



**HAMBURG TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING AGENDA
Hamburg Township Board Room
Tuesday, August 22, 2023 – 3:00 p.m.**

1. Call to Order

Dolan called the meeting to order at 3:04 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Board Members Present: Michniewicz, Dolan, Auxier, Muck

Board Members Absent: Henneman, McCabe

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Auxier, to approve the agenda as presented.

VOICE VOTE: Ayes 4 Absent: 2 (Henneman, McCabe)

MOTION CARRIED

6. Approval of the Minutes

A. June 27, 2023 - Regular Meeting

B. July Meeting Notice

Motion by Auxier, supported by Dolan, to approve the minutes from the June 27, 2023 Regular Meeting.

VOICE VOTE: Ayes 4 Absent: 2 (Henneman, McCabe)

MOTION CARRIED

7. Correspondence

A. Hamburg Township Museum – July & August Newsletters

8. Current Business

A. Howell Recreation Organization – Field Use Discussion/Presentation

B. Parkland Use Permit Sign Policy – Change Proposed/Recommendation to TB

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail Projects
 - Huron River free-span Bridge Grant – Update
 - MDNR Spark Grant #ARPA-0863 – Trailhead Improvements – No Update
 - Ralph C. Wilson Trail Maintenance Grant #IG202324346 Zukey Footbridge – No update
2. Park Master Design Plan Concept – Spicer Group Agreement to TB 9/5/23
3. Bennett Park & Senior Center
 - Bennett Park & Water Trail Access Improvements #TF22-0107
 - Agreement Received – to TB 9/5/23
 - Spicer Agreements – Prime Professional to TB 9/5/23
 - LEO & MCSC MI Community Center Grant – Deadline 8/31/23
 - Senior/Community Center Upgrade & Expansion Project
 - Phase 1 Submission for Planning & Remodel
 - LivCo ARPA Funding – ADA Accessible Patio Doors & Other Improvements - Update
 - HERO Grant - East Park Intergenerational Gathering Area – Proposed

B. Township Park Use Policy/Fee/Procedures

1. Park Facility Use Policy – (Sign Permit process for Parks – Change Proposed above)
2. Park Fee Update – Cost Comparison Complete – Recommendation to TB pending

C. Administrative Services

1. Township Coordinator’s Report – August 2023
2. Senior Center Report – August 2023
3. Scholarship Request
 - a. Updated report attached
4. Park Use Requests
 - a. None

D. Special Projects

1. Baseball Dugout Renovation Project – Discussion
2. Pickleball Court #3 – Update
3. RC Truck Track Proposal – Update
4. Bennett Park & Water Trail Access Improvements – (Report under Grants)
5. Scheduling & Invoicing/Donations – Demos to follow short-list

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee

F. Signage and Community Awareness

1. Wayfinding & Safety Signage – Update
2. Hamburg Historical Sign in Hamburg Cemetery – Installed, Dedication Date TBD

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – ADA Coordinator Training Update

10. Call to the Public

A call was made with no response.

11. Committee Comments

Discussed the Powerade Soccer Tournament and concerns. The Deputy will be asked to attend next month's meeting to discuss concerns.

12. Adjournment

Motion by Auxier, supported by Michniewicz, to adjourn the meeting.

VOICE VOTE: Ayes 4 ABSENT: 2 (Henneman, McCabe)

MOTION CARRIED

Meeting adjourned at 3:38 p.m.

Respectfully submitted,



Karen L. Vermillion
Clerk/Election Assistant

Next Meeting Date:

Parks Committee: September 26, 2023 – 3:00 PM