



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, July 30, 2019
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:02 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Koeble, Muck, Auxier

Board Members Absent: None

Board Member Vacancy: 1

Also Present: Deby Henneman, Parks Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Auxier, supported by Koeble, to approve the agenda as presented.

VOICE VOTE: Ayes: 4 Absent: 0 Vacancy: 1

MOTION CARRIED

6. Approval of the Minutes

Motion by Koeble, supported by Auxier, to approve the minutes from June 25, 2019 as presented.

VOICE VOTE: Ayes: 4 Absent: 0 Vacancy: 1

MOTION CARRIED

7. Correspondence

There was no correspondence presented.

8. New Business

None

9. Unfinished Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle & Lakelands Trail Update

There was no update.

2. Grant Planning Summit – Master Design Draft

There was no update.

B. Township Park Use Policy/Fee/Procedures

1. Policies & Procedure Manual – Updates pending
2. Park Fee Schedule – Updates pending

Henneman stated that the Chief has been directed by Public Safety to work with the Parks Coordinator to come up with a final draft of a fee schedule that incorporates adequate public safety costs.

C. Administrative Services

1. Park Coordinator’s Report

Parks Coordinator’s Report was received and filed.

2. Senior/Community Center Report

Senior Center Report was received and filed.

3. Park Use Requests:

None

4. Scholarship Program – No changes

D. Special Projects

1. Sun Shade for Adult Workout Area – Installation has been scheduled.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No update was made.
2. Beautification Committee – Discussion

Dolan stated that the Fire Department is interested in including their gardens in the Adopt-A-Garden program.

Dolan gave an update on the bench program.

F. Signage and Community Awareness

1. Entrance Signs/Park Rules/Way-finding Signs – Caution/Entry Sign replacements have been ordered for Merrill Road.

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – No update was made.

10. Call to the Public

A call was made with no response.

11. Committee Comments

Dolan stated the shade installation for the Adult Workout area has been ordered, and should be installed shortly. He stated that the PHS Cross Country path is 90% complete. He has met with the Flyer's RC Club and has addressed their concerns with the Cross Country route.

Henneman stated that volunteers are still needed for the Community Clean-Up Event.

Auxier asked if any progress had been made on adding a new member for the Committee.

Dolan stated he will follow-up and will make a decision and give a name to the Township Board before the next meeting.

Dolan requested that Baseball be invited to the next Parks and Recreation meeting for a season de-briefing regarding the T'Ball fields.

12. Adjourn Meeting

Motion by Koeble, supported by Muck, to adjourn the meeting.

VOICE VOTE: Ayes: 4 Absent: 0 Vacancy: 1

MOTION CARRIED

Meeting adjourned at 3:28 p.m.

Respectfully submitted,



Debra Henneman
Parks Coordinator