



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, May 25, 2021
3:00 p.m.

1. Call to Order

Muck called the meeting to order at 3:08 p.m.

Motion was made by Auxier, supported by Michniewicz, to have Muck chair the Parks meeting in the Clerk's absence.
VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Auxier, Michniewicz, Muck

Board Members Absent: Mougrabi, Dolan

Also Present: Deby Henneman, Parks & ADA Coordinator, Duane Hoepfner, Building & Grounds Team Lead

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Auxier, to approve the agenda as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi)

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Auxier, to approve the minutes from the April 27, 2021, Regular Meeting as presented.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

Muck stated that he would like to extend his gratitude to the current Museum curator for a job well done. He stated the programs they have advertised has been impressive.

Henneman presented memo from HERO, going to the Township Board at their meeting on 6/1/21, requesting the granting of a permit to allow for them to post signed throughout the Township and on Township property announcing the festival.

Muck stated he saw no issues with the request.

8. New Business

There was no new business.

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor stated three historical markers will be installed along the Mike Levine Lakelands Trail this summer. He stated that work on the Hay Creek Bridge should be complete by 11/1/21. The truncated dome project has been completed.

Muck stated he saw some work being done on the Huron River Bridge.

Hoepfner confirmed that Building & Grounds was shoring up some of the areas that had been washed out.

2. MNRTF Trust Fund Grants – ~~Clerk Henneman~~ stated there was no update.

B. Township Park Use Policy/Fee/Procedures

1. Park Facility Use Policy – No updates.

2. Covid Protocol – If vaccinated don't need to wear a mask, however, if anyone requests you wear one in their area, staff must honor the request.

C. Administrative Services

1. Park Coordinator's Report – May 2021 – Report received and filed

2. Senior Center Report – May 2021 – Report received and filed

3. Scholarship Request – None

4. Park Use Requests

a. Blackout List – Updated list received and filed.

b. Michigan Jaguar FC Fall Tournament – September 24-26, 2021 - BLACKOUT

Motion by Auxier, supported by Michniewicz, to recommend to the Township Board approval of the Park Use Application for Jaguar United Invitational dated May 13, 2021, as presented.

VOICE VOTE: Ayes: 3

Absent: 2 (Dolan, Mougrabi)

MOTION CARRIED

D. Special Projects

1. Equipment Upgrade in Playgrounds – Awaiting bids. Replacement of aged structure is recommended, and will be proposed.

Muck mentioned that playgrounds can be funded through the Recreation Passport Grant with an April 1 deadline. He stated the best time to purchase playground equipment is later summer/early fall.

2. Hay Creek Bridge Project – Anticipated completion 11/2021.
3. ADA Truncated Domes Project on Lakelands Trail – Completed.
4. Hamburg RC Flyers – RC Car/Truck Track – Conceptual Play – No update.
5. Outdoor Seating Project – Completed.
6. Pickleball Court Project – Curing now, painting to be scheduled.

Proposed fence height was discussed, and Hohl suggested it be a minimum of 8’ and that a recommendation be made to that effect.

Motion by Michniewicz, supported by Auxier, to recommend the fencing around the Pickleball court be installed on all 4 sides at a height of no less than 8 feet.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

Discussion took place regarding scheduling. Henneman stated that she had discussed the topic with the Senior Director, and after discussions with avid players, it was decided that first come, first serve may be the best approach. Henneman also had suggested a money collection post similar to Disc Golf where donations could be made, in lieu of trying to schedule use after business hours.

E. Sponsorships/Volunteerism/Scholarships

1. Eagle Scout Project – No updates.
2. Beautification Committee – No updates.

F. Signage and Community Awareness

There were no updates.

G. Risk Management (Insurance/ADA)

There were no updates.

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments were made.

12. Adjourn Meeting

Motion by Michniewicz, supported by Muck, to adjourn the meeting.

VOICE VOTE: Ayes: 3 Absent: 2 (Dolan, Mougrabi) MOTION CARRIED

Meeting adjourned at 3:42 p.m.

Respectfully submitted,



Debra Henneman
Parks & ADA Coordinator

Approved with correction on 6/22/21