
HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, June 19, 2018
7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Koeble, Hohl, Neilson, Hahn, Menzies, Negri, Dolan

Absent: None

Also Present: Patricia Hughes, Deputy Clerk; Mark Hogrebe, Fire Chief; John Drury, Township Attorney; Thelma Kubitskey, Accounting Director.

4. Call to the Public

A call was made with no response.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, supported by Neilson, to approve the Consent Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Hohl, supported by Negri, to approve the Agenda as amended.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

8. Fire Department Presentation

Presented Chief Hogrebe with Retirement Plaque.

9. Unfinished Business

None.

10. Current Business

A. 4th Quarter Budget Amendments

Motion by Neilson, supported by Hahn, to approve the 4th quarter budget amendments as presented.

Roll Call Vote: Dolan: Y, Hahn: Y, Hohl: Y, Koeble: Y, Negri: Y, Menzies: Y, Neilson: Y

MOTION CARRIED

B. 2018/2019 Budget

Motion by Hohl, supported by Koeble, to approve the Budget as presented in the packet and request that the clerk publish and circulate the Budget.

**Roll Call Vote: Dolan: Y, Hahn: Y, Hohl: Y, Koeble: Y, Negri: Y, Menzies: Y, Neilson: Y
MOTION CARRIED**

Motion by Hohl, supported by Negri, to maintain the current sewer rate and to adopt the re-allocation between debt service and operation & maintenance..

**Roll Call Vote: Dolan: Y, Hahn: Y, Hohl: Y, Koeble: Y, Negri: Y, Menzies: Y, Neilson: Y
MOTION CARRIED**

C. MERS Payment

Motion by Hohl, supported by Hahn, to approve the \$250,000.00 payment as outlined in the Director of Accounting's memo dated June 19, 2018.

**Roll Call Vote: Dolan: Y, Hahn: Y, Hohl: Y, Koeble: Y, Negri: Y, Menzies: Y, Neilson: Y
MOTION CARRIED**

D. Elections – Computer Purchase

Motion by Dolan, supported by Negri, to authorize the purchase of 10 Dell Inspiron 15 5000 series units at the cost of \$5,709.90.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

Motion by Dolan, supported by Neilson, to authorize Tony Randazzo to dispose of the old laptops as he deems appropriate.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

E. Buildings & Grounds – New Mower Purchase

Motion by Hohl, supported by Hahn, to purchase the John Deere Z920M 48" from D & G Equipment.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

F. New Server Purchase – Police Department

Motion by Negri, supported by Menzies, to authorize the purchase the new Poweredge server at the amount of \$7,967.63.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

G. New Server Purchase – Township Hall

Motion by Negri, supported by Koeble, to authorize the purchase of the Dell T440 Poweredge server in the amount of \$9,272.30.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

H. Fire Department – Emergency Vehicle Repair

Motion by Hohl, supported by Koeble, to authorize the repair to Rescue 11 in the amount of \$9,659.00.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

I. Interim Fire Chief Salary Adjustment

Motion by Hohl, supported by Hahn, to approve an increase in Nick Miller's salary rate effective July 1, 2018 to \$78,483.38.

**Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED**

J. Finance Control Book - March

Motion by Negri, supported by Koeble, to receive, file and publish the Finance Control Book for March 2018.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

K. Finance Control Book – April

Motion by Negri, supported by Neilson, to receive, file and publish the Finance Control Book for April 2018.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

L. Personnel Committee – ECI Recommendation

Motion by Dolan, supported by Hahn, to authorize the 3.0% ECI for all eligible employees and to have the Personnel Committee work on the details on Section 5.2 Compensation for clarity then bring to the Board for approval.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

M. Personnel Committee – Deputy Treasurer Wage Adjustment

Motion by Negri, supported by Neilson, to approve the salary increase of \$1,000 above the ECI retroactive to July, 2017 in recognition of her new certifications, CPFA (Certified Public Funds Administrator) and her MICPT (Michigan Certified Professional Treasurer).

Voice Vote: AYES: 6, NAYS: 1, ABSENT: 0

MOTION CARRIED

N. Personnel Committee – Buildings & Grounds Supervisor Title

Motion by Neilson, supported by Hahn, to approve the changing of the title of Building & Grounds Team Leader to Building & Grounds Supervisor for Russ Williamson with the salary grade and classification to remain the same.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

O. Personnel Committee – ACA Memo of Understanding

Motion by Dolan, supported by Neilson, to authorize the use of the ACA memo of understanding to be used in the Fire Department for up to 5 individuals.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

P. Payment Approval – Douglass Safety – Invoice # 42609 - \$8,733.32

Motion by Hohl, supported by Dolan, to approve the payment of Invoice #42609 dated May 17, 2018 for Douglass Safety Equipment Systems in the amount of \$8,733.32.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Q. Payment Approval – Biotech – Invoice # 1958 – \$19,724.25

Motion by Hohl, supported by Hahn, to approve the payment of Invoice #1958 dated 6/6/18 in the amount of \$19,724.25 to Biotech.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

R. Payment Approval – DuBois Cooper – Invoice # 212716 - \$9,463.00

Motion by Dolan, supported by Negri, to approve the payment of DuBois Cooper Invoice #212716 in the amount of \$9,463.00.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

S. Payment Approval – H.D. Edwards & Company – Invoice # 691 - \$11,670.00

Motion by Negri, supported by Koeble, to approve the payment of H.D. Edwards & Company Invoice # 691 in the amount of \$11,670.00.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

T. Payment Approval – Chloride Solutions – Invoice # 189 - \$6,215.11

Motion by Menzies, supported by Koeble, to approve the payment of Invoice # 189 to Chloride Solutions in the total of \$6,215.11.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

U. Payment Approval – MTA - \$5,961.64

Motion by Dolan, supported by Neilson, to approve the payment of MTA annual dues of \$5,961.64.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

11. Public Information

12. Call to the Public

Steve Williams, 5118 Hinchey Rd, stated he is running as a candidate for Livingston County Commissioner.

13. Board Comments

None.

14. Adjourn Meeting

Motion by Negri, supported by Koeble, to adjourn meeting.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Meeting adjourned at 7:52 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk