



**HAMBURG TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING AGENDA
Location: Hamburg Township Board Room
Tuesday, September 22, 2020 – 3:00 p.m.**

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Agenda
6. Approval of the Minutes
 - A. August 18, 2020 – Regular Meeting Minutes
7. Correspondence
 - Hamburg Township Historical Museum Newsletter
 - Hamburg Township Historical Museum Article
8. Current Business
 - A. Covid-19 Update - Clerk
9. Old Business
 - A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report**
 1. Iron Belle Trail/Lakelands Trail – Supervisor Update
 2. MNRTF Trust Fund Grants:
 - a. MNRTF #20-0093 Property Acquisition Grant – Herndon Lake Park
 - b. MNRTF #TF20-0145 Development Grant – Hay Creek Bridge Project
 - B. Township Park Use Policy/Fee/Procedures**
 1. Park Facility Use Policy – Updates in progress
 2. Park Fee Schedule – Senior Center Fee – No changes
 3. Senior/Community Center Rental Application & Rules & Regulations – No changes
 4. Covid Protocol – No updates

C. Administrative Services

1. Park Coordinator's Report – September 2020
2. Senior Center Report – September 2020
3. Scholarship Request – None Received
4. Park Use Requests:
 - A. PHS Cross Country – Annual Application – Practices, Meets & Training

D. Special Projects

1. Equipment Upgrade in Playgrounds – Pending
2. Community Clean-Up Event – Canceled until April 2021
3. Project List – Created shared Google Doc with Maintenance to report issues
4. Hay Creek Bridge Project – No updates
5. ADA Truncated Domes Project on Lakelands Trail – RFP circulated, awaiting bids
6. Hamburg RC Flyers – Conceptual Proposal – RC Car/Truck Track

E. Sponsorships/Volunteerism

1. Eagle Scout Project – None
2. Amenities and Beautification Committee
 - A. Adopt a Garden – Looking for Volunteers
 - B. Memorial Bench/Tree Project – Clerk update
 - C. Next ABC Meeting – TBD
 - D. Next Trail Committee Meeting - TBD

F. Signage and Community Awareness – No updates

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – Transition Plan – No updates
2. ADA Policies and Procedures – No updates
10. Call to the Public
11. Committee Comments
12. Adjournment

Next Meeting Date: October 27, 2020 – 3:00 p.m.

Pledge to the Flag



No
Information



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall Small Conference Room
Tuesday, August 18, 2020
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:02 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Koeble, Auxier, Muck, Mougrabi

Board Members Absent: None

Also Present: Deby Henneman, Parks & ADA Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Dolan, supported by Muck, to approve the agenda as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

6. Approval of the Minutes

Motion by Koeble, supported by Muck, to approve the minutes from the July 21, 2020, Regular Meeting as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

7. Correspondence

There was no correspondence.

8. New Business

Covid-19 Update – There was no update.

9. Unfinished Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle & Lakelands Trail Update

There was no trail update.

2. Grant Update – MNRTF & Passport Grant Submissions

Dolan stated the Township is on the agenda for a presentation to the Trust Fund Board on the 19th, and he will be presenting the slide show that has been prepared.

B. Township Park Use Policy/Fee/Procedures

1. Policies & Procedure Manual – Updates pending

2. Park Fee Schedule & Changes – No changes

3. Senior/Community Center Application and Rules & Regs – No changes

4. Covid Protocol – No updates

C. Administrative Services

1. Park Coordinator's Report

Parks Coordinator's Report for August 2020 was received and filed.

2. Senior/Community Center Report

Senior Center Report for August 2020 was received and filed.

3. Scholarship Program

No updates.

4. Park Use Requests:

A. East Michigan Panthers Soccer

Motion by Auxier, supported by Koeble, to recommend to the Township Board the approval of the East Michigan Panthers Park Use Application dated August 12, 2020 with the understanding that the use will be assigned by the Park Coordinator based on field availability, that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk be provided all requested documents to his satisfaction, and that the applicant be charged rates of \$25.00 per 2-hr use based on the current Park Use Fee schedule.

VOICE VOTE: Ayes: 5

MOTION CARRIED

B. PYA 5K Fun Run

Withdrawn per applicant.

Gene Doncea, Hamburg RC Flyers, stated his concerns with the Cross Country Course has it has been installed. He stated the caution tape keeps getting removed, and the signs they had installed have gone missing. He would appreciate a meeting between the Township, PHS and Parks to ensure all groups are on the same page as relates safety.

C. PHBSA

Motion by Dolan, supported by Auxier, to recommend to the Township Board the approval of the PHBSA application date 8/17/20 with the understanding that the use will be assigned by the Park Coordinator based on field availability, that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk be provided all requested documents to his satisfaction, and that the applicant be charged rates of \$5.00 per resident and \$10.00 per non-resident for the listed dates.

VOICE VOTE: Ayes: 5

MOTION CARRIED

5. Scholarship Program – No changes

D. Special Projects

1. Hamburg RC Truck/Car Project –

Gene Doncea, Hamburg RC Flyers, presented a proposed plan to install a RC Truck/Car route near the RC Airfield, adjacent to the existing Rocket Launch Pad. He is looking for conceptual approval so he knows if they should proceed with creating a more formal plan.

Dolan asked if it would require fencing.

Doncea believes it will. He stated that the use would be an extension of their club, and that all users would be covered under the same policy that covers the flying activities.

Dolan asked if there is conflict with the RC use if both areas are going at once.

Doncea stated they can have up to 200 devices simultaneously.

Motion by Dolan, supported by Koeble, to recommend approval of the conceptual plan of the RC Car and Truck track to be installed adjacent to the RC Flyer's Field, pending final Insurance and Membership plan, and finalized drawings and construction plans.

VOICE VOTE: Ayes: 5

MOTION CARRIED

2. Equipment upgrade in Playgrounds – No updates.

3. Community Clean-Up Event – Postponed.

4. Project List – No updates.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No updates.

2. Beautification Committee – Dolan stated all 4 pads have been poured for our first bench installations.

F. Signage and Community Awareness

There were no updates.

G. Risk Management (Insurance/ADA)

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

There were no committee comments.

12. Adjourn Meeting

Motion by Auxier, supported by Koeble, to adjourn the meeting.

VOICE VOTE: Ayes: 5

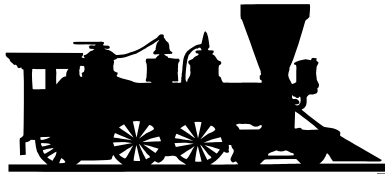
MOTION CARRIED

Meeting adjourned at 3:54 p.m.

Respectfully submitted,



Debra Henneman
Parks & ADA Coordinator



HAMBURG TOWNSHIP HISTORICAL MUSEUM

Survey Says...

Thanks to all who completed the museum satisfaction survey over the summer!

We gained a lot of insight from your responses, particularly about what you liked/wanted to keep in the museum. (The number 1 and 2 answers were the tearoom and the train gallery.) Your responses to the question about what aspects of history you're most interested in brought some ideas to the fore that we hadn't focused on much in the past. (But we will going forward, now that we know what you prefer.) The most popular answers were lakes and the Huron River; Native Americans; famous men and women; farming and milling; and railroads.

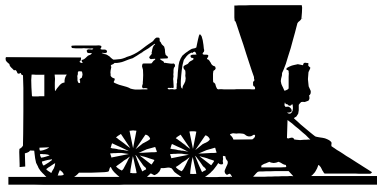
When asked about hours/days of operation, you overwhelmingly voted for Saturday afternoons. Enough people asked for evening hours during the week for us to consider adding one night of those, perhaps tied into a lecture series or craft classes when COVID restrictions are eased.

Have you signed up yet for the Amazon Smile program? The Hamburg Township Historical Society reaps the benefits, if you do! Amazon sends .05% of any eligible purchases you make directly to our organization, which helps sustain the Museum.

For details, visit www.smile.amazon.com.

Society Board Application Deadline Is Extended

Thinking of applying for a seat on the Historical Society board? Now you have a little extra time, as the deadline has been extended to **September 15**. As noted on the application, the Society needs board members who can regularly attend meetings and events; bring personal and/or professional expertise their role; lead a committee; and serve as an ambassador and advocate for the organization in the community. If that description fits you, email us for an application or print one out at hamburg.mi.us/culture-recreation/hamburg_historical_museum. To ensure the app is returned in a timely manner, please drop it off at the Museum from 11 am-3 pm on Wednesdays or Saturdays or in the mail slot to the left of the double doors.



Hamburg Township Historical Museum

Street Address:

7225 Stone Street
Hamburg, MI 48139

Mailing Address:

P.O. Box 272
Hamburg, MI 48139

810-986-0190

www.hamburg.mi.us/culture-recreation/hamburg_historical_museum

hamburgmuseummichigan@outlook.com

***Open 11 am-3 pm
Wednesdays & Saturdays***

We're back on Facebook!

In mid-August, we launched a new Facebook page. Look for us under **Hamburg Township Historical Museum**, follow us, and share our posts to get the word out!

Artifacts Needed for the New Exhibit

This fall, we'll be installing a new display in our changing exhibits gallery. The theme? "Early Ingenuity: Businesses That Once Called Hamburg Township Home." To highlight the text, we'd like to include samples of the following objects: a crisply printed Hamburg Dairy milk bottle; a menu, placemat, and/or coaster from the Edelweiss restaurant; parts that were manufactured at Brown-McLaren, Hamburg Manufacturing, or Hoskins; and ads or postcards for the Lakeland Hotel or rentable cottages of that era.

If you're willing to loan us any of these, please call the Museum at 810-986-0190.



TEA ROOM UPDATE

We've decided to nix the Witches' Hat Tea for October because COVID capacity restrictions prevent us from recovering the setup cost for this event. See you next year!

Hamburg Township Historical Society Board

George Weinhagen, President
Suzanne Hines, Secretary/Treasurer
Pat Corr, Membership
Wayne Burkhardt
Mary Culp
Joyce Terry
Ron Thybault
Annette Koeble, liaison from the township board

Next Meeting: Sat., Sept. 19, 10 a.m. at the Museum

HELP US PRESERVE AND PRESENT THE HISTORY OF HAMBURG. JOIN THE HISTORICAL SOCIETY!

Name _____ Date _____

Address _____

City _____ State _____ Zip _____ Phone _____

Email address _____

Annual Dues (circle your choice)

| | | | |
|------------|---------|-----------------|----------|
| Individual | \$15.00 | Business | \$40.00 |
| Family | \$20.00 | Life Membership | \$200.00 |
| Student | \$2.00 | | |

Please make your check payable to the Hamburg Township Historical Society. Mail it with this form to P.O. Box 272, Hamburg, MI 48139 or drop it off at the Museum at 7225 Stone Street during business hours.

SECRETS OF CIRCUITRY

Historian ready to pass on the secrets of his train museum exhibit

Jennifer Timar Livingston Daily | USA TODAY NETWORK – MICHIGAN

Two railroad lines were the lifeblood of area towns a century ago. Hamburg Township historian and author Wayne Burkhardt has put some of his own lifeblood into an electric train display that replicates railroads and several towns in 1910. It is on permanent exhibit in a gallery named after Burkhardt at the Hamburg Township Historical Museum.

Two model train tracks criss-cross, representing the Grand Truck Western and Ann Arbor railroads. Miniature replicas of buildings show landmarks in South Lyon, the Hamburg village neighborhood, Pinckney and Howell as they would have looked in 1910.

For years, Burkhardt, the museum's board president, has been in charge of making sure his one-of-a-kind, complex circuitry is working properly. He engineered and handmade electrical circuit boards from home.

He likes to fiddle with circuits. After retiring from running electronics shops at universities about 20 years ago, he kept up his life's occupation as a hobby at home.

"I'm 84 now, so I need to hustle things," Burkhardt said.

An immediate goal is to find someone he can teach how to run the trains.



Wayne Burkhardt built almost all the buildings that replicate historic buildings of Hamburg, Pinckney, Howell and South Lyon in a model train layout at Hamburg Township Historical Museum, shown Tuesday. PHOTOS BY GILLIS BENEDICT/LIVINGSTON DAILY



Wayne Burkhardt stands in the middle of a train layout he designed and assembled at the Hamburg Township Historical Museum . Burkhardt hopes to turn over control of the train's operation to a new volunteer.

“The wiring is made by me, made strictly for this,” he said. “I need to find somebody else to carry it on.”

He also hopes someone will help create a replica of Ann Arbor, which he said will be a

See **TRAINS**, Page [2A](#)

“There are enough train enthusiasts and groups around here that someone should be interested (in taking over his train exhibit). It’s a guessing game, but I can hope.”

Wayne Burkhardt

Trains

Continued from Page 1A

challenge to fit in the gallery because it is a larger community.

Before many of the county roads people travel everyday existed, more train lines criss-crossed the landscape, according to a historic map on display at the museum.

In the village of Hamburg, the railroads were critical to the town’s major commercial enterprise — ice harvesting.

Blocks of lake ice were cut from Zukey Lake and transported by train to cool ice boxes, the original refrigerators — all the way to Toledo. A museum volunteer made a replica of the ice house building for Burkhardt’s exhibit.

Burkhardt made the rest of the replicas of historic buildings, which include some that still exist such as the historic Howell

the Ann Arbor Railroad still runs through that history is still very much alive,” Majher said.

The old Grand Trunk Western Railroad route is now part of the Mike Levine Lakelands Trail State Park.

The Wayne Burkhardt gallery at the museum also features other railroad, transportation and electronics-related displays, maps and documents.

Beyond his duties at the museum, Burkhardt is also writing the fourth science fiction novel in his The Brisen Chronicles series.

“I’m working on it now, but I can tell you they found a civilization 20 miles into the earth,” he said.

Contact Livingston Daily reporter Jennifer Timar at 517-548-7148 or at jtimar@livingstondaily.com. Follow her on Facebook and Twitter @jennifer_timar.

courthouse and the Howell Carnegie District Library before the additions.

The historic South Lyon Hotel, which was destroyed in a fire on June 23, 2016 is represented in miniature in the South Lyon section of the exhibit. Owners of the historic hotel, which was a restaurant and entertainment venue at the time of the fire, are rebuilding, according to the company's website.

Burkhardt helped restore the 1941 Pere Marquette 1225 locomotive in Owosso, which was featured in 2004 film "The Polar Express."

"There are enough train enthusiasts and groups around here that someone should be interested" in taking over his train exhibit, Burkhardt said. "It's a guessing game, but I can hope."

He said the exhibit also needs more landscaping.

Patricia Majher, the museum's administrator, said the museum recently conducted a survey to see what types of local history are important to area residents.

"Railroads still rank way up there. Because



One of two trains in a train layout at Hamburg Township Historical Museum shown Tuesday, moves down the tracks, avoiding collisions where the tracks cross thanks to a specially-designed switches to stop one train as another approaches.
GILLIS BENEDICT/LIVINGSTON DAILY



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

September 17, 2020

To: Parks & Recreation Committee

From: Deby Henneman, Parks & ADA Coordinator

Re: Park Coordinator's Report

The Senior/Community Center will remain closed through the end of 2020. We will be meeting again before the end of the year to determine if there will be an opening date in early 2021. I have requested all keys be returned by users, and am in the process of finalizing the scheduling process for rental of the Center after hours. Letters will be going out to all the users shortly giving an update on the expected fees. The fees that we now charge could help offset extra cleanings once the Center is open.

Folks have been using the pre-application form for Parks and the Community Center room rental which can be found at this link: <https://docs.google.com/forms/d/1NLD-SbJcFumRBFlvVRZdKhRRDDF79cn-OtpEbC1dgA/>. This has been particularly helpful for folks who are requesting use of the open areas for their face-to-face activities. I continue to use the Google products to develop a system that will be visible to both staff and users, so they are able to see the uses already in place. I hope to have the process finalized by next month, and have already been invoicing folks under the new fee schedule.

The Google Calendar I am using for scheduling can be found at: [http://www.hamburg.mi.us/government/departments/parks_and_recreation/parks_and_rec_park_use_calendar_\(google\).php](http://www.hamburg.mi.us/government/departments/parks_and_recreation/parks_and_rec_park_use_calendar_(google).php). I have found that the best view is Agenda.

We were approached by PHS Cross Country to re-open their application for the approved District Meet which they canceled due to Covid. The meet is back on, and has been re-scheduled to October 24, 2020. In lieu of coming back with a new application, I updated their approval to reflect the new date. All points remain the same, except for the number of anticipated spectators which will be lower due to Covid restrictions. Public Safety and Hamburg RC Flyers have been notified.

We have received our preliminary scores for the two MNRTF Grant applications submitted for the Hay Creek Bridge project and the Land Acquisition.

We had our first Trail sub-committee meeting on August 6, 2020, and I am waiting on feedback for the Mission Statement I was asked to develop. Anyone interested in more information on this committee can contact our Supervisor, Pat Hohl at phohl@hamburg.mi.us.



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Blackout dates for 2020 Playing Season

(Includes Tentative and Pending – Hi-lite has event both sides)

No other uses allowed on Blackout Dates unless approved by Township

All uses must comply with State of Michigan Executive Orders

Field Closures due to Covid-19 directives will take priority

East Park

October 24, 2020 PHS Cross Country Meet – Max 200

West Park

October 24, 2020 PHS Cross Country Meet – Parking Lot Use

Lakelands Trail

Individual use of trail is allowed using Social Distancing protocol.

Merrill Field Disc Golf Course

Use of Course is allowed using Social Distancing protocol.

Volleyball Court Rentals

Use of Court is allowed using Social Distancing protocol.



Hamburg Senior Center
10407 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
810.222.1140 ♦ Fax: 810.231.3877
www.hamburg.mi.us

September 17, 2020

To: Parks & Recreation Committee
From: Julie Eddings, Senior Program Director
Re: Senior Center Director's Report

Correspondence: None

Important Dates: Senior Center will be closed on September 7, 2020 for Labor Day and November 3rd for the Election.

Transportation Update: The Senior Center Bus is being utilized five days a week with an average of eight rides per day.

Program Updates: Added in the month of August: Drive through Birthday Celebration, Tai Chi, and the Kitchen Band. Exercise classes and Bingo are at maximum capacity. Added in September: Zoom Yoga classes with Lisa and outside socials for Euchre and Pinochle groups.

Upcoming Programs: In October, we will be hosting Oktoberfest on October 2, Flu Shot Clinic on October 9, Open Enrollment appointments for Medicare Part D, and a Halloween Celebration (details still being worked out) on October 30.

Attendance: July 2020: Monthly Total – 451
Daily Average of 21

August 2020: Monthly Total - 536
Daily Average of 27



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: September 17, 2020

To: Parks & Recreation Committee

From: Deby Henneman, Parks & Recreation Coordinator

Re: Pinckney Community Schools Cross Country Team– Use of Manly Bennett Park – East
For Training, Practices and Meets – Annual (pro-rated) use until 7/1/21

We are in receipt of a Park Use Application from Pinckney Community Schools dated August 3, 2020 for use of the east park grounds Manly Bennett Park for Cross Country activities. Use is anticipated daily from 3 p.m. to 5 p.m.

The application states that other uses will not be interfered with, however, the course does wind around baseball, near the picnic pavilion and through football. The concerns raised by the Flyer's club were raised, and the course was adjusted accordingly. I have notified Flyer's of this change and have made every effort to not schedule folks for use of the grounds when sports groups are present. The use has been occurring since last year, and I have been working with the coach to work on a scheduling solution that works for all users.

Should approval of the application be recommended as submitted, it should include the contingency that a recommendation from Public Safety be obtained, a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that the field assignments be communicated Administratively through the Parks Coordinator, and that fees I should be invoicing, if any, for this new use be confirmed by the Township Board.



Hamburg Township Manly Bennett Park

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Pinckney Community Schools

Name of Event: Pinckney Cross Country

Type of Event: Practices and Meets Park Use Category #: 2 - Qualified User

Applicant Name: James Wicker

Date(s) of Event: Annual Use 9-1-20 to 7-1-21 (in sep) Time(s) of Event: 3 -5 pm practices M-F ✓

Applicant Address: _____ Suite or Apt #: _____

Applicant City: _____ State: _____ Zip: _____

Contact Person (present during use): James Wicker - Coach

Contact's Affiliation with Applicant: _____

Contact's Phone: _____ Contact's E-Mail: wickerj@howellschools.com

Event Co-applicant, if any: _____

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: _____

Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: SET SEG ✓

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: PC0000359 Expiration Date: 7/1/21

Limit of General Liability: 1,000,000 Occurrence n/a Aggregate _____

Umbrella Coverage Limit (if any): n/a Occurrence _____ Aggregate _____

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Use of cross country course in East Park for daily practices between 3 - 5 p.m. Use will not interfere with other events in the area, and will not occur during any scheduled

Blackout Dates. - Route attached

Total Number of participants/spectators/guests anticipated during event: _____

Average of participants/spectators/guests anticipated at any given time: _____

Site of Proposed Event; include all areas of the parklands that will be used: Manly Bennett East Park - Cross Country Course as submitted, which winds around football and baseball areas as well as Flyer's field in East Park.

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: n/a

Number of Volunteers: _____ Are Volunteers trained?: _____

Please attach copy of Volunteer Handbook if applicable

Will tents be used?: n/a If so, please indicate locations: _____

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: n/a

Parking fee charged? If so, how much: n/a Valet service available? _____

Will Food/Beverages be served? If so, types of food and name of persons serving: n/a

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: n/a

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: No animals allowed at practices/meets. - Parks

not allowed anyway.

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: n/a

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: No

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: No

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: Mowing and maintenance of Cross Country trail system.

Other information regarding your event that you feel may be helpful: _____

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

* Any invitational meets will be applied for under separate application.

One scheduled for 10/24/20 \$
approved (orig 10/17/20)

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: JSW

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: JSW

Applicant's Signature: James Wicker Date: 8/3/20

Co- applicant's Signature: Brian Wardlow Date: 8/3/20

Parks Coordinator: [Signature] Date: 9-17-20

For office use only

Comments: _____

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one) ☒ Approved ☐ Denied

Hamburg Township Representative: _____

CERTIFICATE OF INSURANCE

Producer

SET SEG

415 W. Kalamazoo Street
Lansing, MI 48933

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

Insured

Pinckney Community Schools

2130 E M-36

Pinckney, MI 48169

A MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

| CO LTR | TYPE OF INSURANCE | POLICY NUMBER | EFFECTIVE DATE | EXPIRATION DATE | LIMITS | |
|-----------|---|------------------|-------------------|--------------------|--------------------------------|-------------|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury | PC- 0000359 | 7/1/20 | 7/1/21 | BI & PD COMBINED OCCURRENCE | \$1,000,000 |
| | | | | | BI & PD COMBINED AGGREGATE | N/A |
| | | | | | PERSONAL INJURY OCCURRENCE | \$1,000,000 |
| | | | | | PERSONAL INJURY AGGREGATE | N/A |

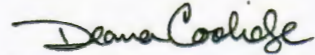
DESCRIPTION Hamburg Township Parks and Recreation are hereby added as an additional insured for liability but only in respects to the school activities performed at Manly Bennet Park by or on behalf of the named Insured for the 2020 to 2021 school year.

CERTIFICATE HOLDER

Hamburg Township
PO Box 157
Hamburg, MI 48139

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL **30** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Deana Coolidge
PROPERTY/CASUALTY DEPARTMENT

Date August 13, 2020

