



Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, July 31, 2018
3:00 p.m.

1. Call to Order

Motion by Koeble, supported by Auxier for Coordinator Henneman to chair the meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Henneman called the meeting to order at 3:17 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Koeble, Muck, Bennett, Auxier, Dolan (3:30)

Board Members Absent: None

Advisors Present: Deby Henneman, Parks Coordinator; Pat Hohl, Supervisor

Advisors Absent: Nick Miller, Fire Chief; Richard Duffany, Chief of Police; Russ Williamson, Building & Grounds; Chris Hoskins, Senior Center Director

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Koeble, supported by Muck, to approve the agenda as presented.

VOICE VOTE: Ayes: 4 (Dolan absent for vote)

MOTION CARRIED

6. Approval of the Minutes

Motion by Auxier, supported by Koeble, to approve minutes from June 26, 2018 as presented.

VOICE VOTE: Ayes: 4 (Dolan absent for vote)

MOTION CARRIED

7. Correspondence

There was no Correspondence.

8. New Business

There was no New Business.

9. Unfinished Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle & Lakelands Trail Update

Hohl stated grant applications are on hold until the Grant Summit, to be held in September with Parks & Recreation, Department Heads and the Township Board.

2. Universal Playground & Linking Trail Grant Opportunity – McKenna – Approved

Henneman to touch base with McKenna and start planning and advertising the Summit activities.

3. Solid Waste Challenge Grant – No update was made.

B. Township Park Use Policy/Fee/Procedures

1. Policies & Procedure Manual – No update was made.

2. Park Fee Schedule – No update was made.

C. Administrative Services

1. Park Coordinator's Report

There was no Parks Coordinator Report.

2. Senior/Community Center Report

There was no Senior Report.

3. Park Use Requests:

There were no Park Use Requests.

4. Scholarship Program – No pending requests.

D. Special Projects

1. Playground Upgrades – No update was made.

2. Hamburg Historical Museum lobby display – No update was made.

3. Gravel Parking lot/service drive maintenance RFP – Bids sent to Administrators

4. Batting Cage, T'Ball Fencing & Field Upgrade Project – RFP to be developed

5. Sun Shade for Adult Workout Area – Pending

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No update was made.

2. Beautification Committee – No update was made.

F. Signage and Community Awareness

1. Entrance Signs/Park Rules/Way-finding Signs – No update was made.
2. Trail Town – No update was made.

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – No update was made.
2. ADA Upgrade Reporting Form & Procedure – Approved by Township Board

10. Call to the Public

A call was made with no response.

11. Committee Comments

Muck stated the City of Novi is developing a special use process and Ordinance for Donation Bins in their area.

Hohl stated the access point to Halls Creek is available for use, and the Huron River Watershed Council has it on their water trail map.

Dolan stated additional funding designated for a shade structure for the Adult Workout Area has been received from Mr. Attwood.

12. Adjourn Meeting

Motion by Koeble, supported by Muck, to adjourn the meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Meeting adjourned at 3:40 p.m.

Respectfully submitted,



Debra Henneman
Parks Coordinator



Mike Dolan
Township Clerk