



**HAMBURG TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING AGENDA
Hamburg Township Board Room
Tuesday, June 22, 2021 – 3:00 p.m.**

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Agenda
6. Approval of the Minutes
 - A. May 25, 2021 – Regular Meeting
7. Correspondence
 - A. Hamburg Township Historical Museum Newsletter – June 2021
 - B. American Rescue Plan for Michigan Parks
8. Current Business
 - A. PayPal.QR Code Proposal
9. Old Business
 - A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report**
 1. Iron Belle Trail/Lakelands Trail – Supervisor Update
 - B. Township Park Use Policy/Fee/Procedures**
 1. Park Facility Use Policy – Updates in progress
 2. Covid Protocol – Update
 - C. Administrative Services**
 1. Park Coordinator's Report – June 2021
 2. Senior Center Report – June 2021
 3. Scholarship Request – None
 4. Park Use Requests:
 - A. Blackout List – Updated

B. Southern Michigan Orienteering Club – Orienteering Meet – TBD

C. Livingston Christian Schools – Summer/Fall Park Use for Soccer – West Park

D. Special Projects

1. Equipment Upgrade in Playgrounds – Awaiting Bids
2. Hay Creek Bridge Project – Engineer creating design
3. ADA Truncated Domes Project on Lakelands Trail – Complete
4. Hamburg RC Flyers – Conceptual Proposal – RC Car/Truck Track – No Updates
5. Outdoor Seating Project – Completed
6. Pickleball Project – Clerk Update

E. Sponsorships/Volunteerism

1. Eagle Scout Project – None
2. Amenities and Beautification Committee
 - A. Adopt a Garden/Memorial Bench/Tree Project – Volunteers Needed

F. Signage and Community Awareness

1. Event Signage Policy – Proposed language for inclusion in the Park Policy

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – Senior Center ramp/sidewalk completed
2. ADA Policies and Procedures – No updates

10. Call to the Public

11. Committee Comments

12. Adjournment

Next Meeting Date:

Parks Committee: July 27, 2021 – 3:00 p.m.

Pledge to the Flag



No
Information



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, May 25, 2021
3:00 p.m.

1. Call to Order

Muck called the meeting to order at 3:08 p.m.

Motion was made by Auxier, supported by Michniewicz, to have Muck chair the Parks meeting in the Clerk's absence.
VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Auxier, Michniewicz, Muck

Board Members Absent: Mougrabi, Dolan

Also Present: Deby Henneman, Parks & ADA Coordinator, Duane Hoeppner, Building & Grounds Team Lead

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Auxier, to approve the agenda as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Auxier, to approve the minutes from the April 27, 2021, Regular Meeting as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

Muck stated that he would like to extend his gratitude to the current Museum curator for a job well done. He stated the programs they have advertised has been impressive.

8. New Business

There was no new business.

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor stated three historical markers will be installed along the Mike Levine Lakelands Trail this summer. He stated that work on the Hay Creek Bridge should be complete by 11/1/21. The truncated dome project has been completed.

Muck stated he saw some work being done on the Huron River Bridge.

Hoepfner confirmed that Building & Grounds was shoring up some of the areas that had been washed out.

2. MNRTF Trust Fund Grants – Clerk stated there was no update.

B. Township Park Use Policy/Fee/Procedures

1. Park Facility Use Policy – No updates.

2. Covid Protocol – If vaccinated don't need to wear a mask, however, if anyone requests you wear one in their area, staff must honor the request.

C. Administrative Services

1. Park Coordinator's Report – May 2021 – Report received and filed

2. Senior Center Report – May 2021 – Report received and filed

3. Scholarship Request – None

4. Park Use Requests

a. Blackout List – Updated list received and filed.

b. Michigan Jaguar FC Fall Tournament – September 24-26, 2021 - BLACKOUT

Motion by Auxier, supported by Michniewicz, to recommend to the Township Board approval of the Park Use Application for Jaguar United Invitational dated May 13, 2021, as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

D. Special Projects

1. Equipment Upgrade in Playgrounds – Awaiting bids. Replacement of aged structure is recommended, and will be proposed.

Muck mentioned that playgrounds can be funded through the Recreation Passport Grant with an April 1 deadline. He stated the best time to purchase playground equipment is later summer/early fall.

2. Hay Creek Bridge Project – Anticipated completion 11/2021.

3. ADA Truncated Domes Project on Lakelands Trail – Completed.

4. Hamburg RC Flyers – RC Car/Truck Track – Conceptual Play – No update.
5. Outdoor Seating Project – Completed.
6. Pickleball Court Project – Curing now, painting to be scheduled.

Proposed fence height was discussed, and Hohl suggested it be a minimum of 8' and that a recommendation be made to that effect.

Motion by Michniewicz, supported by Auxier, to recommend the fencing around the Pickleball court be installed on all 4 sides at a height of no less than 8 feet.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi)

MOTION CARRIED

Discussion took place regarding scheduling. Henneman stated that she had discussed the topic with the Senior Director, and after discussions with avid players, it was decided that first come, first serve may be the best approach. Henneman also had suggested a money collection post similar to Disc Golf where donations could be made, in lieu of trying to schedule use after business hours.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No updates.
2. Beautification Committee – No updates.

F. Signage and Community Awareness

There were no updates.

G. Risk Management (Insurance/ADA)

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments were made.

12. Adjourn Meeting

Motion by Michniewicz, supported by Muck, to adjourn the meeting.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi)

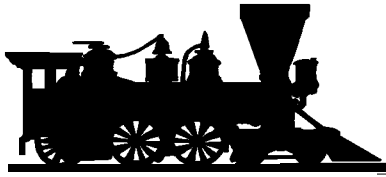
MOTION CARRIED

Meeting adjourned at 3:42 p.m.

Respectfully submitted,



Debra Henneman
Parks & ADA Coordinator



HAMBURG TOWNSHIP HISTORICAL MUSEUM

Donate to the Rummage Sale

Now's the time to scour your garages, attics, and closets! We need your donated items to sell at the Historical Society's annual rummage sale, set for Saturday, July 24. We'll take most anything **EXCEPT furniture, clothing, or books.**

Stop by the museum on Weds. or Sats. from 11 am-3 pm to make a drop off.

Visit Our Booth at the Hamburg Fun Fest

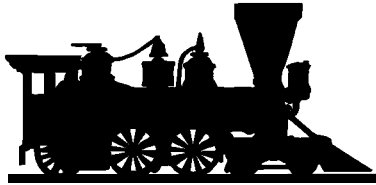
We'll be at Manly Bennett Park on June 19 to raffle off gift baskets and sign up new members! We'll also be hosting a **History Hound Photo Contest**.

Is your dog photogenic and/or willing to dress up in a "historic" costume? Stop by the museum to pay a \$5 fee to enter him or her in the contest. Then submit a photo of your dog to us by email. Entries will be posted at our booth and judged by Fun Fest visitors. The winner's owner will receive a free family membership and a discount to the museum gift shop!

Celebrate Your Historic House with a Plaque

Is your house at least 100 years old? Our friends at the Historical Society of Michigan have just developed a Michigan Heritage Home plaque to recognize the significance of these structures. Each plaque, made of cast aluminum, displays the name of your home's original owner and its year of construction in gold lettering on a dark brown background. Provided with the plaque is a recognition certificate suitable for framing.

To apply for Michigan Heritage Home designation, visit hsmichigan.org/wp-content/uploads/2021/05/Heritage-Home-Application-Form.pdf.



Hamburg Township Historical Museum

P.O. Box 272
7225 Stone Street
Hamburg, MI 48139

810-986-0190

www.hamburg.mi.us/culture-recreation/hamburg_historical_museum

hamburgmuseummichigan@outlook.com

**Open 11 am-3 pm
Wednesdays & Saturdays**

Hamburg Township Historical Society Board

David Dauer, President
Karl Bangert, Vice President
Linda Harrison, Secretary
Suzanne Hines, Treasurer
Carrie Schulz
Joyce Terry
George Weinhausen
Cindy Michniewicz, HT Liaison
Patricia Majher, Administrator

**Next Meeting: June 12
10 a.m. at the Museum**

●IN MEMORIAM●

Please join us in mourning the loss of board member Janet Mendler, who passed away April 26. Janet, a long-time supporter of our Historical Society, also served on the Historical Society of Michigan board and was a teacher and journalist during her impressive career.

Seeking Suggestions for New Exhibit on Famous Females

It's time for a new exhibit to be developed for the museum's changing exhibit gallery. The topic will be famous females in Hamburg Township history. Among the women to be featured are poet Frances "Frankie" Appleton, World War II nurse Mary Marguerite Dunning, and Episcopalian deaconess Olive Robinson.

Who else do you think we should include?

Email or call with your suggestions by the end of June. Due to space restrictions in the gallery, we'll be limited to honoring only historical (deceased) women.

HELP US PRESERVE AND PRESENT THE HISTORY OF HAMBURG. JOIN THE HISTORICAL SOCIETY!

Name _____ Date _____

Address _____

City _____ State _____ Zip _____ Phone _____

Email address _____

Annual Dues (circle your choice)

Individual	\$15.00	Business	\$40.00
Family	\$20.00	Life Membership	\$200.00
Student	\$2.00		

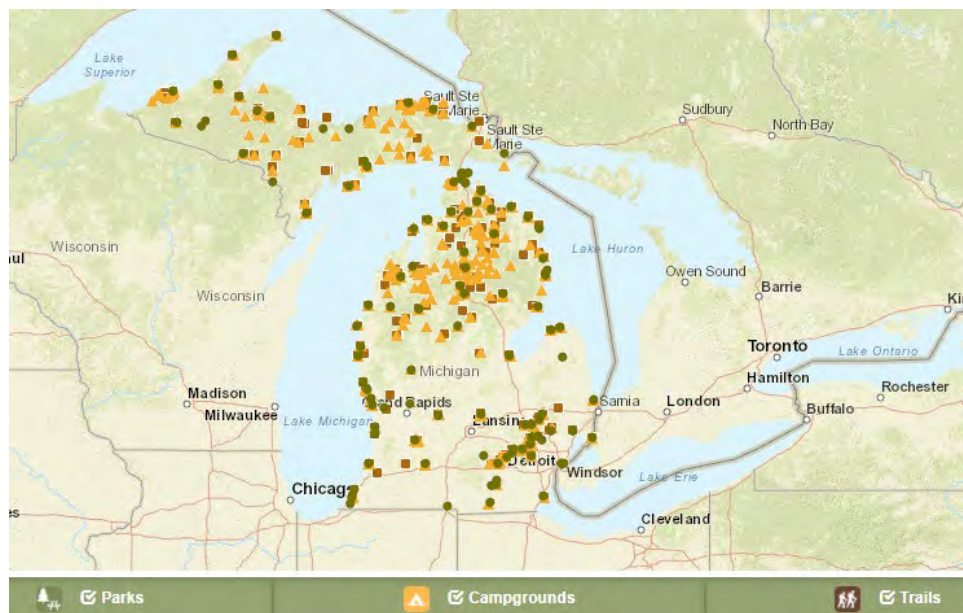
Please make your check payable to the Hamburg Township Historical Society. Mail it with this form to P.O. Box 272, Hamburg, MI 48139 or drop it off at the Museum at 7225 Stone Street during visiting hours.

Tourism is vital to Michigan's economy and to our overall economic health, and the COVID-19 pandemic disproportionately harmed our tourism and hospitality sectors. With additional federal funding available through the American Rescue Plan, the Governor proposes investing \$250 million to modernize state parks and recreation areas. This is a valuable use of our federal funds to help the communities who rely on tourism rebound from the public health crisis.

Michigan's State Parks and Recreation Areas

Michigan is home to more than 10 million acres of public land that are open to the public for outdoor recreation and managed for natural resources and biodiversity conservation. The State manages 103 State parks and recreation areas, 1,300 boating access sites, and over 13,000 miles of motorized and non-motorized trails. During the COVID-19 pandemic, our public spaces provided safe opportunities for residents to recreate and spend time with family and friends. In 2020, state parks and recreation areas hosted over 35 million visitors – a 30% increase in visits.

Our public spaces are essential to state and local economies. Michigan's outdoor recreation industry supports billions in state GDP and sustains 126,000 jobs and over \$4.7 billion in wages and salaries in Michigan. On average for every \$1 invested in land conservation, \$4 is returned in economic benefit. Investments in our public spaces make Michigan a more competitive and attractive destination for tourism, help position Michigan as a recreation leader, and are critical components of our seasonal and rural economies.



Current Challenges

The state parks have a backlog of over \$264 million in deferred maintenance for aging historic structures, camping facilities, water and sanitary systems, and other vital infrastructure. The 2012 Blue

Ribbon Commission Report acknowledged this issue and recommended the state prioritize investments in the safety, maintenance, and accessibility of our parks and recreation spaces. Further, the COVID-19 pandemic disproportionately harmed the tourism and hospitality industries and the communities that rely on them. Despite the fact that visitation to our state parks was up 30% in the midst of the pandemic, tourism spending by domestic and international travelers in Michigan declined by 37% in 2020.¹ Jumpstarting and restoring Michigan's tourism industry to pre-pandemic levels is a key component to our state's overall economic recovery. We have an opportunity to sustain interest in our public spaces and live up to our "Pure Michigan" motto by making Michigan an even more attractive destination for residents, businesses, and visitors to live, work, and play.

Summary of Proposed Investment

Our public spaces are critical infrastructure and must be stewarded for the tourism industry and the state and local economies they support. The American Rescue Plan has given Michigan a once in a lifetime opportunity to invest in modernizing our state parks and recreation areas. The Governor proposes investing \$250 million to help address the infrastructure backlog which will not only help modernize our state parks and recreation areas, but also will continue to attract tourism to communities rebounding from the COVID-19 pandemic.

Examples:

- \$2,500,000 at Algonac State Park to replace an existing and build an additional restroom and shower building; resurface, reconstruct, and repave the roads; update the electric system; improve the sanitation stations; and build a new campground contact and registration office.
- \$1,600,000 at Cheboygan State Park to replace the water and sewer distribution and electric systems at the campground.
- \$300,000 at Fort Wilkins State Park to upgrade the water and sewer system at the campground.
- \$1,000,000 at Hoffmaster State Park to resurface, reconstruct, and repave the road and parking lot at the campground and day-use area.
- \$1,800,000 at Straits State Park to replace two campground bathroom and shower buildings and a day use bathroom building.
- Approximately \$4,000,000 to complete restoration of the Lake Linden Trail that was destroyed during the Father's Day Flood of 2018 in Houghton County.

¹ [U.S. Travel Association](#)



**Hamburg Township
Parks & Recreation**

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

June 16, 2021

To: Parks & Recreation Committee

From: Deby Henneman, Parks & ADA Coordinator

Re: PayPal/QR Code option for Donations/Park Use

A revised schedule for Parklands and Community Center Use went into effect 8/1/2021. The fees were included in a Township fee Schedule that was recently adopted as part of the codification process. The charges that are outlined reflect both user group field rates, and charges for public safety, should it be required, based on the size/type of event.

The disc golf course fees are listed as \$2.00 per person, per game. With the installation of the pickle ball court, it has been suggested that the fees for it, and the disc golf course, be open for residents to use without a fee, with the option of making a voluntary donation. The donations for disc golf since it opened in 2013 has equated to approximately \$38,000.

Currently, all donations are made in cash by way of a post at the entrance of the course. We have similar posts dotted along the Lakelands Trail. I have recommended looking into something that provides a cashless option.

I have recommended looking into a PayPal, or similar account, to support a passive revenue stream for the Parks & Senior/Community Center facilities. The attached is a breakdown of some of the things that were discussed an employee meeting held on June 15, 2021. I would like to discuss this at our meeting, obtain input, and make a recommendation to the Township Board to move forward should that be the Park Committee's desire.

PayPal Proposal for Donations

History: The Park/Trail/Senior-Community Center Millage expired in 2019. Since then, expenses for maintenance and special projects have been funded by the General Fund. Limited income is brought in by the newly adopted Park/Senior-Community Center fees. The disc golf course currently has an “honor-system” fee collection process which has been cash to date. Cash collection is cumbersome, unsanitary, and has been inconsistent in the past.

Proposal: In light of the addition of a pickle ball facility, I am recommending that a cashless system be investigated for the future of the park system. A software solution such as PayPal, with the combination of using a QR Code, could allow for the Township to continue to collect donations from visitors who wish to contribute toward the maintenance of the facilities. The cash system could remain in place until history with the system provides enough data to warrant going fully into a cashless system. Some locations that could be considered are as follows:

- Disc golf (currently has cash pole)
- Lakelands Trail (currently has cash pole)
- Workout area
- Pickle ball court
- Any future facility, such as a Dog Park or Accessible Playground

In addition to the passive income from donations, there could be a future possibilities for sales. Some items to consider:

- Coffee, Cards, Bingo (Senior Center)
- Concessions (if they were to be opened, could also include rentals, etc.)
- Pickle ball supplies (such as balls)
- Invoices for Park Use and Senior Center Rental could be generated from this system as well, once applications and scheduling has been confirmed
- Fundraising efforts for grant match, crowdfunding, etc.

Signage: should these proposed changes be approved, it is recommended that the signage be changed to include language that while donations are appreciated, they are not mandatory. Sample language is as follows:

**Donations are appreciated,
and contribute to the maintenance of this facility.**

Questions can be directed to clerk@hamburg.mi.us

Sample QR Code on Nature Trail, directs user to description of the variety of tree on website.





**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

June 8, 2021

To: Parks & Recreation Committee

From: Deby Henneman, Parks & ADA Coordinator

Re: Park Coordinator's Report

The gardens have been installed at the Senior Center Outdoor Patio, and the space is being used by our Seniors! It is an amazing space, and if you haven't seen it yet, be sure to stop over there. Phase 2 of the project contemplates future sidewalks to connect the parking lot and pickle ball courts to the outdoor seating area behind the building. There are also plans to add a water spigot on the rear side of the building, as currently there is only one in front.

The Pickle ball court has been poured and is curing prior to painting. Clerk Dolan will be working to complete this project by the end of this fiscal year. The Senior Director has volunteers to help with rules and regulations for us of the court, and we will be finalizing signage in the next few weeks.

There are a number of signs in and around the parklands that are in need of updates, as well as some newer facilities that need rules and regs. Wayfinding signage is also needed, and I hope to start moving forward on ordering and installing this over this next fiscal year. I would also like to work with Accounting/Treasury to investigate the feasibility of using QR codes to direct resident donations via smartphone.

The Senior/Community Center has been re-opened to use, and we will start scheduling use 7/1/21 for the new fiscal year. New applications have been sent to the regular users, who will be given first option to secure their monthly meetings, after which the calendar will be opened up to other users. I will be meeting with the Senior Director to discuss opening the center up to other types of revenue generating uses such as showers and parties, which are currently not allowed.

Although things were shut down for a large part of this last fiscal year, we were busy scheduling uses in the park. The year to date fees collected, not including June 2021, were just over \$8,300. I would anticipate that number to rise as more and more use is allowed and sports groups are able to gather more freely.



Hamburg Senior Center
10407 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
810.222.1140 ♦ Fax: 810.231.3877
www.hamburg.mi.us

June 16, 2021

To: Parks & Recreation Committee
From: Julie Eddings, Senior Program Director
Re: Senior Center Director's Report

May Statistics:

- Attendance: 780
- Daily Average: 39
- Transportation Daily Average: 6
- Number of New Members: 5

Correspondence:

- Thank you email from Donna Cook

Upcoming Closures:

- Monday, July 5 Independence Day

July Programming:

- Weekly exercise, bingo, and yoga activities
- Euchre, Ripple, Mahjongg, and Pinochle return to the center on Mondays and Thursdays
- Acupuncture meets weekly on Tuesdays
- Watercolor Painting Group on Wednesdays
- Fridays on the Patio starting on July 2 with weekly "guest grillers"
- July 7 July Birthday Drive Through Celebration
- July 8 Napkin Card Making Class
- July 9 Steve Wood Acrylic Painting Class
- July 13 Card making class with Sharon Wietecha
- July 14 Vase acrylic paint craft with Sharon Wilson
- July 16 Movie
- July 23 Cooking Kit Pick up

Other Information:

- The Senior Center has a Wall of Honor on display in the building that honors veteran members.



Hamburg Township Parks & Recreation

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Blackout dates for 2021 Playing Season

(Includes Tentative and Pending – **Hi-lite** has event both sides)

No other uses allowed on Blackout Dates unless approved by Township

All uses must comply with Michigan Health Department & CDC Guidelines

Field Closures due to Covid-19 directives will take priority

East Park

June 12-22, 2021	HERO – Family Fun Fest w/set-up – Approved
July 24, 2021	SMOC – Orienteering Run - Pending
July 28, 2021	Library: Beverly Meyer Kids Music Concert - Approved
August 7, 2021	Hamburg RC Airshow – Approved (Rain Date 14 th)
August 21-22, 2021	Michigan Alliance – Powerade – Approved
Sept 28, 2021	SEC XC Jamboree (Blackout 1:30 – 6 PM) - Approved

West Park

May 7, 8 & 9, 2021	MI Jaguars Invitational Tournament - Approved
June 16-21, 2021	HERO – Family Fun Fest Fireworks - Approved
August 21-22, 2021	Michigan Alliance – Powerade – Approved
September 24-26, 2021	Michigan Jaguars FC - Pending

Lakelands Trail

Individual use of trail is allowed using Social Distancing protocol.

Merrill Field Disc Golf Course

4/11/21 – 1st Annual PMA Dubs – Disc Golf Tournament – Approved

Volleyball Court Rentals

Use of Court is allowed using Social Distancing protocol.

Winkelhaus Park

For Use Schedule go to:

[http://www.hamburg.mi.us/government/departments/parks_and_recreation/parks_and_rec_park_use_calendar_\(google\).php](http://www.hamburg.mi.us/government/departments/parks_and_recreation/parks_and_rec_park_use_calendar_(google).php)



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MEMORANDUM

May 27, 2021

To: Parks & Recreation Committee and Public Safety Committee

From: Deby Henneman, Parks and Recreation Coordinator

Re: Orienteering Meet/Park Sprint Orienteering

We have received a Park Use request from Southern Michigan Orienteering Club (SMOC) for an event they would like to hold in Manly Bennett Park. The proposed event is similar to a scavenger hunt, where runners and walkers are tasked with reading a map, finding the checkpoint and dropping in a token. The event is timed, and because of the full use of the parkland facilities, will require a blackout.

The dates for the event are flexible, and I will work with the applicant to find a date that works around existing events/uses in the park. We will give the applicant access to the concession stand for use during their event for access to electricity. Please see the links below for a better understanding of what to expect:

Orienteering Event Info: <https://www.youtube.com/watch?v=daIrbfKfTlk>

SMOC Facebook: <https://www.facebook.com/SouthernMichiganOrienteeringClub/>

Map Sample:

https://www.ewsd.org/cms/lib/VT02217845/Centricity/Domain/4/2021_01_18_EssexHighSchool_4000Scale.jpg

I recommend that the Public Safety Committee and Parks Committee review and recommend approval of the Orienteering Meet/Park Sprint Event as outlined in application dated May 20, 2021, contingent on the Clerk's Department receiving all required documents to their satisfaction, that scheduled date doesn't conflict with any other uses or blackout dates, and that fees and final approval be confirmed by the Township Board.

**HAMBURG TOWNSHIP
PUBLIC SAFETY COMMITTEE MEETING
UNAPPROVED MINUTES**

Hamburg Township Board Room

Wednesday, June 2, 2021

3:00 P.M.

1. CALL TO ORDER

The meeting was called to order at 3:00 p.m.

2. ROLL CALL OF THE COMMITTEE

Present: Menzies, Hughes, Hohl

Absent:

Others Present for All or Part of Meeting: Duffany, Nisenbaum, Miller, Henneman, Zernick

3. CALL TO THE PUBLIC

There was no response to the call.

4. APPROVAL OF THE AGENDA

Motion by Hohl, second by Hughes, to approve the agenda.

Passed unanimously

5. APPROVAL OF MINUTES

Motion by Hohl, second by Menzies to approve the minutes.

Passed unanimously

6. GENERAL TOPICS

A. Personnel/reassignments – N/A

B. Police Department – Explorer Program – On pause

C. Parks & Recreation – ADA Transition Update – N/A

7. UNFINISHED BUSINESS

N/A

8. CURRENT BUSINESS

A. Parks & Rec

1. 2021 Blackout Date – They've been updated to include a couple of events that are pending.. the application process, and moving ahead with Fun Fest to begin set up this weekend. Baseball won't be able to play as it has a 10 day blackout.

2. Parks Excerpt Jaguar Fall Tournament 2021 – Needs a motion to recommend approval for a low hazard level.

Motion by Hohl, second by Hughes to approve Fall Tournament 2021 with a low hazard level.
Passed unanimously

3. Park Use Packet SMOC Orienteering Meeting 2021 – Date not set;
Henneman checking on any medical standby for the event.

Motion by Hohl, second by Menzies to approve this event subject to a review by public safety if the event contemplates crossing Merrill Road with a low hazard level.
Passed unanimously.

9. FUTURE TOPICS/COMMENTS

The Fire Marshal has confirmed with Blast LLC as to what is acceptable regarding pyrotechnics for Fun Fest.

10. ADJOURNMENT

Motion by Hohl, second by Menzies, to adjourn the meeting.
Passed unanimously

The meeting was adjourned at 3:11 p.m.

Respectfully submitted,

Karen Castleman



Hamburg Township Manly Bennett Park
Park Use Application

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Southern Michigan Orienteering Club (SMOC)

Name of Event: Orienteering Meet/Park Sprint Orienteering

Type of Event: orienteering Park Use Category #: 4 - Event Use

Applicant Name: Igor Guskov, SMOC

Date(s) of Event: TBD Time(s) of Event: Sunday in July/August?

Applicant Address: 8165 Alta Vista Drive Suite or Apt #:

Applicant City: Pinckney State: MI Zip: 48169

Contact Person (present during use): Igor Guskov

Contact's Affiliation with Applicant: club member, event director

Contact's Phone: 734-834-2201 Contact's E-Mail: igor.guskov@gmail.com

Event Co-applicant, if any:

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant:

Co-applicant's phone:

Insurance Information:

Insurance Carrier: Loomis & LaPann, Inc. / Houston Casualty Company

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: 21/7006167 Expiration Date: 1/1/2022

Limit of General Liability: \$ 2,000,000 Occurrence \$ 5,000,000 Aggregate

Umbrella Coverage Limit (if any): Occurrence Aggregate

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Orienteering Sprint: participants get a map of the park and have to visit some checkpoints and come back to the finish. The event is electronically timed. Checkpoints are orange/white bags with attached electronic timing box. Individual or groups are welcome.

Total Number of participants/spectators/guests anticipated during event: 50-100?

Average of participants/spectators/guests anticipated at any given time: 50-100

Site of Proposed Event; include all areas of the parklands that will be used: The course will go through the whole park (east), but no course is marked except for checkpoints so participants will each find

their own way. Probably no mass start, so it will be spread out. Can mark any areas as out of bounds as required

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

by Township

Will there be camping and trailer facilities? If so, are overnight stays anticipated: no

Number of Volunteers: 1-3 Are Volunteers trained?: yes
Please attach copy of Volunteer Handbook if applicable

Will tents be used?: no If so, please indicate locations: _____

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: Map fee \$5 for members, \$10 for non-members

Parking fee charged? If so, how much: no Valet service available? no

Will Food/Beverages be served? If so, types of food and name of persons serving: due to covid we are not

providing any food/water this year. - would be allowed should you

choose to do so. Prepackaged only allowed.

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: _____

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: We can ask not to bring any dogs to the event. -yes

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: No just a couple of courses for different levels of difficulty, there may be a kids course that will be shorter.

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Full use of the Park requires
Blackout which is billed
in full or 1/2 day flat rates
for events.

Will there be a need for vehicles to be used on Township grounds? If so, describe: no, just parking.

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: This is a short event, the courses will be under two miles, and many participants just walk, so

no emergency responders are required.

1/2 day suggested

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: _____

Other information regarding your event that you feel may be helpful: If we can use some pavillion to set up
the laptop, in case it rains that would be good, maybe if there is power that'd be even better.

Concession stand can be made available
for this use and as needed to distribute
water / supplies.

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☐ Regular Season (Games/Practices) ☐ Sports Tournament ☒ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

It is a timed race but it is not very competitive, just a fun summer park run/scavenger hunt.

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.


Initials: IG

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: IG

Applicant's Signature: Igor Guskov Date: 05/20/2021

Co- applicant's Signature: _____ Date: _____

Parks Coordinator:  Date: 5-27-21

For office use only

Comments: _____

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one) ☒ Approved ☐ Denied

Hamburg Township Representative: _____



USORIEN-01

LGEORGE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Loomis & LaPann, Inc.
518-792-6561
228 Glen Street, PO Box 2158
Glens Falls, NY 12801

CONTACT NAME: Lori George

PHONE (A/C, No, Ext): (518) 792-6561

FAX (A/C, No): (518) 792-3426

E-MAIL ADDRESS: lgeorge@loomislapann.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Houston Casualty Company

42374

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

US Orienteering Federation and Its Member Clubs
dba Orienteering USA
1405 S Fern St #90654
Arlington, VA 22202

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		21/7006167	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N		N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVENT NAME: Southern Michigan Orienteering Club Events

EVENT DATE: March 15 - December 31, 2021

EVENT LOCATION: State of Michigan Parks

Certificate Holder is named as additional insured,.

CERTIFICATE HOLDER

State of Michigan
Constitution Hall, PO Box 30028
Lansing, MI 48909

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: June 18, 2021

To: Parks & Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: Livingston Christian High School– Soccer Field Use – Summer/Fall 2021
Use of Field #1 or #6 (11v11) for July 2021 to October 31, 2021

We are in receipt of a Park Use Application from Livingston Christian High School for their Varsity Soccer team. They are looking for a viable practice location, with the possibility of also playing games at our site. This organization has been playing on our fields since 2019.

Since the current use of the soccer fields is so limited, and we are maintaining a complete schedule of activities in Manly Bennett, I have determined we can accommodate their request. Scheduling with the Parks Coordinator will be one of the contingencies. I have requested a copy of their schedule which they will be providing.

Should this application be recommended for approval, it should be done so based on the application from Livingston Christian High Schools dated 6/17/21 as provided in the packet, based on the pending Certificate of Insurance which will name Hamburg Township as Additional Insured, and that the Clerk Department be provided all requested documents to their satisfaction.

They will be advised that they may be required to stripe their own fields. Based on the current Park Use Fee Schedule, their rates would be \$25.00 per 2-hour block.



Hamburg Township Manly Bennett Park

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Livingston Christian Schools

Name of Event: Soccer Practices \$ possible game use

Type of Event: Soccer Park Use Category #: 3 Non-Qualified User

Applicant Name: Livingston Christian Schools

Date(s) of Event: Games July 12-15, 2021 also for Fall use subject to scheduling Time(s) of Event: 6:00-8:00pm

Applicant Address: 7669 Brighton Rd. Suite or Apt #: _____

Applicant City: Brighton State: MI Zip: 48116

Contact Person (present during use): Jason Stiles

Contact's Affiliation with Applicant: Athletic Director

Contact's Phone: 517.861.6431 Contact's E-Mail: jstiles@livingstonchristianschools.org

Event Co-applicant, if any: _____

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: _____

Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: Repeat user from previous year - Insurance info should still be on file Renewal ordered

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: 2715767069 Expiration Date: 6-1-21

Limit of General Liability: 1,000,000 Occurrence 2,000,000 Aggregate

Umbrella Coverage Limit (if any): 1,000,000 Occurrence 1,000,000 Aggregate

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Soccer practices for LCS 5th-12th grade soccer players

Games and practices to be scheduled with Parks Coordinator

Total Number of participants/spectators/guests anticipated during event: 30

Average of participants/spectators/guests anticipated at any given time: 30

Site of Proposed Event; include all areas of the parklands that will be used: West Park Soccer Fields (H1/H6)

Use to be scheduled on H1 or H6 unless otherwise discussed.

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: No

Number of Volunteers: 3-4

Are Volunteers trained?: Yes

Please attach copy of Volunteer Handbook if applicable

Will tents be used?: Small School Canopy Tent If so, please indicate locations: Near Field Use

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: No

Parking fee charged? If so, how much: No Valet service available? No

Will Food/Beverages be served? If so, types of food and name of persons serving: No

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: No

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: No

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: No

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: N/A

Other information regarding your event that you feel may be helpful: N/A

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

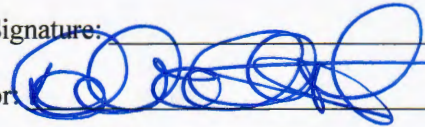
Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

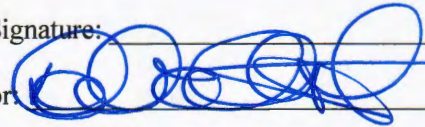
Initials: JS

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: JS

Applicant's Signature: Jason J. Stiles Date: 6/17/21

Co- applicant's Signature:  Date: _____

Parks Coordinator:  Date: 6-18-21

For office use only

Comments: _____

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one)



Approved



Denied

Hamburg Township Representative: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Trust Shield Insurance Group 301 N Richardson PO Box 87 Vicksburg MI 49097	CONTACT NAME: Ed Hall/Joy Knight PHONE (A/C, No, Ext): (269) 649-1914 E-MAIL ADDRESS: jknight@trustshieldins.com FAX (A/C, No): (269) 649-1942																					
INSURED Livingston Christian Schools 7669 Brighton Road Brighton MI 48116	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Citizens Insurance Co of Ameri</td><td>31534</td></tr><tr><td>INSURER B:</td><td>Hartford Accident and Indemnity</td><td>22357</td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Citizens Insurance Co of Ameri	31534	INSURER B:	Hartford Accident and Indemnity	22357	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER: 20/21

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		Z715767069	06/01/2020	06/01/2021	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 15,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000	MED EXP (Any one person)	\$ 15,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Use of Soccer Field @ Manley-Bennett Park

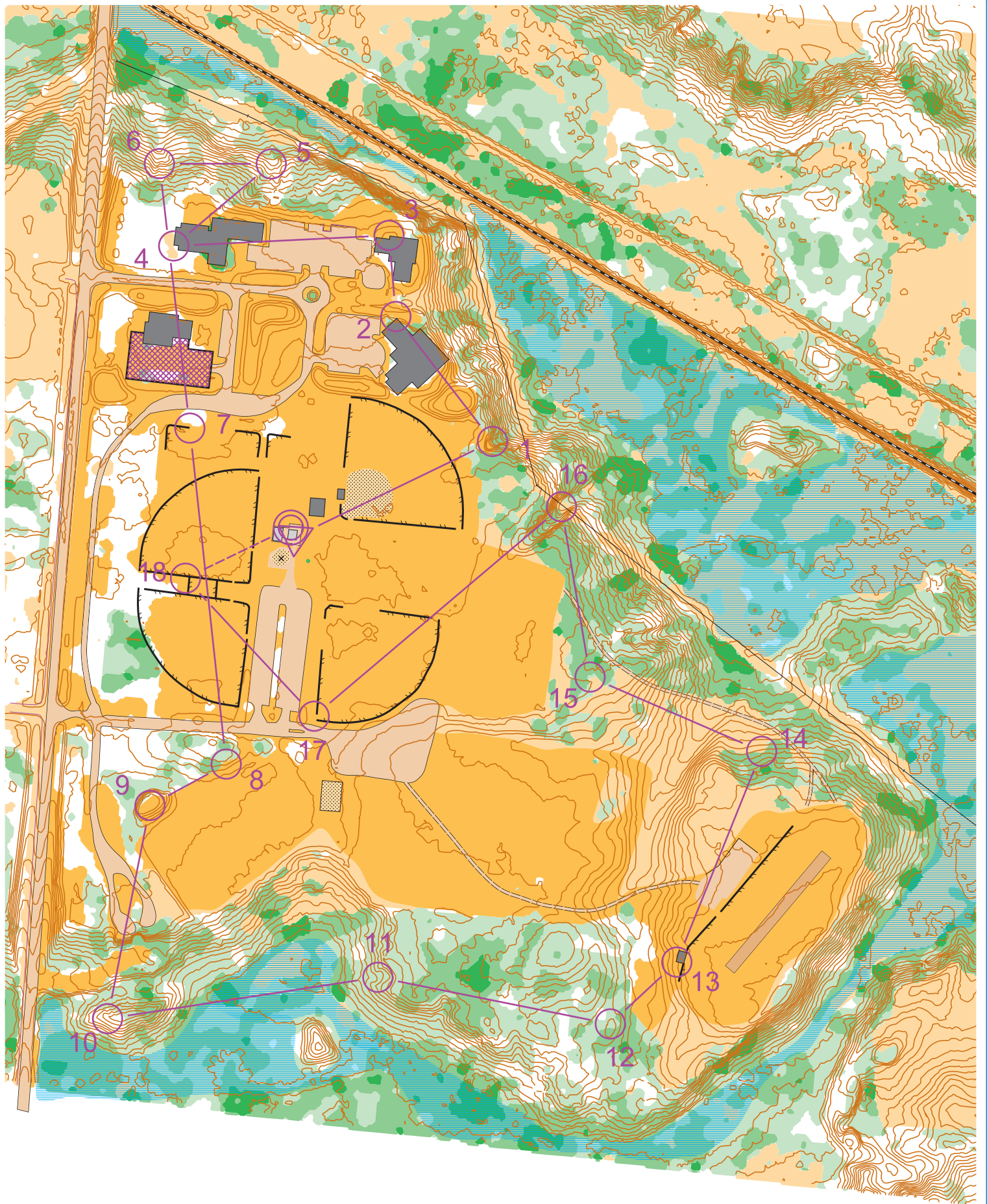
Hamburg Township is listed as additional insured as it pertains to General Liability and the use of the soccer field.

CERTIFICATE HOLDER

CANCELLATION

Hamburg Township 10405 Merrill Road PO Box 157 Hamburg MI 48139	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p><i>Calvin D. Lue</i></p>
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Parklands Use Permit Sign Policy

The Hamburg Township park and recreation system affords residents and visitors with a higher quality of life standard. The benefits of a quality parks and recreation system include: Greater opportunities for a healthy lifestyle; Increased property values throughout the Township; Encouragement of economic development, which in turn, can further attract investment; Natural beauty; Environmental gains and benefits; Socializing and fun; and Sense of place and identity for the community. Hamburg Township parks afford all residents and visitors of Hamburg Township with the opportunity to participate and enjoy in the Township's parks and recreation facilities and to act as gathering spaces for community building.

Intent: This policy is intended to allow specific signage associated with the use of Township owned parks. The allowed signage will help the Hamburg Township to better meet the needs of the community and public use of the parks systems. The signage will help to better inform people of upcoming events and direct people to the event.

Signage Regulations:

In addition to directional signage the following signs announcing the approved event are only allowed with the issuance of a parklands use permit:

- 1) Temporary freestanding signs:
 - a. On the Township owned property where the event is located:
 - i. One 32 square foot sign; and
 - ii. Four 5 square foot signs.
 - b. On the Township owned property at M-36 and Merrill Road (parcel 15-23-300-028):
 - i. One 32 square foot sign.
- 2) Signage duration:
 - a. If the event is held on between 1-7 consecutive days the signs may be installed 7 days prior to the event and must be removed within 2 days after the last day of the event.
 - b. If the event is conducted over multiple weeks the signs allowed in section 1) a. ii. shall only be allowed the day of the event, all other signs allowed in section 1) may be installed 7 days prior to the event and must be removed within 2 days after the last day of the event.
 - c. If the signs are not removed as required by the code the Township may remove the signage.
- 3) Directional signs shall be approved as a part of the Parks Use Permit.
- 4) All signs shall be outside of the road right-of-way and at least 10 feet from a paved roadway or driveway.
- 5) The Township shall be authorized to remove any unapproved signage or additional signage placed unrelated to the scheduled event.

Sign Application Materials:

The following information shall be submitted with the parklands use permit application:

- 1) Description of the signs including a drawing showing the proposed signs and the sign dimensions; and
- 2) Map showing the location of the proposed signs.