



Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Monday, August 29, 2022
7:00 p.m.

1. Call to Order

Dolan called the meeting to order at 7:05 p.m.

Dolan announced that Barb McCabe, a long-time resident and former staff member, has been added to the Parks Committee by the Township Board, and will be at our next meeting.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Auxier, Muck

Board Members Absent: McCabe

Also Present: Deby Henneman, Township Coordinator, Duane Hoepfner, Building & Grounds, Members of Spicer Group – Jenniufer Stewart, Courtney Sturgis, and Cynthia Todd

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Auxier, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (McCabe)

MOTION CARRIED

6. Approval of the Minutes

Motion by Auxier, supported by Muck, to approve the minutes from the July 26, 2022 Regular Meeting as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (McCabe)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

An email from Matt Kettmann in support of the RC Race Track was read aloud for the record.

An email from Josh Pope in support of the RC Race Track was read aloud for the record.

A 5 star Google Review noting a well-run PowerAde Soccer Tournament was read aloud for the record.

Copies of the 7/26/22 Regular Meeting Minutes, which had been emailed earlier in the day, were distributed in hard copy format to the Parks Committee members. Hard copies of the 2022 Recreation Plan Survey Results were distributed to the Parks Committee members by the Spicer Group.

8. Current Business

A. Master Plan Renewal

1. Project Presentation – Jennifer Stewart, Spicer Group

Stewart stated the Township is required to have a plan filed with the State every 5 years if they want to qualify for grant funding. The current Parks and Recreation Master Plan is expiring, and a new filing is due at the beginning of 2023. She stated that Spicer has been working on information gathering with Henneman, and they recently completed the survey.

2. Survey Results – Jennifer Stewart, Spicer Group

Stewart went over the survey results and fielded questions from the audience in attendance.

3. Public Input Session

Resident asked if plans include replacement of the Boardwalk that leads to Chilson Commons.

Dolan explained that is not owned or maintained by the Township as it is on private property, but the owners are generally very responsive and he will pass the comments along.

Kathy Reddies stated she appreciates the Pickleball courts, however, the wait time in the AM is long so more courts would be helpful.

Jim Kanakowski stated the busiest time for Pickleball is between 7 AM and 1 PM generally 7 days a week. He stated there are quite a few people in the current group who are going elsewhere to play.

Gary Whitlark stated he is representing the RC Car/Truck track, which he would like to see built. The routes and final location have yet to be determined.

Muck stated the comments in support on the Survey for a Farmers Market and Ampitheatre will require a dedicated staff and cost to the Township, so residents must be made aware of that.

Henneman stated that is especially important as there is no current milage in place for Parks/Senior Center/Trails as there was when the expiring plan was put into place. It is most likely that when the goals and objectives are worked on, that some things will need to be eliminated or pushed to Long Range planning.

4. Timeline Review and Next Steps – Jennifer Stewart, Spicer Group

Discussion took place regarding next steps, and public was encourage to continue providing feedback to Henneman at dhenneman@hamburg.mi.us or clerk@hamburg.mi.us, or to provide comment on FB posts which are monitored. Stewart stated the next portion of the draft plan to be worked on is the Goals and Objectives. Once those are complete, a draft plan will be provided to the committee for comment.

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail

- a. Hay Creek Bridge Project –Ribbon Cutting rescheduled to 9/9/22 – 2:30 p.m.

- b. Trail Maintenance Project – Complete – Grant being finalized
 - c. Huron River free-span Bridge Project – No update
2. 5-year Master Plan Renewal – Update – Goals and Objectives are next task.
 3. West Park Trust Fund Grant – No update

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Updates pending.
2. Community Center Policy & Fee change – Updates pending.
3. Administrative Fee Schedule – Updates pending.

C. Administrative Services

1. Park Coordinator’s Report – August 2022 – Report received and filed
2. Senior Center Report – August 2022 – Report received and filed
3. Scholarship Request – None
4. Park Use Requests - None

D. Special Projects

1. East Park Playground Renovation Project – Funding was approved by Township Board and project is moving forward. Vendor has been advised and updated pricing has been requested.
2. Baseball Dugout Renovation Project – Construction in progress.
3. Pickleball – Dolan stated a private citizen has donated funding to add a 3rd court to the Hamburg Senior Center. He stated the costs for the 3rd court were quoted at \$68,500 by the same contractors that completed the existing courts. The private citizen has suggested that future courts could be constructed with crowd-funding matches to his donations in future years.

Motion by Auxier, supported by Michniewicz, to accept Mr. Atwood’s general donation to construct a 3rd pickleball court, in addition to and near the 2 that are already in place, at the Hamburg Senior/Community Center Building.

VOICE VOTE: Ayes: 4 Absent: 1 (McCabe)

MOTION CARRIED

4. RC Car/Truck Track proposal – no updates.

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No updates
2. Commemorative Bench & Tree Program – Benches on order, locations being cleared.

F. Signage and Community Awareness

1. Wayfinding Signage – No update

2. Winans/Hamburg Historical Marker – Hamburg Cemetery – New Marker Coming Soon

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands - No update
2. Pedestrian Crossings along Lakelands Trail – No update

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments.

12. Adjourn Meeting

Motion by Auxier, supported by Dolan, to adjourn the meeting.

VOICE VOTE: Ayes: 4 Absent: 1 (McCabe)

MOTION CARRIED

Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Debra Henneman
Township Coordinator
Parks, ADA, Grants, Ordinances

Next meeting: Tuesday, September 27, 2022 – 3:00 p.m.