	0	1	0%	0:00:00	0:00:00	0:00:02	0:00:02	0:00:0
	UNATTENDED DEATH PRI 3/INVEST	0	0	1	1	0%	0:04:31	0:15:48	3:51:18	4:11:37	4:11:3
	UNCONSCIOUS/FAINTING	0	0	2	2	0%	0:00:42	0:01:16	0:22:23	0:31:43	0:15:5
	UNKNOWN ACCIDENT	0	0	1	1	0%	0:03:12	0:05:41	4:07:10	4:16:03	4:16:0
	VIN INSPECTION	0	2	2	4	0%	0:01:09	0:14:06	0:22:51	2:32:28	0:38:0
	WAR ATT/SEARCH	0	1	0	1	0%	0:00:00	0:08:49	2:36:26	2:45:15	2:45:1
	WARRANT ARREST CRIMINAL	0	3	1	4	0%	0:01:35	0:08:25	1:01:46	4:28:44	1:07:1
	WELFARE CHECK	0	1	20	21	1%	0:06:07	0:11:00	0:17:01	12:13:43	0:34:5
	WIRES DOWN	0	0	18	18	1%	0:27:09	0:07:17	0:06:21	12:45:35	0:42:3
	Subtotals for No Summary Code	0	1371	409	1780	100%	0:05:02	0:08:52	0:39:48	468:36:38	0:44:5
	Subtotals for HATP	0	1371	409	1780	100%	0:05:02	0:08:52	0:39:48	468:36:38	0:44:5



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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – July 2019 Statistics**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: August 14th, 2019

Sewer Committee Members Present: Hohl, Hahn, Koebler

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HAHN, SUPPORTED BY KOEBLER TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Koebler Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: August 14th, 2019
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



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To: Municipal Utilities Committee
From: Tony Randazzo
Date: 08-06-2019
Re: DPW Monthly Report

-
1. The wastewater treatment plant was in compliance for the month of July.
 2. The DEQ has not provided any feedback on our permit yet even though the old permit has expired.
 3. July was an extremely busy month. In addition to two force main breaks, we had one hundred grinder calls which is double the normal amount. The vast majority of the problems were storm related.

HAMBURG TOWNSHIP DPW ACTIVITY TRACKING CHART 2018 VERSES 2019

<i>DPW Activities</i>	Jan-18	Jan-19	Feb-18	Feb-19	Mar-18	Mar-19	Apr-18	Apr-19	May-18	May-19	Jun-18	Jun-19	Jul-18	Jul-19	Aug-18	Aug-19	Sep-18	Sep-19	Oct-18	Oct-19	Nov-18	Nov-19	Dec-18	Dec-19	Year End Total 18	Year End Total 19
Grinder Calls	53	34	33	35	36	35	43	42	54	51	48	37	43	101	52		52		47		38		27		526	335
Grinder Replacements	44	26	23	22	31	28	37	37	48	41	40	34	34	78	42		39		32		37		22		429	266
Grinder Repairs	56	31	27	36	35	27	41	35	42	40	42	40	39	60	52		39		41		32		26		472	
Hiland-other repair	4	8	6	6	11	4	7	10	20	6	8	9	11	6	9		7		16		3		15		117	
Grinder Star - Ups	2	2	1	3	4	3	2	2	4	2	2	3	1	1	1		4		3		2		2		28	16
Grinder Deact.	1	1	0	0	0	0	0	0	0	1	0	1	0	1	0		0		1		0		0		2	4
Sewer Repairs	0	0	0	1	0	0	0	0	0	0	1	0	1	1	0		0		0		0		0		2	2
WWTP Alarms	2	0	6	5	5	2	25	3	22	7	13	2	10	4	9		11		8		7		2		FALSE	23
Hamburg Road Lift	2	1	4	2	2	1	2	0	2	1	2	1	5	5	1		3		1		2		1		15	11
Winans Road Lift	2	1	4	2	3	1	2	0	2	1	4	0	4	4	2		5		2		2		1		33	9
KESS RD. Lift	2	3	4	2	2	1	2	4	1	1	5	1	1	4	1		3		2		2		0		25	16
Ore Station Alarms	2	3	5	2	5	1	9	1	7	2	7	1	14	4	3		3		1		2		1		59	14
School Alarms	2	1	0	2	1	0	1	0	2	1	3	1	2	4	1		4		0		0		0		16	9
Grinder Reacts	1	0	1	0	1	1	1	1	1	1	0	0	2	0	0		1		0		1		1		10	3
Rustic Station	1	0	4	1	2	1	3	0	6	2	4	1	2	2	1		2		2		2		0		29	7
Medical Center	3	0	2	4	1	1	2	0	2	1	2	0	4	2	1		4		1		2		1		25	8
Miss Dig Stakings	63	92	130	60	175	70	220	245	275	325	350	430	410	480	430		320		250		210		172		3005	1702
Grinders in stock	70-4	35-3	67-4	31-3	62-4	29-3	61-3	28-3	56-3	25-3	53-3	25-3	52-3	24-3	49-3		44-4		18-4		39-3		37-3			
Chilson Commons	1	1	2	2	1	1	2	1	2	2	1	1	2	2	1		2		0		2		1		17	10
Overtime call outs	31	13	17	17	14	17	25	21	32	31	21	15	24	70	34		33		31		23		23		308	184
PLANT -EFF./MO.	9.1	8.7	8.3	8.3	8.8	8.2	8.7	8.5	9.8	9.3	9.2	9.1	9.2	9.1	8.7		8.8		8.6		8.4		9.1		107	61
AVE. DAILY/ MG	0.26	0.29	0.29	0.29	0.28	0.29	0.29	0.28	0.33	0.31	0.32	0.30	0.31	0.3	0.29		0.31		0.29		0.29		0.29			
MAX. DAILY MG.	0.32	0.31	0.31	0.33	0.34	0.31	0.34	0.32	0.41	0.34	0.33	0.34	0.31	0.34	0.32		0.33		0.32		0.31		0.32			2
PLANT- INF/ MO.	8.4	9	9	8.5	9.3	8.6	9.2	8.8	10.4	9.4	9.9	9.6	9.9	9.6	9.2		9.7		9.6		9.4		9.5		114	64
AVE. DAILY /MG	0.32	0.3	0.32	0.3	0.30	0.31	0.31	0.29	0.34	0.31	0.34	0.32	0.31	0.32	0.31		0.32		0.33		0.31		0.32			2
MAX. DAILY MG.	0.36	0.34	0.34	0.38	0.34	0.36	0.37	0.34	0.47	0.34	0.33	0.34	0.35	0.32	0.33		0.32		0.32		0.34		0.34			2

No Information In Packet



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Township Board Cover Sheet

Towering Pines – Road Improvement S.A.D.

Second Public Hearing to Establish S.A.D. & Resolution to Adopt Assessment Roll

Information Packet:

Hamburg Township has received petitions from property owners requesting to establish a road improvement special assessment district for the Towering Pines subdivision for a 10-year period. After the first public hearing it was determined that there was enough support to proceed with establishing the S.A.D.

- The S.A.D shall be funded through a bond sale that will pay for the road improvements through an annual assessment on the winter tax bills beginning December 1, 2020.

The following items have been included for the Board's review:

1. **Notice of Second Public Hearing:**

- A. Affidavit of Mailing
- B. Hearing Cover Letter
- C. Notice of Improvement Hearing – per Public Act 188 requirements
- D. Mailing List of Property Owners included in S.A.D.
- E. Supervisor's Assessment Roll Certification
- F. Proposed Special Assessment Roll for Towering Pines - Road Improvement S.A.D.

2. **Project Resolution:**

- **Resolution No. 5** – Resolution Confirming the Special Assessment Roll

NOTE: Property owners will have thirty (30) days to appeal their assessment with the Michigan Tax Tribunal once the Board confirms the Assessment Roll. The expiration date of the 30-day period to challenge the special assessment shall be September 19th, 2019.

Drafted: August 7th, 2019

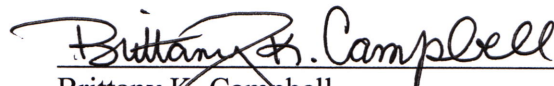


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AFFIDAVIT OF MAILING

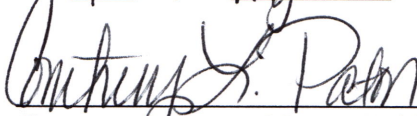
STATE OF MICHIGAN)
)ss
COUNTY OF LIVINGSTON)

BRITTANY K. CAMPBELL, being first duly sworn, deposes, and says that she personally prepared for mailing, and did on August 7, 2019, send by first-class mail, the **Towering Pines Subdivision - Road Improvement Special Assessment District** notice of second public hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Hamburg; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.



Brittany K. Campbell
Hamburg Township Utilities Coordinator

Subscribed and sworn to before me
this 7th day of August, 2019.



Courtney L. Paton, Notary Public
Jackson County, MI
My commission expires: 1/17/2024
Acting in Livingston County

COURTNEY L. PATON
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF JACKSON
My Commission Expires 01/17/2024
Acting in the County of Livingston

FAX 810-231-4295
PHONE 810-231-1000 Ext. 210
DIRECT DIAL 810-222-1193



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

August 7th, 2019

Re: **Notice of Public Hearing**
Towering Pines - Road Improvement Special Assessment District

Dear Property Owner,


The Hamburg Township Board of Trustees has scheduled the second public hearing for the Towering Pines road improvement district to be held on Tuesday, **August 20th, 2019 at 5:00 p.m.** at the Township Offices located at 10405 Merrill Road to discuss the assessment roll to be adopted by the Board. The assessment roll lists those properties included in the special assessment district and the amount to be assessed.

Enclosed please find the notice of public hearing and a map of the proposed special assessment district. The special assessment roll for the District has been prepared and is now on file in the offices of the Township Clerk and the Utilities Coordinator. The Roll is available for public examination during regular business hours at the Township Hall. This hearing is being held for the purpose of confirming the Assessment Roll.

The amount of the special assessment is \$9,444.45 per parcel plus interest, the rate to be determined at the time the bonds to finance the project are sold. The district will run over a ten (10) year period with the annual assessment to be included on the property taxes beginning on December 1, 2020. The assessment charge will appear annually on the winter tax bill.

The owner or other person having an interest in property that is assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk, Michael Dolan, before the closing of the hearing. The deadline to file an appeal if the Board adopts the Assessment Roll at the August 20, 2019 regularly scheduled Board meeting is September 19th, 2019. For more information regarding the special assessment district please contact Brittany Campbell, at (810) 231-1000 Ext. 210 or via email at bcampbell@hamburg.mi.us.

Sincerely,


Brittany K. Campbell
Hamburg Twp. Utilities Coordinator



NOTICE OF PUBLIC HEARING

Hamburg Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
TOWERING PINES ROAD IMPROVEMENT PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) has determined to levy special assessments against lands in the TOWERING PINES ROAD IMPROVEMENT PROJECT SPECIAL ASSESSMENT DISTRICT (the “District”) that will be benefited by the construction of road improvements in the District. The District consists of the lands identified in the map attached to this notice and is more specifically identified by the following permanent parcel numbers:

15-01-402-001	15-01-402-002	15-01-402-003	15-01-402-004
15-01-402-005	15-01-402-006	15-01-402-007	15-01-402-008
15-01-402-009	15-01-402-010	15-01-402-011	15-01-402-012
15-01-402-013	15-01-402-014	15-01-402-015	15-01-402-016
15-01-402-017	15-01-402-018		

(2) The proposed special assessment roll for the District (the “Roll”) has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Hall is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at 5:00 p.m., local time on Tuesday, August 20, 2019, at the Hamburg Township Hall, 10405 Merrill Road, Hamburg, Michigan to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections in writing before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk before the close of the hearing.

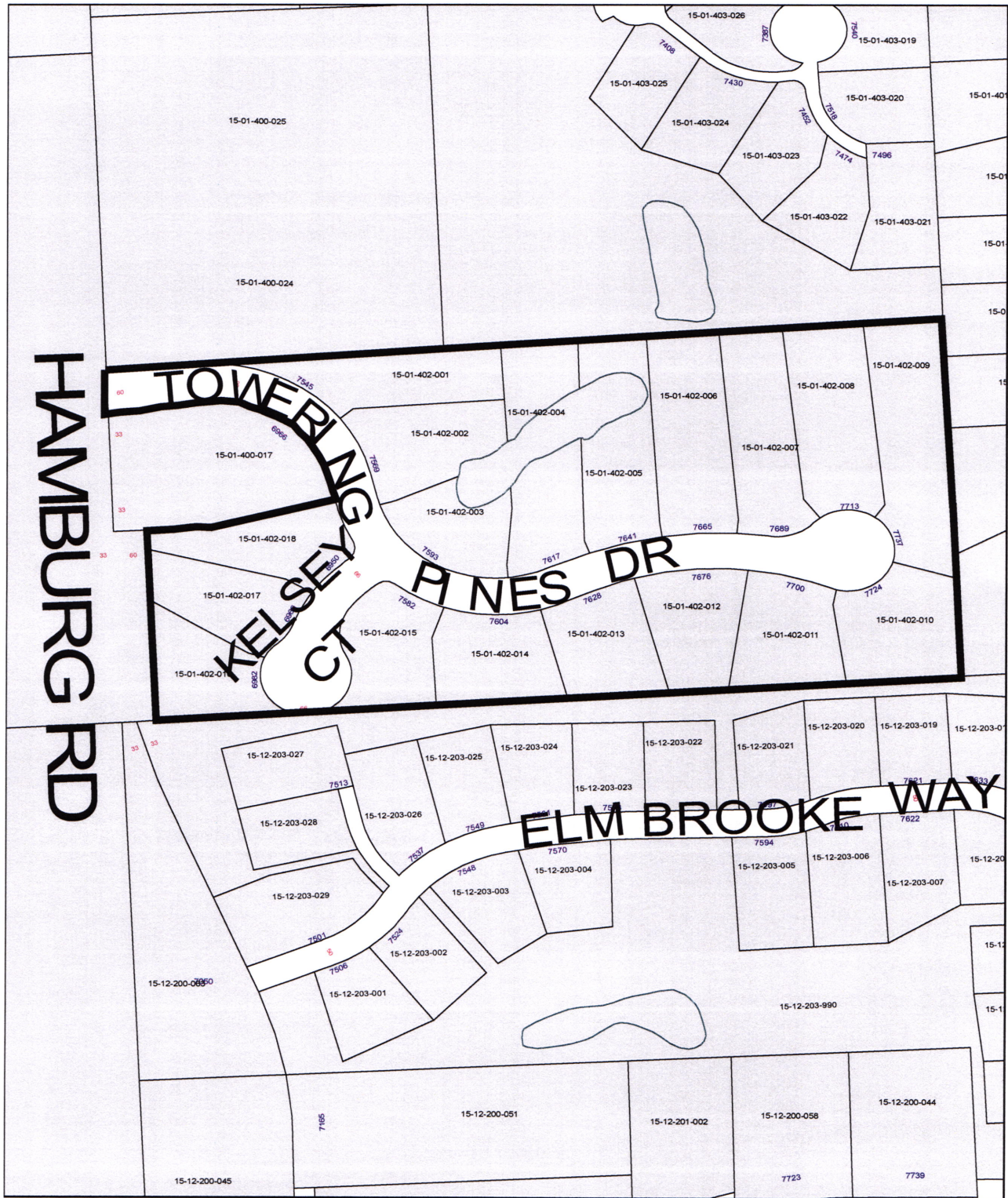
The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Hamburg Township Board.

Dated: August 7th, 2019

Michael Dolan
Hamburg Township Clerk
10405 Merrill Rd. P.O. Box 157
Hamburg, MI 48139

Towering Pines Road Improvement Project
Hamburg Township, Livingston County, Michigan



Towering Pines Road Improvement Special Assessment District (SAD) boundary shown within thick black-lined area.

15-01-402-001
Henry L. Bahrou
7545 Towering Pines Dr.
Brighton, MI 48116

15-01-402-002
William R. & Donno Jo Goodin
7569 Towering Pines Dr.
Brighton, MI 48116

15-01-402-003
Paul A. & Carol S. Yahr
7593 Towering Pines Dr.
Brighton, MI 48116

15-01-402-004
Joseph & Mary Niester
7617 Towering Pines Dr.
Brighton, MI 48116

15-01-402-005
Michael L. & Mary T. Bilbrey
7641 Towering Pines Dr.
Brighton, MI 48116

15-01-402-006
Edward & Linda Cholewa
7665 Towering Pines Dr.
Brighton, MI 48116

15-01-402-007
Benjamin & Kimberly Playfoot
7689 Towering Pines Dr.
Brighton, MI 48116

15-01-402-008
Mark E. & Elizabeth Jones
7713 Towering Pines Dr.
Brighton, MI 48116

15-01-402-009
Matthew & Kathryn Chappelle
7737 Towering Pines Dr.
Brighton, MI 48116

15-01-402-010
Mark D. & Carol A. Slominski
7724 Towering Pines Dr.
Brighton, MI 48116

15-01-402-011
Gary M. & Patricia J. Hughes
7700 Towering Pines Dr.
Brighton, MI 48116

15-01-402-012
Ronald J. & Dorothy M. Woodman
7676 Towering Pines Dr.
Brighton, MI 48116

15-01-402-013
Lawrence D. & June E. Woodman
7628 Towering Pines Dr.
Brighton, MI 48116

15-01-402-014
Douglas R. & Arlene F. Turner
7604 Towering Pines Dr.
Brighton, MI 48116

15-01-402-015
John & Susan Herzog
7582 Towering Pines Dr.
Brighton, MI 48116

15-01-402-016
Christopher & Kristin Karpinen
6982 Kelsey Ct.
Brighton, MI 48116

15-01-402-017
Jason William & Ann Marie Lisiecki
6966 Kelsey Ct.
Brighton, MI 48116

15-01-402-018
Michael A. Demeyere
6950 Kelsey Ct.
Brighton, MI 48116



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

SUPERVISOR'S CERTIFICATE
TOWERING PINES – ROAD IMPROVEMENT SAD

I, the undersigned, Supervisor of Hamburg Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Board of the Township on July 16th, 2019 (the “Resolution”) certify that (1) the attached special assessment roll for the Hamburg Township Towering Pines Road Improvement Project Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: July 26, 2019

Patrick J. Hohl
Hamburg Township Supervisor

HAMBURG TOWNSHIP
TOWERING PINES ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
EXHIBIT "B"

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-01-402-001	Henry L. Bahrou 7545 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 1	\$ 269,213.00	Occupied	\$ 9,444.45
15-01-402-002	William R. & Donna Jo Goodin 7569 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 2	346,719.00	Occupied	9,444.45
15-01-402-003	Paul A. & Carol S. Yahr 7593 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 3	373,358.00	Occupied	9,444.45
15-01-402-004	Joseph H. & Mary Niester 7617 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 4	404,257.00	Occupied	9,444.45
15-01-402-005	Michael L. & Mary T. Bilbrey 7641 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 5	362,201.00	Occupied	9,444.45
15-01-402-006	Edward & Linda Cholewa 7665 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 6	347,608.00	Occupied	9,444.45
15-01-402-007	Benjamin & Kimberly Playfoot 7689 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 7	343,487.00	Occupied	9,444.45
15-01-402-008	Mark E. & Elizabeth Jones 7713 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 8	538,161.00	Occupied	9,444.45

HAMBURG TOWNSHIP
TOWERING PINES ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-01-402-009	Matthew & Kathryn Chappelle 7737 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 9	\$ 374,078.00	Occupied	\$ 9,444.45
15-01-402-010	Mark D. & Carol A. Slominski 7724 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 10	369,576.00	Occupied	9,444.45
15-01-402-011	Gary M. & Patricia J. Hughes 7700 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 11	305,722.00	Occupied	9,444.45
15-01-402-012	Ronald J. & Dorothy M. Woodman 7676 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 12	346,615.00	Occupied	9,444.45
15-01-402-013	Lawrence D. & June E. Woodman 7628 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 13	336,247.00	Occupied	9,444.45
15-01-402-014	Douglas R. & Arlene F. Turner 7604 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 14	358,611.00	Occupied	9,444.45
15-01-402-015	John & Susan Herzog 7582 Towering Pines Dr. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 15	365,010.00	Occupied	9,444.45
15-01-402-016	Christopher R. & Kristin F. Karpinen 6982 Kelsey Ct. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 16	337,630.00	Occupied	9,444.45

HAMBURG TOWNSHIP
TOWERING PINES ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-01-402-017	Jason William & Anne Marie Lisiecki 6966 Kelsey Ct. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 17	\$ 346,423.00	Occupied	\$ 9,444.45
15-01-402-018	Michael A. Demeyere 6950 Kelsey Ct. Brighton, MI 48116	SEC 1 T1N R5E TOWERING PINES SUB LOT 18	313,522.00	Occupied	9,444.45

Total Project Assessments: \$ 170,000.00

TOTAL ESTIMATED PROJECT COST: \$ 170,000.00

Resolution #5 – Towering Pines Road Improvement Project

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) held at the Hamburg Township Hall Meeting Room on Tuesday, August 20th, 2019, beginning at 7:00 p.m. Eastern Time, there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

**RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL
FOR THE TOWERING PINES ROAD IMPROVEMENT PROJECT**

WHEREAS, the Board of Trustees (the “Township Board”) has determined that it is desirable and necessary to construct certain road improvements, in conjunction with the Livingston County Road Commission, within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Township Board has tentatively determined to finance the cost of the Project by issuing bonds (the “Bonds”), in accordance with Act No. 188, Michigan Public Acts of 1954, as amended (“Act 188”);

WHEREAS, the Township Board has determined to use Special Assessments levied under Act 188 to raise the funds to pay the Township’s obligations on the Bonds;

WHEREAS, the Special Assessment District for the Project has been determined by the Township Board;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll;

WHEREAS, the Township Supervisor has prepared the proposed Special Assessment Roll and has filed the proposed Special Assessment Roll with the Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the proposed Special Assessment Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the proposed Special Assessment Roll on August 20, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmation. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Hamburg Township Towering Pines – Road Improvement Special Assessment District (the “Roll”).
2. Future Installments – Principal. The Township Board determines that each Special Assessment may be paid in 10 equal installments. The first installment shall be due on December 1, 2020. Each subsequent installment shall be due at intervals 12 months from the due date of the first installment.
3. Future Installments – Interest. All unpaid installments shall bear interest, payable annually on each installment due date, at a rate equal to one percent (1%) above the average interest rate on the Township bonds sold to finance the Project. Interest on such unpaid installments shall accrue from the first day of the month in which interest starts to accrue on such Township bonds.
4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit B to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this Resolution, the Clerk’s warrant and the statutes of the State of Michigan.
5. Ratification of Notice. The form and content of the notice published and mailed to property owners in the special assessment district by the Township Clerk with respect to the public hearing held on August 20, 2019 and all action of Township officials in scheduling such hearing, are hereby approved, ratified and confirmed.
6. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are replaced to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: _____

NO: _____

ABSENT: _____

Resolution declared _____.

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Michael Dolan
Hamburg Township Clerk

EXHIBIT "A"

DESCRIPTION OF PROJECT

The project will consist of milling out the existing three-inches (3.0") of asphalt pavement and placing approximately 3.25 inches of new hot mix asphalt. Work shall include the repair of drainage structures and curb and gutters that may impede drainage. The street rehabilitation shall serve the properties in the Towering Pines Drive and Kelsey Court area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

EXHIBIT "B"

WARRANT

TO: Treasurer
Hamburg Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the Special Assessment Roll confirmed by the Township Board of the Township of Hamburg on August 20, 2019 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Michael Dolan
Hamburg Township Clerk



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Shadow Woods – Road Improvement S.A.D.

Second Public Hearing to Establish S.A.D. & Resolution to Adopt Assessment Roll

Information Packet:

Hamburg Township has received petitions from property owners requesting to establish a road improvement special assessment district for the Shadow Woods subdivision for a 10-year period. After the first public hearing it was determined that there was enough support to proceed with establishing the S.A.D.

- The S.A.D shall be funded through a bond sale that will pay for the road improvements through an annual assessment on the winter tax bills beginning December 1, 2020.

The following items have been included for the Board's review:

1. **Notice of Second Public Hearing:**

- A. Affidavit of Mailing
- B. Hearing Cover Letter
- C. Notice of Improvement Hearing – per Public Act 188 requirements
- D. Mailing List of Property Owners included in S.A.D.
- E. Supervisor's Assessment Roll Certification
- F. Proposed Special Assessment Roll for Shadow Woods - Road Improvement S.A.D.

2. **Project Resolution:**

- **Resolution No. 5** – Resolution Confirming the Special Assessment Roll

NOTE: Property owners will have thirty (30) days to appeal their assessment with the Michigan Tax Tribunal once the Board confirms the Assessment Roll. The expiration date of the 30-day period to challenge the special assessment shall be September 19th, 2019.

Drafted: August 7th, 2019

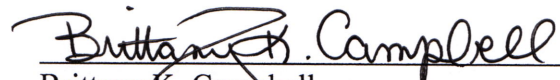


10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

AFFIDAVIT OF MAILING

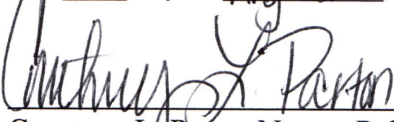
STATE OF MICHIGAN)
)ss
COUNTY OF LIVINGSTON)

BRITTANY K. CAMPBELL, being first duly sworn, deposes, and says that she personally prepared for mailing, and did on August 7, 2019, send by first-class mail, the **Shadow Woods Subdivision - Road Improvement Special Assessment District** notice of second public hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Hamburg; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.



Brittany K. Campbell
Hamburg Township Utilities Coordinator

Subscribed and sworn to before me
this 7th day of August, 2019.



Courtney L. Paton, Notary Public
Jackson County, MI
My commission expires: 1/17/2024
Acting in Livingston County

COURTNEY L. PATON
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF JACKSON
My Commission Expires 01/17/2024
Acting in the County of Livingston

FAX 810-231-4295
PHONE 810-231-1000 Ext. 210
DIRECT DIAL 810-222-1193



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

August 7th, 2019

Re: **Notice of Public Hearing**
Shadow Woods - Road Improvement Special Assessment District

Dear Property Owner,

The Hamburg Township Board of Trustees has scheduled the second public hearing for the Shadow Woods road improvement district to be held on Tuesday, **August 20th, 2019 at 5:30 p.m.** at the Township Offices located at 10405 Merrill Road to discuss the assessment roll to be adopted by the Board. The assessment roll lists those properties included in the special assessment district and the amount to be assessed.

Enclosed please find the notice of public hearing and a map of the proposed special assessment district. The special assessment roll for the District has been prepared and is now on file in the offices of the Township Clerk and the Utilities Coordinator. The Roll is available for public examination during regular business hours at the Township Hall. This hearing is being held for the purpose of confirming the Assessment Roll.

The amount of the special assessment is \$6,770.84 per parcel plus interest, the rate to be determined at the time the bonds to finance the project are sold. The district will run over a ten (10) year period with the annual assessment to be included on the property taxes beginning on December 1, 2020. The assessment charge will appear annually on the winter tax bill.

The owner or other person having an interest in property that is assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk, Michael Dolan, before the closing of the hearing. The deadline to file an appeal if the Board adopts the Assessment Roll at the August 20, 2019 regularly scheduled Board meeting is September 19th, 2019. For more information regarding the special assessment district please contact Brittany Campbell, at (810) 231-1000 Ext. 210 or via email at bcampbell@hamburg.mi.us.

Sincerely,

Brittany K. Campbell
Hamburg Twp. Utilities Coordinator



NOTICE OF PUBLIC HEARING

Hamburg Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
SHADOW WOODS ROAD IMPROVEMENT PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) has determined to levy special assessments against lands in the SHADOW WOODS ROAD IMPROVEMENT PROJECT SPECIAL ASSESSMENT DISTRICT (the “District”) that will be benefited by the construction of road improvements in the District. The District consists of the lands identified in the map attached to this notice and is more specifically identified by the following permanent parcel numbers:

15-36-103-001	15-36-103-002	15-36-103-003	15-36-103-004
15-36-103-005	15-36-103-006	15-36-103-007	15-36-103-008
15-36-103-009	15-36-103-010	15-36-103-011	15-36-103-012
15-36-103-013	15-36-103-014	15-36-103-015	15-36-103-016
15-36-103-017	15-36-103-018	15-36-103-019	15-36-103-020
15-36-103-021	15-36-103-022	15-36-103-023	15-36-103-024
15-36-103-025	15-36-103-026	15-36-103-027	15-36-103-028
15-36-103-029	15-36-103-030	15-36-103-031	15-36-103-032
15-36-103-035	15-36-103-036	15-36-103-037	15-36-103-038
15-36-103-039	15-36-103-040	15-36-103-041	15-36-103-042
15-36-103-043	15-36-103-044	15-36-103-045	15-36-103-046
15-36-103-048	15-36-103-049	15-36-103-050	15-36-103-053

(2) The proposed special assessment roll for the District (the “Roll”) has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Hall is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at 5:30 p.m., local time on Tuesday, August 20, 2019, at the Hamburg Township Hall, 10405 Merrill Road, Hamburg, Michigan to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections in writing before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk before the close of the hearing.

The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Hamburg Township Board.

Dated: August 7th, 2019

Michael Dolan
Hamburg Township Clerk
10405 Merrill Rd. P.O. Box 157
Hamburg, MI 48139

Shadow Woods Road Improvement Project
Hamburg Township, Livingston County, Michigan



Shadow Woods Road Improvement Special Assessment District (SAD) boundary shown within thick black-lined area.

15-36-103-001
Donald C. & Dianne L. Jones
11334 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-002
William McGibbon
11312 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-003
Kevin & Karen Kicinski
11290 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-004
Thomas L. Blaszak
11268 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-005
Josh S. & Joice M. Pearson
11246 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-006
Paul H. & Janis C. Ellerholz
11224 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-007
William J. Burton
11200 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-008
Ryan H. Humpert & Paige Lousie May
11170 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-009
Clara Samborn
11142 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-010
Noah & Shryl Samborn
11130 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-011
Dennis & Judith Peters
11118 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-012
George & Laura Gibson
11106 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-013
Matthew R. & Megan Zakerski
11094 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-014
Laura Sandel & James Baker
11082 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-015
Joanna G. Robinson
11070 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-016
Brian M. & Valerie J. Herrmann
11058 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-017
Paul Henson
11046 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-018
Gerald Milliken
11034 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-019
Michael & Elva Mager
11022 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-020
Jeannette J. Ligget
11010 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-021
Larry Rapp Revocable Trust
11011 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-022
Kathleen M. Thebo
11029 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-023
Robert Andrews & Julie A. Fleury
11037 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-024
Virgil & Teena Kowalski
11049 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-025
Janet Kuklewski Trust
11065 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-026
Timothy J. & Diane T. O'Beirne
11075 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-027
Jane E. & Edward J. Wolverton
11085 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-028
Karen & Jerry Offen
11099 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-029
Randall & Sandra E. Banks
11113 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-030
Robert Keenmon
11123 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-031
Raymond B. & Mary G. Newton
11135 Shadow Woods Ln.
Whitmore Lake, MI 48189

15-36-103-032
Harold & Karyn Kummer
11294 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-035
Michael B. Labadie Revocable Trust
11232 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-036
Stacey L. & James Ryskamp
11210 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-037
Kenneth & Kimberly Berry
11190 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-038
Nora Lee Albert
11172 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-039
Dennis Kendzorek
11154 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-040
Joseph Walker
11134 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-041
Kevin K. & Cynthia J. Rohde
11119 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-042
Amanda L. & Jamaician L. Honke
11137 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-043
Todd A. & Cheryl L. Luzod
11155 Terrace View Dr.
Whitmor Lake, MI 48189

15-36-103-044
Vicki L. Wilson
11173 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-045
Kacie M. Walker
11191 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-046
The Acree Family Trust
11209 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-048
William T. Mongrain
11253 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-049
Darwin O. & Debra L. Smith
11271 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-050
Rajesh Kuppusamy
11293 Terrace View Dr.
Whitmore Lake, MI 48189

15-36-103-053
Robert & June Schuster
11272 Terrace View Dr.
Whitmore Lake, MI 48189



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

SUPERVISOR'S CERTIFICATE
SHADOW WOODS – ROAD IMPROVEMENT SAD

I, the undersigned, Supervisor of Hamburg Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Board of the Township on July 16th, 2019 (the “Resolution”) certify that (1) the attached special assessment roll for the Hamburg Township Shadow Woods Road Improvement Project Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: July 26, 2019

Patrick J. Hohl
Hamburg Township Supervisor

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
PROPOSED SPECIAL ASSESSMENT ROLL
EXHIBIT "B"

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-001	Donald C. & Dianne L. Jones 11334 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 1	\$ 209,803.00	Occupied	\$ 6,770.84
15-36-103-002	William McGibbon 11312 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 2	253,350.00	Occupied	6,770.84
15-36-103-003	Kevin & Karen Kicinski 11290 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 3	390,902.00	Occupied	6,770.84
15-36-103-004	Thomas L. Blaszak 11268 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 4	257,146.00	Occupied	6,770.84
15-36-103-005	Josh S. & Joice M. Pearson 11246 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 5	314,329.00	Occupied	6,770.84
15-36-103-006	Paul H. & Janis C. Ellerholz 11224 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 6	238,040.00	Occupied	6,770.84
15-36-103-007	William Burton 11200 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 7	307,033.00	Occupied	6,770.84
15-36-103-008	Ryan H. Humpert & Paige Louise May 11170 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 8	250,870.00	Occupied	6,770.84

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-009	Clara Samborn 11142 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 9	\$ 261,799.00	Occupied	\$ 6,770.84
15-36-103-010	Noah & Shryl Samborn 11130 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 10	274,793.00	Occupied	6,770.84
15-36-103-011	Dennis & Judith Peters 11118 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 11	254,274.00	Occupied	6,770.84
15-36-103-012	George & Laura Gibson 11106 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 12	187,080.00	Occupied	6,770.84
15-36-103-013	Matthew R. & Megan Zakerski 11094 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 13	261,428.00	Occupied	6,770.84
15-36-103-014	Laura Sandel & James Baker 11082 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 14	206,993.00	Occupied	6,770.84
15-36-103-015	Joanna G. Robinson 11070 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 15	263,327.00	Occupied	6,770.84
15-36-103-016	Brian M. & Valerie J. Herrmann 11058 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 16	231,818.00	Occupied	6,770.84

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-017	Paul Henson 11046 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 17	\$ 291,523.00	Occupied	\$ 6,770.84
15-36-103-018	Gerald Milliken 11034 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 18	326,179.00	Occupied	6,770.84
15-36-103-019	Michael & Elva Mager 11022 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 19	247,571.00	Occupied	6,770.84
15-36-103-020	Jeannette J. Ligget 11010 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 20	269,628.00	Occupied	6,770.84
15-36-103-021	Larry Rapp Revocable Trust 11011 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 21	254,547.00	Occupied	6,770.84
15-36-103-022	Kathleen M. Thebo 11029 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 22	228,633.00	Occupied	6,770.84
15-36-103-023	Robert Andrews & Julie A. Fleury 11037 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 23	273,278.00	Occupied	6,770.84
15-36-103-024	Virgil & Teena Kowalski 11049 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 24	296,792.00	Occupied	6,770.84

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
PROPOSED SPECIAL ASSESSMENT ROLL
AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-025	Janet Kuklewski Trust 11065 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 25	\$ 313,061.00	Occupied	\$ 6,770.84
15-36-103-026	Timothy J. & Diane T. O'Beirne 11075 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 26	271,205.00	Occupied	6,770.84
15-36-103-027	Edward J. & Jane E. Wolverton 11085 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 27	279,269.00	Occupied	6,770.84
15-36-103-028	Jerry & Karen Offen 11099 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 28	242,999.00	Occupied	6,770.84
15-36-103-029	Randall & Sandra E. Banks 11113 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 29	229,988.00	Occupied	6,770.84
15-36-103-030	Robert Keenmon 11123 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 30	212,983.00	Occupied	6,770.84
15-36-103-031	Raymond B. & Mary G. Newton 11135 Shadow Woods Ln. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 31	317,120.00	Occupied	6,770.84
15-36-103-032	Harold & Karyn Kummer 11294 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 32	308,762.00	Occupied	6,770.84

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-035	Michael B. Labadie Revocable Trust 11232 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 35	\$ 258,583.00	Occupied	\$ 6,770.84
15-36-103-036	James & Stacey L. Ryskamp 11210 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 36	209,253.00	Occupied	6,770.84
15-36-103-037	Kenneth & Kimberly Berry 11190 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 37	283,467.00	Occupied	6,770.84
15-36-103-038	Nora Lee Albert 11172 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 38	226,246.00	Occupied	6,770.84
15-36-103-039	Dennis Kendzorek 11154 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 39	267,487.00	Occupied	6,770.84
15-36-103-040	Joseph Walker 11134 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 40	222,413.00	Occupied	6,770.84
15-36-103-041	Kevin K. & Cynthia J. Rohde 11119 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 41	224,128.00	Occupied	6,770.84
15-36-103-042	Amanda L. & Jamaicain L. Hohnke 11137 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 42	231,853.00	Occupied	6,770.84

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-043	Todd A. & Cheryl L. Luzod 11155 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 43	\$ 327,199.00	Occupied	\$ 6,770.84
15-36-103-044	Vicki L. Wilson 11173 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 44	251,661.00	Occupied	6,770.84
15-36-103-045	Kacie M. Walker 11191 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 45	236,730.00	Occupied	6,770.84
15-36-103-046	Acree Family Trust 11209 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 46	225,530.00	Occupied	6,770.84
15-36-103-048	William T. Mongrain 11253 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 48	257,909.00	Occupied	6,770.84
15-36-103-049	Darwin O. & Debra L. Smith 11271 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 49	276,404.00	Occupied	6,770.84
15-36-103-050	Rajesh Kuppusamy 11293 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOT 50	246,965.00	Occupied	6,770.84

HAMBURG TOWNSHIP
SHADOW WOODS ROAD IMPROVEMENT PROJECT
PROPOSED SPECIAL ASSESSMENT ROLL
AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-36-103-053	Robert & June Schuster 11272 Terrace View Dr. Whitmore Lake, MI 48189	SEC 36 T1N R5E SHADOW WOODS ESTATES LOTS 33 & 34	\$ 217,363.00	Occupied	\$ 6,770.84

Total Project Assessments: \$ 325,000.00

TOTAL ESTIMATED PROJECT COST: \$ 325,000.00

Resolution #5 – Shadow Woods Road Improvement Project

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) held at the Hamburg Township Hall Meeting Room on Tuesday, August 20th, 2019, beginning at 7:00 p.m. Eastern Time, there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

**RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL
FOR THE SHADOW WOODS ROAD IMPROVEMENT PROJECT**

WHEREAS, the Board of Trustees (the “Township Board”) has determined that it is desirable and necessary to construct certain road improvements, in conjunction with the Livingston County Road Commission, within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Township Board has tentatively determined to finance the cost of the Project by issuing bonds (the “Bonds”), in accordance with Act No. 188, Michigan Public Acts of 1954, as amended (“Act 188”);

WHEREAS, the Township Board has determined to use Special Assessments levied under Act 188 to raise the funds to pay the Township’s obligations on the Bonds;

WHEREAS, the Special Assessment District for the Project has been determined by the Township Board;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll;

WHEREAS, the Township Supervisor has prepared the proposed Special Assessment Roll and has filed the proposed Special Assessment Roll with the Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the proposed Special Assessment Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the proposed Special Assessment Roll on August 20, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmation. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Hamburg Township Shadow Woods – Road Improvement Special Assessment District (the “Roll”).
2. Future Installments – Principal. The Township Board determines that each Special Assessment may be paid in 10 equal installments. The first installment shall be due on December 1, 2020. Each subsequent installment shall be due at intervals 12 months from the due date of the first installment.
3. Future Installments – Interest. All unpaid installments shall bear interest, payable annually on each installment due date, at a rate equal to one percent (1%) above the average interest rate on the Township bonds sold to finance the Project. Interest on such unpaid installments shall accrue from the first day of the month in which interest starts to accrue on such Township bonds.
4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit B to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this Resolution, the Clerk’s warrant and the statutes of the State of Michigan.
5. Ratification of Notice. The form and content of the notice published and mailed to property owners in the special assessment district by the Township Clerk with respect to the public hearing held on August 20, 2019 and all action of Township officials in scheduling such hearing, are hereby approved, ratified and confirmed.
6. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are replaced to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: _____

NO: _____

ABSENT: _____

Resolution declared _____.

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

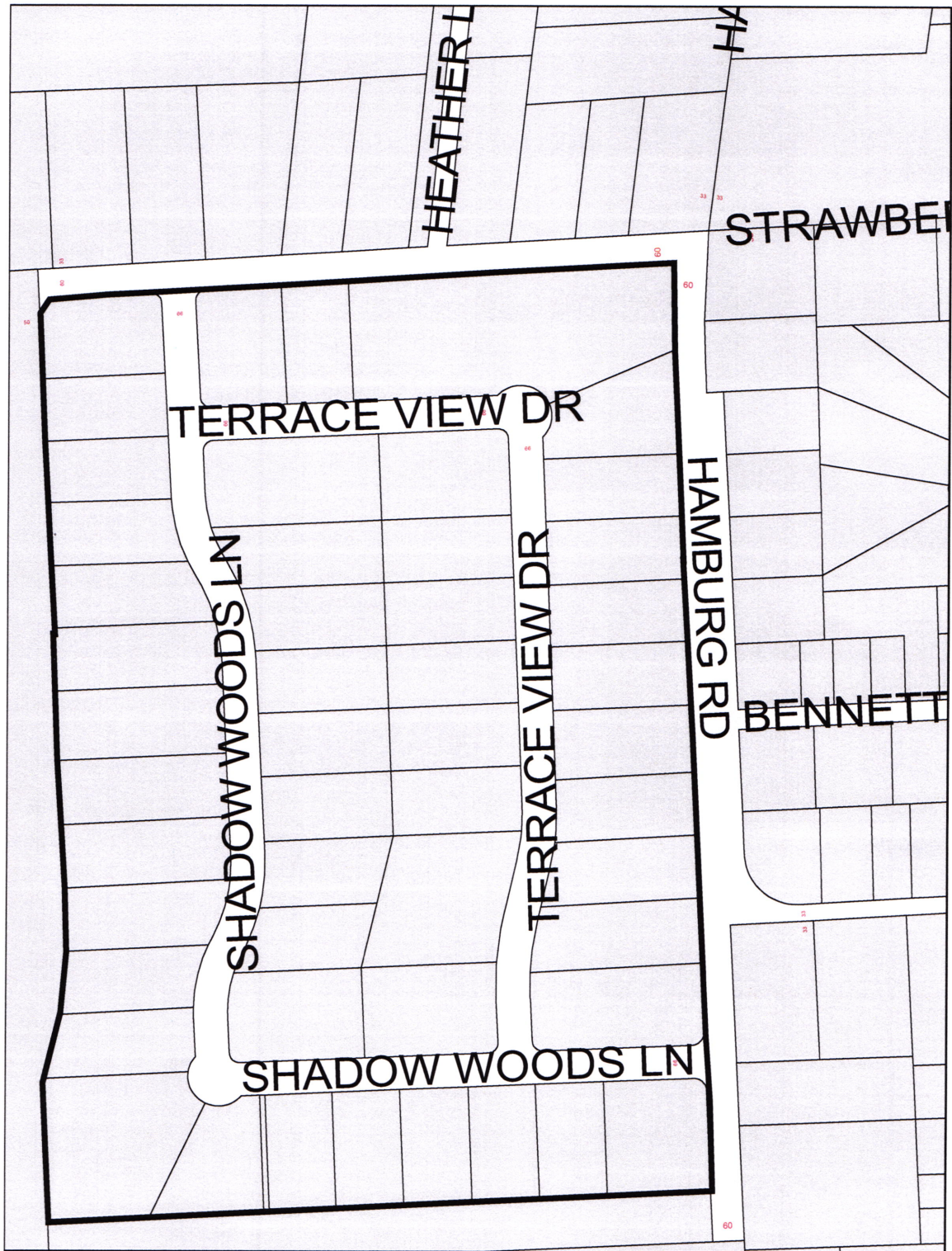
Michael Dolan
Hamburg Township Clerk

EXHIBIT "A"

DESCRIPTION OF PROJECT

The project will consist of crushing and shaping the streets and placing 3.5 inches of new hot asphalt mix in two (2) lifts. Work will also include the removal of turf along the edge of the roads in areas where it is higher than the roadway to improve drainage and protect the roadway. The asphalt will be feathered into existing asphalt driveways and a portion of concrete drives will be removed and replaced to match the new roadway elevation. The street rehabilitation shall serve the properties in the Shadow Woods Lane and Terrace View Drive area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Shadow Woods Road Improvement Project
Hamburg Township, Livingston County, Michigan



FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

EXHIBIT "B"

WARRANT

TO: Treasurer
Hamburg Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the Special Assessment Roll confirmed by the Township Board of the Township of Hamburg on August 20, 2019 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Michael Dolan
Hamburg Township Clerk



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Tamarack Drive North – Road Improvement S.A.D.

Second Public Hearing to Establish S.A.D. & Resolution to Adopt Assessment Roll

Information Packet:

Hamburg Township has received petitions from property owners requesting to establish a road improvement special assessment district for the Tamarack Drive North area for a 10-year period. After the first public hearing it was determined that there was enough support to proceed with establishing the S.A.D.

- The S.A.D shall be a funded through a bond sale that will pay for the road improvements through an annual assessment on the winter tax bills beginning December 1, 2020.

The following items have been included for the Board's review:

1. **Notice of Second Public Hearing:**

- A. Affidavit of Mailing
- B. Hearing Cover Letter
- C. Notice of Improvement Hearing – per Public Act 188 requirements
- D. Mailing List of Property Owners included in S.A.D.
- E. Supervisor's Assessment Roll Certification
- F. Proposed Special Assessment Roll for Tamarack Drive North - Road Improvement S.A.D.

2. **Project Resolution:**

- **Resolution No. 5** – Resolution Confirming the Special Assessment Roll

NOTE: Property owners will have thirty (30) days to appeal their assessment with the Michigan Tax Tribunal once the Board confirms the Assessment Roll. The expiration date of the 30-day period to challenge the special assessment shall be September 19th, 2019.

Drafted: August 7th, 2019



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

AFFIDAVIT OF MAILING

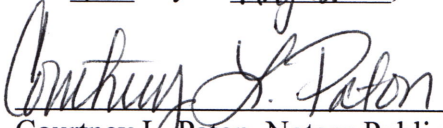
STATE OF MICHIGAN)
)ss
COUNTY OF LIVINGSTON)

BRITTANY K. CAMPBELL, being first duly sworn, deposes, and says that she personally prepared for mailing, and did on August 7, 2019, send by first-class mail, the **Tamarack Drive North - Road Improvement Special Assessment District** notice of second public hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Hamburg; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.



Brittany K. Campbell
Hamburg Township Utilities Coordinator

Subscribed and sworn to before me
this 7th day of August, 2019.



Courtney L. Paton, Notary Public
Jackson County, MI
My commission expires: 1/17/2024
Acting in Livingston County

COURTNEY L. PATON
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF JACKSON
My Commission Expires 01/17/2024
Acting in the County of Livingston

FAX 810-231-4295
PHONE 810-231-1000 Ext. 210
DIRECT DIAL 810-222-1193



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

August 7th, 2019

Re: **Notice of Public Hearing**
Tamarack Drive North - Road Improvement Special Assessment District

Dear Property Owner,

The Hamburg Township Board of Trustees has scheduled the second public hearing for the Tamarack Drive North road improvement district to be held on Tuesday, **August 20th, 2019 at 6:00 p.m.** at the Township Offices located at 10405 Merrill Road to discuss the assessment roll to be adopted by the Board. The assessment roll lists those properties included in the special assessment district and the amount to be assessed.

Enclosed please find the notice of public hearing and a map of the proposed special assessment district. The special assessment roll for the District has been prepared and is now on file in the offices of the Township Clerk and the Utilities Coordinator. The Roll is available for public examination during regular business hours at the Township Hall. This hearing is being held for the purpose of confirming the Assessment Roll.

The amount of the special assessment is \$3,720.93 per parcel plus interest, the rate to be determined at the time the bonds to finance the project are sold. The district will run over a ten (10) year period with the annual assessment to be included on the property taxes beginning on December 1, 2020. The assessment charge will appear annually on the winter tax bill.

The owner or other person having an interest in property that is assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk, Michael Dolan, before the closing of the hearing. The deadline to file an appeal if the Board adopts the Assessment Roll at the August 20, 2019 regularly scheduled Board meeting is September 19th, 2019. For more information regarding the special assessment district please contact Brittany Campbell, at (810) 231-1000 Ext. 210 or via email at bcampbell@hamburg.mi.us.

Sincerely,

Brittany K. Campbell
Hamburg Twp. Utilities Coordinator

NOTICE OF PUBLIC HEARING

Hamburg Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of the Township of Hamburg, Livingston County, Michigan (the "Township") has determined to levy special assessments against lands in the TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT SPECIAL ASSESSMENT DISTRICT (the "District") that will be benefited by the construction of road improvements in the District. The District consists of the lands identified in the map attached to this notice and is more specifically identified by the following permanent parcel numbers:

15-14-301-020	15-14-401-001	15-14-402-038	15-14-403-001
15-14-403-002	15-14-403-003	15-14-403-004	15-14-403-005
15-14-403-006	15-14-403-007	15-14-403-008	15-14-403-009
15-14-403-010	15-14-403-011	15-14-403-012	15-14-403-013
15-14-403-014	15-14-403-015	15-14-403-016	15-14-403-017
15-14-403-018	15-14-403-019	15-14-403-020	15-14-403-021
15-14-403-022	15-14-403-023	15-14-403-024	15-14-403-025
15-14-403-026	15-14-403-027	15-14-404-004	15-14-404-006
15-14-404-007	15-14-404-010	15-14-404-011	15-14-404-012
15-14-404-013	15-14-404-014	15-14-404-015	15-14-404-017
15-14-404-021	15-14-404-022	15-14-404-024	

(2) The proposed special assessment roll for the District (the "Roll") has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Hall is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at 6:00 p.m., local time on Tuesday, August 20, 2019, at the Hamburg Township Hall, 10405 Merrill Road, Hamburg, Michigan to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections in writing before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk before the close of the hearing.

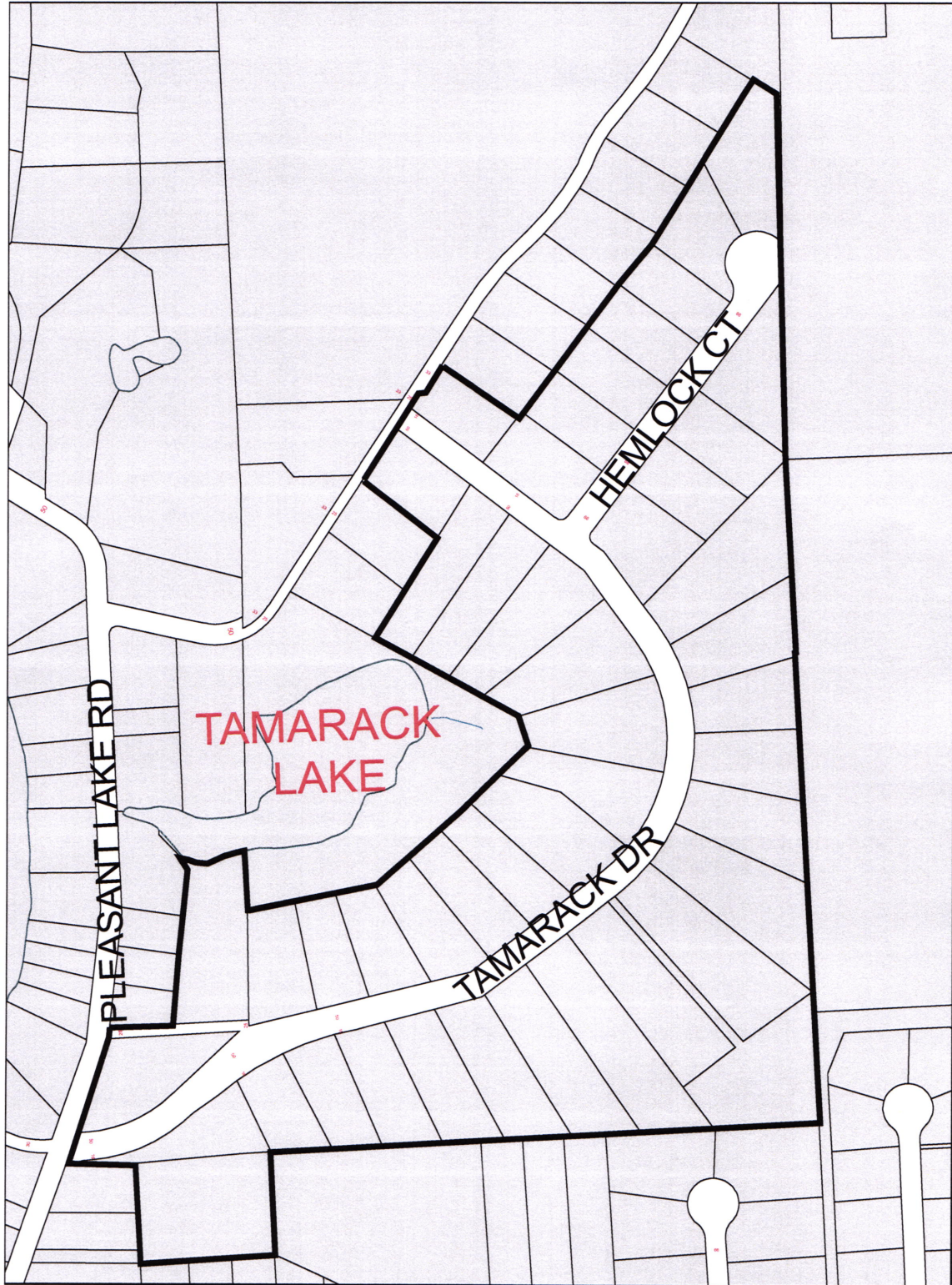
The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Hamburg Township Board.

Dated: August 7th, 2019

Michael Dolan
Hamburg Township Clerk
10405 Merrill Rd. P.O. Box 157
Hamburg, MI 48139

Tamarack Drive North Road Improvement Project
Hamburg Township, Livingston County, Michigan



Tamarack Drive North Road Improvement Special Assessment District (SAD) boundary shown within thick black-lined area.

15-14-301-020
Richard & Vera O'Lenick
8788 Tamarack Dr.
Brighton, MI 48116

15-14-401-001
Scott Thacker & Jamie Hicks-Thacker
6570 Cowell Rd.
Brighton, MI 48116

15-14-402-038
Michael C. & Crystal D. Toole
8815 Tamarack Dr.
Brighton, MI 48116

15-14-403-001
Edward D. & Roxie L. Rozanski
8799 Tamarack Dr.
Brighton, MI 48116

15-14-403-002
Charles Smith Jr.
8787 Tamarack Dr.
Brighton, MI 48116

15-14-403-003
Michael & Yvonne McNeil
8777 Tamarack Dr.
Brighton, MI 48116

15-14-403-004
Scott L. & Melissa E. Mueller
8765 Tamarack Dr.
Brighton, MI 48116

15-14-403-005
Stanley & Vicky Kowalski
8743 Tamarack Dr.
Brighton, MI 48116

15-14-403-006
Charles Yost
8729 Tamarack Dr.
Brighton, MI 48116

15-14-403-007
Steven & Carrie Oestreich
8715 Tamarack Dr.
Brighton, MI 48116

15-14-403-008
Mark & Cheryl Wickham
8695 Tamarack Dr.
Brighton, MI 48116

15-14-403-009
Daniel Taylor
8685 Tamarack Dr.
Brighton, MI 48116

15-14-403-010
Colleen Luttermoster & Martha
Walbridge
8679 Tamarack Dr.
Brighton, MI 48116

15-14-403-011
Stacie O'Neill
8667 Tamarack Dr.
Brighton, MI 48116

15-14-403-012
Douglas E. Krause
8659 Tamarack Dr.
Brighton, MI 48116

15-14-403-013
Ronald & Geraldine Ellis
8649 Tamarack Dr.
Brighton, MI 48116

15-14-403-014
James & Michelle Coeman
8639 Tamarack Dr.
Brighton, MI 48116

15-14-403-015
James & Patricia Richardson
8629 Tamarack Dr.
Brighton, MI 48116

15-14-403-016
Clay & Linda Caplin
8615 Tamarack Dr.
Brighton, MI 48116

15-14-403-017
Mark E. & Sonya Allen
8593 Tamarack Dr.
Brighton, MI 48116

15-14-403-018
Mark & Keturah Ryder
6618 Hemlock Ct.
Brighton, MI 48116

15-14-403-019
Robert F. & Victoria Hayes
6636 Hemlock Ct.
Brighton, MI 48116

15-14-403-020
Jackie B. Miller
6652 Hemlock Ct.
Brighton, MI 48116

15-14-403-021
Margaret J. Tait
6697 Hemlock Ct.
Brighton, MI 48116

15-14-403-022
Edward J., Jr. & Janice Brady
6681 Hemlock Ct.
Brighton, MI 48116

15-14-403-023
William & Elizabeth Leadford
6665 Hemlock Ct.
Brighton, MI 48116

15-14-403-024
Scott & Jessica Konuszewski
6649 Hemlock Ct.
Brighton, MI 48116

15-14-403-025
Jerry P. & Beatrice Lindsay
6633 Hemlock Ct.
Brighton, MI 48116

15-14-403-026
Stanley & Sophia Litkewycz
6617 Hemlock Ct.
Brighton, MI 48116

15-14-403-027
Terry B. & Susan M. Weishuhn
6601 Hemlock Ct.
Brighton, MI 48116

15-14-404-004
Patrick J. & Tracey Barton
6568 Cowell Rd.
Brighton, MI 48116

15-14-404-006
Robert J. & Janette Finn
8610 Tamarack Dr.
Brighton, MI 48116

15-14-404-007
James B. & Beverly K. Selleck
8640 Tamarack Dr.
Brighton, MI 48116

15-14-404-010
Bryan R. & Donna M. Anderson
8690 Tamarack Dr.
Brighton, MI 48116

15-14-404-011
Randy J. & Marie E. Schires
8700 Tamarack Dr.
Brighton, MI 48116

15-14-404-012
Jeffrey G. & Judith K. Urban
8720 Tamarack Dr.
Brighton, MI 48116

15-14-404-013
Kevin & Carolyn Bell
8740 Tamarack Dr.
Brighton, MI 48116

15-14-404-014
Neil W. & Anja Mackey
8760 Tamarack Dr.
Brighton, MI 48116

15-14-404-015
Joseph McCrady & Kelly Seymour
8780 Tamarack Dr.
Brighton, MI 48116

15-14-404-017
Roger & Mary Lawson
8794 Tamarack Dr.
Brighton, MI 48116

15-14-404-021
Eric & Lori Feiler
8660 Tamarack Dr.
Brighton, MI 48116

15-14-404-022
Clayton J. & Suzanne M. Richter
8680 Tamarack Dr.
Brighton, MI 48116

15-14-404-024
John R. Selina
8540 Tamarack Dr.
Brighton, MI 48116

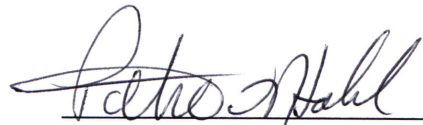


10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

SUPERVISOR'S CERTIFICATE
TAMARACK DRIVE NORTH – ROAD IMPROVEMENT SAD

I, the undersigned, Supervisor of Hamburg Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Board of the Township on July 16th, 2019 (the “Resolution”) certify that (1) the attached special assessment roll for the Hamburg Township Tamarack Drive North Road Improvement Project Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: July 26, 2019



Patrick J. Hohl
Hamburg Township Supervisor

HAMBURG TOWNSHIP
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
EXHIBIT "B"

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-14-301-020	Richard & Vera O'Lenick 8788 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E PLEASANT LAKE HILLS ANNEX NO 2 OUTLOT I	\$ 421,892.00	Occupied	\$ 3,720.93
15-14-401-001	Scott Thacker & Jamie Hicks-Thacker 6570 Cowell Rd. Brighton, MI 48116	SEC 14 T1N R5E PLEASANT LAKE HILLS ESTATES LOT 1	189,423.00	Occupied	3,720.93
15-14-402-038	Michael C. & Crystal D. Toole 8815 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE GARDENS THE N 240 FT LOTS 5, 6 & 7	410,449.00	Occupied	3,720.93
15-14-403-001	Edward D. & Roxie L. Rozanski 8799 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 1	250,952.00	Occupied	3,720.93
15-14-403-002	Charles Smith Jr. 8787 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 2	279,860.00	Occupied	3,720.93
15-14-403-003	Michael & Yvonne McNeil 8777 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 3	255,752.00	Occupied	3,720.93
15-14-403-004	Scott L. & Melissa E. Mueller 8765 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 4	294,069.00	Occupied	3,720.93
15-14-403-005	Stanley R. & Vicky Kowalski 8743 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 5	242,869.00	Occupied	3,720.93

HAMBURG TOWNSHIP
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-14-403-006	Charles Yost 8729 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 6	\$ 265,374.00	Occupied	\$ 3,720.93
15-14-403-007	Steven & Carrie Oestreich 8715 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 7	262,907.00	Occupied	3,720.93
15-14-403-008	Mark & Cheryl Wickham 8695 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 8	279,169.00	Occupied	3,720.93
15-14-403-009	Daniel Taylor 8685 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 9	232,245.00	Occupied	3,720.93
15-14-403-010	Colleen Luttermoster Martha Walbridge 8679 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 10	226,752.00	Occupied	3,720.93
15-14-403-011	Stacie O'Neill 8667 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 11	264,256.00	Occupied	3,720.93
15-14-403-012	Douglas E. Krause 8659 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 12	266,895.00	Occupied	3,720.93
15-14-403-013	Ronald & Geraldine Ellis 8649 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 13	232,245.00	Occupied	3,720.93

HAMBURG TOWNSHIP
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-14-403-014	James & Michelle Coeman 8639 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 14	\$ 265,374.00	Occupied	\$ 3,720.93
15-14-403-015	James & Patricia Richardson 8629 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 15	255,934.00	Occupied	3,720.93
15-14-403-016	Clay & Linda Caplin 8615 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 16	266,722.00	Occupied	3,720.93
15-14-403-017	Mark E. & Sonya Allen 8593 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 17	241,722.00	Occupied	3,720.93
15-14-403-018	Mark & Keturah Ryder 6618 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 18	269,061.00	Occupied	3,720.93
15-14-403-019	Robert F. & Victoria Hayes 6636 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 19	296,616.00	Occupied	3,720.93
15-14-403-020	Jackie Bryce Miller 6652 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 20	247,219.00	Occupied	3,720.93
15-14-403-021	Margaret J. Tait 6697 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 21	238,246.00	Occupied	3,720.93

HAMBURG TOWNSHIP
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-14-403-022	Edward J., Jr. & Janice Brady 6681 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 22	\$ 224,680.00	Occupied	\$ 3,720.93
15-14-403-023	William & Elizabeth Leadford 6665 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 23	267,697.00	Occupied	3,720.93
15-14-403-024	Scott & Jessica Konuszewski 6649 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 24	241,816.00	Occupied	3,720.93
15-14-403-025	Jerry P. & Beatrice Lindsay 6633 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 25	294,194.00	Occupied	3,720.93
15-14-403-026	Stanley & Sophia Litkewycz 6617 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 26	241,257.00	Occupied	3,720.93
15-14-403-027	Terry B. & Susan M. Weishuhn 6601 Hemlock Ct. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE MEADOWS SUB LOT 27	311,972.00	Occupied	3,720.93
15-14-404-004	Patrick J. & Tracey Barton 6568 Cowell Rd. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 4 & NELY 1/2 OF LOT 3	277,662.00	Occupied	3,720.93
15-14-404-006	Robert J. & Janette Finn 8610 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 8	355,060.00	Occupied	3,720.93

HAMBURG TOWNSHIP
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-14-404-007	James B. & Beverly K. Selleck 8640 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 9	\$ 356,219.00	Occupied	\$ 3,720.93
15-14-404-010	Bryan R. & Donna M. Anderson 8690 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 12	339,317.00	Occupied	3,720.93
15-14-404-011	Randy J. & Marie E. Schires 8700 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 13	338,295.00	Occupied	3,720.93
15-14-404-012	Jeffrey G. & Judith K. Urban 8720 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 14	254,632.00	Occupied	3,720.93
15-14-404-013	Kevin & Carolyn Bell 8740 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 15	289,409.00	Occupied	3,720.93
15-14-404-014	Neil W. & Anja Mackey 8760 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 16	323,800.00	Occupied	3,720.93
15-14-404-015	Joseph S. McCrady Kelly L. Seymour 8780 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOT 17	435,134.00	Occupied	3,720.93
15-14-404-017	Roger & Mary Lawson 8794 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB OUTLET NO. 2	412,542.00	Occupied	3,720.93

HAMBURG TOWNSHIP
TAMARACK DRIVE NORTH ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-14-404-021	Eric & Lori Feiler 8660 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS PART OF LOT 10 BEG SE COR LOT 10 TH N 46*44'21" W 205.53 FT TH N 69*29'28" W 164.21 FT TH N 50*27'13"E 100 FT TH S 74*35'09"E 336.94 FT TH ALG CHD S 29*43'02"W 198.62 FT TO POB; 1.03 AC	\$ 498,023.00	Occupied	\$ 3,720.93
15-14-404-022	Clayton J. & Suzanne M. Richter 8680 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS LOT 11 & PART LOT 10 BEG SW COR LOT 10 TH N 56* 49'38" W 362.56 FT TH S 69*29'28" E 164.21 FT TH S 46*44'21" E 205.53 FT TO POB .15 AC	359,917.00	Occupied	3,720.93
15-14-404-024	John R. Selina 8540 Tamarack Dr. Brighton, MI 48116	SEC 14 T1N R5E WINANS LAKE HILLS SUB LOTS 5, 6 & 7	653,133.00	Occupied	3,720.93

Total Project Assessments: \$ 160,000.00

TOTAL ESTIMATED PROJECT COST: \$ 160,000.00

Resolution #5 – Tamarack Drive North Road Improvement Project

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) held at the Hamburg Township Hall Meeting Room on Tuesday, August 20th, 2019, beginning at 7:00 p.m. Eastern Time, there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

**RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL
FOR THE TAMATAACK DRIVE NORTH ROAD IMPROVEMENT PROJECT**

WHEREAS, the Board of Trustees (the “Township Board”) has determined that it is desirable and necessary to construct certain road improvements, in conjunction with the Livingston County Road Commission, within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Township Board has tentatively determined to finance the cost of the Project by issuing bonds (the “Bonds”), in accordance with Act No. 188, Michigan Public Acts of 1954, as amended (“Act 188”);

WHEREAS, the Township Board has determined to use Special Assessments levied under Act 188 to raise the funds to pay the Township’s obligations on the Bonds;

WHEREAS, the Special Assessment District for the Project has been determined by the Township Board;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll;

WHEREAS, the Township Supervisor has prepared the proposed Special Assessment Roll and has filed the proposed Special Assessment Roll with the Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the proposed Special Assessment Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the proposed Special Assessment Roll on August 20, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmation. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Hamburg Township Tamarack Drive North – Road Improvement Special Assessment District (the “Roll”).
2. Future Installments – Principal. The Township Board determines that each Special Assessment may be paid in 10 equal installments. The first installment shall be due on December 1, 2020. Each subsequent installment shall be due at intervals 12 months from the due date of the first installment.
3. Future Installments – Interest. All unpaid installments shall bear interest, payable annually on each installment due date, at a rate equal to one percent (1%) above the average interest rate on the Township bonds sold to finance the Project. Interest on such unpaid installments shall accrue from the first day of the month in which interest starts to accrue on such Township bonds.
4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit B to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this Resolution, the Clerk’s warrant and the statutes of the State of Michigan.
5. Ratification of Notice. The form and content of the notice published and mailed to property owners in the special assessment district by the Township Clerk with respect to the public hearing held on August 20, 2019 and all action of Township officials in scheduling such hearing, are hereby approved, ratified and confirmed.
6. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are replaced to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: _____

NO: _____

ABSENT: _____

Resolution declared _____.

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

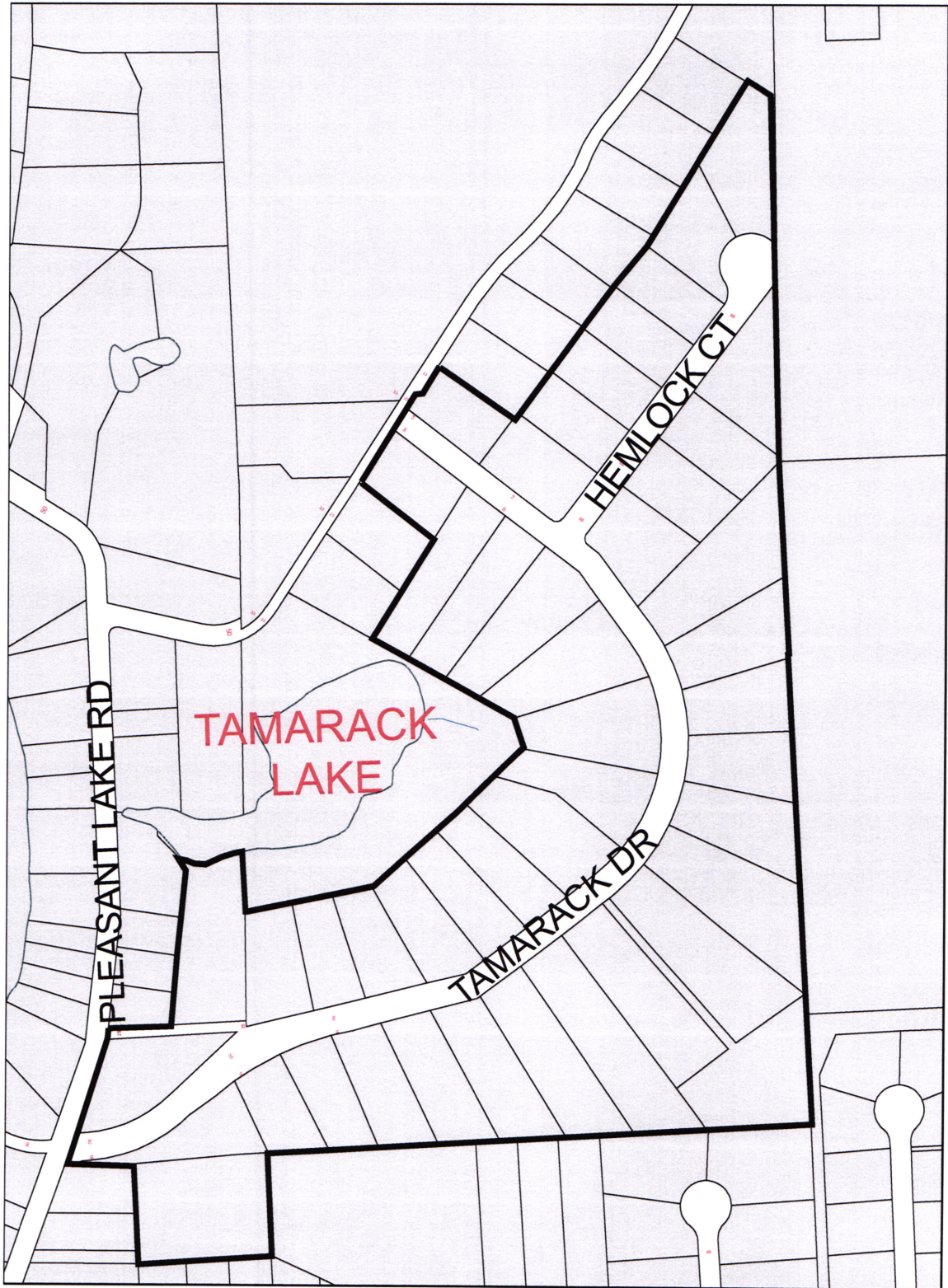
Michael Dolan
Hamburg Township Clerk

EXHIBIT "A"

DESCRIPTION OF PROJECT

The project will consist of crushing the existing asphalt pavement, shaping and placing approximately 3.50 inches of new hot mix asphalt and new aggregate shoulders altogether with the necessary related work. The street rehabilitation shall serve the properties in the Tamarack Drive North area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Tamarack Drive North Road Improvement Project
Hamburg Township, Livingston County, Michigan



FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

EXHIBIT "B"

WARRANT

TO: Treasurer
Hamburg Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the Special Assessment Roll confirmed by the Township Board of the Township of Hamburg on August 20, 2019 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Michael Dolan
Hamburg Township Clerk



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Tara Glen Subdivision 1 & 2 - Road Improvement S.A.D.

Second Public Hearing to Establish S.A.D. & Resolution to Adopt Assessment Roll

Information Packet:

Hamburg Township has received petitions from property owners requesting to establish a road improvement special assessment district for the Tara Glen Subdivision 1 & 2 for a 10-year period. After the first public hearing it was determined that there was enough support to proceed with establishing the S.A.D.

- The S.A.D shall be a funded through a bond sale that will pay for the road improvements through an annual assessment on the winter tax bills beginning December 1, 2020.

The following items have been included for the Board's review:

1. **Notice of Second Public Hearing:**

- A. Affidavit of Mailing
- B. Hearing Cover Letter
- C. Notice of Improvement Hearing – per Public Act 188 requirements
- D. Mailing List of Property Owners included in S.A.D.
- E. Supervisor's Assessment Roll Certification
- F. Proposed Special Assessment Roll for Tara Glen Subdivision 1 & 2 - Road Improvement S.A.D.

2. **Project Resolution:**

- **Resolution No. 5** – Resolution Confirming the Special Assessment Roll

NOTE: Property owners will have thirty (30) days to appeal their assessment with the Michigan Tax Tribunal once the Board confirms the Assessment Roll. The expiration date of the 30-day period to challenge the special assessment shall be September 19th, 2019.

Drafted: August 7th, 2019



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

AFFIDAVIT OF MAILING

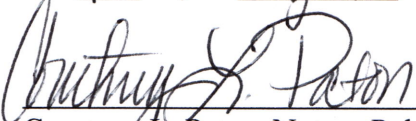
STATE OF MICHIGAN)
)ss
COUNTY OF LIVINGSTON)

BRITTANY K. CAMPBELL, being first duly sworn, deposes, and says that she personally prepared for mailing, and did on August 7, 2019, send by first-class mail, the **Tara Glen Subdivision 1 & 2 - Road Improvement Special Assessment District** notice of second public hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Hamburg; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.



Brittany K. Campbell
Hamburg Township Utilities Coordinator

Subscribed and sworn to before me
this 7th day of August, 2019.



Courtney L. Paton, Notary Public
Jackson County, MI
My commission expires: 1/17/2024
Acting in Livingston County

COURTNEY L. PATON
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF JACKSON
My Commission Expires 01/17/2024
Acting in the County of Livingston

FAX 810-231-4295
PHONE 810-231-1000 Ext. 210
DIRECT DIAL 810-222-1193



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

August 7th, 2019

Re: **Notice of Public Hearing**
Tara Glen Subdivision 1 & 2 - Road Improvement Special Assessment District

Dear Property Owner,

The Hamburg Township Board of Trustees has scheduled the second public hearing for the Tara Glen Subdivision 1 & 2 road improvement district to be held on Tuesday, **August 20th, 2019 at 6:30 p.m.** at the Township Offices located at 10405 Merrill Road to discuss the assessment roll to be adopted by the Board. The assessment roll lists those properties included in the special assessment district and the amount to be assessed.

Enclosed please find the notice of public hearing and a map of the proposed special assessment district. The special assessment roll for the District has been prepared and is now on file in the offices of the Township Clerk and the Utilities Coordinator. The Roll is available for public examination during regular business hours at the Township Hall. This hearing is being held for the purpose of confirming the Assessment Roll.

The amount of the special assessment is \$6,379.31 per parcel plus interest, the rate to be determined at the time the bonds to finance the project are sold. The district will run over a ten (10) year period with the annual assessment to be included on the property taxes beginning on December 1, 2020. The assessment charge will appear annually on the winter tax bill.

The owner or other person having an interest in property that is assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk, Michael Dolan, before the closing of the hearing. The deadline to file an appeal if the Board adopts the Assessment Roll at the August 20, 2019 regularly scheduled Board meeting is September 19th, 2019. For more information regarding the special assessment district please contact Brittany Campbell, at (810) 231-1000 Ext. 210 or via email at bcampbell@hamburg.mi.us.

Sincerely,

Brittany K. Campbell
Hamburg Twp. Utilities Coordinator



NOTICE OF PUBLIC HEARING

Hamburg Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of the Township of Hamburg, Livingston County, Michigan (the "Township") has determined to levy special assessments against lands in the TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT SPECIAL ASSESSMENT DISTRICT (the "District") that will be benefited by the construction of road improvements in the District. The District consists of the lands identified in the map attached to this notice and is more specifically identified by the following permanent parcel numbers:

15-24-400-029	15-24-400-030	15-24-400-031	15-24-401-001
15-24-401-002	15-24-401-003	15-24-400-004	15-24-401-005
15-24-401-006	15-24-401-007	15-24-401-008	15-24-401-009
15-24-101-010	15-24-401-011	15-24-401-012	15-24-401-013
15-24-401-014	15-24-401-015	15-24-401-016	15-24-401-017
15-24-401-018	15-24-401-019	15-24-401-020	15-24-401-021
15-24-401-022	15-24-401-023	15-24-101-024	15-24-401-025
15-24-401-026	15-24-401-027	15-24-401-028	15-24-401-029
15-24-401-030	15-24-401-031	15-24-401-032	15-24-401-033
15-24-401-034	15-24-401-035	15-24-401-036	15-24-401-037
15-24-401-038	15-24-401-039	15-24-401-041	15-24-401-042
15-24-401-043	15-24-401-044	15-24-401-045	15-24-401-046
15-24-401-047	15-24-401-050	15-24-401-051	15-24-401-052
15-24-401-053	15-24-401-054	15-24-401-055	15-24-401-056
15-24-401-057	15-24-401-058	15-24-401-059	15-24-401-060
15-24-401-061	15-24-401-062	15-24-401-063	15-24-401-064
15-24-401-065	15-24-401-066	15-24-401-067	15-24-401-068
15-24-401-069	15-24-401-070	15-24-401-071	15-24-401-072
15-24-401-073	15-24-401-074	15-24-401-075	15-24-401-076
15-24-401-077	15-24-401-078	15-24-401-079	15-24-401-080
15-24-401-081	15-24-401-082	15-24-401-083	15-24-401-084
15-24-401-085	15-24-401-086	15-24-401-087	

(2) The proposed special assessment roll for the District (the “Roll) has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Hall is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at 6:30 p.m., local time on Tuesday, August 20, 2019, at the Hamburg Township Hall, 10405 Merrill Road, Hamburg, Michigan to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections in writing before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk before the close of the hearing.

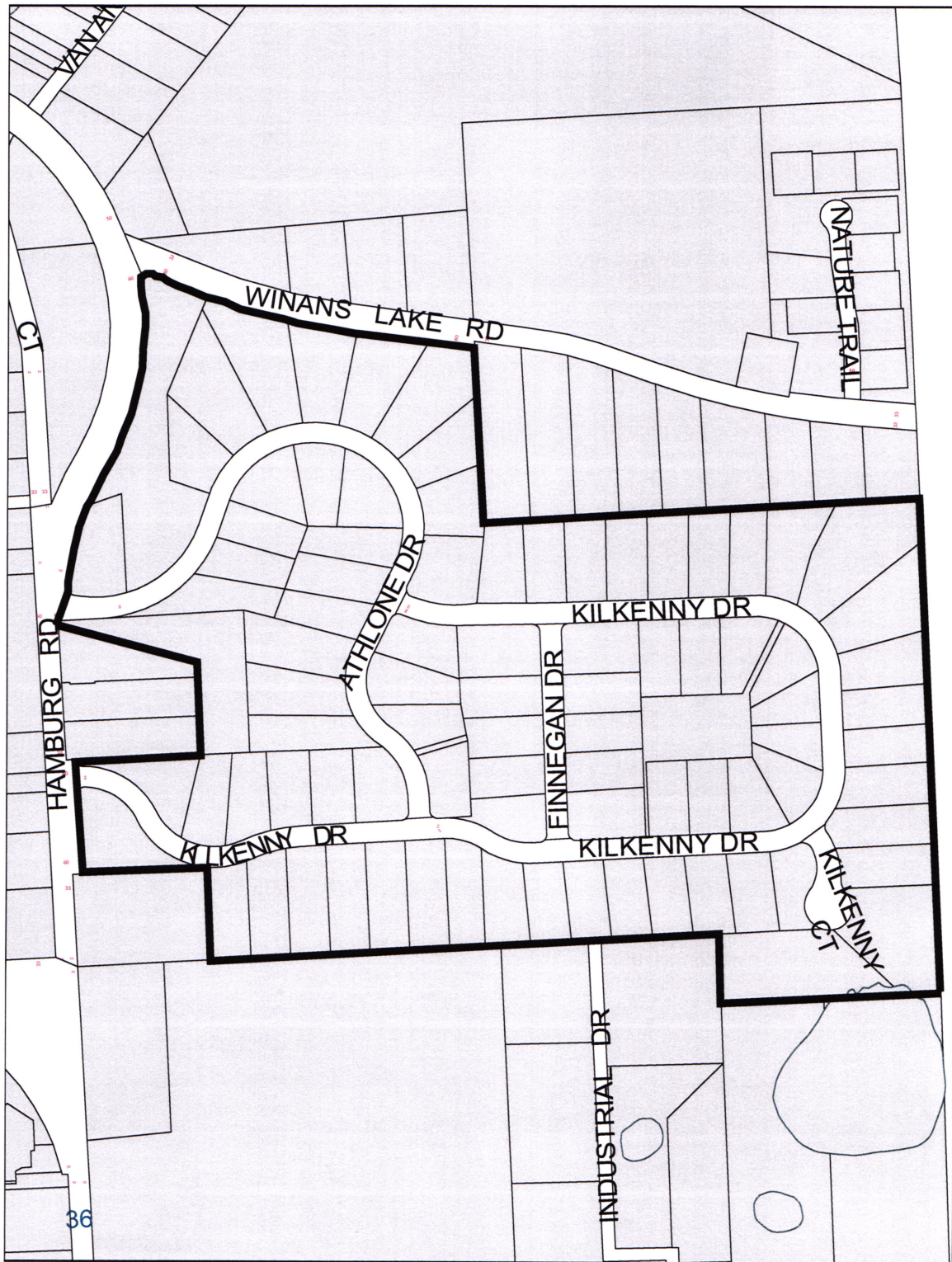
The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Hamburg Township Board.

Dated: August 7th, 2019

Michael Dolan
Hamburg Township Clerk
10405 Merrill Rd. P.O. Box 157
Hamburg, MI 48139

Tara Glen Subdivision 1 & 2 Road Improvement Project
Hamburg Township, Livingston County, Michigan



Tara Glen Subdivision 1 & 2 Road Improvement Special Assessment District (SAD) boundary shown within thick black-lined area.

15-24-400-029
Alvin Golden II
9844 Hamburg Rd.
Brighton, MI 48116

15-24-400-030
Darryl Fegan & Cathy Emiline-Fegan
9896 Kilkenny Ct.
Brighton, MI 48116

15-24-400-031
Janet Dawson
9890 Kilkenny Ct.
Brighton, MI 48116

15-24-401-001
James & Sharon McAskin
7601 Athlone Dr.
Brighton, MI 48116

15-24-401-002
Keith J. & Margaret M. Pankow
7603 Athlone Dr.
Brighton, MI 48116

15-24-401-003
Amy M. Marsh
7625 Athlone Dr.
Brighton, MI 48116

15-24-401-004
James N. & Windy L. Casteel
7637 Athlone Dr.
Brighton, MI 48116

15-24-401-005
Rodney & Elizabeth A. Howell
7649 Athlone Dr.
Brighton, MI 48116

15-24-401-006
Charles W. & Ev Anne D. Bloodworth
7661 Athlone Dr.
Brighton, MI 48116

15-24-401-007
Patricia A. Tee
7673 Athlone Dr.
Brighton, MI 48116

15-24-401-008
George G. & Alexandra X. Moser
7685 Athlone Dr.
Brighton, MI 48116

15-24-401-009
Jacqueline G. Ryskamp
7697 Athlone Dr.
Brighton, MI 48116

15-24-401-010
Nicholas Kontola
7725 Athlone Dr.
Brighton, MI 48116

15-24-401-011
Richard A. & Linda L. Streetman
7747 Athlone Dr.
Brighton, MI 48116

15-24-401-012
Candi Kutey
7769 Athlone Dr.
Brighton, MI 48116

15-24-401-013
Thomas & Michele Summers
7781 Athlone Dr.
Brighton, MI 48116

15-24-401-014
Patrick A. & Joan Ellen Hughes
7618 Kilkenny Dr.
Brighton, MI 48116

15-24-401-015
Ryan C. & Amy L. Morris
7604 Kilkenny Dr.
Brighton, MI 48116

15-24-401-016
James & Mary Laug Trust
7590 Kilkenny Dr.
Brighton, MI 48116

15-24-401-017
Jerald M. & Kristine Rushing
7576 Kilkenny Dr.
Brighton, MI 48116

15-24-401-018
Jeremy & Nicole Kettlewell
7562 Kilkenny Dr.
Brighton, MI 48116

15-24-401-019
Paul & Shelby Nicole Bertin
7548 Kilkenny Dr.
Brighton, MI 48116

15-24-401-020
Mary E. Myers
7524 Kilkenny Dr.
Brighton, MI 48116

15-24-401-021
Ryan & Andrea M. Carriere
7529 Kilkenny Dr.
Brighton, MI 48116

15-24-401-022
William H. & Patricia Wasyluk
7543 Kilkenny Dr.
Brighton, MI 48116

15-24-401-023
Michael T. Parr
7557 Kilkenny Dr.
Brighton, MI 48116

15-24-401-024
William H. & Marie A. Sutton
7571 Kilkenny Dr.
Brighton, MI 48116

15-24-401-025
Linda S. Bishop
7585 Kilkenny Dr.
Brighton, MI 48116

15-24-401-026
Gilbert R. & Laura L. Taylor
7609 Kilkenny Dr.
Brighton, MI 48116

15-24-401-027
Ronald & Julie Bazman
7772 Athlone Dr.
Brighton, MI 48116

15-24-401-028
Dennis & Darleene Swaney
7756 Athlone Dr.
Brighton, MI 48116

15-24-401-029
Mark Shuert
7740 Athlone Dr.
Brighton, MI 48116

15-24-401-030
Michael & Kari Lawrence
7724 Athlone Dr.
Brighton, MI 48116

15-24-401-031
Joel M. & Sally Ann Goldberg
7708 Athlone Dr.
Brighton, MI 48116

15-24-401-032
James & Collen Moskal
7692 Athlone Dr.
Brighton, MI 48116

15-24-401-033
Stephen Greco
7670 Athlone Dr.
Brighton, MI 48116

15-24-401-034
Ullrich & Michelle L. Haus
7642 Athlone Dr.
Brighton, MI 48116

15-24-401-035
James P. & Gloria J. Osborne
7614 Athlone Dr.
Brighton, MI 48116

15-24-401-036
Derek O. & Sarah N. Hansen
7588 Athlone Dr.
Brighton, MI 48116

15-24-401-037
Debra S. Lange
7566 Athlone Dr.
Brighton, MI 48116

15-24-401-038
Donald Adams & K. O'Neil-Adams
7544 Athlone Dr.
Brighton, MI 48116

15-24-401-039
Julie A. McCaffrey
7507 Athlone Dr.
Brighton, MI 48116

15-24-401-041
Gaetano & Anastasia Mattias Trust
7814 Kilkenny Dr.
Brighton, MI 48116

15-24-401-042
Timothy & Cynthia Tsiang
7828 Kilkenny Dr.
Brighton, MI 48116

15-24-401-043
Karen M. Danahy & Diane M. Wilkins
7842 Kilkenny Dr.
Brighton, MI 48116

15-24-401-044
Randy Clevenger
7856 Kilkenny Dr.
Brighton, MI 48116

15-24-401-045
Robert R. & Patricia Maurer
7870 Kilkenny Dr.
Brighton, MI 48116

15-24-401-046
Paul & Kathryn Hoover
7884 Kilkenny Dr.
Brighton, MI 48116

15-24-401-047
Walter M. & Kathleen M. Logusz
7898 Kilkenny Dr.
Brighton, MI 48116

15-24-401-050
Courtney & Chad Godfrey
9802 Kilkenny Dr.
Brighton, MI 48116

15-24-401-051
Thomas A. & Darlene L. Burgess
9816 Kilkenny Dr.
Brighton, MI 48116

15-24-401-052
Patrick J. Kolodziejczak
9830 Kilkenny Dr.
Brighton, MI 48116

15-24-401-053
Todd & Lori Borek
P.O. Box 735
Hamburg, MI 48139

15-24-401-054
Joseph B. & Cheryl L. Pawlik
9858 Kilkenny Dr.
Brighton, MI 48116

15-24-401-055
Craig & Julie Kemp Trust
9872 Kilkenny Dr.
Brighton, MI 48116

15-24-401-056
Brock Palen
9886 Kilkenny Ct.
Brighton, MI 48116

15-24-401-057
Gregory & Annette Mahlendorf
9900 Kilkenny Ct.
Brighton, MI 48116

15-24-401-058
Kurt G. & Linda Schneider
7730 Kilkenny Dr.
Brighton, MI 48116

15-24-401-059
John & Judith Maczko
77169 Kilkenny Dr.
Brighton, MI 48116

15-24-401-060
John Scott
7702 Kilkenny Dr.
Brighton, MI 48116

15-24-401-061
Amanda Jablonski
7688 Kilkenny Dr.
Brighton, MI 48116

15-24-401-062
Hugh & Suzanne Guingrich
7674 Kilkenny Dr.
Brighton, MI 48116

15-24-401-063
Tony K. & Rochelle A. Lusardi
7660 Kilkenny Dr.
Brighton, MI 48116

15-24-401-064
Francis J. & Lindsay T. Bateman
7646 Kilkenny Dr.
Brighton, MI 48116

15-24-401-065
Terry & Colleen Hoffman
7632 Kilkenny Dr.
Brighton, MI 48116

15-24-401-066
Cynthia Yates & Kathleen Holley
9867 Finnegan Dr.
Brighton, MI 48116

15-24-401-067
Joshua D. Christie
9853 Finnegan Dr.
Brighton, MI 48116

15-24-401-068
Stephanie S. Couch
9893 Finnegan Dr.
Brighton, MI 48116

15-24-401-069
Mark & Karen Wilson
9825 Finnegan Dr.
Brighton, MI 48116

15-24-401-070
Carl & Carole Welser
7811 Kilkenny Dr.
Brighton, MI 48116

15-24-401-071
Stephen & Shelby Brown
9814 Finnegan Dr.
Brighton, MI 48116

15-24-401-072
Laszlo Szalay
7867 Kilkenny Dr.
Brighton, MI 48116

15-24-401-073
Ronald H. Wells
7881 Kilkenny Dr.
Brighton, MI 48116

15-24-401-074
Daniel & Susan Fitzgerald
7893 Kilkenny Dr.
Brighton, MI 48116

15-24-401-075
John W. & Tammy Blanchard
9883 Kilkenny Dr.
Brighton, MI 48116

15-24-401-076
Martin A. & Jennifer A. Sage
9847 Kilkenny Dr.
Brighton, MI 48116

15-24-401-077
Laura A. & Joseph C. Blaska
9861 Kilkenny Dr.
Brighton, MI 48116

15-24-401-078
Priscilla J. Armstrong
9875 Kilkenny Dr.
Brighton, MI 48116

15-24-401-079
Thomas & Therese Cremonte
7735 Kilkenny Dr.
Brighton, MI 48116

15-24-401-080
Gary & Lisa Bullock
7721 Kilkenny Dr.
Brighton, MI 48116

15-24-401-081
Renee Allen
7707 S. Kilkenny Dr.
Brighton, MI 48116

15-24-401-082
Dale J. & Stacy L. Russell
9870 Finnegan Dr.
Brighton, MI 48116

15-24-401-083
David & Rina Malcolm
9856 Finnegan Dr.
Brighton, MI 48116

15-24-401-084
Larry M. & Kelley J. Ezerkis
9842 Finnegan Dr.
Brighton, MI 48116

15-24-401-085
K. Scott & Molly C. Hamilton
9828 Finnegan Dr.
Brighton, MI 48116

15-24-401-086
Christopher Jacobs & Andrew Baker
7912 Kilkenny Dr.
Brighton, MI 48116

15-24-401-087
Thomas W. & Valerie J. Parr
9788 Kilkenny Dr.
Brighton, MI 48116

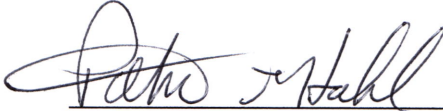


10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

SUPERVISOR'S CERTIFICATE
TARA GLEN SUBDIVISION 1 & 2 – ROAD IMPROVEMENT SAD

I, the undersigned, Supervisor of Hamburg Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Board of the Township on July 16th, 2019 (the “Resolution”) certify that (1) the attached special assessment roll for the Hamburg Township Tara Glen Subdivision 1 & 2 Road Improvement Project Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: July 26, 2019



Patrick J. Hohl
Hamburg Township Supervisor

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
EXHIBIT "B"

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-400-029	Alvin II & Loretta Golden 9844 Hamburg Rd. Brighton, MI 48116	SEC 24 T1N R5E COM S 1/4 COR SAID SEC TH ALG N 02*47'27"W 1105.72 FT TH N 87*15'56"E 33.00 FT FOR POB TH N87*15'56"E 27.00 FT TH N 87*15'56" E 124.48 FT TH N 87*15'56"E 409.67 FT TH 02* 46' 34" E 445.00 FT TH S 87*11' 47"W 155.19 FT TH N 02*48'49" W 304.88 FT TH N 73* 39'52" W 429.43 FT TO POB PARCEL 4 2.24 AC.	\$ 50,816.00	Vacant	\$ 6,379.31
15-24-400-032	Darryl Fegan & Cathy Emiline-Fegan 9896 Kilkenny Ct. Brighton, MI 48116	SEC 24 T1N R5E COM NE COR SAID SEC TH S 02*05'54" E 240.02 FT ALG E LN SD SEC TH S 86*44'41" W 124.06 FT FOR POB TH S 86*44'41" W 550.09 FT TH N 02*25'20" W 241.64 FT TH N 86*53'02" E 304.46 FT ALG S LN TARA GLEN #2 TH ALG CHD BRG S 88*33'17" E 80.04 FT TH S 17*15'42" E 122.25 FT TH N 62*50'52" E 74.51 FT TH S 27*09'08" E 159.56 FT TO POB 2.55 AC.	509,299.00	Occupied	6,379.31
15-24-400-033	Janet Dawson 9890 Kilkenny Ct. Brighton, MI 48116	SEC 24 T1N R5E COM NE COR SAID SEC TH S 02*05'54" E 240.02 FT ALG E LN SD SEC TH S 86*44'41" W 124.06 FT TH N 27*09'08"W 159.56 FT TH S 62*50'52"W 74.51 FT TH N 17*15'42"W 122.25 FT TH ALG CHD BRG N 12*06'50"E 109 .85 FT TH ALG CHD BRG N 25*50'54" W 23.78 FT TH N 87*36'27"E 273.10 FT TH S 02*23'27"E 118.12 FT TO POB 1.88 AC	367,422.00	Occupied	6,379.31
15-24-401-001	James & Sharon McAskin 7601 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 1	236,465.00	Occupied	6,379.31
15-24-401-002	Keith J. & Margaret M. Pankow 7613 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 2	270,565.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-003	Amy M. Marsh 7625 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 3	\$ 314,213.00	Occupied	\$ 6,379.31
15-24-401-004	James N. & Windy L. Casteel 7637 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 4	220,293.00	Occupied	6,379.31
15-21-401-005	Rodney & Elizabeth A. Howell 7649 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 5	286,464.00	Occupied	6,379.31
15-21-401-006	Charles W. & Ev Ann Bloodworth 7661 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 6	233,229.00	Occupied	6,379.31
15-21-401-007	Patricia A. Tree 7673 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 7	280,675.00	Occupied	6,379.31
15-21-401-008	George G. & Alexandra X. Moser 7685 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 8	331,409.00	Occupied	6,379.31
15-21-401-009	Jacqueline G. Ryskamp 7697 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 9	220,767.00	Occupied	6,379.31
15-21-401-010	Nicholas Kantola 7725 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 10	257,902.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-011	Richard & Linda Streetman 7747 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 11	\$ 246,624.00	Occupied	\$ 6,379.31
15-24-401-012	Candi Kutey 7769 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 12	267,190.00	Occupied	6,379.31
15-24-401-013	Thomas & Michele Summers 7781 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 13	284,129.00	Occupied	6,379.31
15-24-401-014	Patrick A. & Joan Ellen Hughes 7618 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 14	339,609.00	Occupied	6,379.31
15-24-401-015	Ryan C. & Amy L. Morris 7604 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 15	250,177.00	Occupied	6,379.31
15-24-401-016	James & Mary Laug Trust 7590 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 16	206,634.00	Occupied	6,379.31
15-24-401-017	Jerald M. & Kristine Rushing 7576 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 17	331,125.00	Occupied	6,379.31
15-24-401-018	Jeremy & Nicole Kettlewell 7562 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 18	250,233.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-019	Paul Bertin & Shelby Nicole Bumpus 7548 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 19	\$ 214,281.00	Occupied	\$ 6,379.31
15-24-401-020	Mary E. Myers 7524 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 20	248,244.00	Occupied	6,379.31
15-24-401-021	Ryan & Andrea M. Carriere 7529 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 21	202,303.00	Occupied	6,379.31
15-24-401-022	William H. & Patricia Wasylyk 7543 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 22	317,981.00	Occupied	6,379.31
15-24-401-023	Michael T. Parr 7557 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 23	280,052.00	Occupied	6,379.31
15-24-401-024	William H. & Marie E. Sutton 7571 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 24	226,726.00	Occupied	6,379.31
15-24-401-025	Linda S. Bishop 7585 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 25	217,988.00	Occupied	6,379.31
15-24-401-026	Gilbert R. & Laura L. Taylor 7609 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 26	333,319.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-027	Ronald & Julie Bazman 7772 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 27	\$ 347,549.00	Occupied	\$ 6,379.31
15-24-401-028	Dennis & Darleene Swaney 7756 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 28	269,306.00	Occupied	6,379.31
15-24-401-029	Mark Shuert 7740 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 29	237,366.00	Occupied	6,379.31
15-24-401-030	Michael & Kari Lawrence 7724 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 30	261,572.00	Occupied	6,379.31
15-24-401-031	Joel M. & Sally Ann Goldberg 7708 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 31	287,087.00	Occupied	6,379.31
15-24-401-032	James & Coleen Moskal 7692 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 32	288,265.00	Occupied	6,379.31
15-24-401-033	Stephen Greco 7670 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 33	234,492.00	Occupied	6,379.31
15-24-401-034	Ullrich & Michelle L. Haus 7642 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 34	263,032.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-035	James P. & Gloria J. Osborne 7614 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 35	\$ 279,745.00	Occupied	\$ 6,379.31
15-24-401-036	Derek O. & Sarah N. Hansen 7588 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 36	332,574.00	Occupied	6,379.31
15-24-401-037	Debra S. Lange 7566 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 37	272,446.00	Occupied	6,379.31
15-24-401-038	Donald G. & Kimberly Adams 7544 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 38	225,212.00	Occupied	6,379.31
15-24-401-039	Julie A. McCaffrey 7507 Athlone Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB LOT 39	255,059.00	Occupied	6,379.31
15-24-401-041	Gaetano & Anastasia Mattias Trust 7814 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 40	342,335.00	Occupied	6,379.31
15-24-401-042	Timothy & Cynthia Tsiang 7828 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 41	360,774.00	Occupied	6,379.31
15-24-401-043	Karen M. Danahy & Diane M. Wilkins 7842 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 42	374,532.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-044	Randy Clevenger 7856 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 43	\$ 413,142.00	Occupied	\$ 6,379.31
15-24-401-045	Robert R. & Patricia Maurer 7870 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 44	336,205.00	Occupied	6,379.31
15-24-401-046	Paul & Kathryn Hoover 7884 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 45	311,564.00	Occupied	6,379.31
15-24-401-047	Walter M. & Kathleen M. Logusz 7898 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 46	395,883.00	Occupied	6,379.31
15-24-401-050	Courtney & Chad Godfrey 9802 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 49	321,181.00	Occupied	6,379.31
15-24-401-051	Thomas A. & Darlene L. Burgess 9816 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 50	342,373.00	Occupied	6,379.31
15-24-401-052	Patrick J. Kolodziejczak 9830 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 51	391,809.00	Occupied	6,379.31
15-24-401-053	Todd & Lori Borek P.O. Box 735 Hamburg, MI 48139	SEC 24 T1N R5E TARA GLEN SUB II, LOT 52	403,888.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-054	Joseph P. & Cheryl L. Pawlik 9858 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 53	\$ 326,417.00	Occupied	\$ 6,379.31
15-24-401-055	Craig & Julie Kemp Trust 9872 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 54	302,213.00	Occupied	6,379.31
15-24-401-056	Brock Palen 9886 Kilkenny Ct. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 55	391,869.00	Occupied	6,379.31
15-24-401-057	Gregory & Annetee M. Mahlendorf 9900 Kilkenny Ct. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 56	318,567.00	Occupied	6,379.31
15-24-401-058	Kurt G. & Linda Schneider 7730 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 57	311,778.00	Occupied	6,379.31
15-24-401-059	John & Judith Maczko 7716 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 58	370,598.00	Occupied	6,379.31
15-24-401-060	John Scott 7702 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 59	338,137.00	Occupied	6,379.31
15-24-401-061	Amanda Jablonski 7688 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 60	378,967.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-062	Hugh & Suzanne Guingrich 7674 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 61	\$ 359,495.00	Occupied	\$ 6,379.31
15-24-401-063	Tony K. & Rochelle A. Lusardi 7660 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 62	305,534.00	Occupied	6,379.31
15-24-401-064	Francis J. & Lindsay T. Bateman 7646 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 63	350,964.00	Occupied	6,379.31
15-24-401-065	Terry & Colleen Hoffman 7632 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 64	312,639.00	Occupied	6,379.31
15-24-401-066	Cynthia Yates & Kathleen M. Holley 9867 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 65	321,566.00	Occupied	6,379.31
15-24-401-067	Joshua D. Christie 9853 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 66	343,166.00	Occupied	6,379.31
15-24-401-068	Stephanie S. Couch 9839 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 67	381,561.00	Occupied	6,379.31
15-24-401-069	Mark & Karen Wilson 9825 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 68	449,170.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-070	Carl & Carole Welser 7811 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 69	\$ 342,187.00	Occupied	\$ 6,379.31
15-24-401-071	Stephen & Shelby Brown 9814 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 70	283,809.00	Occupied	6,379.31
15-24-401-072	Laszlo Szalay 7867 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 71	409,493.00	Occupied	6,379.31
15-24-401-073	Ronald H. Wells 7881 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 72	386,851.00	Occupied	6,379.31
15-24-401-074	Daniel & Susan Fitzgerald 7893 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 73	326,125.00	Occupied	6,379.31
15-24-401-075	John W. & Tammy Blanchard 9883 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 74	342,653.00	Occupied	6,379.31
15-24-401-076	Martin A. & Jennifer A. Sage 9847 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 75	354,467.00	Occupied	6,379.31
15-24-401-077	Laura A. & Joseph C. Blaska 9861 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 76	329,710.00	Occupied	6,379.31

HAMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
 AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-078	Priscilla J. Armstrong 9875 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 77	\$ 358,231.00	Occupied	\$ 6,379.31
15-24-401-079	Thomas & Therese Cremonte 7735 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 78	336,318.00	Occupied	6,379.31
15-24-401-080	Gary & Lisa Bullock 7721 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 79	369,115.00	Occupied	6,379.31
15-24-401-081	Renee Allen 7707 S. Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 80	334,990.00	Occupied	6,379.31
15-24-401-082	Dale J. & Stacy L. Russell 9870 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 81	291,587.00	Occupied	6,379.31
15-24-401-083	David & Rina Malcolm 9856 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 82	304,447.00	Occupied	6,379.31
15-24-401-084	Larry M. & Kelley J. Ezerkis 9842 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 83	277,858.00	Occupied	6,379.31
15-24-401-085	K. Scott & Molly C. Hamilton 9828 Finnegan Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 84	334,649.00	Occupied	6,379.31

AMBURG TOWNSHIP
TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT
PROPOSED SPECIAL ASSESSMENT ROLL
AUGUST 20, 2019

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-24-401-086	Christopher Jacobs & Andrew Baker 7912 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN SUB II, LOT 47 EXC BEG AT SW COR LOT 48 TH N 19*46'33" E 132.67 FT TH N 25*28'56" E 169.79 FT TH N 87*03'32" E 15.00 FT ALG N LN LOT 47 TH S 25*28'56" W 308.94 FT ALG WLY LN LOT 48 TO POB.	\$ 384,531.00	Occupied	\$ 6,379.31
15-24-401-087	Thomas W. & Valerie J. Parr 9788 Kilkenny Dr. Brighton, MI 48116	SEC 24 T1N R5E TARA GLEN II LOT 48 & PT LOT 47 BEG SW COR LOT 48 TH N 19*46'33" E 132.67 FT TH N 25*28'56" E 169.79 FT TH N 87*03'32" E 15.00 FT ALG N LN LOT 47 TH S 25*28'56"W 308.97 FT TO POB. 1.61 AC	408,677.00	Occupied	6,379.31

Total Project Assessments: \$ 555,000.00

TOTAL ESTIMATED PROJECT COST: \$ 555,000.00

Resolution #5 – Tara Glen Subdivision 1 & 2 Road Improvement Project

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) held at the Hamburg Township Hall Meeting Room on Tuesday, August 20th, 2019, beginning at 7:00 p.m. Eastern Time, there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

**RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL
FOR THE TARA GLEN SUBDIVISION 1 & 2 ROAD IMPROVEMENT PROJECT**

WHEREAS, the Board of Trustees (the “Township Board”) has determined that it is desirable and necessary to construct certain road improvements, in conjunction with the Livingston County Road Commission, within the Township as described in Exhibit A (the “Project”);

WHEREAS, the Township Board has tentatively determined to finance the cost of the Project by issuing bonds (the “Bonds”), in accordance with Act No. 188, Michigan Public Acts of 1954, as amended (“Act 188”);

WHEREAS, the Township Board has determined to use Special Assessments levied under Act 188 to raise the funds to pay the Township’s obligations on the Bonds;

WHEREAS, the Special Assessment District for the Project has been determined by the Township Board;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll;

WHEREAS, the Township Supervisor has prepared the proposed Special Assessment Roll and has filed the proposed Special Assessment Roll with the Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the proposed Special Assessment Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the proposed Special Assessment Roll on August 20, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmation. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Hamburg Township Tara Glen Subdivision 1 & 2 – Road Improvement Special Assessment District (the “Roll”).
2. Future Installments – Principal. The Township Board determines that each Special Assessment may be paid in 10 equal installments. The first installment shall be due on December 1, 2020. Each subsequent installment shall be due at intervals 12 months from the due date of the first installment.
3. Future Installments – Interest. All unpaid installments shall bear interest, payable annually on each installment due date, at a rate equal to one percent (1%) above the average interest rate on the Township bonds sold to finance the Project. Interest on such unpaid installments shall accrue from the first day of the month in which interest starts to accrue on such Township bonds.
4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit B to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this Resolution, the Clerk’s warrant and the statutes of the State of Michigan.
5. Ratification of Notice. The form and content of the notice published and mailed to property owners in the special assessment district by the Township Clerk with respect to the public hearing held on August 20, 2019 and all action of Township officials in scheduling such hearing, are hereby approved, ratified and confirmed.
6. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are replaced to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: _____

NO: _____

ABSENT: _____

Resolution declared _____.

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Michael Dolan
Hamburg Township Clerk

EXHIBIT "A"

DESCRIPTION OF PROJECT

The project will consist of milling out of the existing asphalt surface and removal of 1" of the aggregate base material (Phase 1 only) and repaving all roads with 3.5 inches of new mix asphalt placed in two lifts for both Phase 1 and Phase 2 of the subdivision. The street rehabilitation shall serve the properties in the Tara Glen Subdivision 1 & 2 of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Tara Glen Subdivision 1 & 2 Road Improvement Project
Hamburg Township, Livingston County, Michigan



FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

EXHIBIT "B"

WARRANT

TO: Treasurer
Hamburg Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the Special Assessment Roll confirmed by the Township Board of the Township of Hamburg on August 20, 2019 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Michael Dolan
Hamburg Township Clerk



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Date: August 15, 2019
To: Hamburg Township Board
From: Fire Chief Nick Miller
Re: Hiring of Paid-on-Call Firefighter Staff

Information:

Recently we received multiple applications for the position of paid-on-call firefighter. After completing the interview process, we are recommending the hiring of three. One Applicant has Medical Training, One applicant is in Fire School at Howell High School, and the third has no fire or medical training.

Currently the Fire Department has 38 POC Staff. The Personnel Committee and the Township Board has approved HTFD to have a POC roster between 40-50 personnel. This hiring will bring our POC staffing to 41.

Requested Action:

Motion to approve the hiring of Tyler Royston and Sabrina Dungan as probationary paid-on-call firefighters and Max Miller as a fire cadet. They will have to complete all the necessary pre-employment physicals and paperwork prior to starting to work.

Thank you,

Nick Miller

Fire Chief



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Date: August 15, 2019
To: Hamburg Township Board
From: Fire Chief Nick Miller
Re: Agenda Item Topic: Annual Physicals
General Ledger #: 206.000.000.808
Number of Pages: 1 of 6

Board Action:

A motion to approve contractual services with Bio-Care for the purpose of annual employee physicals for the Fire Department. The cost are not to exceed \$13,815.00. This project is part of our approved Goals and Objectives and operating budget for fiscal year 19/20 and will use line item 206.000.000.808 (Fire Fund – Physicals).

Information:

In the fire service as a whole there has been a very hard look taken at how to prevent cancer and heart attacks in firefighters. Currently these are the two leading causes of firefighter deaths. As you are aware, a year ago, we purchased the cancer rated Nomex hoods to help prevent the absorption of the cancer causing agents in our employee. Though the cancer may not be 100% preventable if you catch it early enough in the growth phase it becomes much more survivable.

In these tests there will be blood draws, scans and physical exams that will be conducted to look at an employees' over all physical health in addition to cancer screening. This push is to ensure that our employee are as healthy as possible in addition to increasing longevity and retention. There is a lot of time and dedication that is put into becoming a firefighter with the Hamburg Township Fire Department and it is our duty to ensure that we keep our employee and residents as safe as possible. Bio-Care supplies the department with a department wide health report so Hamburg Fire can develop systems to improve it's over all employee health and wellness.

Attached to this document you will find a series of three quotes from reputable companies that do annual physicals to the standard required for firefighter physicals. Hamburg Township has done business with two of the three companies in the past. The total cost per year for each company is as follows:

- Bio-Care (On-Site Physicals) - \$13,815.00
- Professional Health Services, Inc. (On-Site Physicals) - \$11,374.19 (Increasing by a min. of 8% year 2).
- Concentra (Off Site Physicals) - \$31,454.50



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Financial Impact:

The yearly cost for the physicals are budgeted for and will come from our physicals line item.

Thank you,

Nick Miller

Fire Chief



QUOTE

Company Address 1778 Holloway Drive, STE A
Holt, Michigan 48842
United States

Created Date 4/25/2019
Expiration Date 10/31/2019
Quote Number 00001890

Prepared By Jeremy Johnson
Phone (248) 515-9028
Email jjohnson@biocareusa.com
Fax (517) 694-5051

Contact Name Jordan Zernick
Phone (810) 222-1105
Email jzernick@hamburg.mi.us
Fax (810) 231-1974

Bill To Name Hamburg Township Fire Department
Bill To PO Box 157
Hamburg, Michigan 48139
United States

Ship To Name Hamburg Township Fire Department
Ship To 10100 Veterans Memorial Dr.
Hamburg, Michigan 48139
United States

Product	Line Item Description	Sales Price	Quantity	Total Price
Medical Examination - Fire Department: physical exam, vitals, medical history questionnaire, comprehensive blood panel, complete urinalysis with Micro, vision test, pulmonary function (PFT), and 12 lead resting EKG.	Pricing will increase to \$285.00 in 2020 and we will hold it for 2 years.	\$275.00	43.00	\$11,825.00
Audiometric Testing		\$0.00	43.00	\$0.00
Chest X-Ray: PA (posteroanterior)		\$30.00	43.00	\$1,290.00
Wellness Screening - includes comprehensive blood panel, vitals, and health risk appraisal questionnaire		\$0.00	43.00	\$0.00
Travel Charge - Truck		\$100.00	1.00	\$100.00
Travel Fee - Overnight		\$200.00	3.00	\$600.00

Subtotal \$13,815.00
Total Price \$13,815.00
Grand Total \$13,815.00

This is a Quote which has preliminary pricing information and terms of service. Once your testing services are planned, a final Service Agreement will be sent to you detailing the Service Pricing and Terms of Service.

Payment Terms

1. A minimum charge equal to 85% of the Service Pricing TOTAL on the signed Service Agreement will be billed. It is your responsibility to provide accurate information and to ensure your personnel are scheduled and show up for testing.
2. Once the testing schedule has been completed and you've signed the Service Agreement, a fee of \$150 will be charged for each additional hour of testing time that you require. All scheduling changes need to be discussed and approved with Bio-Care Operations.
3. Daily Testing Rates consist of up to 8 consecutive hours of testing.
4. Payment for services is due per the number of days noted in the Service Agreement from the invoice date. It is your responsibility to follow and complete your organization's internal account payable processes.
5. Late payments will be assessed a 2% late fee every 10 days following the invoice date.
6. A charge equal to 50% of the Service Pricing TOTAL on the signed Service Agreement will be billed if the testing is cancelled within 15 days of the scheduled testing date(s) without written notification to Bio-Care.



Professional Health Services, Inc.

83 S. Eagle Road ♦ Havertown, PA 19083 ♦ (610) 853-1330 ♦ Fax: (610) 446-4195

Prepared for:

Jordan Zermick
 Hamburg Township Fire Department
 Hamburg, MI
 April 10, 2019

Prepared by:

Michael Kleinman
 Phone: (800) 833-3005 Ext. 111
 E-mail: mkleinman@phsmobile.com

Program Specifications - Van Program

Number of Test Locations **1**
 Approximate Number of Employees **43**
 Days Required on Site (Van Program) **1.00**
 Exams Scheduled/Day **42**
 Exam Flow Rate: **2/20minutes**
 Number of Technicians Required **4**

Program Specifications - Physical Exams-Post

Number of Test Locations **1**
 Approximate Number of Employees **43**
 Days Required on Site (Physical Exams) **2.00**
 Exams Scheduled/Day **24**
 Physical Flow Rate: **1/20 minutes**
 Number of PLHCP Required **1**

Daily Equipment, Labor, & Administration Charges

	Unit Cost	Setup/Days	Total Cost
Program Setup Charge Per Test Site	\$500.00	1	\$500.00
Daily Equipment Usage Charge	\$3,200.00	1.00	\$3,200.00
Daily Labor Charge (4 Technicians)	\$2,350.00	1.00	\$2,350.00
Daily Labor Charge (Nurse Practitioner)	\$1,400.00	2.00	\$2,800.00
Daily Equipment Usage - Generator	\$125.00	1.00	\$125.00
Hourly Technician Overtime, beyond 8 hours of testing	\$300.00	1.00	\$300.00
Hourly Physician Overtime, beyond 8 hours of testing	\$175.00	1.00	\$175.00

All Labor Fees are based on an 8 Hour Work Schedule

Projected: Equipment, Labor, & Administration Charges \$9,450.00

Exam Element Charges

	Quantity	Unit Cost	Total Cost
Health Risk Appraisal Questionnaire - w/comparison reporting	43	\$0.00	\$0.00
Work & Medical History (Comprehensive)	43	\$2.00	\$86.00
PA Chest X-Ray	43	\$20.00	\$860.00
Pulmonary Function Profile	43	\$0.00	\$0.00
Audiometric Examination	43	\$0.00	\$0.00
Visual Acuity with Peripheral	43	\$0.00	\$0.00
Cardiogram, resting	43	\$8.00	\$344.00
Blood Pressure/Height/Weight/BMI	43	\$0.00	\$0.00
Profile #12156 Chem 23/CO2/CBC/UA	43	\$20.00	\$860.00
Profile #12738 Hemoglobin A1c Blood	43	\$12.75	\$548.25
Physical Examination	43	\$0.00	\$0.00
Fire Fighter Clearance #4714E - Respirator/PPE	43	\$0.00	\$0.00
Respirator Fit Testing	43	\$5.00	\$215.00

Estimated: Exam Element Charges \$2,913.25

Estimated: Total Program Cost \$12,363.25

New Business Disc. 8.00% (\$989.06)

Discounted: Program Cost \$11,374.19

Average: Cost Per Employee Exam \$264.52

Proposal Cont:

Reports Included No Additional Charge

Quantity

For Individual Employees c/o Site Contact:

Individual Employee Reports with cover letter in confidential envelope with Comparative Personal Wellness Profile Report and Wellness Guide 1 Set

For Fire Chief or Site Contact:

Modified Master Summary, to include:

Audiometric Summary Report

Participation Summary Report, without clinical data, Pass/Fail for clearances

One set of Medical Clearance Statements

For Medical Professional:

Master Summary Reports, to include:

Current Year Summary Report

Audiometric Summary Report

Pulmonary Function Summary Report

Participation Summary Report

Physical Exam Summary Report

Respirator Clearance Summary Report

Invoicing to Contact at Test Site

Data Management Fees

Data Management of Patient Information Includes:

Storage of Medical Information & X-Rays

Copying and mailing an x-ray on a request basis

Copying and mailing an employee report on a request basis

Service Package Report

Concentra Medical Centers (MI)

7960 W Grand River Suite 100 Brighton, MI 48114

Phone: (810) 225-9800 Fax: (810) 225-9807

Employer: Hamburg Township
10405 Merrill Rd
Whitmore Lake, MI 481899745
Phone: (810) 231-1000 Fax: (000) 000-0000

Service Package: Phys PrePI (Firefighter)

Level: Employer

<u>Components</u>	<u>Over Ride Price</u>	<u>Billed To</u>
Audiogram	46.00	Hamburg Township
X-Ray B-Read/Interpretation	72.50	Hamburg Township
Complete Blood Count (CBC) w/Diff 6396	64.00	Hamburg Township
X-Ray Chest-2 View	86.50	Hamburg Township
EKG Resting	77.50	Hamburg Township
X-Ray Lumbar Spine-2 View	85.50	Hamburg Township
Physical PrePlacement	61.00	Hamburg Township
TB Skin Test	41.50	Hamburg Township
Pulmonary Function Test	64.50	Hamburg Township
Vision Titmus/Color Perception	49.50	Hamburg Township
Lipid Panel 7600SB	74.00	Hamburg Township
Heavy Metals (As/Cd/Hg/Pb)-24 Hour Uri	197.00	Hamburg Township
U/A Dipstick	44.00	Hamburg Township
OSHA Respirator Questionnaire	46.00	Hamburg Township
Hepatitis A & B Vaccine Twinrix	201.00	Hamburg Township
TDaP Vaccine	99.00	Hamburg Township
Rapid mCup/10 Panel UDS	77.50	Hamburg Township



Hamburg Township Public Safety Administration



PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 222-1171 • FAX: (810) 231-9401

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY/CHIEF OF POLICE
NICK MILLER, DEPUTY DIRECTOR OF PUBLIC SAFETY/FIRE CHIEF

RDUFFANY@HAMBURG.MI.US
NMILLER@HAMBURG.MI.US

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: August 15, 2019
RE: Agenda Item Topic: **Updated Operational Procedure**
General Ledger #: N/A
Number of Supporting Documents: 0
NEW/OLD BUSINESS: **XXX** New Business
_____ Old Business – Previous Agenda #:

Requested Board Action

- Motion to approve updated Hamburg Township Fire Department Standard Operating Procedure #100-13: *Paid-on-Call Performance Standards* and #100-14: *Training Standards*.

Background

As part of the ongoing review of all Hamburg Township Fire Department (HTFD) Standard Operating Procedures, HTFD Standard Operating Procedure #100-13: *Paid-on-Call Performance Standards* and HTFD Standard Operating Procedure #100-14: *Training Standards* are being submitted to the Township Board for review and approval.

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard Duffany".

Chief Richard Duffany
Director of Public Safety/Chief of Police

HAMBURG TOWNSHIP FIRE DEPARTMENT STANDARD OPERATING PROCEDURE



Effective Date: **DRAFT**

Rescinds: 10-124

Title: **PAID-ON-CALL PERFORMANCE STANDARDS**

No: **100-13**

I. PURPOSE

The purpose of this procedure is to establish a minimum level of performance by personnel in order to equally distribute work volume within the department.

II. PROCEDURES

- A. In order to distribute the paid-on-call (POC) workload equitably, all personnel shall have a paid-on-call response average of 15% per quarter. The 15% is based on POC runs that occur while not on shift and happen during night (1800-0600) and weekends (Fri 1800 – Sun 1800).
- B. Participating in 75% or greater of all HTFD weekly, regularly scheduled training is the standard. In order to maintain your training percentage, some (at the discretion of the Training Officer or Shift Captain) training is able to be made up through the Shift Captain while on Shift.
- C. Personnel shall maintain their training level commensurate with their position and department wide required training requirements within the department (see applicable procedures).
- D. Personnel failing to maintain their training and/or performance level shall be subject to classification changes and/or disciplinary action, up to and including termination.
- E. Prior to leaving, personnel are to submit off duty slips to the Shift Captain if they are going to be out of town and unable to respond to POC runs for greater than four days.
- F. Personnel are to submit off duty slips within 48 hours of returning from being sick for greater than four days.
- G. Personnel are allowed to have four approved off duty slips per calendar year.
- H. With approved off duty slips or approved leaves of absences, the POC runs that occur while off will not be used to calculate your POC percentage.

Issued by:

Nick Miller

Fire Chief

Approved by the Hamburg Township Board of Trustees:

HAMBURG TOWNSHIP FIRE DEPARTMENT STANDARD OPERATING PROCEDURE



Effective Date: **DRAFT**

Rescinds: 10-132

Title: **TRAINING STANDARDS**

No: **100-14**

I. PURPOSE

The purpose of this policy is to establish training standards for members of the Hamburg Township Fire Department in order to ensure that they are properly trained to effectively respond to all incidents.

II. PROCEDURES

- A. Participating in 75% or greater of all HTFD weekly, regularly scheduled training is the standard. In order to maintain your training percentage, some (at the discretion of the Training Officer or Shift Captain) training is able to be made up through the Shift Captain while on Shift.
- B. All operations personnel are required to complete all annual training as follows:
1. CPR/AED
 2. Bloodborne Pathogens
 3. SCBA Orientation
 - i. Don and Doffing
 - ii. Inspection
 - iii. Search and Rescue
 4. Safety
 5. Right to Know
 6. Emergency Vehicle Driver Training
 - i. Classroom review
 - ii. Apparatus Driving/Rodeo
 7. Lockout/Tagout
 8. Haz-Mat Refresher
 9. Policy Review
 - i. HTFD SOP's
 - ii. WLMCA Protocol Review
 10. Roadway Safety
 11. Equipment Orientation
 - i. Medical
 - ii. Fire
- C. If any personnel are unable to attend a required training session they must:
- i. Notify a shift Captain or training officer prior to the training.
 - ii. Make up the missed training.
- D. All training activities **MUST** be authorized through the HTFD Training Officer.
- E. If any personnel fails to comply with this required training policy, they may have their classification changed in accordance with MIOSHA &

department policy.

Issued by:

Nick Miller

Fire Chief

Approved by the Hamburg Township Board of Trustees:



Hamburg Township Police Department

10409 MERRILL ROAD • HAMBURG, MICHIGAN 48139

RICHARD DUFFANY, CHIEF OF POLICE

PHONE: (810) 231-9391 • FAX: (810) 231-9401

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: August 8, 2019
RE: Agenda Item Topic: **Special Assignment**
General Ledger #: N/A
Number of Supporting Documents: **None**

NEW/OLD BUSINESS: **XXX** New Business

_____ Old Business – Previous Agenda #:

Requested Board Action

- Motion to approve the assignment of Officer Nate Watson to the Criminal Investigator special assignment within the police department.

Background Information

The police department has a special assignment which is a full-time Criminal Investigator. This special assignment will shortly become vacant as the current officer assigned to this position has reached her 3-year maximum time limit in the assignment. Pursuant to Article 8 of the Collective Bargaining Agreement between Hamburg Township and the Hamburg Township Police Officers Association/POLC, I have recommended that Officer Nate Watson fill this assignment effective September 16, 2019 and the Personnel Committee has approved my recommendation.

Budget Impact

There is no impact on the budget.

Respectfully,

Chief Richard Duffany

Hamburg Township
Ordinance ~~73-A73-A~~
Water Use and Rate Ordinance

Title

This Ordinance shall be known as the Hamburg Township Water Use and Rate Ordinance.

Purpose

The purpose of this Ordinance is to establish standards, rules and regulations concerning the use of the Hamburg Township Water System, to provide for the rates and charges for the connection to, and use of the system.

Section 1.0. Definitions

The purpose of this Ordinance is to establish standards, rules and regulations concerning the use of the Hamburg Township Water System, to provide for the rates and charges for the connection to, and use of the System.

- 1.1. **“AWWA”**: American Water Works Association.
- 1.2. **“Commercial User”**: shall mean any user of the System other than a residential user, or buildings used primarily as a domicile.
- 1.3. **“Commodity Charge”**: shall mean a variable unit charge payable by a user based on the actual water consumption as determined in this Ordinance.
- 1.4. **“Consumer”**: The person, or legal entity, served by or using water supplied by the Township.
- 1.5. **“Consumer’s Installation”**: All pipes, valves, stops, plumbing, and contrivances of every kind and nature used in connection with, or forming a part of the consumer’s installation for using water for any purpose, connected directly or indirectly with the corporation stop.
- 1.6. **“Corporation Stop”**: A valve which is inserted into the main for the connection of the water supply service pipes in sizes up to and including two inches in diameter.
- 1.7. **“Cross Connection”**: shall mean a connection or arrangement of piping or appurtenances through which water of questionable quality, wastes or other contaminants could possibly flow back into the Water Distribution System because of a reversal of flow.
- 1.8. **“Curb Box”**: A box or mental housing which encloses, protects and provides access to the curb stop.

- 1.9. **“Curb Stop”**: A valve for insertion in the service pipes, in size of three-fourths inch (3/4” to two inches (2”) in diameter, inclusive, at or near the property line.
- 1.10. **“Department”**: The division of public works of the Township of Hamburg.
- 1.11. **“Director”**: shall mean the Director of Public Works or his authorized representatives. The Director is the person designated by the Township to supervise the operation of the Hamburg Township Water System.
- 1.12. **“Inspector”**: The Livingston County Plumbing inspector or his designee.
- 1.13. **“Lot”**: shall mean any parcel of land whether platted or unplatted, or a condominium occupied or intended to be occupied by a main building. A lot may or may not be specifically designated as such on public records.
- 1.14. **“Meter Box”**: Any approved box or vault for the housing of water meter.
- 1.15. **“Permittee”**: A consumer or his agent receiving a permit from the Township allowing a connection to be made to the water system.
- 1.16. **“Person”**: shall mean any individual, firm, partnership, association, public or private corporation or public agency or instrumentally or any other entity receiving water service.
- 1.17. **“Premises”**: shall mean each lot or parcel or land or building having any connection to the Water System.
- 1.18. **“Revenues”**: Whenever the words “revenues” and “net revenues” are used in this Ordinance, they shall be understood to have the meanings as defined in Section 3, Act 94, Public Acts of Michigan, 1933, as amended.
- 1.19. **“Service Cock”**: A water supply faucet or valve installed in water service pipes, located at or near the main.
- 1.20. **“Service Control Valve Box”**: A box or metal housing which encloses, protects and provides access to the service control valve. (Same as curb box)
- 1.21. **“Stop and Waste Valve”**: A valve installed at the termination of the water service pipe prior to the meter bracket and a valve installed immediately downstream of the meter bracket.
- 1.22. **“System”**: shall mean Water System.
- 1.23. **“Tap”**: The drilling and threading of an opening in a main for insertion of a corporation stop.
- 1.24. **“Township”**: shall mean Township of Hamburg, Michigan, a general law Township, and any agent thereof.

- 1.25. **“Township Board”**: shall mean the governing body of the Township of Hamburg.
- 1.26. **“Water Connection”**: shall mean that part of the Water Distribution System connecting the water main to a point terminating at a curb stop and curb box which will be installed and maintained by the Township.
- 1.27. **“Water Service Pipe”**: shall mean that pipe connecting the curb stop with the premises served which will be installed and maintained by the customer. This includes the connection of the service pipe to the curb stop, the service pipe, stop and waste valves and meter bracket.
- 1.28. **“Water Distribution System”**: shall mean the entire System for distribution of potable water in the Township.
- 1.29. **“Water Main”**: shall mean that part of the Water Distribution System located within easement lines or streets and designed to supply more than one water connection.
- 1.30. **“Water System”**: shall be understood to mean the complete facilities of the Township’s Water Supply System including wells, well houses, pumps, water storage facilities, and transmission lines, including all appurtenances thereto and including all extensions and improvements thereto, which may hereafter be acquired. It shall also consist of all plants, works, instrumentalities, lines and properties now or hereafter existing, used or useful in the obtaining of a water supply, its treatment, distribution, and all other necessary functions, whether such installation is owned outright or used under lease or otherwise, by the consumer. The system may be comprised of separate facilities located in separate water supply districts.

Section 2.0. Provisions Deemed Incorporated in all Contracts

- 2.1. **Contract Service**: All provisions and sections of this Ordinance about the Township Water System(s) and sale and use of water and/or amendments or additions which may be subsequently adopted, shall be considered a part of the contract with every person that is supplied with water through the water system of the Township, and every person by taking water shall be considered to express his consent to be bound, and whenever any provision or section of this Ordinance about the water system is violated, the water may be cut off from the building or place of violation at the discretion of the Township Board and shall not be turned on again except on correction of the violation and payment of the expenses of shutting off and turning on.
- 2.2. **Save Harmless Clause**: The consumer shall indemnify, save harmless and defend the Township against all claims, demands, cost or expense for loss, damage or injury to persons or property in any manner, directly or indirectly, growing out of the transmission and use of water by the consumer from water service pipes installed by the consumer on the consumer’s premises.

Section 3.0. Administration/Management

- 3.1. **Establishment of a Public Utility:** It is hereby determined to be desirable and necessary for the public health, safety and welfare of the Township that the Township's Water System be operated on a public utility rate basis.
- 3.2. **Supervision and Control:** The operation and management of the System shall be under immediate supervision and control of the Township Board.
- 3.3. **Rights:** The Township has the exclusive right to establish, maintain and collect rates and charges for water supply service from the water system. The Township Board may make such rules, orders or regulations, as it deems advisable and necessary to assure the efficient management and operation of the System. The Township may employ such person or persons in such capacity or capacities, as it deems advisable to carry out the efficient management and operation of the System.
- 3.4. **Operating Year:** The System operation shall be based on an operating fiscal year commencing on July 1 and ending on the last day of June the next following.
- 3.5. **Compliance with State and Federal Standards and Regulations:** Standards and regulations established in this Ordinance or pursuant hereto are deemed to be the minimum standards consistent with the preservation of the public health, safety and welfare and are necessary to fulfill the obligations of the Township concerning State and Federal Law and the rules and regulations adopted pursuant thereto.
- 3.6. **Additional Regulations:** The Township Board may by resolution adopt additional rules and regulations concerning the Water Distribution System, connections thereto, meter installations and maintenance, hydrants and water mains and appurtenances thereto, which are not inconsistent herewith.
- 3.7. **Restricting Water Use:** The Township may regulate, limit or prohibit the use by a consumer of Township supplied water for any purpose. Such regulations may limit use of water by a consumer to the extent deemed necessary to assure an adequate supply for essential needs and for firefighting.

Section 4.0. Township Liability Exemption

- 4.1. The Township shall not be responsible for interruptions of service because of natural calamities, equipment failures, or actions of the system users. It shall be the responsibility of the consumer that all connected equipment remains in good working order. No claim or cause of action may be asserted against the Township by reason of the breaking away of any pipe, service cock, or for any other interruption of the water supply.
- 4.2. The Township shall not be liable for any expense incurred by a permittee in locating mains, services, curb stops, and water records.

Section 5.0. Access

- 5.1. The Director and other duly authorized representatives of the Township bearing proper credentials and identification shall be permitted to enter upon all properties served by the water system at reasonable times for the purpose of inspection, observation, measurement, sampling and testing to determine compliance with the provisions of this Ordinance. Any person who requests water supply and/or receives water from the Water System under this Ordinance shall be deemed to have consented to inspections pursuant to this section, including entrance upon such person's property at reasonable times to make inspections.
- 5.2. **Meter Reader Access:** Any duly authorized agent or employee of the Township shall have access to the consumer's premises at all reasonable hours for the purpose of reading meters, inspections, doing repairs or installing or removing any or all Township owned apparatus used for providing service to the consumer.

Section 6.0. Use – Consumers Use of the Water System

- 6.1 Any person owning property within a water supply district established by the Township and conforming to the standards, rules and regulations established in or under terms of this Ordinance shall be permitted to receive water from the water system provided necessary water supply lines are in existence and abutting the consumer's property.
- 6.1.1. **Required Connection:** Each residential, commercial, or industrial premises and or each new structure built, other than sheds, residential garages, and/or additions to existing structures, abutting the System or contained within a Township Water District within the Township, shall be required to connect to the System within sixty (60) days of delivery of notice to do so.
- 6.1.2. **Turning on Water Service:** No person other than an authorized employee or agent of the Township shall connect or disconnect to any water service, except that a Township authorized licensed plumber may connect to a water service upon which he is working for testing his work (upon completion of testing it shall be immediately turned off), or upon receiving a written order to operate the curb stop from the Township,
- 6.1.3. **Turning Off Service:** The Township reserves the right to terminate service to a consumer, after due notice has been given where payment for water supply has not been timely received, and/or for violation of Ordinance or any rules and regulations adopted pursuant thereto. The Township may shut off the water in any main to make repairs or extensions, or for any other necessary purpose at any time without notice to consumers.
- 6.1.3.1 The consumer shall maintain all service pipes free from leaks at all times. Whenever a leak appears in a consumer's installation, which allows water to escape without registering upon the meter, the Township shall give the consumer written notice thereof and the consumer shall immediately proceed to repair

such service pipe. If such repairs have not been completed within 48 hours after notice has been given, the Township may stop the service by shutting off the water at the curb stop or by excavating to and closing or by the corporation stop. The costs incurred by the Township of excavating and shutting off such service shall be paid by the consumer or by the owner of the property before service is restored. If, in the determination of the Township, any leak on the consumer's installation is of such nature that endangers public safety or constitutes a nuisance or a source of waste, the Township may immediately shut off or stop such service until such leak is repaired.

- 6.1.4. **Change of Consumer:** When premises are to be vacated or there is a change of owner, occupant or agent, prompt written notice shall be given to the Clerk's Office. The consumer may discontinue service by giving not less than 24 hours written notice to the Clerk's Office during its regular office hours.
- 6.1.5. **Outside Service Connections:** Water main extensions, and domestic water connections to premises outside of water districts are prohibited, except where approved by the Township Board.
- 6.1.6. **Water Extensions:** The total expense of extending water mains shall be borne by the benefited property owners in accordance with provisions of a contract, Township Ordinances or by special assessments levied by the Township in accordance with State Law.

6.2. **Connection Permits Required: Applications; Deposits; Contents**

- 6.2.1. **Application:** Any person desiring to connect to the water system shall file a written application to the Township Clerk and pay the water connection fee established by resolution of the Township Board.
- 6.2.2. **Permits Required:** No person in the Township shall connect to the water system unless the proposed connection has been approved by the Township or its designated representative. Such application shall be made on forms provided by the Township and shall contain the street name, house number, parcel ID, the name of the plumber or contractor, the names of the applicant and the owner, the size of the service pipe required by the consumer, and any other pertinent information which may be required by the Township at least seventy-two (72) hours before the time a tap is to be made.
 - 6.2.2.1. **Builders:** Connection permits will be issued to Builders if the prospective lessee or owner consents in writing to the obtaining of such permit by the Builder.
- 6.2.3. Water Service Pipe and Township provided water meter brackets shall be installed in accordance with the applicable building code and the regulations of this Ordinance and upon the payment of the required charges and fees.

6.2.4. The consumer shall install the water meter bracket ready for the Township to install water meter at his own expense.

6.2.5. The expense of the Water Connection Installation shall be paid by the applicant.

6.3. **Use on One Connection; Limitation**

6.3.1. Unless written approval is granted by the Township, separate premises shall have separate curb stops, service pipe installations, and shall be separately metered.

6.3.2. Whenever water is to be supplied to more than one consumer located in a single building and supplied through one service, the property owner shall be ultimately responsible for the payment of water bills.

6.3.3. In no event, shall a consumer extend service pipes or plumbing across any public way, or to an adjacent property in order to furnish service thereto, even though such adjacent property be owned by him.

6.4. **Existing Private Wells**

6.4.1. Construction of private domestic water wells in established water service districts is prohibited except for special use wells, such as irrigation wells, which may be allowed subject to approval by the Township and other governing agencies.

6.4.2. Private water wells that are located within a water supply district and are in operation prior in time to the establishment of the water supply district shall be permanently disconnected from the domestic water supply system by the property owner in accordance with procedures established by the Livingston County Health Department prior to connection to the Township Water System.

Section 7.0. System Prohibitions

No person in the Township shall:

7.1. Willfully, negligently or maliciously break, damage, destroy, uncover, deface or tamper with or alter, any structure, property, appurtenance, equipment or any other item which is part of the Water System.

7.2. Remove any water meter, water pipe, other water equipment or tools.

7.3. Prevent or circumvent a water meter from measuring water supplied by the water system.

7.4. Fraudulently obtain water from the water system, or to waste water from the water system.

(NOTE: SECTION 8 HAS BEEN RELOCATED TO PRECEED SECTION 15 SEVERABILITY)

Section 8.0. Establishment of Rates

8.1. Purpose of Charges:

- 8.1.1. Charges for installation and use of the Water System are hereby established to recover the costs of administration, construction, reconstruction necessary, maintenance of said system to preserve the same in good working order, operation and replacement of the system, and to provide for the payment of any debt service obligations of the Township as the same becomes due. Such charges shall be made in accordance with the provisions hereinafter set forth and shall be made against all premises which use the system.
- 8.1.2. **Establishment of Rates.** The rates for water service charges are to be established by resolution of the Township Board, and may be established separately from time to time as necessary to ensure sufficiency of revenues in meeting the expenses of the water system. Rates need to be uniform for separate water supply districts.
- 8.1.3. **Publication.** Following approval by the Township Board of the rates to be charges for the water service under this Ordinance, the rate schedule shall be published. Said notice is to be published in a newspaper of general circulation in the Township within thirty (30) days following approval by the Township Board.

8.2. Types of Water Supply Rates

- 8.2.1. **Commodity Charge.** At the water use of residential, commercial, industrial, and other consumers connected to the System shall be measured by meter and the consumers shall be charged a commodity charge for water usage.
- 8.2.2. **Readiness to Service Charge.** Consumers of the Water System shall be charged a readiness to service charge. All consumers of the Water System, whether residential or nonresidential, shall be charged a flat rate based on anticipated water supply demand as determined from time to time by the Township Board.
- 8.2.3. **Connection Charge.** The Township shall charge and the consumer shall pay, as a precondition to connecting to the water mains of the System, a connection charge. The connection charge shall include the cost of a water meter provided and installed by the Township. Said charge shall be paid at the time that an application for permission to connect to the water mains of the System is requested, unless otherwise agreed upon by the Township Board.
- 8.2.4. **Special Service Charges.** The Township may charge its customers and the customers shall pay for special services for which a rate shall be established.
- 8.2.5. **The cost of Turn On/Off Charges.** The Township may establish a charge to the customer, and the customer shall pay the charge, whenever the Township is requested to turn water services on or off; provided, however, that whenever

the Township is requested to provide turn on or off service at times other than the regular business hours of the Township, the charge will be made on time and material basis. The established fee to turn water on shall be charged to a customer whose service has been disconnected because of nonpayment of a charge or fee due the Township.

Section 9.0. Payment For Use of the System

9.1. Responsibility for Payment.

- 9.1.1. When a single water service pipe serves two (2) or more consumer units, the property owner of the premises shall be ultimately responsible for payment of water used on the premises.

9.2. Billing, Collections and Customers Payments

- 9.2.1. **Meter Reading.** Meters shall be read quarterly and annually as deemed necessary.
- 9.2.2. **Bills.** The Township shall render bills for water service and all other charges in connection therewith. Bills for water service shall be sent for consumers by first class mail.
- 9.2.3. Quarterly water bills for users of the System shall be based on metered water consumption as set forth in the rate resolution.
- 9.2.4. **Due Date of Charges.** All bills shall be payable by the due date specified on the bills, and shall be paid at the office of the Township in person or by mail.
- 9.2.5. **Collections.** The Township Treasurer shall collect all moneys due for water service and all other charges in connection with the water system.
- 9.2.6. **Late Charges.** If any charge for the services of the water which has been billed to a customer of the water system, shall not be paid on or before the due date specified on the bill, a delayed payment charge of ten percent (10 %) of the amount of the bill shall be added thereto and collected therewith.
- 9.2.7. **Unpaid Bills.** If any bills for the service of the system shall remain unpaid after thirty (30) days following the due date specified on the bill therefore, the water supply for the lot, parcel of land, or premises affected may be cut off and if cut off shall not be turned on again except on payment in full of the delinquent charges, and the fee charged for resumption of service. The Township shall send a notice to its customers of intent to terminate service. If payment is not received, or satisfactory arrangements have not been made within seven (7) days after the shut off notice is sent to the customer, the water service shall be shut off. No water service that has been discontinued because of nonpayment shall be restored until all past due bills are paid or satisfactory arrangements for such payment are made.

9.2.8. **Non-Receipt of Bill.** Failure of the consumer to receive any bill shall not relieve him/her of the liability for the charges incurred, and the consumer shall notify the Township Clerk if a bill has not been received by the 15th day of the end of a billing period.

9.2.9. **Charges to Become a Lien Upon Premises.** The Township shall have as security for the collection of water supply rates, assessments or charges due or to become due for the use and installation, repair or maintenance to any house, building or premises, lot or lots, upon which the water system service was supplied. This lien shall become effective immediately upon the providing of the water system service to the premises or property supplied.

9.2.9.1. Charges for water services which are under the provisions of Section 21, Act 94, Public Act of Michigan, 1933, as amended, shall be made a lien on all premises served thereby. The charges for water furnished to any premises are hereby recognized to constitute such lien and whenever any such charge against any piece of property or premises shall be delinquent for six months, or more, that fact shall be certified on March 1st of each year, to the tax assessing officer of the Township. Such charge shall be entered upon the next tax roll as a charge against such piece of property or premises and the charges shall be collected and the lien thereof enforced in the same manner as general Township taxes against such premises.

Section 10.0. Meters

10.1. Meters Required: Use

10.1.1. All Township water used on any premises must pass through a water meter. Any bypass between the meter and the main is prohibited.

10.1.2. All premises using Township water shall be metered and shall pay for water at the rates specified.

10.1.3. Water meter brackets shall be obtained from the Township. Water meters shall be provided and installed by the Township at the customer's expense.

10.1.4. All water meters existing and installed before the adoption of this Ordinance shall be maintained at the expense of the property owner and/or tenant.

10.1.5. Each water meter shall be served by its own water connection and water service pipe unless another system incorporating exterior valves to control water flow to each meter is approved by the Township.

10.2. Water Meters: Type: Size Determination

10.2.1. Unless otherwise authorized by the Township Board, all water meters shall be of common manufacture.

- 10.2.2. All the meters shall be under the ownership and control of the Township and shall be equipped with an instrument capable of being remotely connected and read away from the meter itself. Such instrument shall be installed on the exterior of the building by the Township.
- 10.2.3. All new inside meters will require remote registers.
- 10.2.4. **Size.** When requesting connection to the Water System, the consumer shall furnish information about the amount of contemplated water supply demand and the Township shall determine the size and type of meter to be installed.
- 10.2.4.1. For usual single-family domestic use and consumption of water, a $\frac{3}{4}$ inch meter shall be installed by the Township.
- 10.2.4.2. For multiple dwellings, the water meter size shall be one inch for 2 to 4 dwellings and 1 $\frac{1}{2}$ inch for 5 to 10 dwellings.
- 10.2.4.3. Except as stated above, where an application is made for a meter larger than $\frac{3}{4}$ inch, the Township shall determine whether a meter of such size is required or authorized.
- 10.2.4.4. The use of meters larger than 1-1 $\frac{1}{2}$ " will be permitted only upon specific written approval by the Township after due consideration of pertinent factors, such as the probable effect of their demand on the capacity of water mains and water supply and the means of sewage disposal.

10.3. Water Meters; Installation; Location; Regulations

- 10.3.1. Water meter brackets shall be installed in a readily accessible location and in a manner of satisfactory to the Township.
- 10.3.2. A meter will not be installed in a place where it cannot be readily reached by the meter reader.
- 10.3.3. All meters shall be installed horizontally in dry, clean, sanitary location and in such places, that small leaks and the spilling of water will do no damage.
- 10.3.4. All meters shall be in a suitable location to prevent the pipes and meters from freezing in cold weather.
- 10.3.5. If a suitable and readily accessible location is provided in a dry basement sufficiently well heated to prevent freezing of the meter during the winter, the meter may be placed in the basement.
- 10.3.6. Where the premises contains no basements or cellar, the meter shall be installed in a location which shall be approved by the Director.

10.4. Failure to Register; Water Usage, Amount

- 10.4.1. **Estimated Consumption.** If any meter or metering system fails to register properly or if a meter is inaccessible for reading, the department shall estimate consumption based on former consumption.
- 10.4.2. Should a meter become defective or fail to register correctly, the quantity of water used shall be determined by the amount used during the corresponding period of the preceding year, or at the option of the Township, by averaging the amount for the period immediately preceding and subsequent to the period wherein the meter registered quantities of water usage.
- 10.4.3. Should remote type water meter readers be utilized by the Township and the remote reading deviates from the reading on the water meter, the reading on the water meter shall govern.

10.5. Water Meters; Tests, Inspections

- 10.5.1. The accuracy of the meter on any premises will be tested by the Township upon written request of the owner and/or user who shall pay in advance a fee to cover the cost of the test. If on such test, the meter shall be found to register over three percent more water than passes through it, another meter will be substituted therefore, and the fee will be refunded, and the water will be adjusted for the preceding and current billing periods.

10.6. Meter Repairs

- 10.6.1. The expense of maintaining meters will be borne by the Township.

10.7. Meters, Seals; Tempering, Etc., Prohibitions

- 10.7.1. Meters shall be sealed by the Township and no person except an authorized employee of the Township shall break such seals. No unauthorized person shall change the location of, alter or interfere in any way with any meter.

Section 11.0. Connections

11.1. Water Connections

- 11.1.1. **Water Connections.** Water connections shall not be made unless the water main extends across the total frontage of a lot to be served, or across the total frontage of the lot facing one street in the case of a corner lot.

11.2. Tapping Mains; Applications Requisites

- 11.2.1. All taps shall be made after proper application for service by consumers or their authorized agents has occurred.
- 11.2.2. All connections to the System shall be made by the Township or by an authorized agent with the proper tools and equipment for performing connections to the System's mains. All tapes and connections to the Water Main shall be installed at the main.
- 11.2.3. **Location.** Before an owner, user, or contractor installs a water service pipe, he shall obtain from the Township the location for the making or connection of the water service. The terminus of the water service pipe shall be located such that the water service pipe is installed to the water main in a straight line perpendicular to the main, and there are no obstructions such as driveways, manholes, trees, fire hydrants, or any other obstacles.
- 11.2.4. Single corporation stops, or pipe saddles, will be used to supply services or private mains.
 - 11.2.4.1. Connection of service up to one and one-fourth inch (1-1/4") to the Township main shall be through a corporation stop with branch connections making an angle of forty-five (45) degrees to the water main service proper.
 - 11.2.4.2. On one and one-half (1-1/2") and two inch (2") services, a saddle will be required.
 - 11.2.4.3. On approved three-inch (3") services, a four-inch (4") connection at the main and a four-inch (4") valve shall be required. Approved services four inches (4") and over shall have the same size connection as the service.
- 11.2.5. No permittee shall turn water off or on at the corporation or stop cock to any service pipe, except to make repairs and test work, after which he shall leave it off or on as he found it. No unauthorized person shall turn the water off or on at the corporation or stop cock.
- 11.2.6. Pipe from the main to the curb stop shall be of minimum grad Type K soft temper copper not less than 3/4" in diameter.
- 11.2.7. All holes or trenches excavated in the public and private streets or roads shall be backfilled to a minimum of 95% density by thoroughly tamping dry sand in layers not to exceed 6". All excavated material shall be entirely removed from the street. Excavated material that is wet, or otherwise

unfit to backfill, shall be entirely removed and the backfilling done with suitable dry sand hauled in for that purpose.

11.2.7.1. Tunneling under public or private streets will be prohibited except by special permission of the Livingston County Road Commission and the Director. Open cuts may be allowed in graveled streets with prior Road Commission and Township approval.

11.2.7.2. Connections under hard surfaced paving shall be made only by boring or jetting with the prior approval of the Livingston County Road Commission and the Director.

11.3. Service Control Valves and Curb Boxes

11.3.1. **Location.** The customer will provide and install a shut off valve in the form of a curb stop and curb box one foot beyond the inside sidewalk line, or as near the right-of-way line as may be convenient.

11.3.2. An approved bronze curb stop shall be installed on all three-fourths inch (3/4"), one inch (1"), one and one-half inch (1-1/2"), and two-inch (2") service lines at a point as near the road right-of-way line as practical and permissible.

11.3.3. Vales of non-rising stem gate valves, or plug type valves may be used for the larger size connections. They shall be of approved standard manufacture, and housed in approved type service or roadway valve boxes.

11.3.4. A cast iron extension curb box of an approved pattern shall be centered over the curb stop so that it is readily accessible for turning on and off by Township representatives. Curb stop boxes shall be Buffalo type, with two and one half (2 1/2") inch shaft, four and one half (4 1/2') foot to six (6') foot long, in two sections with a lid. The top of the curb box shall be so placed that it is never below the grade nor over three inches (3") above grade and must be set on a brick or concrete foundation to prevent settlement.

11.3.5. Unless otherwise authorized in writing, only the Township is permitted to turn water on or off at the curb stop.

11.4. Water Service Pipe; Installation, Requirements

11.4.1. Water Service Connections shall be installed in accordance with State and Local building regulations. Water Service connections shall also be installed in compliance with the specifications set forth in this section.

- 11.4.2. The connection of the Type K copper service pipe to the corporation stop shall be made by using an approved adapter fitting.
- 11.4.3. Water connections and water service pipes shall be installed in a separate trench from the sewer service. The water service pipe may not be placed in the same trench with the building drain. The water service pipe and the building sewer must be ten (10') feet apart.
- 11.4.4. All Water Service Pipe on either private or public property shall be laid on a solid bottom not less than four and one half feet (4 1/2') underground or below the established grade.
- 11.4.5. The consumer shall continue the water service pipe connection from the curb stop to the riser pipe, stop and waste valve, meter bracket and stop and waste valve downstream of the meter inside the building entirely at his expense.
- 11.4.6. The service line from the main to the premises shall have an inside diameter no small in diameter than three fourth inch (3/4"). All service pipes of two inches (2") or less, in diameter shall be of U.S. Government specification Type K copper tubing; other service pipe materials must be approved by AWWA. Those over two inches (2") in diameter may be of ductile iron.
- 11.4.7. The service pipe shall be laid to provide for earth settlement and for contraction and expansion through arching or bending to form an expansion loop in the form of a half "S" bend, and shall contain at least six inches (6") of excess material to provide for settlement and flexibility.
- 11.4.8. There shall be no joints between the curb stop and the meter unless commercial lengths are not available to allow for this provision (say, because of excessive building setbacks). Only three-part flared unions shall be used for connections in copper pipes and all other types of flared unions are prohibited.
- 11.4.9. Plugged tees, or other accessible outlets between the meter and the main, are prohibited. No connections or outlets shall be made on this line other than for emergency fire sprinkler heads or fire fittings. All make up water for sprinkler systems shall be metered. It shall be unlawful for the customer, or any employee or agent of the customer, to make any connections on or use said sprinkler system for any other purpose or purposes than for fire protection; and any other use thereof shall be and constitute a violation of this Ordinance and also the general Ordinances of the Township.

- 11.4.10. Any repairs to any water service pipe shall be made at the expense of the owner whose premises are served by the water service pipe.

11.5. Completion of Work; Inspection Required

- 11.5.1. Upon Completion of any new service pipe installation or repairs, it shall be the duty of the permittee to obtain approval by the Livingston County Plumbing Inspector and Hamburg Township before covering same.
- 11.5.2. The service trench shall not be covered, back filled, or floored until the tap has been completed and the Livingston County Plumbing Inspector has approved the installation. Clean earth or same shall be carefully tamped every two feet (2') above the top of the service line. This material shall be carefully and solidly rammed with proper tools. The use of clay for such purpose is prohibited.
- 11.5.3. If any building drainage or plumbing system or part thereof which is installed, altered or repaired, is covered, it shall be uncovered for inspection after notice to the plumber, contractor, owner, or other person to uncover the work has been issued either by the Township or the Livingston County Plumbing Inspector.
- 11.5.4. A separate stop valve with waste cock must be placed on the water service pipe just inside the building wall and a similar stop and waste valve shall be placed upstream of the water meter may be turned off and drained from the pipe in the event of accident or in order to make repairs. Such stop shall be equal in quality to the curb stop.

11.6. Repair

- 11.6.1. Water Service Pipe from the curb stop to the meter shall be the responsibility of the owner of the premises.
- 11.6.2. Any plumber called upon to shut off water and drain pipes in any premises shall do so inside the building only.
- 11.6.3. **Damage to Pipes and Meter.** Persons taking water must keep their service pipe and their meter protected from frost and hot water at their own expense. Where the service pipe or meter is damaged by frost or hot water, the service pipe shall be repaired by a licensed plumber, to be employed and paid by the customer. The water meter shall be repaired by the Township at the customer's expense.

Section 12.0. Hydrants and Use

All water mains on private property, six inches (6") or larger with fire hydrants, shall be installed at the property owner's expense and shall be conveyed to the Township by the property owner, and at his expense the property owner shall provide a recorded easement sufficient for maintenance and repair of the same.

Section 13.0. Cross-Connections Rules Adopted

13.1. Cross Connections; Prohibition

13.1.1. Cross Connections shall be prohibited. It shall be unlawful for any person to make, permit to be made, or permit to exist, any cross-connection on any lot or parcel of land owned or occupied by him.

13.1.2. The Township adopts by reference the Water Supply Cross Connection rules of the Michigan Township of Public Health being R325.11401 to R325.11407 of the Michigan Administrative Code as amended.

13.2. Inspections

That is shall be the duty of the Township to cause inspections to be made of all properties served by the public water supply where a cross connection with the public water supply is deemed probable. The frequency of inspections and reinspection based on potential health hazards involved shall be established by the Township.

13.3. Entry Rights

That the Director, or his designee shall have the right to enter at any reasonable time any property served by a connection to the public water supply of the Township, for the purposes of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed prima facie evidence of the presence of cross connections.

13.4. Cross Connection Shutoff

Where contamination of any water main is an immediate possibility or where contamination of any main occurs and a cross-connection is found, the Township may order the water to be immediately shut off without giving notice to the owner or occupant of land as prescribed therein.

13.5. Correction Required

Water service to such property shall not be restored until the cross connection(s) have been eliminated in compliance with the provisions of this Ordinance.

13.6. Protection and Notification

The potable water supply made available on the properties served by the Water Supply System shall be protected from possible contamination as specified by this Ordinance and by the State and the County Plumbing Code as adopted by Livingston County. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as:

WATER UNSAFE FOR DRINKING

13.7. Supplemental

That this Ordinance does not supersede any State of Michigan or Livingston County Plumbing Code or Ordinance, and it shall be supplementary to such other lawful regulations as may from time to time be adopted.

13.8. The Township is authorized and directed to take such other precautionary measures as may be deemed necessary to eliminate any danger of contamination of the water system. Water service to land in question shall not be restored until either the cross-connection has been eliminated or evidence furnished and access permitted to enable the Township to determine that no cross-connection prohibited by this Chapter exists.

Section 14.0. ~~Enforcement~~Sanctions/Fines/Penalties

~~14.1. Penalties~~

~~The fines and penalties as set forth in the Hamburg Township Civil Infraction Ordinance (CIO) are incorporated herein by reference.~~

Any person found to be violating any provision of this Ordinance shall be served with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations. Any person found in ~~convicted of a~~ violation of any provision of this Ordinance, ~~shall be punished by a fine of not more than five hundred (\$500.00) dollars or by imprisonment of not more than ninety (90) days or both such fine and imprisonment in the discretion of the court.~~ shall receive a Class C Municipal Civil Infraction fine

for the first offense. Any subsequent violation will result in a Class B Municipal Civil Infraction fine.

~~14.2. A violation of this Ordinance is also declared to be a public nuisance and the Township may enforce same by injunction or other remedy, including the right to correct the violation and recover the cost of obtaining the necessary correction from the owner or person in charge of the premises therefore.~~

Section 15.0. Severability

15.1. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

Section 16.0. Conflicts or Repealer

16.1. Conflicts

All Ordinances, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

16.2. Repealer

This Ordinance shall, upon its effective date, specifically repeal all provisions contained within Hamburg Township Ordinance No. 73. All other ordinances and parts of ordinances in conflict or inconsistent with the provisions of this ordinance are also hereby repealed.

~~If a part or parts of this Ordinance are for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality or remaining portion of this Ordinance.~~

Section 17.0. Publication

This Ordinance shall be published one, in full, in a newspaper of general circulation within the boundaries of the Township, promptly after its adoption, and the same shall be recorded in the Ordinance book of the Township and filed with the County Clerk, and such recording authenticated by the signatures of the Township Supervisor and the Township Clerk.

Section 18.0. Effective Date

This Ordinance shall become effective upon publication.

Certification

I, Michael Dolan, being the duly elected Clerk of the Township of Hamburg, County of Livingston and State of Michigan hereby certify that this Hamburg Township Ordinance No. 73-A, was duly

approved by the Township Board at their regular meeting of Tuesday, _____, and was published within 30 days after its adoption by printing the same in the Brighton Argus on _____.

Original signed by:

Hamburg Township Clerk

Adopted:

Published:

Effective:

Hamburg Township
Ordinance 80-A
Video Service Provider/Right-Of-Way Management Ordinance

An Ordinance of Hamburg Township, Michigan, to promote and protect the public health, safety and welfare and exercise reasonable control over the public right-of-way by regulating the use and occupation of such right-of-way by video service providers who lack a Metro Act permit.

The Hamburg Township ordains:

Section 1.0. Purpose

- 1.1. Under the Uniform Video Service Local Franchise Act, Video Service providers may obtain a franchise to provide Video Services in Municipality using a standardized, ~~uniform form of franchise agreement~~ a form of a Uniform Video Franchise Agreement -established by the MPSC. This form includes the right to use the Public Right-of-Way to provide such service but does not contain right-of-way management and related provisions.
- 1.2. Municipality's cable television consent agreement with its current cable operator predates the Uniform Video Services Local Franchise Act and has right-of-way management and related provisions. However, that Act states that as of January 1, 2007, "any provisions" of such an agreement "that are inconsistent with or in addition to" the standardized, ~~uniform form of franchise agreement~~ a form of a Uniform Video Franchise Agreement -established by the MPSC "are unreasonable and unenforceable by the franchising entity."
- 1.3. Telecommunications providers who obtain a standardized, ~~uniform form of franchise agreement~~ a form of a Uniform Video Franchise Agreement -generally will have previously obtained from Municipality a permit under the Metro Act to construct and maintain their telecommunications facilities in the Public Right-of-Way. Such Metro Act permits set forth the terms and conditions for such right-of-way usage, standard forms of such permits were agreed to in a collaborative process between municipalities and providers that was initiated by the MPSC, and such standard forms have since been approved by the legislature and the MPSC.
- 1.4. Because telecommunications providers typically provide Video Services over combined video and telecommunications facilities, such Metro Act ~~P~~ermits generally provide adequate Public Right-of-Way related protections for Municipality and the public when such providers are providing Video Services.
- 1.5. Other Video Service Providers, in particular new providers or existing Cable Operators, may not have a Metro Act permit issued by Municipality.
- 1.6. The Uniform Video Services Local Franchise Act and the standardized, uniform franchise agreement require Video Service Providers with such an agreement to comply with all valid and enforceable local regulations regarding the use and occupation of the Public Right-of-Way in the delivery of Video Services, including the police powers of the franchising entity, and makes such right-of-way usage

subject to the laws of the State of Michigan and the police powers of the franchising entity.

- 1.7. The Uniform Video Services Local Franchise Act and the standardized Uniform Franchise Agreement state that franchising entities shall provide Video Service Providers with open, comparable, nondiscriminatory and competitively neutral access to the Public Right-of-Way, and may not discriminate against a Video Service Provider for the authorization or placement of a Video Service or communications network in the Public Right-of-Way.
- 1.8. The Michigan Constitution reserves reasonable control of their highways, streets, alleys and public places to local units of government, which may exercise such authority through the use of their police powers.
- 1.9. The purpose of this Ordinance is to promote and protect the public health, safety and welfare and exercise reasonable control over the Public Right-of-Way by regulating the use and occupation of such rights-of-way by Video Service Providers who lack a Metro Act permit from Municipality. This Ordinance does so by setting forth terms and conditions for such usage and occupation from the forms of Metro Act permit approved by the MPSC and approved by the legislature in Section 6(1) of the Metro Act, thus providing open, comparable, nondiscriminatory, and competitively neutral access to the Public Right-of-Way and not discriminating against a Video Service Provider for the authorization or placement of a Video Service or communications network in Public Right-of-Way.

Section 2.0. Consistent Interpretation

This Ordinance shall be interpreted and applied so as to be consistent with the Metro Act and corresponding provisions of the forms of Metro Act permit approved by the MPSC, including applicable MPSC, Metro Authority and court decisions and determinations relating to same.

Section 3.0. Definitions

The following definitions apply to this Ordinance:

- 3.1. **Act** means the Michigan Uniform Video Services Local Franchise Act (2006 PA 480), Act 438 of Public Acts of 2016 (2016 PA 438) regarding funding, and Uniform Video Services Dispute Resolution Process (2009 PA 4), as amended from time to time.
- 3.2. **Cable Operator** shall have the same meaning as in the Act.
- 3.3. **Claims** shall have the meaning set forth in Section 7.1.
- 3.4. **Facilities** means the lines, equipment and other facilities of a Permittee which use or occupy the Public Right-of-Way in the delivery of Video Services in Municipality.
- 3.5. **Franchise Agreement** means the franchise agreement entered into or possessed by a Video Service Provider with Municipality as required by Section 3(1) of the Act, if

Commented [DH1]: Does this have a different title? Also, are references to code still applicable?

Commented [TR2R1]: A quick check shows them as still being valid

it is the standardized, ~~Uniform Form of Franchise Agreement~~A form of a Uniform Video Franchise Agreement established by the MPSC.

- 3.6. **Manager** means Municipality’s Supervisor or his or her designee.
- 3.7. **Metro Act** means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, being Act No. 48 of the Public Acts of 2002, MCL 484.3101 and following.
- 3.8. **Metro Act permit** means a permit to use the Public Right-of-Way issued by Municipality under Ordinance No. 74, which implements the Metro Act, after a provider’s application for same to Municipality as set forth in Section 5 of such Ordinance.
- 3.9. **Metro Authority** shall have the same meaning as “Authority” in the Metro Act.
- 3.10. **MPSC** means the Michigan Public Service Commission, and shall have the same meaning as the term “Commission” in the Act and the Metro Act.
- 3.11. **Municipality** means Hamburg Township.
- 3.12. **Permittee** means a Video Service Provider without a currently valid Metro Act permit but with either (a) a Pre-Existing Agreement, or (b) a currently valid Franchise Agreement.
 - 3.12.1. Upon applying to Municipality for and then obtaining a Metro Act permit from Municipality, a Video Service Provider is not a Permittee and is no longer required to comply with this Ordinance. A Video Service Provider is also not a Permittee and is not required to comply with this Ordinance if it and Municipality enter into a voluntary franchise agreement as described in Section 11.2 of this Ordinance.
- 3.13. **Person** means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- 3.14. **Pre-Existing Agreement** means a cable television consent agreement predating the effective date of the Act, January 1, 2007, which has not expired or been terminated.
- 3.15. **Public Right-of-Way** shall have the same meaning as in the Act.
- 3.16. **Street Construction** and **Street Resurfacing** shall have the meanings set forth in Section 6.9 of this Ordinance.
- 3.17. **Video Service** shall have the same meaning as in the Act.
- 3.18. **Video Service Provider** shall have the same meaning as in the Act, and shall include an “incumbent video provider” as referred to in Section 5(2) of the Act.

Commented [DH3]: Wonder if references to code are still applicable or if we should just reference by title.

Commented [TR4R3]: I think title is fine

Section 4.0. Applicability to Permittees:

- 4.1. Compliance, Insurance Exception: All permittees shall comply with this Ordinance, except that a Permittee need not comply with the insurance provisions of Section 8 of this Ordinance if it is maintaining the insurance required by Section II.J of the standardized, ~~uniform form of franchise agreement~~ a form of a Uniform Video Franchise Agreement established by the MPSC (which in accordance with the Act states that incumbent video providers shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the franchising entity entered into before the effective date of the Act).

Commented [DH5]: Check if still applicable section

Section 5.0. Contracts, Maps and Plans

- 5.1. **Permittee Contacts.** Permittee shall provide the Manager with the names, addresses and the like for engineering and construction related information for Permittee and its Facilities as follows:
- 5.1.1. The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality).
- 5.1.2. If Permittee's engineering drawings, as-built plans and related records for the Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them.
- 5.1.3. The name, title, address, e-mail address and telephone numbers of Permittee's engineering contract person(s) with responsibility for the design, plans and construction of the Facilities.
- 5.1.4. The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering construction related aspects of the Facilities.
- 5.1.5. Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.
- 5.1.6. Permittee shall notify Municipality in writing pursuant to the notice provisions of its Franchise Agreement or Pre-Existing Agreement (whichever is then in effect) of any changes in the preceding information.
- 5.2. **Route Maps.** Within ninety (90) days after the substantial completion of construction of new facilities in Municipality, Permittee shall submit route maps showing the location of the Facilities to Municipality, in the same manner and subject to the same provisions as apply to telecommunications providers under Section 6(7) and 6(8) of the Metro Act, MCL 484.3106(7) and (8).

Commented [DH6]: Still applicable?

Commented [TR7R6]: Just say Metro Act

- 5.3. **As-Built Records.** Permittee, without expense to Municipality, shall upon forty-eight (48) hours' notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall markup maps provided by Municipality to show the location of the Facilities.

Section 6.0. Use of Public Right-of-Way

- 6.1. [Reserved]

- 6.2. **Over lashing:** Permittee shall not allow the wires or any other facilities of a third party to be over lashed to Permittee's Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the MPSC under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

Commented [DH8]: Applicable?

- 6.3. **No Burden on Public Right-of-Way.** Permittee, its contractors, subcontractors, and the Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 6.4. **No Priority.** This Ordinance does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined (except as otherwise provided by law) by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.

- 6.5. **Restoration of Property.** Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors

fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.

- 6.6. **Marking.** Permittee shall mark its Facilities installed after the effective date of this Ordinance as follows: Aerial portions of the Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried cable below. Bored underground portions of the Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 6.7. **Tree Trimming.** Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 6.8. **Installation and Maintenance.** The construction and installation of the Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager and Manager's designee. Permittee shall install and maintain the Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 6.9. **Pavement Cut Coordination.** Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
 - 6.9.1. -The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

- 6.10. **Compliance with Laws.** Permittee shall comply with all valid and enforceable Federal and State statutes and regulations; and all valid and enforceable local regulations regarding the use and occupation of the Public Right-of-Way, including the police powers of Municipality; regarding the construction, installation, and maintenance of its Facilities, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Permittee's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.
- 6.11. **Street Vacation.** If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality and Permittee mutually agree, applying reasonable engineering standards.
- 6.12. **Relocation.** If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Permittee mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 6.13. **Public Emergency.** Municipality shall have the right to sever, disrupt, dig up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 6.14. **Miss Dig.** If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 *et seq.*, and shall conduct its business in

conformance with the statutory provisions and regulations promulgated thereunder.

- 6.15. **Underground Relocation.** If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 6.16. **Identification.** All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

Section 7.0. Indemnification

- 7.1. **Indemnity.** Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgements, decrees, proceedings, and expenses of any nature (collectively "Claims") (including, without limitation, attorney's fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to Permittee's use of or installation of Facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 7.2. **Notice, Cooperation.** Municipality shall notify Permittee promptly in writing of any such claims and the method and means proposed by Municipality for defending or satisfying any such claims. Municipality shall cooperate with Permittee in every reasonable way to facilitate the defense of any such claims. Municipality shall consult with Permittee respecting the defense and satisfaction of such claims, including the selection and direction of legal counsel.
- 7.3. **Settlement.** Municipality shall not settle any claim subject to indemnification by Permittee without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

Section 8.0. Insurance

- 8.1. **Coverage Required.** Prior to beginning any construction in or installation of Permittee's Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the term of its

Franchise Agreement or Pre-Existing Agreement, (whichever is then in effect). In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

- 8.1.1. Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
 - 8.1.2. Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy. Pursuant to the 2006 MPSC decision in Case U-14720, Permittee need not comply with the preceding sentence until such time after the effective date of this ordinance that it decides to place any new or existing Facilities underground within the Public Right-of-Way in Municipality.
 - 8.1.3. Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 8.1.4. Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 8.1.5. The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the term of the Franchise Agreement or Pre-Existing Agreement (whichever is then in effect), or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 8.2. **Additional Insured.** Municipality shall be named as additional insured on all policies (other than workers' compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claim made basis.

- 8.3. **Qualified Insurers.** All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 8.4. **Deductibles.** If the insurance policies required by this ordinance are written with retainages or deductibles in excess of Fifty Thousand (\$50,000) Dollars, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 8.5. **Contractors.** Permittee's, contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 8. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 8.6. **Insurance Primary.** Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

Section 9.0. Performance Bond or Letter of Credit

- 9.1. **Municipal Requirement.** Municipality may require Permittee to post a bond (or letter of credit), in the amount provided in Section 15(3) of the Metro Act, as amended, MCL § 484.3115(3).

Section 10.0. Removal

- 10.1. **Removal; Underground.** As soon as practicable after the later of the term of its Franchise Agreement or Pre-Existing Agreement expires, Permittee or its successors and assigns shall remove any underground cable or other portions of Permittee's Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

- 10.1.1. For purposes of Section 10.1, “cable” means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.
- 10.2. **Removal; Above Ground.** As soon as practicable after the later of the expiration of the term of its Franchise Agreement, or Pre-Existing Agreement, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Facilities, including but not limited to, poles, pedestal-mounted terminal boxes, and lines attached to- or suspended from poles.
- 10.3. **Schedule.** The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed no later than twelve (12) months following the expiration of the later of the term of a Franchise Agreement or Pre-Existing Agreement. Portions of Permittee’s Facilities in the Public Right-of-Way that are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee at the address provided for in the Franchise Agreement or Pre-Existing Agreement (whichever was last in effect), title to the portions described in such notice shall vest in Municipality.

Section 11.0. Other Items

- 11.1. **Duties.** Permittees shall faithfully perform all duties required by this Ordinance.
- 11.2. **Different Terms:** The Act allows local units of government and Video Service Providers to enter into voluntary franchise agreements that include terms and conditions which are different from those required under the Act or which are different from those in the standardized, ~~uniform form of franchise agreements~~ [form of a Uniform Video Franchise Agreement](#) established by the MPSC. The Metro Act allows municipalities and providers to mutually agree to Metro Act permit terms differing from those in the standard forms of Metro Act permit approved by the MPSC. Current or prospective Permittees who desire terms different from those in this Ordinance, as applied to them, should request such a voluntary franchise agreement or a mutually agreed to Metro Act permit from Municipality.
- 11.3. **Interpretation and Severability.** The provisions of this Ordinance shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Ordinance be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Ordinance. If any provision in this Ordinance is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

11.4. **Violations.** The fines and penalties as set forth in the Hamburg Township Civil Infraction Ordinance (CIO) are incorporated herein by reference.

Any person or entity found to be violating any provision of this Ordinance shall be served with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations. Any person found in violation of any provision of this Ordinance, shall receive a Class C Municipal Civil Infraction fine for the first offense. Any subsequent violation will result in a Class B Municipal Civil Infraction fine.

A Permittee who violates any provision of this Ordinance is responsible for a Municipal Civil Infraction and shall be subject to such sanctions for violations per Ordinance No. 71, Section 8. Nothing in this Section shall be construed to limit the remedies available to Municipality in the event of a violation by a Permittee of this Ordinance.

11.5. **Authorized Officials.** The Manager, which includes his or her designee, is hereby designated as the authorized official of Municipality to issue Municipal Civil Infraction citations (directing alleged violators to appear in court) or Municipal Civil Infraction violation notices (directing alleged violators to appear at the Municipal Ordinance Violations Bureau) for violations of this Ordinance, as provided by Municipality's Ordinance No. 71-~~A~~.

Section 12.0. Repealer

~~All Ordinances, resolutions or rules, parts of Ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.~~

This Ordinance shall, upon its effective date, specifically repeal all provisions contained within Hamburg Township Ordinance No. 80. All other Ordinances and parts of Ordinances in conflict or inconsistent with the provisions of this Ordinance are also hereby repealed.

Section 13.0. Effective Date

This Ordinance shall take effect thirty (30) days after publication in a newspaper of general circulation within the Township, as set forth in MCL 41.184.

Adopted: _____ December 18, 2018 ~~May 20, 2008~~
Published: _____ ~~June 11, 2008~~
Effective: _____ ~~July 11, 2008~~

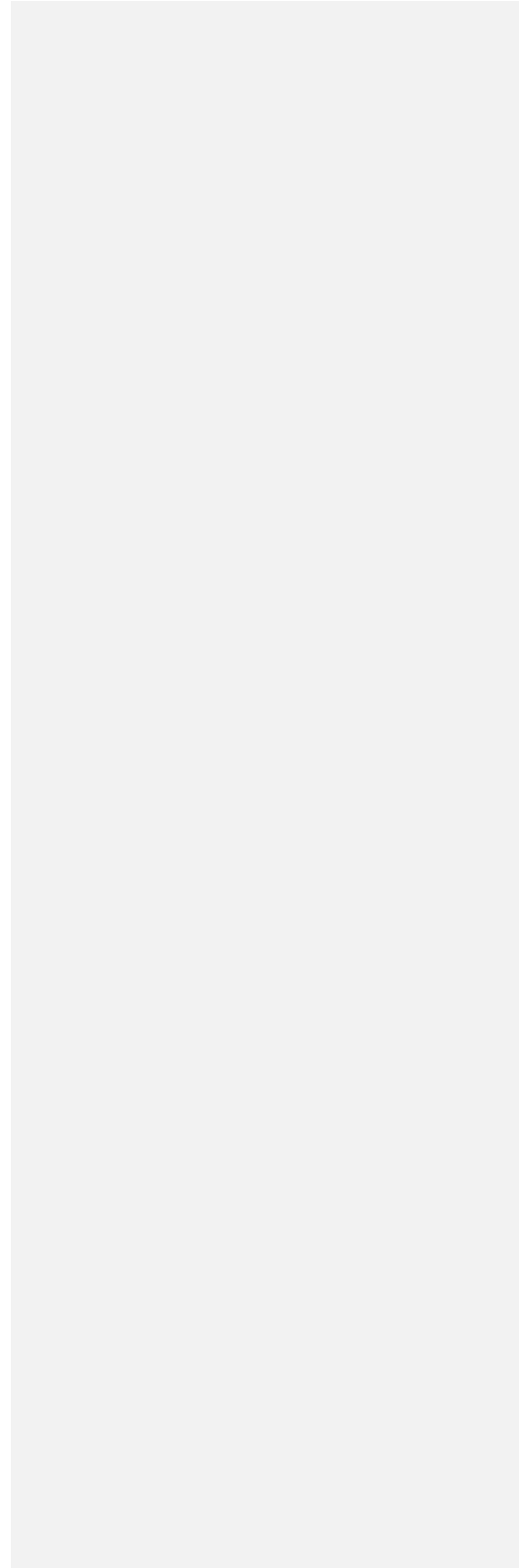
Certification

I, Michael Dolan, being the duly elected Clerk of the Township of Hamburg, County of Livingston and State of Michigan hereby certify that this Hamburg Township Ordinance No. 80, was duly approved by the Township Board at their regular meeting of Tuesday, _____, and was published within 30 days after its adoption by printing the same in the ~~Brighton Argus~~ Livingston Daily Press & Argus on _____.

Commented [DH9]: Language must be updated to reflect the new Civil Infraction Ordinance 71-A and must also list a Class Code for Violation fee. This reference is obsolete.

Original signed by:

Mike Dolan
Hamburg Township Clerk





10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Riverside, Century, Lagoon & Radial Drive – Road Maintenance S.A.D.

Road Maintenance Bid Proposals

Information Packet:

The current road maintenance service contract for this special assessment district expired on August 15th, 2019.

- Requests for bid were mailed out to 12 qualified road maintenance contractors.
- Three (3) responses were received from Contractors wishing to bid on providing road maintenance services for the special assessment district.

The following items are included for Board review/approval.

1. **Bid Comparison Memo:**
 - A. Memo with Bid Proposal Results

2. **Contractor Bid Proposals:**
 - A. Bob Myers Excavating, Inc.
 - B. Big Barney's Dust Control, LLC
 - C. GP Dust Control

NOTE:

Based upon the bids received for this SAD I would recommend that the Board aware the new two (2) year service contracts to **Bob Myers Excavating, Inc.** for road maintenance services and **Big Barney's Dust Control** for dust control spraying beginning on August 20th, 2019 and ending on August 15th, 2021 to for the Riverside, Century, Lagoon & Radial Drive road maintenance district.

August 9th, 2019



MEMORANDUM

To: Patrick J. Hohl, Supervisor
 Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: August 9th, 2019

Re: **Bid Results for Riverside, Century, Lagoon & Radial - Road Maintenance S.A.D.
 ROAD MAINTENANCE CONTRACT**

The current road maintenance contract for this special assessment district will expire on August 15th, 2019. Twelve (12) requests for bid were mailed out to qualified road maintenance contractors. I received a total of three (3) responses from Contractors wishing to bid on providing road maintenance services for the Riverside, Century, Lagoon & Radial Drive road maintenance special assessment district. The results are as follows:

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.	GP Dust Control
Gradings – up to six (6) times per year.	\$ 7,200.00	
Gravel – Up to 370 cubic yards of 21AA gravel annually as necessary.	\$ 8,880.00	
Snow Removal – up to eight (8) times per year @ 4" or more of accumulation.	\$ 5,600.00	
Sanding – up to eight (8) times per year or not to exceed 25 hoppers as needed.	\$ 3,625.00	
Subtotal:	\$ 25,305.00	No Bid
Dust Control Spraying Services	Big Barney's	GP Dust Control
Dust Control – Annual application of dust control spray – 4 times per year to coincide with holidays.	\$ 7,996.00	\$ 8,440.00
Total Annual Cost:	\$ 33,301.00	\$ 8,440.00

** Dust control services are provided under separate contract.

Based upon the bids received for this SAD I would recommend that the Board award the new two (2) year service contracts to **Bob Myers Excavating, Inc.** and **Big Barney's Dust Control** beginning on August 20th, 2019 and ending on August 15th, 2021 to for the Riverside, Century, Lagoon and Radial Drive special assessment district.



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**BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN**

COMPANY NAME: BOB MYERS EXCAVATING, INC.

CONTACT PERSON: MIKE MYERS

ADDRESS: 8111 HAMMEL ROAD

BRIGHTON, MI 48116

PHONE: 810-231-2044

Signature of Bidder's Authorized Agent: 

Project Location Riverside, Century, Lagoon & Radial Drives
East of Hamburg Rd./North off of Ore Lake Rd.

NOTE: The road maintenance service area has been changed. The road maintenance district also includes that portion of Riverside Drive located in Green Oak Township. The total additional footage for Green Oak portion of Riverside Drive is approximately 2,795 linear feet.

- 1.) Gradings – Up to Six (6) gradings per year as necessary, and with prior approval of the Township and to correspond with chloride applications in May, July, August and September.

Per Grading Charge \$ 1,200.00
Total \$ 7,200.00

- 2.) Gravel – Up to Three Hundred Seventy (370) cubic yards of road quality (21AA) gravel to be applied as necessary on an annual basis.

Material Charge (Per cubic yard) \$ 13.00
Labor Charge \$ 11.00
Total \$ 8,880.00

- 3.) Snow Removal – Up to Eight (8) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge Per Plowing \$ 700.00
Total \$ 5,600.00

- 4.) Sandings – Up to Eight (8) times per year, or not to exceed Twenty-five (25) hoppers per year, when icy conditions make it necessary for road safety.

Charge Per Application \$ _____
or Charge Per Hopper \$ 145.00
Total \$ 3,625.00

Chloride applications will be scheduled by the Township through an independent firm. This will not be the responsibility of the Contractor providing the above listed road maintenance services.

CONTRACT INFORMATION:

The Contract will run for a period of two (2) years beginning on August 16th, 2019 and continuing through August 15th, 2021. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

DUST CONTROL BID SPECIFICATION FORM

RECEIVED
MAY 30 2019
BY: BKC

PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: BIG BARNEYS DUST CONTROL LLC
CONTACT PERSON: KEN MYER
ADDRESS: PO BOX 483
HOWELL MI 48844
PHONE: 517-546-8755
Signature of Bidder's Authorized Agent: [Signature]

Project Location Riverside, Century, Lagoon & Radial Drives
East of Hamburg Rd./North off of Ore Lake Rd.

NOTE: The road maintenance service area has been changed. The road maintenance district also includes that portion of Riverside Drive located in Green Oak Township. The total additional footage for Green Oak portion of Riverside Drive is approximately 2,795 linear feet.

1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4th of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ 1999⁰⁰
Labor Charge (per Spray) \$
Total Annual Cost \$ 7996⁰⁰

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

CONTRACT INFORMATION:

The Contract will run for a period of two (2) years beginning on August 16th, 2019 and continuing through August 15th, 2021. Incremental increases in the cost of dust control spraying may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

NOTE: Bid amounts must reflect all costs as requested above. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Friday, July 12th, 2019** to:

Brittany K. Campbell

Hamburg Township Utilities Coordinator

10405 Merrill Road

P.O. Box 157

Hamburg, Michigan 48139

(810) 231-1000 Ext. 210

(810) 231-4295 – Fax

Email: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.



DUST CONTROL BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: GP DUST CONTROL

CONTACT PERSON: MARLEZ BOUHANA

ADDRESS: 9749 SHELTERING OAKS
BRIGHTON, MI 48114

PHONE: 810 599 7843

Signature of Bidder's Authorized Agent: [Signature]

Project Location Riverside, Century, Lagoon & Radial Drives
East of Hamburg Rd./North off of Ore Lake Rd.

NOTE: The road maintenance service area has been changed. The road maintenance district also includes that portion of Riverside Drive located in Green Oak Township. The total additional footage for Green Oak portion of Riverside Drive is approximately 2,795 linear feet.

- 1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4th of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ 2110
Labor Charge (per Spray) \$ 0
Total Annual Cost \$ 8440.00



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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Purchase Request for Simplex Grinder Pump Stations**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: August 14th, 2019

Sewer Committee Members Present: Hohl, Hahn, Koeble

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY KOEBLE TO FORWARD THE REQUEST TO THE BOARD WITH THE RECOMMENDATION TO PURCHASE A FULL TRUCKLOAD OF SIMPLEX GRINDER PUMP STATIONS TOTALING FIFTY-NINE (59) UNITS TO AVOID FREIGHT CHARGES IN THE AMOUNT OF \$193,874.00 TO BE PAID FROM THE CAPITAL CONSTRUCTION ACCOUNT IN THE ENTERPRISE FUND AND TO INCREASE THE RESALE PRICE OF THE SIMPLEX GRINDER PUMP STATIONS TO \$3,456.00 PER UNIT.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



Date: August 14th, 2019

BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Purchase Request for Simplex Grinder Pump Stations

Reason for Board Review:

At this time, there are twenty-four (24) simplex and three (3) duplex grinder pump stations available inventory which have already been purchased or are marked for grinder can replacements. Based on the schedule of new sewer connections the Township will run out of pumps within the next several months.

Grinder Pump Purchase Request:

After reviewing the matter with the Utilities Director it was determined that an order should be placed immediately. The cost for a full truckload, consisting of fifty-nine (59) DH071-93 Simplex grinder pump stations with 50' electrical cables, upgraded Sentry Protect alarm panels and two (2) year warranty is **\$193,874.00**. The cost per Simplex grinder pump station is \$3,286.00.

The Committee will need to review the inventory/handling fee. The current re-sale price of a Simplex grinder pump is \$3,300.00 leaving a stocking fee of \$170.00 per pump. Based on the newly quoted price per pump of \$3,286.00 the handling fee would be reduced to only \$14.00 per pump. At this time a re-sale price increase to \$3,456.00 per Simplex pump is recommended for maintaining the pumps being held in inventory. The pricing increase will maintain the inventory/handling fee of \$170.00 to cover the staff time for unloading and loading the pump stations and for inventory storage.

Proposed Action by Township Board:

It is recommended that the Township Board authorize the purchase a full truckload of simplex grinder pump stations totaling fifty-nine (59) units to avoid freight charges in the amount of \$193,874.00 to be paid from the capital construction account in the Enterprise fund and to increase the resale price of the grinder pump stations to **\$3,456.00** per simplex pump.

August 15th, 2019



905 Penniman | P.O. Box 6161 | Plymouth, MI 48170

T: 734-455-6700 | F: 734-455-6711

E: sales@duboiscooper.com

www.duboiscooper.com

QUOTATION

Quoted To:

Hamburg Township
Attn: Accounts Payable
P.O. BOX 157
Hamburg, MI 48139

Quote Number: 711 193

Quote Date: Jul 11, 2019

Page: 1

Customer ID	Good Thru	Payment Terms	Sales Rep
HAMBURG	8/10/19	Net 30 Days	E-One

Quantity	Item	Description	Unit Price	Amount
59.00	DH071-93	E/ONE SIMPLEX GRINDER PUMP STATION, INCLUDES:	3,130.00	184,670.00
59.00	D200B14E10BG	DH071-93, CLAMP, 1-4" GROM, 50'		
59.00	SD1A010C3AA	CABLE, CORE SHIPPED INSIDE STATION SENTRY PANEL WITH PROTECT PACKAGE (BROWNOUT, ETC.) AND SPECIAL 10 X 12 SIZE ADDER PRICE	156.00	9,204.00
59.00	9086	TANK WRENCH ASM, 45" LG		
PRICING GOOD THROUGH DECEMBER 31, 2019.				
Subtotal				193,874.00
Sales Tax				
TOTAL				193,874.00

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koebler
Chuck Menzies
Jim Neilson

TO: Hamburg Township Board
FR: Pat Hohl
RE: Hamburg Township Historical Museum
DA: 8-12-2019

History

Originally constructed in 1865 as the Hamburg Free Methodist Church, Hamburg Township purchased the current site of the Museum in 1947, and maintained the building as the township hall until moving into our current building in 1986. From 1986 until 2001, the building housed the Hamburg Township Library, which moved to its current site in 2001. After sitting vacant for three years with minimal attention, Suzanne and Chad Hines approached the Township about using the building as a Museum. They and several members of the community were willing to maintain the building in return for its use as a Museum. This proposal was accepted by the Township Board and the Museum opened in April of 2004.

The Hamburg Township Historical Society was established in 2006 as a 501©3 non-profit organization and runs the Museum as part of their mission, "to preserve and present the history of Hamburg, Michigan." In August of 2011 the Township Board transferred ownership of the building to the Hamburg Historical Society so that they might be more successful in raising funds and receiving grants for the Museum. The Agreement provides for reversion of the property back to the township if its use as a museum ceases. Since its inception, Suzanne Hines has been the Museum Director. In 2017 a major project to replace the Museum's roof was undertaken. This \$60,000.00 project required the removal and re-design of the roof that has resulted in fixing the major roof problems, and thereby allowed for the re-work of the interior ceiling and expansion of the gallery display space.

Current Status

In June, Suzanne Hines notified the Historical Society Board that she was retiring no later than March 31, 2020. Her responsibilities at the Museum are expansive: opening and operating the Museum, planning and carrying out events to cover the needed operating funds, running the Tea room, marketing efforts, planning and installation of displays, managing all accession records and archival records, and building maintenance. While there are other volunteers, there are not enough people to cover all of what Suzanne does as a volunteer. Wayne Burkhardt, president of the Historical Society, met with me to discuss his very real concern that the museum will close without having a qualified person take over for Suzanne. By education and work background, Suzanne is highly qualified to administer the Museum which she does as a volunteer. However, Suzann's workload is overwhelming, with fund raising requiring an inordinate amount of her time.

Moving Forward

On July 18 I met with Suzanne and Chad Hines to better understand the operations of this Museum that houses 188 years of Hamburg history. Their perspective, coupled with Wayne Burkhardt's concerns that Museum will close without a qualified person to replace Suzanne Hines as director will result in the Museum closing, dispersion of the artifacts to back to donors and reversion of the building back to Hamburg Township. Should that occur, I presume the Township will attempt to sell the building. I do not see a viable use for the building. And a 154 year old building will decay rapidly when not occupied and maintained.

As a starting point the Board could consider the following:

- Current operating costs are approximately \$6,000 per year for utilities
- The building needs a new furnace at an approximate cost of \$4,000, and some exterior maintenance
- Funding to hire a part time qualified Museum Administrator for a minimum of 20 hours per week at \$20 to 22 per hour--\$22,880 per year. Suzanne has agreed to train this person and remain involved in the Museum
- Having a member of the Hamburg Township Board of Trustees become an active Board member of the Hamburg Township Historical Society.

The additional staff member and financial assistance from Hamburg Township would assure that the Museum could stay open, while allowing time for the Historical Society to develop sustainable marketing and fundraising efforts and allow for the development of community outreach programs.

I hope all Township Board members will consider options for developing a viable long-term business model for the operation of the Hamburg Township Historical Museum. In the absence of a viable plan, I believe we will eventually be considering razing this beautiful 154 year old building.

No Information In Packet

C & E CONSTRUCTION CO INC

PO BOX 1359
 HIGHLAND, MI 48357
 248-889-1716

Invoice

DATE	INVOICE #
8/10/2019	2384

BILL TO
Hamburg Township ATTN: Accounts Payable PO Box 157 Hamburg MI 48139

PROJECT
GP Hamburg Twp

DESCRIPTION	QTY	RATE	AMOUNT
Hamburg Township <u>Grinder Pump Install @ 11601 Cedar Bend Drive</u>			
Install Grinder Pump	1	2,205.00	2,205.00
Install Electrical Service For Grinder Pump	1	1,207.50	1,207.50
Service Lateral Connection 1.5" with Curb Stop	1	1,155.00	1,155.00
Service Lateral Directionally Bored 1.5" CTE HDPE DR-9	390	15.75	6,142.50
New Residential Building Sewer Connection to Grinder Pump	1	525.00	525.00
Residential Instal Of 4 " PVC over 10 feet	10	21.00	210.00
This work was completed on 8/9/19			
<p style="text-align: center;">GL Code <u>590-000.000-198.852</u> BKCV Approved <u>PORT</u> AUG 12 2019 Entered <u>8/12 KJ</u> Due Date _____</p>			
*Property owner prepaid estimated grinder pump installation fees on 9/04/2018; Receipt # 1191010. BKCV			
- Final invoice within budget.		Total	\$11,445.00

C & E CONSTRUCTION CO INC

PO BOX 1359
 HIGHLAND, MI 48357
 248-889-1716

Invoice

DATE	INVOICE #
8/10/2019	2383

BILL TO
Hamburg Township ATTN: Accounts Payable PO Box 157 Hamburg MI 48139

PROJECT
GP Hamburg Twp

DESCRIPTION	QTY	RATE	AMOUNT
Hamburg Township / 2" Force Main Extension For @ 11601 Cedar Bend Drive			
2" Force Main, Directionall Bored	260	23.10	6,006.00
Live Tap to - 2" HDPE Line	1	5,250.00	5,250.00
2" Flushing Connection	1	2,625.00	2,625.00
2" Gate Valve	1	2,625.00	2,625.00
Restoration (topsoil, seed, & mulch)	2	525.00	1,050.00
Traffic Control	1	105.00	105.00
This work was completed on 8/9/19			
<p>GL Code <u>590-000.000-198.85a</u></p> <p>Bkr Approved <u>PHH</u></p> <p>AUG 12 2019</p> <p>Entered <u>8/12 kg</u></p> <p>Due Date _____</p> <p>* Property owner prepaid estimated Sewer extension fees on 9/04/2018; receipt #1191010. BKR</p>			
- Final invoice within budget.		Total	\$17,661.00



PROTECTING MICHIGAN'S WATER

905 Penniman | P.O. Box 6161 | Plymouth, MI 48170
 T: 734-455-6700 | F: 734-455-6711
 E: sales@duboiscooper.com
 www.duboiscooper.com

INVOICE

Number: 226808
 Date: Aug 7, 2019
 Page: 1

Bill To:
 Hamburg Township
 Attn: Accounts Payable
 P.O. BOX 157
 Hamburg, MI 48139

Ship to:
 Hamburg Township
 6400 E M-36
 Whitmore Lake, MI 48189

Customer ID	Customer PO	Payment Terms	
HAMBURG	20191018	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	OLD DOMINION	8/3/19	9/6/19

Quantity	Item	Description	Unit Price	Amount
12.00	UPDATE	Special pricing for E/One Update unit. (Replacing 2000 Series w/extreme) Includes:	1,960.00	23,520.00
12.00	D200A01A01AA	240V Extreme Core, Wired, Pressure Switch Level Sensing, 7' Core Cable, Candy Cane Discharge		
12.00	1217	TEMP ADAPTER KIT EXTREME CORE TO 2000 CABLE 1 FT		

GL Code 590-001-850.200

Approved [Signature]

AUG 12 2019

Entered 8/14 kg

Due Date [Signature]

Subtotal	23,520.00
Sales Tax	
Total Invoice Amount	23,520.00
Payment/Credit Applied	
TOTAL	23,520.00

Check/Credit Memo No:



PACKING LIST

DATE 8/03/19 9:32:39 PAGE 1

ENVIRONMENT ONE CORPORATION
2773 BALLTOWN ROAD NISKAYUNA, NEW YORK 12309

Table with 2 columns: Field Name and Value. Fields include JMC/ISSUE1 /MAR05, D116, PACKING LIST # 201647, SHIP DATE 8/03/19, SHIPMENT # 239410.

SHIP TO:

HAMBURG TOWNSHIP
6400 E M-36
WHITMORE LAKE MI 48189
United States

SHIPPING INSTRUCTIONS: PPD&ADD, FOB:SHIPPER'S DOCK

CARRIER / PRO NUMBER: 10905981873

Items not assigned to containers
Order information:
CO 214626 7/27/19 409801 DUBOIS-COOPER & ASSOC.
P.O. information:
13851 Date . : 7/27/19
Transport terms : Core Update Program
Shipping instructions . . : PPD&ADD, FOB:SHIPPER'S DOCK

COUNTRY OF ORIGIN:USA
END USE DESTINATION:USA
*****al

OK TO PARTIAL SHIP IF ALL
ITEMS NOT AVAILABLE AT
ONE TIME PER CAROL B.

SHIPPING CONTACT:
DAVE
RECEIVED
AUG 09 2019
BY: BAKC

Extreme Pumps (12)



PACKING LIST

DATE 8/03/19 9:32:39 PAGE 2

ENVIRONMENT ONE CORPORATION
2773 BALLTOWN ROAD NISKAYUNA, NEW YORK 12309

JMC/ISSUE1 /MAR05 D116

SHIP TO:

HAMBURG TOWNSHIP
6400 E M-36
WHITMORE LAKE MI 48189
United States

PACKING LIST # 201647

SHIP DATE 8/03/19

SHIPMENT # 239410

SHIPPING INSTRUCTIONS: PPD&ADD, FOB:SHIPPER'S DOCK

CARRIER / PRO NUMBER: 10905981873

(810) 231-8158

CARRIER: BEST WAY

SPA#: 0909H421-21

PLEASE TAG ORDER WITH

20191018. THANK

S!!

Table with 4 columns: Item number, Rel, Item description, Packed qty/ U/M. Row 1: D200A01A01AA 1 CORE-HW, 240V, CC, 7'C 12.000 EA. Row 2: 01 .000 EA.

Serial numbers: DH675185 DH675244



PACKING LIST

DATE 8/03/19 9:32:39 PAGE 3

ENVIRONMENT ONE CORPORATION
2773 BALLTOWN ROAD NISKAYUNA, NEW YORK 12309

JMC/ISSUE1 /MAR05 D116

PACKING LIST # 201647

SHIP DATE 8/03/19

SHIPMENT # 239410

SHIP TO:

HAMBURG TOWNSHIP
6400 E M-36
WHITMORE LAKE MI 48189
United States

SHIPPING INSTRUCTIONS: PPD&ADD, FOB:SHIPPER'S DOCK

CARRIER / PRO NUMBER: 10905981873

Serial numbers: DH675245 DH675247
Serial numbers: DH675248 DH675249
Serial numbers: DH675346 DH675347
Serial numbers: DH675354 DH675358
Serial numbers: DH675360 DH675362

Table with columns: Item number, Rel, Item description, Packed qty/ U/M, Backorder qty U/M. Row 1: ND0052G03 1 CBL ADPT, 2KTNK-EXTR CORE (1217) 12.000 EA. Row 2: 02 .000 EA.

** End of Packing List **

Purchase Order

07/23/2019

02:42 PM

Purchase Order No 20191018

Purchase Order Date 07/23/2019

Required Date

Ordered By DAVE PODVOYSKI

Ship Via

Terms

PENDING TWP. BOARD APPROVAL

Vendor DUBOISCO01

Address DUBOIS-COOPER & ASSOCIATES

905 PENNIMAN

PO BOX 6161

PLYMOUTH, MI 48170

Ship To

Shipping Code TWP1

Contact

HAMBURG TOWNSHIP HALL

Address

10405 MERRILL RD

WHITMORE LAKE, MI 48189

PO Description EXTREME GRINDER PUMP CORES WITH ADAPTER KITS

Quantity	Units	Description	Unit Price	Amount
12.00	EACH	D200A01A01AA 240V, EXTREME CORE, WIRED 590-001.000-850.200	1,960.00	23,520.00
				23,520.00
			Total:	23,520.00

Approved By _____

Date _____

Brittany Campbell

From: Pat Hohl
Sent: Tuesday, July 23, 2019 2:40 PM
To: Brittany Campbell
Subject: BSA Purchase Order: Requisition '00014744' Approved.

A requisition has been approved.

Requisition Number: 00014744
Requisition Date: 07/23/2019
Requested By: DAVE PODVOYSKI
Requested Amount: 23,520.00
Requested Description: EXTREME GRINDER PUMP CORES WITH ADAPTER KITS
Requested Vendor Name: DUBOIS-COOPER & ASSOCIATES

Status Changed By: pat hohl (pathohl@hamburg.mi.us)
Old Approval Level: DEPT HEAD
New Approval Level: BOARD

Request Sent By: pat hohl (pathohl@hamburg.mi.us)

Brittany Campbell

From: Pat Hohl
Sent: Friday, July 26, 2019 2:07 PM
To: Annette Koeble; Chuck Menzies Trustee; Dolan; Bill Hahn Trustee; Jason Negri; Jason Negri; Jim Neilson; Mike Dolan
Cc: Tony Randazzo; Brittany Campbell; Thelma Kubitskey
Subject: FW: Questions regarding Grinder Cores

Importance: High

All,

Please see the following string of emails between Brittany and Carol Brockschmidt at E/One, our grinder pump supplier. We intended to bring this request to purchase 12 grinder pump cores to MUC and the Board. However, after last week's windstorm and the failure of several grinder pumps, and now with E/One scheduling a week-long plant shutdown the week of August 12, I have directed Brittan to order the grinder cores today and arrange for delivery ASAP.

Thank you,

Pat Hohl

Hamburg Township Supervisor
Direct, 810-222-1116
Cell, 586-663-2842

From: Brittany Campbell
Sent: Thursday, July 25, 2019 3:05 PM
To: Tony Randazzo <TRandazzo@HAMBURG.MI.US>; Pat Hohl <pathohl@hamburg.mi.us>
Cc: Dave Podvoyski <dpodvoyski@HAMBURG.MI.US>
Subject: FW: Questions regarding Grinder Cores
Importance: High

Hi all - It is best to get the grinder cores ordered as soon as possible so we don't have any delays getting them.

Brittany K. Campbell
Hamburg Twp. Utilities Coordinator/Purchasing Agent
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810) 222-1193 – direct dial
(810) 231-1000 Ext. 210 – voice
(810) 231-4295 – fax
e-mail: bcampbell@hamburg.mi.us

When the world is cold, remember this: "Ladies and gentlemen, take my advice. Pull down your pants and slide on the ice." – Sidney Freedman, M.A.S.H.

From: Carol Brockschmidt [<mailto:Carol@duboiscooper.com>]
Sent: Thursday, July 25, 2019 3:02 PM
To: Brittany Campbell <BCampbell@HAMBURG.MI.US>
Subject: RE: Questions regarding Grinder Cores

Subject: Questions regarding Grinder Cores

Importance: High

Hi Carol – we have been crazy here with grinder pump calls due to an extended power outage and reboot to the sewer system. We are low on grinder cores and the DPW Field Superintendent and Utilities Director were curious to know if Dubois-Cooper has 12 grinder cores in stock in the Plymouth store. If you do, would we be able to pick them up tomorrow?

Thanks,

Brittany K. Campbell

Hamburg Twp. Utilities Coordinator/Purchasing Agent

10405 Merrill Rd., P.O. Box 157

Hamburg, MI 48139

(810) 222-1193 – direct dial

(810) 231-1000 Ext. 210 – voice

(810) 231-4295 – fax

e-mail: bcampbell@hamburg.mi.us

When the world is cold, remember this: "Ladies and gentlemen, take my advice. Pull down your pants and slide on the ice." – Sidney Freedman, M.A.S.H.

From: Carol Brockschmidt [<mailto:Carol@duboiscooper.com>]

Sent: Thursday, July 11, 2019 9:53 AM

To: Brittany Campbell <BCampbell@HAMBURG.MI.US>; Katie Gold <Kgold@duboiscooper.com>

Cc: Dave Podvoyski <dpodvoyski@HAMBURG.MI.US>; Sales <Sales@duboiscooper.com>

Subject: RE: Request for Quote - Grinder Cores

Good morning, Brittany!

Please see attached.

Let me know if you have any questions or need anything further.

Thank you!

Carol Brockschmidt

DuBois-Cooper Associates | 905 Penniman Ave. | Plymouth, MI 48170

t: 734-455-6700 | f: 734-455-6711 | e: carol@duboiscooper.com



www.duboiscooper.com

From: Brittany Campbell <BCampbell@HAMBURG.MI.US>

Sent: Thursday, July 11, 2019 9:19 AM

To: Carol Brockschmidt <Carol@duboiscooper.com>; Katie Gold <Kgold@duboiscooper.com>

Cc: Dave Podvoyski <dpodvoyski@HAMBURG.MI.US>

Subject: Request for Quote - Grinder Cores

Hi Carol & Katie – I would like to request a separate quote for the purchase of twelve (12) Extreme grinder pump cores with the following:



905 Penniman | P.O. Box 6161 | Plymouth, MI 48170
 T: 734-455-6700 | F: 734-455-6711
 E: sales@duboiscooper.com
 www.duboiscooper.com

QUOTATION

Quoted To:
Hamburg Township Attn: Accounts Payable P.O. BOX 157 Hamburg, MI 48139

Quote Number: 711192
 Quote Date: Jul 11, 2019
 Page: 1

Customer ID	Good Thru	Payment Terms	Sales Rep
HAMBURG	8/10/19	Net 30 Days	E-One

Quantity	Item	Description	Unit Price	Amount
12.00	UPDATE	Special pricing for E/One Update unit. (Replacing 2000 Series w/extreme)	1,960.00	23,520.00
12.00	D200A01A01AA	Includes: 240V Extreme Core, Wired, Pressure Switch Level Sensing, 7' Core Cable, Candy Cane Discharge		
12.00	1217	TEMP ADAPTER KIT EXTREME CORE TO 2000 CABLE 1 FT		
			Subtotal	23,520.00
			Sales Tax	
			TOTAL	23,520.00