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**HAMBURG TOWNSHIP  
PARKS AND RECREATION COMMITTEE  
SPECIAL MEETING AGENDA**

**Location: Hamburg Township Board Room  
Tuesday, September 25, 2018 – 7:00 p.m.**

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Agenda
6. Approval of the Minutes
  - A. Parks Regular Meeting – August 28, 2018, Regular Meeting Minutes
7. Correspondence
8. **New Business – Grant Planning Summit**
  - A. Welcome and Introduction**
    - Parks and Recreation Committee
    - McKenna Summit Team
    - Other Board members present
  - B. Brief background on the project and expected outcome for evening**
    - Meeting goal and intent
    - Review of work to date prioritizing park projects and streamlining resources
  - C. Highlight current Park and Recreation efforts**
    - High-level overview of current Master Plan Strategy – Section 6
    - ADA Coordinator – Transition Plan status
  - D. Budget status**
    - Review of revenues/expenditures – Anticipated funds for future grant match
  - E. Brief question and answer session**

**F. Break out session: Parks and Recreation Projects – Township-wide**

- Prioritization of projects
  - Lakelands Trail & Trailheads
  - Senior/Community Center
  - Proposed facilities/programming, other

**G. Break – 5 to 10 minutes**

**H. Break out session: Bennett Park Project prioritization**

- Prioritization of projects specific to Manly Bennett
  - East Park (Baseball, Football, RC Area, Rugby, Playground, Picnic)
  - West Park (Soccer, Adult Workout, Playground, Picnic, Disc Golf)
  - Walking Paths/Linking Trails
  - Concessions/Restrooms/Storage

**I. Final thoughts and next steps**

- Summary of Findings
- Review of next steps
- Anticipated date of presentation to the board

9. Current Business

A. Special Parks Meeting to review/recommend draft report – October 9, 2018 – 3:00 p.m.

10. Call to the Public

11. Committee Comments

12. Adjournment

**Next Meeting Date (Proposed):**

**Special Parks Meeting – Grant Summit Report – October 9, 2018 3:00 p.m.**

# Pledge to the Flag



No  
Information



# Hamburg Township Parks & Recreation

Hamburg Township Offices  
10405 Merrill Rd., P.O. Box 157  
Hamburg, MI 48139  
(810)222-1124  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

Hamburg Township  
Parks & Recreation Committee  
Regular Meeting  
Hamburg Township Hall Board Room  
Tuesday, August 28, 2018  
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:02 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Koeble, Muck, Bennett, Auxier, Dolan

Board Members Absent: None

Also Present: Deby Henneman, Parks Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

**Motion by Koeble, supported by Auxier, to approve the agenda as amended, including the Senior Report, Senior Advisory Board Minutes under Administrative Services and PowerAde Discussion under New Business.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

6. Approval of the Minutes

**Motion by Auxier, supported by Bennett, to approve minutes from July 31, 2018 as presented.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

7. Correspondence

There was no Correspondence.

8. New Business

A. PowerAde Discussion

Chief Duffany reported on the weekend activity during the PowerAde Tournament. He stated they had 2 full-time officers, 2 reserve officers and 3 explorers doing shifts all day on both days and it wasn't enough. He equated the vehicle and pedestrian traffic to be equivalent to the Fireworks during Fun Fest. He stated there were no volunteers assisting attendees with parking or crossing, so the officers went into what they call "Fireworks protocol," having one way traffic in each of the driveways. He stated every bit of parking was filled, and there was not enough temporary Handicap spaces provided by the event. He stated the officers offered rides in their Gator, which a few folks took

them up on. He stated there was no easily identifiable information booth or person in charge, which resulted in the Police Officers fielding questions about field locations, numbers, restrooms, etc.

He further stated that he would like more advanced coordination in the future, and feels that Directional Signage would have been helpful to assist in directing traffic, indicating where pedestrians can safely cross, and field number assignments/maps. He stated there should be coordinators available to direct volunteers, of which there should be more. He reported that the Police presence was successful in slowing traffic down on Merrill, and reported that there were no accidents or injuries reported.

Muck stated he attended the event over the weekend and was given impression that the event was disorganized and the volunteers weren't given any direction. He stated he did not see any signage which could have helped direct folks when parking. He said every lot, in every area of park, Township and the Library were full, and cars were parked on grassy areas as well.

Dolan stated that Public Safety should have to make a recommendation for events from now on before it goes to the Township Board. He suggested changes to the Policy & Procedures.

**B. H.E.R.O. – Park Use Application – Vietnam Memorial Moving Wall Visit to Hamburg**

Joanna Hardesty addressed the Committee. She stated HERO is applying for Park Use for both East and West Parks for Labor Day Weekend 2019, with additional set-up and tear-down dates. She stated this will be the 3<sup>rd</sup> visit of the Vietnam Memorial Moving Wall exhibit to Hamburg. They anticipate about 5,000 visitors over the course of the event. She stated the Wall will be in West Park, and they plan on hosting a USO Show in East Park with impersonators.

Dolan stated the PowerAde Tournament typically applies for use the fourth weekend of August. Asked Hardesty if there was a possibility that event could still be accommodated.

Hardesty stated it might be possible to allow use for the Saturday on both sides, and East Park only for the Sunday. She is concerned about the great deal of set-up required prior to the Moving Wall's arrival on Wednesday.

**Motion by Dolan, supported by Koeble, to recommend approval of the Park Use Application dated 8/1/18 for H.E.R.O. for the Vietnam Memorial Moving Wall Event in West Park, including USO Concert with Bob Hope, Jimmy Durante & Jack Benny impersonators in East Park, for dates including set-up and tear-down from August 24, 2019 to September 3, 2019, subject to coordination with the Clerk and Michigan Alliance for the PowerAde event that is typically held the 4<sup>th</sup> weekend in August. Contingent on: A certificate of Insurance naming Hamburg township as Additional Insured be provided in limits that satisfy the Township Attorney and Insurance provider, that park fees be waived due to the nature of the event, that the Clerk be provided all requested documents to their satisfaction, that the Concession stand sales be limited to pre-packed foods or that a solution for food sales out of the West Park Concession stand be reached through the Clerk's office, that H.E.R.O. supply additional portable toilets as well as a dumpster for the event, and that a joint meeting with Public Safety be scheduled to address any questions or concerns.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

**9. Unfinished Business**

**A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report**

**1. Iron Belle & Lakelands Trail Update**

No update was given.

2. Grant Planning Summit – Schedule Meeting Date

**Motion by Dolan, supported by Bennett, to change the time of the Parks & Recreation Meeting on September 25, 2018, from 3 p.m. to 7 p.m. and to schedule a Grant Planning Summit to take place immediately following the regular business of the Committee.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

3. Solid Waste Challenge Grant – No update was made.

**B. Township Park Use Policy/Fee/Procedures**

1. Policies & Procedure Manual – No update was made.
2. Park Fee Schedule – No update was made.

**C. Administrative Services**

**1. Park Coordinator's Report**

Parks Coordinator's Report dated August 23, 2018 was received and filed.

**2. Senior/Community Center Report**

Senior Center Report dated August 28, 2018 and Advisory Board Minutes for July 11, 2018 were received and filed.

**3. Park Use Requests:**

- A. Vietnam Memorial Moving Wall – Was moved up in the order on Agenda, see 8.B.

**4. Scholarship Program – No pending requests.**

**D. Special Projects**

1. Playground Upgrades – No update was made.
2. Hamburg Historical Museum lobby display – No update was made.
3. Gravel Parking lot/service drive maintenance RFP – Bids sent to Administrators
4. Batting Cage, T'Ball Fencing & Field Upgrade Project – RFP to be developed
5. Sun Shade for Adult Workout Area – Pending

**E. Sponsorships/Volunteerism/Scholarships**

1. Eagle Scout Project – No update was made.
2. Beautification Committee – No update was made.

**F. Signage and Community Awareness**

1. Entrance Signs/Park Rules/Way-finding Signs – No update was made.
2. Trail Town – No update was made.

**G. Risk Management (Insurance/ADA)**

1. ADA Compliance in Parklands – No update was made.
2. ADA Upgrade Reporting Form & Procedure – Approved by Township Board

10. Call to the Public

A call was made with no response.

11. Committee Comments

Dolan stated the Seniors have brought up the desire for Pickleball during the Senior Advisory meetings.

Henneman stated she would be drafting a grant for the proposed safety screening for T'Ball. Dolan suggested that she contact Terry VanDoren to see what would comply with current safety standards.

12. Adjourn Meeting

**Motion by Auxier, supported by Bennett, to adjourn the meeting.**

**VOICE VOTE: Ayes: 5**

**MOTION CARRIED**

Meeting adjourned at 4:15 p.m.

Respectfully submitted,



Debra Henneman  
Parks Coordinator



Mike Dolan  
Township Clerk



mParks - Michigan Recreation and Park Association and Michigan Trails and Greenways Alliance surveyed Michigan's 2018 Gubernatorial Candidates to complete this questionnaire compiled from input by our statewide memberships. Below are the full, unedited responses.

	Bill Schuette	Gretchen Whitmer
<b>What do you believe is the most important role of the Natural Resources Trust Fund?</b>	<p>"Michigan has a rich heritage of forests and sand dunes, lakes and rivers, fish and birds and wildlife all providing us with abundant beauty, recreation and livelihood. We know we are blessed to call these lands and waters home. Michigan voters enshrined the Natural Resources Trust Fund in our Constitution for a very specific purpose: to preserve and protect Michigan's bountiful resources for generations to come. Stewardship of these resources is the most important role of the Natural Resources Trust Fund.</p> <p>Throughout my career, I have supported and encouraged conservation, including three opinions as Attorney General that have prevented raids on the Natural Resources Trust Fund. Most recently, I issued an opinion stating that the Legislature may not use the Trust Fund to finance projects that are not approved by the Trust Fund Board."</p>	<p>The most important role of the Natural Resources Trust Fund (MNRTF) is that of conservation of natural habitats and resources, as well as development of quality outdoor recreational opportunities for all people in this state without political interference.</p>
<b>What do you believe is the most important role of the State Park Endowment Fund?</b>	<p>The Michigan State Park Endowment Fund was established in 1994 for the operation, maintenance and capital improvements of the Michigan state parks. I believe the most important role of this fund is to focus on reducing the backlog of park infrastructure improvements. We need to properly maintain our state parks so residents can enjoy our abundant natural resources for years to come.</p>	<p>The most important role of the State Park Endowment Fund has been to provide a reliable source of funding year-round to supplement the work of the MNRTF efforts in public land acquisition, development and maintenance. This is so important as money to maintain and improve our parks becomes more needed with time and the MNRTF continues to have restricted development spending.</p>
<b>Would you propose less or more spending to maintain Michigan natural resources? Why?</b>	<p>When fund balances are healthy, we should use those resources to fulfill the mission of the funds.</p>	<p>Over the last 8 years we have witnessed the clear consequences of taking our natural resources for granted. When a Governor fails to see the people behind the budget line, we see problems like the Flint Water Crisis in return. We get a 6-year cover-up of PFAS contamination, hazardous materials leaked in the Great Lakes, and free corporate passes to sell our state's water. I am proposing to reinvest in our natural resources because I know that these budget savings mean nothing for a family who can't drink the water coming out of their faucet, or enjoy the natural areas in their own community. As Governor, I will reinvest in our natural resources so every Michigander is confident in the safety of the outdoor spaces around them.</p>
<b>Do you believe that more funding should be dedicated to trails maintenance work? If so, where should that money come from?</b>	<p>There is a great need for more robust trail maintenance. I'm willing to work with everyone who wants to find solutions, and am open to discussions about how funding and grant allocations could be adjusted for maintenance work. In terms of potential user fees, I understand that motorized vehicles already pay these fees; walkers and bikers do not, but some are willing to pay if it means better maintenance. I am willing to listen to all voices on this issue, and will work together to reach consensus.</p>	<p>It's important we protect and preserve our trails for everyone to enjoy. This means we must be willing to raise and spend the money that is needed to keep our parks clean and safe. We can improve maintenance funding by ending cuts to revenue sharing, protecting revenues going into the State Park Endowment Fund, and supporting my water placemaking plan through a new Department of Great Lakes and Freshwater. By restoring revenue sharing to its full funding capacity and offering new funds through the water placemaking plan, we can ensure that the State Park Endowment Fund is not altered and there is sufficient, year-round funding for trail maintenance.</p>
<b>Do you believe that the state should continue to prioritize funding of destination trails similar to the Iron Belle Trail and the Great Lake to Lake Trails?</b>	<p>YES</p>	<p>YES</p>

<b>Do you believe that there should be a fee-based user charge to access state trails?</b>		YES
<b>Do you support development of a statewide water trails program with funding from the state?</b>	YES	YES
<b>What steps will you take to continue to make Michigan the number one trails state in the country?</b>	<p>What steps will you take to continue to make Michigan the number one trails state in the country?</p> <p>We have a wonderful, vast system of trails covering all corners of our state that enhance our quality of life and provide both health and economic benefits. To make Michigan the number one trails state, we need to focus on creating more destination trails, trail connectors and loops. Also, we need to be mindful to maintain our pathways.</p>	<p>We have to invest in our trails. As Governor, I will advocate for restoring state revenue sharing to allow local governments to invest in their parks and trails again and getting aggressive with placemaking economic development. I will implement a water focused strategic placemaking plan through the new Department of Great Lakes and Freshwater, and protect funding for the State Park Endowment Fund and the MNRTF. As Governor, I will prioritize the protection of our water and air, and reinvest in our outdoor recreation to raise the quality of life for all Michiganders and leverage our natural resources to attract new residents to our state.</p>
<b>Do you support General Fund appropriations for state trails and park development?</b>	YES	YES
<b>Did you know that the single greatest recreation-based asset that local governmental officials desire is more non-motorized trails? Would your administration pledge to continue the Snyder Administration's non-motorized trails a high priority around the state?</b>	YES	YES
<b>Michigan has an emerging land and water trail network that has the potential to link communities all over Michigan. What steps will you take to promote and develop and support this network of both land and water trails?</b>	<p>For this initiative, I would rely on the expertise of leading groups like MParks and MTGA, as well local community leaders, for their help and advice about developing this very beneficial network.</p>	<p>I envision a new department of Great Lakes and Freshwater being tasked with creating a strategic water-focused placemaking plan that will include restoring beaches and trails for walking, in addition to protecting and rehabilitating wetlands and building more public access points for various outdoor activities. I will also continue the good work done by DNR and conservation organizations to build and maintain the vast network of trails in Michigan. Also, I intend to continue developing more consistent funding streams for the development of our trails and parks. Currently, our parks are mostly funded by various user fees, but the state can take advantage of other opportunities to expand and improve what we already have. In Ogemaw County, the Rifle River Recreation Area generated \$1,788,095 annually and created 37 jobs, all the while making the community healthier and happier. It's high time we pursue goals like this for recreation areas across our beautiful state.</p>
<b>Some believe that Michigan citizens need more opportunities for input into state government. Would you support expanding the opportunity to provide input on statewide park and trail decisions?</b>	Yes.	<p>Yes. The first and last thing on any public servant's mind in this state should be that they work for the people of Michigan. So we should absolutely allow for more public input, and start listening to what they are actually telling us.</p>

<p><b>What are your thoughts and/or concerns on multi-modal transportation connections between trails and transit lines as a strategy for reducing single-occupancy vehicles on our roadways and thereby, perhaps, reducing their degradation as well as potentially improving air quality (reduce ozone action days) via the provision of alternative commute options?</b></p>	<p>Where it is reasonable, I wholeheartedly support multi-modal transportation connections. With a state as big and diverse as Michigan is, I would be cautious about imposing any new regulations or mandates. But on a voluntary basis, these efforts to improve and expand transportation methods should very much be encouraged to flourish.</p>	<p>I supported the Regional Transit Authority, and voted for letting the area move forward with it in the legislature. I took that position because I know when Michiganders lack access to mobility, they can't get to work and participate in the state's economic comeback. I know how effective it can be in reducing our greenhouse gas emissions and fighting climate change, and that the future of mobility lies in addressing our need for single-occupancy vehicles. It's a problem that must be resolved. I'm committed to bringing stakeholders together to craft an effective regional transit plan that everyone can support, and that people can use not only to get connected to new employment opportunities but to outdoor recreation options that may be currently unavailable to them.</p>
<p><b>What do you believe is the single most important role that government can play in the lives of Michigan citizens?</b></p>	<p>"State government's role is to establish a fair, consistent, welcoming environment for job creation and economic growth. The state also has a responsibility to ensure public safety, deliver learning opportunities through public education, and provide a social safety net for the wellbeing of our most vulnerable citizens.</p> <p>As attorney general, I have been a voice for victims, for consumers, and for all Michiganders, because I believe everyone should be treated equally under the law with dignity and respect. As governor, I'll implement an economic plan designed to revitalize all Michigan communities, urban and rural, and a statewide education plan to improve Michigan's third grade reading scores and restore career-technical education and apprenticeships in our schools."</p>	<p>I believe the government has a duty to protect the rights of people and their families, be good stewards of public resources, and promote a high quality of life from health to education to work and to recreational opportunities. Our state prospers when our people prosper. I'm running for governor because I believe government should help people get ahead, whether that means helping someone buy health insurance or get the funds they need to advance their education. Michiganders deserve a government that works for them!</p>
<p><b>Would you support expansion of the Recreation Passport to require users to "opt-out" rather than having to "opt-in" as is currently the case? If so, would you be an advocate in working with the Legislature to accomplish this policy change?</b></p>	<p>"The Michigan Recreation Passport is a wonderfully innovative program that has provided millions of dollars in state park and state forest campground improvements and in community recreation grants. For just \$11 a year, you get access to 102 state parks and recreation areas to explore. I fully support the DNR's goal of reaching 50 percent of Michigan drivers checking "Yes" for the Recreation Passport.</p> <p>Before requiring users to "opt-out," I believe we need an enhanced education campaign to ensure Michigan residents are aware of the passport's significant benefits. Getting Michiganders to use our recreation facilities and instilling a love of the outdoors in our families is the best way to make Michigan's state parks sustainable for future generations."</p>	<p>I think the more people get out and experience our parks, the more people will be opting-in. We don't need to force those not using our parks to navigate a way to avoid paying, and I'm confident that our legislature can continue to improve park funding in a bipartisan way without new taxes or hidden fees. As Governor, I want to be transparent and upfront with people about how their money is spent, and focus on the real things that will make a difference in people's life right now.</p>
<p><b>Do you support a change in the Headlee Tax Limitation Law to remove existing restrictions on local governments' ability to raise property taxes?</b></p>	<p>When Michigan voters approved Proposal A in 1994, it was in large part because people were literally being taxed out of their homes. Proposal A has worked as intended to protect property owners while providing revenue for schools and other public services. That said, there is a mechanism in place – a Headlee override – which local governments can use if capped taxable values become problematic. It involves asking the voters to approve a millage above the current rate, but no higher than the original rate they had authorized. I fully support communities being able to make their own taxing decisions in this regard.</p>	<p>Michigan's municipal tax code is due for revision. Local communities' hands are tied when it comes to control over their own local tax structure. I would support efforts to provide for more fiscally responsible, local control over community financial issues such as investments in roads and other infrastructure systems, schools, and public safety.</p>
<p><b>Do you support restoring State Shared Revenues to local governments consistent with the commitment made to local governments in the 1990's? Please explain.</b></p>	<p>There isn't a problem facing Michigan today that couldn't be made better if we had more people living and working here. We need more people filling jobs and contributing the growth that will allow us to invest in better roads and improved infrastructure. Airplane loads of people arrive in places like Austin and Nashville daily and it isn't because of the weather. It is because those states have better economic environments and more opportunity. As governor, I will implement growth-friendly policies that help Michigan compete nationally and rebuild our population. I will cut taxes, lower auto insurance rates, fix our roads, and improve our third grade reading scores to make our state a more attractive place to live, work, start a business and raise a family.</p>	<p>Restoring revenue sharing would allow local governments to properly fund and maintain their parks. My administration will work to ensure communities have the resources they need to make their parks a place everyone can enjoy. According to the Michigan Municipal League, local communities have been short-changed \$4 billion in revenue sharing. In 2014 alone, they lost \$689 million due to underfunding by the state government. This is unacceptable, and it's not making our communities better places to live in. We need to empower local governments to make positive change for the constituents they serve.</p>



Hamburg Township Offices  
10405 Merrill Rd., P.O. Box 157  
Hamburg, MI 48139  
(810)231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

## **Memorandum**

August 23, 2018

To: Parks and Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: September Meeting Date Change – Hamburg Grant Planning Summit

It was recommended by the Township Board that a Planning Summit be scheduled to glean input from all Department Heads, Township Board, Public at Large, User Groups and the Parks Committee. The goal is to ensure that the Park Master Design Plan, and ultimately the Hamburg Township Grant Packet, be as comprehensive as possible and includes all Capital Improvements that the Board is looking to complete in the next decade or so.

Contemplating holiday schedules, and to give ourselves enough time to invite members and prepare for the Summit, Laura Haw from McKenna Associates suggested that we hold the meeting on our regular meeting date of September 25<sup>th</sup>, but move it to 7:00 p.m. It was also suggested that we provide refreshments and that invitations go out no later than Wednesday, September 5, 2018.

Laura has provided a draft agenda which I have included in the packet. I recommend making a motion to change our meeting on September 25, 2018 from 3:00 p.m. to 7:00 p.m., and to schedule a follow-up Special meeting on October 9<sup>th</sup> at 7:00 p.m. anticipating that:

- Formal invitations will go out in early September
- Follow-up interviews will be conducted with those who cannot attend
- A meeting will be held on October 9, 2018 at 7:00 p.m. to finalize draft

- Draft of Master Design Plan will be available by November 2, 2018 to be included in the Township Board packet for Thursday, November 8, 2018.
- Township Board will review draft, provide input and recommend changes by their December 4, 2018 meeting.
- Draft will be finalized and deliverables will be packaged for Township by end of January 2019.

I highly recommend reviewing the current Parks and Recreation Master Plan prior to the Summit, and paying particular attention to the Five-Year Capital Improvement Plan which starts on page 67.

The document can be found at the following link:

[http://cms5.revize.com/revize/hamburgtownship/Lawroom/Parks%20&%20Recreation%20Master%20Plan/Hamburg%20TWP%202018 Recreation%20Master%20Plan 11.2017 small%20v .pdf](http://cms5.revize.com/revize/hamburgtownship/Lawroom/Parks%20&%20Recreation%20Master%20Plan/Hamburg%20TWP%202018%20Recreation%20Master%20Plan%2011.2017_small%20v.pdf).



August 17, 2018

Mr. Mike Dolan, Township Clerk;  
Ms. Deby Henneman, Parks and ADA Coordinator; and  
Parks and Recreation Committee  
Hamburg Township  
10405 Merrill Road  
P.O. Box 157  
Hamburg, Michigan 48139

**Subject:** Manly W. Bennett Memorial Park Master Design Plan – September 2018 Summit

Dear Hamburg Parks and Recreation Leadership:

Deby Henneman and I met on August 17, 2018 to discuss the September 2018 Summit for parks and recreation improvements and prioritization and specifically, Bennett Park projects. The following draft agenda is proposed for the Summit.

**Draft Agenda:**

1. **Welcome and introduction to Parks and Recreation Committee / McKenna Summit team.**
2. **Brief background on the project and outcome for the evening.**  
This will highlight the Township's continued work to prioritize projects and streamline resources and efforts so that greater outcomes for the entire community will be achieved.
3. **Highlight current parks and recreation efforts.**  
Provide a high-level overview of current parks and recreation efforts, ex: recent Master Plan, ADA compliance, Trail Town, Iron Belle, Adult Exercise Station, phase II, etc.
4. **Budget status.**  
Briefly note the revenues / expenditures and the goal to leverage funds for parks and recreation.
5. **Brief question and answer session.**
6. **Break out session: parks and recreation projects Township-wide.**  
Facilitated exercise to prioritize all major parks and recreation projects within the Township.
7. **5 / 10 minute break.**
8. **Break out session: Bennett Park project prioritization.**  
Facilitated exercise that is zoomed in on priority projects at Bennett Park and the future vision of this area.
9. **Final thoughts and next steps.**



### **Summit Logistics**

We anticipate a total of two (2) hours for the Summit meeting and encourage refreshments for increased attendance. The formal presentation will be designed to be approximately 20 minutes with 5-10 minutes immediately after for questions and answers. The focus of the evening will be the two break-out sessions. In the middle of the room, between the two breakout sessions will be two 6x6-foot maps of (1) the entire Township and (2) Bennett Park, which will be placed on tables (coffee table style) where individuals can gather and directly draw on / write ideas down.

### **Summit Invitations**

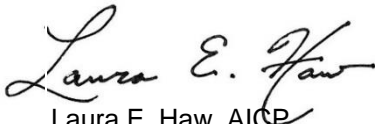
In preparation for the Summit, McKenna will be drafting invitation language for Township review that will be emailed directly to the Township Board, various Commissions and Administration (including Department Heads), and identified stakeholders. The invitation will be posted on the website and social media as well.

If there are any other stakeholders or user groups who should be directly contacted, aside from those on the Township's email roster, please let us know and we will reach out to ensure their viewpoint is included.

If you have any questions, please do not hesitate to contact us. Thank you !

Respectfully submitted,

**McKENNA**



Laura E. Haw, AICP  
Principal Planner





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# PLANNING FOR CHANGE

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Hamburg Township's action plan serves as a template for future projects and is intended to be a flexible, year-by-year list of improvements for 2018-2022. The action plan supports the goals and objectives for the Township's development, growth, and enhancement through a comprehensive set of network improvements, policies and programs that are staggered over the five year period.

Within this chapter, projects are identified which will develop Hamburg's recreation system in a manner that provides a complete recreation experience for the entire family. With the goal to continually develop facilities for active and passive recreation, competitive sports, for children, adolescents, and seniors, and picnic and gathering spaces, and natural landscapes, Hamburg will continue to afford residents and visitors a high-quality park and recreation experience. Detailed on the next several pages is Hamburg's action plan with detailed Capital Improvements Plan to help guide and inspire responsible parties towards a common understanding and lay the groundwork for implementation.







## Implementing Hamburg's Strategy

By using the comprehensive planning process of trend identification, surveys, and public meetings, the Hamburg Township community has effectively established a framework for the action plan. This chapter describes recommendations for improvements and enhancement of the Hamburg Township parks and recreation facilities and programming, as well as identifying the tools needed for implementation of the plan components.

A complementary component of the action plan is the Capital Improvement Plan. Action strategies that may require significant capital investment from the community have been organized into a five-year plan. The specific projects have been prioritized in the Capital Improvement Plan in order to better manage the parks and recreation budget and equally distribute the projects over a five-year cycle. The timing of these projects may be influenced, moved, or eliminated depending upon economic conditions, available funding, and/or grant awards. However, the spirit and intent of the project priorities are well defined in the Capital Improvement Plan.

This chapter, Planning for Change, is organized into two sections:

- System Wide Recommendations; and
- Five Year Capital Improvement Plan.

## System Wide Recommendations / Long Range Planning

In addition to capital investments into the parks and recreation system, the Township must also evaluate the current system and review long-range options for providing parks and recreation for the residents. The following are system wide recommendations that should be evaluated annually and used in the long-range planning of parks and recreation in Hamburg.

## CONTINUE THE DEVELOPMENT AND INVOLVEMENT OF THE PARKS AND RECREATION COMMITTEE

The current Parks and Recreation Committee serves an advisory role to the Township Board in making parks and recreation decisions. As the Township contemplates expanding the parks and recreation system, it is critical that the governing body aid in overseeing park design, establishing rules for facilities, ensuring proper maintenance, acquiring park land, seeking funding, and coordinating with other recreation providers.

## BARRIER-FREE ACCESSIBILITY

The Americans with Disabilities Act (ADA) has established guidelines to provide barrier-free accessibility at all public facilities. It is important to provide access to Hamburg's facilities according to these guidelines so that all residents may enjoy them. As parks and facilities are improved or developed, a high priority must be placed on upgrades that improve barrier-free accessibility with improvements to proper surfaces for wheelchairs, accessible picnic tables, and play equipment that provides universal access. The Hamburg Township Board of Trustees have appointed an ADA Coordinator to suggest and monitor projects based on their ADA Transition Plan.

## FUNDRAISING

The Township should continue to develop new and creative ways to raise funds for park development and improvements. Events, service projects, developer contributions, sponsorships, and local fundraising are some of the ways in which this can be done.

## PATHWAY / BIKE PATH CONNECTIONS

Hamburg Township is committed to providing pedestrian and bicycle pathways and connections to existing recreation facilities. The development of more connections is a high priority to residents in the Township as well based on the survey results received. Residents are particularly interested in connections providing a safe way to access the Lakelands Trail, from surrounding neighborhoods.







## ACQUISITION OF PARK LAND

As the community grows the need for park land in the four corners of the Township may become more evident as illustrated when mapping the service areas of the existing parks. These parks could be utilized for additional passive and active recreation facilities. Along with the acquisition of land for larger parks in the outlying areas of the Township, new open space projects will continue to provide passive and active recreation areas that serve all of the residents.

## COMMUNITY CENTER

As discussed previously in this plan, the Township has a community center that is primarily for the use of seniors in the community. A need for a community center with classroom and meeting space, gymnasiums, teen center, and additional facilities for residents of all ages has been identified by a number of residents. Given the significant funds necessary to build or expand such a facility, the Township should consider pursuing this endeavor in the future through a combination of grants and donations along with Township funding. The Township may also consider coordinating with neighboring communities to investigate the feasibility of a new joint community center to serve all of the residents in the surrounding area.

## EMERGENCY ACCESS

All parks should be designed to be accessed by emergency vehicles.

## CONTINUED PUBLIC INVOLVEMENT

The Township should continue to solicit residents' suggestions on planning, use, and improvement of parks and programming. This can be accomplished with focus groups, public meetings, surveys, or through resident feedback solicited at parks and recreation events.

## ADDITIONAL FACILITIES

Please refer back to the Facilities Analysis for additional indoor and outdoor facilities needed in the Township.



# Five-Year Capital Improvement Plan

This section summarizes the overall system recommendations as well as specific improvements. Some are multi-year efforts that will involve time and coordination, while others are park improvements that require largely monetary investment. Table 5.1 – Five-Year Capital Improvement Plan incorporates the top recommendations that require capital improvement in the next five plus years.

Improvements are divided into categories based on their location such as East Bennett Park or the Lakelands Trail. Although East and West Bennett Park are included as their own categories, we are also including Manly Bennett Park as a category for general park improvements that encompass both East and West Bennett Park. A TBD category is also provided for recreation improvements that are not associated yet with a specific place such as portage and livery access. Occasionally no cost (listed as n/a, not applicable) was provided for volunteer (V) projects because it is anticipated that the volunteers’ donated time and materials will off-set any costs associated with the improvement project.

Priorities should be reviewed on an annual basis and adjusted to respond to updated findings and identification of funding opportunities. In particular, costs should be closely monitored, as the proposed plan estimates are in 2017 dollars and are strictly preliminary. Actual costs for each project will be more specifically determined as site surveys, programming elements, and engineering plans are developed. Please note that ADA Priority Projects are highlighted with blue in their respective table rows for easier identification.

Key:		ADA Priority Codes:	
TF	Township Funds	0	Not Applicable
G	Grants	1	Highest (access to facility)
M	Millage	2	High (access to elements)
PD	Private Donations	3	Medium (access to restrooms)
RP	Recreation Providers	4	Low (not critical but noted in ADAAG)
V	Volunteers		

**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
East Bennett Park	Install Informational Kiosk & Campus Map	No	\$2,000.00	Flat	M, TF, RP	0
Flyer's Field	Install Flyer's Runway Safety Screening	No	\$10,000.00	Flat	G, M, TF, RP, PD, V	0
Lakelands Trail	Construct Benches along Trail/Trailheads	No	\$500.00	Annual for 5 years	V, PD, M	0
Lakelands Trail	Wayfinding Signage from Major Roads to Trail	No	\$10,000.00	Flat	G, M, TF, RP, PD, V	0
Manly Bennett Park	Buy Scheduling Software & Staff Training	No	\$3,000.00	Flat with possible annual upgrade	M, G, TF	0
Manly Bennett Park	Unified Wayfinding Signage System	No	\$30,000.00	Flat	M, G, TF, RP, PD, V	0
Manly Bennett Park	Bike Racks/Bike Repair Stations	No	\$1,000 each	\$20,000 total Flat	G, M, TF, RP, PD, V	0
West Bennett Park	Install Work-out Stations along Trail System/ Parklands	No	\$100,000.00	Flat	G, M, TF, RP, PD, V	0
East Bennett Park - Playground	Fill gaps and correct drop in walking path	Yes	\$2,300.00	Flat	TF, M, G	1
Lakelands Trail	Upgrades to amenities and trail, truncated domes at all intersections	Yes	\$30,000.00	Estimated	TF, M, G	1
Pettysville Trailhead	Provide accessible route to portable toilets	Yes	\$500.00	Estimated	TF, M, G	1
Senior/Community Center	Upgrade Accessible route from parking area	Yes	\$6,000.00	Estimated	TF, M, G	1
West Bennett Park	Provide Van/Accessible Parking in existing lot	Yes	\$5,000.00	Flat	TF, M, G	1
West Bennett Park	Fill gaps in walking path	Yes	\$1,400.00	Flat	TF, M, G	1
Flyer's Field	Provide Accessible Picnic Tables and Surface	Yes	\$7,000.00	Flat	TF, M, G	2
East Bennett Park - Concession	Relocate AED Unit	Yes	\$500.00	Flat	TF, M, G	1,2
West Bennett Park	Relocate AED Unit	Yes	\$300.00	Flat	TF, M, G	1,2

{ Total Cost Estimate for ADA Priority Projects Only: +/- \$53,000.00  
 { Total Cost Estimate for ALL Projects: +/- \$209,500.00

**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
East Bennett Park	Parking area barriers/ posts	No	\$5,000.00	Flat	M, G, TF, RP, PD, V	0
Manly Bennett Park	Install Surveillance Equipment, Generally	No	\$10,000.00	Flat	G, M, TF, RP, PD, V	0
Senior/Community Center	Re-purpose Shuffleboard	No	\$5,000.00	Flat	G, M, TF, RP, PD, V	0
West Bennett Park	Purchase Sporting Equipment, if necessary	No	\$10,000.00	Annual for 7 to 9 years	M, TF, RP, G, PD	0
Lakelands Trail	Improve cub scout pack 391 picnic respite	Yes	N/A	Volunteer Project	V, PD, RP	1
Lakelands Trail	Pettysville Trailhead Improvements - Parking/ Add ADA parking	Yes	\$40,000.00	Flat	TF, M, G	1
Merrill Trailhead	Upgrades to trail alongside Merrill RR#	Yes	\$2,800.00	Flat	TF, M, G	1
West Bennett Park	Repair and Seal Existing Paths at Soccer Fields/ provide ADA access to amenities	Yes	\$20,000.00	Flat	G, M, TF, RP, PD, V	1
West Bennett Park	Expand and Pave Existing Paths to rear of Soccer Fields (currently gravel)	Yes	\$50,000.00	Flat	G, M, TF, RP, PD, V	1
West Bennett Park	Provide Accessible Route from Parking to Sidewalk	Yes	\$1,000.00	Flat	TF, M, G	1
Pettysville Trailhead	Provide accessible route to kiosk	Yes	\$700.00	Flat	TF, M, G	2
West Bennett Park	Provide Accessible Route from Sidewalks to Common Areas	Yes	\$2,000.00	Flat	TF, M, G	1,2
West Bennett Park	Relocate/Remove Concession Counters	Yes	\$1,500.00	Flat	TF, M, G	1,2

{ Total Cost Estimate for ADA Priority Projects Only: +/- \$118,000.00  
 { Total Cost Estimate for ALL Projects: +/- \$148,000.00



**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
East Bennett Park	Install electricity to all backstops at Baseball	No	\$75,000.00	Flat	G, M, TF, RP, PD, V	0
East Bennett Park	Install/Construct 2-4 Picnic Tables at Concession	No	\$1,000.00	Flat	M, TF, RP, V	0
East Bennett Park	Install New Lighting at an Additional Baseball Field	No	\$50,000.00	Flat	M, G, TF, RP, PD	0
East Bennett Park	Construct an Additional Sand Volleyball Court	No	\$10,000.00	Flat	G, M, TF, RP, PD, V	0
Lakelands Trail	Install Flora identification signs along trail	No	\$1,000.00	Flat	V, PD, M	0
Lakelands Trail	Bike Racks/Bike Repair Stations	No	\$1,000 each	\$20,000 Flat	G, M, TF, RP, PD, V	0
Senior/Community Center	Create Community Garden - Paths, Raised Bed Gardens, Advertising & Provide Water	No	\$5,000.00	Financially supported Volunteer Project	V, PD, M, TF, G	0
Senior/Community Center	Game Tables, Interior and Exterior	No	\$3,000.00	Flat	G, M, TF, RP, PD, V	0
Township Grounds & Gardens	Develop/Support Farmer's Market with Planning/Zoning in effort to support economic growth	No	\$10,000.00	Flat with possible annual charge to operate	TF, M, G	0
Township Grounds & Gardens	Development of a Beautification Committee and Volunteer force for garden projects	No	\$5,000.00	Flat with possible annual charge to operate	TF, M, G	0
West Bennett Park	Purchase Sporting Equipment, if necessary	No	\$10,000.00	Annual for 7 to 9 years	M, TF, RP, G, PD	0
West Bennett Park	Install Campus Map on Informational Kiosk	No	\$750.00	Flat	M, TF, RP	0
West Bennett Park	Soccer Barriers at change in grade	No	\$50,000.00	Flat	G, M, TF, RP, PD, V	0
East Bennett Park - Concession	Relocate/Remove Concession Counters	Yes	\$700.00	Flat	TF, M, G	2
Pettysville Trailhead	Provide accessible route to Pump Track if maintained as such - Long Range plans could include development into Skate Park or re-development into Dog Park	Yes	\$2,100.00	Estimated	TF, M, G	2





{ Total Cost Estimate for ADA Priority Projects Only: +/- \$2,800.00  
 { Total Cost Estimate for ALL Projects: +/- \$224,550.00



**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan, 2018-2022**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
East Bennett Park	Construct a Storage/Office Facility	No	\$50,000.00	Flat	G, M, TF, RP, PD, V	0
Lakelands Trail	Native Prairie Planting Area and Nature Trail	No	TBD	Flat	G, M, TF, RP, PD, V	0
West Bennett Park	Construct a Storage/Office Facility	No	\$50,000.00	Flat	G, M, TF, RP, PD, V	0
West Bennett Park	Purchase Sporting Equipment, if necessary	No	\$10,000.00	Annual for 7 to 9 years	M, G, TF, RP, PD	0
East Bennett Park - Rugby	Provide Accessible Route from Parking to Seating	Yes	\$5,000.00	Flat	TF, M, G	1
East Bennett Park - Volleyball	Provide Van/Accessible Parking in existing lot	Yes	\$2,500.00	Flat	TF, M, G	1
Flyer's Field	Provide Van/Accessible Parking in existing lot	Yes	\$5,000.00	Flat	TF, M, G	1
East Bennett Park - Baseball	Provide Companion Seating all Diamonds	Yes	\$2,500.00	Flat	TF, M, G	2
East Bennett Park - Concession	Provide Accessible Picnic Tables and Surface	Yes	\$1,500.00	Flat	TF, M, G	2
East Bennett Park - Rugby	Provide Van/Accessible Parking in existing lot	Yes	\$2,000.00	Flat	TF, M, G	2
East Bennett Park - Volleyball	Provide Accessible Route from Parking to Volleyball Court	Yes	\$2,500.00	Flat	TF, M, G	1,2

{ Total Cost Estimate for ADA Priority Projects Only: +/- \$21,000.00  
 { Total Cost Estimate for ALL Projects: +/- \$131,000.00

**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
Lakelands Trail	Upgrade Existing Garbage Cans	No	\$20,000.00	Flat	G, M, TF, RP, PD, V	0
Parklands and Trail Systems	Upgrade Existing Garbage Cans & Enclosed Dumpster for Parklands	No	\$20,000.00	Flat	G, M, TF, RP, PD, V	0
West Bennett Park	Purchase Sporting Equipment, if necessary	No	\$10,000.00	Annual for 7 to 9 years	M, G, TF, RP, PD	0
West Bennett Park	Install New Lighting at Soccer Fields	No	\$100,000 to \$150,000	Flat	M, G, TF, RP, PD, V	0
Senior/Community Center	Upgrade to Hi/Lo drinking fountain	Yes	\$2,300.00	Estimated	TF, M, G	4
Senior/Community Center	Upgrade interior amenities, relocate items	Yes	\$1,150.00	Estimated	TF, M, G	2,3,4
Senior/Community Center	Upgrades to Men's Restroom Facilities/ Amenities	Yes	\$6,000.00	Estimated	TF, M, G	2,3,4
Senior/Community Center	Upgrades to Women's Restroom Facilities/ Amenities	Yes	\$6,000.00	Estimated	TF, M, G	2,3,4

{ Total Cost Estimate for ADA Priority Projects Only: +/- \$15,450.00  
 { Total Cost Estimate for ALL Projects: +/- \$215,450.00



**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan, 2018-2022**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
Flyer's Field	Picnic Pavillion w/ storage at Flyer's Field	No	\$50,000.00	Flat	G, M, TF, RP, PD, V	0
Lakelands Trail	Merrill Trailhead Improvements - Benches	No	\$500.00	Annual Maintenance	PD, V, G, TF, M	0
Lakelands Trail	Merrill Trailhead Improvements - Picnic Tables/Increase ADA access to toilets	No	\$1,000.00	Flat	PD, V, G, TF, M	0
Senior/Community Center	Build & Stain Flower Boxes for Patio Wall	No	N/A	Volunteer Project	RP, PD, V	0
West Bennett Park	Identify and install Sledding Hill in area already being used for that purpose.	No	\$5,000 to \$10,000	Flat	M, G, TF, RP, PD	0

{ Total Cost Estimate for ADA Priority Projects Only: +/- \$0.00  
 { Total Cost Estimate for ALL Projects: +/- \$61,500.00

TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
East Bennett Park	Irrigation at Baseball - include under Midway Project phased	No	\$100,000.00	Flat	G, M, TF, RP, PD, V	0
Flyer's Field	Install New Security Lighting at Flyer's Field	No	\$20,000.00	Flat	M, G, TF, RP, PD	0
Flyer's Field	Irrigation at Flyer's Field	No	\$50,000.00	Flat	G, M, TF, RP, PD, V	0
Future Acquisitions	Purchase/Operate Access to River/Lakes/ Livery - to support Huron Water Trail in Hamburg Township	No	TBD	Reserve	G, M, TF, RP, PD, V	0
Future Acquisitions	Purchase/Operate Golf Course for Park Revenue and develop more parkland	No	TBD	Apply for Grants	G, M, TF, RP, PD, V	0
Lakelands Trail	Secondary Connections from neighborhoods and businesses to Lakelands Trail	No	TBD	Reserve	M, TF, G	0
Lakelands Trail	Unified Signage and Wayfinding System	No	\$10,000.00	Reserve	G, M, TF, RP, PD, V	0
Lakelands Trail	Identify and install equestrian amenities	No	\$5,000.00	Flat	M, G, TF, PD, V	0
Lakelands Trail	Merrill Trailhead Improvements - Parking	No	\$10,000.00	Flat	TF, M, G	0
Manly Bennett Park	Identify area and development of outdoor amphitheatre for community events, movies and music in the park	No	\$50,000.00	Apply for Grants	G, M, TF, RP, PD, V	0
Parklands and Trail Systems	Public Announcement Safety System - Pricing is for storm siren with PA capability, linked to current storm siren system - Was on Risk Recommendations along with evacuation plan for Parks and Trail	No	\$50,000.00	Flat	M, G, TF	0
Parklands and Trail Systems	Wifi Access at Parklands, Winkelhaus Park and Lakelands Trail Trailhead	No	\$25,000.00	Flat with possible annual charge to maintain	M, G, TF, RP, PD	0
Parklands and Trail Systems	Screen or replace portable restrooms - If screening 20/21, if restrooms Long Range	No	\$4,000 per toilet	\$50,000 total Flat	M, G, TF, RP, PD	0



TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
Parklands and Trail Systems	Provide Walking Trail for Park/Nature Area - Consider inclusion of Dog Park	No	\$50,000.00	Reserve	G, M, TF, RP, PD, V	0
Parklands and Trail Systems	Install Picnic Pavillions, Generally	No	\$40,000.00	Reserve	M, G, TF, RP, PD	0
Parklands and Trail Systems	Install Public Art in Gardens	No	TBD	Apply for Grants	G, M, TF, RP, PD, V	0
Parklands and Trail Systems	Universal design play area 60x60 - This would replace existing playgrounds and ensure safety/ADA compliance.	No	\$125,000.00	Reserve - Phased Project	M, G, TF, RP, PD, V	0
Parklands and Trail Systems	Install New Lighting, Generally	No	\$100,000.00	Flat	G, M, TF, PD, RP	0
Senior/Community Center	Shade patio area - outdoor space is underutilized and needs re-configuration to be safety/ADA compliant - This could be worked in with	No	\$25,000.00	Flat	G, M, TF, RP, PD, V	0
Senior/Community Center	Develop an All Ages Community Center - either in cooperative effort with other organizations or with expansion of existing facilities	No	TBD	Apply for Grants	G, M, TF, RP, PD, V	0
Township Grounds & Gardens	Repair Clock Tower	No	TBD	Apply for Grants	TF, M, RP, PD, V	0
West Bennett Park	Upgrade Bathroom Facility at West Park - Part of Midway Project	No	\$95,000.00	Flat	M, G, TF, RP, PD	0
East Bennett Park	Design and Construct East Midway/To allow ADA access to facilities/ fields	Yes	\$75,000.00	Flat	G, M, TF, RP, PD, V	1
East Bennett Park	Create New Parking area for T'Ball ≈90 cars with Accessible route/ Reconfigure T'ball may be required	Yes	\$35,000 to \$50,000	Reserve	G, M, TF, RP, PD, V	1
Flyer's Field	Provide Accessible Route from Parking to Common Areas	Yes	\$10,000.00	Flat	TF, M, G	1

TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
Lakelands Trail	Develop respite areas along trail	Yes	\$10,000.00	Flat	G, M, TF, V, PD	1
Parklands and Trail Systems	Construct Merrill Road E/W Under/Overpass	Yes	\$250,000 to \$500,000	Flat	G, M, TF, RP, PD, V	1
Senior/Community Center	Walkways from complex to Lakelands Trail	Yes	\$50,000.00	Flat	G, M, TF, RP, PD, V	1
Village Trailhead	Replaced truncated domes, when needed	Yes	\$525.00	Flat	TF, M, G	1
West Bennett Park	Pave Existing Soccer Gravel Lot (280 cars)/ Add ADA parking	Yes	\$25,000.00	Flat minimum shown, if entire parking lot paved \$125,000	M, G, TF, PD	1
West Bennett Park	Design and Construct West Midway/To allow ADA access to facilities/ fields	Yes	\$25,000.00	Apply for Grants	G, M, TF, RP, PD, V	1
Winkelhaus Park - Leased	Provide Van/Accessible Parking	Yes	\$1,175.00	Flat	TF, M, G	1
East Bennett Park - Baseball	Provide Accessible Route from Parking to Seating and Dugouts - Midway	Yes	\$13,000.00	Flat	TF, M, G	2
East Bennett Park - Concession	Provide Accessible Route & Height for Grill - Midway	Yes	\$650.00	Flat	TF, M, G	2
East Bennett Park - Playground	Provide Accessible Route from path to sand surface or provide interactive play equipment - Midway	Yes	\$2,000.00	Flat	TF, M, G	2
East Bennett Park - Playground	Provide ramp, ground level play equipment - Playground Upgrade	Yes	\$3,000.00	Flat	TF, M, G	2
West Bennett Park	Playground upgrades/ ongoing until entire structure can be replaced/ includes wood fiber maintenance and inspections	Yes	\$4,000.00	Budget Annual for 7 to 9 years until entire playground can be installed/ revamped	TF, M, G	2
Winkelhaus Park - Leased	Provide accessible route to Horseshoe pit	Yes	\$1,850.00	Flat	TF, M, G	2
Winkelhaus Park - Leased	Provide accessible route/ramp to Gazebo	Yes	\$3,000.00	Flat	TF, M, G	2



**TABLE 5.1: Hamburg Township - Parks and Recreation Action Plan**

Facility	Improvement Description	ADA Transition Plan Item	Cost Estimate	Unit of Cost (Flat vs. Annual)	Funding Sources	ADA Priority Code
Winkelhaus Park - Leased	Provide Accessible Picnic Tables and Surface	Yes	\$3,500.00	Flat	TF, M, G	2
Winkelhaus Park - Leased	Provide Accessible trail	Yes	\$3,000.00	Flat	TF, M, G	2
Lakelands Trail	Relocate/Update Amenities - ie: move Doggie bags closer to sidewalk, provide companion seating near benches, etc.	Yes	\$5,000.00	Reserve - Phased Project	TF, M, G	2,3,4
Village Trailhead	Relocate/Update Amenities, when needed	Yes	\$800.00	Flat	TF, M, G	2,3,4
West Bennett Park	Concession stand Restroom upgrades - could be part of Midway Project	Yes	\$5,000.00	Apply for Grants	TF, M, G	3,4

{ Total Cost Estimate for ADA Priority Projects Only: +/- \$791,500.00  
 { Total Cost Estimate for ALL Projects: +/- \$1,596,500.00