



**Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall via GoTo Meeting
Tuesday, March 23, 2021
3:00 p.m.**

1. Call to Order

Dolan called the meeting to order at 3:01 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Michniewicz, Muck, Auxier

Board Members Absent: Mougrabi

Also Present: Deby Henneman, Parks & ADA Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Auxier, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (Mougrabi)

MOTION CARRIED

6. Approval of the Minutes

Motion by Auxier, supported by Michniewicz, to approve the minutes from the February 23, 2021, Regular Meeting as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (Mougrabi)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. New Business

A. Merrill Road Pedestrian Crosswalk – Update

Duane Hoepfner, Building & Grounds, updated the Committee on the Merrill Road Pedestrian Crosswalk. Over the winter, it was knocked down by a hit-and-run vehicle, and it was decided by Public Safety that there were too many concerns with that crossing to replace it. The other flashing crosswalk sign will be removed, and the Livingston County Road Commission will repurpose the signs for use on Merrill Road warning drivers of the presence of the sidewalk.

B. Park use for PCS activities

Dolan stated that discussion had taken place regarding allowing access to fields and municipally owned parklands for use by the Pinckney Community Schools for their sports activities.

Henneman stated to reduce the burden on the administrative end of the park use process, the Committee and Township Board could consider entering into an agreement with Pinckney Community Schools which outlines the terms of their use and waiver of fees for a set length of time.

Motion by Michniewicz, supported by Auxier, to direct Park Coordinator to draft sample language for an agreement between the Pinckney Community Schools and Hamburg Township for use of their facilities for sports related activities for a 2-year period, and with the contingency that scheduling doesn't interfere with other scheduled uses. Proposed draft to be presented to the Parks and Recreation Committee at their next regularly scheduled meeting.

VOICE VOTE: Ayes: 4 Absent: 1 (Mougrabi)

MOTION CARRIED

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor stated that the trails are being heavily used. He stated the trails need some major maintenance this year, so repairs will be made throughout 2021. He stated that the discussion of a McGregor Road intersect with the Lakelands Trail and a Zukey Lake/Brighton Recreation link will be ongoing.

2. MNRTF Trust Fund Grants – Clerk stated there was no update.

B. Township Park Use Policy/Fee/Procedures

1. Park Facility Use Policy – Henneman stated she had to put updates on hold with other priority projects requiring attention. She anticipates having the completed document done by the end of the 20/21 FY.

2. Covid Protocol – Following CDC and MDHHS Guidelines. Senior Center is operating at legal levels, and is still closed after hours and on weekends to general public.

C. Administrative Services

1. Park Coordinator's Report – March 2021 – Report received and filed

2. Senior Center Report – February 2021 – Report received and filed

3. Scholarship Request – None

4. Park Use Requests

a. Go Sports LLC – East Park – Diamond #4 – May/October

Motion by Muck, supported by Auxier, to recommend approval of the application from the PHBSA as submitted, contingent on proof of insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that use will not be allowed during Blackout dates and that Concessions remained closed, that all uses comply with CDC and HDHHS guidelines for outdoor sports activities during Covid, and that the scheduling be administratively approved and invoiced by the Parks Coordinator.

VOICE VOTE: Ayes: 4 Absent: 1 (Mougrabi)

MOTION CARRIED

D. Special Projects

1. Equipment Upgrade in Playgrounds – Received some of the bids, awaiting others. Repairs to be scheduled once they are received and Purchase Orders are approved.
2. Hay Creek Bridge Project – Dolan stated the engineer is working on design and project will go out to bid once an RFP can be developed.
3. ADA Truncated Domes Project on Lakelands Trail – summer 2021 completion anticipated.
4. Hamburg RC Flyers – RC Car/Truck Track – Conceptual Play – No update.
5. Dog Park Project – Discussion on hold pending completion of other projects. Added for next Master Plan process.
6. Outdoor Seating Project – Pending approval.
7. Pickleball Court Project – Dolan stated the Township Board has requested more information, and approval is pending.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No updates.
2. Beautification Committee – No updates.

F. Signage and Community Awareness

There were no updates.

G. Risk Management (Insurance/ADA)

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

Muck left meeting at 3:28 p.m.

Auxier stated that as the Pickleball Court Project moves forward, consideration should be made for more courts.

Hohl stated that he had considered the Village Trailhead as a possible location for additional courts, but over the weekend he drove by and noticed that a dozen cars were parked on the grassy area east of the concrete blockades, so believes that area will need to be developed as parking.

12. Adjourn Meeting

Motion by Auxier, supported by Michniewicz, to adjourn the meeting.

VOICE VOTE: Ayes: 4 Absent: 1 (Mougrabi)

MOTION CARRIED

Meeting adjourned at 3:32 p.m.

Respectfully submitted,



Debra Henneman
Parks & ADA Coordinator