



**Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, April 25, 2023
3:00 p.m.**

1. Call to Order

Dolan called the meeting to order at 3:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Muck, McCabe

Board Members Absent: Auxier

Also Present: Deby Henneman, Township Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Muck, supported by Dolan, to approve the agenda with the addition of Howell Recreation Organization – Park Use Discussion.

VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Muck, to approve the minutes from the February 28, 2023 Regular Meeting as presented.

VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

None

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor Update
 - Huron River free-span Bridge Project – No Update

- MDNR Spark Grant – Mike Levine Lakelands Trail – Deadline 6/2023
 - i. Lakelands Trail Restroom & Amenities Project
 - ii. \$700,000 request/\$100,000 match
 - iii. Drafting in house by Coordinator/Spicer Group assist
 - Ralph C. Wilson Jr. – Trail Maintenance Grant - Mike Levine Lakelands Trail – Filed
 - i. Zukey Lake Footbridge Project
 - ii. \$100,000 request/\$40,00 match
 - iii. Drafted in house by Coordinator
2. Master Design Plan –Spicer Group to design concept plan for entire park including “Park within a Park” concept for West Park Improvements (See grant)
3. Bennett Park & Senior Center – Coordinator Update
- TF22-0107 Bennett Park & Water Trail Access Improvements – Master Design plan pending
 - AARP Challenge Grant – Community Garden Relocation Project – Filed
 - i. \$12,500 Flagship Grant for Community Garden Relocation
 - ii. \$2,500 Micro Grant for Community Garden Programming
 - LCCOA Grant – ADA Accessible Patio Doors & Other improvements – Pending
 - HERO Grant – Intergenerational Play Area Concept – Discussion took place regarding concerns with parts to the games and how they would be distributed. Concession stand improvements were discussed to accomodate vending machines, and ADA restroom facilities.

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – No updates

C. Administrative Services

1. Park Coordinator’s Report – April 2023 – Report received and filed

Motion by Dolan, supported by Michniewicz, to change the Parks and Recreation meeting in May to the 30th, and to direct the Township Coordinator to post that change.

VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)

MOTION CARRIED

2. Senior Center Report – April 2023 – Report received and filed

3. Scholarship Request – None

4. Park Use Requests

- a. PYA – 2023 Football Practice Season

Motion by Muck, supported by McCabe, to approve the request from PYA for their 2023 Football practice season as outlined in their application dated 4/14/23, with the contingency that use be scheduled with the Park Coordinator, that a Certificate of Insurance be provided naming Hamburg Township as an additional insured, and that all other requirements be met to the satisfaction of the Clerk’s office.

VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)

MOTION CARRIED

b. Pinckney Community Schools – Coaches Legions CC Invitational – Sept 29 & 30, 2023

Motion by Dolan, supported by Muck, to recommend approval of the event to the Township Board with a Blackout, contingent on the applicant providing adequate sanitary conditions, a rubbish dumpster, and traffic control solutions satisfactory to the Township, and that all food vendors provide a Certificate of Insurance and be properly licensed and that a Tent Permit application list all vendors who will be present and subject to inspection. A hazard level shall be set after review by Public Safety, and all other requirements must be met to the satisfaction of the Clerk's office.

VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)

MOTION CARRIED

D. Special Projects

1. Baseball Dugout Renovation Project – PHBSA offered to make repairs to damaged roof
2. Pickleball Court #3 – In process
3. RC Car/Truck Track proposal – MOU needs to be signed, then final proposal will come to Parks Committee for recommendation and budget to the Township Board. No further update.
4. Sledding Hill (RC Field) – No update
6. Bennett Park & Water Trail Access Improvements – Pending Design
7. Scheduling Software/Invoicing and Donations – Digital Options – No Update

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – Have benches in stock. All benches ordered by residents have been installed, and plaques are in. Just waiting for warm weather to complete.
2. Community Clean-Up – Scheduled for Saturday, April 22, 2023, 9 a.m. to 3 p.m.

F. Signage and Community Awareness

1. Wayfinding & Safety Signage – Manly Bennett Monument in, Main Entrance on order
2. Winans/Hamburg Historical Marker – Hamburg Cemetery – New Marker Coming Soon. Ribbon Cutting will be arranged with State of MI and Historical Museum.

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – No updates

10. Call to the Public

A call was made with no response.

11. Committee Comments

None

12. Adjourn Meeting

Motion by Dolan, supported by McCabe, to adjourn the meeting.

VOICE VOTE: Ayes: 4 Absent: 1 (Auxier)

MOTION CARRIED

Meeting adjourned at 3:54 p.m.

Respectfully submitted,



Debra Henneman
Township Coordinator
Parks, ADA, Grants, Ordinances

Next meeting: Tuesday, May 30, 2023 – 3:00 p.m