



**HAMBURG TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING AGENDA
Hamburg Township Board Room
Tuesday, January 24, 2023 – 3:00 p.m.**

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Agenda
6. Approval of the Minutes
 - A. December 20, 2022 – Regular Meeting
7. Correspondence
 - A. Hamburg Township Museum – January Newsletter
8. Current Business
 - A. Spark Grant – Lakelands Trail Restroom and Amenities Proposal – Discussion & Input
9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail Projects – Supervisor Update
 - Hay Creek Bridge – Grant File Closed
 - Huron River free-span Bridge Grant – No Update
 - Spark Grant – Lakelands Trail Restroom & Amenities Project (Proposed)
2. 5-year Parks Master Plan – Filing due 2/1/23
3. Bennett Park – Clerk Update
 - Bennett Park & Water Trail Access Improvements #TF22-0107 – Update

B. Township Park Use Policy/Fee/Procedures

1. Park Facility Use Policy – In Progress

C. Administrative Services

1. Park Coordinator's Report – January 2023
2. Senior Center Report – January 2023
3. Scholarship Request
 - a. None
4. Park Use Requests
 - a. Go Sports LLC – 2023 Baseball Season Application

D. Special Projects

1. East Park Playground Renovation Project – Update
2. Baseball Dugout Renovation Project – Shingle Replacement – Update
3. Pickleball Court #3 – Update
4. RC Truck Track Proposal – Update
5. Sledding Hill – Update
6. Bennett Park & Water Trail Access Improvements – (Report under Grants)
7. Invoicing and Donations – Digital Options - Update

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee
 - A. Adopt a Garden/Memorial Bench/Tree Project – Update
2. Community Clean-up Event Date – Saturday, April 22, 2023 – 9AM-3PM

F. Signage and Community Awareness

1. Wayfinding & Safety Signage – Update
2. Hamburg Historical Sign in Hamburg Cemetery – Sign Ordered, Dedication Date TBD

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – No updates
10. Call to the Public
11. Committee Comments
12. Adjournment

Next Meeting Date:

Parks Committee: February 28, 2022 – 3:00 p.m.

Pledge to the Flag



No
Information



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, December 20, 2022
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:02 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Auxier, Muck, McCabe

Board Members Absent: None

Also Present: Deby Henneman, Township Coordinator, Duane Hoepfner, Building & Grounds

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Auxier to approve the agenda as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

6. Approval of the Minutes

Motion by Auxier, supported by Michniewicz, to approve the minutes from the November 22, 2022 Regular Meeting as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

A. Master Plan Renewal

1. Master Plan Draft – Final Draft Recommendation to Board

Motion by Auxier, supported by Michniewicz, to recommend approval and adoption of the 2023 Parks & Recreation Master Plan to the Hamburg Township Board of Trustees and to request that a Public Hearing be scheduled for January 3, 2023 at 2:30 p.m.

VOICE VOTE: Ayes: 5

MOTION CARRIED

2. Timeline Review & Next Steps

Public Hearing and Adoption – Township Board – 1/3/23
Master Plan Renewal Deadline: 2/1/23

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail
 - a. Hay Creek Bridge Project – Awaiting final \$5,000 payment
 - b. Huron River free-span Bridge Project – Replacement of the RR Bridge will give us a copy of the Mussel survey for our project. Nothing new on Grant
 - c. Lakelands Trail Maintenance – Crack seal will be done annually
2. 5-year Master Plan Renewal – see above
3. West Park Trust Fund Grant – Recommended for funding! Agreement will be forthcoming, project planned for 2023/2024 calendar years. Concession building was removed from scope. We have a new Grant Coordinator – Charamy Cleary.
4. 2023 Michigan Spark Grant – Discussion took place regarding the Michigan Spark Grant process, and the proposed projects the Township would apply for. This grant is intended to assist communities which were impacted by Covid and are in need of upgrades or repairs to their Park systems. Discussion took place regarding the specific projects the Township has in the Master Plan that would be best suited for this type of funding. The Lakelands Trail Trailheads were discussed as the areas most impacted, and improvements were suggested as follows:
 - Restroom Facilities
 - ADA Accessible Routes to Amenities & Services
 - Pavillions & Picnic Tables/Seating
 - Gravel Parking Lot Improvements

Motion by Muck, supported by Michniewicz, to direct Township Coordinator, with the input of the Supervisor and Clerk, to draft a conceptual plan for a MDNR Spark Grant supporting improvements at the trailheads along the Mike Levine Lakelands Trail with the following scope items: Restroom Facilities (such as vaulted toilets), Bike Repair Stations, Picnic Pavilion, ADA Accessible Routes to Services/Facilities, and consideration of Parking Lot Improvements as a possible Township match, and to bring the proposed plan back to the Parks & Recreation Committee at their January meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Updates to Application language being reviewed, changes to be incorporated.
2. Community Center Policy & Fee change – Updates pending.
3. Administrative Fee Schedule – Updates pending.

C. Administrative Services

1. Park Coordinator's Report – December 2022 – Report received and filed
2. Senior Center Report – December 2022 – Report received and filed
3. Scholarship Request – None

4. Park Use Requests

- a. PCS Cross Country – Meet – August 18, 2023 (Blackout)

Motion by Auxier, supported by McCabe, to recommend the Township Board approve the Park Use Application from Pinckney Community Schools for the Pinckney vs Brighton Cross Country race on August 18, 2023 as outlined in the application dated December 15, 2022 as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

D. Special Projects

1. East Park Playground Renovation Project – Hardscape has been installed and equipment has been ordered.
2. Baseball Dugout Renovation Project – Hohl and Dolan will take care of it with B&G staff.
3. Pickleball – To be completed spring 2023.
4. RC Car/Truck Track proposal – MOU needs to be signed, then final proposal will come to Parks Committee for recommendation and budget to the Township Board.
5. Sledding Hill (RC Field) – Dolan will be ordering signs.
6. Community Clean-Up – Scheduled for Saturday, April 22, 2023, 9 a.m. to 3 p.m.

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No updates
2. Commemorative Bench & Tree Program – No updates

F. Signage and Community Awareness

1. Wayfinding Signage – No updates
2. Winans/Hamburg Historical Marker – Hamburg Cemetery – New Marker Coming Soon

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – Transition plan updates have been distributed and included in 2023 Parks Master Plan draft going to the Board for final approval 1/3/23.
2. Pedestrian Crossings along Lakelands Trail – No update

10. Call to the Public

A call was made with no response.

11. Committee Comments

Dolan wished everyone a Merry Christmas and a Happy New Year.

12. Adjourn Meeting

Motion by Michniewicz, supported by Muck, to adjourn the meeting.

VOICE VOTE: Ayes 5

MOTION CARRIED

Meeting adjourned at 3:58 p.m.

Respectfully submitted,



Debra Henneman
Township Coordinator
Parks, ADA, Grants, Ordinances

Next meeting: Tuesday, January 3, 2023 - 2:30 p.m. – Public Hearing at Township Board Meeting

Next Parks Meeting: Tuesday, January 24, 2023 - 3:00 p.m.



**HAMBURG
TOWNSHIP
MUSEUM**

P.O. Box 272
7225 Stone Street
Hamburg, MI 48139
810-986-0190

info@hamburgmuseum.org
<https://hamburgmuseum.org>



Karl Bangert
President

Carrie Schulz
Vice President

Linda Harrison
Secretary

Suzanne Hines
Treasurer

Pat Corr

Joyce Terry

Alice Winkelman

VISITING HOURS

11 am-3 pm
Weds. & Sats.

ADMISSION

\$2 adults, \$1 children
18 and younger,
members free

The Wave

Newsletter of the Hamburg Township Historical Society • January 2023

Astronomy Expert to Share His Story About Hamburg Meteorites on Jan. 14

As a boy growing up on Ore Lake, Tony Licata loved to look through his telescope and wished he could see a meteor from his backyard. Flash forward to 2018: In January of that year, an asteroid entered Earth's atmosphere, turned into a meteor, exploded, and then dropped to the ground in Hamburg Township. Over the next two weeks, Licata and his family found three pieces of the meteor (called meteorites) – the high point of his amateur astronomy career.

Tony will show those three pieces and share his deep knowledge of this unique event during a talk sponsored by the Hamburg Township Historical Society on Saturday, January 14 at 2 pm. **NOTE: For space reasons, the event will be held at the township's Senior Community Center, located at 10407 Merrill Road in Hamburg.**

Tickets are FREE to society members and \$5/ person for non-members.

Register now – for free tickets OR paid tickets – at Eventbrite.com (search for Hamburg Township).

Please note that the talk will be aimed at adults but also appropriate for children of middle-school age and older.



Join us on Saturday, January 14 at Hamburg's senior center for a special presentation on the meteorites that struck Hamburg Township in 2018!

DIVE INTO YOUR HISTORY

WHO'S NEW?

Please join us in welcoming these new members who've signed on since August 1.

- Gary & Peggy Brewer
- Sharon & Mike Cuddington
- George Degener
- The Jan Durecki Family
- Constance Mendenhall
- Dave and Susan Sepesi
- Dominic Vagnetti
- Tomy Waichunas

WOULD YOU LIKE A FREE PIANO?

If you or your organization is in need of a piano, the museum has one to give – for free! Our Winter & Company instrument (Royale model) measures 56" long x 24" wide x 42" high, and comes with a matching bench. Stop in and try it out during the museum's open hours on Wednesdays and Saturdays from 11 am-3 pm. NOTE: The new owner must load it up and haul it away.

**HELP US
PRESERVE AND
PRESENT
THE HISTORY
OF HAMBURG.
JOIN THE
HISTORICAL
SOCIETY!**

WHAT'S NEW?

- In December, Heather Harrison was named the historical society's Volunteer of the Year. In the short time she's been associated with the society, Heather has participated as a substitute greeter, Halloween candy giver-outer, tea party server, and paranormal event team member. On a leadership level, she also planned and served as the educator for the museum's first-ever history day camp, which was a big hit with its young attendees. Heather will be formally recognized at the volunteer thank-you luncheon to be held later this month.



Shown here at work, Heather is the youth services librarian for the Genesee (County) District Library.

- Did you know that our township is home to 11 different historical markers commissioned by four different organizations? The first, marking Governor Edwin Winans' homesite, was a project of the Daughters of the American Revolution. The second and third, describing

WHAT'S NEW? *con't*

St. Stephen's church and Hamburg/Winans (on a single plaque), are state markers. A set of five, chronicling the Hamburg House, Hamburg's two railroads, railroad safety, roadways, and the Zukey Lake Ice House, were created by the MotorCities National Heritage Area. And three signs, marking the Chain of Lakes, Hamburg, and the Huron River along the Mike Levine Lakelands Trail, were developed by the DNR Heritage Trails program. For the exact locations of these markers, visit hmdb.org.

WHAT'S COMING?

**JANUARY 14, 2 pm
Hamburg Meteorites
Presentation**
Hamburg Township Senior Community Center
10407 Merrill Road, Hamburg
Tickets at Eventbrite.com; search under Hamburg Township

Name _____ Date _____
Address _____
City _____ State _____ Zip _____ Phone _____
Email address* _____

ANNUAL DUES

- ☐ Individual \$20.00 ☐ Dual \$25.00 ☐ Family \$30.00
☐ Business \$50.00 ☐ Life \$300.00 (one lifetime payment)

*ADD \$12 to receive paper newsletters via USPS; email copies are free.

Please make your check payable to the Hamburg Township Historical Society. Mail it with this form to P.O. Box 272, Hamburg, MI 48139 or drop it off at the museum at 7225 Stone Street during visiting hours.



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: January 20, 2023

To: Parks & Recreation Committee

From: Deby Henneman, Township Coordinator

Re: Spark Grant Proposal – Lakelands Trail Restroom and Amenities Project

As requested, I have completed a preliminary breakdown of an estimated budget as well as legacy costs to consider with regard to the captioned proposal. Costs have been included for restrooms connected to sanitary sewer as well as a vault toilet system, similar to what is used at State parks. Where I wasn't able to gather firm figures, I have provided my best guess.

I have discussed this proposal with the Supervisor and Utilities Director, and they fully support the recommendation of sanitary sewers over the vault toilets at all 3 locations. They further recommended a budget for camera systems and programmable locks for each of the locations be included in the project breakdown under the Township Match, and may be a consideration for the RAP Grant program.

While ideally, we would request enough funding for all 3 restrooms, the following priority was agreed upon:

1. Pettysville Trailhead
2. Village Trailhead
3. Merrill Trailhead

A recommendation by the Parks & Recreation Committee is requested to go forward to the Township Board at their 2/7/23 – 2:30 p.m. Regular Meeting.

Lakelands Trail Restroom and Amenities Project 2023

Grant: Spark Grant (MDNR)

Deadline: Unknown

Website: <https://www.michigan.gov/dnr/buy-and-apply/grants/rec/sparkgrants>

Suggested Match: Gravel/Grading upgrades in existing Gravel Lots - (Estimated value below)

Trailhead	Scope Item	Type	Contractor	Estimated Cost	Est. Rec'd	Sanitary Sewer	Vault
Village Trailhead (Downtown Hamburg)							
	Restroom						
Improvements Include:	Building (Modular)	Pre-fab building connect to sewer	Easi-Set Buildings	\$ 75,000.00	X	\$ 75,000.00	
Extension of Parking (Township Match)	Sanitary Sewer	Option 1	Hamburg Township	\$ 27,631.68	X	\$ 27,631.68	
Accessible Pathways to facilities	Electrical			\$ 10,000.00		\$ 10,000.00	\$ 10,000.00
Bike Repair Station	Building (Vault)	No Sewer	Green Flush Restrooms	\$ 100,850.00	X		\$ 100,850.00
Garbage Cans	Concrete Work			\$ 20,000.00		\$ 20,000.00	\$ 20,000.00
Bike Racks	Pavillion (30'x60')	Wooden Frame with Shingle					
Restroom	Pavillion (30'x60')	Steel structure with metal roof		\$ 100,000.00		\$ 100,000.00	\$ 100,000.00
Picnic Pavilion on Accessible Surface	Picnic Tables (6)	\$1,700 each plus freight		\$ 11,000.00	X	\$ 11,000.00	\$ 11,000.00
	Bike Repair Station			\$ 1,200.00	X	\$ 1,200.00	\$ 1,200.00
	Garbage Cans	Multi part with recycle option		\$ 1,700.00	X	\$ 1,700.00	\$ 1,700.00
	Bike Rack			\$ 1,500.00	X	\$ 1,500.00	\$ 1,500.00
	Engineering/Permits/Design	Split 3 ways for estimating purposes	Spicer/IMEG	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00
	Well Drilling & Water Supply			\$ 10,000.00		\$ 10,000.00	
Total Village Trailhead						\$ 288,031.68	\$ 276,250.00
Merrill Trailhead (Across from Twp. Hall)							
	Building (Modular)	Pre-fab building connect to sewer	Easi-Set Buildings	\$ 75,000.00	X	\$ 75,000.00	
Extension of Parking (Township Match)	Sanitary Sewer	Option 1	Hamburg Township	\$ 21,954.96	X	\$ 21,954.96	
Accessible Pathways to facilities	Sanitary Sewer	Option 2	Hamburg Township	\$ 22,591.53	X		\$ 22,591.53
Bike Repair Station	Electrical			\$ 10,000.00		\$ 10,000.00	\$ 10,000.00
Garbage Cans	Building	No Sewer	Green Flush Restrooms	\$ 100,850.00	X		\$ 100,850.00
Bike Racks	Concrete Work			\$ 5,000.00		\$ 5,000.00	\$ 5,000.00
Restroom	Picnic Tables (2)			\$ 3,750.00	X	\$ 3,750.00	\$ 3,750.00
	Bike Repair Station			\$ 1,200.00	X	\$ 1,200.00	\$ 1,200.00
	Garbage Cans			\$ 1,700.00	X	\$ 1,700.00	\$ 1,700.00
	Bike Rack			\$ 1,500.00	X	\$ 1,500.00	\$ 1,500.00
	Engineering/Permits/Design	Split 3 ways for estimating purposes	Spicer/IMEG	\$ 30,000.00		\$ 20,000.00	\$ 20,000.00
	Well Drilling & Water Supply			\$ 10,000.00		\$ 10,000.00	
Total Merrill Trailhead						\$ 150,104.96	\$ 166,591.53
Pettysville Trailhead (M-36/Pettysville)							
	Building (Modular)	Pre-fab building connect to sewer	Easi-Set Buildings	\$ 75,000.00	X	\$ 75,000.00	
Extension of Parking (Township Match)	Sanitary Sewer	Option 1	Hamburg Township	\$ 27,865.83	X	\$ 27,865.83	
Accessible Pathways to facilities	Sanitary Sewer	Option 2	Hamburg Township	\$ 24,007.83	X		
Bike Repair Station	Electrical			\$ 10,000.00		\$ 10,000.00	\$ 10,000.00
Garbage Cans	Building (Vault)	No Sewer	Green Flush Restrooms	\$ 100,850.00	X		\$ 100,850.00
Bike Racks	Concrete Work			\$ 5,000.00		\$ 5,000.00	\$ 5,000.00
Restroom	Picnic Tables (2)			\$ 3,750.00	X	\$ 3,750.00	\$ 3,750.00
	Bike Repair Station			\$ 1,200.00	X	\$ 1,200.00	\$ 1,200.00
	Garbage Cans			\$ 1,700.00	X	\$ 1,700.00	\$ 1,700.00
	Bike Rack			\$ 1,200.00	X	\$ 1,200.00	\$ 1,200.00
	Engineering/Permits/Design	Split 3 ways for estimating purposes	Spicer/IMEG	\$ 30,000.00		\$ 20,000.00	\$ 20,000.00
	Well Drilling & Water Supply			\$ 10,000.00		\$ 10,000.00	
Total Pettysville Trailhead						\$ 155,715.83	\$ 143,700.00

Sub Total for Grant Request	\$	593,852.47	\$	586,541.53
Anticipated Supply Chain Increase 20%	\$	118,770.49	\$	117,308.31
Grand Total for Grant Request	\$	712,622.96	\$	703,849.84

Gravel Lot Improvements/Extension (Township Match)

Gravel Upgrades for 3 Trailheads	Based on prior bids plus 20%	Grading, Gravel	Bob Myers Excavating	\$	8,750.00	X
Dust Control	Based on prior bids plus 20%	Mineral Well Brine	Chloride Solutions	\$	13,500.00	X
Asphalt ADA Spaces	All 3 trailheads			\$	30,000.00	
Timed Locks for Restrooms	All 3 trailheads			\$	6,000.00	
Surveillance System	All 3 trailheads			\$	5,000.00	
Estimated Township Match				\$	63,250.00	

Annual Legacy Costs	Restrooms 3 (6 REU)	Sewer O & M (Sewered)	\$155.50/per 1/4 per REU	\$	3,732.00	X	\$	3,732.00	
Will need to have DPW or B&G help with water delivery	Restrooms	Honey Wagon (Vault)	.26 per gallon average/1,000	\$	260.00			\$	1,040.00
	Restrooms	Water Deliver (Vault)	1,000 gallon/DPW/Est	\$	250.00			\$	1,000.00
	Restrooms	10 hrs Cleaning (Part-time Staff)	Hamburg Township	\$	10,000.00	x	\$	10,000.00	\$ 10,000.00
Used average of 30.00 per mo x 3 locations	Gravel lots - 3 trailheads	Maintenance annually		\$	22,250.00		\$	22,250.00	\$ 22,250.00
	Electric	EP 15.00 per mo/WP 55.00 per mo	Hamburg Township	\$	1,080.00	x	\$	1,080.00	\$ 1,080.00
							\$	37,062.00	\$ 35,370.00

*What if we suggested improvements at Merrill Trailhead that changed the topography to support ADA Parking for the Canoe Launch?
This would allow for us to do the project properly (as long as we can clear the creek, and address our bittersweet issue.*

Vision Board - Lakelands Trail Restroom and Amenities Project 2023

Restrooms:



<https://www.sunrisespecialty.com/vault-toilet>



<https://greenflushrestrooms.com/vault-toilets/>



<https://www.southlandorganics.com/blogs/news/17989164-vault-toilets-a-step-up-from-the-pit>

\$25,000 – \$45,000 is a good price range for an all in vault toilet. But that price could go much higher if your building one really far away from civilization. Remember, vault toilets need pumping so don't build them too far out of the way. And don't forget about the maintenance cost to pump the toilet.

<https://gambrick.com> › Learning Center

[What Is A Vault Toilet? - Modern Design - Gambrick.com](https://gambrick.com)



Local Septic Services:

Michigan Septic Services

<https://www.wellmanseptic.com/>

5205 Pinckney Rd

Howell, MI 48843

(517) 343-3965

Bolton Septic

<http://boltonseptic.com/>

Bolton Septic Service

248-852-0440

Patrick Esper Septic

<https://patrickesperseptic.com/>

(517) 234-2035

Will need service to pump the units, and possible delivery of water if we go with Green Flush

Amenities:

Bike Repair Station



<https://www.dero.com/product/fixit/>

Estimated cost \$2,200 each

Version we have now



<https://www.theparkcatalog.com/deluxe-public-work-stand>

Estimated Cost \$1,500 each

Trash Cans



<https://www.recycleaway.com/anova-wainwright-45-gallon-trash-receptacle--curved-top-p-3527.html>

Estimated Cost \$1350 each



<https://parkwarehouse.com/product/ridgeview-recycled-plastic-trash-receptacle/>

Estimated Cost \$1,100 each

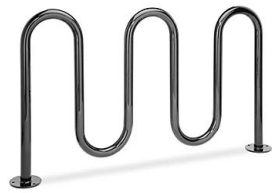


<https://www.barcoproducts.com/two-tone-panel-design-recycling-containers-triple-units>

Estimated Cost \$1,700 each

Bike Racks

5-Loop Wave Style Bike Rack - 7 Bike Capacity, Black



[More Images](#)

Upscale stylish look for downtown shopping and business districts.

- For stadiums, parks and athletic fields.
- 10-gauge steel with attractive powder coating.
- 2 3/8" diameter bar.
- Mounting hardware included.

<https://www.uline.com/Product/Detail/H-2544BL/Bike-Racks/5-Loop-Wave-Style-Bike-Rack-7-Bike-Capacity-Black>

Estimated cost \$550 each



<https://www.playlsi.com/en/commercial-playground-equipment/playground-components/leaf-bike-rack/>

Estimated Cost - \$750 each

Recycled Plastic Bicycle Storage Rack



Long Lasting and Good for the Environment

Lead the way and go green with a bicycle storage rack that is made of 100% recycled plastic lumber. Environmentally friendly and bicycle friendly. It will not scratch the paint on bicycles as metal or concrete racks may.

No need to paint. Recycled plastic lumber will not rust. This bicycle storage rack known for its durable and maintenance-free properties. Available in attractive colors to complement any architectural flavor. Constructed to store up to ten bicycles.



Model BR-200 | Cedar/Black

<https://www.belson.com/Recycled-Plastic-Bicycle-Racks>

Estimated Cost \$750 each



<https://www.madrax.com/shadow-rack-commercial-bike-rack-shb>

Estimated Cost \$500 each



<https://www.madrax.com/advocate-mini-bike-rack-adm>

Estimated Cost \$450 each

Pavilions



<https://srpshelter.com/outdoor-pavilions>



<https://pole-barn-builder-northwest-michigan.com/community-buildings/>



<http://www.constructionconcept.net/service/outdoor-structures/pavilions/>



<https://americanlandscapestructures.com/pavilions/commercial-pavilions/>



<https://www.smithsteelworks.com/pavilions/>



<https://countrysidebarns.com/product/backyard-structures/pavilions/>

Canvas structure over Adult Workout has an estimated value of \$75,000

It is unknown at this time what the total cost of the structure over the concrete at Pickleball was. My guess for one of these with permits and footings, we are looking at \$75,000 - \$100,000 minimum

Picnic Tables



Tree Top Products: <https://www.treetopproducts.com/>

<https://www.treetopproducts.com/colossus-wheelchair-accessible-picnic-table>

Estimated cost - \$1,700 ADA or 8 foot regular

Final Costs for Hay Creek Bridge Renovation Project – 2020-2022

Mike Levine Lakelands Trail (Bridge west of Chambers Rd.)

GL 208-800-000-975-300 (or 208-800-000-674-000)

IMEG – Engineering & Design Services/Prime Professional (Cost not to exceed \$14,000):

7/30/21 – Engineering Services - \$4,700.00

10/7/21 – Engineering Services - \$7,000.00

11/15/21 – Engineering Services - \$2,413.30

Total Engineering: \$14,113.30

LJ Construction – Bridge Contractor (\$159,300.00 original approved estimate):

5/10/22 Change Order 1 Approved – in amount of \$25,065 (revised total cost \$184,365.00)

6/22/22 – Bridge Materials - \$78,908.52

9/7/22 – Construction Labor & Final - \$106,331.48

Total Contractor: \$185,240.00

Misc Expenses:

4/4/22 – Cookson – Sign Vinyl for Construction - \$60.00

3/10/22 – Smart Sign – Signs for Detour - \$226.84

3/24/22 – Sign blanks for Construction - \$106.29

4/6/22 – Rotary Multiforms DNR Plaque - \$219.50

6/27/22 – American Awards Wilson Plaque - \$315.00

Total Misc: \$927.63

Project Grand Total: \$200,280.93

Deby Henneman

From: noreply-migrants@michigan.gov
Sent: Friday, December 16, 2022 11:01 AM
To: Deby Henneman
Subject: Application Outcome for TF22-0107 - Bennett Park Renovations & Huron River Water Trail Access

Follow Up Flag: Follow up
Flag Status: Flagged

Hamburg Township, Livingston
TF22-0107
Bennett Park Renovations & Huron River Water Trail Access

Congratulations! On behalf of Department of Natural Resources (DNR) Director Dan Eichinger, I am writing to inform you that the application noted above was among those recommended for funding by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees to receive a grant in the amount of \$300,000.00.

A formal grant offer will be made in the form of a project agreement (PA) after funds are appropriated by the State Legislature. This process could take 4-6 months. When funds become available we will contact you again with information on the PA. The following steps can be done before you enter in to a PA with the DNR Grants Management Section (Grants Management) but **if for any reason your PA is not approved or fully executed, your community will be liable for any expenses incurred.**

Acquisition Projects

1. Begin preparing your legal description and boundary map.
2. Beginning in January, you may incur costs for environmental due diligence and 40-year title search.
3. Once Grants Management approves the title work and environmental due diligence you will be authorized get an appraisal.

Development Projects

1. Begin preparing your legal description and boundary map
2. Finalize any easements or other land rights if all or a portion of the project area is not owned by your community
3. Retain the services (internal staff or consultant) of a prime professional
4. Make sure local matching funds are in place
5. Beginning in January, you may, begin to incur costs associated with the preparation of plans, specifications, and bid documents for your project

Please refer to the project procedures booklet throughout the grant administration process. Even if you have received a MNRTF grant in recent years, you should read this booklet carefully since it provides updated information on project procedures.

Acquisition Project Procedures Booklet:

https://www.michigan.gov/documents/dnr/IC1908_MNRTF_Acquisition_Procedures_2018_609808_7.pdf

Development Project Procedures Booklet:

https://www.michigan.gov/documents/dnr/IC1912_DevelopmentProjectProcedure_2018_609806_7.pdf

If you have any questions regarding your project or the MNRTF program, please contact your Grant Coordinator.

Sincerely,
Dan Lord, Manager
Grants Management Section
Finance and Operations Division
Michigan Department of Natural Resources



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

January 20, 2023

To: Parks & Recreation Committee

From: Deby Henneman, Township Coordinator

Re: Parks & Recreation Report

A recommendation to adopt the 2023 Parks and Recreation Master Plan was made after the Public Hearing, held January 3, 2023 at the regular Township Board meeting. The deadline to file the document with the MDNR is 2/1/23.

The 2022 Trust Fund Grant application #TF22-0107 for the Bennett Park & Water Trail Access Improvements has been recommended by the Trust Fund Board for funding. I anticipate receipt of the Agreement in around April 2023. In the meantime, I will start gathering the materials that will be required to submit with that document.

The 2020 Trust Fund Grant #TF20-0145 for the Hay Creek Bridge Renovation Project has been finalized, and the grant file has been closed. The final report has been included in the packet.

The Spark Grant proposal will need to be finalized and a recommendation made to the Board of what to include in the grant application. Once approved, I will start on the narrative and gathering supporting documents.

The HERO Park Use application went to Public Safety, and they have requested that staff works on an updated agreement to bring back to the committee before they give their recommendation to the Township Board.

Hold the dates have been sent to vendors for the Community Clean-Up scheduled for Saturday, April 22, 2023 from 9AM to 3PM. Volunteers may fill out the form available on our website here: https://www.hamburg.mi.us/departments/parks_and_recreation/programs_opportunities/hamburg_twp_community_clean_up_day.php.

I anticipate user groups will start applying for use in February, and anticipate a very busy spring. I appreciate everyone's patience with me as things gear up.

Projects I'm working on next:

- Goals and Objectives for Parks, ADA, Grants, Ordinances for Strategic Planning
- Complete all inspections of completed ADA Transition Plan items
- Create Counter "Cheat Sheets" for all Township Coordinator functions ie:
 - Parks
 - ADA
 - Grants
 - Ordinance
- Streamline process/procedure for Park & Senior Use invoices & donations with Treasury
- Merge/streamline all approved procedures into the Parks Policy and Procedure Manual
- Create Internal Policy & Procedure for Zoning & General Ordinance updates
- Organize and Scan all Park & Recreation archive files into Docuware System - Archive

Holiday Schedule:

Closed February 20, 2023 for Presidents' Day

Closed April 7, 2023 for Good Friday

Closed May 29, 2023 for Memorial Day

Facebook Links:

Parks & Recreation: <https://www.facebook.com/HamburgParksAndRecreation>

Lakelands Trail: <https://www.facebook.com/LakelandsTrailHamburgMI>

Winkelhaus Park: <https://www.facebook.com/WinkelhausPark>

Senior Center: <https://www.facebook.com/hamburgseniorcenter>

January 18, 2023

To: Parks and Recreation Committee
From: Julie Eddings, Senior Program Director
Re: Senior Center Director's Report

December Statistics:

- Monthly Attendance: 1492
- Daily Average: 79
- Transportation Daily Average: 18
- Number of New Members: 21

Upcoming Closures:

- Monday, February 20, 2023 for President's Day

February Programming:

- February Birthday Luncheon Sponsored by Cartel on February 1
- Line Dancing every Wednesday starting February 1
- Candle Votive Craft Class on February 2
- Movie "Elvis" on February 3
- Nurses Foot Care on February 7, 8, 16, 17 and 27
- Card Making with Sharon on February 7
- Senior Center Bus trip to Kiwanis Thrift Store and Aubrey's Pizza on February 8
- Flying Solo on February 10
- Acrylic Paint Class on February 10
- Book Club featuring "The Great Alone" on February 16
- Valentine Luncheon on February 17
- Senior Center Lunch Bunch Bus Trip to Torch 180 on February 22
- Premiere Travel Show on February 23
- Karaoke on February 24

Other Information:

- Hamburg Township and Hamburg Senior Center are being recognized by the Livingston County Transportation Coalition for our efforts in providing transportation to seniors in our area.
- Birthday lunches are now being sponsored by local partnerships.



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

MEMO

Date: January 20, 2023

To: Parks & Recreation Committee

From: Deby Henneman, Parks & ADA Coordinator

Re: Park Use Application from: Go Sports LLC

I am in receipt of an application for use of Baseball Diamond B1 in Manly Bennett East, with other field use as available based on schedule, for this spring season by the captioned applicant. This approval should require that all documents such as Certificate of Insurance, with Hamburg Township named as Additional Insured, and signed Land Use Agreement/Park Use Application be provided prior to their start date.

Use for this field would be scheduled with the Parks Coordinator, and billed monthly for actual use at the beginning of the subsequent month. The rate for use will be billable at \$25.00 per 2-hour block, and there are no refunds.

Should use be recommended for approval, it should be done so contingent on the required paperwork being filed with the Clerk's Office, that payments for use be billed based on current fee schedule with the allowance of in-kind donation credit, and that the use not interfere with priority use of PHBSA or any scheduled Blackout Dates.

Deby Henneman
Township Coordinator



Hamburg Township Manly Bennett Park

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): _____

Name of Event: _____

Type of Event: Seasonal Use Park Use Category #: Select One

Applicant Name: GO Sports LLC - Cindy Janssen

Date(s) of Event: April-Oct 2023 Time(s) of Event: Weekday evenings & weekends

Applicant Address: 10139 Silver Lake Road Suite or Apt #: _____

Applicant City: Green Oak Township State: MI Zip: 48116

Contact Person (present during use): Cindy Janssen

Contact's Affiliation with Applicant: Same

Contact's Phone: 248-935-7678 Contact's E-Mail: cinjan08@yahoo.com

Event Co-applicant, if any: Erik Janssen

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: Spouse

Co-applicant's phone: 248-921-5213

Insurance Information:

Insurance Carrier: Farmers Insurance/US Liability Ins/A&G Administrators

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: NPP020J2696 Expiration Date: 01/10/23-will auto renew Jan 2023

Limit of General Liability: 1,000,000 Occurrence 2,000,000 Aggregate _____

Umbrella Coverage Limit (if any): _____ Occurrence _____ Aggregate _____

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Softball and baseball practices and games - regular season - Apr through Oct 2023

Total Number of participants/spectators/guests anticipated during event: 50

Average of participants/spectators/guests anticipated at any given time: 50

Site of Proposed Event; include all areas of the parklands that will be used: Baseball Fields-All 1, 2, 3 & 4
as needed. Typically 4-5 weekday evenings and week mornings.

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: No

Number of Volunteers: N/A

Are Volunteers trained?: _____

Please attach copy of Volunteer Handbook if applicable

Will tents be used?: No If so, please indicate locations: _____

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: No

Parking fee charged? If so, how much: No Valet service available? No

Will Food/Beverages be served? If so, types of food and name of persons serving: No

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: No

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: No

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: No

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: None

Other information regarding your event that you feel may be helpful: Work and painting the dugouts completed
Fall of 2023. Will continue to work on the field - infield cleanup, expansion and grass as needed.

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: CJ

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: CJ

Applicant's Signature: _____

Date: 11-22-22

Co-applicant's Signature: _____

Date: 11-22-2022

Parks Coordinator: _____

Date: 1-20-23

For office use only

Comments: _____

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one)



Approved



Denied

Hamburg Township Representative: _____

Got stuff to get rid of? Want to Volunteer? - Join us!

Hamburg Township Clean-up Event

Hamburg Township invites residents to RECYCLE, REDUCE and REUSE!

Saturday, April 22, 2023

9 a.m. to 3 p.m.

Staging location: **Manly Bennett Park West (Disc Golf Entrance)**

10405 Merrill Road, Whitmore Lake, MI



PADNOS Recycling: Accepting scrap metal/appliances without freon – No plastic/glass, No sealed tanks (propane, gas, sealed barrels), No lead acid batteries, TVs or Monitors.



Monroe's Rubbish: No construction materials, hazardous or household waste allowed. No liquids or paints. We will be taking tires, but must be limited to 4 per household.



Compost bin will be available for small branches, yard waste and leaves bagged in paper.



Iron Mountain: 11 a.m. to 3 p.m. Only—Secure Document Shredding On-Site

Park/Sports Fields/Trail Clean-up also!

Volunteers Needed! Sign up today!

No hazardous waste, no paint cans or large items that cannot be hand-loaded into dumpsters .

*Brochures for Livingston County Hazardous Waste will be available
outlining their collection dates for hazardous waste and electronics.*



**Hamburg Township
Parks & Recreation**



Follow us on Facebook, look for Hamburg Parks and Recreation!

Twitter @hamburg_parks for Schedule updates!

Organized by: Hamburg Township Parks & Recreation

For more information: clerk@hamburg.mi.us or (810)222-1124