



Hamburg Township  
Parks & Recreation Committee  
Regular Meeting  
Hamburg Township Hall via GoTo Meeting  
Tuesday, April 27, 2021  
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:05 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Michniewicz, Muck, Mougrabi

Board Members Absent: Auxier

Also Present: Deby Henneman, Parks & ADA Coordinator, Duane Hoepfner, Building & Grounds Team Lead

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

**Motion by Muck, supported by Dolan, to approve the agenda as presented.**

**VOICE VOTE: Ayes: 4      Absent: 1 (Auxier)**

**MOTION CARRIED**

6. Approval of the Minutes

**Motion by Michniewicz, supported by Muck, to approve the minutes from the March 23, 2021, Regular Meeting as presented.**

**VOICE VOTE: Ayes: 4      Absent: 1 (Auxier)**

**MOTION CARRIED**

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. New Business

A. PCS Land Use Agreement Draft

**Motion by Muck, supported by Dolan, to recommend approval for use of the Land/Facility Use Agreement, in conjunction with the Park Use Application and Release of Liability & Indemnification Agreement, to approve a 2-year term, with a 1-year renewable term as approved by Administration, to cover field usage for the Pinckney Community Schools and Pinckney Community Education, for any sports activities, contingent on field availability and scheduling with the Park Coordinator, that Insurance be provided listing Hamburg Township as Additional Insured, and with waiver of fees for any sports related events. The Township Board of Trustees may revoke this use at any time.**

**VOICE VOTE: Ayes: 4      Absent: 1 (Mougrabi)**

**MOTION CARRIED**

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor stated he has asked for updates to the 2015 estimates for the project up McGregor, but the grants require AASHTO standards which will cost millions. He doesn't believe going after Federal/State grant funding will be an option and if a 4 foot path on either side is built, the Township would most likely have to self-fund the project with private grants. He also stated there are a number of maintenance projects that are planned for the trail. He will be developing an RFP for all of the items that are a priority. He stated the Township Engineer is designing the Hay Creek Bridge Improvements and once the design is received, it will be going out to bid.

2. MNRTF Trust Fund Grants – Clerk stated there was no update.

B. Township Park Use Policy/Fee/Procedures

1. Park Facility Use Policy – No updates.

2. Covid Protocol – Following CDC and MDHHS Guidelines. Senior Center is operating at legal levels, and is still closed after hours and on weekends to general public.

C. Administrative Services

1. Park Coordinator's Report – April 2021 – Report received and filed

2. Senior Center Report – April 2021 – Report received and filed

3. Scholarship Request – None

4. Park Use Requests

a. Blackout List – Updated list received and filed.

b. Pinckney Wrestling Boosters – Metal Drive Request – Pettysville Trailhead

**Motion by Dolan, supported by Michniewicz, to recommend approval for use of the Pettysville Trailhead by the Pinckney High School Wrestling Club for a Community Metal Drive Fundraiser as outlined in their application dated 4/18/21, with the suggestion that fees be waived due to the nature of the event, and subject to the Clerk Department being provided all requested documents, including proof of Insurance, to their satisfaction. Residents will still be able to access the Trailhead parking during the event.**

**VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)**

**MOTION CARRIED**

D. Special Projects

1. Equipment Upgrade in Playgrounds – Received some of the bids, awaiting others. Repairs to be scheduled once they are received and Purchase Orders are approved.

2. Hay Creek Bridge Project – Engineer is working on design and project will go out to bid once an RFP can be developed.

3. ADA Truncated Domes Project on Lakelands Trail – In progress.

4. Hamburg RC Flyers – RC Car/Truck Track – Conceptual Play – No update.

5. Outdoor Seating Project – Patio has been poured and landscaping will be completed by early summer.
6. Pickleball Court Project – Waiting for concrete pour. Sewer connection had to be moved.

**E. Sponsorships/Volunteerism/Scholarships**

1. Eagle Scout Project – No updates.
2. Beautification Committee – No updates.

**F. Signage and Community Awareness**

There were no updates.

**G. Risk Management (Insurance/ADA)**

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

Muck asked if Fun Fest was going to happen.

Henneman stated so far the event is a go pending orders from the State. She stated she would reach out to HERO to get specifics.

Mougrabi left meeting at 3:45 p.m.

Michniewicz asked if another High School student would be needed since Mougrabi will be graduating.

Dolan will reach out to the Athletics Director at Pinckney Community Schools.

12. Adjourn Meeting

**Motion by Michniewicz, supported by Muck, to adjourn the meeting.**

**VOICE VOTE: Ayes: 3 Absent: 2 (Auxier, Mougrabi)**

**MOTION CARRIED**

Meeting adjourned at 3:47 p.m.

Respectfully submitted,



Debra Henneman  
Parks & ADA Coordinator