



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall Small Conference Room
Tuesday, January 26, 2021
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:04 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Mougrabi, Michniewicz, Muck

Board Members Absent: Auxier

Also Present: Deby Henneman, Parks & ADA Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Dolan, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 4, Absent: 1 (Auxier)

MOTION CARRIED

6. Approval of the Minutes

Motion by Muck, supported by Mougrabi, to approve the minutes from the September 22, 2020, Regular Meeting as presented.

VOICE VOTE: Ayes: 4, Absent: 1 (Auxier)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum Newsletters and Hamburg Township Historical Museum Article were received and filed.

8. New Business

A. Covid-19 Update

Dolan stated Township Offices are open to public with CDC and Michigan Health Department guidelines.

B. Project Proposal – Hamburg Township Municipal Dog Park

Dolan reviewed the proposed plan for a Dog Park in Manly Bennett Park. The project is being considered as a way to reduce canine activity on the sports fields, and provide residents a safe place to go with their pets.

Muck stated they do have a similar park in Novi, and highly recommends a large staging area with a dual gate system and water feature. He said that membership vs non-membership and how the Township will monitor activity levels will be important as well. He stated that Novi has a key fob system which allows for them to see who is coming and going and provides much needed data on the use vs cost. Charging for use also puts everyone on the same page as far as getting their dogs licensed, shots, etc. Novi currently charges \$25.00 annually, and doesn't allow treats or food in the park. Charges cover software, staff and waste bags.

Dolan stated Northville has a fob system as well. He spoke to a number of members/residents who all spoke in favor of the system in place.

Mougrabi stated she likes the idea and feels that perhaps a smartphone option or keypad could also be considered.

Dolan stated he is getting quotes on running power to the site.

Michniewicz stated she is concerned with long-term funding and if it can be sustained. She asked if non-residents were allowed in Novi.

Muck stated they are, and the fees for them are double.

Dolan stated the area is near volleyball and a lot of brush clearing will be needed, which will cost a little over \$5,000.

Henneman stated the patroncity grant guidelines require that the project support the economic development of a downtown, so the grant will have to show connections to both the Village of Hamburg and the Lakelands Trail. She suggested the development of a survey that could go out to residents to gather data on the interest for such a facility.

Motion by Muck, supported by Michniewicz, to recommend that staff proceed with the Hamburg Township Municipal Dog Park proposal and potential crowd-funding options through MParks and the MDEC/Patroncity and that the Park Coordinator and Clerk provide anticipated project costs, grant funding options, and site layout at the February Parks & Recreation Committee meeting for final recommendation to the Township Board.

VOICE VOTE: Ayes: 4, Absent: 1 (Auxier)

MOTION CARRIED

9. Unfinished Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle & Lakelands Trail Update

Hohl stated they are working on the McGregor trail extension, and there will be work done on the Lakelands Trail this summer, made possible by some grant funding received for the Hay Creek Bridge Project, as well as the Truncated Domes Project for ADA Compliance.

2. Grant Update – MNRTF & Passport Grant Submissions

Dolan gave updates on the #TF20-0093 Acquisition and #TF20-0145 Development Grants. He stated the 2021 Grant cycle is being considered.

B. Township Park Use Policy/Fee/Procedures

1. Policies & Procedure Manual – Updates pending

2. Park Fee Schedule & Changes – No changes

3. Senior/Community Center Application and Rules & Regs – No changes

4. Covid Protocol – Community Center remains closed to general public for evening and weekend hour use, and will remain closed until CDC and the Michigan Health Department allows for un-restricted indoor use of a public facility.

C. Administrative Services

1. Park Coordinator’s Report

Parks Coordinator’s Report for January 2021 was received and filed.

2. Senior/Community Center Report

Senior Center Report for January 2021 was received and filed.

3. Scholarship Program

No updates.

4. Park Use Requests:

All park use applications received to date will be presented in February.

5. Scholarship Program – No changes

D. Special Projects

1. Adult Work Area – Phase 2– No updates.
2. Equipment upgrade in Playgrounds – Inspections received, waiting for bids.
3. Community Clean-Up Event – Pending.
4. Project List – No updates.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No updates.
2. Beautification Committee – No updates.

F. Signage and Community Awareness

There were no updates.

G. Risk Management (Insurance/ADA)

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

Dolan stated the Community Clean-Up will be discussed in February, but he anticipates that the event may need to be post-poned until later in the year.

Hohl stated he would like some real consideration to be given for the Dog Park as he feels it won't necessarily give the results that are expected. He feels a questionnaire to get a sampling of interest is a good idea.

12. Adjourn Meeting

Motion by Muck, supported by Michniewicz, to adjourn the meeting.

VOICE VOTE: Ayes: 4, Absent: 1 (Auxier)

MOTION CARRIED

Meeting adjourned at 3:48 p.m.

Respectfully submitted,



Debra Henneman
Parks & ADA Coordinator