



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, September 22, 2019
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Koeble, Auxier, Muck

Board Members Absent: None

Board Member Vacancy: 1

Also Present: Deby Henneman, Parks Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Auxier, supported by Koeble, to approve the agenda as presented.

VOICE VOTE: Ayes: 4 Vacancy: 1

MOTION CARRIED

6. Approval of the Minutes

Motion by Muck, supported by Koeble, to approve the minutes from August 27, 2019 as presented.

VOICE VOTE: Ayes: 4 Vacancy: 1

MOTION CARRIED

7. Correspondence

There was no Correspondence.

8. New Business

There was no New Business.

9. Unfinished Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle & Lakelands Trail Update

Hohl stated that there are issues with AASHTO Standards regarding the proposed project along McGregor Road. The grant pursuit for the project is at a standstill.

Muck stated that trail etiquette has been a topic on Facebook “Neighborhood.” He suggested that some posts could be made on the Park & Lakeland Trail Facebook Pages. Issues have been primarily with people not cleaning up after their pets, and dogs being walked without leashes.

Dolan stated that Green Oak is working on their tie in to the portion of the Lakelands Trail that ties in with Hamburg’s.

2. Grant Update – MNRTF & Passport Grant Submissions

Henneman reported preliminary scores have been received for both the Trust Fund and Passport Grants, and staff is working on documents to support a request for an increase in points. Deadline is October 1, 2019 for the supplemental information. Grant announcements will be in December 2019.

B. Township Park Use Policy/Fee/Procedures

1. Policies & Procedure Manual – Updates pending
2. Park Fee Schedule – Draft being sent to Public Safety for recommendation. Will come back to Parks prior to final draft going to Township Board.

C. Administrative Services

1. Park Coordinator’s Report

Parks Coordinator’s Report was received and filed.

2. Senior/Community Center Report

Senior Center Report was received and filed.

Dolan stated the Smart Bus program, being run out of the Senior Center, is working great.

3. Park Use Requests:

None

4. Scholarship Program – No changes

D. Special Projects

1. Adult Work Area – Phase 2– Preliminary drawings have been received and presented to Donor who has requested a few changes. Once the final layout is approved, the design will be presented to the Committee.
2. Engineered Wood Fiber in Playgrounds – Awaiting scheduling and appropriate weather for installation.
3. Community Clean-Up Event – Scheduled for April 25, 2020.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No update was made.

2. Beautification Committee – Newsletter with meeting date will be sent out for AB Committee, and anyone interested in being on the mailing should contact clerk@hamburg.mi.us.

Dolan gave an update on the bench program.

F. Signage and Community Awareness

There were no updates.

G. Risk Management (Insurance/ADA)

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

Muck stated that more preparation and oversight needs to occur with the larger events, particularly with the Sports Tournaments. He stated that the PowerAde Tournament was poorly run again this year.

Henneman suggested that during the larger events it may benefit the Township to have staff on site.

12. Adjourn Meeting

Motion by Koeble, supported by Muck, to adjourn the meeting.

VOICE VOTE: Ayes: 4 Vacancy: 1

MOTION CARRIED

Meeting adjourned at 3:30 p.m.

Respectfully submitted,



Debra Henneman
Parks Coordinator