



**Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, March 26, 2024
3:00 p.m.**

1. Call to Order

Dolan called the meeting to order at 3:05 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Muck

Board Members Absent: Auxier, McCabe

Also present: Deby Henneman, Township Coordinator and Duane Hoeppner, Building & Grounds Superintendent

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Muck, to approve the agenda as presented.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Dolan, to approve the minutes from the February 20, 2024 Regular Meeting, as presented.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

A. Eagle Scout Project Proposal is being worked on and will be presented once finalized.

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor Update

- Huron River free-span Bridge Project – No update.
- Ralph C. Wilson Jr. – Trail Maintenance Grant – Zukey Lake Footbridge – No update.

2. Park Master Design Plan Concept –Pending.
3. Bennett Park & Senior Center
 - TF22-0107 Bennett Park & Water Trail Access Improvements – Spicer Group Timeline was distributed to the Committee for reference. Group meeting to follow.
 - HERO Grant – Intergenerational Play Area Concept – No update.

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – No updates
2. Park Use Fees – No updates

C. Administrative Services

1. Township Coordinator’s Report – March 2024 – Report received and filed
2. Senior Center Report – March 2024 – Report received and filed
3. Scholarship Request – None
4. Park Use Requests

A. Livingston County Concert Band – 2024 Outdoor Concert

Motion by Dolan, supported by Michniewicz, to recommend approval of the Park Use Request for the Livingston County Concert Band, to perform live in the park on June 25, 2024, with the contingency that the Clerk Department be provided all requested documents to their satisfaction, and that all fees be waived due to the nature of the event.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

D. Special Projects

1. Baseball Dugout Renovation Project – Discussion took place regarding the dugouts and the possible need for further repairs before the roof(s) are replaced.

Motion by Dolan, supported by Michniewicz, to direct the Building & Grounds Superintendent, Duane Hoepfner, to obtain bids/recommendations from contractors for the following upgrades:

- Exterior Dugout Walls/Structure integrity
- Gravel improvements interior as well as pathways from parking lot
- Gravel improvements for all infields
- Weed control and squaring of all infields (future solution)

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

2. Bennett Park & Water Trail Access Improvements – Spicer Timeline attached for reference. Dolan reported that the Freedom River group is interested in partnering/volunteering with efforts for the kayak launch, and invited Parks & Recreation to attend their meeting at the Senior Center on 4/22/24 at 5:30 PM.

3. Scheduling Software RFP – Shortlist being prepared.

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No report

F. Signage and Community Awareness

1. Wayfinding & Safety Signage – No update

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – Transition plan will be updated and sent out to Dept. Heads

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments were made.

12. Adjourn Meeting

Motion by Michniewicz, supported by Dolan, to adjourn the meeting.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

Meeting adjourned at 3:36 p.m.

Respectfully submitted,

Deby Henneman, ADAC
Township Coordinator
Parks, ADA, Grants, Ordinances