

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

HAMBURG TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/287508245>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 287-508-245

Tuesday, December 15, 2020

7:00 p.m.

AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Correspondence
6. Consent Agenda
7. Approval of the Agenda
8. Unfinished Business:
 - A. Covid Update
9. Current Business:
 - A. Fire Department – Thermal Imaging Cameras
 - B. Fire Department – Engine 12 Repairs
 - C. Zoning Text Amendment 20-004
 - D. Economic Development Council Contract
 - E. Finance Control Book – October 2020
 - F. LESA Tax Collection Resolution
 - G. Road Projects for 2021 + 5 years planning
 - H. Personnel – Phone Stipend for Eddings
 - I. Personnel – Wage Adjustment for Campbell
 - J. Personnel – Wage Adjustment for West
 - K. Personnel – Wage Adjustment for Scheitz
 - L. Personnel – Wage Adjustment for Price
 - M. Payment Approval – C & E Construction – Invoice #2539 - \$5733.25
 - N. Payment Approval – C & E Construction – Invoice #2538 - \$7770.00
 - O. Payment Approval – Dell – Invoice # - \$7077.04
 - P. Payment Approval – ESRI – Invoice #93940877 - \$5100.00
 - Q. Payment Approval – Lafontaine Chrysler – Invoice # - \$26,079.00
 - R. Payment Approval – Livingston County Road Commission – Invoice #7173 - \$550,000.00
 - S. Payment Approval – Livingston County Road Commission – Invoice #7174 - \$83,743.68
 - T. Payment Approval – Livingston County Road Commission – Invoice #7175 - \$113,070.00
 - U. Payment Approval – Michigan Municipal Risk Management Authority - \$97,427.50
 - V. Payment Approval – Michigan Municipal Risk Management Authority - \$22,500.00

W. Payment Approval – Spicer Group – Invoice #204647 - \$4500.00

- 10. Call to the Public**
- 11. Board Comments**
- 12. Adjournment**

Pledge to the Flag



No Correspondence

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

HAMBURG TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/287508245>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 287-508-245

Tuesday, December 15, 2020

7:00 p.m.

CONSENT AGENDA

1. Approval of the Minutes
 - A. Township Board Regular Meeting Minutes – December 1, 2020
 - B. Township Board Special Meeting Minutes – December 1, 2020
2. Bills/Vendor Payable List (A&B)
3. Department/Committee Reports
 - A. Hamburg Historical Society Updates
 - B. Fire Department Monthly – October 2020
 - C. Fire Department Monthly – November 2020

FAX 810-231-4295
PHONE 810-231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, December 1, 2020
2:30 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:30 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Dolan, Negri, Hahn, Hughes, Menzies, Hohl, Michniewicz

Absent: None

4. Call to the Public

A call was made with no response.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, second by Hohl, to approve the consent agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Dolan, second by Negri, to approve the Agenda as amended moving 9C to the top of the Agenda and with the addition of 9I Committee Assignments to be added after ADA Updates.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

8. Unfinished Business

A. Covid Update

Motion by Hughes, second by Michniewicz, to approve the Township Board having virtual meetings until decided otherwise.

Voice Vote: AYES: 5, ABSENT: 0, NAYS: 2 (Hahn, Negri)

MOTION CARRIED

Motion by Hahn, second by Negri, to approve all Committee Meetings to be conducted In-Person abiding by applicable MI-OSHA regulations.

Roll Call Vote: Hohl: Y, Dolan: N, Negri: Y, Hahn: Y, Hughes: N, Menzies: N, Michniewicz: N

MOTION FAILED

Motion by Negri, second by Menzies, to approve all Committee Meetings to be virtual until further notice consistent with the Township Board.

Roll Call Vote: Hohl: Y, Dolan: Y, Negri: Y, Hahn: N, Hughes: Y, Menzies: Y, Michniewicz: Y
MOTION CARRIED

9. Current Business

A. Accounting – Budget Amendments

Motion by Hohl, second by Hughes, to accept all Budget Amendments as outlined in the memo from Director of Accounting Thelma Kubitskey dated December 1, 2020 provided in the packet covering the first and second quarter of fiscal year 20/21.

Voice Vote: AYES: 7, ABSENT: 0 **MOTION CARRIED**

B. Police Department – New Vehicle Purchase

Motion by Hohl, second by Hahn, to approve the purchase of a 2021 Police Interceptor SUV from Signature Ford of Owosso at a cost not to exceed \$36,199.00 via MIBID and authorize the expenditure to outfit the 2021 Police Interceptor SUV by Cruiser's Inc. at a cost not to exceed \$15,000.00.

Voice Vote: AYES: 7, ABSENT: 0 **MOTION CARRIED**

C. Accessing – Designated Assessor

Motion by Hahn, second by Hughes, to reject the Designated Assessor suggestion.

Roll Call Vote: Hohl: Y, Dolan: Y, Negri: Y, Hahn: Y, Hughes: Y, Menzies: Y, Michniewicz: Y
MOTION CARRIED

D. ADA Updates

Motion by Hohl, second by Dolan, to receive and file the ADA Transition Plan Report from Deby Henneman and for all the comments from department heads regarding the ADA Plan be returned to her by 5:00 p.m. 12/28/2020.

Voice Vote: AYES: 7, ABSENT: 0 **MOTION CARRIED**

Motion by Hahn, second by Hughes, to approve working with the office heads between now and March so they have a list of any additional things along with the cost and timing.

Voice Vote: AYES: 7, ABSENT: 0

Motion by Hohl, second by Hahn, to approve department heads to review in detail the ADA Documents & incorporate the ADA recommended repairs/updates in each of their budgets after verifying the costs associated with those improvements.

Voice Vote: AYES: 7, ABSENT: 0

E. Payment Approval – C & E Construction – Invoice #2535 - \$5,139.75

Motion by Hohl, second by Negri, to approve Invoice #2535 dated 11/20/2020 in the amount of \$5,139.75 to C & E Construction for the installation of a grinder pump at 7481 Valley Forge Drive.

Voice Vote: AYES: 7, ABSENT: 0 **MOTION CARRIED**

F. Payment Approval – DuBois Cooper – Invoice #241766 - \$15,445.00

Motion by Hohl, second by Hahn, to approve Invoice #241766 in the amount of \$15,445.00 to DuBois Cooper for Monthly grinder pump parts inventory.

Voice Vote: AYES: 7, ABSENT: 0 **MOTION CARRIED**

G. Payment Approval – Kerr Pump & Supply – Invoice #203434 - \$12,104.00

Motion by Hohl, second by Dolan, to approve the payment of Invoice #203434 to Kerr Pump & Supply in the amount of \$12,104.00 dated 10/23/2020.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

H. Payment Approval – Signature Ford – Invoice #1049W - \$36,199.00

Motion by Hohl, second by Hughes, to approve the payment of Invoice of #1049W to Signature Ford in the amount of \$36,199.00 dated 11/24/2020.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

I. Committee Assignments

Motion by Dolan, second by Hohl, to adopt the Committee Assignment Appointments from the memo from Pat Hohl dated November 30, 2020 with the change of Michniewicz to the Historical Society and Hughes be assigned for the alternate to the LCWA.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

10. Call to the Public

Jay Gross, Livingston County Commissioner, 7564 Wisteria Way (Green Oak Twp.), stated that the County Board asked that they approve the Designated Assessor and that he will look into the Township Boards concerns about this and also asked that he be included in the virtual Township Board Meetings.

11. Board Comments

Michniewicz thanked the Board for being welcoming.

Hohl stated that anyone on the Board would be willing to help Cindy Michniewicz get acclimate with any questions or concerns.

Negri stated that it has been continually brought up about the idea of an individual trash hauler and asked if it is something that should be looked into again and when.

Hohl stated that they should look into it as long as the township is not involved in the administration of the project around.

Dolan stated he would let the Board know about the DNR Grant monies they had applied for previously.

12. Adjourn Meeting

Motion by Menzies, supported by Hahn, to adjourn meeting.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Meeting adjourned at 3:49 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

FAX 810-231-4295
PHONE 810-231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

HAMBURG TOWNSHIP BOARD OF TRUSTEES
SPECIAL Meeting – MID YEAR STRATEGIC PLANNING
Hamburg Township Hall Board Room
Tuesday, December 1, 2020
1:00 a.m.

Judge Michael Hatty swore in Trustees: Bill Hahn, Chuck Menzies, Cindy Michniewicz & Patricia Hughes, Clerk: Mike Dolan, Treasurer: Jason Negri, Deputy Treasurer: Tricia Wiggle-Bazzy, and Supervisor: Patrick Hohl.

1. Call to Order

Supervisor Hohl called the meeting to order at 1:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Dolan, Michniewicz, Hohl, Hahn, Hughes, Menzies, Negri

Absent: None

Also Present: Judge Dan Bane

4. Call to the Public

Lee Burton, Cowell Rd, asked the Township to consider doing a single trash hauler Township-wide.

5. Approval of the Agenda

Motion by Negri, second by Menzies, to approve the Agenda as presented.

Voice Vote: AYES: 7

MOTION CARRIED

6. Strategic Planning Meeting

A. Accounting – Financial Outlook

Kubitskey provided an update along with projections.

B. Accounting – ECI

Motion by Hahn, second by Dolan, to approve the 2.5% ECI wage increase for all employees not covered by a collective bargaining agreement effective the first pay period paid in January 2021.

C. Department Reports – Clerk, Senior Center, Ordinances, Supervisor, Assessing, Planning/Zoning, Public Safety, DPW/Building & Grounds/IT, Treasury

Clerk – Mike Dolan

Dolan stated that they made it through 2020 Elections and that the Clerk's Department is back to regular staffing levels and they have a bunch of projects to tackle and deal with COVID.

Senior Center – Julie Eddings

Eddings stated that COVID has changed the procedures & operations of the Senior Center as their purpose is to offer support and social interaction for the seniors in Hamburg Township but that they are now doing some drive-through, virtual events and a bus service that can assist seniors with transportation to Dr. appointments, pharmacy & grocery trips and the Senior Center is actually seeing some growth in membership.

ADA/Codification – Deby Henneman

Henneman stated that all of the Ordinances are in the process of being codified by Municode and when they are done we will get a legal summary & proof copy and she estimates that this should be done sometime in January.

Assessing – Susan Murray

Murray stated that they passed their AMAR Audit with 100% and that she will talk about the designated assessor at the 2:30 p.m. Regular Board Meeting.

Zoning – Amy Steffens

Steffens stated that even through the COVID shut down they have still been issuing permits and they continue to be busy. They scheduled their joint meeting for February 24, 2021 at 7:00 p.m. with the Township Board, Planning Commission, and Zoning Board of Appeals & Parks & Recreation.

Public Safety – Chief Richard Duffany

Duffany went over Police, Fire and Public Safety Administration Goals and Objectives.

DPW/Buildings & Grounds/I.T. – Tony Randazzo

Randazzo stated they are still working on the goals in spite of the challenges from COVID.

Treasury – Jason Negri

Negri stated that they sent out Winter Tax bills on 11/30/2020 and that Flagstar is the Townships new bank.

D. Salary Adjustment Requests

Motion by Hohl, second by Menzies, to increase Ted Michowski compensation to \$21.51/hour as outlined in the 11/19/2020 Memo from Amy Steffens consistent with the terms with which Ted was hired.

MOTION WITHDRAWN

Motion by Hohl, second by Menzies, to increase the hourly compensation for Danielle Price to \$24.13/hour as outlined in the Memo from Chief Duffany dated 11/18/2020.

MOTION WITHDRAWN

Motion by Hohl, second by Hahn, to increase Fire Chief Nick Miller's salary to \$94,000.00 per year as outlined in Chief Duffany's memo dated 10/25/2019 retroactive to September 18, 2020.

Voice Vote: AYES: 7

MOTION CARRIED

Motion by Negri, second by Hahn, to increase Tabatha Isenbarg hourly compensation to \$17.75 retroactive to April 15, 2020.

Voice Vote: AYES: 7

MOTION CARRIED

Motion by Hohl, second by Dolan, to increase Fred Steuber to \$28.22 retroactive to September 5, 2020 as outlined in the Memo from Randazzo dated 11/20/2020

Voice Vote: AYES: 7

MOTION CARRIED

10. Call to the Public

A call was made with No Response.

11. Board Comments

None.

12. Adjourn Meeting/Closed Session

Motion by Negri, supported by Michniewicz, to adjourn meeting.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Meeting adjourned at 2:25 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

12/09/2020 12:00 PM
User: KarenJ
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 12/15/2020 - 12/15/2020
UNJOURNALIZED
OPEN

Page: 1/5

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-279.746	HAMPTON MANOR OF HAMBURG	PROCESS RESULTS, INC.	HAMB TWP-HAMPTON MANOR PLANNING CS 10	863.29	
		Total For Dept 000.000		863.29	
Dept 101.000 Township Board					
101-101.000-962.000	SUNDRY	HP ELECTRIC	ELECTRICAL WORK AT VARIOUS TOWNSHIP B	125.00	
		Total For Dept 101.000 Township Board		125.00	
Dept 191.000 Elections					
101-191.000-726.000	SUPPLIES & SMALL EQUIPMENT	SPECTRUM PRINTERS, INC.	VOTE TEST DECKS FOR NOVEMBER ELECTION	736.50	
		Total For Dept 191.000 Elections		736.50	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-965.100	CONTRACTED SUPPORT	ENVIRONMENTAL SYSTEMS RE	ANNUAL GIS SOFTWARE MAINTENANCE - BOA	5,100.00	
		Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES		5,100.00	
Dept 253.000 Treasurer					
101-253.000-823.000	TAX ROLL PREP/TAX BILL PREP	CENTRON DATA SERVICES	PRINT AND MAIL WINTER 2020 TAX BILLS	3,658.10	
		Total For Dept 253.000 Treasurer		3,658.10	
Dept 258.000 COMPUTER/CABLE					
101-258.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DELL MARKETING L.P.	EIGHT LAPTOPS FOR REMOTE WORK - QUOTE	7,077.04	
		Total For Dept 258.000 COMPUTER/CABLE		7,077.04	
Dept 265.000 Township Buildings					
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER & COOLER	11.00	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	5.50	
101-265.000-751.000	VEHICLE FUEL	WEX BANK	VEHICLE FUEL - 11/6-12/3/2020	238.43	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR BLDGS. &	91.37	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR BLDGS. &	91.37	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3118 6 - CEMETERY - 10/24-11	14.95	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 - TWP - 10/24-11/24/2	942.00	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 - OLD PACKER/NEW DPW	463.35	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	PARTS INVOICE - TIRES	218.99	
		Total For Dept 265.000 Township Buildings		2,076.96	
Dept 299.000 Other Expenses					
101-299.000-717.000	WORKERS' COMPENSATION	MICHIGAN MUNICIPAL LEAGU	PAYROLL AUDIT 7/1/19 TO 7/1/2020	230.06	
101-299.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	15,932.73	
101-299.000-801.000	CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATIO	10/28/2020 -11/23/2020	250.58	
		Total For Dept 299.000 Other Expenses		16,413.37	
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY	STREET LIGHTS & AUTOMATIC TRAFFIC SIG	1,239.29	
		Total For Dept 450.000 Street Lighting		1,239.29	
Dept 803.000 HISTORICAL MUSEUM					
101-803.000-921.000	ELECTRIC	DTE ENERGY	9100 335 8974 8 - MUSEUM - 10/24-11/2	79.00	
		Total For Dept 803.000 HISTORICAL MUSEUM		79.00	
		Total For Fund 101 General Fund		37,368.55	
Fund 204 Road Fund					
Dept 000.000					
204-000.000-802.100	ROAD IMPROVEMENTS	LIVINGSTON COUNTY ROAD C	STRAWBERRY LK RD TO MERRILL RD TO HAM	113,070.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 204 Road Fund					
Dept 000.000					
204-000.000-802.100	ROAD IMPROVEMENTS	LIVINGSTON COUNTY ROAD C	STRAWBERRY LK RD HMBURG RD TO HALL RD	83,743.68	
		Total For Dept 000.000		196,813.68	
		Total For Fund 204 Road Fund		196,813.68	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-717.000	WORKERS' COMPENSATION	MICHIGAN MUNICIPAL LEAGU	PAYROLL AUDIT 7/1/19 TO 7/1/2020	1,699.72	
206-000.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	26,786.19	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER	5.50	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	APOLLO FIRE EQUIPMENT CO	CRIBBING BAGS	388.25	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	APOLLO FIRE EQUIPMENT CO	HAND TOOLS	363.10	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	BLANKET P.O. FOR SCENE SUPPLIES & UNI	202.85	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	BLANKET P.O. FOR SCENE SUPPLIES & UNI	239.96	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	BLANKET P.O. FOR SCENE SUPPLIES & UNI	176.00	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	BLANKET P.O. FOR SCENE SUPPLIES & UNI	91.26	
206-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	BLANKET P.O. FOR FUEL - NOV	1,570.62	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	394.00	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	203.62	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	336.00	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	29.72	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	70.00	
206-000.000-808.000	EMPLOYEE PHYSICALS/VACCINATION	SHIRLEY D. MILLER	UNIFORM ALTERNATIONS	60.00	
206-000.000-853.000	PHONE/COMM/INTERNET	OCCUPATIONAL HEALTH CENT	FIRE DEPT NEW HIRE PHYSICALS - CHAMBE	3,964.50	
206-000.000-921.000	ELECTRIC	VERIZON WIRELESS	CELL PHONE PAYMENT OCT 23-NOV 22	179.35	
206-000.000-932.003	MAINTENANCE FIRE HALL	DTE ENERGY	9100 086 3133 5 -F.D.#11 - 10/24-11/2	861.95	
206-000.000-932.003	MAINTENANCE FIRE HALL	ALLSTAR ALARM, LLC	ALARM SYSTEM STA 11 & 12, JAN-JUNE 20	618.00	
206-000.000-932.003	MAINTENANCE FIRE HALL	CINTAS FIRE 636525	INSPECTION/TESTING STATION 11	575.66	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	19.98	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	13.28	
206-000.000-932.003	MAINTENANCE FIRE HALL	PINCKNEY PLUMBING	STATION 12 WATER HEATER REPAIR	360.00	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	#774494 - CUMMINS BRIDGE	REPLACE BAD BLACK HEATER @ STA 12	974.96	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	MID AMERICAN AEL, LLC	EQUIPMENT MAINTENANCE	102.00	
206-000.000-939.000	VEHICLE MAINTENANCE	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	19.99	
206-000.000-962.000	SUNDRY	JORDAN C. ZERNICK	REIMBURSEMENT - TECH RECERTIFICATION	55.00	
206-000.000-962.000	SUNDRY	W-4 SIGNS	DEDICATION DECALS	197.00	
206-000.000-965.000	TRAINING	BOUND TREE MEDICAL, LLC	AED TRAINERS	799.98	
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DELL MARKETING L.P.	LAPTOP FOR FIRE CHIEF - QUOTE # 30000	1,322.31	
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	APOLLO FIRE EQUIPMENT CO	CRIBBING	3,963.79	
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	APOLLO FIRE EQUIPMENT CO	RESCUE 42 STEP CHOCK	1,612.52	
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	APOLLO FIRE EQUIPMENT CO	NEW ENGINE EQUIPMENT, HANDLE LOCK STR	498.70	
		Total For Dept 000.000		48,755.76	
		Total For Fund 206 Fire Fund		48,755.76	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-282.100	SEX OFFENDER FINES DUE TO MSP	STATE OF MICHIGAN	SEX OFFENDER ANNUAL REGISTRATION FEE	30.00	
207-000.000-717.000	WORKERS' COMPENSATION	MICHIGAN MUNICIPAL LEAGU	PAYROLL AUDIT 7/1/19 TO 7/1/2020	1,616.62	
207-000.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	62,712.85	
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BLANKET P.O. - BOTTLED WATER	45.00	
207-000.000-758.500	UNIFORM CLEANING	KING KLEANERS	BLANKET P.O. FOR UNIFORM CLEANING	234.00	
207-000.000-871.000	LAW ENFORCEMENT INFO NETWORK	STATE OF MICHIGAN	BLANKET P.O. FOR LEIN & VPN CONNECTIO	387.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 Police Fund					
Dept 000.000					
207-000.000-871.000	LAW ENFORCEMENT INFO NETWORK	TRANSUNION RISK AND ALTE	BLANKET P.O. FOR INVESTIGATIVE SERVIC	52.20	
207-000.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2711 2 - P.D. - 10/24-11/24/	1,012.03	
207-000.000-932.002	MAINTENANCE POLICE BUILDING	SHURTLEFF CONSTRUCTION L	SERVICE CALL FOR PD GATE - NEW CONTRO	840.00	
207-000.000-933.000	EQUIPMENT MAINT/REPAIR	APPLIED IMAGING	BLANKET P.O. FOR SERVICE, LABOR & COP	170.67	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	135.21	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	88.52	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	54.60	
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	LAFONTAINE CDJR OF LANSI	REPLACEMENT VEHICLE FOR 7002 (TOTALE	26,079.00	
		Total For Dept 000.000		93,457.70	
		Total For Fund 207 Police Fund		93,457.70	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 750.000 Recreation Board					
208-750.000-717.000	WORKERS' COMPENSATION	MICHIGAN MUNICIPAL LEAGU	PAYROLL AUDIT 7/1/19 TO 7/1/2020	41.25	
208-750.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	483.15	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1689 9 - PARKING LOT LIGHTS	63.78	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 122 7190 4 - MERRILL FIELD - 10/	24.95	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1673 3 - SOCCER FIELDS/PK&RE	54.97	
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	HP ELECTRIC	ELECTRICAL WORK AT VARIOUS TOWNSHIP B	380.00	
		Total For Dept 750.000 Recreation Board		1,048.10	
Dept 800.000 LAKELAND TRAIL					
208-800.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	114.19	
208-800.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2734 4 - TUNNEL LIGHTING-TRA	23.71	
208-800.000-938.000	LAKELAND TRAIL MAINTENANCE	DOG WASTE DEPOT	NEW DOG WASTE STATIONS FOR LAKELANDS	751.38	
		Total For Dept 800.000 LAKELAND TRAIL		889.28	
Dept 805.000 SENIOR CENTER					
208-805.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	1,277.46	
208-805.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0156556 - SEN CEN - 11/2	227.54	
208-805.000-902.000	NEWSLETTER/PUBLICATIONS	ECONOPRINT INC.	BLANKET P.O. FOR SENIOR CENTER NEWSLE	160.15	
208-805.000-921.000	ELECTRIC	DTE ENERGY	9100 095 9768 3 -SENIOR/COMM - 10/24-	228.93	
		Total For Dept 805.000 SENIOR CENTER		1,894.08	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL		3,831.46	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-198.915	DEERFOOT TRAIL(15-32-103-029)	C & E CONSTRUCTION CO.,	GRINDER PUMP INSTALL 2 3361 DEERFOOT	7,770.00	
590-000.000-198.939	3259 RUSH LAKE RD(#15-17-302-09	C & E CONSTRUCTION CO.,	GRINDER PUMP INSTALL @ 3259 RUSH LK R	5,733.25	
		Total For Dept 000.000		13,503.25	
Dept 001.000					
590-001.000-717.000	WORKERS' COMPENSATION	MICHIGAN MUNICIPAL LEAGU	PAYROLL AUDIT 7/1/19 TO 7/1/2020	(1,196.65)	
590-001.000-725.000	LIABILITY/CASUALTY INSURANCE	MICHIGAN MUNICIPAL RISK	2 ND INSTALLMENT FOR M0001291 & R0001	12,620.93	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR DPW	22.00	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SEWER/DPW SUPPLIES	64.99	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	RICK KANGAS	1/1/2019-11/24/2020	674.21	
590-001.000-751.000	VEHICLE FUEL	WEX BANK	VEHICLE FUEL - 11/6-12/3/2020	316.00	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	118.30	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	118.30	
590-001.000-758.000	UNIFORMS/ACCESSORIES	RED WING BUSINESS ADVANT	STEEL TOE OR COMPOSITE TOE WORK BOOTS	188.99	

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 12/15/2020 - 12/15/2020
 UNJOURNALIZED
 OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-808.100	MISC MEDICAL EXPENSES	OCCUPATIONAL HEALTH CENT	DPW PHYSICAL - FISHER	63.50	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	A.S.R. ACTION STUMP REMO	GRINDING OF TREE STUMP BELOW GRADE -	150.00	
590-001.000-850.300	GRINDER PUMP REPLACEMENT	NORTHWEST PIPE & SUPPLY,	MISC. SUPPLIES FOR GRINDER PUMP REPLA	91.80	
590-001.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	10/23-11/22/2020	50.68	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 114 4947 7 - BIOXIDE STN - 10/29	29.46	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2723 7 - RUSTIC DR PUMP STN	455.00	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9200 190 0961 1 - STRAWBERRY PUMP STN	992.02	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 146 5433 9 - BIOXIDE STN(EDGELAK	14.95	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	FILING/RECORDING FEES - CHARTIER GRIN	30.00	
Total For Dept 001.000				14,804.48	
Dept 002.000					
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - COOLER RENTAL & BOTTLE	5.99	
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	HACH COMPANY, AMERICAN S	BLANKET P.O. FOR WWTP SUPPLIES	1,731.30	
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	HACH COMPANY, AMERICAN S	BLANKET P.O. FOR WWTP SUPPLIES	172.60	
590-002.000-830.000	LAB ANALYSIS - WWTP	MERIT LABORATORIES	TEST - HAMBURG	416.00	
590-002.000-830.100	LAB ANALYSIS FEES - PORTAGE	MERIT LABORATORIES	TEST - PORTAGE LK	1,416.00	
590-002.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	MCNAUGHTON-MCKAY ELECTRI	ANALOG CARD FOR WWTP	1,344.35	
590-002.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3078 2 - WWTP - 10/24-11/24/	6,523.28	
590-002.000-932.007	BUILDING MAINTENANCE - WWTP	HP ELECTRIC	ELECTRICAL WORK AT VARIOUS TOWNSHIP B	138.00	
Total For Dept 002.000				11,747.52	
Dept 003.000					
590-003.000-821.000	ENG/CONSULTANT/PROFESS FEES	PROCESS RESULTS, INC.	ENGINEERING REVIEW & EST. OF COST - B	750.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - NORFOLK HOMES	60.00	
Total For Dept 003.000				810.00	
Total For Fund 590 SEWER FUND				40,865.25	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-222.000	DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D FOR NOVEMBER 2020	167.00	
701-000.000-222.000	DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D FOR NOV 2020 ON 12	668.00	
701-000.000-231.100	DUE TO UNION DUES	POLICE OFFICER LABOR COU	DEC 2020 DUES	804.00	
701-000.000-231.450	DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID	E0120220 11/12/2020 - 12/10/2020	67.50	
Total For Dept 000.000				1,706.50	
Total For Fund 701 Trust & Agency Fund				1,706.50	
Fund 854 2020-ROAD SAD FUND					
Dept 000.000					
854-000.000-339.012	TARA GLEN (3239)	LIVINGSTON COUNTY ROAD C	TARA GLEN SUB	550,000.00	
Total For Dept 000.000				550,000.00	
Total For Fund 854 2020-ROAD SAD FUND				550,000.00	

12/09/2020 12:00 PM

User: KarenJ

DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 12/15/2020 - 12/15/2020

UNJOURNALIZED

OPEN

Page: 5/5

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 General Fund	37,368.55
Fund 204 Road Fund	196,813.68
Fund 206 Fire Fund	48,755.76
Fund 207 Police Fund	93,457.70
Fund 208 SENIORS, PARK	3,831.46
Fund 590 SEWER FUND	40,865.25
Fund 701 Trust & Agenc	1,706.50
Fund 854 2020-ROAD SAD	550,000.00

Total For All Funds:	972,798.90
----------------------	------------

12/02/2020 08:11 AM
User: KarenJ
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
INVOICE ENTRY DATES 11/30/2020 - 12/01/2020
JOURNALIZED
OPEN

Page: 1/4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.002	DISABILITY - LIBRARY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	128.75	
101-000.000-073.004	LIFE INSURANCE - LIBRARY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	27.00	
Total For Dept 000.000				155.75	
Dept 171.000 Township Supervisor					
101-171.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	36.96	
101-171.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	6.75	
Total For Dept 171.000 Township Supervisor				43.71	
Dept 191.000 Elections					
101-191.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	35.72	
101-191.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	8.43	
Total For Dept 191.000 Elections				44.15	
Dept 201.000 ACCOUNTING					
101-201.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	99.65	
101-201.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	20.25	
Total For Dept 201.000 ACCOUNTING				119.90	
Dept 209.000 Assessing					
101-209.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	127.23	
101-209.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	27.00	
Total For Dept 209.000 Assessing				154.23	
Dept 215.000 CLERK'S OFFICE					
101-215.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	67.61	
101-215.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	13.85	
Total For Dept 215.000 CLERK'S OFFICE				81.46	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	79.19	
101-245.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	14.84	
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				94.03	
Dept 253.000 Treasurer					
101-253.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	34.35	
101-253.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	6.75	
Total For Dept 253.000 Treasurer				41.10	
Dept 265.000 Township Buildings					
101-265.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	24.38	
101-265.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	6.75	
Total For Dept 265.000 Township Buildings				31.13	
Dept 410.000 Zoning					
101-410.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	25.70	
101-410.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	6.75	
Total For Dept 410.000 Zoning				32.45	
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY	9100 167 2011 2 - UNIT LIGHTING - 10/	70.29	
Total For Dept 450.000 Street Lighting				70.29	
Dept 803.000 HISTORICAL MUSEUM					

JOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 803.000 HISTORICAL MUSEUM					
101-803.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245.12 483 0180010 - MUSEUM - 11/19-	126.97	
		Total For Dept 803.000 HISTORICAL MUSEUM		126.97	
		Total For Fund 101 General Fund		995.17	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	160.18	
206-000.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	32.40	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER	47.92	
206-000.000-801.000	CONTRACTUAL SERVICES	APPLIED IMAGING	COPIER SERVICE STATION 11 1641051 - 1	153.21	
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3146 7 - F.D. #12 - 10/23-11	771.90	
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 167 2020 3 - SIREN(HAMBURG RD) -	17.67	
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 114 5063 2 - SIREN(STRABERRY LK	16.51	
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 190 0960 3 - SIREN(CHILSON RD) -	33.02	
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9300 018 1596 6 - 2 @ 10/22-11/20/202	100.02	
		Total For Dept 000.000		1,332.83	
		Total For Fund 206 Fire Fund		1,332.83	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	641.88	
207-000.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	116.10	
		Total For Dept 000.000		757.98	
		Total For Fund 207 Police Fund		757.98	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 750.000 Recreation Board					
208-750.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	17.65	
208-750.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	4.72	
		Total For Dept 750.000 Recreation Board		22.37	
Dept 805.000 SENIOR CENTER					
208-805.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	23.80	
208-805.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	6.75	
		Total For Dept 805.000 SENIOR CENTER		30.55	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL		52.92	
Fund 492 Mumford Park Lighting SAD					
Dept 000.000					
492-000.000-926.000	STREET LIGHTING	DTE ENERGY	9100 086 3102 0 - MUMFORD PK LIGHTING	138.27	
		Total For Dept 000.000		138.27	
		Total For Fund 492 Mumford Park Lighting SAD		138.27	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	264.40	
590-001.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 - 12/1-12/31/2020	59.41	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 141 9399 9 - WINANS PUMP STN - 1	193.16	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3063 - ORE LK PUMP STN - 10	541.80	

12/02/2020 08:11 AM

User: KarenJ

DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

INVOICE ENTRY DATES 11/30/2020 - 12/01/2020

JOURNALIZED

OPEN

Page: 3/4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1657 6 - HAMBURG RD PUMP STN	508.50	
		Total For Dept 001.000		1,567.27	
		Total For Fund 590 SEWER FUND		1,567.27	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-222.204	DUE TO COUNTY DOG LICENSE FEE	LIVINGSTON COUNTY TREASU	DOG TAG DISTRIBUTION 11/1-11/30/2020	224.00	
701-000.000-231.400	DUE TO COLONIAL LIFE	COLONIAL LIFE	BCN E4362067 DEDUCTION DATES 11/12 &	322.96	
701-000.000-231.410	DUE TO AFLAC (BIWEEKLY)	AFLAC - AMERICAN FAMILY	BN423 - NOVEMBER	648.70	
701-000.000-231.420	VOL. LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0002-000 - 12/1-12/31/2020	473.35	
		Total For Dept 000.000		1,669.01	
		Total For Fund 701 Trust & Agency Fund		1,669.01	

12/02/2020 08:11 AM

User: KarenJ

DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

INVOICE ENTRY DATES 11/30/2020 - 12/01/2020

JOURNALIZED

OPEN

Page: 4/4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 General Fund	995.17
Fund 206 Fire Fund	1,332.83
Fund 207 Police Fund	757.98
Fund 208 SENIORS, PARK	52.92
Fund 492 Mumford Park	138.27
Fund 590 SEWER FUND	1,567.27
Fund 701 Trust & Agenc	1,669.01

Total For All Funds:	<u>6,513.45</u>
----------------------	-----------------

12/03/2020 09:44 AM
 User: KarenJ
 DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 11/01/2020 - 11/30/2020
 JOURNALIZED
 PAID

Page: 1/4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.000	DUE FROM LIBRARY	PAYCOR PAYROLL SERVICES	PAY DATE 11/12/2020	63.80	1001309
101-000.000-073.000	DUE FROM LIBRARY	PAYCOR PAYROLL SERVICES	PAY DATE 11/25/2020	39.73	1001309
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	1,303.79	1001303
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	1,023.74	1001303
Total For Dept 000.000				2,431.06	
Dept 101.000 Township Board					
101-101.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	292.81	1001303
Total For Dept 101.000 Township Board				292.81	
Dept 171.000 Township Supervisor					
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	337.94	1001303
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	337.94	1001303
Total For Dept 171.000 Township Supervisor				675.88	
Dept 191.000 Elections					
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	452.63	1001303
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	327.55	1001303
Total For Dept 191.000 Elections				780.18	
Dept 201.000 ACCOUNTING					
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	985.11	1001303
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	985.11	1001303
Total For Dept 201.000 ACCOUNTING				1,970.22	
Dept 209.000 Assessing					
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	1,277.88	1001303
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	1,277.88	1001303
Total For Dept 209.000 Assessing				2,555.76	
Dept 215.000 CLERK'S OFFICE					
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	661.59	1001303
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	619.90	1001303
Total For Dept 215.000 CLERK'S OFFICE				1,281.49	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	615.41	1001303
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	615.41	1001303
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				1,230.82	
Dept 253.000 Treasurer					
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	435.52	1001303
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	435.52	1001303
Total For Dept 253.000 Treasurer				871.04	
Dept 265.000 Township Buildings					
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	189.76	1001303
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	188.00	1001303
Total For Dept 265.000 Township Buildings				377.76	
Dept 299.000 Other Expenses					
101-299.000-956.000	PAYROLL PROCESSING	PAYCOR PAYROLL SERVICES	PAY DATE 11/12/2020	636.30	1001309
101-299.000-956.000	PAYROLL PROCESSING	PAYCOR PAYROLL SERVICES	PAY DATE 11/25/2020	732.42	1001309

JOURNALIZED

PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 299.000 Other Expenses					
		Total For Dept 299.000 Other Expenses		1,368.72	
Dept 410.000 Zoning					
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	230.05	1001303
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	230.05	1001303
		Total For Dept 410.000 Zoning		460.10	
		Total For Fund 101 General Fund		14,295.84	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	1,498.36	1001303
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	1,235.79	1001303
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	ROSENBAUER SOUTH DAKOTA,	DUTY & POC ENGINES	542,587.00	1001299
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	ROSENBAUER SOUTH DAKOTA,	DUTY & POC ENGINES	605,548.00	1001299
		Total For Dept 000.000		1,150,869.15	
		Total For Fund 206 Fire Fund		1,150,869.15	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-720.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RET	2020-10	28,641.35	1001308
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	836.90	1001303
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	1,133.06	1001303
207-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	VEHICLE FUEL - OCT	2,516.78	1001302
		Total For Dept 000.000		33,128.09	
		Total For Fund 207 Police Fund		33,128.09	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 750.000 Recreation Board					
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	158.12	1001303
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	158.12	1001303
		Total For Dept 750.000 Recreation Board		316.24	
Dept 805.000 SENIOR CENTER					
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	223.91	1001303
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	223.91	1001303
		Total For Dept 805.000 SENIOR CENTER		447.82	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL		764.06	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAYDATE 11/12/2020	2,399.96	1001303
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401 A CONTRIBUTION PAYDATE 11/25/2020	2,438.40	1001303
		Total For Dept 001.000		4,838.36	
		Total For Fund 590 SEWER FUND		4,838.36	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-222.101	DUE TO COUNTY TAXES	LIVINGSTON COUNTY TREASU	DELINQ PERSONAL PROPERTY 7/2-10/23/202	59.64	1001307
701-000.000-222.201	DUE TO COUNTY AMBULANCE	LIVINGSTON COUNTY TREASU	DELINQ PERSONAL PROPERTY 7/2-10/23/202	7.19	1001307
701-000.000-222.203	DUE TO COUNTY PARKS	LIVINGSTON COUNTY TREASU	DELINQ PERSONAL PROPERTY 7/2-10/23/202	5.21	1001307

JOURNALIZED

PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-222.205	DUE TO COUNTY VETS RELIEF	LIVINGSTON COUNTY TREASU	DELINQ PERSONAL PROPERTY 7/2-10/23/202	2.69	1001307
701-000.000-222.500	DUE TO COUNTY SET	LIVINGSTON COUNTY TREASU	DELINQ PERSONAL PROPERTY 7/2-10/23/202	108.07	1001307
701-000.000-223.000	DUE TO LIBRARY	HAMBURG TOWNSHIP LIBRARY	DELINQ PERSONAL PROPERTY 7/2-10/23/20	19.36	1001305
701-000.000-225.101	DUE TO PINCKNEY SCH OPER TAX	PINCKNEY COMMUNITY SCHOO	DELIQ PERSONAL PROPERTY 7/2-10/23/202	204.09	1001310
701-000.000-225.103	DUE TO PINCKNEY SCH DEBT TAX	PINCKNEY COMMUNITY SCHOO	DELIQ PERSONAL PROPERTY 7/2-10/23/202	187.26	1001310
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	457 CONTRIBUTION PAYDATE 11/12/2020	11,662.21	1001303
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	457 CONTRIBUTION PAY DATE 11/25/2020	12,412.90	1001303
701-000.000-231.800	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEE'S RET	2020-10	13,198.82	1001308
701-000.000-234.101	DUE TO LISD TAX	LIVINGSTON COUNTY EDUCAT	DELINQ PERSONAL PROPERTY 7/2-10/23/20	82.52	1001306
Total For Dept 000.000				37,949.96	
Total For Fund 701 Trust & Agency Fund				37,949.96	
Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-222.101	DUE TO COUNTY TAXES	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 10/16-10/31/2020	9,659.76	1001307
703-000.000-222.101	DUE TO COUNTY TAXES	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 11/1-11/15/2020	7,315.26	1001307
703-000.000-222.500	DUE TO COUNTY SET	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 10/16-10/31/2020	17,689.39	1001307
703-000.000-222.500	DUE TO COUNTY SET	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 11/1-11/15/2020	13,396.09	1001307
703-000.000-225.201	DUE TO BRIGHTON SCH OPERATING T	BRIGHTON AREA SCHOOLS	TAXES COLLECTED 10/16-10/31/2020	658.21	1001304
703-000.000-234.101	DUE TO LISD TAX	LIVINGSTON COUNTY EDUCAT	TAXES COLLECTED 10/16-10/31/2020	1,180.70	1001306
703-000.000-234.101	DUE TO LISD TAX	LIVINGSTON COUNTY EDUCAT	TAXES COLLECTED 11/1-11/15/2020	585.48	1001306
Total For Dept 000.000				50,484.89	
Total For Fund 703 Winter Tax Collection Fund				50,484.89	

12/03/2020 09:44 AM

User: KarenJ

DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 11/01/2020 - 11/30/2020

JOURNALIZED

PAID

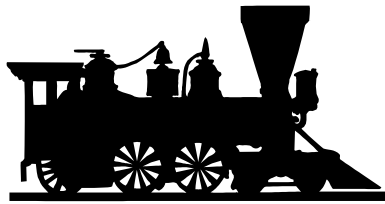
Page: 4/4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 General Fund	14,295.84
Fund 206 Fire Fund	1,150,869.15
Fund 207 Police Fund	33,128.09
Fund 208 SENIORS, PARK	764.06
Fund 590 SEWER FUND	4,838.36
Fund 701 Trust & Agenc	37,949.96
Fund 703 Winter Tax Co	50,484.89

Total For All Funds:	<u>1,292,330.35</u>
----------------------	---------------------



HAMBURG TOWNSHIP HISTORICAL SOCIETY

Preserving and Presenting the History of Hamburg Township, MI

MEMORANDUM

TO: Hamburg Township Board of Trustees
FROM: Patricia Majher, Administrator, Hamburg Township Historical Museum
DATE: 12-15-20
SUBJECT: Report of Activities to Date

This report reflects activity that occurred since my last report to the board, submitted November 17, 2020. Over the past month, my energies have been focused in the following five areas.

1) Exhibits

MUSEUM RE-DO

I continue to monitor the progress of Joseph Hines, owner of Project Arts & Ideas, in his development of a concept plan for the re-do of the museum exhibits, and to offer my input as he moves through each phase. He is expected to finish the plan by year's end and present it to the Historical Society board at its January 16 meeting.

HISTORICAL BUSINESSES EXHIBIT

The Museum's new exhibit on businesses that once called Hamburg Township home is now open to the public. I invite you to come out and see it at your convenience, Wednesdays and Saturdays from 11 a.m.-3 p.m.

2) Events

The inaugural takeout tea was a success. We received and packed orders for 40 boxes, which were picked up from the museum on December 5. If the museum is still operating under existing COVID restrictions in February, we will develop a Valentine's Day-themed takeout tea.

3) Volunteer Development

Board officers Wayne Burkhardt and Suzanne Hines are interested in scaling back their hours at the Museum, necessitating a redoubling of my efforts to recruit volunteers. To this end, I've created a volunteer manual that broadly describes the policies and procedures we expect volunteers to follow.

4) Membership Development

Membership coordinator Pat Corr reported at the November Historical Society board meeting that membership rolls have increased by almost 50% since the beginning of the year. The majority of these have come from people on our newsletter email distribution list, an ever-expanding group that includes museum visitors, vendors, and Facebook followers. To bump up the number further, we are promoting memberships as holiday gifts on our Facebook page.

5) Board Development

Existing and newly elected members of the Historical Society board are expected to meet for the first time at the December 19 meeting, to be conducted as a Zoom presentation. A formal swearing in of the new members will occur at the January 16 meeting.

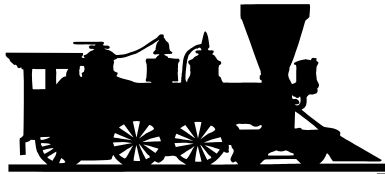
This concludes my one-month report. I look forward to answering any questions you might have about the items I've described.

Hamburg Township Historical Museum

Street Address: 7225 Stone Street, Hamburg, MI 48139

Mailing Address: P.O. Box 272, Hamburg, MI 48139

Phone: 810-986-0190



HAMBURG TOWNSHIP HISTORICAL MUSEUM

New Exhibit on the Township's Historic Businesses Is Open

The Society is pleased to invite you to see the Museum's newest exhibit! Titled "Early Ingenuity: Businesses That Once Called Hamburg Home," the display highlights a selection of past businesses that laid the foundation for those we enjoy in the township today. Among the categories you'll learn about are Restaurants, Lodging, Transportation, and Hardware Stores. Most of the artifacts came from the Museum's collections, with loaned pieces from Jim Bennett and Marti DeWolf.

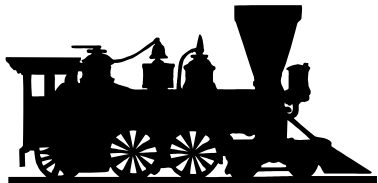
To encourage you to come out and see this display, we've arranged for an incentive. **At the end of each month of the exhibit, we'll draw one visitor's name from our guest register to win a gift card to the Hamburg Pub!**

PLEASE NOTE: The Museum will be closed on Dec. 26, Dec. 30, and Jan. 2 so that staff and volunteers may enjoy time with their families.

New Board Members to Start in January

Thanks to all who participated in the election of directors for the Historical Society! In addition to retaining Wayne Burkhardt, Suzanne Hines, Joyce Terry, and George Weinhagen, you chose five new directors to add to the fold. Karl Bangert, David Dauer, Linda Harrison, Janet Mendler, and Carrie Schulz will be formally inducted onto the board at its January 16, 2021 meeting.

Please join us in recognizing outgoing directors Pat Corr, Mary Culp, and Ron Thybault for their years of service!



Hamburg Township Historical Museum

Street Address:

7225 Stone Street
Hamburg, MI 48139

Mailing Address:

P.O. Box 272
Hamburg, MI 48139

810-986-0190

www.hamburg.mi.us/culture-recreation/hamburg_historical_museum

hamburgmuseummichigan@outlook.com

**Open 11 am-3 pm
Wednesdays & Saturdays**

Hamburg Township Historical Society Board

George Weinhagen, President
Suzanne Hines, Sec./Treasurer
Wayne Burkhardt
Pat Corr, Membership
Mary Culp
Joyce Terry
Ron Thybault
Patricia Majher, Administrator

**Next Meeting: Dec. 19, 10 a.m.
at the Museum**

Holiday Giving Solved!

Visit the museum for great gift ideas! Kids will love our pint-sized engineer caps, train whistles, train rings, and book-and-train sets. For adults, we have frame-ready copies of the 1915 plat map of Hamburg Township; the "Rail Trails: Michigan & Wisconsin" travel guide; and the new history of St. Stephen's Episcopal Church. Are you a tea lover? We stock tea-themed candles, cookie cutters, bookmarks, and notecards.

You could also make a present of the past with a gift membership to the Historical Society! Email us for details at hamburg-museummichigan@outlook.com.

TAKEOUT TEA JUDGED A SUCCESS

Nearly 40 people enjoyed boxes of tea, scones, cookies, and candies with their families and friends, thanks to our first-ever, December 5 "takeout tea." Early feedback has been so positive we've decided that — if COVID restrictions continue to curtail in-house teas in the new year — we'll organize a Valentine's Day takeout tea, too.

HELP US PRESERVE AND PRESENT THE HISTORY OF HAMBURG. JOIN THE HISTORICAL SOCIETY!

Name _____ Date _____

Address _____

City _____ State _____ Zip _____ Phone _____

Email address _____

Annual Dues (circle your choice)

Individual	\$15.00	Business	\$40.00
Family	\$20.00	Life Membership	\$200.00
Student	\$2.00		

Please make your check payable to the Hamburg Township Historical Society. Mail it with this form to P.O. Box 272, Hamburg, MI 48139 or drop it off at the Museum at 7225 Stone Street during visiting hours.



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
FROM: Chief Nick Miller
DATE: 9-Dec-20
RE: Monthly Fire Department Report for October

Current Monthly Totals

2020 Total Runs by Incident Type

from (1-Oct-20) to (31-Oct-20)

Fire	1	0.76%
Medical	96	72.73%
Hazardous Condition	3	2.27%
Service / Good Intent	13	9.85%
False Alarm / Cancel	13	9.85%
Mutual Aid	6	4.55%
Other	0	0.00%
Totals	132	100.00%

2020 Total Runs by District

from (1-Oct-20) to (31-Oct-20)

North West	24	18.18%
North East	21	15.91%
South West	34	25.76%
South East	47	35.61%
Mutual Aid	6	4.55%
Totals	132	100.00%

Comparative Statistics - 2019 vs 2020 by Month

2019 Runs

from (2-Oct-19) to (1-Nov-19)

2020 Runs

from (1-Oct-20) to (31-Oct-20)

% Change

Fire	3	1	-66.7%	Decrease
Medical	71	96	35.2%	Increase
Hazardous Condition	14	3	-78.6%	Decrease
Service / Good Intent	20	13	-35.0%	Decrease
False Alarm / Cancel	8	13	62.5%	Increase
Mutual Aid	7	6	-14.3%	Decrease
Other	0	0	0.0%	No Change
Totals	123	132	7.3%	Increase



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
FROM: Chief Nick Miller
DATE: 9-Dec-20
RE: Monthly Fire Department Report for October

Comparative Statistics - 2019 vs 2020 Year-To-Date

	2019 Runs from (1-Jan-19) to (1-Nov-19)	2020 Runs from (1-Jan-20) to (31-Oct-20)	% Change	
Fire	38	21	-44.7%	Decrease
Medical	770	775	0.6%	Increase
Hazardous Condition	208	74	-64.4%	Decrease
Service / Good Intent	177	184	4.0%	Increase
False Alarm / Cancel	91	103	13.2%	Increase
Mutual Aid	48	48	0.0%	No Change
Other	0	0	0.0%	No Change
Totals	1332	1205	-9.5%	Decrease

Paid-On-Call Average Hours Worked per week as of 01-January-2020

Weekly Average	Number of Employees
0.0 - 10.0 Hours	25
10.1 - 20.0 Hours	9
20.1 - 25.0 Hours	6
25.1 - 30.0 Hours	4
Over 30.0 Hours	0

Start Date	1-Oct-2020
Finish Date	31-Oct-2020

LIGHTS & SIRENS (PRIORITY 1 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:11:17
SCRAMBLE TIME	0:01:27
DRIVE TIME	0:09:53

DAYTIME

0:06:32
0:01:10
0:05:21

NIGHTS / WEEKENDS

0:16:19
0:01:44
0:14:41

DIFFERENTIAL

0:09:47
0:00:34
0:09:20

GEOGRAPHICS

STATION 11	38
STATION 12	40

DAYTIME CALLS

17
21

NIGHTS / WEEKENDS CALLS

21
19

DIFFERENTIAL

4
2

TOTAL

78

Daytime
Totals 38 48.72%

Nights &
Wknd
Totals 40 51.28%

NO LIGHTS & NO SIRENS (PRIORITY 3 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:07:53
SCRAMBLE TIME	0:01:15
DRIVE TIME	0:06:36

DAYTIME

0:07:17
0:01:07
0:06:06

NIGHTS / WEEKENDS

0:08:20
0:01:20
0:06:59

DIFFERENTIAL

0:01:03
0:00:13
0:00:52

GEOGRAPHICS

STATION 11	20
STATION 12	28

DAYTIME CALLS

8
13

NIGHTS / WEEKENDS CALLS

12
15

DIFFERENTIAL

4
2

TOTAL

48

Daytime
Totals 21 43.75%

Nights &
Wknd
Totals 27 56.25%

Hamburg Township Fire Department

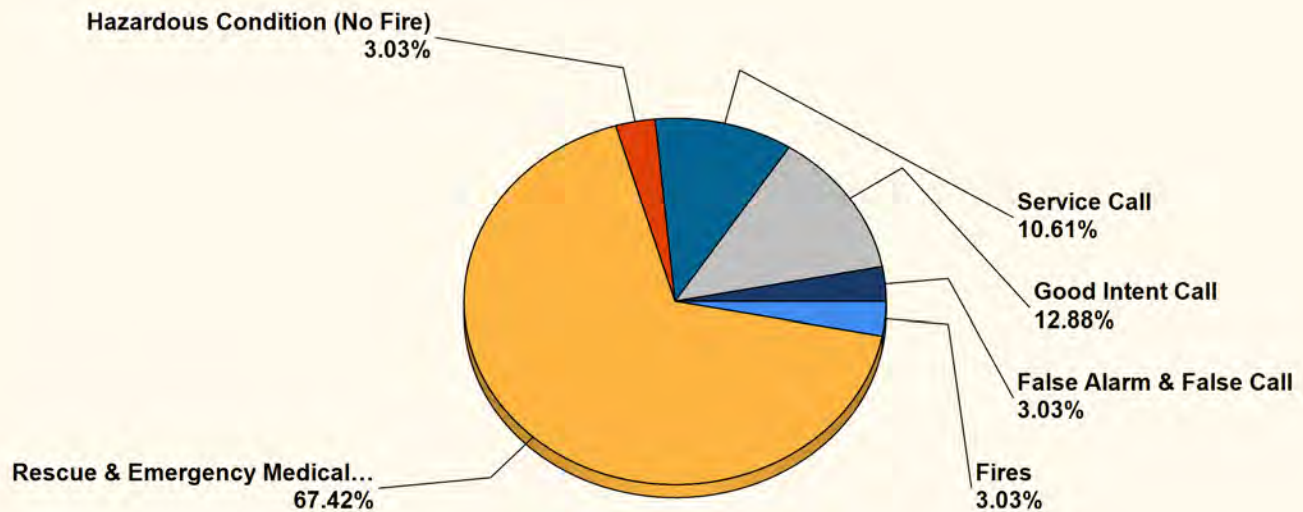
Hamburg, MI

This report was generated on 12/9/2020 1:38:05 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2020 | End Date: 10/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.03%
Rescue & Emergency Medical Service	89	67.42%
Hazardous Condition (No Fire)	4	3.03%
Service Call	14	10.61%
Good Intent Call	17	12.88%
False Alarm & False Call	4	3.03%
TOTAL	132	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.52%
132 - Road freight or transport vehicle fire	1	0.76%
162 - Outside equipment fire	1	0.76%
311 - Medical assist, assist EMS crew	34	25.76%
320 - Emergency medical service, other	1	0.76%
321 - EMS call, excluding vehicle accident with injury	52	39.39%
322 - Motor vehicle accident with injuries	1	0.76%
360 - Water & ice-related rescue, other	1	0.76%
424 - Carbon monoxide incident	1	0.76%
444 - Power line down	1	0.76%
463 - Vehicle accident, general cleanup	2	1.52%
551 - Assist police or other governmental agency	2	1.52%
553 - Public service	1	0.76%
554 - Assist invalid	9	6.82%
561 - Unauthorized burning	1	0.76%
571 - Cover assignment, standby, moveup	1	0.76%
611 - Dispatched & cancelled en route	9	6.82%
622 - No incident found on arrival at dispatch address	8	6.06%
740 - Unintentional transmission of alarm, other	2	1.52%
743 - Smoke detector activation, no fire - unintentional	1	0.76%
744 - Detector activation, no fire - unintentional	1	0.76%
TOTAL INCIDENTS:	132	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hamburg Township Fire Department

Hamburg, MI

This report was generated on 12/9/2020 1:39:37 PM



Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 10/01/2020 | End Date: 10/31/2020

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Begnoche , Timothy J	29:45	8:45	129:00	167:30
Birk , Christopher	7:15	3:15	39:15	49:45
Blue , Rodney L	62:30	48:15	73:00	183:45
Campbell , Jeffrey A	36:45	12:30	50:15	99:30
Clement , Daniel R	10:00	6:30	50:00	66:30
Dolan , Brandon M	7:15	10:00	60:00	77:15
Flohr , Scott W	9:00	17:15	24:00	50:15
Girard , David	71:00	18:00	91:45	180:45
Hill , Daniel C	15:15	44:45	36:00	96:00
Hill , Derrick W	0:00	1:00	0:00	1:00
Hooks , Amanda K	6:00	6:30	24:15	36:45
Knepley , Daniel	24:45	16:00	84:15	125:00
Lauzon , Tyler J	14:15	8:45	24:45	47:45
Lawver , Jase	46:45	18:45	0:00	65:30
London , Clinton R	52:30	7:30	111:15	171:15
Mackenzie, Timothy	9:15	3:30	0:00	12:45
Mardeusz , Matthew	25:30	29:15	48:00	102:45
Miller , Max	12:00	3:30	0:00	15:30
Miller, Joel Nicholas	14:00	14:15	0:00	28:15
Moore , Dylan	9:15	7:00	2:00	18:15
Morris , Carlie E	1:00	1:00	0:00	2:00
Muscat , Steven	5:00	10:15	46:00	61:15
Pawley , Thomas	7:15	24:45	0:00	32:00
Peer , Devon	18:00	3:30	61:00	82:30
Royston, Tyler J	10:15	6:45	0:00	17:00
Sacco , Martin	6:15	9:30	24:00	39:45
Sadowski , Daniel J	40:00	12:30	108:00	160:30
Steinaway , Michael	39:45	8:15	0:00	48:00
Stewart , Jess	2:00	4:15	0:00	6:15
Urbanowicz , Matthew	26:15	26:15	123:15	175:45
Vultaggio , Salvatore	13:15	29:45	58:30	101:30
Wessel , Michael A	0:00	2:30	0:00	2:30
Willis , Dan	47:45	4:00	121:00	172:45
Yost , Casey	23:15	4:00	128:00	155:15
Young , Jeff	4:00	8:30	24:00	36:30
Zernick , Jordan	22:15	3:30	0:00	25:45

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.



EMERGENCY
REPORTING
emergencyreporting.com
Doc Id: 1413
Page # 1 of 1



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
FROM: Chief Nick Miller
DATE: 9-Dec-20
RE: Monthly Fire Department Report for November

Current Monthly Totals

2020 Total Runs by Incident Type

from (1-Nov-20) to (30-Nov-20)

Fire	3	2.27%
Medical	83	62.88%
Hazardous Condition	7	5.30%
Service / Good Intent	16	12.12%
False Alarm / Cancel	18	13.64%
Mutual Aid	5	3.79%
Other	0	0.00%
Totals	132	100.00%

2020 Total Runs by District

from (1-Nov-20) to (30-Nov-20)

North West	18	13.74%
North East	25	19.08%
South West	38	29.01%
South East	45	34.35%
Mutual Aid	5	3.82%
Totals	131	100.00%

Comparative Statistics - 2019 vs 2020 by Month

2019 Runs

from (2-Nov-19) to (1-Dec-19)

2020 Runs

from (1-Nov-20) to (30-Nov-20)

% Change

Fire	4	3	-25.0%	Decrease
Medical	68	83	22.1%	Increase
Hazardous Condition	8	7	-12.5%	Decrease
Service / Good Intent	22	16	-27.3%	Decrease
False Alarm / Cancel	15	18	20.0%	Increase
Mutual Aid	0	5	5.0%	Increase
Other	0	0	0.0%	No Change
Totals	117	132	12.8%	Increase



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
FROM: Chief Nick Miller
DATE: 9-Dec-20
RE: Monthly Fire Department Report for November

Comparative Statistics - 2019 vs 2020 Year-To-Date

	2019 Runs from (1-Jan-19) to (1-Dec-19)	2020 Runs from (1-Jan-20) to (30-Nov-20)	% Change	
Fire	42	24	-42.9%	Decrease
Medical	838	858	2.4%	Increase
Hazardous Condition	216	81	-62.5%	Decrease
Service / Good Intent	199	200	0.5%	Increase
False Alarm / Cancel	106	121	14.2%	Increase
Mutual Aid	48	53	10.4%	Increase
Other	0	0	0.0%	No Change
Totals	1449	1337	-7.7%	Decrease

Paid-On-Call Average Hours Worked per week as of 01-January-2020

Weekly Average	Number of Employees
0.0 - 10.0 Hours	30
10.1 - 20.0 Hours	9
20.1 - 25.0 Hours	6
25.1 - 30.0 Hours	4
Over 30.0 Hours	0

Start Date	1-Nov-2020
Finish Date	30-Nov-2020

LIGHTS & SIRENS (PRIORITY 1 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:06:36
SCRAMBLE TIME	0:01:20
DRIVE TIME	0:05:16

DAYTIME

0:05:54
0:01:07
0:04:46

NIGHTS / WEEKENDS

0:07:31
0:01:35
0:05:57

DIFFERENTIAL

0:01:37
0:00:28
0:01:11

GEOGRAPHICS

STATION 11	29
STATION 12	38

DAYTIME CALLS

18
19

NIGHTS / WEEKENDS CALLS

11
19

DIFFERENTIAL

7
0

TOTAL

67

Daytime
Totals 37 55.22%

Nights &
Wknd
Totals 30 44.78%

NO LIGHTS & NO SIRENS (PRIORITY 3 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:08:16
SCRAMBLE TIME	0:01:49
DRIVE TIME	0:06:23

DAYTIME

0:07:36
0:01:21
0:06:13

NIGHTS / WEEKENDS

0:08:45
0:02:12
0:06:30

DIFFERENTIAL

0:01:10
0:00:51
0:00:17

GEOGRAPHICS

STATION 11	27
STATION 12	32

DAYTIME CALLS

12
14

NIGHTS / WEEKENDS CALLS

15
18

DIFFERENTIAL

3
4

TOTAL

59

Daytime
Totals 26 44.07%

Nights &
Wknd
Totals 33 55.93%

Hamburg Township Fire Department

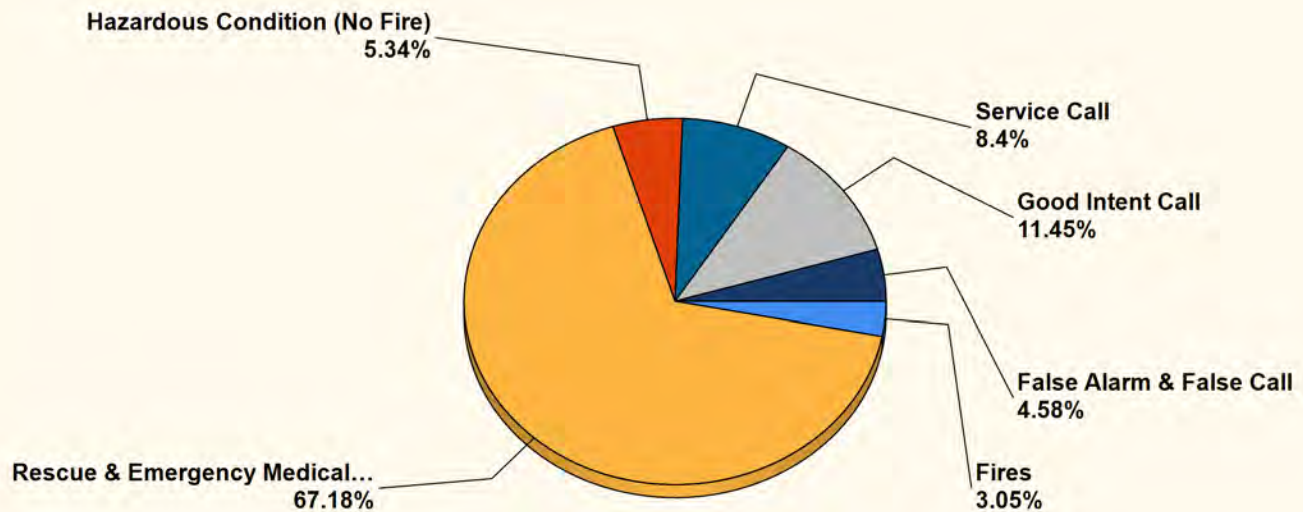
Hamburg, MI

This report was generated on 12/9/2020 1:38:44 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2020 | End Date: 11/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.05%
Rescue & Emergency Medical Service	88	67.18%
Hazardous Condition (No Fire)	7	5.34%
Service Call	11	8.4%
Good Intent Call	15	11.45%
False Alarm & False Call	6	4.58%
TOTAL	131	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.53%
113 - Cooking fire, confined to container	1	0.76%
118 - Trash or rubbish fire, contained	1	0.76%
311 - Medical assist, assist EMS crew	37	28.24%
321 - EMS call, excluding vehicle accident with injury	48	36.64%
322 - Motor vehicle accident with injuries	1	0.76%
324 - Motor vehicle accident with no injuries.	2	1.53%
424 - Carbon monoxide incident	1	0.76%
444 - Power line down	4	3.05%
463 - Vehicle accident, general cleanup	2	1.53%
553 - Public service	4	3.05%
554 - Assist invalid	4	3.05%
561 - Unauthorized burning	2	1.53%
571 - Cover assignment, standby, moveup	1	0.76%
611 - Dispatched & cancelled en route	10	7.63%
622 - No incident found on arrival at dispatch address	5	3.82%
700 - False alarm or false call, other	2	1.53%
740 - Unintentional transmission of alarm, other	1	0.76%
744 - Detector activation, no fire - unintentional	1	0.76%
745 - Alarm system activation, no fire - unintentional	2	1.53%
TOTAL INCIDENTS:	131	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hamburg Township Fire Department

Hamburg, MI

This report was generated on 12/9/2020 1:40:06 PM



Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 11/01/2020 | End Date: 11/30/2020

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Begnoche , Timothy J	29:45	2:30	105:30	137:45
Birk , Christopher	31:15	4:30	31:00	66:45
Blue , Rodney L	33:00	5:00	65:15	103:15
Campbell , Jeffrey A	39:00	2:45	71:00	112:45
Chambers, Christopher R	1:00	3:00	0:00	4:00
Clement , Daniel R	3:00	2:30	12:00	17:30
Dolan , Brandon M	16:00	2:00	28:00	46:00
Evans, Sarah R	1:00	3:00	0:00	4:00
Flohr , Scott W	16:30	2:45	60:00	79:15
Girard , David	76:30	14:00	107:30	198:00
Hill , Daniel C	17:00	10:30	64:00	91:30
Hill , Derrick W	28:15	8:30	73:30	110:15
Hooks , Amanda K	16:15	3:00	36:00	55:15
Knepley , Daniel	47:00	8:45	125:00	180:45
Lauzon , Tyler J	2:00	2:45	0:00	4:45
Lawver , Jase	33:15	3:00	2:00	38:15
London , Clinton R	29:45	6:00	142:30	178:15
Mackenzie, Timothy	19:15	0:00	0:00	19:15
Mardeusz , Matthew	29:45	5:30	50:15	85:30
McMullen , Michael	1:00	3:00	0:00	4:00
Miller , Max	65:45	2:30	20:30	88:45
Miller, Joel Nicholas	27:30	28:15	2:00	57:45
Moore , Dylan	2:00	2:30	21:00	25:30
Morris , Carlie E	12:00	6:00	13:45	31:45
Muscat , Steven	15:15	2:45	65:30	83:30
Nordstrand, Jeremy M	1:00	0:00	0:00	1:00
Pawley , Thomas	3:00	6:45	0:00	9:45
Peer , Devon	17:15	2:45	48:00	68:00
Royston, Tyler J	11:45	0:00	3:00	14:45
Sacco , Martin	1:00	2:45	0:00	3:45
Sacco, Joanne R	1:00	3:00	0:00	4:00
Sadowski , Daniel J	13:30	2:30	49:00	65:00
Steinaway , Michael	32:15	4:30	2:00	38:45
Stewart , Jess	4:15	5:30	0:00	9:45
Urbanowicz , Matthew	31:45	8:45	146:30	187:00
Vultaggio , Salvatore	25:00	10:45	66:00	101:45
Wessel , Michael A	1:00	3:00	0:00	4:00
Willis , Dan	16:00	5:00	99:00	120:00
Yost , Casey	21:15	0:00	113:00	134:15

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.



emergencyreporting.com
Doc Id: 1413
Page # 1 of 2

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Young , Jeff	25:30	5:45	53:30	84:45
Zernick , Jordan	8:15	0:00	2:00	10:15

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

12/11/2020

To: Township Board
From: Mike Dolan

Ref: Covid 19 Updates

The State Health Department has continued the partial shutdown order through December 20, 2020 and the extension on the Open Meetings Act exemption expires December 31, 2020. MTA and others believe that both will be extended but stay tuned on that.

Regarding the Families First Coronavirus Response Act for public safety personnel. The personnel committee discussed it and per Laura Amtsbuechler, no action is needed in order to cover all first responders.



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Date: December 9, 2020
To: Hamburg Township Board of Trustees
From: Chief Miller
Re: Agenda Item Topic: Thermal Imaging Camera Replacement
General Ledger #: 206.000.000.980
Number of Pages: 1 of 3

History

- Thermal Imaging Cameras (TIC) are an essential part of Firefighter safety and job performance during firefighting activities.
- Current TIC have become unreliable with power up-failures and run times issues.
- Advancement in TIC technology will make the new TIC more reliable and have improved performance which will improve the efficiency of our Firefighters
- This TIC replacement schedule is the final year of a two-year replacement schedule as outlined in the long-term projections and goal & objectives for the Fire Department.

Needed Equipment & Cost

- Four Thermal Imaging Cameras
 - Bullard QXT Camera with accessories - \$6,543.00 per unit
- Projected total for project - \$26,172.00

Funding

- We will be trading in four old TIC's for a credit of \$4,000.00
- This purchase is part of the approved FY 20/21 budget.
- Total cost after the grant and trade in \$26,172.00
- This project has been reviewed and approved by Director Duffany.

Board Action:

1. To approve the purchase of four Bullard QXT Thermal Imaging Cameras as outlined and quoted at a price of \$26,172.00 from Dinges Fire Company. Funding to use GL 206.000.000.980.

Fire Chief

**Dinges Fire Company**

243 E Main St.
Amboy, IL 61310
Phone: 815.857.2000
www.DingesFire.com

Bill To:

Hamburg Township (Hamburg,MI)
C/O: Nick Miller
10100 Veterans Memorial Drive
Hamburg, MI 48139

Ship To:

Hamburg TWP
10100 Veterans Memorial Drive
Hamburg, MI 48139

Quantity	Item	Description	Price	Total
3	Bullard-QXTBUNDLE	QXT Thermal Imager with Black Lower and Red Upper housing with XTTRUCKMOUNT	\$7,299.00	\$21,897.00
1	Bullard-QXT	QXT Thermal Imager with Black Lower and Red Upper housing with XTCHARGERBASE	\$6,799.00	\$6,799.00
4	Trade-In	Functioning Trade	(\$1,000.00)	(\$4,000.00)
4	Bullard-XTETT	XT Series Electronic Thermal Throttle	\$369.00	\$1,476.00

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

* Quote Created on 12/08/2020 - valid for 30 Days

* Shipping is an estimate, Actual Shipping will be reflected on Invoice.

Sub Total \$26,172.00

Shipping TBD

Total \$26,172.00



To Whom It May Concern,

According to the Distributor Agreement Contract between Bullard and Dinges Fire Company, Dinges Fire Company is the sole authorized Bullard distributor for Hamburg Township Fire Department.

Therefore, Dinges Fire Company is the exclusive Bullard distributor for the *Hamburg Township Fire Department*.

Kind Regards,

Mark Jetton

Mark Jetton

Regional Sales Manager
Bullard | 1898 Safety Way | Cynthiana,
KY 41031

Mobile: (312) 550-4823

Customer Service: 877 – BULLARD
(285-5273)

Mark_jetton@bullard.com
www.bullard.com



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Date: December 9, 2020
To: Hamburg Township Board of Trustees
From: Chief Miller
Re: Agenda Item Topic: Engine 12 Motor Repair
General Ledger #: 206.000.000.939
Number of Pages: 1 of 10

History

- Engine 12 is a 2012 Rosenbauer that is projected to be replaced in 2032
- Has an oil leak along with a check engine light
- Fire Wrench (our primary repair company) evaluated the problem and referred the repair to Cummins Bridgeway

Needed Repairs & Cost

- Major Items - Head gaskets, engine speed sensors, and after treatment regeneration system
- Estimated repair cost - \$5,209.41

Funding

- Funding will be from the Vehicle Maintenance GL 206.000.000.939
- This project has been reviewed and approved by Director Duffany.
- Since this repair is essential and time sensitive for Fire operation, Supervisor Hohl notified all Board Members via email that he did an emergency approval for the repairs.

Board Action:

1. To approve the purchase of four Bullard QXT Thermal Imaging Cameras as outlined and quoted at a price of \$26,172.00 from Dinges Fire Company. Funding to use GL 206.000.000.980.

Nick Miller – Fire Chief

From: [Pat Hohl](#)
To: [Chuck Menzies Trustee](#); [Cindy Michniewicz@gmail.com \(Michniewicz@gmail.com\)](mailto:Cindy.Michniewicz@gmail.com); [Dolan](#); [Bill Hahn Trustee](#); [Jason Negri](#); [Jason Negri](#); [Mike Dolan](#); [Patricia Hughes](#); [Pat Hughes](#)
Cc: [Richard Duffany](#); [Nick Miller](#); [Jordan Zernick](#); [Brittany Campbell](#); [Thelma Kubitskey](#)
Subject: Engine 12 repair
Date: Wednesday, December 2, 2020 1:15:24 PM

All,

Engine 12, put into service in 2012 is experiencing an oil leak and needs a new head gasket. The cost of the repair is \$5209. Because the Engine is in the shop, disassembled and is needed back in service I have authorized the repair. I appreciate your understanding as we cannot leave the Engine disassembled in the shop pending approval until our December 15 Board Meeting.

Thanks,

Pat Hohl

Hamburg Township Supervisor

Direct, 810-222-1116

Cell, 586-663-2842



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
#774494
4494 Solutions Center
Chicago, IL 60677-4004

NEW HUDSON MI BRANCH
54250 Grand River Avenue
New Hudson, MI 48165-
(248)573-1900

INVOICE NO
ESTIMATE
REMIT TO:#774494 4494 Solutions Center Chicago,IL 60677-4004

BILL TO

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-0157

OWNER

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-
JORDAN ZERNICK - 810 2221100

PAGE 1 OF 4

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
01-DEC-2020		17-JUL-2012	ISC8.3 CM2250		UNLISTED
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
222117		30-NOV-2020	73373673	CPL373400	ALL
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
223111			9040 / 0		ENG 12

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		10018	YEAR 2012				
COMPLAINT		CUSTOMER STATES OIL LEAK AT HEAD GASKET AREA, ENGINE SPEED SENSOR CODE, ENGINE LIGHT ON CHECK AND ADVISE					
CAUSE		CSS-00067705					
		ISC AND ISL CM2250 365HP AND HIGHER EMISSION RECALL CAMPAIGN					
		R&I ENGINE POSITION SENSOR UPDATE ECM CALIBRATION R&I HEAD GASKET R&I OIL AND FILTER R&I A/C BELT R&I FAN BELT R&I OIL FILL PORT O-RING R&I WATER INLET CONNECTION GASKET					
CORRECTION		ADMINISTRATIVE TIME - OPEN AND CLOSE REPAIR ORDER (SHOP REPAIRS) INSITE - USE DURING TROUBLESHOOTING DIAGNOSTICE LABOR GUARDIAN INSPECTION ELECTRONIC CONTROL MODULE (ECM) CALIBRATION- TRANSFER (CM 2250) ENGINE POSITION SENSOR - REMOVE AND INSTALL THANK YOU FOR YOUR BUSINESS CYLINDER HEAD REMOVE AND INSTALL (WITH EGR) -DISCONNECT AND CONNECT BATTERIES -CLEAN AND VISUALLY INSPECT: -INSTALL: LUBRICATING OIL AND FILTER(S) - CHANGE COMBINED TIME - FRONT CRANKSHAFT SEAL - REMOVE AND INSTALL (CM2150/CM2250) -00-901 ADMINISTRATIVE TIME -OPEN AND CLOSE -TROUBLESHOOT CUSTOMER COMPLAINT AND/OR FAULT -00-400 STEAM CLEAN -SINGLE COMPONENT REPAIR -01-304 CRANKSHAFT SEAL, FRONT -REPLACE					

Completion date : 01-Dec-2020 01:18PM. Estimate expires : 31-Dec-2020 02:00PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

6. **DELAYS.** Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.

7. **LIMITED WARRANTIES.**

a. **New Goods:** New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

b. **Cummins Exchange Components, Other Exchange Components, and Recon:** Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

c. **HHP Exchange Engine:** HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

d. **General Service Work:** All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

e. **Used Goods:** Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

f. **THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.**

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

9. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

11. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **CANCELLATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins.

13. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

14. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

15. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

17. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
#774494
4494 Solutions Center
Chicago, IL 60677-4004

NEW HUDSON MI BRANCH
54250 Grand River Avenue
New Hudson, MI 48165-
(248)573-1900

INVOICE NO

ESTIMATE

REMIT TO:#774494 4494 Solutions
Center Chicago,IL 60677-4004

BILL TO

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-0157

OWNER

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-
JORDAN ZERNICK - 810 2221100

PAGE 2 OF 4

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
01-DEC-2020		17-JUL-2012	ISC8.3 CM2250		UNLISTED
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
222117		30-NOV-2020	73373673	CPL373400	ALL
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
223111			9040 / 0		ENG 12

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN

10018

YEAR 2012

BELT, COOLING FAN DRIVE - REPLACE
DRIVE BELT, REFRIGERANT COMPRESSOR - REMOVE AND INSTALL - WITH EGR
LUBRICATING OIL SYSTEMS - CHECK
CONNECTION, WATER PUMP INLET - REMOVE AND INSTALL
COOLING SYSTEM - DRAIN AND FILL (WITH EGR)
COOLANT OVERFLOW TANK - REMOVE AND INSTALL
ENGINE - CHASSIS DYNAMOMETER DIAGNOSTIC CHECK
STEAM CLEAN - COMPLETE ENGINE
FAN, COOLING - REMOVE AND INSTALL (GUARDS REMOVED)
FAN GUARD, SHROUD CIRCULAR TYPE - REMOVE AND INSTALL, EACH
FAN HUB - REMOVE AND INSTALL
AIR CLEANER ASSEMBLY - REMOVE AND INSTALL, EACH
CHARGE AIR PIPE - REMOVE AND INSTALL, EACH
AFTERTREATMENT STATIONARY REGENERATION
EXHAUST HEAT SHIELD R&R MH
ALTERNATOR - REMOVE AND INSTALL
ALTERNATOR BRACKET - REMOVE AND INSTALL
RADIATOR BRACES - REMOVE AND INSTALL
RADIATOR SHROUD - MOVE FOR ACCESS
ROCKER LEVER COVER - REMOVE AND INSTALL
HOSE, RADIATOR, UPPER - REPLACE ONE OR BOTH
RAW WATER HEAT EXCHANGER - REMOVE AND INSTALL
AFTERTREATMENT SCR CATALYST - REMOVE AND INSTALL
STAMP ENGINE DATA PLATE/APPLY EMISSION STICKER
CAMPAIGN/ATC CHECK
THANK YOU FOR YOUR BUSINESS

COVERAGE

ISC AND ISL CM2250 365HP AND HIGHER EMISSION RECALL CAMPAIGN

CUSOTMER BILLABLE FOR REMAINDER

DIAGNOSTIC CHARGE: 594.38
1 0 5473339 KIT,UPPER ENGINE GASKET CECO 295.70 295.70

Completion date : 01-Dec-2020 01:18PM. Estimate expires : 31-Dec-2020 02:00PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

6. **DELAYS.** Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.

7. **LIMITED WARRANTIES.**

a. **New Goods:** New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

b. **Cummins Exchange Components, Other Exchange Components, and Recon:** Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

c. **HHP Exchange Engine:** HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

d. **General Service Work:** All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

e. **Used Goods:** Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

f. **THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.**

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

9. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

11. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **CANCELLATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins.

13. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

14. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

15. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

17. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing. Remit to:
#774494
4494 Solutions Center
Chicago, IL 60677-4004

NEW HUDSON MI BRANCH
54250 Grand River Avenue
New Hudson, MI 48165-
(248)573-1900

INVOICE NO

ESTIMATE

REMIT TO:#774494 4494 Solutions
Center Chicago,IL 60677-4004

BILL TO

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-0157

OWNER

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-
JORDAN ZERNICK - 810 2221100

PAGE 3 OF 4

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
01-DEC-2020		17-JUL-2012	ISC8.3 CM2250		UNLISTED
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
222117		30-NOV-2020	73373673	CPL373400	ALL
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
223111			9040 / 0		ENG 12

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		10018	YEAR 2012				
4	0	V891001	P BL 1 S GN2 15W-40 BULK	VALVOLINE		11.28	45.12
1	0	LF9009	PAC, LF	FLG		53.41	53.41
1	0	3925343	KIT,SEAL	CECO		155.30	155.30
1	0	3164067	GASKET,WHITE FORM N PLACE	CECO		19.69	19.69
1	0	FF5488	PAC, FF	FLG		19.70	19.70
1	0	FS19799	PAC, FS	FLG		75.91	75.91
1	0	4942995	BELT,V RIBBED	CECO		51.30	51.30
1	0	3903475	SEAL,RECTANGULAR RING	CECO		4.64	4.64
1	0	5398279	GASKET,CONNECTION	CECO		11.62	11.62
2	0	CC36077	OAT	FLG		16.32	32.64
1	0	5505935	DEVICE,AFTERTREATME	CECO		1,206.25	1,206.25 *
1	0	2880212	CLAMP,V BAND	CECO		54.27	54.27 *
1	0	2866636	GASKET, AFM DEVICE	CECO		11.23	11.23 *
2	0	89548K	4 ZINC GUILLLOTINE CLAMP	E1-NGP		5.31	10.62 *

PARTS:	2,047.40
PARTS COVERAGE CREDIT:	1,282.37CR
TOTAL PARTS:	765.03
SURCHARGE TOTAL:	0.00
LABOR:	3,760.00
LABOR COVERAGE CREDIT:	160.00CR
TOTAL LABOR:	3,600.00
MISC.:	250.00

Completion date : 01-Dec-2020 01:18PM. Estimate expires : 31-Dec-2020 02:00PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

6. **DELAYS.** Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.

7. **LIMITED WARRANTIES.**

a. **New Goods:** New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

b. **Cummins Exchange Components, Other Exchange Components, and Recon:** Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

c. **HHP Exchange Engine:** HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

d. **General Service Work:** All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

e. **Used Goods:** Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

f. **THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.**

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

9. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

11. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **CANCELLATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins.

13. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

14. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

15. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

17. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing. Remit to:
#774494
4494 Solutions Center
Chicago, IL 60677-4004

NEW HUDSON MI BRANCH
54250 Grand River Avenue
New Hudson, MI 48165-
(248)573-1900

INVOICE NO
ESTIMATE
REMIT TO:#774494 4494 Solutions Center Chicago,IL 60677-4004

BILL TO

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-0157

OWNER

HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-
JORDAN ZERNICK - 810 2221100

PAGE 4 OF 4

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
01-DEC-2020		17-JUL-2012	ISC8.3 CM2250		UNLISTED
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
222117		30-NOV-2020	73373673	CPL373400	ALL
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
223111			9040 / 0		ENG 12

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		10018		YEAR 2012			
				MISC. COVERAGE CREDIT:			0.00 CR
				TOTAL MISC.:		250.00	
				ELECTRONIC TOOLING FEE			50.00
				ELEC TOOLING FEE CREDIT		-	50.00
				HAZ WASTE DISPOSAL			100.00
				SHOP SUPPLIES			150.00
WARRANTIES APPLIED:				FACTORY IN SHOP			
TAX EXEMPT NUMBERS:							
					LOCAL		0.00

Completion date : 01-Dec-2020 01:18PM. Estimate expires : 31-Dec-2020 02:00PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 5,209.41

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 5,209.41

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins safe and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, invitees, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Goods and/or Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. All shipments are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

6. **DELAYS.** Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.

7. **LIMITED WARRANTIES.**

a. **New Goods:** New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

b. **Cummins Exchange Components, Other Exchange Components, and Recon:** Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Recon Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

c. **HHP Exchange Engine:** HHP Exchange Engines remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HHP exchange Engines supplied under this Agreement is provided under this Agreement.

d. **General Service Work:** All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

e. **Used Goods:** Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

f. **THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.**

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

9. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

11. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **CANCELLATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins.

13. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

14. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

15. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

17. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.

PHONE: 810-231-1000
FAX: 810-231-4295



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

To: Township Board
From: Scott Pacheco, AICP
Date: December 15, 2020
Re: ZTA 20-004 Riparian Access (Attachment A)

PROJECT HISTORY:

The Township Board directed staff at the 2020 joint meeting in February to propose an ordinance amendment that would add requirements for newly created lots that abut a waterbody to have minimum dimensions along the shoreline.

On September 16, 2020 the Planning Commission reviewed and discussed an initial draft of this Zoning Text Amendment (ZTA 20-004) and suggested changes to the revised the wording of the ordinance. The September 16, 2020 Planning Commission staff report and minutes are attached as Attachment B.

On October 21, 2020 the Hamburg Township Planning Commission (HTPC) held a public hearing to review the proposed change to the zoning ordinance. No public correspondence was received and no one from the public came to speak either in favor or against the proposed zoning text amendment. The Planning Commission recommended approval of ZTA 20-004 (Attachment A) because they found that the proposed amendment would limit the number of properties that can be created abutting a waterbody. The amendment would also require lots to be have more organized designs that would have less impact on the neighboring properties and on the township waterbodies. ZTA 20-004 would also be consistent with the 2020 Master Plan goals to preserve the natural and historic character of Hamburg Township by accommodating a reasonable amount of development, but ensuring the development is in harmony with the natural features and the unique environmental requirements of the Township and to protect, preserve, and enhance whenever possible the unique and desirable natural amenities of Hamburg Township. The October 21, 2020 Planning Commission Staff Report and the minutes are attached for your review (Attachment C).

On November 18, 2020 the Livingston County Planning Commission reviewed ZTA20-004 and recommended the Township Board approve the amendment with a small clerical revision. The Livingston County staff report and findings are attached for your review (Attachment D)

ANALYSIS:

ZTA20-004 will add definition of Riparian Frontage and Riparian Width to Article 2 Definitions. The Riparian frontage definition was already used in Article 9 Section 9.8 the Keyhole Use Ordinance.

RIPARIAN FRONTAGE: Is the dimension on a waterfront lot measured by a straight line which intersects each lot line at the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.

RIPARIAN WIDTH: Is the dimension on a waterfront lot measured by a straight line between the side property lines at a 90 degree angle at the closest point where the lot intersect the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the side lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.

ZTA20-004 also moves the Engineering and Design Standard comments from Section 9.7 to Section 9.5 Performance Standards Subsection 9.5.12 and add a new Section 9.7 Regulations for Waterfront Lots. Section 9.7 Regulations for Waterfront Lots required newly created lots or existing lot with newly created riparian frontage to have a minimum riparian width.

The zoning amendment would limit the number and required more organized development of properties that can be created abutting a waterbody. The proposed zoning amendment would be consistent with the 2020 Master Plan goals to preserve the natural and historic character of Hamburg Township by accommodating a reasonable amount of development, but ensuring the development is in harmony with the natural features and the unique environmental requirements of the Township and to protect, preserve, and enhance whenever possible the unique and desirable natural amenities of Hamburg Township.

RECOMMENDATION:

Staff suggests that the Township Board discuss and review the recommendations by the Hamburg Township and Livingston County Planning Commissions and the proposed zoning text amendment (ZTA20-004). The Board should make a determination on the proposed amendment in terms of its own judgment on particular factors related to the individual proposal, the most likely effect on the community's physical development, and conformance with the Township Master Plan. If the Township Board approves the zoning text amendment, they should direct staff to publish, in a paper of general circulation, the Notice of Adoption (Attachment E) within 15 day of this meeting.

Example Approval Motion:

Because the proposed amendment would limit the number of properties that can be created abutting a waterbody and also require lots to be have more organized designs that would have less impact on the neighboring properties and on the township waterbodies; the Zoning Text Amendment 20-004 as presented at tonight's meeting would have a positive effect on the future physical development of the community and is in conformance with the Townships Master Plan.

EXHIBITS

Attachment A - Zoning Text Amendment 20-004 Riparian Access

Attachment B - September 16, 2020 HTPC Staff Report and Minutes

Attachment C - October 21, 2020 HTPC Staff Report and Minutes

Attachment D – November 18, 2020 LCPC Staff Report and Minutes

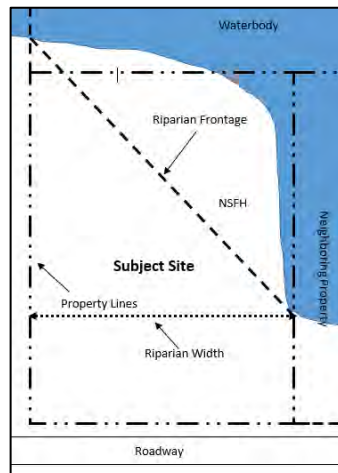
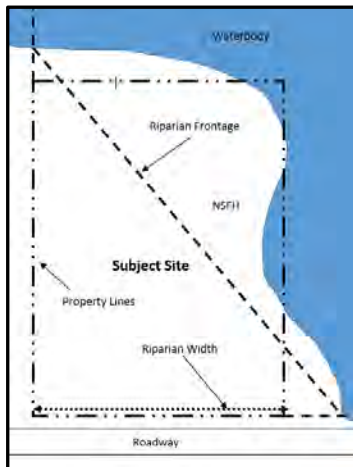
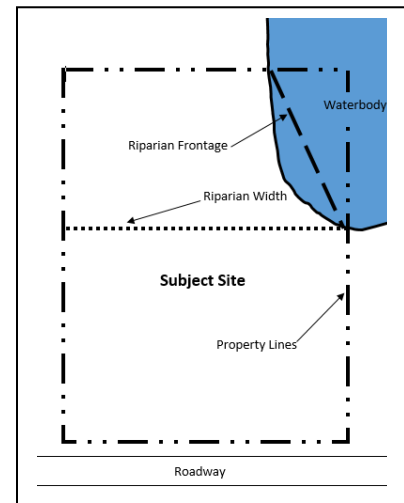
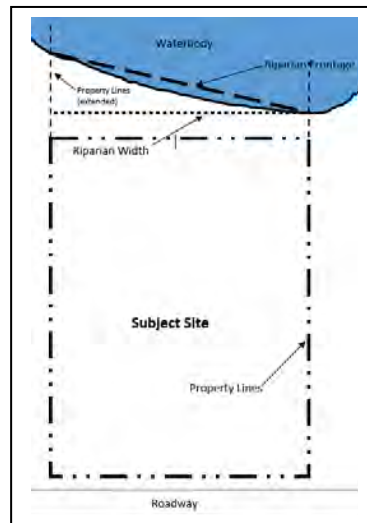
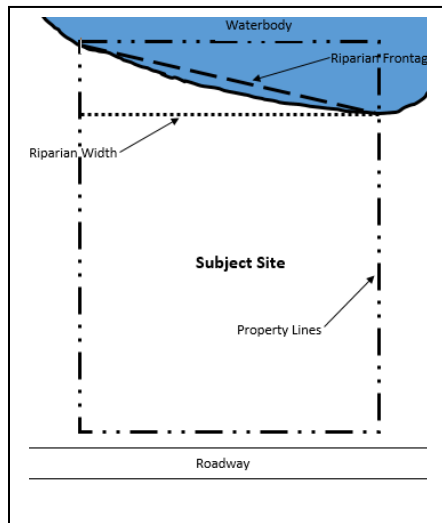
Attachment E - Notice of Adoption

DRAFT
ZTA (20-004)

ARTICLE 2
DEFINITIONS

RIPARIAN FRONTAGE: Is the dimension on a waterfront lot measured by a straight line which intersects each lot line at the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.

RIPARIAN WIDTH: Is the dimension on a waterfront lot measured by a straight line between the side property lines at a 90 degree angle at the closest point where the lot intersect the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the side lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.



ARTICLE 7
DISTRICT REGULATIONS

Section 7.5.1. Schedule of Use Regulations

(G) NR-Natural River District

E. Setbacks

1. Setbacks and Lot Width. Unplatted lots, new subdivisions, and condos in the NR District shall accommodate the building setbacks as set forth in this Ordinance, and shall have a minimum ~~riverfront lot riparian~~ width of ~~150~~ 100 feet. Septic systems are required to be set back a minimum of 125 feet from the ordinary high water mark of the Huron River.

2. Building Setbacks. New buildings and appurtenances on the Huron River mainstream will be required to set back a minimum of 125 feet from the ordinary high water mark. Further,

- a. New buildings and appurtenances must be setback at least 100 feet from the top of a bluff.
- b. No buildings shall be placed on land that is in a floodway or a wetland

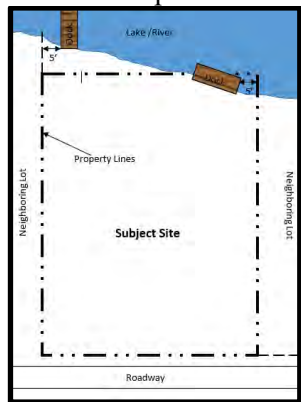
ARTICLE 8 SUPPLEMENTARY PROVISIONS

Section 8.18 Yard Encroachments

8.18.9 Decks, Patios, and Terraces may abut a waterbody and the following conditions shall apply:

- A. Said structures shall not exceed 12 inches in height above the average surrounding grade.
- B. Yard coverage shall not exceed 30 percent for all structures on the lot including the principal building.
- C. The horizontal distance of said structures shall not exceed 50 percent of the width of the lot line that abuts the waterbody.
- D. Said structures shall be at least five (5) feet from any **side lot line that is not adjacent to a waterbody**. See Example A and B

Example A



Example B



- E. Said structures shall not extend over the water more than 24 inches. This provision shall not apply to seasonal docks.
- F. Railings shall not exceed three (3) feet in height and shall not obstruct view by more than 30 percent.

ARTICLE 9 ENVIRONMENTAL PROVISIONS

Section 9.5 Performance Standards

No use otherwise allowed shall be permitted within any district which does not conform to the following standards of use, occupancy, and operation, which standards are hereby established as the minimum requirements to be maintained within said area.

9.5.1 Fire and Explosion Hazards. All buildings, storage and handling of flammable materials and other activities shall conform to Township building and fire ordinances and to any applicable state and federal regulations or requirements. No use or building shall in any way represent a fire or explosion hazard to a use on adjacent property or to the public on a public street. Any activity involving the use or storage of flammable material shall be protected by adequate fire fighting and fire suppression equipment and by such safety devices as are normally used in the handling of any such material.

9.5.2 Smoke. It shall be unlawful for any person, firm, or corporation to permit the emission of any smoke from any source whatever to a density greater than that density described as No. 1 on the Ringlemann Chart; provided that the following exceptions shall be permitted: smoke, the shade or appearance of which is equal to but not darker than No. 2 of the Ringlemann Chart for a period or periods, aggregating four (4) minutes in any thirty (30) minutes. For the purpose of grading the density of smoke, the Ringlemann Chart, as now published and used by the United States Bureau of Mines, which is hereby made a part of this Ordinance, shall be the standard. However, the umbrascope readings of smoke densities may be used when correlated with Ringlemann's Chart.

9.5.3 Dust, Dirt, and Fly Ash. No person, firm, or corporation shall operate or cause to be operated, maintain or cause to be maintained, any process for any purpose, or furnace or combustion device for the burning of coal or other natural or synthetic fuels, without maintaining and operating, while using said process or furnace or combustion device, recognized and approved equipment, means, methods, device or contrivance to reduce the quantity of gasborne or airborne solids of fumes emitted into the open air, which is operated in conjunction with said process, furnace, or combustion device so that the quantity of gasborne or airborne solids shall not exceed 0.20 grain per cubic foot of the charring medium at the temperature of five hundred (500) degrees Fahrenheit. For the purpose of determining the adequacy of such devices, these conditions are to be conformed to when the percentage of excess air in the stack does not exceed fifty (50) percent of full load. The foregoing requirements shall be measured by the ASME Test Code for dust-separating apparatus. All other forms of dust, dirt, and fly ash shall be completely eliminated insofar as escape or emission into the open air is concerned. The Building Inspector may require such additional data as is deemed necessary to show that adequate and approved provisions for the preventions and elimination of dust, dirt, and fly ash have been made.

9.5.4 Odor. The emission of odors which are generally agreed to be obnoxious to any considerable number of persons at their place of residence shall be prohibited.

9.5.5 Gasses. SO₂, as measured at the property line, shall not exceed an average of 0.3 ppm over a 24-hour period; provided, however, that a maximum concentration of 0.5 ppm will be allowed for a one-hour period out of a 24-hour period; H₂S shall not exceed 0.1 ppm; fluorine shall not exceed 0.1 ppm; nitrous fumes shall not exceed 5 ppm; CO shall not exceed 15 ppm.

9.5.6 Airborne Matter, General. In addition to 9.5.1.through 9.5.4. above, there shall not be discharged from any source whatsoever such quantities of air contaminants or other material which cause injury, detriment or nuisance to the public or which endanger the comfort, repose, health, or safety of persons or which cause injury or damage to business or property.

9.5.7 Glare and Radioactive Materials. Glare from any process (such as or similar to arc welding, or acetylene torch cutting) which emits harmful ultraviolet rays shall be performed in such a manner as not to be seen from any point beyond the property line, and as not to create a public nuisance or hazard along lot lines. Radioactive materials and wastes, and including electro magnetic radiation such as X-ray machine operation, shall not be emitted to exceed quantities established as safe by the U.S. Bureau of Standards, when measured at the property line.

9.5.8 Noise. The emission of measurable noises from the premises shall not exceed sixty-five (65) decibels as measured at the boundary property lines, except that where normal street traffic noises exceed sixty-five (65) decibels during such periods, the measurable noise emanating from premises may equal, but not exceed, such traffic noises. In addition, objectionable sounds of an intermittent nature, or characterized by high frequencies, even if falling below the aforementioned decibel readings, shall be controlled so as not to become a nuisance to adjacent uses.

9.5.9 Vibration. Machines or operations which cause vibration shall be permitted in industrial districts, but no operation shall cause a displacement exceeding 0.003 of one (1) inch as measured at the property line.

9.5.10 Waste Disposal. All solid, liquid, and sanitary waste shall be treated and disposed in accordance with the standards of the Township of Hamburg, Livingston County Health Department, Michigan Department of Natural Resources and Michigan Department of Public Health and other applicable agencies.

9.5.11 Lighting. All exterior lighting shall be so installed that the surface of the source of light shall not be visible from the nearest residential district boundary and it shall be so arranged to reflect light away from any residential use. In no case shall any lighting become a nuisance as regulated in the Township Nuisance Ordinance.

9.5.12 Engineering. Proposed development shall conform to the adopted Hamburg Township Engineering and Design requirements. These requirements are intended to help protect the health, safety, and environmental resources of the Township.

Section 9.7 ~~Engineering and Design Standards Regulations for Waterfront Lots~~

~~Proposed development shall conform to the adopted Hamburg Township Engineering and Design Standards. These standards set minimum design requirements intended to help protect the health, safety, and environmental resources of the Township.~~

9.7.1 Newly created waterfront lots or existing lots with newly created riparian frontage shall provide the following riparian width requirements:

Zoning District	Riparian width per lot served
WFR	50 feet/lot
NR	100 feet/lot
All other districts	75 eet/lot

9.7.2 The lot width from the property line adjacent to the waterbody shall at no point be less than the required riparian width in section 9.7.1

PHONE: 810-231-1000
FAX: 810-231-4295



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

To: Planning Commissioners
From: Scott Pacheco, AICP
Date: September 16, 2020
Agenda Item: 6b
Re: ZTA20-004 Riparian Frontage Regulations

PROJECT HISTORY:

The Township Board directed staff at the 2020 joint meeting in February to propose an ordinance amendment that would add requirements for newly created lots that abut a waterbody to have minimum dimensions along the waterbody.

ANALYSIS:

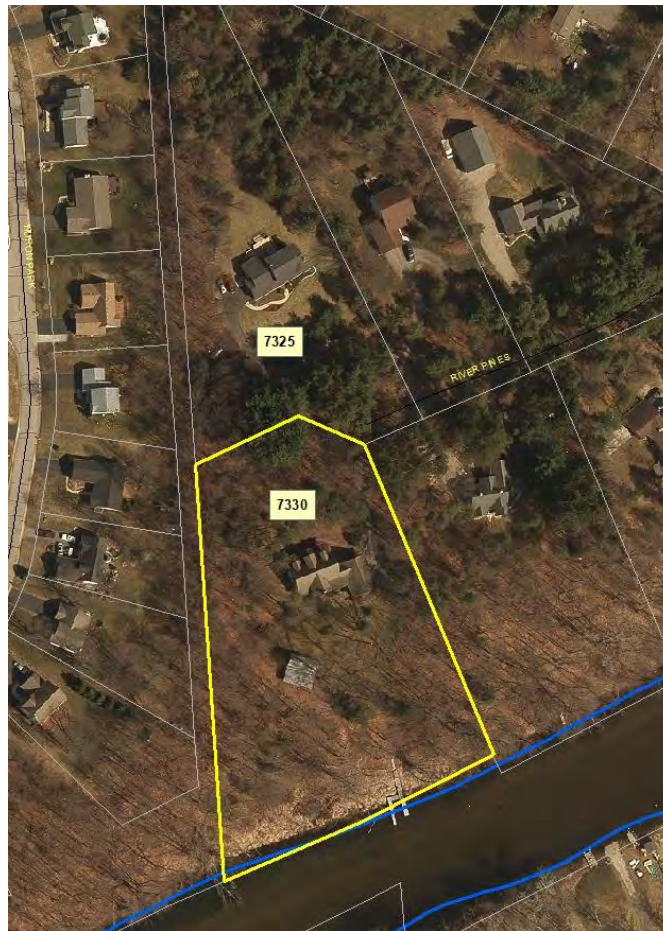
Lake Frontage for Newly Created Properties: Planning and Zoning Staff has made the following observation that during exempt land divisions and boundary adjustment that the Township currently has very little control over property owners creating oddly shaped lots to create access to the Townships Lakes and Rivers.

To further explain I would like to start with some examples of what township staff has seen:

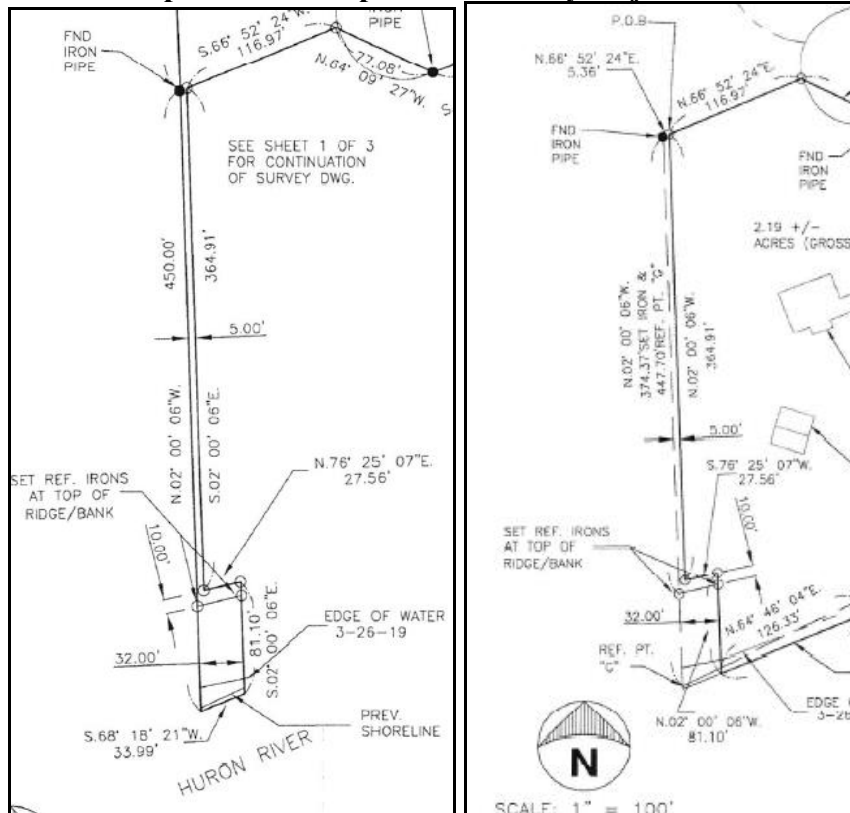
1) Boundary Adjustment: River Pines Trail

The Existing two sites are shown in **Map 1** and both properties access off the end of River Pines. The boundary adjustment allowed the property to the north at 7325 River Pines to take a 5 foot strip of land from the west side of the property to the south at 7330 River Pines. This five foot strip then widens out when it reaches the river to allow enough room for a dock (**Maps 2 and 3**).

Map 1: Existing Properties



Maps 2 and 3 Proposed Boundary Adjustment



2) Land Divisions: Cedar Bend

This land division took one lot (**Map 4**) and created 4 lots (**Map 5**) each of the 4 new lots proposed would have had an 8 foot strip to Whitewood Lake that would have expanded at the lake to 15 feet to be able to put a dock in.

Map 4: Existing Lot



Map 5 Proposed 4 lots



After review of the Hamburg Township Zoning Ordinance it appears that regulations regarding riparian frontage regulations would be most appropriate in *Article 9 Environmental Provisions*. Along with the regulations regarding Riparian Frontage Staff would also suggest that the following definition of Riparian Frontage be added to *Article 2 Definitions*.

RIPARIAN FRONTAGE shall be measured by a straight line which intersects each side lot line at the water's edge. Artificially created shoreline may not be used to increase the calculated riparian frontage.

This is the definition of Riparian frontage that can be found in the *Section 9.8 Common Use (Keyhole) Ordinance*.

Along with the amendment to add regulations regarding Riparian Frontages, the zoning text amendment suggests moving the Engineering Standards in *9.7 EGINEERING Design Standards* to *9.5 Performance Standards (Section 9.5.12 Engineering)* and using Section 9.7 for the Regulations for Waterfront Lots.

Staff has proposed the following two options for the Riparian Frontage regulations:

Option 1:

- A. Newly created waterfront lots or existing lots with newly created riparian frontage shall provide the following riparian frontage requirements:

Zoning District	Riparian frontage per lot served
WFR	50 feet/lot
NR	100 feet/lot
All other districts	75 feet/lot

- B. The lot width from the riparian frontage to the required setback from the ordinary high water mark shall be no less at any point than the required riparian frontage in Section 9.7 (A).

Option 2:

- A. On newly waterfront lots or existing lots with newly created riparian frontage, the riparian frontage shall be the same as the lot width requirement for the zoning district in which the lot is located.
- B. The lot width from the riparian frontage to the required setback from the ordinary high water mark shall be no less at any point than the required riparian frontage in Section 9.7 (A).

The zoning amendment would limit the number of properties that can be created abutting a waterbody. The proposed zoning amendment would be consistent with the 2020 Master Plan Goals to preserve the natural and historic character of Hamburg Township by accommodating a reasonable amount of development, but ensuring the development is in harmony with the natural features and the unique environmental requirements of the Township and to protect, preserve,

and enhance whenever possible the unique and desirable natural amenities of Hamburg Township.

RECOMMENDATION:

Staff suggests that the Planning Commission discuss and review the proposed zoning text amendment (ZTA 20-004) and direct staff to make any recommended changes and notice the ZTA for a public hearing.

EXHIBITS

Exhibit A: Draft Zoning Text Amendment 20-004 Riparian Frontage Regulation



FAX 810-231-4295
PHONE 810-231-1000

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

**Hamburg Township
Planning Commission
Wednesday, September 16, 2020
7:00 P.M.**

1. CALL TO ORDER:

The meeting was called to order by Vice Chairman Muir

Present: Hamlin, Leabu, Muir & Priebe

Absent: Bohn, Muck & Koeble

Also Present: Scott Pacheco, Township Planner & Amy Steffens, Planning & Zoning Administrator

2. PLEDGE TO THE FLAG:

3. APPROVAL OF THE AGENDA:

Motion by Hamlin, supported by Leabu

To approve the agenda as presented

Voice Vote: Ayes: 4 Nays: 0 Absent: 3 MOTION CARRIED

4. APPROVAL OF MINUTES:

Commissioner Muir stated that he was both listed as absent and making a motion. Pacheco stated that we will review the tape and make that correction.

a) July 15, 2020 Planning Commission Meeting Minutes

Motion by Hamlin, supported by Priebe

To approve the minutes of the July 15, 2020 as corrected

Voice Vote: Ayes: 4 Nays: 0 Absent: 3 MOTION CARRIED

5. CALL TO THE PUBLIC:

Vice Chairman Muir opened the call to the public. Hearing no comment, the call was closed.

6. NEW BUSINESS:

a) ZTA20-003 (Public Hearing): Zoning Text Amendment (ZTA 20-003) to revise the Township Zoning Ordinance to allow detached accessory dwelling units (ADUs) on lots that abut a waterbody or have access

to a water body in the Water Front Residential (WFR) and Natural River (NR) Zoning District. This change would amend the regulations on Section 8.27 Accessory Dwelling Units of the Zoning Ordinance.

Vice Chairman Muir opened the public Hearing. Hearing no comment, the call was closed.

Scott Pacheco, Township Planner stated that the Commission has discussed this multiple times. The only change is to add the word “detached” under section 8.27.1 (J) so that detached Accessory Dwelling Units shall not be permitted on lots within the Waterfront Residential and Natural Rivers Districts that abuts a waterbody or have access to a waterbody. This means that “attached” Accessory Dwelling Units will be permitted in those districts. This has been noticed for a public hearing. We just need a recommendation to take it forward to the Township Board.

Commissioner Hamlin discussed the allowable gross floor area and asked if you would need a variance to exceed that amount. Planner Pacheco stated that you would, but they would probably not grant a variance. If they were to grant it to you, why would they not grant it for everybody. He stated that the reason this was created was to have a distinction between the accessory structure and the principal structure. If you wanted that, you would have to ask for a zoning text amendment to change it for everybody. Further discussion was held on the limits of square footage.

Pacheco explained and clarified the regulations as requested by Commissioner Hamlin. Discussion was held on the number of non-conforming lots that would require Planning Commission review. Pacheco stated that this would be an administrative approval by the Planning Commission, not a public hearing. Further discussion was held on why this was put in the ordinance. Pacheco stated that we could bring it up at our February joint meeting to see if the Board would be willing to let us change that.

Discussion was held on the definitions of attached and detached and how the buildings must be connected.

Discussion was held on getting this approved and then work on some of the individual requirements.

Motion Priebe, supported by Leabu

To recommended to the Township Board the Draft Zoning Text Amendment ZTA 20-003, Section 8.27 Accessory Dwelling Units of the Zoning Ordinance

Voice Vote: Ayes: 4 Nays: 0 Absent: 3 MOTION CARRIED

- b)** Discussion of ZTA 20-004 Riparian Frontage Regulations (Public Hearing): Proposed Zoning Text Amendment to required minimum riparian frontage regulations for newly created waterfront lots and existing lots with newly created riparian frontage. The draft regulations would amend Article 2 and Article 9, Section 9.5 and 9.7.

Township Planner Pacheco stated that this is creating access to the water under new land divisions or boundary adjustments. He presented some examples. We currently do not have regulations to prohibit these from happening. He discussed the keyholing ordinance which does not deal with the simple ownership issues. We decided that we need to have some type of riparian frontage requirements so that if you are creating a new lot on the water frontage or boundary adjustment, you need to meet some type of requirement. He presented two options. The first option works off the requirements in the keyholing ordinance. He discussed those requirements. Option two would be that on newly waterfront lots or existing lots with newly created riparian frontage, the riparian frontage shall be the same as the lot width requirement for the zoning district in which the lot is located. This is a much stricter requirement than option one. What we want to stop are the crazy land divisions and boundary adjustments that are trying to get away from our keyholing ordinance.

Discussion was held on how the riparian frontage is measured. Discussion was held on option one having a defined number rather than figuring angles, etc. Pacheco discussed the yard encroachment section of the ordinance, Section

8.18.9 which requires that any structure shall be at least five feet from any side lot line. He discussed a situation where there is a lot at the corner. This would prohibit anyone from putting a dock to the side. That was not the intent of the ordinance. We are thinking that it should say said structure shall be at least five feet from any lot line that does not abut the water. It is intended to keep it away from the lot lines that do not abut the water. He stated that he is going to propose a text change.

Planner Pacheco stated that this was for discussion purposes. He will go back and make those changes based on what he has heard, which is that the Commission would like to see changes to the riparian frontage so that we can have a regulation that is more exact for most properties to create a more common number across. We will then notice this for a public hearing and at that point, the Commission can discuss it again.

7. OLD BUSINESS: None

Planner Pacheco stated that the senior living facility is getting closer to completion. The question was asked when they will complete the road. Pacheco stated that have to finish it before we can give them their Certificate of Occupancy.

General discussion was held on the Village Center District development.

8. ADJOURNMENT

Motion by Leabu, supported by Priebe

To adjourn the meeting

Voice Vote: Ayes: 4 Nays: 0 Absent: 3 MOTION CARRIED

The Regular Meeting of the Planning Commission was adjourned at 7:56 p.m.

Respectfully submitted,

Julie C. Durkin
Recording Secretary

The minutes were approved as presented/Corrected: _____

Ron Muir, Vice Chairperson

PHONE: 810-231-1000
FAX: 810-231-4295



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

To: Planning Commissioners
From: Scott Pacheco, AICP
Date: October 20, 2020
Agenda Item: —
Re: ZTA20-004 Riparian Frontage Regulations (Exhibit A)

PROJECT HISTORY:

The Township Board directed staff at the 2020 joint meeting in February to propose an ordinance amendment that would add requirements for newly created lots that abut a waterbody to have minimum dimensions along the shoreline.

On September 16, 2020 the Planning Commission reviewed and discussed an initial draft of this Zoning Text Amendment (ZTA20-004) and suggested changes to the revised the wording of the ordinance. The September 16, 2020 Planning Commission staff report and minutes are attached as Exhibit B and Exhibit C, respectively.

ANALYSIS:

Staff has made the following changes to ZTA20-004 based on the comments from the Planning Commission at the September 16, 2020 meeting:

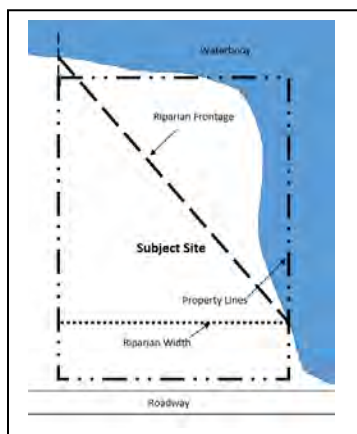
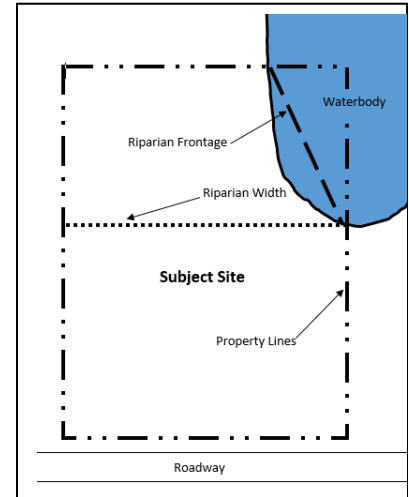
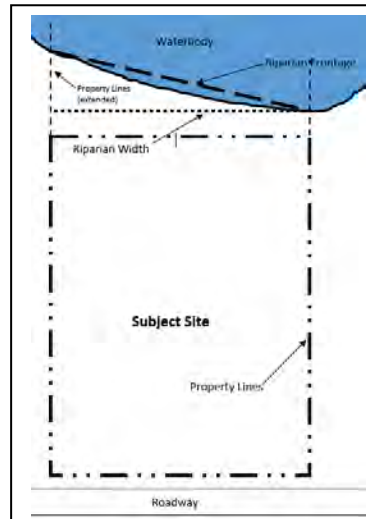
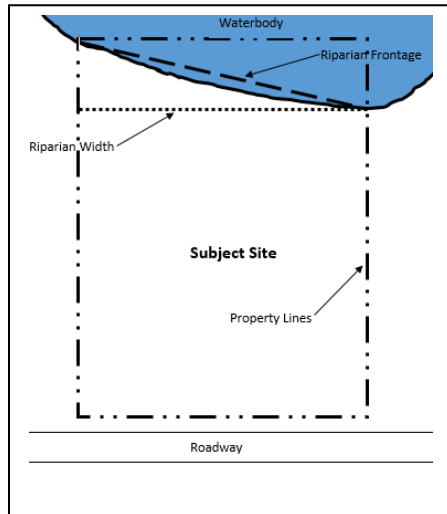
Planning Commission Comment 1: Revise the definition of the Riparian Frontage to create a more consistent dimension for the width at the shoreline.

Since the September 16, 2020 Planning Commission meeting staff has reviewed the use of riparian frontage throughout the zoning ordinance and as used in the proposed section 9.7 Regulations for Waterfront Lots. Because of this review staff has determined that the definition of “Riparian Frontage” should remain, with slight changes for clarification purposes, and an additional definition for the “Riparian Width” should be added in order to clarify the new regulations in section 9.7. Staff has also proposed some graphics to be included with the definition that show these two different measurements.

Red is the original proposed wording and green is the newly added wording:

RIPARIAN FRONTAGE: Is the dimension on a waterfront lot measured by a straight line which intersects each side lot line at the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the side lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.

RIPARIAN WIDTH: Is the dimension on a waterfront lot measured by a straight line between the side property lines at a 90 degree angle at the closest point where the lot intersect the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the side lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.



Planning Commission Comment 2: Use option 1 which required that newly created lots have a minimum width at a waterbody similar to the riparian frontages required in the common use Section 9.

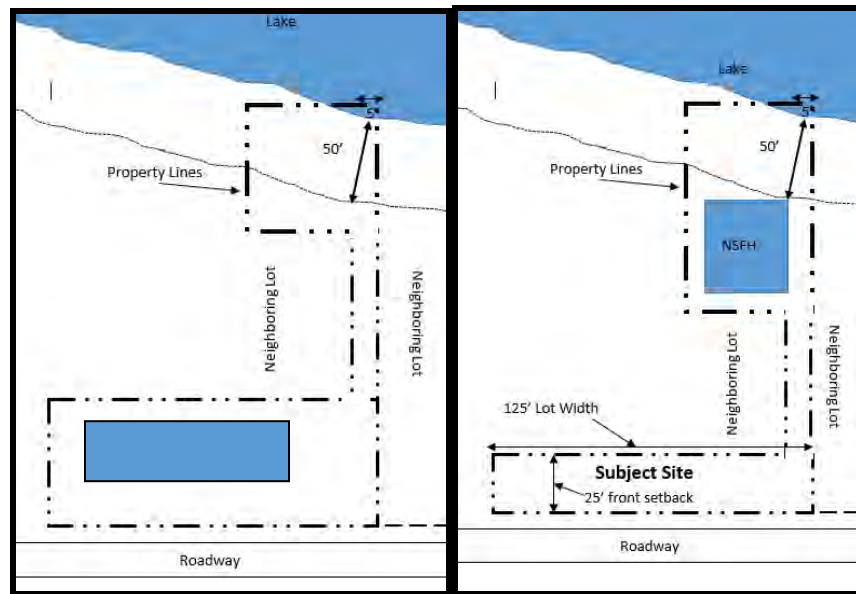
Since the September 16, 2020 Planning Commission meeting staff has reviewed the wording of option 1 and has made the necessary changes to add the Riparian Width requirements for the creation of these lots. Also staff has proposed another option that may better address the concerns with these creation of oddly shaped lots created only to allow more access to a waterbody.

Option A (This was the wording that was originally proposed):

B. The lot width from the riparian frontage to the required setback from the ordinary high water mark shall be no less at any point than the required riparian width in Section 9.7 (A).

This wording would require that a newly created lot or an existing lot with newly created riparian frontage to have a riparian width of 50', 100', or 75' for a depth of 50 or 125 feet from

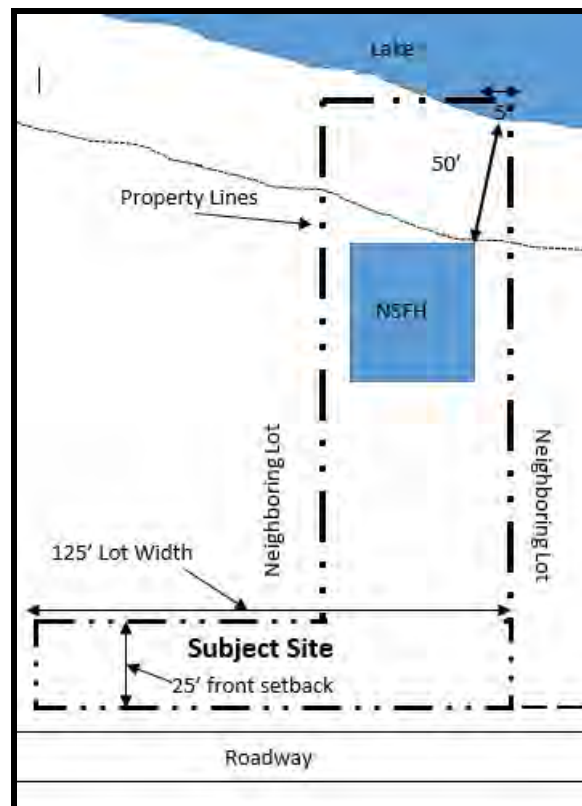
the shoreline depending on the zoning district and if the property abuts a lake or river. See worst case lake scenario examples below.



Option B

B. The lot width from the property line adjacent to the waterbody shall at no point be less than the required riparian width in section 9.7(A)

This wording would require that at no point the lot width would be less than 50', 100' or 75' depending on what zoning district it is within. See worst case lake scenario examples below.



In addition to the Planning Commission Comments 1 and 2 above staff has also made the following two changes from what was reviewed on September 16, 2020 by the Planning Commission

- 1) Revised Section 7.5.1 (G) NR-Natural Rivers (E, 1) to be consistent with the newly created riparian width requirements in Section 9.7

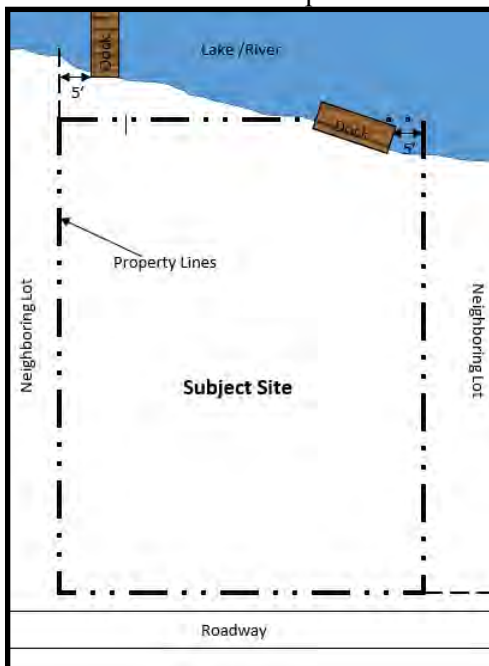
E. Setbacks

1. Setbacks and Lot Width. Unplatted lots, new subdivisions, and condos in the NR District shall accommodate the building setbacks as set forth in this Ordinance, and shall have a minimum ~~riverfront lot~~ riparian width of ~~150-100~~ feet. Septic systems are required to be set back a minimum of 125 feet from the ordinary high water mark of the Huron River.

- 2) Added graphics to section 8.18.9 (D) to further clarify the required setback for docks, Patios, and Terraces that abut a waterbody. (See new graphics below)

D. Said structures shall be at least five (5) feet from any ~~side lot line that is not adjacent to a~~ ~~waterbody~~. See Example A and B

Example A



Example B



The zoning amendment would limit the number of properties that can be created abutting a waterbody. The proposed zoning amendment would require lots to be have more organized designs that would have less impact on the neighboring properties and on the township waterbodies. The ZTA would also be consistent with the 2020 Master Plan Goals to preserve the natural and historic character of Hamburg Township by accommodating a reasonable amount of development, but ensuring the development is in harmony with the natural features and the unique environmental requirements of the Township and to protect, preserve, and enhance whenever possible the unique and desirable natural amenities of Hamburg Township.

RECOMMENDATION:

Staff suggests that the Planning Commission consider the proposed zoning text amendment (ZTA 20-004) in terms of its own judgment on particular factors related to the individual proposal, the most likely effect on the community's physical development, and conformance with

the Township Master Plan. The Planning Commission should then make a recommendation on the proposed zoning text amendment to the Township Board.

Example Recommendation:

The Planning Commission recommends that the Township Board approved ZTA20-004 as discussed at tonight meeting and as presented in the Staff Report because the proposed amendment will help reduce the impacts of future development on the community and complies with the goals and objectives of the Township's Master Plan.

EXHIBITS

Exhibit A: Draft Zoning Text Amendment 20-004 Riparian Frontage Regulation

Exhibit B: September 16, 2020 PCSR

Exhibit C: September 16, 2020 Minutes



FAX 810-231-4295
PHONE 810-231-1000

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

**Hamburg Township
Planning Commission
Wednesday, October 21, 2020
7:00 P.M.**

1. CALL TO ORDER:

The meeting was called to order by Chairman Muck

Chairman Muck stated that he would like to recognize that we lost a member of this Commission, Trustee Annette Koeble who recently passed away suddenly. She was very passionate about the Township and will be greatly missed. The Commission recognized a moment of silence in honor of Trustee Koeble.

Present: Bohn, Hamlin, Leabu, Muck, Muir & Priebe

Absent: (1 Vacancy)

Also Present: Scott Pacheco, Township Planner & Amy Steffens, Planning & Zoning Administrator

2. PLEDGE TO THE FLAG:

3. APPROVAL OF THE AGENDA:

Chairman Muck stated that he would like to add New Business b) ZTA 20-006 to revise the regulations regarding Floodplain Development.

Motion by Priebe, supported by Leabu

To approve the agenda as revised by adding New Business b)

Voice Vote: Ayes: 6 Nays: 0 Absent: 0 1 Vacancy MOTION CARRIED

4. APPROVAL OF MINUTES:

a) September 16, 2020 Planning Commission Meeting Minutes

Motion by Hamlin, supported by Priebe

To approve the minutes of the September 16, 2020 as presented

Voice Vote: Ayes: 5 Nays: 0 Abstain: 1 Absent: 0 1 Vacancy MOTION CARRIED

5. CALL TO THE PUBLIC:

Chairman Muck opened the call to the public. Hearing no comment, the call was closed.

6. NEW BUSINESS:

- a) ZTA 20-004 Riparian Frontage Regulations (Public Hearing): Proposed Zoning Text Amendment to require minimum riparian width regulations for newly created waterfront lots and existing lots with newly created riparian frontage and to clarify the setback for docks, patios and terraces that abut a waterbody. The draft regulations would amend Article 2; Article 7, Section 7.5.1(G); Article 8, Section 8.18.9; Article 9, Section 9.5 and 9.7.

Chairman Muck opened the public hearing. Hearing no comment, the public hearing was closed.

Scott Pacheco, Township Planner, stated that we discussed this at our last meeting. This will put some regulations in place when you have new lots created that have water frontage. There is also language included to clarify the dock regulations that are currently in our ordinance. At the last meeting, there were some suggestions by the Planning Commission. He reviewed all of the proposed options. He stated that the zoning amendment would limit the number of properties that can be created abutting a waterbody. The proposed zoning amendment would be consistent with the 2020 Master Plan Goals to preserve the natural and historic character of Hamburg Township by accommodating a reasonable amount of development, but ensuring the development is in harmony with the natural features and the unique environmental requirements of the Township and to protect, preserve, and enhance whenever possible the unique and desirable natural amenities of Hamburg Township. One of the reasons we are doing these amendments is to try to enact the goals of the Master Plan. He believes that this amendment would do that.

Commissioner Priebe asked Amy Steffens, Planning & Zoning Administrator, if this is user friendly enough for her to administer or if there is anything she would like changed. Steffens stated that as with any ordinance change, the first few times you apply it, it can be more difficult, but she is sure that it will be fine. It was stated that the graphics will help people and explain how to take those measurements.

Commissioner Leabu discussed the property that would be available that some of this applies to. He stated that he does not know if there are any developments left where this would apply. Pacheco stated that this would be mostly on the Huron River and there are some properties on Hamburg Lake as well that could be split. He further discussed some of the larger parcels on the major lakes that are marshy that someone could try to develop on the high land and access through the marsh.

Discussion was held on the keyholing ordinance.

Pacheco stated that the Commission can direct him to make any revisions or make a recommendation to the Township Board for approval of a zoning text amendment. He stated that staff's recommendation is option B because it allows for a more orderly design to the lots. It requires the property to be no less wide than the riparian width at any point.

Further discussion was held on the two options.

Motion by Hamlin, supported by Bohn

To recommend approval to the Township Board of the Zoning Text Amendment ZTA 20-004 Riparian Frontage Regulations amendment Article 2; Article 7, Section 7.5.1(G); Article 8, Section 8.18.9; Article 9, Section 9.5 and 9.7 as outlined as Option B in the Staff's Recommendation dated October 20, 2020

Voice Vote: Ayes: 6 Nays: 0 Absent: 0 1 Vacancy MOTION CARRIED

- b) ZTA 20-006 - Floodplain Development.Regulations revision

Amy Steffens, Planning & Zoning Administrator stated that Hamburg Township participates in the National Flood Insurance Program which allows homeowners who purchase homes using a federally backed mortgage to purchase flood insurance in the floodplain. We also voluntarily participate in the Community Rating

System Program (CSR program). It does not change the material we collect, the zoning requirements or development requirements. It is all administrative work. Because of this program, we can undertake some activities, some of which are required to be in the program, such as collecting elevation certificates at the end of a project constructed within a flood plain, and a number of things we do throughout the year. The more points you get, the higher you move up in the classification. We are at a Class Eight, which is where we have been since we started the program. Class Eight communities receive a 10% discount on their flood insurance. It is nice because flood insurance can be costly. Even though we have a number of structures within the floodplain, there are very few that carry flood insurance. FEMA audits the Township through its CRS program every five years. Our last audit was in April 2019. We were told in early summer that in order to remain a Class Eight community in the CRS program, we have to adopt changes to our Zoning Ordinance. We need to adopt a 1-foot freeboard requirement. Freeboard is how we describe the elevation above the base-flood elevation. FEMA sets the base flood elevation. The freeboard is adopted within the residential building code, but it is a State requirement, not a FEMA requirement. The states can adopt higher regulatory standards than what FEMA prescribes. The State requires that you go one foot above the base flood elevation rather than at that elevation. The CRS program says that you have to adopt a one-foot freeboard requirement including for equipment for mechanical items for all residential buildings constructed, substantially improved and/or reconstructed due to substantial damage throughout the floodplain area. FEMA already tells FIP communities that when a structure goes through a substantial improvement, not related to a flood, when that substantial improvement is more than 50% of the market value, you have to bring the entire structure up to floodplain standards. Steffens further discussed how those structures could be brought into compliance. We did not have some of those requirements in our ordinance. What is before the Commission now are the needed changes that are required for the CSR program as well as some administrative changes. She explained the proposed changes. She discussed the maps of the floodplain panels that we have available. She discussed the removal of structures from the floodplain by FEMA. She further discussed the proposed changes. She stated that she has sent these changes to both the Livingston County Building Official and the State NFIP Coordinator for comments. Livingston County has indicated that this language will be more restrictive in terms of mechanical equipment from what the Residential Building Code currently requires. We do not have to adopt this, but if we wish to remain a Class Eight community with the 10% premium discount, we need to make these changes. We would remain in the CRS program, but could not progress past a Class 9, which gives a 5% discount on the flood insurance premium. She is looking for comments, questions, concerns or suggested changes by the Commission. It will be brought back at the next meeting for a public hearing.

Discussion was held on the base flood elevation. Steffens stated that there is not just one base flood elevation for the Township. It varies depending on where you are in the Township. Discussion was held on the elevations along the Huron River.

Steffens stated that Hamburg Township, Green Oak Township along with the Army Corp of Engineers conducted a flood inundation study. They were looking mostly at Ore Lake and Little Ore Lake because when there is a flood in the Township, it hits there. It did look upstream and downstream as well. They surveyed the elevations of all of the homes in the area, and most of them are below the base flood elevation for that section of the river. There is a map online, and it is quite a tool. We cannot use it to change our map, but we know that FEMA does not have it correct in that area.

Discussion was held on basements and crawl spaces. Steffens stated that a crawl space can be below the base flood elevation if it is properly vented.

Discussion was held on mechanical equipment. Right now, it has to be at or above and protected from infiltration of flood waters. She stated that this is not the last amendment to the floodplain ordinance. The ordinance does need an overhaul. One of the things discussed at the February joint meeting was either requiring a higher standard of freeboard or do we look at the 500-year flood area or maybe both, which would be a big change. This will be coming back to the Planning Commission within the next few months. It was stated that the changes before the Commission now is so that we can remain a Class Eight community.

Steffens stated that the flood insurance premium is based on a number of things, and one of them is where is the grade in relation to the house and the base flood elevation.

Discussion was held on the addition of a generator. It was stated that a new generator would have to be one foot above base flood elevation.

7. OLD BUSINESS: None

8. ZONING ADMINISTRATOR'S REPORT: None

The question was asked what they are doing near the round-about on Winan's Lake Road. Steffens stated that the County created a new drain district to handle the flooding in that area. They are doing some major work.

9. ADJOURNMENT

Motion by Muir, supported by Leabu

To adjourn the meeting

Voice Vote: Ayes: 6 Nays: 0 Absent: 0 1 Vacancy MOTION CARRIED

The Regular Meeting of the Planning Commission was adjourned at 7:57 p.m.

Respectfully submitted,

Julie C. Durkin
Recording Secretary

The minutes were approved as presented/Corrected: _____

Jeff Muck, Chairperson



ATTACHMENT D

Livingston County Department of Planning

November 19, 2020

Kathleen J. Kline-Hudson
AICP, PEM
Director

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

Hamburg Township Board of Trustees
c/o Mike Dolan, Clerk
Hamburg Township Hall
10405 Merrill Road
Hamburg, MI 48139

Re: County Planning Commission Review of Hamburg Township Zoning Ordinance Amendment Z-29-20 regarding Riparian Frontage Regulations

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, November 18, 2020 and reviewed the zoning ordinance amendment referenced above. The County Planning Commissioners concurred with County Planning Staff review of the amendment and made the following recommendation:

Z-29-20 Approval.

The proposed text amendments strengthen and clarify Hamburg Township zoning ordinance language regarding riparian frontage, lot width, setbacks and yard encroachments. It is very beneficial and rewarding to have a wonderful working relationship with Hamburg Township Planning Staff in which we work together on proposed revisions to develop the best product possible.

Copies of the staff review and Livingston County Planning Commission meeting minutes are enclosed. Please do not hesitate to contact our office should you have any questions regarding county actions.

Sincerely,

Kathleen J. Kline-Hudson

Kathleen J. Kline-Hudson, Director

Enclosures

c: Jeff Muck, Chair, Hamburg Township Planning Commission
Scott Pacheco, Hamburg Township Planning and Zoning Director
Amy Steffens, Hamburg Township Planning and Zoning Administrator

Meeting minutes and agendas are available at:

<https://www.livgov.com/plan/econdev/Pages/meetings.aspx>

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
co.livingston.mi.us



Livingston County Department of Planning

MEMORANDUM

TO: Livingston County Planning Commissioners and the
Hamburg Township Board of Trustees

FROM: Kathleen Kline-Hudson, Director

DATE: November 10, 2020

SUBJECT: Z-29-20

Article 2 Definitions, Article 7 District Regulations, Article 8
Supplementary Provisions, and Article 9 Environmental Provisions.

Kathleen J. Kline-Hudson
AICP, PEM
Director

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

The proposed text amendments are in regard to: Riparian Frontage Regulations

A summary of the proposed amendments are contained in this review. Proposed additions to existing text are noted in **bold red underline**, deletions in ~~strikethrough~~, and staff comments are noted in **bold, italic underline**.

The Hamburg Township Planner explains the project history of this proposed zoning ordinance text amendment in a September 16, 2020 memo forwarded by the Township. He states that the Township Board directed staff at the 2020 joint meeting in February 2020 to propose an ordinance amendment that would add requirements for newly created lots that abut a waterbody to have minimum dimensions along the waterbody. In his subsequent analysis of this issue, he provides examples of newly created riparian lots in Hamburg Township that have created zoning administration challenges.

Article 2 Definitions

The following two new definitions are proposed. The definitions each include explanatory illustrations which are included on the following Page 2.

RIPARIAN FRONTAGE: Is the dimension on a waterfront lot measured by a straight line which intersects each lot line at the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.

RIPARIAN WIDTH: Is the dimension on a waterfront lot measured by a straight line between the side property lines at a 90 degree angle at the closest point where the lot intersect the water's edge (if the lot is adjacent to the water but does not intersect the water's edge the measurement shall be taken as if the side lot lines where extended in a straight line to the water's edge). Artificially created shoreline may not be used to increase the calculated riparian frontage.

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

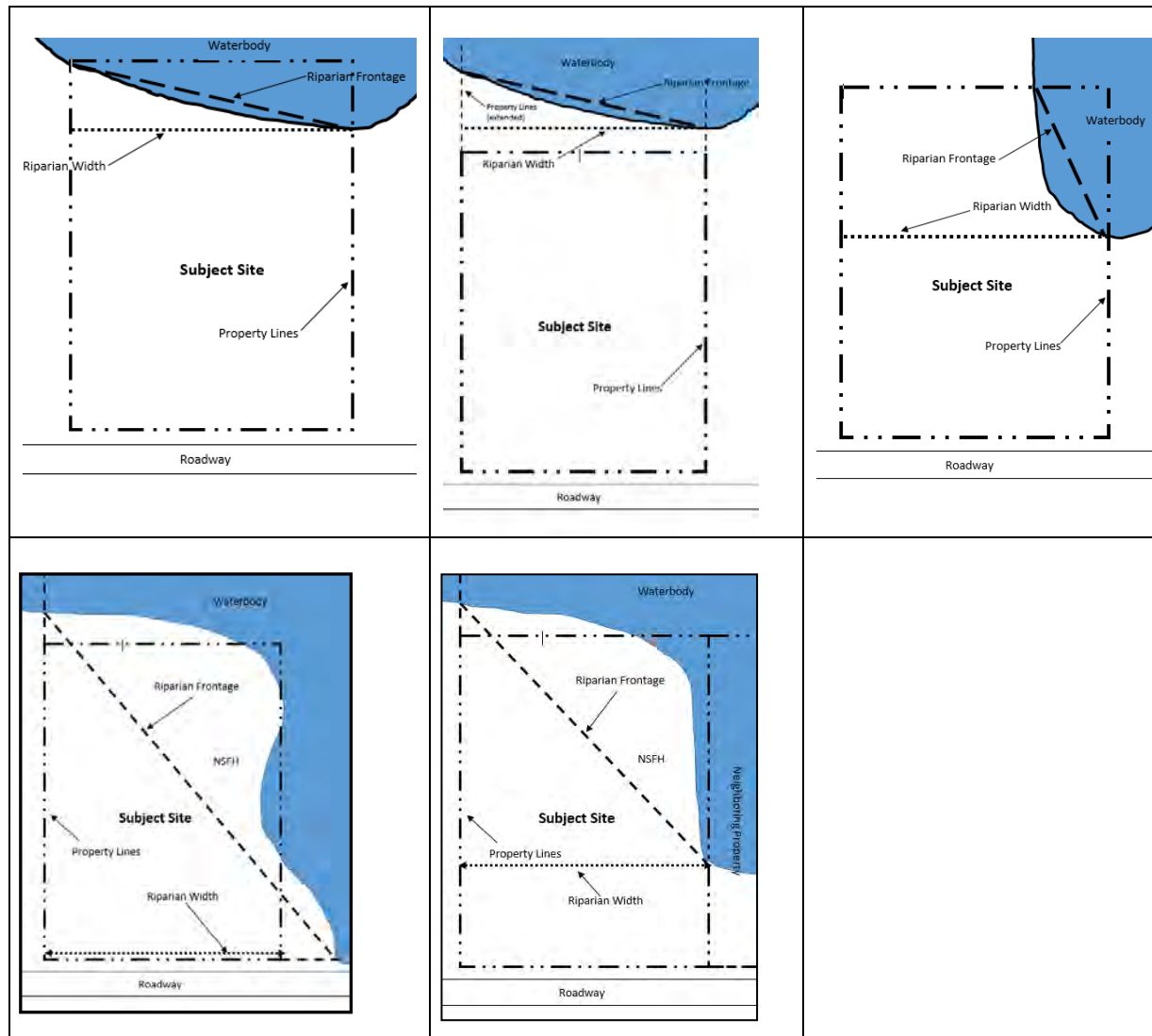
•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
livgov.com



Z-29-20
November 10, 2020
Page 2

County Planning Staff Comments: The illustrations really add clarity to the language of the definitions.



Article 7 District Regulations, Section 7.5.1 Schedule of Use Regulations

In the Schedule of Use Regulations under (G) NR-Natural River District, the following revision is proposed:

E. Setbacks

1. Setback and Lot Width. Unplatted lots, new subdivisions, and condos in the NR District shall accommodate the building setbacks as set forth in this Ordinance, and shall have a minimum riverfront lot **riparian** width of ~~150~~ **100 feet**. Septic systems are required to be set back a minimum of 125 feet from the ordinary high water mark of the Huron River.



Z-29-20
November 10, 2020
Page 3

County Planning Staff Comments: It is staff's understanding that all of the proposed riparian frontage regulations in this amendment are supposed to apply to 'newly created' lots that abut a waterbody or existing lots with newly created riparian frontage. It is staff's opinion that the first sentence of E1 does not clearly state this except for subdivisions. Hamburg Township should consider the following revision that is consistent with the new language in Section 9.7. This section 7.5.1(G).E should also reference Section 9.7.

E. Setbacks

1. Setback and Lot Width. ~~Newly created waterfront lots or existing lots with newly created riparian frontage~~ Unplatted lots, new subdivisions, and condos in the NR District shall accommodate the building setbacks as set forth in this Ordinance, and shall have a minimum riverfront lot ~~width of 150~~ **100 feet (Article 9, Section 9.7.1).**

2. New Septic systems are required to be set back a minimum of 125 feet from the ordinary high water mark of the Huron River.

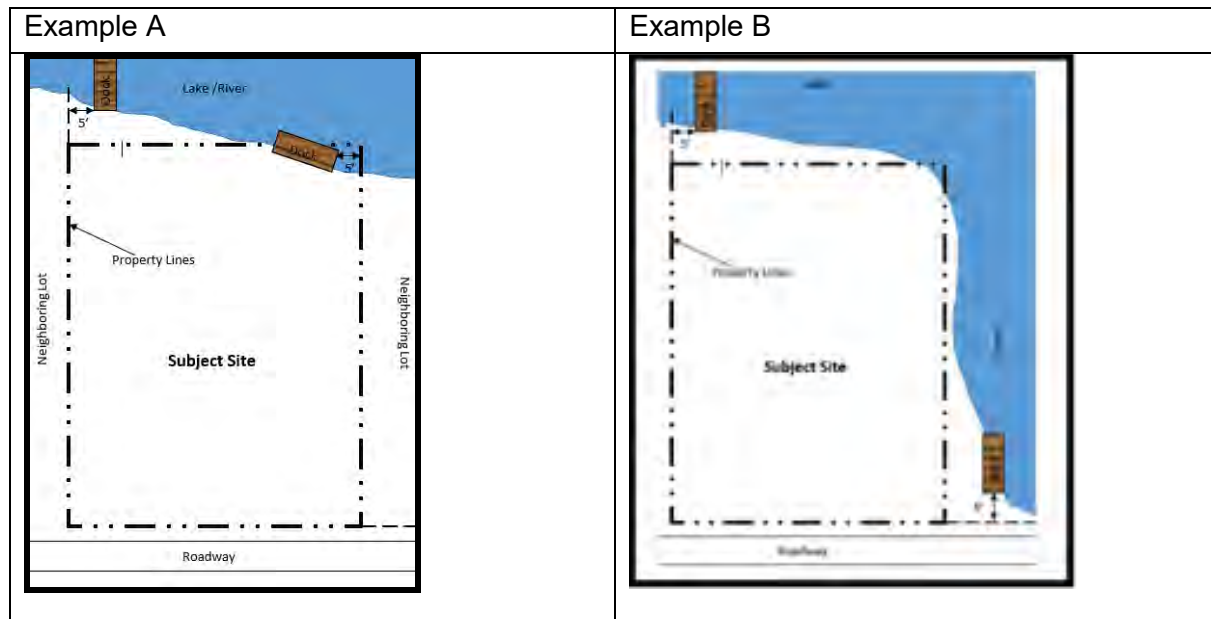
County Planning Staff communicated this suggested change to Hamburg Township Staff to arrive at the recommendation above.

Article 8 Supplementary Provisions, Section 8.18 Yard Encroachments

In subsection 8.18.9, it is proposed that item D. be revised in the following manner:

8.18.9 Decks, Patios, and Terraces may abut a waterbody and the following conditions shall apply:

D. Said structures shall be at least five (5) feet from any ~~side lot line~~ **lot line that is not adjacent to a waterbody**. See Example A and B.





Article 9 Environmental Provisions, Sections 9.5 Performance Standards, and 9.7 Engineering and Design Standards

The proposed amendments to Article 9 include moving the only statement in Section 9.7 to 9.5 Performance Standards as an item 12 (no revisions to language). This opens Section 9.7 as a new section entitled 'Regulations for Waterfront Lots.'

9.5.12 Engineering. Proposed development shall conform to the adopted Hamburg Township Engineering and Design requirements. These requirements are intended to help protect the health, safety, and environmental resources of the Township.

Section 9.7 ~~Engineering and Design Standards~~ Regulations for Waterfront Lots

~~Proposed development shall conform to the adopted Hamburg Township Engineering and Design Standards. These standards set minimum design requirements intended to help protect the health, safety, and environmental resources of the Township.~~

9.7.1 Newly created waterfront lots or existing lots with newly created riparian frontage shall provide the following riparian width requirements:

Zoning District	Riparian width per lot served
WFR	50 feet/lot
NR	100 feet/lot
All other districts	75 feet/lot

9.7.2 The lot width from the property line adjacent to the waterbody shall at no point be less than the required riparian width in section 9.7(A)

County Planning Staff Comments: In the Article 9 amendments above, section 9.7.2 is supposed to reference 9.7.1, because there is no section 9.7 (A).

Township Planning Commission Recommendation: Approval. The Hamburg Township Planning Commission recommended Approval of the zoning ordinance text amendments to Articles 2,7,8, and 9 at their October 7, 2020 Planning Commission meeting. The minutes from the October 7, 2020 public hearing were not available at the time of this County Planning review.

Staff Recommendation: Approval. The proposed text amendments strengthen and clarify Hamburg Township zoning ordinance language regarding riparian frontage, lot width, setbacks and yard encroachments. It is very beneficial and rewarding to have a wonderful working relationship with Hamburg Township Planning Staff in which we work together on proposed revisions to develop the best product possible.

ATTACHMENT D, continued

**LIVINGSTON COUNTY PLANNING COMMISSION
MEETING MINUTES**

November 18, 2020

6:30 p.m.

- Virtual Meeting Held in Accordance with Public Act 228 of 2020 -

Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

PLANNING COMMISSION		
COMMISSIONERS PRESENT:	BRIAN PROKUDA JEANNE CLUM MATT IKLE LAURA ABRAMSON	BILL ANDERSON DENNIS BOWDOIN BILL CALL
COMMISSIONERS ABSENT:		
STAFF PRESENT:	KATHLEEN KLINE-HUDSON ROB STANFORD SCOTT BARB	
OTHERS PRESENT:	ZACH MICHELS- CARLISLE WORTMAN ASSOCIATES, REPRESENTING PUTNAM TOWNSHIP TOM LEWIS – ZONING ADMINISTRATOR, PUTNAM TOWNSHIP	

- CALL TO ORDER:** Meeting was called to order by Commissioner Chair Prokuda at 6:30 PM. Commissioner Chair Prokuda announced the following:
“This meeting is being held virtually in accordance with PA 228 of 2020.”
- PLEDGE OF ALLEGIANCE TO THE FLAG**
- ROLL AND INTRODUCTION OF GUESTS:** Roll call by Principal Planner Stanford indicated the presence of a quorum. There were two (2) members of the public acknowledged in the audience. Commissioner Anderson joined at 6:39PM

Present:
Prokuda [X] - Location: Deerfield Township
Clum [X] - Location: Howell Township
Ikle [X] - Location: Genoa Township
Anderson [X] - Location: Howell Township
Bowdoin [X] - Location: Conway Township
Abramson [X] - Location: Muskegon County
Call [X] - Location: Handy Township
Absent: None

3. APPROVAL OF AGENDA

Z-27-20 was moved to the top of the agenda to accommodate the guests representing that case who were present in the audience.

Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO APPROVE THE AGENDA, AS AMENDED, DATED NOVEMBER 18, 2020, SECONDED BY COMMISSIONER CALL.

All in favor, motion passed.

**Yea: Prokuda [X] Ikle [X] Clum [X] Bowdoin [X] Abramson [X] Call [X]
(Anderson not present at time)**

5. APPROVAL OF PLANNING COMMISSION MEETING MINUTES

Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO APPROVE THE MINUTES, DATED OCTOBER 21, 2020, SECONDED BY COMMISSIONER IKLE.

All in favor, motion passed.

**Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.**

6. CALL TO THE PUBLIC: None.

7. ZONING REVIEWS:

A. Z-26-20: IOSCO TOWNSHIP – ZONING ORDINANCE AMENDMENTS - ARTICLES 2, 6, and 8 REGARDING PERFORMANCE GUARANTEES FOR RAZING STRUCTURES, RECONSTRUCTION OF DESTROYED NONCONFORMING DWELLINGS AND ILLUMINATION OF SIGNS

The Iosco Township Planning Commission proposes to make the following amendments to the Township Zoning Ordinance regarding performance guarantees for razing structures, reconstruction of destroyed nonconforming dwellings and illumination of signs.

Township Planning Commission Recommendation: Approval. The Iosco Township Planning Commission recommended Approval of the text amendments at their October 13, 2020 public hearing and planning commission meeting. There were no public comments noted in the minutes supplied by the Township regarding the meeting.

Staff Recommendation: Approval. The proposed amendments are reasonable and appropriate.

Commission Discussion: None.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER CLUM.

Motion passed: 7-0

**Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.**

B. MP-04-20: IOSCO TOWNSHIP MASTER PLAN

Livingston County Planning Department received correspondence from Iosco Township Planning Commission requesting Livingston County Planning Commission review and comment on the proposed new Iosco Township Master Plan (Draft July 2020). This request is in accordance with Section 41 of the Michigan Planning Enabling Act (P.A. 33 of 2008). This newly proposed Master Plan replaces the current Township Master Plan, which was adopted in 2016.

Township Planning Commission Recommendation: Final Approval Pending.

Staff Recommendation: Approval. That the Livingston County Planning Commission concur with staff's comments on the 2020 Iosco Township Master Plan and submits the foregoing comments to the Iosco Township Planning Commission.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER BOWDOIN TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER ANDERSON.

Motion passed: 7-0

Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.

C. Z-27-20: PUTNAM TOWNSHIP – ZONING ORDINANCE AMENDMENTS - ARTICLE XII PLANNED UNIT DEVELOPMENT (PUD) DISTRICT

The Putnam Township Planning Commission is proposing to amend the Township Ordinance by revising Article XII to allow for a more comprehensive PUD District. The revised article and sections will be amended to allow for additional controls over wetlands within the district, and the creation of Special Assessment Districts to maintain the amenities, infrastructure, and design elements of the district.

Township Planning Commission Recommendation: Approval. Comments from the public were mostly inquisitive in nature. The proposed amendments were approved at the October 14, 2020 public hearing.

Staff Recommendation: Approval. The proposed amendments are reasonable and will serve to strengthen the PUD regulations in Putnam Township.

Commission Discussion: Commissioner Ikle asked if the equestrian center be used for community events. Zach Michels, Carlisle Wortman Associates, stated that it will be available only to residents of the particular PUD, not the entire community. He also stated that Putnam Township worked very hard on these amendments and wanted to make sure the equestrian community within the township was properly accommodated to support that activity. Commissioner Clum stated that she really likes the amendments; they are very well done, and very comprehensive.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER BOWDOIN.

Motion passed: 7-0

Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.

**D. Z-28-20 DEERFIELD TOWNSHIP – ZONING ORDINANCE AMENDMENTS -
ARTICLE 13 RESIDENTIAL DISTRICTS AND ARTICLE 20 ACCESS, PRIVATE ROADS AND
SHARED DRIVEWAYS REGARDING THE R-1 MEDIUM DENSITY RESIDENTIAL DISTRICT**

The Deerfield Township Planning Commission is proposing to amend the Township Ordinance by revising sections of the ordinance that address residential districts, specific land uses, private roads and shared driveways.

Township Planning Commission Recommendation: Approval. There were no comments from the general public at the October 15, 2020 public hearing on the proposed amendments.

Staff Recommendation: Approval. The proposed Ordinance amendments are well written and will create additional residential districts offering more development flexibility.

Commission Discussion: Commissioner Prokuda asked about the lots that were non-conforming before this amendment, and what effect they would have on the Master Plan. Principal Planner Barb stated that he anticipates a new zoning map from the township fairly soon that will address these changes and bring these lots into compliance.

Public Comment: None.

Commission Action:

**Commissioner Action: IT WAS MOVED BY COMMISSIONER BOWDOIN TO
RECOMMEND APPROVAL. SECONDED BY COMMISSIONER ANDERSON.**

Motion passed: 7-0

**Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.**

**E. Z-29-20: HAMBURG TOWNSHIP – ZONING ORDINANCE AMENDMENTS -
ARTICLES 2, 7, 8, and 9 REGARDING RIPARIAN LOTS**

The proposed text amendments are in regard to: Riparian Frontage Regulations

The Hamburg Township Planner explains the project history of this proposed zoning ordinance text amendment in a September 16, 2020 memo forwarded by the Township. He states that the Township Board directed staff at the 2020 joint meeting in February 2020 to propose an ordinance amendment that would add requirements for newly created lots that abut a waterbody to have minimum dimensions along the waterbody. In his subsequent analysis of this issue, he provides examples of newly created riparian lots in Hamburg Township that have created zoning administration challenges.

Township Planning Commission Recommendation: Approval. The Hamburg Township Planning Commission recommended Approval of the zoning ordinance text amendments to Articles 2,7,8, and 9 at their October 7, 2020 Planning Commission meeting. The minutes from the October 7, 2020 public hearing were not available at the time of this County Planning review.

Staff Recommendation: Approval. The proposed text amendments strengthen and clarify Hamburg Township zoning ordinance language regarding riparian frontage, lot width, setbacks and yard encroachments. It is very beneficial and rewarding to have a wonderful working relationship with Hamburg Township Planning Staff in which we work together on proposed revisions to develop the best product possible.

Commission Discussion: None.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER CLUM.

Motion passed: 7-0

**Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.**

8. OLD BUSINESS: None.

9. NEW BUSINESS: None.

10. REPORTS:

- a. Department Directors Meeting Regarding Covid-19 and County Operations
- b. Brown Bag Lunch December 2, 2020
- c. Commissioner Prokuda would like to assess progress and begin attending local township Planning Commission meetings virtually if necessary.
- d. 2020 Planning Department Accomplishments
- e. 2020 Planning Department Grants

11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC: Commissioner Bowdoin stated that Conway Township Planning Commission has been meeting in person for the past two months and that he had attended the most recent meeting in person. Planning Department Director Kline-Hudson stated that she got word that Hamburg Township Planning Commission is also meeting in person. Tom Lewis, Putnam Township Zoning Administrator expressed that the Planning Department has done a great job on securing and administering all the grants this year.

12. ADJOURNMENT:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO ADJOURN THE MEETING AT 7:42 P.M., SECONDED BY COMMISSIONER IKLE.

Motion passed: 7-0

**Yea: Prokuda [X] Ikle [X] Clum [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]
Nay: None.**

ATTACHMENT E

**HAMBURG TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN
NOTICE OF ADOPTION
Zoning Text Amendment 20-004
Riparian Width Ordinance**

Notice is hereby given that the Township Board for Hamburg Township, Livingston County, Michigan adopted Zoning Text Amendment (ZTA) 20-004: an amendment to Article 2 and Article 9, Sections 9.5 and 9.7.

- 1) The zoning text amendment to **Article 2 Definitions** adds the Definitions of Riparian Frontage and Riparian Width.
- 2) The zoning text amendments to **Article 9 Environmental Provisions, Section 9.5 Development Standards**
 - **Adds Sub-Section 9.5.1** which requires proposed development to meet Engineering and Design regulations. This wording was moved from Section 9.7.**Section 9.7 Regulations for Waterfront Lots**
 - **Adds Sub-Section 9.7.1** which requires that newly created waterfront lots or existing lots with newly created riparian frontage to comply with a the riparian width requirement based on the lots zoning district.
 - **Adds Sub-Section 9.7.2** which requires that at no point a newly created lot or existing lots with newly created riparian frontage have a width that is less than the required riparian width.

A copy of the full text of the new Zoning Ordinance Amendment may be inspected or purchased at the Township Offices (10405 Merrill Road, Whitmore Lake, MI 48189). The new Zoning Ordinance Amendment will also be posted on the Township's website at <http://www.Hamburg.mi.us> . The adopted amendment shall become effective on _____, unless referendum procedures are initiated under MCL 125.3402 within seven (7) days after publication of this notice of adoption. If referendum procedures are initiated, the ordinance shall take effect in accordance with MCL 125.3402.

Hamburg Township Planning Commission Public Hearing: October 21, 2020
Livingston County Planning Commission Public Hearing: November 18, 2020
Hamburg Township Board Adoption: December 15, 2020
Publication Date: _____, 2020
Effective Date: _____, ____



ECONOMIC DEVELOPMENT COUNCIL OF LIVINGSTON COUNTY

November 11, 2020

Pat Hohl
Township Supervisor
Hamburg Township
10405 Merrill Rd
Hamburg, MI 48139

RE: Contract Extension between the Economic Development Council of Livingston County (EDCLC) & Hamburg Township

Dear Mr. Hohl,

Thank you for your ongoing support of the Economic Development Council of Livingston County (EDCLC). We are grateful for Hamburg Township's financial support of the EDCLC, and benefit from your active participation on the board. As the EDCLC prepares to renew our agreement with Ann Arbor SPARK, I am reaching out to ask that the city consider its continued participation and financial commitment to the EDCLC. Through our partnership with Ann Arbor SPARK, staff collaborates with business, academic, government and community investor partners to promote healthy business retention and growth in the county and region.

We are looking forward to another renewed relationship between the EDCLC and Hamburg Township. We have attached a draft agreement for 2021-2023 for your review. Ann Arbor SPARK has graciously proposed a rollback of dues for municipal partners back to the 2018-2020 structure. The proposed 2021 dues will be rolled back to 2018 structure with a 1.5% annual inflator. Investments requested for the Township are as follows:

- 2021 Investment: \$20,300.00
- 2022 Investment: \$20,604.50
- 2023 Investment: \$20,913.57

It has been an unprecedented year for our local businesses. Despite everyone's remote working status, SPARK staff expanded their work on behalf of the EDCLC to support all businesses in Livingston County impacted by COVID-19. For example, SPARK's work locally and leadership regionally helped to expedite the disbursement of more than \$1.6 million of relief funds to small businesses in the county impacted by the pandemic. The COVID-19 dashboard attached shares more on our efforts in Livingston County during the pandemic.



ECONOMIC DEVELOPMENT COUNCIL OF LIVINGSTON COUNTY

The EDCLC firmly believes the importance in keeping leveraging our partnership with SPARK and their work to support our local economy as we move through this pandemic and businesses continue to see uncertain times. We do not want to lose our ability to see resources and referrals be distributed quickly, while remaining a strong point of contact to the county's industrial sector to work strategically and collaboratively for existing businesses as well as future opportunities.

We would appreciate the opportunity to speak with you further about our work and looking ahead to 2021-2023. Please let us know if we can arrange a time to share more information with your elected board or other stakeholders.

Thank you for your time and consideration, and your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Archinal', is written over a horizontal line.

Michael Archinal, Economic Development Council of Livingston County Board Chair

CC:

EDCLC Board of Director's Executive Committee

Enclosures

**SERVICE AGREEMENT WITH ECONOMIC DEVELOPMENT
COUNCIL OF LIVINGSTON COUNTY**

THIS AGREEMENT, made and entered into this _____ day of _____, 2020 between Hamburg Township, a Michigan Municipal Corporation, having its offices at 10405 Merrill Rd, Hamburg, Michigan hereinafter referred to as the "Township", and the ECONOMIC DEVELOPMENT COUNCIL OF LIVINGSTON COUNTY, a Michigan non-profit corporation, having its registered office at 218 East Grand River Avenue, Brighton, Michigan, hereinafter referred to as the "EDC."

WHEREAS, in the current economic climate skilled worker shortages and static tax bases are problems which are faced by many counties in Michigan; and

WHEREAS, a coordinated effort on the part of citizens and institutions in Livingston County is desirable in order to solve the above problems and create employment, industrial expansion and to promote the economic well-being and development of Livingston County and of Hamburg Township; and

WHEREAS, the EDC has been formed for the purpose of developing jobs and promoting the economic development of Livingston County through the cooperation and participation of interested private and public organizations in the Township and the County; and

WHEREAS, a coordinated approach to the development of employment and the promotion of economic development for Livingston County will aid Hamburg Township in its own economic development;

NOW, THEREFORE, for considerations recited herein, the parties agree as follows:

1. The EDC shall act as Township's non-exclusive agent with respect to economic development projects in and for the for purposes of promoting both the retention and economic expansion of local business and employment currently located within the Township as well as establishing new businesses and employment within Hamburg Township. The EDC will renew its contract services agreement with Ann Arbor SPARK to provide business retention, expansion and attraction services for three years beginning January 1, 2021.

2. The EDC will review Township development policies, procedures and zoning ordinances and offer recommendations to the Township to enhance R & D or industrial development of the type and nature sought by the Township Board and conveyed to the EDC by the Township representative, Pat Hohl.
3. The EDC will prepare focused marketing material to highlight the key demographics and attributes of the Township that will be used to introduce the Township to EDC's targets and contacts.
4. The EDC will apply their extensive experience and knowledge of incentives and their practical applications and work with Township staff to craft development of programs and recommendations that will benefit both private and public sectors for the encouragement of new investment. EDC will also assist the Township with any agreements relating to the private and public sector investment.
5. The EDC will visit existing companies to identify their needs and ensure their retention. In addition, the EDC will consult with Township staff and/or designated officials to identify attraction targets that will meet the long term needs of the Township as identified.
6. The EDC will actively recruit targets supported by all available resources. Recruitment efforts will be through personal contact, mail, email, economic development events, and industry contacts continually throughout the term of this contract.
7. When it becomes apparent a relocation in the Township is imminent, EDC agrees that it will coordinate, facilitate and mediate meetings with the Township and the potential target in order to expedite the closing of the transaction.
8. The EDC will provide quarterly updates to the Township detailing the economic development services provided each quarter. Quarterly reports will identify all companies visited and report on the EDC's progress toward set goals and potential targets. In addition, these reports will provide partners with updated data and demographics.
9. The parties acknowledge that, notwithstanding anything herein to the contrary, in addition to the foregoing conditions, EDC agrees to be bound by the terms and conditions as set forth in Addendum A which is attached hereto and a made a part of this Agreement.
10. Amendments to the Scope of Services may be made as necessary, provided that such amendments are agreed to in writing by both parties.
11. Hamburg Township agrees to pay to the EDC an amount not to exceed \$20,300.00 in 2021, \$20,604.50 in 2022, and \$20,913.57 in 2023; on or before April 15th of each year, for services furnished under this Agreement to be rendered for the calendar year to the Township by the EDC which shall specifically report, with documentation, whatever services have been performed and whatever expenses have been incurred on behalf of the Township by the EDC for

economic development in and for the Township in accord with the terms of this agreement.

12. The EDC agrees to keep books, records and accounts which will accurately reflect and document the disposition of all funds coming into and disbursed by the EDC as a result of this Agreement, to make the same available for inspection by Hamburg Township during normal business hours.

13. The EDC agrees to hold Hamburg Township harmless from any and all liability which might result from its activities, and the EDC further agrees to carry such liability insurance naming Hamburg Township as additional insured, as Hamburg Township shall deem necessary to insure protection of Hamburg Township from any and all liability.

14. Within ninety (90) days after the end of the EDC's fiscal year the EDC shall submit to Hamburg Township a final written statement for all work and services performed under this Agreement. All data and work product related to the activities of the EDC and utilized or developed in performance of work in and for Hamburg Township shall become the property of Hamburg Township upon termination of this Agreement.

15. Both parties agree that this Agreement is subject to all applicable ordinances, resolutions and rules of Hamburg Township, Livingston County, and the State of Michigan.

16. Hamburg Township shall have the right to review any and all documents or reports as outlined above that are required to be submitted by EDC or its agents. If, at the end of the second year of this Agreement, the Township in its sole discretion determines the said documents and records have not been submitted to their satisfaction, or if EDC otherwise fails to produce the said documents and records, the Township may, at its option, terminate this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

WITNESSES:

Hamburg Township

Pat Hohl, Township Supervisor

Mike Dolan, Hamburg Township Clerk

**ECONOMIC DEVELOPMENT COUNCIL
OF LIVINGSTON COUNTY**

Michael Archinal, EDC Chair

Rebecca Foster, EDC Vice-President

HAMBURG TOWNSHIP

FINANCE CONTROL

BOOK



PERIOD ENDING October 31, 2020

Table of Contents

Tab 1

- Summary
- Revenue and Expenditure Report
- Cash Summary by Account

Tab 2

- Summary
- Cash Flow Analysis
- Debt Payment Schedule
- Debt Payment Schedule

Tab 3

- Summary
- Ten Year Tax Collection Comparison
- Property Tax Roll Ten Year Graph Tax
- Roll Distribution Chart

Tab 4

- Summary
- Monthly Bank and Investment Report
- Approved Financial Institution List

Tab 5

- Summary
- 5 Year Forecast and Capital Reserve



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 1

BUDGET AND FINANCIAL STATUS SUMMARY:

Fiscal Year 2020/21

The Budget v. Actual report reflects transactions through October, 2020 and includes General, Roads, Fire, Police, Parks and Sewer Funds. All departments and funds are at or under budget as of October 31, 2020, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2020 and run through February 28, 2021. **Revenues are posted to the general ledger in December when they are billed.** State shared revenue payments are bi-monthly and start on October 31, 2020. The last revenue sharing payment for FY 20/21 will be paid on October 31, 2021.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account at October 31, 2020

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	921,643.00	921,643.00	0.00	0.00	0.00	0.00
414.000 DELINQUENT PP TAX	4,200.00	4,200.00	0.00	0.00	0.00	0.00
415.000 SET COLLECTION FEE	22,000.00	22,000.00	0.00	0.00	30,523.50	138.74
422.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	36.79	0.00	1,127.44	100.00
442.000 TRAILER PARK TAX FEES	2,000.00	2,000.00	167.00	0.00	666.00	33.30
447.000 PROPERTY TAX ADMIN FEE	350,000.00	350,000.00	2,802.82	0.00	109,470.39	31.28
470.000 FRANCHISE FEE - CABLE	350,000.00	350,000.00	5,184.50	0.00	5,184.50	1.48
479.000 LAND USE PERMITS	21,000.00	21,000.00	2,665.00	0.00	13,075.00	62.26
485.000 DOG LICENSES	350.00	350.00	33.00	0.00	141.00	40.29
528.000 OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	19,388.00	100.00
574.000 STATE SHARED REVENUES	1,511,772.00	1,511,772.00	384,559.00	0.00	384,559.00	25.44
575.000 STATE ROW MAINTENANCE FEE-CABLE	12,000.00	12,000.00	0.00	0.00	0.00	0.00
590.000 FROM SEWER ENTERPRISE	115,000.00	115,000.00	9,583.32	0.00	38,333.28	33.33
606.000 FOIA REQUESTS	200.00	200.00	17.64	0.00	628.65	314.33
607.000 NON-TAX ADMIN FEE	2,750.00	2,750.00	0.00	0.00	2,600.00	94.55
608.000 ZONING BOARD OF APPEALS APPLIC	750.00	750.00	1,500.00	0.00	1,500.00	200.00
611.000 SITE PLAN FEES	7,000.00	7,000.00	0.00	0.00	5,850.00	83.57
613.000 LAND DIVISION/COMBINATION FEES	1,200.00	1,200.00	0.00	0.00	600.00	50.00
615.000 REZONING FEES	0.00	0.00	750.00	0.00	750.00	100.00
616.000 ADDRESS SIGN FEE	1,300.00	1,300.00	125.00	0.00	775.00	59.62
636.000 COPIES/MAPS	75.00	75.00	5.00	0.00	42.50	56.67
643.000 SALE OF CEMETERY LOTS	5,000.00	5,000.00	1,000.00	0.00	4,250.00	85.00
643.001 CEMETERY SERVICES OPEN/CLOSE	7,000.00	7,000.00	1,500.00	0.00	4,037.84	57.68
645.000 MAUS SALES REVENUE	6,000.00	6,000.00	0.00	0.00	0.00	0.00
659.000 RETURNED CHECK FEE	100.00	100.00	24.00	0.00	72.00	72.00
664.000 INTEREST REVENUE	75,000.00	75,000.00	0.00	0.00	(5,841.62)	(7.79)
667.000 RENTAL INCOME	5,000.00	5,000.00	0.00	0.00	0.00	0.00
671.000 OTHER REVENUE - CONTRACT SERVICE	18,000.00	18,000.00	0.00	0.00	4,500.00	25.00
673.000 SALE OF FIXED ASSETS	5,000.00	5,000.00	0.00	0.00	0.00	0.00
676.000 REIMBURSEMENTS & COST RECOVERY	700.00	700.00	0.00	0.00	0.00	0.00
692.000 SUNDRY	500.00	500.00	0.00	0.00	(465.00)	(93.00)
Total Revenue:	3,445,540.00	3,445,540.00	409,953.07	0.00	621,767.48	18.05
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	0.00	0.00	0.00	(1,885.86)	0.00	0.00
Total Transfers-In:	0.00	0.00	0.00	(1,885.86)	0.00	0.00
Total Dept 000.000	3,445,540.00	3,445,540.00	409,953.07	(1,885.86)	621,767.48	17.99
TOTAL REVENUES	3,445,540.00	3,445,540.00	409,953.07	(1,885.86)	621,767.48	17.99

Expenditures

Dept 101.000 - Township Board

Account Type: Expenditure

702.000 PER DIEM	8,840.00	8,840.00	650.00	0.00	2,340.00	26.47
703.000 ELECTED OFFICIALS SALARIES	27,969.00	27,969.00	1,748.07	0.00	8,740.35	31.25
706.000 PART-TIME EMPLOYEE SALARIES	4,500.00	4,500.00	675.00	0.00	1,325.00	29.44
715.000 TOWNSHIP FICA	3,160.00	3,160.00	235.10	0.00	516.42	16.34
720.000 RETIREMENT	3,681.00	3,681.00	253.81	0.00	1,239.05	33.66
726.000 SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	0.00	70.00	100.00
801.500 ECONOMIC DEVELOPMENT CONSULTANT	21,500.00	21,500.00	0.00	0.00	0.00	0.00
821.000 ENG/CONSULTANT/PROFESS FEES	250.00	4 250.00	0.00	0.00	0.00	0.00

12/07/2020 09:52 AM

User: ThelmaK

DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 2/22

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
826.000 LEGAL FEES	58,000.00	58,000.00	5,243.60	0.00	5,243.60	9.04
864.000 WORKSHOPS/SEMINARS	250.00	250.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	5,000.00	5,000.00	190.00	40.58	2,725.00	55.31
958.000 DUES/SUBSCRIP/RECERTIFICATION	12,000.00	12,000.00	236.33	0.00	8,294.49	69.12
962.000 SUNDRY	800.00	800.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	750.00	750.00	681.87	0.00	681.87	90.92
Total Expenditure:	146,700.00	146,700.00	9,913.78	40.58	31,175.78	21.28
Total Dept 101.000 - Township Board	146,700.00	146,700.00	9,913.78	40.58	31,175.78	21.28
Dept 171.000 - Township Supervisor						
Account Type: Expenditure						
703.000 ELECTED OFFICIALS SALARIES	67,587.00	67,587.00	7,798.50	0.00	21,575.85	31.92
715.000 TOWNSHIP FICA	5,216.00	5,216.00	600.41	0.00	1,665.86	31.94
719.000 LONG/SHORT TERM DISABILITY	457.00	457.00	73.92	0.00	184.80	40.44
720.000 RETIREMENT	8,786.00	8,786.00	1,013.82	0.00	2,804.91	31.92
721.000 LIFE INSURANCE	83.00	83.00	13.50	0.00	33.75	40.66
722.000 HEALTH/DENTAL/VISION INSURANCE	16,813.00	16,813.00	834.39	0.00	7,327.40	43.58
726.000 SUPPLIES & SMALL EQUIPMENT	85.00	85.00	0.00	0.00	1.50	1.76
853.000 PHONE/COMM/INTERNET	600.00	600.00	50.00	0.00	200.00	33.33
861.000 MILEAGE	200.00	200.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	200.00	200.00	0.00	0.00	0.00	0.00
Total Expenditure:	100,027.00	100,027.00	10,384.54	0.00	33,794.07	33.78
Total Dept 171.000 - Township Supervisor	100,027.00	100,027.00	10,384.54	0.00	33,794.07	33.78
Dept 191.000 - Elections						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	65,510.00	65,510.00	7,558.80	0.00	22,676.39	34.62
706.000 PART-TIME EMPLOYEE SALARIES	39,640.00	39,640.00	7,010.68	0.00	14,533.38	36.66
707.000 TEMPORARY EMPLOYEES	40,000.00	40,000.00	10,037.78	0.00	44,966.03	112.42
709.000 OVERTIME	3,600.00	3,600.00	6,457.84	0.00	11,696.83	324.91
715.000 TOWNSHIP FICA	8,132.00	8,132.00	2,376.52	0.00	5,775.34	71.02
719.000 LONG/SHORT TERM DISABILITY	442.00	442.00	71.44	0.00	178.60	40.41
720.000 RETIREMENT	5,723.00	5,723.00	1,032.07	0.00	2,859.21	49.96
721.000 LIFE INSURANCE	104.00	104.00	16.86	0.00	42.15	40.53
722.000 HEALTH/DENTAL/VISION INSURANCE	26,903.00	26,903.00	1,659.66	0.00	10,247.25	38.09
726.000 SUPPLIES & SMALL EQUIPMENT	9,500.00	9,500.00	4,217.58	1,480.02	10,117.05	122.07
751.000 VEHICLE FUEL	100.00	100.00	0.00	0.00	0.00	0.00
861.000 MILEAGE	2,000.00	2,000.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	7,850.00	7,850.00	0.00	0.00	50.00	0.64
933.000 EQUIPMENT MAINT/REPAIR	2,200.00	2,200.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	8,500.00	8,500.00	1,062.00	637.57	7,380.83	94.33
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,000.00	2,000.00	0.00	0.00	2,750.00	137.50
980.500 RESERVE FOR EQUIPMENT PURCHASE	10,000.00	10,000.00	0.00	2,320.00	2,189.00	45.09
Total Expenditure:	232,204.00	232,204.00	41,501.23	4,437.59	135,462.06	60.25
Total Dept 191.000 - Elections	232,204.00	232,204.00	41,501.23	4,437.59	135,462.06	60.25
Dept 201.000 - ACCOUNTING						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	197,021.00	197,021.00	22,733.22	0.00	62,895.28	31.92

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
710.000 PAY IN LIEU OF MEDICAL INS	6,000.00	6,000.00	500.00	0.00	2,000.00	33.33
715.000 TOWNSHIP FICA	15,321.00	15,321.00	1,759.81	0.00	4,911.90	32.06
719.000 LONG/SHORT TERM DISABILITY	1,232.00	1,232.00	199.30	0.00	498.25	40.44
720.000 RETIREMENT	25,638.00	25,638.00	2,955.33	0.00	8,176.41	31.89
721.000 LIFE INSURANCE	250.00	250.00	40.50	0.00	101.25	40.50
722.000 HEALTH/DENTAL/VISION INSURANCE	16,813.00	16,813.00	834.39	0.00	6,147.60	36.56
726.000 SUPPLIES & SMALL EQUIPMENT	1,000.00	1,000.00	67.64	0.00	271.63	27.16
729.000 SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	2,509.75	100.00
861.000 MILEAGE	250.00	250.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	8,200.00	8,200.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,000.00	2,000.00	75.00	0.00	565.50	28.28
962.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
Total Expenditure:	273,975.00	273,975.00	29,165.19	0.00	88,077.57	32.15
Total Dept 201.000 - ACCOUNTING						
	273,975.00	273,975.00	29,165.19	0.00	88,077.57	32.15
Dept 209.000 - Assessing						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	255,576.00	255,576.00	29,489.49	0.00	81,587.61	31.92
709.000 OVERTIME	500.00	500.00	0.00	0.00	0.00	0.00
710.000 PAY IN LIEU OF MEDICAL INS	6,000.00	6,000.00	500.00	0.00	2,000.00	33.33
715.000 TOWNSHIP FICA	19,845.00	19,845.00	2,288.98	0.00	6,380.34	32.15
719.000 LONG/SHORT TERM DISABILITY	1,573.00	1,573.00	254.46	0.00	636.15	40.44
720.000 RETIREMENT	31,845.00	31,845.00	3,833.64	0.00	10,608.74	33.31
721.000 LIFE INSURANCE	240.00	240.00	54.00	0.00	135.00	56.25
721.500 TUITION REIMBURSEMENT	2,020.00	2,020.00	0.00	0.00	0.00	0.00
722.000 HEALTH/DENTAL/VISION INSURANCE	28,614.00	28,614.00	1,801.25	0.00	10,945.69	38.25
726.000 SUPPLIES & SMALL EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	0.00
729.000 SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	701.42	100.00
751.000 VEHICLE FUEL	800.00	800.00	0.00	0.00	0.00	0.00
823.100 ASSESSMENT ROLL PREP	6,900.00	6,900.00	0.00	0.00	0.00	0.00
853.000 PHONE/COMM/INTERNET	240.00	240.00	20.00	0.00	80.00	33.33
861.000 MILEAGE	200.00	200.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	2,500.00	2,500.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	150.00	150.00	0.00	0.00	0.00	0.00
933.000 EQUIPMENT MAINT/REPAIR	500.00	500.00	0.00	0.00	0.00	0.00
939.000 VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	2,051.30	205.13
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,600.00	1,600.00	0.00	0.00	530.00	33.13
962.000 SUNDRY	400.00	400.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,000.00	2,000.00	0.00	0.00	0.00	0.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	2,500.00	2,500.00	0.00	0.00	0.00	0.00
981.000 CAPITAL EXPENSE - VEHICLE	2,000.00	2,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	368,003.00	368,003.00	38,241.82	0.00	115,656.25	31.43
Total Dept 209.000 - Assessing						
	368,003.00	368,003.00	38,241.82	0.00	115,656.25	31.43
Dept 215.000 - CLERK'S OFFICE						
Account Type: Expenditure						
703.000 ELECTED OFFICIALS SALARIES	67,587.00	67,587.00	7,798.50	0.00	21,575.85	31.92
705.000 FULL-TIME EMPLOYEE SALARIES	56,391.00	56,391.00	6,506.65	0.00	18,001.74	31.92
706.000 PART-TIME EMPLOYEE SALARIES	12,000.00	12,000.00	1,140.00	0.00	2,979.31	24.83
709.000 OVERTIME	2,500.00	2,500.00	344.00	0.00	628.99	25.16
715.000 TOWNSHIP FICA	7,291.00	7,291.00	1,207.88	0.00	3,307.61	45.37

12/07/2020 09:52 AM

User: ThelmaK

DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 4/22

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
719.000 LONG/SHORT TERM DISABILITY	836.00	836.00	135.22	0.00	338.05	40.44
720.000 RETIREMENT	9,863.00	9,863.00	1,876.17	0.00	5,417.75	54.93
721.000 LIFE INSURANCE	171.00	171.00	27.70	0.00	69.25	40.50
722.000 HEALTH/DENTAL/VISION INSURANCE	44,122.00	44,122.00	3,075.47	0.00	17,258.05	39.11
726.000 SUPPLIES & SMALL EQUIPMENT	3,000.00	3,000.00	14.89	644.94	930.20	52.50
853.000 PHONE/COMM/INTERNET	600.00	600.00	50.00	0.00	200.00	33.33
861.000 MILEAGE	500.00	500.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	2,000.00	2,000.00	0.00	0.00	0.00	0.00
933.000 EQUIPMENT MAINT/REPAIR	200.00	200.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	650.00	650.00	0.00	0.00	175.00	26.92
962.000 SUNDRY	750.00	750.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	213,461.00	213,461.00	22,176.48	644.94	70,881.80	33.51
Total Dept 215.000 - CLERK'S OFFICE	213,461.00	213,461.00	22,176.48	644.94	70,881.80	33.51
Dept 245.000 - TECHNICAL/UTILITIES SERVICES						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	151,514.00	151,514.00	17,357.47	0.00	49,208.14	32.48
705.500 LEAVE TIME PAYOUT	1,797.00	1,797.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	27,238.00	27,238.00	2,494.61	0.00	8,485.57	31.15
707.000 TEMPORARY EMPLOYEES	4,000.00	4,000.00	0.00	0.00	0.00	0.00
709.000 OVERTIME	250.00	250.00	0.00	0.00	0.00	0.00
715.000 TOWNSHIP FICA	11,115.00	11,115.00	1,507.60	0.00	4,380.34	39.41
719.000 LONG/SHORT TERM DISABILITY	1,107.00	1,107.00	158.38	0.00	395.95	35.77
720.000 RETIREMENT	12,164.00	12,164.00	1,846.23	0.00	5,346.71	43.96
721.000 LIFE INSURANCE	167.00	167.00	29.68	0.00	74.20	44.43
722.000 HEALTH/DENTAL/VISION INSURANCE	30,564.00	30,564.00	1,963.79	0.00	11,743.99	38.42
726.000 SUPPLIES & SMALL EQUIPMENT	1,000.00	1,000.00	84.39	278.05	137.41	41.55
729.000 SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	318.38	100.00
864.000 WORKSHOPS/SEMINARS	500.00	500.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	100.00	100.00	0.00	0.00	0.00	0.00
965.100 CONTRACTED SUPPORT	7,000.00	7,000.00	0.00	0.00	2,902.17	41.46
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	0.00	0.00	4,745.25	100.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	249,516.00	249,516.00	25,442.15	278.05	87,738.11	35.27
Total Dept 245.000 - TECHNICAL/UTILITIES SERVICE:	249,516.00	249,516.00	25,442.15	278.05	87,738.11	35.27
Dept 247.000 - Board of Review						
Account Type: Expenditure						
702.000 PER DIEM	2,800.00	2,800.00	0.00	0.00	260.00	9.29
715.000 TOWNSHIP FICA	215.00	215.00	0.00	0.00	19.89	9.25
900.000 LEGAL NOTICES/ADVERTISING	500.00	500.00	0.00	0.00	60.00	12.00
Total Expenditure:	3,515.00	3,515.00	0.00	0.00	339.89	9.67
Total Dept 247.000 - Board of Review	3,515.00	3,515.00	0.00	0.00	339.89	9.67
Dept 253.000 - Treasurer						
Account Type: Expenditure						
703.000 ELECTED OFFICIALS SALARIES	33,794.00	33,794.00	3,899.25	0.00	10,787.89	31.92
705.000 FULL-TIME EMPLOYEE SALARIES	63,003.00	63,003.00	7,269.60	0.00	20,112.56	31.92

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
706.000 PART-TIME EMPLOYEE SALARIES	39,793.00	39,793.00	4,848.35	0.00	15,307.77	38.47
715.000 TOWNSHIP FICA	10,527.00	10,527.00	1,224.70	0.00	3,539.56	33.62
719.000 LONG/SHORT TERM DISABILITY	425.00	425.00	68.70	0.00	171.75	40.41
720.000 RETIREMENT	10,693.00	10,693.00	1,306.56	0.00	3,614.81	33.81
721.000 LIFE INSURANCE	83.00	83.00	13.50	0.00	33.75	40.66
722.000 HEALTH/DENTAL/VISION INSURANCE	43,045.00	43,045.00	2,986.98	0.00	16,819.86	39.08
726.000 SUPPLIES & SMALL EQUIPMENT	1,500.00	1,500.00	0.00	0.00	260.81	17.39
729.000 SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	2,389.33	100.00
730.000 POSTAGE	8,900.00	8,900.00	4,442.00	0.00	4,442.00	49.91
823.000 TAX ROLL PREP/TAX BILL PREP	7,000.00	7,000.00	0.00	0.00	21.00	0.30
826.000 LEGAL FEES	200.00	200.00	0.00	0.00	0.00	0.00
853.000 PHONE/COMM/INTERNET	1,020.00	1,020.00	85.00	0.00	340.00	33.33
861.000 MILEAGE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	5,000.00	5,000.00	0.00	0.00	499.00	9.98
933.000 EQUIPMENT MAINT/REPAIR	150.00	150.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	650.00	650.00	150.00	0.00	544.00	83.69
962.000 SUNDRY	200.00	200.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,300.00	2,300.00	0.00	0.00	0.00	0.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	230,283.00	230,283.00	26,294.64	0.00	78,884.09	34.26
Total Dept 253.000 - Treasurer	230,283.00	230,283.00	26,294.64	0.00	78,884.09	34.26
Dept 258.000 - COMPUTER/CABLE						
Account Type: Expenditure						
706.000 PART-TIME EMPLOYEE SALARIES	1,800.00	1,800.00	0.00	0.00	0.00	0.00
715.000 TOWNSHIP FICA	138.00	138.00	0.00	0.00	0.00	0.00
726.000 SUPPLIES & SMALL EQUIPMENT	4,000.00	4,000.00	569.76	282.41	990.02	31.81
729.000 SOFTWARE MAINTENANCE	50,000.00	50,000.00	0.00	0.00	32,017.64	64.04
821.000 ENG/CONSULTANT/PROFESS FEES	1,500.00	1,500.00	0.00	0.00	0.00	0.00
853.000 PHONE/COMM/INTERNET	4,080.00	4,080.00	341.52	0.00	1,199.90	29.41
962.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
965.000 TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	681.87	0.00	11,217.49	56.09
983.600 RESERVE FOR CABLE TV EQUIP PURCHASE	2,500.00	2,500.00	0.00	0.00	0.00	0.00
Total Expenditure:	86,768.00	86,768.00	1,593.15	282.41	45,425.05	52.68
Total Dept 258.000 - COMPUTER/CABLE	86,768.00	86,768.00	1,593.15	282.41	45,425.05	52.68
Dept 265.000 - Township Buildings						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	43,680.00	43,680.00	5,640.00	0.00	17,415.45	39.87
706.000 PART-TIME EMPLOYEE SALARIES	126,752.00	126,752.00	12,742.17	0.00	37,263.98	29.40
709.000 OVERTIME	3,500.00	3,500.00	1,309.20	0.00	2,822.18	80.63
715.000 TOWNSHIP FICA	13,388.00	13,388.00	1,506.50	0.00	4,845.04	36.19
719.000 LONG/SHORT TERM DISABILITY	301.00	301.00	48.76	0.00	121.90	40.50
720.000 RETIREMENT	6,028.00	6,028.00	825.06	0.00	2,376.97	39.43
721.000 LIFE INSURANCE	83.00	83.00	13.50	0.00	33.75	40.66
722.000 HEALTH/DENTAL/VISION INSURANCE	21,523.00	21,523.00	1,217.22	0.00	8,056.38	37.43
726.000 SUPPLIES & SMALL EQUIPMENT	4,000.00	4,000.00	159.87	1,336.22	1,684.63	75.52
751.000 VEHICLE FUEL	3,500.00	3,500.00	456.71	0.00	1,317.50	37.64
758.000 UNIFORMS/ACCESSORIES	4,500.00	4,500.00	365.48	1,791.09	1,568.89	74.67
801.000 CONTRACTUAL SERVICES	1,000.00	1,000.00	55.00	0.00	341.50	34.15

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
813.000 TRASH DISPOSAL	1,500.00	1,500.00	137.06	0.00	495.18	33.01
853.000 PHONE/COMM/INTERNET	420.00	420.00	35.00	0.00	210.00	50.00
864.000 WORKSHOPS/SEMINARS	250.00	250.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	17,000.00	17,000.00	1,360.54	0.00	4,665.14	27.44
922.000 SEWER USAGE	3,900.00	3,900.00	964.10	0.00	964.10	24.72
923.000 NATURAL GAS/HEAT	4,000.00	4,000.00	114.98	0.00	367.79	9.19
923.500 DIESEL FUEL	2,000.00	2,000.00	0.00	0.00	432.96	21.65
932.000 MAINTENANCE TWP HALL	7,000.00	7,000.00	1,557.05	1,966.50	3,293.45	75.14
932.004 MAINTENANCE DPW GARAGE/OLD PACKR	1,000.00	1,000.00	0.00	0.00	15.00	1.50
932.008 MAINTENANCE LIBRARY	1,500.00	1,500.00	370.13	141.95	72.88	14.32
932.020 MAINTENANCE - FERTILIZER	1,500.00	1,500.00	0.00	900.00	0.00	60.00
933.000 EQUIPMENT MAINT/REPAIR	5,000.00	5,000.00	20.18	1,251.17	1,800.60	61.04
939.000 VEHICLE MAINTENANCE	2,000.00	2,000.00	0.00	150.00	0.00	7.50
962.000 SUNDRY	500.00	500.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	35,000.00	35,000.00	0.00	(130.00)	2,280.35	6.14
980.500 RESERVE FOR EQUIPMENT PURCHASE	1,500.00	1,500.00	0.00	0.00	0.00	0.00
981.500 RESERVE FOR VEHICLE PURCHASE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	317,325.00	317,325.00	28,898.51	7,406.93	92,445.62	31.47
Total Dept 265.000 - Township Buildings	317,325.00	317,325.00	28,898.51	7,406.93	92,445.62	31.47
Dept 276.000 - CEMETERY						
Account Type: Expenditure						
706.000 PART-TIME EMPLOYEE SALARIES	27,700.00	27,700.00	3,486.39	0.00	12,327.77	44.50
715.000 TOWNSHIP FICA	2,120.00	2,120.00	269.38	0.00	953.78	44.99
726.000 SUPPLIES & SMALL EQUIPMENT	500.00	500.00	0.00	0.00	0.00	0.00
729.000 SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	369.17	100.00
751.000 VEHICLE FUEL	200.00	200.00	0.00	0.00	0.00	0.00
853.000 PHONE/COMM/INTERNET	420.00	420.00	35.00	0.00	140.00	33.33
933.000 EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	400.00	0.00	0.00
962.000 SUNDRY	750.00	750.00	0.00	0.00	365.00	48.67
991.000 DEBT SERVICE PRINCIPAL	20,012.00	20,012.00	0.00	0.00	0.00	0.00
995.000 INTEREST EXPENSE	1,894.00	1,894.00	0.00	0.00	0.00	0.00
Total Expenditure:	53,596.00	53,596.00	3,790.77	400.00	14,155.72	27.16
Total Dept 276.000 - CEMETERY	53,596.00	53,596.00	3,790.77	400.00	14,155.72	27.16
Dept 299.000 - Other Expenses						
Account Type: Expenditure						
708.000 PORTAGE/BASE LAKES GROSS WAGES	1,500.00	1,500.00	500.00	0.00	590.00	39.33
715.000 TOWNSHIP FICA	115.00	115.00	38.26	0.00	45.15	39.26
717.000 WORKERS' COMPENSATION	15,000.00	15,000.00	0.00	0.00	8,972.36	59.82
722.500 HEALTH CARE REIMBURSEMENT	65,000.00	65,000.00	9,047.17	0.00	22,574.09	34.73
725.000 LIABILITY/CASUALTY INSURANCE	18,000.00	18,000.00	587.13	0.00	16,519.86	91.78
726.000 SUPPLIES & SMALL EQUIPMENT	15,000.00	15,000.00	577.84	4,628.04	5,093.57	64.81
730.000 POSTAGE	20,000.00	20,000.00	5,000.00	339.10	12,009.98	61.75
734.000 ADDRESS SIGNS	500.00	500.00	0.00	0.00	120.00	24.00
801.000 CONTRACTUAL SERVICES	25,000.00	25,000.00	135.95	0.00	14,658.97	58.64
806.000 FOIA EXPENSES	2,000.00	2,000.00	0.00	0.00	76.44	3.82
820.000 AUDIT	43,500.00	43,500.00	0.00	0.00	21,989.00	50.55
821.000 ENG/CONSULTANT/PROFESS FEES	3,500.00	3,500.00	0.00	0.00	0.00	0.00
853.000 PHONE/COMM/INTERNET	3,500.00	3,500.00	237.98	0.00	2,047.76	58.51
933.000 EQUIPMENT MAINT/REPAIR	2,500.00	2,500.00	0.00	0.00	473.46	18.94

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
956.000 PAYROLL PROCESSING	12,000.00	12,000.00	1,368.88	0.00	4,254.76	35.46
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	120.00	242.47	72.49
962.000 SUNDRY	2,000.00	2,000.00	0.00	0.00	588.03	29.40
975.000 SPECIAL PROJECTS	30,000.00	30,000.00	2,036.58	1,750.00	23,531.53	84.27
975.200 RECORD RETENTION PROJECT	3,000.00	3,000.00	0.00	0.00	0.00	0.00
975.800 ADA COMPLIANCE PROJECTS	35,000.00	35,000.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	8,100.00	8,100.00	0.00	3,599.99	0.00	44.44
998.208 TRANSFER OUT RECREATION FUND	423,120.00	423,120.00	35,260.00	0.00	141,040.00	33.33
998.591 TRANSFER OUT WATER FUND	154,000.00	154,000.00	12,833.33	0.00	51,333.32	33.33
Total Expenditure:	882,835.00	882,835.00	67,623.12	10,437.13	326,160.75	38.13
Total Dept 299.000 - Other Expenses	882,835.00	882,835.00	67,623.12	10,437.13	326,160.75	38.13
Dept 345.000 - Public Safety (Police & Fire)						
Account Type: Expenditure						
702.000 PER DIEM	1,040.00	1,040.00	65.00	0.00	455.00	43.75
715.000 TOWNSHIP FICA	80.00	80.00	4.97	0.00	34.79	43.49
Total Expenditure:	1,120.00	1,120.00	69.97	0.00	489.79	43.73
Account Type: Transfers-Out						
999.207 TRANSFER OUT POLICE OPERATIONS	250,000.00	250,000.00	20,833.33	0.00	83,333.32	33.33
Total Transfers-Out:	250,000.00	250,000.00	20,833.33	0.00	83,333.32	33.33
Total Dept 345.000 - Public Safety (Police & Fire)	251,120.00	251,120.00	20,903.30	0.00	83,823.11	33.38
Dept 400.000 - Planning Commission						
Account Type: Expenditure						
702.000 PER DIEM	5,640.00	5,640.00	260.00	0.00	435.00	7.71
706.000 PART-TIME EMPLOYEE SALARIES	1,200.00	1,200.00	150.00	0.00	450.00	37.50
715.000 TOWNSHIP FICA	523.00	523.00	19.88	0.00	56.20	10.75
726.000 SUPPLIES & SMALL EQUIPMENT	150.00	150.00	0.00	0.00	0.00	0.00
821.000 ENG/CONSULTANT/PROFESS FEES	5,000.00	5,000.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	2,500.00	2,500.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	3,500.00	3,500.00	285.00	0.00	385.00	11.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	50.00	50.00	0.00	0.00	0.00	0.00
Total Expenditure:	20,063.00	20,063.00	714.88	0.00	1,326.20	6.61
Total Dept 400.000 - Planning Commission	20,063.00	20,063.00	714.88	0.00	1,326.20	6.61
Dept 410.000 - Zoning						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	46,010.00	46,010.00	5,308.80	0.00	14,687.68	31.92
706.000 PART-TIME EMPLOYEE SALARIES	134,566.00	134,566.00	4,953.66	0.00	29,197.13	21.70
709.000 OVERTIME	600.00	600.00	33.18	0.00	33.18	5.53
715.000 TOWNSHIP FICA	13,823.00	13,823.00	1,399.85	0.00	3,996.11	28.91
719.000 LONG/SHORT TERM DISABILITY	318.00	318.00	51.40	0.00	128.50	40.41
720.000 RETIREMENT	5,981.00	5,981.00	694.46	0.00	1,867.72	31.23
721.000 LIFE INSURANCE	83.00	83.00	13.50	0.00	33.75	40.66
722.000 HEALTH/DENTAL/VISION INSURANCE	21,523.00	21,523.00	1,217.22	0.00	8,056.38	37.43
726.000 SUPPLIES & SMALL EQUIPMENT	1,500.00	1,500.00	0.00	(9.32)	85.39	5.07

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
729.000 SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	2,046.92	100.00
736.000 STORM WATER DISCHARGE	750.00	750.00	0.00	0.00	0.00	0.00
751.000 VEHICLE FUEL	1,000.00	1,000.00	0.00	0.00	0.00	0.00
821.000 ENG/CONSULTANT/PROFESS FEES	5,000.00	5,000.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	40,000.00	40,000.00	1,429.00	0.00	1,429.00	3.57
853.000 PHONE/COMM/INTERNET	1,680.00	1,680.00	105.00	0.00	420.00	25.00
861.000 MILEAGE	800.00	800.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	2,500.00	2,500.00	0.00	0.00	0.00	0.00
904.000 CODIFICATION	10,000.00	10,000.00	0.00	0.00	0.00	0.00
939.000 VEHICLE MAINTENANCE	2,000.00	2,000.00	0.00	80.00	1,250.28	66.51
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,700.00	2,700.00	0.00	0.00	547.25	20.27
962.000 SUNDRY	500.00	500.00	0.00	0.00	0.00	0.00
Total Expenditure:	291,334.00	291,334.00	15,206.07	70.68	63,779.29	21.92
Total Dept 410.000 - Zoning	291,334.00	291,334.00	15,206.07	70.68	63,779.29	21.92
Dept 412.000 - Zoning Board of Appeals						
Account Type: Expenditure						
702.000 PER DIEM	4,020.00	4,020.00	0.00	0.00	1,080.00	26.87
706.000 PART-TIME EMPLOYEE SALARIES	1,200.00	1,200.00	150.00	0.00	600.00	50.00
715.000 TOWNSHIP FICA	399.00	399.00	22.95	0.00	140.01	35.09
864.000 WORKSHOPS/SEMINARS	1,000.00	1,000.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	1,500.00	1,500.00	270.00	0.00	825.00	55.00
962.000 SUNDRY	50.00	50.00	0.00	0.00	0.00	0.00
Total Expenditure:	8,169.00	8,169.00	442.95	0.00	2,645.01	32.38
Total Dept 412.000 - Zoning Board of Appeals	8,169.00	8,169.00	442.95	0.00	2,645.01	32.38
Dept 415.000 - LAKES, RIVERS & STREAMS						
Account Type: Expenditure						
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,000.00	2,000.00	0.00	0.00	0.00	0.00
975.000 SPECIAL PROJECTS	17,000.00	17,000.00	100.00	0.00	14,209.92	83.59
Total Expenditure:	19,000.00	19,000.00	100.00	0.00	14,209.92	74.79
Total Dept 415.000 - LAKES, RIVERS & STREAMS	19,000.00	19,000.00	100.00	0.00	14,209.92	74.79
Dept 450.000 - Street Lighting						
Account Type: Expenditure						
926.000 STREET LIGHTING	17,500.00	17,500.00	1,155.80	0.00	4,279.57	24.45
Total Expenditure:	17,500.00	17,500.00	1,155.80	0.00	4,279.57	24.45
Total Dept 450.000 - Street Lighting	17,500.00	17,500.00	1,155.80	0.00	4,279.57	24.45
Dept 803.000 - HISTORICAL MUSEUM						
Account Type: Expenditure						
706.000 PART-TIME EMPLOYEE SALARIES	27,456.00	27,456.00	3,168.00	0.00	8,701.00	31.69
715.000 TOWNSHIP FICA	2,100.00	2,100.00	242.34	0.00	665.61	31.70
726.000 SUPPLIES & SMALL EQUIPMENT	50.00	50.00	0.00	0.00	0.00	0.00
853.000 PHONE/COMM/INTERNET	1,500.00	1,500.00	126.97	0.00	507.88	33.86
921.000 ELECTRIC	1,400.00	1,400.00	79.00	0.00	197.59	14.11

12/07/2020 09:52 AM
 User: ThelmaK
 DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
 PERIOD ENDING 10/31/2020
 % Fiscal Year Completed: 33.70

Page: 9/22

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 101 - General Fund						
Expenditures						
922.000 SEWER USAGE	622.00	622.00	155.50	0.00	155.50	25.00
923.000 NATURAL GAS/HEAT	1,800.00	1,800.00	44.53	0.00	104.92	5.83
Total Expenditure:	34,928.00	34,928.00	3,816.34	0.00	10,332.50	29.58
Total Dept 803.000 - HISTORICAL MUSEUM	34,928.00	34,928.00	3,816.34	0.00	10,332.50	29.58
TOTAL EXPENDITURES	3,800,322.00	3,800,322.00	347,364.72	23,998.31	1,300,592.36	34.85
Fund 101 - General Fund:						
TOTAL REVENUES	3,445,540.00	3,445,540.00	409,953.07	(1,885.86)	621,767.48	17.99
TOTAL EXPENDITURES	3,800,322.00	3,800,322.00	347,364.72	23,998.31	1,300,592.36	34.85
NET OF REVENUES & EXPENDITURES	(354,782.00)	(354,782.00)	62,588.35	(25,884.17)	(678,824.88)	198.63

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21	2020-21	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/20	YEAR-TO-DATE	10/31/2020	USED
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	1,090,283.00	1,090,283.00	0.00	0.00	0.00	0.00
414.000 DELINQUENT PP TAX	4,000.00	4,000.00	0.00	0.00	0.00	0.00
664.000 INTEREST REVENUE	15,000.00	15,000.00	0.00	0.00	(1,477.89)	(9.85)
Total Revenue:	1,109,283.00	1,109,283.00	0.00	0.00	(1,477.89)	(0.13)
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	190,717.00	190,717.00	0.00	0.00	0.00	0.00
Total Transfers-In:	190,717.00	190,717.00	0.00	0.00	0.00	0.00
Total Dept 000.000	1,300,000.00	1,300,000.00	0.00	0.00	(1,477.89)	(0.11)
TOTAL REVENUES	1,300,000.00	1,300,000.00	0.00	0.00	(1,477.89)	(0.11)
Expenditures						
Dept 000.000						
Account Type: Expenditure						
802.100 ROAD IMPROVEMENTS	1,300,000.00	1,300,000.00	3,939.42	0.00	916,603.70	70.51
Total Expenditure:	1,300,000.00	1,300,000.00	3,939.42	0.00	916,603.70	70.51
Total Dept 000.000	1,300,000.00	1,300,000.00	3,939.42	0.00	916,603.70	70.51
TOTAL EXPENDITURES	1,300,000.00	1,300,000.00	3,939.42	0.00	916,603.70	70.51
Fund 204 - Road Fund:						
TOTAL REVENUES	1,300,000.00	1,300,000.00	0.00	0.00	(1,477.89)	0.11
TOTAL EXPENDITURES	1,300,000.00	1,300,000.00	3,939.42	0.00	916,603.70	70.51
NET OF REVENUES & EXPENDITURES	0.00	0.00	(3,939.42)	0.00	(918,081.59)	100.00

12/07/2020 09:52 AM

User: ThelmaK

DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 11/22

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	1,915,079.00	1,915,079.00	0.00	0.00	0.00	0.00
402.100 PERS PROPERTY TAX REIMB - STATE OF MI	5,000.00	5,000.00	0.00	0.00	0.00	0.00
414.000 DELINQUENT PP TAX	100.00	100.00	0.00	0.00	0.00	0.00
476.000 FIRE INSPECTION FEES	50.00	50.00	0.00	0.00	0.00	0.00
501.000 FEDERAL GRANT REVENUE	0.00	0.00	0.00	0.00	143,550.00	100.00
566.000 STATE GRANTS	0.00	0.00	10,195.00	0.00	10,195.00	100.00
636.000 COPIES/MAPS	0.00	0.00	0.00	0.00	5.00	100.00
664.000 INTEREST REVENUE	15,000.00	15,000.00	0.00	0.00	(1,824.17)	(12.16)
676.000 REIMBURSEMENTS & COST RECOVERY	500.00	500.00	0.00	0.00	2,120.00	424.00
692.000 SUNDRY	0.00	0.00	0.00	0.00	50.00	100.00
Total Revenue:	1,935,729.00	1,935,729.00	10,195.00	0.00	154,095.83	7.96
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	1,002,365.00	1,002,365.00	0.00	(505.30)	0.00	(0.05)
Total Transfers-In:	1,002,365.00	1,002,365.00	0.00	(505.30)	0.00	(0.05)
Total Dept 000.000	2,938,094.00	2,938,094.00	10,195.00	(505.30)	154,095.83	5.23
TOTAL REVENUES	2,938,094.00	2,938,094.00	10,195.00	(505.30)	154,095.83	5.23

Expenditures						
Dept 000.000						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	319,655.00	319,655.00	36,752.61	0.00	111,510.87	34.88
705.500 LEAVE TIME PAYOUT	3,055.00	3,055.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	17,784.00	17,784.00	3,435.66	0.00	9,384.48	52.77
707.500 PAID ON CALL FIRE	525,000.00	525,000.00	50,978.87	0.00	169,855.49	32.35
709.000 OVERTIME	14,000.00	14,000.00	965.57	0.00	3,714.61	26.53
710.000 PAY IN LIEU OF MEDICAL INS	4,200.00	4,200.00	350.00	0.00	1,400.00	33.33
715.000 TOWNSHIP FICA	66,780.00	66,780.00	7,093.74	0.00	22,714.55	34.01
717.000 WORKERS' COMPENSATION	51,047.00	51,047.00	0.00	0.00	28,272.41	55.39
719.000 LONG/SHORT TERM DISABILITY	6,479.00	6,479.00	320.36	0.00	800.90	12.36
720.000 RETIREMENT	31,792.00	31,792.00	4,709.22	0.00	12,512.06	39.36
721.000 LIFE INSURANCE	400.00	400.00	64.80	0.00	162.00	40.50
722.000 HEALTH/DENTAL/VISION INSURANCE	74,252.00	74,252.00	3,274.04	0.00	25,982.81	34.99
725.000 LIABILITY/CASUALTY INSURANCE	27,000.00	27,000.00	0.00	0.00	26,786.19	99.21
726.000 SUPPLIES & SMALL EQUIPMENT	12,000.00	12,000.00	394.34	3,662.80	1,881.02	46.20
727.000 MEDICAL AND SCENE SUPPLIES	12,000.00	12,000.00	350.48	4,917.32	3,013.04	66.09
729.000 SOFTWARE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	119.88	4.00
751.000 VEHICLE FUEL	30,000.00	30,000.00	1,489.53	20,610.49	5,389.51	86.67
758.000 UNIFORMS/ACCESSORIES	14,000.00	14,000.00	762.06	5,327.19	1,932.79	51.86
759.000 TURN OUT GEAR	30,000.00	30,000.00	0.00	5,000.00	0.00	16.67
801.000 CONTRACTUAL SERVICES	8,000.00	8,000.00	23.05	641.65	7,870.75	106.41
808.000 EMPLOYEE PHYSICALS/VACCINATION	25,000.00	25,000.00	0.00	0.00	0.00	0.00
813.000 TRASH DISPOSAL	2,000.00	2,000.00	153.00	0.00	528.00	26.40
826.000 LEGAL FEES	1,000.00	1,000.00	888.40	0.00	888.40	88.84
853.000 PHONE/COMM/INTERNET	11,000.00	11,000.00	700.49	1,200.06	4,194.76	49.04
870.000 HAZMAT YEARLY DUES	4,000.00	4,000.00	0.00	0.00	3,000.00	75.00
899.000 WATER USAGE	1,700.00	1,700.00	1,475.30	0.00	1,475.30	86.78
900.000 LEGAL NOTICES/ADVERTISING	3,000.00	3,000.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	35,000.00	35,000.00	1,255.75	0.00	6,912.92	19.75
921.100 SIREN ELECTRIC USAGE	2,000.00	14,000.00	95.46	0.00	444.04	22.20

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21	2020-21	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/20	YEAR-TO-DATE	10/31/2020	USED
Fund 206 - Fire Fund						
Expenditures						
922.000 SEWER USAGE	2,500.00	2,500.00	622.00	0.00	622.00	24.88
923.500 DIESEL FUEL	250.00	250.00	0.00	0.00	0.00	0.00
932.003 MAINTENANCE FIRE HALL	25,000.00	25,000.00	971.61	2,612.75	14,983.83	70.39
932.020 MAINTENANCE - FERTILIZER	1,200.00	1,200.00	294.00	592.00	758.00	112.50
933.000 EQUIPMENT MAINT/REPAIR	15,000.00	15,000.00	487.65	786.27	2,363.87	21.00
933.100 EMERGENCY SIREN MAINTENANCE/REPAIRS	1,000.00	1,000.00	0.00	3,403.27	1,709.98	511.33
939.000 VEHICLE MAINTENANCE	40,000.00	40,000.00	1,420.45	30,637.59	10,537.84	102.94
958.000 DUES/SUBSCRIP/RECERTIFICATION	5,000.00	5,000.00	305.00	0.00	2,204.55	44.09
962.000 SUNDRY	3,000.00	3,000.00	0.00	(505.30)	179.89	(10.85)
965.000 TRAINING	30,000.00	30,000.00	3,826.00	149.00	4,530.38	15.60
966.500 FIRE PREVENTION	10,000.00	10,000.00	195.00	0.00	368.82	3.69
970.760 RESERVE FOR FUTURE SCBA	20,000.00	20,000.00	0.00	0.00	0.00	0.00
975.000 SPECIAL PROJECTS	15,000.00	15,000.00	0.00	0.00	250.00	1.67
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	260,000.00	260,000.00	875.69	38,816.00	50,497.85	34.35
981.000 CAPITAL EXPENSE - VEHICLE	1,175,000.00	1,175,000.00	0.00	1,148,206.52	0.00	97.72
Total Expenditure:	2,938,094.00	2,938,094.00	124,530.13	1,266,057.61	539,753.79	61.46
Total Dept 000.000	2,938,094.00	2,938,094.00	124,530.13	1,266,057.61	539,753.79	61.46
TOTAL EXPENDITURES	2,938,094.00	2,938,094.00	124,530.13	1,266,057.61	539,753.79	61.46
Fund 206 - Fire Fund:						
TOTAL REVENUES	2,938,094.00	2,938,094.00	10,195.00	(505.30)	154,095.83	5.23
TOTAL EXPENDITURES	2,938,094.00	2,938,094.00	124,530.13	1,266,057.61	539,753.79	61.46
NET OF REVENUES & EXPENDITURES	0.00	0.00	(114,335.13)	(1,266,562.91)	(385,657.96)	100.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	2,764,593.00	2,764,593.00	0.00	0.00	0.00	0.00
402.100 PERS PROPERTY TAX REIMB - STATE OF MI	4,500.00	4,500.00	0.00	0.00	0.00	0.00
452.000 LIQUOR LICENSE FEES	8,800.00	8,800.00	0.00	0.00	8,741.70	99.34
481.000 SOLICITATION FEES	90.00	90.00	0.00	0.00	30.00	33.33
501.000 FEDERAL GRANT REVENUE	0.00	0.00	0.00	0.00	143,550.00	100.00
602.000 BREATHALIZER TEST REQUIRED	500.00	500.00	5.00	0.00	195.00	39.00
603.000 SALVAGE VEHICLE INSPECTION	500.00	500.00	100.00	0.00	134.02	26.80
629.000 GUN PERM/FINGERPRINTS/VIN INSP	100.00	100.00	0.00	0.00	174.00	174.00
636.000 COPIES/MAPS	750.00	750.00	234.19	0.00	934.31	124.57
657.000 ORDINANCE FINES	25,000.00	25,000.00	1,129.30	0.00	3,244.30	12.98
664.000 INTEREST REVENUE	7,500.00	7,500.00	0.00	0.00	(940.27)	(12.54)
673.000 SALE OF FIXED ASSETS	7,500.00	7,500.00	0.00	0.00	0.00	0.00
676.000 REIMBURSEMENTS & COST RECOVERY	6,500.00	6,500.00	0.00	0.00	1,443.74	22.21
676.200 OVERTIME REIMB - OTHER	0.00	0.00	544.01	0.00	745.25	100.00
678.000 PA302 TRAINING REIMB	0.00	0.00	951.49	0.00	951.49	100.00
692.000 SUNDRY	250.00	250.00	152.00	0.00	152.00	60.80
Total Revenue:	2,826,583.00	2,826,583.00	3,115.99	0.00	159,355.54	5.64
Account Type: Transfers-In						
699.101 TRANSFER IN 101-OPERATIONS	250,000.00	250,000.00	20,833.33	0.00	83,333.32	33.33
699.999 APPROPRIATION FROM SURPLUS	18,182.00	18,182.00	0.00	0.00	0.00	0.00
Total Transfers-In:	268,182.00	268,182.00	20,833.33	0.00	83,333.32	31.07
Total Dept 000.000	3,094,765.00	3,094,765.00	23,949.32	0.00	242,688.86	7.84
TOTAL REVENUES	3,094,765.00	3,094,765.00	23,949.32	0.00	242,688.86	7.84
Expenditures						
Dept 000.000						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	1,424,680.00	1,424,680.00	172,628.53	0.00	500,855.32	35.16
705.500 LEAVE TIME PAYOUT	1,510.00	1,510.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	23,768.00	23,768.00	2,926.96	0.00	8,780.91	36.94
709.000 OVERTIME	70,000.00	70,000.00	11,224.26	0.00	28,751.14	41.07
709.500 HOLIDAY PAY	76,000.00	76,000.00	472.68	0.00	17,211.44	22.65
710.000 PAY IN LIEU OF MEDICAL INS	4,800.00	4,800.00	400.00	0.00	1,600.00	33.33
715.000 TOWNSHIP FICA	121,391.00	121,391.00	14,381.80	0.00	42,675.70	35.16
717.000 WORKERS' COMPENSATION	43,838.00	43,838.00	0.00	0.00	23,921.71	54.57
719.000 LONG/SHORT TERM DISABILITY	7,865.00	7,865.00	1,283.76	0.00	3,209.40	40.81
720.000 RETIREMENT	263,138.00	263,138.00	31,656.21	0.00	95,507.89	36.30
720.500 MERS FUNDING DEFICIENCY	250,000.00	250,000.00	0.00	0.00	0.00	0.00
721.000 LIFE INSURANCE	1,435.00	1,435.00	232.20	0.00	580.50	40.45
722.000 HEALTH/DENTAL/VISION INSURANCE	234,686.00	234,686.00	18,334.36	0.00	104,022.90	44.32
723.000 RETIREE HEALTH INSURANCE	82,500.00	82,500.00	0.00	0.00	88,000.00	106.67
725.000 LIABILITY/CASUALTY INSURANCE	72,000.00	72,000.00	0.00	0.00	62,712.85	87.10
726.000 SUPPLIES & SMALL EQUIPMENT	10,000.00	10,000.00	679.52	4,433.76	2,076.09	65.10
726.100 AMMUNITION	6,000.00	6,000.00	3,308.76	1,572.24	3,800.66	89.55
726.500 EQUIPMENT ALLOWANCE	5,500.00	5,500.00	0.00	0.00	0.00	0.00
729.000 SOFTWARE MAINTENANCE	15,000.00	15,000.00	0.00	15,010.00	8,157.28	154.45
730.000 POSTAGE	150.00	150.00	0.00	0.00	0.00	0.00
751.000 VEHICLE FUEL	45,000.00	45,000.00	5,784.77	32,932.28	12,067.72	100.00
756.000 ACCREDITATION EXPENSES	0.00	16 0.00	0.00	0.00	4,999.99	100.00

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21	2020-21	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/20	YEAR-TO-DATE	10/31/2020	USED
Fund 207 - Police Fund						
Expenditures						
758.000 UNIFORMS/ACCESSORIES	10,000.00	10,000.00	0.00	7,478.09	1,056.53	85.35
758.500 UNIFORM CLEANING	4,000.00	4,000.00	336.50	2,509.50	1,079.85	89.73
801.000 CONTRACTUAL SERVICES	1,200.00	1,200.00	101.11	896.67	4,301.33	433.17
807.000 SWAT TEAM EXPENSES	5,000.00	5,000.00	0.00	0.00	0.00	0.00
807.001 CODE ENFORCEMENT EXPENSES	1,000.00	1,000.00	0.00	139.00	0.00	13.90
809.000 JANITORIAL SERVICES	6,000.00	6,000.00	950.40	0.00	2,835.36	47.26
826.000 LEGAL FEES	7,500.00	7,500.00	2,642.00	0.00	2,642.00	35.23
853.000 PHONE/COMM/INTERNET	12,000.00	12,000.00	961.94	4,365.82	4,111.29	70.64
871.000 LAW ENFORCEMENT INFO NETWORK	6,000.00	6,000.00	987.00	2,926.80	2,212.03	85.65
921.000 ELECTRIC	15,000.00	15,000.00	1,007.28	0.00	3,281.14	21.87
922.000 SEWER USAGE	3,000.00	3,000.00	870.80	0.00	870.80	29.03
923.000 NATURAL GAS/HEAT	2,000.00	2,000.00	95.84	0.00	373.49	18.67
923.500 DIESEL FUEL	250.00	250.00	0.00	0.00	0.00	0.00
932.002 MAINTENANCE POLICE BUILDING	10,000.00	10,000.00	1,763.15	(1,103.70)	4,880.28	37.77
932.020 MAINTENANCE - FERTILIZER	500.00	500.00	0.00	450.00	0.00	90.00
933.000 EQUIPMENT MAINT/REPAIR	3,000.00	3,000.00	331.63	849.10	650.90	50.00
939.000 VEHICLE MAINTENANCE	40,000.00	40,000.00	4,522.67	31,421.31	15,917.85	118.35
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,500.00	1,500.00	100.00	0.00	493.00	32.87
962.000 SUNDRY	3,000.00	3,000.00	0.00	0.00	308.00	10.27
965.000 TRAINING	10,000.00	10,000.00	253.50	560.00	2,626.62	31.87
975.000 SPECIAL PROJECTS	12,000.00	12,000.00	233.35	985.87	542.35	12.74
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	62,500.00	62,500.00	4,027.79	5,774.27	59,211.42	103.98
981.000 CAPITAL EXPENSE - VEHICLE	120,000.00	120,000.00	0.00	93,109.00	0.00	77.59
Total Expenditure:	3,094,711.00	3,094,711.00	282,498.77	204,310.01	1,116,325.74	42.67
Total Dept 000.000	3,094,711.00	3,094,711.00	282,498.77	204,310.01	1,116,325.74	42.67
TOTAL EXPENDITURES	3,094,711.00	3,094,711.00	282,498.77	204,310.01	1,116,325.74	42.67
Fund 207 - Police Fund:						
TOTAL REVENUES	3,094,765.00	3,094,765.00	23,949.32	0.00	242,688.86	7.84
TOTAL EXPENDITURES	3,094,711.00	3,094,711.00	282,498.77	204,310.01	1,116,325.74	42.67
NET OF REVENUES & EXPENDITURES	54.00	54.00	(258,549.45)	(204,310.01)	(873,636.88)	6,197.94

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Revenues						
Dept 000.000						
Account Type: Revenue						
664.000 INTEREST REVENUE	9,000.00	9,000.00	0.00	0.00	949.66	10.55
Total Revenue:	9,000.00	9,000.00	0.00	0.00	949.66	10.55
Account Type: Transfers-In						
699.101 TRANSFER IN 101-OPERATIONS	423,120.00	423,120.00	35,260.00	0.00	141,040.00	33.33
Total Transfers-In:	423,120.00	423,120.00	35,260.00	0.00	141,040.00	33.33
Total Dept 000.000	432,120.00	432,120.00	35,260.00	0.00	141,989.66	32.86
Dept 750.000 - Recreation Board						
Account Type: Revenue						
651.000 PARKS & RECREATION FEES	5,000.00	5,000.00	1,811.79	0.00	4,928.19	98.56
Total Revenue:	5,000.00	5,000.00	1,811.79	0.00	4,928.19	98.56
Total Dept 750.000 - Recreation Board	5,000.00	5,000.00	1,811.79	0.00	4,928.19	98.56
Dept 800.000 - LAKELAND TRAIL						
Account Type: Revenue						
675.000 CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	472.43	100.00
Total Revenue:	0.00	0.00	0.00	0.00	472.43	100.00
Total Dept 800.000 - LAKELAND TRAIL	0.00	0.00	0.00	0.00	472.43	100.00
TOTAL REVENUES	437,120.00	437,120.00	37,071.79	0.00	147,390.28	33.72
Expenditures						
Dept 750.000 - Recreation Board						
Account Type: Expenditure						
702.000 PER DIEM	3,900.00	3,900.00	130.00	0.00	650.00	16.67
705.000 FULL-TIME EMPLOYEE SALARIES	31,624.00	31,624.00	3,648.97	0.00	10,095.45	31.92
715.000 TOWNSHIP FICA	1,992.00	1,992.00	291.79	0.00	832.85	41.81
717.000 WORKERS' COMPENSATION	275.00	275.00	0.00	0.00	744.58	270.76
719.000 LONG/SHORT TERM DISABILITY	218.00	218.00	35.30	0.00	88.25	40.48
720.000 RETIREMENT	2,656.00	2,656.00	474.36	0.00	1,264.96	47.63
721.000 LIFE INSURANCE	58.00	58.00	9.44	0.00	23.60	40.69
722.000 HEALTH/DENTAL/VISION INSURANCE	15,066.00	15,066.00	807.16	0.00	5,582.00	37.05
725.000 LIABILITY/CASUALTY INSURANCE	750.00	750.00	0.00	0.00	483.15	64.42
726.000 SUPPLIES & SMALL EQUIPMENT	3,500.00	3,500.00	29.00	0.00	612.96	17.51
751.000 VEHICLE FUEL	100.00	100.00	0.00	0.00	0.00	0.00
809.000 JANITORIAL SERVICES	1,042.00	1,042.00	35.34	0.00	141.36	13.57
813.000 TRASH DISPOSAL	200.00	200.00	126.00	0.00	378.00	189.00
821.000 ENG/CONSULTANT/PROFESS FEES	6,000.00	6,000.00	0.00	3,500.00	0.00	58.33
864.000 WORKSHOPS/SEMINARS	1,000.00	1,000.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	100.00	100.00	0.00	0.00	25.00	25.00
902.100 PRINTING	100.00	100.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	4,000.00	4,000.00	253.18	0.00	1,381.84	34.55
922.000 SEWER USAGE	625.00	625.00	155.50	0.00	155.50	24.88
923.500 DIESEL FUEL	1,500.00	1,500.00	0.00	0.00	530.09	35.34
932.005 MAINTENANCE PARK BUILDINGS	7,000.00	18,000.00	1,000.00	2,254.00	2,911.84	73.80
932.020 MAINTENANCE - FERTILIZER	20,500.00	20,500.00	6,710.00	3,745.00	6,755.00	51.22

12/07/2020 09:52 AM

User: ThelmaK

DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 16/22

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
933.000 EQUIPMENT MAINT/REPAIR	700.00	700.00	0.00	0.00	0.00	0.00
934.000 PLAYGROUND/FIELD REPAIR	5,000.00	5,000.00	0.00	0.00	0.00	0.00
934.200 PLAYGROUND INSPECTION	975.00	975.00	1,200.00	0.00	1,200.00	123.08
941.000 PORTABLE TOILETS	9,500.00	9,500.00	1,070.00	1,680.00	4,210.00	62.00
942.000 EVENT COMMITTEE EXPENSE	2,000.00	2,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	350.00	350.00	0.00	0.00	291.67	83.33
962.000 SUNDRY	1,000.00	1,000.00	0.00	0.00	11.99	1.20
975.700 SPECIAL PROJECTS - BASEBALL FENCING	3,000.00	3,000.00	0.00	0.00	0.00	0.00
975.701 SPECIAL PROJECTS - TRUNCATED DOME	5,000.00	5,000.00	0.00	0.00	0.00	0.00
975.962 SPECIAL PROJECTS - MISC IMPROVEMENT	40,000.00	40,000.00	0.00	0.00	4,825.00	12.06
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	0.00	4,990.00	2,280.35	36.35
980.500 RESERVE FOR EQUIPMENT PURCHASE	20,000.00	20,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	209,731.00	209,731.00	15,976.04	16,169.00	45,475.44	29.39
Total Dept 750.000 - Recreation Board	209,731.00	209,731.00	15,976.04	16,169.00	45,475.44	29.39
Dept 800.000 - LAKELAND TRAIL						
Account Type: Expenditure						
725.000 LIABILITY/CASUALTY INSURANCE	231.00	231.00	0.00	0.00	114.19	49.43
821.000 ENG/CONSULTANT/PROFESS FEES	500.00	500.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	100.00	100.00	0.00	0.00	0.00	0.00
902.100 PRINTING	20.00	20.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	250.00	250.00	20.54	0.00	59.12	23.65
932.018 RESERVE FOR LL TRAIL MAINTENANCE	30,000.00	30,000.00	0.00	0.00	0.00	0.00
938.000 LAKELAND TRAIL MAINTENANCE	15,000.00	15,000.00	0.00	0.00	5,391.22	35.94
938.500 LL TRAIL RAILROAD MAINT FEE	1,600.00	1,600.00	0.00	0.00	0.00	0.00
941.000 PORTABLE TOILETS	5,850.00	5,850.00	540.00	1,860.00	2,160.00	68.72
962.000 SUNDRY	500.00	500.00	0.00	0.00	0.00	0.00
Total Expenditure:	54,051.00	54,051.00	560.54	1,860.00	7,724.53	17.73
Total Dept 800.000 - LAKELAND TRAIL	54,051.00	54,051.00	560.54	1,860.00	7,724.53	17.73
Dept 805.000 - SENIOR CENTER						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	44,782.00	44,782.00	5,167.20	0.00	14,295.92	31.92
706.000 PART-TIME EMPLOYEE SALARIES	22,688.00	22,688.00	2,412.82	0.00	6,569.07	28.95
709.000 OVERTIME	500.00	500.00	0.00	0.00	0.00	0.00
715.000 TOWNSHIP FICA	5,200.00	5,200.00	579.86	0.00	1,596.13	30.69
717.000 WORKERS' COMPENSATION	896.00	896.00	0.00	0.00	0.00	0.00
719.000 LONG/SHORT TERM DISABILITY	294.00	294.00	47.60	0.00	119.00	40.48
720.000 RETIREMENT	5,872.00	5,872.00	671.73	0.00	1,858.45	31.65
721.000 LIFE INSURANCE	83.00	83.00	13.50	0.00	33.75	40.66
722.000 HEALTH/DENTAL/VISION INSURANCE	21,523.00	21,523.00	1,217.22	0.00	7,482.63	34.77
725.000 LIABILITY/CASUALTY INSURANCE	2,700.00	2,700.00	0.00	0.00	1,277.46	47.31
726.000 SUPPLIES & SMALL EQUIPMENT	2,000.00	2,000.00	211.26	0.00	555.23	27.76
801.000 CONTRACTUAL SERVICES	19,000.00	19,000.00	1,143.90	8,456.10	1,265.40	51.17
804.000 SENIOR PROGRAMS	3,000.00	3,000.00	356.62	0.00	434.58	14.49
813.000 TRASH DISPOSAL	850.00	850.00	84.00	0.00	336.00	39.53
853.000 PHONE/COMM/INTERNET	2,400.00	2,400.00	117.84	0.00	1,458.41	60.77
861.000 MILEAGE	500.00	500.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	800.00	800.00	0.00	0.00	0.00	0.00
902.000 NEWSLETTER/PUBLICATIONS	7,500.00	7,500.00	559.69	4,369.46	930.54	70.67
921.000 ELECTRIC	5,000.00	19,000.00	201.16	0.00	925.19	18.50
922.000 SEWER USAGE	1,750.00	1,750.00	438.51	0.00	438.51	25.06

12/07/2020 09:52 AM

User: ThelmaK

DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 17/22

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
923.000 NATURAL GAS/HEAT	2,000.00	2,000.00	66.72	0.00	121.89	6.09
932.001 MAINTENANCE COMM CENTER	10,500.00	10,500.00	905.71	5,217.97	1,870.22	67.51
932.020 MAINTENANCE - FERTILIZER	500.00	500.00	0.00	450.00	0.00	90.00
933.000 EQUIPMENT MAINT/REPAIR	1,500.00	1,500.00	112.07	121.37	278.63	26.67
937.000 IMPROVEMENTS	2,000.00	2,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	255.68	0.00	255.68	51.14
962.000 SUNDRY	1,000.00	1,000.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	8,000.00	8,000.00	0.00	0.00	1,208.13	15.10
Total Expenditure:	173,338.00	173,338.00	14,563.09	18,614.90	43,310.82	35.73
Total Dept 805.000 - SENIOR CENTER	173,338.00	173,338.00	14,563.09	18,614.90	43,310.82	35.73
TOTAL EXPENDITURES	437,120.00	437,120.00	31,099.67	36,643.90	96,510.79	30.46
Fund 208 - SENIORS, PARKS, LL TRAIL:						
TOTAL REVENUES	437,120.00	437,120.00	37,071.79	0.00	147,390.28	33.72
TOTAL EXPENDITURES	437,120.00	437,120.00	31,099.67	36,643.90	96,510.79	30.46
NET OF REVENUES & EXPENDITURES	0.00	0.00	5,972.12	(36,643.90)	50,879.49	100.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 001.000						
Account Type: Revenue						
623.000 O&M USAGE FEES	1,475,000.00	1,475,000.00	155,048.62	0.00	425,555.27	28.85
623.001 O&M LATE PENALTY	27,000.00	27,000.00	4,134.53	0.00	4,113.79	15.24
623.500 ADMIN FEE FOR DELINQ ON TAXES	22,000.00	22,000.00	0.00	0.00	22,045.85	100.21
664.001 INTEREST REVENUE - O&M ACCOUNTS	10,000.00	10,000.00	0.00	0.00	(299.83)	(3.00)
667.000 RENTAL INCOME	18,492.00	18,492.00	1,583.63	0.00	4,670.23	25.26
676.000 REIMBURSEMENTS & COST RECOVERY	25,000.00	25,000.00	0.00	0.00	3,176.11	12.70
692.000 SUNDRY	2,000.00	2,000.00	0.00	0.00	0.00	0.00
Total Revenue:	1,579,492.00	1,579,492.00	160,766.78	0.00	459,261.42	29.08
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	1,140,494.00	1,140,494.00	0.00	0.00	0.00	0.00
Total Transfers-In:	1,140,494.00	1,140,494.00	0.00	0.00	0.00	0.00
Total Dept 001.000	2,719,986.00	2,719,986.00	160,766.78	0.00	459,261.42	16.88
Dept 002.000						
Account Type: Revenue						
671.000 OTHER REVENUE - CONTRACT SERVICE	70,500.00	70,500.00	0.00	0.00	17,208.00	24.41
671.100 OTHER REVENUE - PORTAGE ADD'L SERVICES	15,000.00	15,000.00	0.00	0.00	3,955.72	26.37
Total Revenue:	85,500.00	85,500.00	0.00	0.00	21,163.72	24.75
Total Dept 002.000	85,500.00	85,500.00	0.00	0.00	21,163.72	24.75
Dept 003.000						
Account Type: Revenue						
607.000 NON-TAX ADMIN FEE	15,800.00	15,800.00	2,400.00	0.00	12,121.34	76.72
617.000 DIRECT TAP FEE	35,000.00	35,000.00	0.00	0.00	9,000.00	25.71
618.000 INDIRECT TAP FEE	25,000.00	25,000.00	0.00	0.00	11,500.00	46.00
620.000 GRINDER PUMP INSTALLATION	50,000.00	50,000.00	(5,880.00)	0.00	6,840.09	13.68
621.000 GRINDER PUMP PURCHASE	50,000.00	50,000.00	6,912.00	0.00	23,833.98	47.67
622.000 APPLICATION FEES - SEWERS	5,000.00	5,000.00	1,000.00	0.00	7,000.00	140.00
650.000 CONTRIBUTED CAPITAL FROM OTHER	0.00	0.00	34,171.06	0.00	34,171.06	100.00
664.002 INTEREST REVENUE - CAPITAL ACCTS	30,000.00	30,000.00	0.00	0.00	(1,213.33)	(4.04)
Total Revenue:	210,800.00	210,800.00	38,603.06	0.00	103,253.14	48.98
Total Dept 003.000	210,800.00	210,800.00	38,603.06	0.00	103,253.14	48.98
Dept 004.000						
Account Type: Revenue						
624.000 WWTP DEBT FEE	650,000.00	650,000.00	64,150.64	0.00	176,192.75	27.11
624.001 WWTP DEBT LATE PENALTY	12,000.00	12,000.00	1,714.09	0.00	1,703.73	14.20
664.003 INTEREST REVENUE SAD'S & OTHER	20,000.00	20,000.00	0.00	0.00	(1,465.98)	(7.33)
672.000 SPECIAL ASSESSMENTS REVENUE	60,000.00	60,000.00	0.00	0.00	136.25	0.23
Total Revenue:	742,000.00	742,000.00	65,864.73	0.00	176,566.75	23.80
Total Dept 004.000	742,000.00	742,000.00	65,864.73	0.00	176,566.75	23.80

Dept 005.000

Account Type: Revenue

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
607.100 WATER CONNECTION ADM FEE	1,000.00	1,000.00	700.00	0.00	700.00	70.00
620.100 WATER METER INSTALLATION	200.00	200.00	100.00	0.00	100.00	50.00
625.000 WATER CHARGE O&M	30,000.00	30,000.00	(2,176.95)	0.00	24,909.60	83.03
625.001 WATER CHARGE PENALTY (10%)	500.00	500.00	263.88	0.00	263.88	52.78
664.001 INTEREST REVENUE - O&M ACCOUNTS	0.00	0.00	0.00	0.00	(107.14)	100.00
Total Revenue:	31,700.00	31,700.00	(1,113.07)	0.00	25,866.34	81.60
Total Dept 005.000	31,700.00	31,700.00	(1,113.07)	0.00	25,866.34	81.60
TOTAL REVENUES	3,789,986.00	3,789,986.00	264,121.50	0.00	786,111.37	20.74
Expenditures						
Dept 001.000						
Account Type: Expenditure						
702.000 PER DIEM	1,560.00	1,560.00	0.00	0.00	390.00	25.00
705.000 FULL-TIME EMPLOYEE SALARIES	448,918.00	448,918.00	56,236.43	0.00	160,566.68	35.77
705.500 LEAVE TIME PAYOUT	1,121.00	1,121.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	7,367.00	7,367.00	661.40	0.00	936.40	12.71
709.000 OVERTIME	40,250.00	40,250.00	5,529.22	0.00	16,231.68	40.33
710.000 PAY IN LIEU OF MEDICAL INS	3,000.00	3,000.00	0.00	0.00	750.00	25.00
715.000 TOWNSHIP FICA	38,544.00	38,544.00	4,778.88	0.00	13,723.29	35.60
717.000 WORKERS' COMPENSATION	9,849.00	9,849.00	0.00	0.00	4,423.94	44.92
719.000 LONG/SHORT TERM DISABILITY	2,995.00	2,995.00	528.80	0.00	1,322.00	44.14
720.000 RETIREMENT	53,706.00	53,706.00	7,139.79	0.00	20,854.23	38.83
721.000 LIFE INSURANCE	651.00	651.00	118.82	0.00	297.05	45.63
722.000 HEALTH/DENTAL/VISION INSURANCE	86,275.00	86,275.00	6,075.20	0.00	43,988.71	50.99
725.000 LIABILITY/CASUALTY INSURANCE	28,500.00	28,500.00	0.00	0.00	28,756.95	100.90
726.000 SUPPLIES & SMALL EQUIPMENT	15,000.00	15,000.00	1,559.44	4,655.45	5,282.71	66.25
729.000 SOFTWARE MAINTENANCE	2,000.00	2,000.00	0.00	0.00	1,093.75	54.69
751.000 VEHICLE FUEL	7,500.00	7,500.00	558.41	0.00	1,654.23	22.06
758.000 UNIFORMS/ACCESSORIES	10,000.00	10,000.00	653.19	3,913.15	3,136.54	70.50
801.000 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	9,995.00	100.00
808.100 MISC MEDICAL EXPENSES	1,500.00	1,500.00	0.00	0.00	209.50	13.97
821.000 ENG/CONSULTANT/PROFESS FEES	10,000.00	10,000.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	0.00
829.000 TREATMENT EXPENSE	80,000.00	80,000.00	23,202.29	0.00	23,202.29	29.00
850.000 PUMP & MAIN REPAIR/MAINTENANCE	75,000.00	75,000.00	15,378.50	12,325.75	30,520.35	57.13
850.100 GRINDER PUMP PARTS	275,000.00	275,000.00	21,615.00	13,895.00	90,646.30	38.02
850.200 GRINDER PUMP CORES	100,000.00	100,000.00	0.00	24,000.00	2,425.00	26.43
850.300 GRINDER PUMP REPLACEMENT	60,000.00	60,000.00	10,536.90	35,978.25	10,536.90	77.53
853.000 PHONE/COMM/INTERNET	18,000.00	18,000.00	1,161.66	0.00	3,067.73	17.04
864.000 WORKSHOPS/SEMINARS	300.00	300.00	0.00	0.00	2,831.49	943.83
900.000 LEGAL NOTICES/ADVERTISING	500.00	500.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	28,000.00	28,000.00	1,377.33	0.00	6,492.48	23.19
923.000 NATURAL GAS/HEAT	2,500.00	2,500.00	96.19	0.00	345.02	13.80
923.500 DIESEL FUEL	1,500.00	1,500.00	0.00	0.00	0.00	0.00
932.006 BLDG MAINT-ENT @ LRG (RENTAL HOME)	7,000.00	7,000.00	0.00	0.00	0.00	0.00
932.010 SEWER MAINTENANCE GARAGE	1,500.00	1,500.00	106.52	328.81	171.19	33.33
932.011 ENTERPRISE POLE BARN (ORIGINAL)	500.00	500.00	0.00	0.00	0.00	0.00
933.000 EQUIPMENT MAINT/REPAIR	2,000.00	2,000.00	40.95	583.67	23.82	30.37
939.000 VEHICLE MAINTENANCE	4,000.00	4,000.00	0.00	550.00	1,220.68	44.27
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,500.00	2,500.00	0.00	0.00	849.54	33.98
962.000 SUNDRY	500.00	500.00	98.00	0.00	568.24	113.65
969.000 DEPRECIATION	750,000.00	750,000.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	4,302.90	0.00	4,302.90	100.00
980.001 CONTRACT S.A.D. SEWER CONNECTIONS	35,000.00	35,000.00	0.00	0.00	0.00	0.00
983.500 RESERVE FOR GRINDER PUMP PURCHASE	40,000.00	40,000.00	0.00	0.00	0.00	0.00
997.000 TRANSFER OUT G/F ADMIN FEE	57,500.00	57,500.00	4,791.66	0.00	19,166.64	33.33
Total Expenditure:	2,311,036.00	2,311,036.00	166,547.48	96,230.08	509,983.23	26.23
Total Dept 001.000	2,311,036.00	2,311,036.00	166,547.48	96,230.08	509,983.23	26.23
Dept 002.000						
Account Type: Expenditure						
726.000 SUPPLIES & SMALL EQUIPMENT	15,000.00	15,000.00	970.20	6,055.25	7,957.44	93.42
728.000 CHEMICALS	20,000.00	20,000.00	0.00	0.00	4,901.60	24.51
735.000 ANNUAL GRNDWATER DISCHARGE FEE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
813.000 TRASH DISPOSAL	1,000.00	1,000.00	89.00	0.00	267.00	26.70
821.000 ENG/CONSULTANT/PROFESS FEES	1,500.00	1,500.00	0.00	0.00	1,797.75	119.85
830.000 LAB ANALYSIS - WWTP	10,000.00	10,000.00	436.00	0.00	2,587.00	25.87
830.100 LAB ANALYSIS FEES - PORTAGE	11,000.00	11,000.00	336.00	0.00	3,279.00	29.81
831.000 SLUDGE REMOVAL EXPENSE WWTP	50,000.00	50,000.00	0.00	0.00	0.00	0.00
850.000 PUMP & MAIN REPAIR/MAINTENANCE	5,000.00	5,000.00	0.00	0.00	2,115.75	42.32
853.000 PHONE/COMM/INTERNET	200.00	200.00	12.02	0.00	101.37	50.69
864.000 WORKSHOPS/SEMINARS	1,000.00	1,000.00	0.00	0.00	411.00	41.10
921.000 ELECTRIC	70,000.00	70,000.00	4,952.67	0.00	16,787.07	23.98
923.000 NATURAL GAS/HEAT	18,000.00	18,000.00	30.11	0.00	73.66	0.41
923.500 DIESEL FUEL	250.00	250.00	0.00	0.00	0.00	0.00
932.007 BUILDING MAINTENANCE - WWTP	3,000.00	3,000.00	0.00	0.00	151.06	5.04
933.000 EQUIPMENT MAINT/REPAIR	5,000.00	5,000.00	72.24	0.00	3,662.53	73.25
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	10,000.00	10,000.00	4,900.00	2,272.00	8,524.00	107.96
Total Expenditure:	226,700.00	226,700.00	11,798.24	8,327.25	52,616.23	26.88
Total Dept 002.000	226,700.00	226,700.00	11,798.24	8,327.25	52,616.23	26.88
Dept 003.000						
Account Type: Expenditure						
821.000 ENG/CONSULTANT/PROFESS FEES	2,000.00	2,000.00	200.00	750.00	200.00	47.50
962.000 SUNDRY	1,500.00	1,500.00	240.00	60.00	990.00	70.00
997.000 TRANSFER OUT G/F ADMIN FEE	57,500.00	57,500.00	4,791.66	0.00	19,166.64	33.33
Total Expenditure:	61,000.00	61,000.00	5,231.66	810.00	20,356.64	34.70
Total Dept 003.000	61,000.00	61,000.00	5,231.66	810.00	20,356.64	34.70
Dept 004.000						
Account Type: Expenditure						
991.000 DEBT SERVICE - PRINCIPAL	936,000.00	936,000.00	0.00	0.00	65,000.00	6.94
995.000 INTEREST EXPENSE	225,000.00	225,000.00	13,990.30	0.00	47,665.37	21.18
996.000 AGENT FEES	2,250.00	2,250.00	0.00	0.00	0.00	0.00
Total Expenditure:	1,163,250.00	1,163,250.00	13,990.30	0.00	112,665.37	9.69
Total Dept 004.000	1,163,250.00	1,163,250.00	13,990.30	0.00	112,665.37	9.69

12/07/2020 09:52 AM
 User: ThelmaK
 DB: Hamburg

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 21/22

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
Dept 005.000						
Account Type: Expenditure						
828.000 WATER PURCHASE CITY OF BRIGHTON	28,000.00	28,000.00	24,239.52	0.00	24,239.52	86.57
Total Expenditure:	28,000.00	28,000.00	24,239.52	0.00	24,239.52	86.57
Total Dept 005.000	28,000.00	28,000.00	24,239.52	0.00	24,239.52	86.57
TOTAL EXPENDITURES	3,789,986.00	3,789,986.00	221,807.20	105,367.33	719,860.99	21.77
Fund 590 - SEWER FUND:						
TOTAL REVENUES	3,789,986.00	3,789,986.00	264,121.50	0.00	786,111.37	20.74
TOTAL EXPENDITURES	3,789,986.00	3,789,986.00	221,807.20	105,367.33	719,860.99	21.77
NET OF REVENUES & EXPENDITURES	0.00	0.00	42,314.30	(105,367.33)	66,250.38	100.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

ACCOUNT DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/20	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 10/31/2020	% BDGT USED
Fund 591 - WATER DEBT SERVICE FUND						
Revenues						
Dept 000.000						
Account Type: Revenue						
664.000 INTEREST REVENUE	5,000.00	5,000.00	0.00	0.00	(429.92)	(8.60)
672.000 SPECIAL ASSESSMENTS REVENUE	97,100.00	97,100.00	0.00	0.00	0.00	0.00
698.101 TRANSFER IN GENERAL CAPITAL	143,305.00	143,305.00	12,833.33	0.00	51,333.32	35.82
Total Revenue:	245,405.00	245,405.00	12,833.33	0.00	50,903.40	20.74
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	13,945.00	13,945.00	0.00	0.00	0.00	0.00
Total Transfers-In:	13,945.00	13,945.00	0.00	0.00	0.00	0.00
Total Dept 000.000	259,350.00	259,350.00	12,833.33	0.00	50,903.40	19.63
TOTAL REVENUES	259,350.00	259,350.00	12,833.33	0.00	50,903.40	19.63
Expenditures						
Dept 000.000						
Account Type: Expenditure						
991.000 DEBT SERVICE - PRINCIPAL	180,000.00	180,000.00	0.00	0.00	80,000.00	44.44
995.000 INTEREST EXPENSE	78,400.00	78,400.00	20,625.00	0.00	39,800.00	50.77
996.000 AGENT FEES	950.00	950.00	0.00	0.00	0.00	0.00
Total Expenditure:	259,350.00	259,350.00	20,625.00	0.00	119,800.00	46.19
Total Dept 000.000	259,350.00	259,350.00	20,625.00	0.00	119,800.00	46.19
TOTAL EXPENDITURES	259,350.00	259,350.00	20,625.00	0.00	119,800.00	46.19
Fund 591 - WATER DEBT SERVICE FUND:						
TOTAL REVENUES	259,350.00	259,350.00	12,833.33	0.00	50,903.40	19.63
TOTAL EXPENDITURES	259,350.00	259,350.00	20,625.00	0.00	119,800.00	46.19
NET OF REVENUES & EXPENDITURES	0.00	0.00	(7,791.67)	0.00	(68,896.60)	100.00
TOTAL REVENUES - ALL FUNDS	15,264,855.00	15,264,855.00	758,124.01	(2,391.16)	2,001,479.33	13.10
TOTAL EXPENDITURES - ALL FUNDS	15,619,583.00	15,619,583.00	1,031,864.91	1,636,377.16	4,809,447.37	41.27
NET OF REVENUES & EXPENDITURES	(354,728.00)	(354,728.00)	(273,740.90)	(1,638,768.32)	(2,807,968.04)	1,253.56

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 10/01/2020 TO 10/30/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/30/2020
Fund 101	General Fund				
002.000	CASH/SAVINGS	3,814,887.63	428,747.68	383,271.93	3,860,363.38
002.179	TPA HEALTH CARE REIMB	7,643.03	3,000.00	9,047.17	1,595.86
003.001	ZONING REVIEW ESCROW	65,601.35	1,500.00	11,072.30	56,029.05
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
007.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	40,655.40	0.00	0.00	40,655.40
008.004	HAYCRK/CHAMBERSRDENGESCROW	27,108.49	0.00	0.00	27,108.49
	General Fund	3,956,645.90	433,247.68	403,391.40	3,986,502.18
Fund 204	Road Fund				
002.000	CASH/SAVINGS	2,002,508.52	0.00	912,664.28	1,089,844.24
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	1,946,677.10	10,195.00	129,922.45	1,826,949.65
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	1,946,977.10	10,195.00	129,922.45	1,827,249.65
Fund 207	Police Fund				
002.000	CASH/SAVINGS	386,373.63	24,229.32	277,703.85	132,899.10
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	386,573.63	24,229.32	277,703.85	133,099.10
Fund 208	SENIORS, PARKS, LL TRAIL				
002.000	CASH/SAVINGS	842,031.90	38,017.79	25,644.54	854,405.15
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	4,562.65	0.00	1,270.00	3,292.65
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	387.51	15,877.99	0.00	16,265.50
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	11,579.68	0.00	0.00	11,579.68
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	2,552.52	0.00	0.00	2,552.52
002.003	FEDERAL FORFEITURE FUNDS	970.21	0.00	0.00	970.21
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	3,664.96	0.00	0.00	3,664.96
Fund 302	Twp FIRE STN Cap Imp Debt Ser				
002.000	CASH/SAVINGS	59.49	0.00	0.00	59.49
003.000	CASH	115,101.84	0.00	0.00	115,101.84
	Twp FIRE STN Cap Imp Debt Ser	115,161.33	0.00	0.00	115,161.33
Fund 375	Mumford Dredging Debt Retirement				
002.000	CASH/SAVINGS	0.00	0.00	159.70	(159.70)
003.908	2004 BOND DEBT	5,775.17	0.00	0.00	5,775.17
	Mumford Dredging Debt Retirement	5,775.17	0.00	159.70	5,615.47
Fund 376	Buhl Rd Improve. Debt Retirement				
002.000	CASH/SAVINGS	13,110.35	0.00	0.00	13,110.35
Fund 466	TAMARACK ROAD IMP SAD				
002.000	CASH/SAVINGS	(2.29)	0.00	0.00	(2.29)
Fund 472	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	176.38	0.00	0.00	176.38

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 10/01/2020 TO 10/30/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/30/2020
Fund 479 002.000	Rustic/Lake Pointe Road SAD CASH/SAVINGS	2,496.56	0.00	0.00	2,496.56
Fund 480 002.000	Scott Drive ROAD SAD CASH/SAVINGS	317.63	0.00	470.00	(152.37)
Fund 482 002.000	Crystal Drive/Beach Rd Maint CASH/SAVINGS	(415.15)	0.00	0.00	(415.15)
Fund 483 002.000	Norene Ct/Peary Dr SAD - Rd Mn CASH/SAVINGS	2,431.16	0.00	0.00	2,431.16
Fund 484 002.000	Community Dr SAD - Road Maint CASH/SAVINGS	1,261.67	0.00	525.00	736.67
Fund 485 002.000	Edgelake/Burton Drive SAD CASH/SAVINGS	2,234.13	0.00	0.00	2,234.13
Fund 486 002.000	Downing Drive SAD CASH/SAVINGS	472.83	0.00	0.00	472.83
Fund 487 002.000	Riverside/Century/Lagoon SAD CASH/SAVINGS	9,498.83	0.00	3,775.00	5,723.83
Fund 489 002.000	Island Shore/Schlenker SAD CASH/SAVINGS	966.53	0.00	1,425.00	(458.47)
Fund 491 002.000	Campbell Drive SAD CASH/SAVINGS	1,959.68	0.00	475.00	1,484.68
Fund 492 002.000	Mumford Park Lighting SAD CASH/SAVINGS	(290.82)	0.00	130.51	(421.33)
Fund 493 002.000	KINGSTON DRIVE MAINTENANCE SAD CASH/SAVINGS	7,616.44	0.00	1,900.00	5,716.44
Fund 494 002.000	Winans Drive SAD CASH/SAVINGS	(1,302.86)	0.00	1,414.00	(2,716.86)
Fund 497 002.000 003.497	STRAWBERRY INDIANOLA IMP SAD CASH/SAVINGS S'BERRY INDIANOLA DEBT CASH	(5,073.42) 110,638.03	0.00 0.00	0.00 0.00	(5,073.42) 110,638.03
	STRAWBERRY INDIANOLA IMP SAD	105,564.61	0.00	0.00	105,564.61
Fund 498 002.000	SHAN-GRI-LA AQUATIC WEED CONTROL CASH/SAVINGS	260.51	0.00	0.00	260.51
Fund 499 002.000 003.499	DOWNING DR ROAD IMP SAD CASH/SAVINGS DOWNING DEBT CASH	(710.29) 38,664.16	0.00 0.00	0.00 0.00	(710.29) 38,664.16
	DOWNING DR ROAD IMP SAD	37,953.87	0.00	0.00	37,953.87
Fund 590 001.908 002.000 002.002 002.590 002.908 003.590 003.903 003.905 003.906 003.908 003.912 003.918	SEWER FUND WWTP IMPROVEMENTS-'03 CASH/SAVINGS WATER RECEIPTS FROM BILLS SAVINGS - O&M 2004 BOND SERIES CONSTRUCTION SAVINGS - CAP ACTIVITY-ENTERPRS STRWBERRY RESTRICTED DEBT 98 CONTRACT SAD'S RESTRICTED 01 CSAD'S/MA/TOW/GALL-WHT/BCK 2004 BOND DEBT MIDLAND SEWER CONTRACT SAD DEBT NIMS CONTRACT SAD SEWER CONNECTION	0.00 0.00 79,138.46 444,871.73 721,465.69 996,001.55 0.31 101,127.28 828,496.27 127,213.54 5,940.07 27 0.00	0.00 168,462.91 25,748.38 199,807.41 0.00 10,312.00 0.00 0.00 0.00 0.00 0.00 34,171.06	0.00 168,462.91 0.00 222,713.25 0.00 150.00 0.00 0.00 4,700.00 9,290.30 0.00 0.00	0.00 0.00 104,886.84 421,965.89 721,465.69 1,006,163.55 0.31 101,127.28 823,796.27 117,923.24 5,940.07 34,171.06

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 10/01/2020 TO 10/30/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/30/2020
005.465	WWTP BOND RESERVE	465,934.04	0.00	0.00	465,934.04
006.465	WWTP PRINCIPAL/INTER REDEMPTN	406,045.55	76,540.77	2,958.81	479,627.51
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,485,884.21	0.00	0.00	1,485,884.21
008.000	CASH - INFRASTRUCTURE DEPOSIT	53,635.78	0.00	0.00	53,635.78
	SEWER FUND	5,715,754.48	515,042.53	408,275.27	5,822,521.74
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	67,313.26	12,833.33	20,625.00	59,521.59
003.907	WATER SYSTEM DEBT (Well)	1,223.59	0.00	0.00	1,223.59
003.910	M36 CORRIDOR WATER DISTRICT DEBT	457,669.43	0.00	0.00	457,669.43
	WATER DEBT SERVICE FUND	526,206.28	12,833.33	20,625.00	518,414.61
Fund 701	Trust & Agency Fund				
002.000	CASH/SAVINGS	8,153.25	225,026.99	222,243.51	10,936.73
003.100	Escrow Bank Accounts	185,825.00	0.00	0.00	185,825.00
	Trust & Agency Fund	193,978.25	225,026.99	222,243.51	196,761.73
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	226,979.70	90,775.66	288,274.09	29,481.27
Fund 711	Cemetery Trust Fund				
003.005	RESTRICTED CEMETERY TRUST	7,656.80	0.00	0.00	7,656.80
Fund 750	Imprest Payroll Fund				
001.000	CASH/CHECKING	0.00	426,618.73	426,618.73	0.00
Fund 853	HILLSIDE LAKES DRIVE ROAD IMPROVEMENT SA				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 854	2020-ROAD SAD FUND				
002.000	CASH/SAVINGS	3,191,640.08	0.00	933,010.25	2,258,629.83
003.854	2020 SAD ROAD IMPROVE	625,812.21	0.00	0.00	625,812.21
	2020-ROAD SAD FUND	3,817,452.29	0.00	933,010.25	2,884,442.04
	TOTAL - ALL FUNDS	19,948,206.21	1,791,865.02	4,059,917.58	17,680,153.65



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 2

CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for October 2020.

The funds included in the pooled cash flow are general, fire, police, parks, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedules for fiscal year 2020-21.

The cash flow analysis and the debt payment schedules assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

HAMBURG TOWNSHIP

Name:

Total Time Period:

POOLED CASH

FY 20/21

CASH INFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
PROPERTY TAXES	\$245,000					\$766,716	\$2,724,020	\$895,893	\$1,259,254			\$349,312	\$6,240,194
STATE REVENUE SHARING		323,961		384,559		0	0	327,094	0	318,073		294,656	\$1,648,343
CABLE FRANCHISE FEES		79,609	287,100		80,892			\$84,154	0		84,970	0	\$616,724
INTEREST EARNINGS	12,589	6,659	4,080	1,859	23,214	\$18,568	\$36,760	\$29,694	18,426	8,876	37,727	9,783	\$208,236
PROPERTY TAX ADMIN FEES	30,524	12,266	85,322	2,803		25,982	70,820	73,145	45,150				\$346,012
OTHER CASH RECEIPTS	2,627,643	430,457	1,372,627	0	184,536	406,561	238,000	211,063	85,188	249,009	29,654	33,577	\$5,868,314
UTILITY BILL RECEIPTS	185,331	208,036	18,540	209,276	\$117,519	13,613	282,909	123,174	19,475	389,064	136,044	41,042	\$1,744,023
NEW SEWER HOOKUPS	0	4,300	73,544	3,602	15,417	0	2,773	0	3,856	0	5,656	82,975	\$192,123
MMRMA LIAB INS EXCESS DIST (ONE TIME PER YEAR)	250,000	0		0								102,331	\$352,331
													\$0
													\$0
													\$0
FROM FORFEITURE - BUDGETED													\$0
SAD PAYOFFS		5,614	2,821	0		12,205	0	0	0		471,492	0	\$492,132
ANNUAL SAD ON TAX BILLS								0	155,589				\$155,589
Total Cash Inflows	\$3,351,087	\$1,070,903	\$1,844,034	\$602,098	\$421,578	\$1,243,645	\$3,355,283	\$1,744,217	\$1,586,937	\$965,022	\$765,543	\$913,676	\$17,864,023

CASH OUTFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
MONTHLY PAYROLL	\$413,319	\$422,613	\$465,546	\$588,791	\$424,942	\$350,307	\$417,701	\$406,060	\$398,732	\$595,350	\$368,570	\$403,985	\$5,255,918
BENEFITS	237,130	85,661	90,944	142,324	112,753	51,114	104,057	111,958	98,650	108,811	114,765	358,938	\$1,617,105
AUDIT			39,980	39,980	0								\$79,960
LIABILITY/CASUALTY INSURANCE	119,928	0		0		118,952							\$238,880
UTILITIES	17,390	16,881	9,899	14,258	16,752	22,791	21,761	39,297	15,046	27,671	27,673	17,599	\$247,017
DUST CONTROL	5,139	4,418	5,139	9,984	0	195	4,175	3,963	4,472	3,150	0	5,898	\$46,534
TREATMENT/SLUDGE HAUL EXP	0	0		37,500		24,664		0		0		17,617	\$79,781
OTHER EXPENDITURES	207,839	219,295	15,396	866,421	195,862	27,597	300,836	161,734	114,458	142,716	117,569	228,415	\$2,598,138
FUEL	3,135	3,065	5,922	8,289	7,263	3,204	6,592	6,115	7,334	660	7,788	4,258	\$63,625
VEHICLE PURCHASE		0		0	0	0	25,135	38,737				0	\$63,872
GRINDER PARTS/PUMP MAINT	14,162	27,701	25,340	46,995	50,547	5,031	63,064	16,397	12,065	23,082	46,775	104,267	\$435,426
CAPITAL EQUIPMENT	19,347	146,957	261,393	19,499	35,993	89,500	33,149	13,268	11,809	45,636	6,860	19,648	\$703,057
ROAD IMPROVEMENTS			1,474,437	898,611									
MAUSOLEUM DEBT						0			0				\$0
1997 TAMARACK SEWER DEBT													\$0
2010 STRAWBERRY/DOWNING DEBT			5,073						31,550				\$36,623
1998 CONTRACT SEWER SAD DEBT			710										\$710
2011 SAD REFUNDING DEBT			0						260,450				\$260,450
2012 WATER WELL REFUNDING DEBT			0						19,175				\$19,175
2012 SAD (2004) REFUNDING DEBT			0						248,175				\$248,175
2008 WATER SAD DEBT			0						98,250				\$98,250
HURON RIVER HIGHLANDS SAD DEBT													\$0
2007 SEWER PLANT DEBT						45,783						0	\$45,783
WWTP IMP EXP/DEBT		193,490	99,175						0	0		0	\$292,665
ORE LAKE DEBT		65,000	0						33,490				\$98,490
Total Cash Outflows	\$1,037,389	\$1,185,080	\$2,498,954	\$2,672,652	\$844,112	\$739,138	\$976,470	\$797,529	\$1,353,657	\$947,077	\$689,999	\$1,160,625	\$14,902,682

SUMMARY	Individual Time Periods												Total for All Periods
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
Net Cash Flow	\$2,313,698	(\$114,177)	(\$654,920)	(\$2,070,554)	(\$422,534)	\$504,507	\$2,378,813	\$946,688	\$233,280	\$17,945	\$75,544	(\$246,948)	\$2,961,342
Beginning cash balance	\$17,382,481	19,696,179	19,582,002	18,927,082	16,856,528	16,433,994	16,938,501	19,317,313	20,264,001	20,497,281	20,515,227	20,590,771	\$17,382,481
Cumulative Net Cash Flow	\$19,696,179	\$19,582,002	\$18,927,082	\$16,856,528	\$16,433,994	\$16,938,501	\$19,317,313	\$20,264,001	\$20,497,281	\$20,515,227	\$20,590,771	\$20,343,823	\$20,343,823
	19,696,179.28	19,582,002	18,927,082	16,856,528	13,472,652	13,977,159	16,355,972	17,302,659.56	17,535,939.56	17,553,884.88	17,629,429.18	17,382,480.83	
	(0.69)	-	-	-	2,961,341.76	2,961,341.76	2,961,341.76	2,961,341.76	2,961,341.76	2,961,341.76	2,961,341.76	2,961,341.76	

POOLED CASH:

GENERAL(101), FIRE(206), POLICE(207), REC(208), ACT 302(211), PUBLIC CAP IMP(245), SEWER O&M, ROAD MAINT SAD, CEMETERY, EQUIPMENT RESERVE, ESCROW, DEBT ACCOUNTS

HAMBURG TOWNSHIP										
DEBT PAYMENT SCHEDULE										
FISCAL YEAR 2020-21										
					ANTICIPATED					
			PRIN &		TRANSFER/		PRINCIPAL			
	DEBT	INTEREST	INTEREST	ADMIN FEE	INVESTMENT	AMOUNT	OUTSTANDING			
	ISSUE	DUE DATE	DUE DATE	DUE DATE	LIQUIDATION DATE	DUE	FY 2020-21	principal	interest	Terms
SAD Bond Sale \$2,722,235	11 SAD	10/1/2020			9/7/2020	4,700	239,700		4,700	4/1/2021
	11 SAD		4/1/2021		3/15/2021	244,400		239,700	4,700	
	11 SAD			4/1/2021	3/15/2021	750				
\$2,595,000 Bond Sale	12 REFUNDING (04 SAD)	10/1/2020			9/7/2020	9,450	415,000		9,450	10/1/2022
	12 REFUNDING (04 SAD)		4/1/2021		3/15/2021	219,450		210,000	6,225	
	12 REFUNDING (04 SAD)			4/1/2021	3/15/2021	750				
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			4/1/2021	3/15/2021	750	1,205,000			10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2021			3/15/2021	17,975			17,975	
	12 REFUNDING (2002 WATER)		10/1/2020		9/7/2020	99,175		80,000	19,175	
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2020			9/7/2020	20,625	825,000		20,625	4/1/2028
	2008 WATER SYS PROJ			4/1/2021	3/15/2021	750				
	2008 WATER SYS PROJ		4/1/2021		3/15/2021	120,625		100,000	20,625	
5308-01 Project MFA	2009 ORE LAKE SRF	4/1/2021			3/15/2021	7,740	624,202		7,740	10/1/2029
	2009 ORE LAKE SRF		10/1/2020		9/7/2020	73,553		65,000	8,553	
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2020			9/7/2020	5,969	220,000		5,969	
	2010 IND/DOWNING	4/1/2021			3/15/2021	30,969		25,000	5,969	4/1/2020
5301-01 Project MFA	2010 WWTP IMP		10/1/2020		9/7/2020	184,938	1,840,000	155,000	24,938	10/1/2030
	2010 WWTP IMP	4/1/2021			3/15/2021	22,938			22,938	
	MAUSOLEUM		12/19/2020		11/19/2020	21,906	40,952	20,012	1,894	12/19/2021
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	1/1/2021			12/21/2021	29,684	1,945,000	-	29,684	7/1/2026
	2007 WWTP REFUNDING			5/1/2021	4/20/2021	750		-		
	2007 WWTP REFUNDING		7/1/2020		6/21/2020	310,721		270,000	40,721	
						1,428,567	7,354,854	1,164,712	251,879	
									1,412,842	Including yearly fees
SAD Bonds 1998, loan #B850 ,590.004.995 last payment is April 2018										



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 3

PROPERTY TAXES:

Fiscal Year 2020/21:

The 2020/21 tax collection cycle began July 1, 2020 and will end March 1, 2021. All unpaid tax bills will be turned over delinquent on March 2, 2021 to the Livingston County Treasurer for further collection efforts. Hamburg Township is no longer able to collect payments on tax bills. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of annual budgeted millage rate.

Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

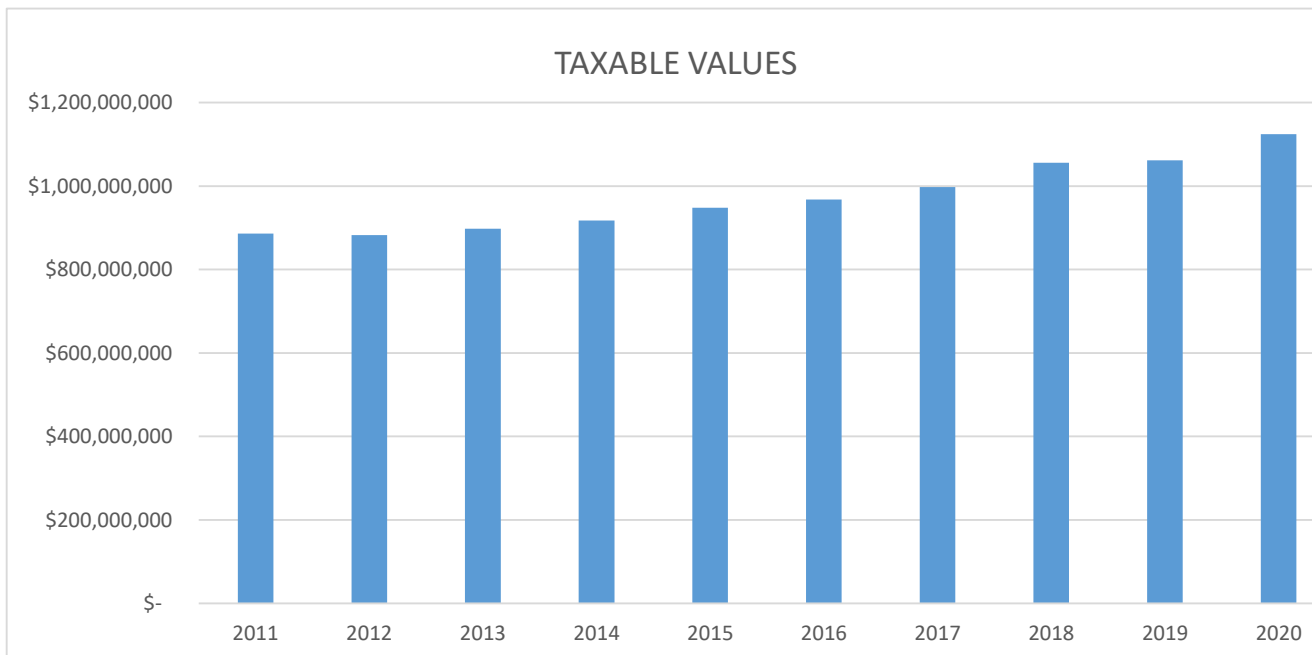
Hamburg Township
Fiscal Year 2018-19 Annual Budget
History of Taxable Values

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable v Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of true cash value. Proposal A limits the increase in value attributed to market changes to the lower of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value back up to the S.E.V.

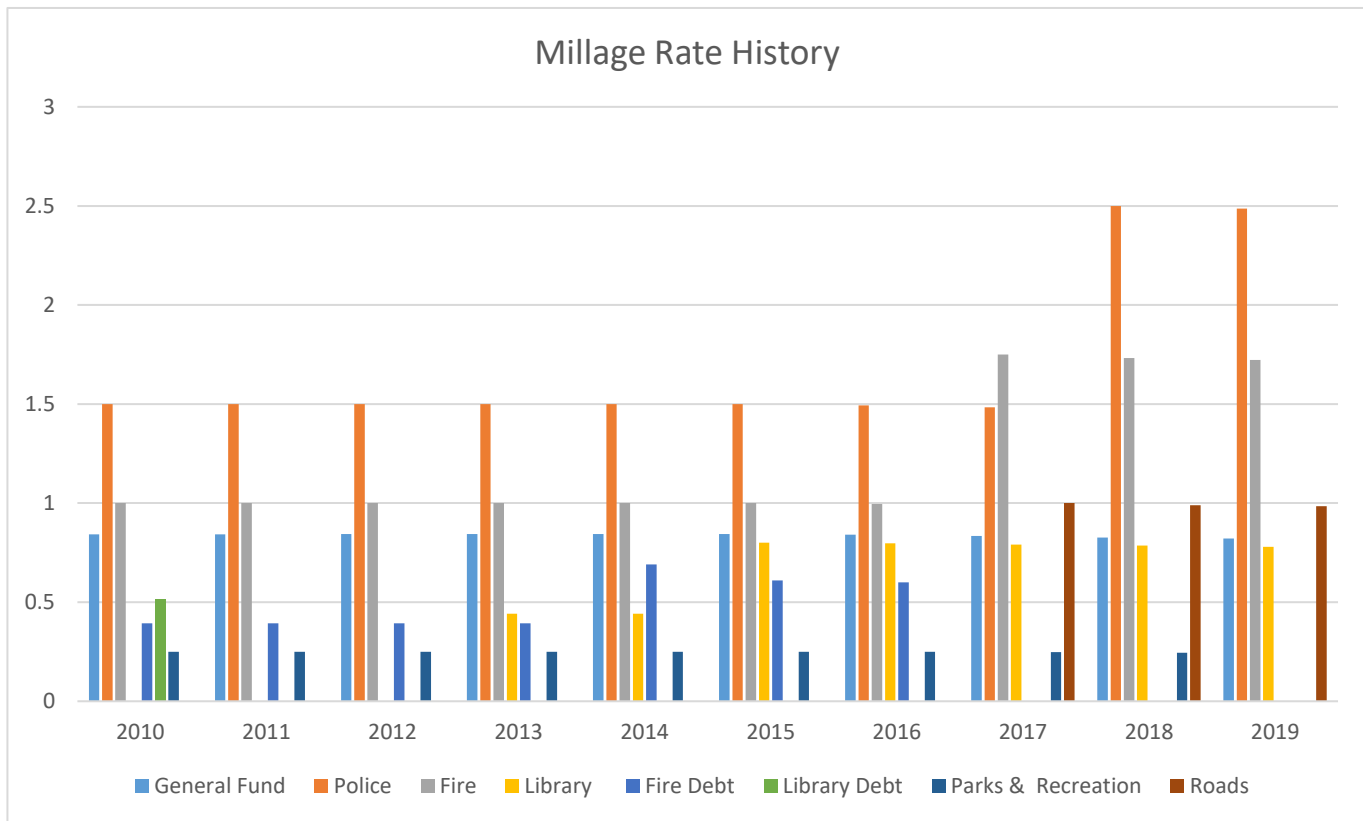
The following shows recent history of taxable values and percentage change from prior year.

Tax Year	Taxable Value
2011	\$ 886,177,495
2012	\$ 882,458,490
2013	\$ 897,809,412
2014	\$ 917,520,530
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169



Hamburg Township
Fiscal Year 2019-2020 Annual Budget
Millage Rate History
Actual from Fiscal Year 2010 - 2019

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2010	0.8422	1.5000	1.0000		0.3932	0.5159	0.2500	
2011	0.8422	1.5000	1.0000		0.3932		0.2500	
2012	0.8442	1.5000	1.0000		0.3932		0.2500	
2013	0.8442	1.5000	1.0000	0.4418	0.3932		0.2500	
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843



** Fire Millage voted in August of 2016
 ** Road Millage voted in August of 2016
 ** Police millage voted in August 2018

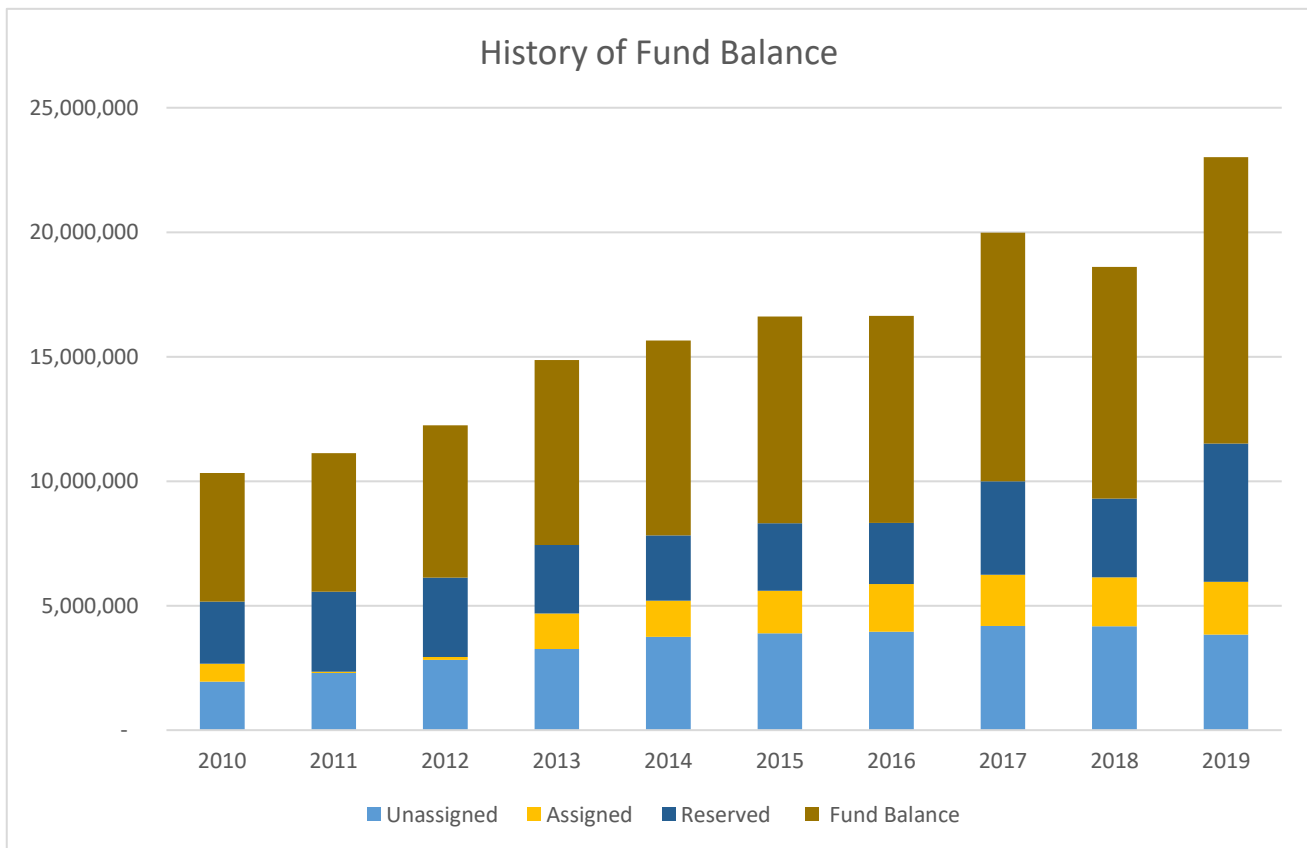
Hamburg Township
Fiscal Year 2019-20 Annual Budget
History of Fund Balance

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2010	1,952,013	710,732	2,500,460	5,163,205
2011	2,298,792	46,200	3,216,648	5,561,640
2012	2,822,180	109,700	3,188,111	6,119,991
2013	3,256,455	1,430,998	2,743,028	7,430,481
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891

Restricted/Reserved: Prepaid, Long term receiveables, Roads, Police, Fire, Debt service, Parks & Recreation,
Cemetery, SAD Maint.

Unreserved/Unassigned: General Fund

Assigned: library, Building Maintenance, Equipment, Vehicles, Flood Prevention





10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 4

MONTHLY BANK AND INVESTMENT REPORT:

Fiscal Year 2020/21:

The information in this tab includes:

- 1) Name of financial institution in which Hamburg Township has money deposited/invested
- 2) Type of account
- 3) Amount in account
- 4) Interest rate
- 5) Maturity rate of investment, if applicable.

The Township is in the process of phasing out its main checking account at Chase Bank (the “pooled account”) and has created a new main checking account at Flagstar Bank. The majority of daily cash receipts are being deposited into this main Flagstar account. The Chase Pooled account has been closed and the only Chase account that remains open is to facilitate ACH payments from PBLSA. There was a delay in finalizing this, and we expect it to be closed within 1-2 months as well.

The Township invests cash not needed for immediate purchases into various investments such as certificates of deposit. The maturity dates on CDs are “laddered” so that one or more matures in order to meet projected cash flow needs. The laddering strategy ensures that funds are invested for optimal earnings while keeping funds available for day-to-day expenses and for debt service payments.

Property tax collection season is from July 1 through February 28 of the following year. The Township is the collection point for township, school and county millages. During tax collection season, much of the cash in the pooled account is waiting for distribution to taxing entities outside of the township.

Other cash balances in the pooled account and in investments are restricted for future debt service payments for bonds used to finance special assessment districts.

Monthly Report**10/31/2020**

BANK	TOTAL BAL	BALANCE VERIFICATION DATE
CHEMICAL BANK	\$265,650.99	
COMERICA BANK	\$0.00	
MICHIGAN CLASS	\$ 2,633,656.08	
SUNTRUST BANK	\$396,278.75	
FLAGSTAR	\$7,672,293.56	
LEVEL ONE BANK	\$52,960.61	
CIBC BANK	\$268,519.24	
OLD NATIONAL	\$49.00	
TCF BANK	\$259,046.47	
STATE BANK	\$6,144,515.46	
Total	\$17,692,970.16	

Chemical Bank**10/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	10/20/2020	1/18/2021	0.15%	\$265,544.77	\$106.22	\$265,650.99
					\$ 265,544.77		\$ 265,650.99

Comerica Bank**10/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
WELLS FARGO	CD	4/10/2019	10/13/2020	2.50%	\$ 250,000.00	565.07	
POOLED - MONEY MARKET	INT						
					\$ 250,000.00	565.07	\$ -

Michigan Class**10/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE		INT EARNED	CURRENT BAL
POOLED	CASH	MONEY MKT		0.10%		222.70	\$ 2,633,656.08
BANK TOTAL							

SunTrust Bank

10/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	GOODRICH AREA SCHOOL	4/30/2019	5/1/2021	2.50%	\$ 151,278.75		\$ 151,278.75
pooled	FREDDIE MAC	8/18/2020	11/18/2022	0.25%	\$ 245,000.00		\$ 245,000.00
					\$ 396,278.75		\$ 396,278.75

not affect the montly current balance, funds hit the pooled account

Flagstar CDARS CD's

10/31/2020

	INV NAME	INV/RENEW	MATURITY	INT RATE		INT EARNED	CURRENT BAL
1998 SEWER SAD	CITIZENS BUSINESS BANK	10/1/2020	4/1/2021	0.10%		\$14.48	\$58,087.60
2004 SAD CONSTRUCTION	MIDFIRST BANK	10/15/2020	4/15/2021	0.10%		\$46.59	\$186,959.78
2004 SAD CONSTRUCTION	CITIZENS BUSINESS BANK	10/1/2020	4/1/2021	0.10%			\$74,203.49
2004 SAD CONSTRUCTION	TBK BANK SSB	10/1/2020	4/1/2021	0.10%		\$79.43	\$244,500.00
HEY CREEK CONSTRUCTION	FIRST BANK	8/20/2020	2/18/2021	0.10%			\$40,298.82
HEY CREEK ENGINEERING	CD TERMS 90 DAYS	9/8/2020	12/7/2020	0.20%			\$27,465.07
2004 SAD CONSTRUCTION	CD TERMS 51 DAYS	7/22/2020	11/6/2020	0.25%			\$57,030.47
POOLED	CD TERMS 90 DAYS	10/21/2020	1/19/2021	0.20%		\$16.23	\$23,858.17
POOLED	CD TERMS 90 DAYS	10/1/2020	12/30/2020	0.20%		\$6.98	\$54,028.13
POOLED	CD TERMS 90 DAYS	10/1/2020	12/30/2020	0.20%		\$6.99	\$54,122.44
POOLED	CD TERMS 125 DAYS	9/11/2020	1/14/2021	0.20%			\$54,049.75
POOLED	CD TERMS 120 DAYS	10/1/2020	1/29/2021	0.20%		\$33.64	\$260,434.09
POOLED	checking account			0.25%		\$1,526.57	\$6,527,124.30
PAYROLL	checking account						\$0.00
DISBURSEMENT	checking account						\$0.00
HEALTH REIMBURSEMENT	reimbursement account			0.15%		\$0.94	\$6,465.71
FEDERAL DRUG	savings account			0.25%		\$0.78	\$3,665.74
						\$1,732.63	\$7,672,293.56

Level One
10/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	9/1/2020	11/30/2020	0.20%	\$52,960.61		\$52,960.61
					\$52,960.61		\$52,960.61

CIBC
10/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
pooled	CD	9/14/2020	12/18/2020	0.20%	\$268,519.24		\$268,519.24
					\$268,519.24		\$268,519.24

Old National Bank
10/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CHECKING						\$49.00
					\$0.00		\$49.00

The State Bank
10/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
HAMBURG TOWNSHIP	CD	10/7/220	1/5/2021	0.35%			\$500,000.00
MONEY MARKET	MONEY MARKET	1/14/2019		0.20%	\$1,831,665.34	\$ 301.10	\$1,831,665.34
POOLED	ICS sweep	10/18/2019		0.20%	\$3,653,034.56	\$ 323.70	\$3,653,671.44
	sweep account				\$193.67	\$ 0.01	\$178.68
2004 sad constuction	ICS seep pooled	11/29/2019		0.10%	\$158,877.77		\$158,877.77
					\$122.23		\$122.23

BANK TOTAL					\$5,643,893.57	\$ 624.81	\$6,144,515.46

<div> <div>TCF Bank</div> <div>10/31/2020</div> </div>							
ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	7/13/2020	2/15/2021	0.35%	\$ 259,046.07		\$259,046.07
BANK TOTAL					\$ 259,046.07		\$259,046.07

**Hamburg Township
Approved Financial Institutions
Revised 3/29/201;**

**Ann Arbor State Bank
125 W. William St.
Ann Arbor, MI 48104**

**Brighton Commerce Bank
8700 No. Second Street
Brighton, MI 48116**

**Chemical Financial Corp
(Chemical Bank)
5420 Gratiot Rd.
Saginaw, MI 48638**

**Comerica Bank
Municipalities Group
PO Box 75000
Detroit, MI 48226**

**Fifth Third Bank
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075**

**First National Bank
101 East Grand River
Howell, MI 48843**

**Flagstar Bank
Public Funds Group
5151 Corporate Drive
Troy, MI 48098**

**Huntington Bank
Merged with First Merit Bank
801 W. Big Beaver Rd.
Troy, MI 48084**

**JP Morgan Chase
Municipal Banking Group
620 S. Capitol Ave
Lansing, MI 48933**

**Level One
32991 Hamilton Ct
Farmington Hills, MI 48334**

**Michigan Class
3135 S. State Street, Suite 108
Ann Arbor, MI 48108**

**Old National Bank
205 W. Grand River Ave
Suite 102
Brighton, MI 48116**

**TCF Bank
330 S. Main St.
Ann Arbor, MI 48104**

**The State Bank
175 N Leroy St.
P.O. Box 725
Fenton, MI 48430-0725**

**PNC
5290 W. Pierson Rd
Flushing, MI 48433**

**The Private Bank
38505 Woodward Ave
Bloomfield Hills, MI 48304**

**Independent Bank
201 W. Big Beaver Rd.
Suite 125
Troy, MI 48084**



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 5

FIVE-YEAR FORECAST

Tab 5 is the five-year forecast for the Township, which was updated in June 2020. Also, included is the capital reserve schedule.

	HAMBURG TOWNSHIP						
	GENERAL FUND FINANCIAL PROJECTION						
	Fiscal Year 2020-21						
	Current	Projections					
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
PROPERTY TAXES - TAXABLE VALUE (AND ADMIN FEE)	\$ 1,126,052,301	\$ 1,126,052,301	2.0%	2.0%	2.0%	2.0%	2.0%
STATE SHARED REVENUE	\$ 1,889,284	\$ 2,015,000	1.0%	1.0%	1.0%	1.0%	1.0%
OTHER REVENUES	\$ 153,037	\$ 153,037	1.0%	1.0%	1.0%	1.0%	1.0%
SALARY INCREASES	\$ 1,406,983	\$ 1,435,123	2.0%	2.0%	2.0%	2.0%	2.0%
HEALTH INSURANCE	\$ 266,973	\$ 280,322	7.0%	7.0%	7.0%	7.0%	7.0%
OTHER OPERATING COSTS	\$ 303,332	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
BUILDING/MAUSOLEUM DEBT	\$ 21,905	\$ 21,906	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
2002 WATER WELL DEBT/Transfer to	\$ 148,147	\$ 154,000	\$ 154,000	\$ 154,000	\$ 154,000	\$ 154,000	\$ 154,000
TRANSFER TO POLICE OPERATING	\$ 1,223,696	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO FIRE OPERATING	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO REC OPERATING	\$ 120,000	\$ 429,000	\$ 438,719	\$ 448,930	\$ 459,403	\$ 470,146	\$ 481,168

HAMBURG TOWNSHIP								
GENERAL FUND FINANCIAL PROJECTION								
		Actual	Actual	APPROVED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		FY	FY	FY BUDGET	FY	FY	FY	FY
		FY 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
REVENUES:								
PROPERTY TAXES		862,349	885,813	925,165	943,668	962,541	981,792	1,001,428
PROP TAX ADMIN FEE		315,000	338,157	350,000	357,000	364,140	371,423	378,851
STATE SHARED REVENUE		1,916,752	1,889,284	1,511,000	1,526,866	1,557,403	1,588,551	1,620,322
CABLE FRANCHISE FEE		340,000	345,266	350,000	350,000	350,000	350,000	350,000
ADMIN FEE FROM SEWER FUND		115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE		50,000	88,591	75,000	40,000	40,000	40,000	40,000
ALL OTHER		190,428	278,791	119,375	120,569	121,775	122,993	124,223
TOTAL REVENUES & TRANSFERS		3,789,529	3,940,902	3,445,540	3,453,103	3,510,859	3,569,758	3,629,824
EXPENDITURES:								
SALARIES AND WAGES		1,467,392	1,564,477	1,473,634	1,488,370	1,503,254	1,518,287	1,533,469
HEALTH INSURANCE		221,875	286,945	314,920	324,368	334,099	350,804	368,344
RETIREMENT		123,335	141,274	120,402	124,014	127,734	129,012	130,302
FICA		108,017	121,920	112,733	116,115	119,598	123,186	126,882
OTHER PERSONNEL COSTS		102,092	7,829	7,986	8,145	8,308	8,474	8,644
BLDG & MAUSOLEUM DEBT		22,000	22,000	22,000	22,000	-	-	-
OTHER OPERATING COSTS		658,800	852,536	1,075,528	1,097,039	1,118,980	1,141,359	1,164,186
TRANSFER TO POLICE OPERATING		1,198,700	250,000	250,000	250,000	250,000	-	-
TRANSFER TO FIRE		50,000	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING		120,000	450,363	423,120	420,000	420,000	420,000	420,000
TOTAL EXPENDITURES		\$ 4,072,211	\$ 3,697,345	\$ 3,800,323	\$ 3,850,051	\$ 3,881,974	\$ 3,691,122	\$ 3,751,828
OPERATING SURPLUS (SHORTFALL)		\$ (282,682)	\$ 243,558	\$ (354,783)	\$ (396,949)	\$ (371,115)	\$ (121,364)	\$ (122,004)
FUND BALANCE - BEGINNING OF YEAR		\$ 5,029,419	\$ 4,746,737	\$ 4,990,295	\$ 4,635,512	\$ 4,238,563	\$ 3,867,448	\$ 3,746,085
FUND BALANCE - END OF YEAR		\$ 4,746,737	\$ 4,990,295	\$ 4,635,512	\$ 4,238,563	\$ 3,867,448	\$ 3,746,085	\$ 3,624,081
FUND BALANCE RESERVED FOR WATER RECEIVABLE***		459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **		449,093	502,661	502,701	502,741	502,781	502,821	502,861
UNDESIGNATED FUND BALANCE		\$ 3,837,996	\$ 4,027,986	\$ 3,673,163	\$ 3,276,174	\$ 2,905,019	\$ 2,783,616	\$ 2,661,572
** Committed Fund Balances, Assets held for resale, prepaids								
*** Long-term receivable								

HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION
Fiscal Year 2020-21

	Current FY 2019-20	Projections FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
PROPERTY TAXES - TAXABLE VALUE	\$ 1,126,052,301	\$ 1,126,052,301	2.0%	2.0%	2.0%	2.0%	2.0%
TRANSFER FROM GENERAL FUND	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM FORFEITURE	\$ -	\$ -	-	-	-	-	-
OTHER REVENUES		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
SALARY INCREASES	\$ 1,394,304	3.0%	3.0%	3.0%	2.0%	2.0%	2.0%
HEALTH INSURANCE	\$ 212,855	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
OTHER OPERATING COSTS		2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
*** VOTED POLICE MILLAGE - voted 11/09 - 1.4751							
*** VOTED POLICE MILLAGE - voted 08/18 - 2.5000							

**HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION**

	Actual FY 2018/19	Actual FY 2019/20	APPROVED BUDGET FY 2020/21	PROJECTED FY 2021/22	PROJECTED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25
REVENUES:							
PROPERTY TAXES	2,588,969	\$ 2,691,489	2,775,156	2,830,659	2,887,272	2,945,018	3,003,918
TRANSFER FROM GENERAL FUND - OPERATING	1,198,700	250,000	250,000	250,000	250,000		-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-
ALL OTHER	72,137	96,201	51,427	52,456	54,029	55,650	57,320
TOTAL REVENUES & TRANSFERS	\$ 3,859,806	\$ 3,037,690	\$ 3,076,583	\$ 3,133,115	\$ 3,191,302	\$ 3,000,668	\$ 3,061,238
EXPENDITURES:							
SALARIES AND WAGES	1,311,228	1,612,755	1,661,138	1,694,361	1,728,248	1,762,813	1,798,069
HEALTH INSURANCE	232,900	256,979	269,828	283,320	297,486	312,360	327,978
RETIREMENT	206,041	268,370	276,421	34,714	35,755	36,828	37,932
RETIREE HEALTH CARE	82,500	82,500	82,500	50,000	50,000	50,000	50,000
FICA	112,556	124,227	127,077	129,619	132,211	134,855	137,552
OTHER PERSONNEL COSTS	453,198	48,998	49,977	50,977	51,997	53,037	54,097
BLDG DEBT	-	-	-	-	-	-	-
OTHER OPERATING COSTS	537,679	669,106	627,769	634,047	640,387	646,791	653,259
TOTAL EXPENDITURES	\$ 2,936,102	\$ 3,062,935	\$ 3,094,711	\$ 2,877,037	\$ 2,936,084	\$ 2,996,683	\$ 3,058,888
OPERATING SURPLUS (SHORTFALL)	\$ 923,704	\$ (25,244)	\$ (18,128)	\$ 256,078	\$ 255,218	\$ 3,984	\$ 2,349
FUND BALANCE - BEGINNING OF YEAR	\$ 99,734	\$ 1,023,438	\$ 998,193	\$ 980,065	\$ 1,236,143	\$ 1,491,361	\$ 1,495,346
FUND BALANCE - END OF YEAR	\$ 1,023,438	\$ 998,193	\$ 980,065	\$ 1,236,143	\$ 1,491,361	\$ 1,495,346	\$ 1,497,695
FB DESIGNATED FOR VEHICLES	20,000	20,000	20,000	20,000	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,742	20,000	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	25,000	25,000	25,000	25,000	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 937,696	\$ 913,193	\$ 895,065	\$ 1,151,143	\$ 1,451,361	\$ 1,455,346	\$ 1,457,695

** Committed Fund Balances, Assets held for resale, prepaid

HAMBURG TOWNSHIP									
FIRE FUND FINANCIAL PROJECTION									
Fiscal Year 2020-21									
	Current	Projections							
	FY 2018-19	FY 2019-20	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
PROPERTY TAXES - TAXABLE VALUE	\$ 1,126,052,301	\$ 1,126,052,301	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	0.0%
OTHER REVENUES		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
SALARY INCREASES	\$ 761,045	2.5%	2.0%	2.0%	3.0%	3.0%	3.0%	3.0%	3.0%
HEALTH INSURANCE	\$ 52,500	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%
OTHER OPERATING COSTS		2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
TRANSFER IN FROM GENERAL FUND	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RETIREMENT & FICA EXPENSES ARE DIRECTLY TIED TO SALARIES AND WILL ALSO BE ASSUMED TO INCREASE 3%									
VOTED FIRE MILLAGE - 8/16 - 1.7400 - expires in 2020									

HAMBURG TOWNSHIP								
FIRE FUND FINANCIAL PROJECTION								
		Actual	Actual	APPROVED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		FY	FY	BUDGET FY	FY	FY	FY	FY
		FY 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
REVENUES:								
PROPERTY TAXES		1,792,305	1,862,464	1,915,079	1,953,381	1,992,449	2,032,298	2,072,944
TRANSFER IN FROM GENERAL FUND		-	-	-	-	-	-	-
ALL OTHER		38,655	42,346	20,650	21,063	21,484	21,914	22,352
TOTAL REVENUES & TRANSFERS								
		\$ 1,830,960	\$ 1,904,810	\$ 1,935,729	\$ 1,974,444	\$ 2,013,933	\$ 2,054,212	\$ 2,095,296
EXPENDITURES:								
SALARIES AND WAGES		772,096	900,975	879,494	897,084	915,026	933,326	951,993
HEALTH INSURANCE		49,812	74,565	74,252	79,450	85,011	90,962	97,329
RETIREMENT		27,605	36,950	31,792	32,428	33,076	33,738	34,413
FICA		58,324	69,521	66,780	68,783	70,847	72,972	75,161
OTHER PERSONNEL COSTS		43,904	63,003	64,263	65,548	66,859	68,196	69,560
OTHER OPERATING COSTS		236,979	259,180	366,511	373,841	381,318	388,944	396,723
OTHER CAPITAL EQUIPMENT PURCHASES		70,000	108,396	260,000	92,000	17,000	17,000	17,000
CAPITAL PURCHASES FOR APPARATUS		-	51,434	1,175,000	15,000	50,000	700,000	70,000
RESERVE FOR SCBA EQUIPMENT		20,000	20,000	20,000	20,000	20,000	20,000	20,000
RESERVE FOR EQUIPMENT PURCHASES		-	-	-	100,000	100,000	100,000	100,000
RESERVE FOR APPARATUS REPLACEMENT		135,000	-	-	100,000	100,000	100,000	100,000
TOTAL EXPENDITURES								
		\$ 1,413,720	\$ 1,584,025	\$ 2,938,092	\$ 1,844,134	\$ 1,839,137	\$ 2,525,139	\$ 1,932,180
OPERATING SURPLUS (SHORTFALL)								
		\$ 417,239	\$ 320,784	\$ (1,002,364)	\$ 130,309	\$ 174,795	\$ (470,928)	\$ 163,115
FUND BALANCE - BEGINNING OF YEAR								
		\$ 1,471,003	\$ 1,888,242	\$ 2,209,026	\$ 1,206,663	\$ 1,336,972	\$ 1,511,766	\$ 1,040,838
FUND BALANCE - END OF YEAR								
		1,888,242	2,209,026	1,206,663	1,336,972	1,511,766	1,040,838	1,203,953
FUND BALANCE DESIGNATED FOR VEHICLE		365,892	365,892	120,000	100,000	100,000	100,000	70,000
FUND BALANCE DESIGNATED FOR SCBA		20,000	20,000	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR EQUIPMENT		-	-	100,000	100,000	100,000	100,000	100,000
OTHER DESIGNATED FUND BALANCE **		26,779	26,779	26,779	26,779	26,779	26,779	26,779
UNDESIGNATED FUND BALANCE								
		\$ 1,475,571	\$ 1,796,355	\$ 939,884	\$ 1,090,193	\$ 1,264,987	\$ 794,059	\$ 987,174
** Committed Fund Balances, Assets held for resale, prepaid								

HAMBURG TOWNSHIP							
REC FUND FINANCIAL PROJECTION							
Fiscal Year 2020-21							
	Current	Projections					
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
PROPERTY TAXES - TAXABLE VALUE	\$ 1,126,052,301	\$ 1,126,052,301	0.0%	0.0%	0.0%	0.0%	0.0%
OTHER REVENUES		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
SALARY INCREASES	\$ 109,477	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
HEALTH INSURANCE	\$ 31,620	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%
OTHER OPERATING COSTS		2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
TRANSFER FROM GENERAL FUND	\$ 120,000	\$ 450,363	\$ 302,706	\$ 448,930	\$ 459,403	\$ 470,146	\$ 481,168

HAMBURG TOWNSHIP								
REC FUND FINANCIAL PROJECTION								
		Actual	Actual	Approved	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		FY	FY	BUDGET FY	FY	FY	FY	FY
		2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
REVENUES:								
PROPERTY TAXES		253,008	-	-	-	-	-	-
ALL OTHER		48,442	22,180	14,000	14,000	14,000	14,000	14,000
TRANSFER IN FROM GENERAL FUND		120,000	450,363	423,120	448,930	459,403	470,146	481,168
TOTAL REVENUES & TRANSFERS		\$ 421,450	\$ 472,543	\$ 437,120	\$ 462,930	\$ 473,403	\$ 484,146	\$ 495,168
EXPENDITURES:								
SALARIES AND WAGES		103,561	106,602	108,734	110,909	113,127	115,389	117,697
HEALTH INSURANCE		31,620	35,636	37,417	39,288	41,253	43,315	45,481
RETIREMENT		9,497	10,046	10,347	10,657	10,977	11,306	11,645
FICA		8,375	8,210	8,457	8,710	8,972	9,241	9,518
OTHER PERSONNEL COSTS		5,255	1,789	1,825	1,861	1,898	1,936	1,975
DNR LAND PURCHASE		-	-	-	-	-	-	-
OTHER OPERATING COSTS		129,323	153,178	270,340	275,747	281,262	286,887	292,625
TOTAL EXPENDITURES		\$ 287,631	\$ 315,460	\$ 437,120	\$ 447,173	\$ 457,489	\$ 468,076	\$ 478,942
OPERATING SURPLUS (SHORTFALL)		\$ 133,819	\$ 157,083	\$ -	\$ 15,757	\$ 15,914	\$ 16,070	\$ 16,226
FUND BALANCE - BEGINNING OF YEAR		\$ 471,599	\$ 605,418	\$ 762,501	\$ 762,501	\$ 778,258	\$ 794,172	\$ 810,243
FUND BALANCE - END OF YEAR		\$ 605,418	\$ 762,501	\$ 762,501	\$ 778,258	\$ 794,172	\$ 810,243	\$ 826,469
FB DESIGNATED FOR PARKS MAINTENANCE		61,775	54,283	54,283	54,283	54,283	54,283	54,283
FB DESIGNATED FOR LL TRAIL MAINT		187,250	187,250	217,250	237,250	237,250	237,250	237,250
FB DESIGNATED FOR SR CTR MAINT		70,000	70,000	70,000	50,000	50,000	50,000	50,000
FB DESIGNATED FOR EQUIPMENT		140,000	140,000	160,000	160,000	160,000	160,000	160,000
OTHER DESIGNATED FUND BALANCE **		-	-	-	-	-	-	-
UNDESIGNATED FUND BALANCE		\$ 146,393	\$ 310,968	\$ 260,968	\$ 276,725	\$ 292,639	\$ 308,710	\$ 324,936
			451,533					
** Committed Fund Balances, Assets held for resale, prepaids								
***Voted Parks Millage 11/09 - .2457								
Expires 2018								

**TOWNSHIP OF HAMBURG
LIVINGSTON EDUCATIONAL SERVICE AGENCY
2021 SUMMER TAX COLLECTION RESOLUTION**

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Board Room on Tuesday, December 15, 2020, beginning at 7:00 p.m., Eastern Standard Time, there were

PRESENT:

ABSENT:

MOVED FOR ADOPTION:

SUPPORTED BY:

RESOLUTION

WHEREAS, Livingston Educational Service Agency (LESA) has determined to impose a summer property tax levy in 2021 upon property located within the Brighton Area School District;

In addition, LESA agrees to pay Hamburg Township the cost of assessment and collection at \$3.00 per parcel, to the extent that the expenses are in addition to the expenses of assessing/collecting other taxes at the same time. Furthermore, LESA is waiving any right to interest earned on tax receipts collected and held by Hamburg Township until disbursement.

NOW THEREFORE, BE IT RESOLVED, that the Township of Hamburg will collect non-homestead school taxes during the 2021 summer tax collection season on LESA properties located within the Brighton Area School District, and authorizes the Treasurer to sign the proposed Summer Tax Agreement.

BE IT FURTHER RESOLVED that if the City of Brighton authorizes the levying of additional taxes on the LESA properties located within the Brighton Area School District, that the fee of \$3.00 per parcel will similarly apply to any tax season where the levy takes place.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATION

I, Michael Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan hereby certify that (1) the foregoing is a true and complete copy of the Resolution duly adopted by the Township Board on December 15, 2020; (2) the original of such resolution is on file in the records of the Clerk's office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been (or will be) made available as required by the Open Meetings Act.

DATE: December 15, 2020

Michael Dolan
Hamburg Township Clerk

SUMMER TAX COLLECTION AGREEMENT

The Township of Hamburg with offices located at 10405 Merrill Rd., Hamburg, Michigan (the "township") pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a summer levy of Livingston Educational Service Agency, Michigan (the "Agency") property taxes for the year 2021 and hereafter as provided below:

The Agency and the Township agree as follows:

1. The Township agrees to collect 100% of the total school millage in the summer as certified by the Agency for levy on all taxable property in addition to and not within the K-12 school district summer tax collection, including principal residence and other exempt property not subject to the 18 mill levy within the Brighton Area School district.

2. The Agency waives any right to interest earned on tax receipts collected and held by Hamburg Township until disbursement.

3. The Agency agrees to pay the Township costs of assessment and collection at \$3.00 per parcel which represents reasonable expenses incurred by the Township in assessing and collecting Agency taxes, to the extent that the expenses are in addition to the expenses of assessing and collecting other taxes at the same time.

4. The Agency shall certify to the Township Treasurer the school millage to be levied on property for summer collection to the Township via a signed L-4029 within 3 weeks of Livingston County Equalization delivering their tax roll information to the Agency, or by June 15, whichever is earlier.

5. The Township Treasurer shall account for and deliver summer school tax collections to the Agency within ten (10) business days from the 1st and 15th of each month via electronic transfer, if and when possible.

6. In the event that state law is amended necessitating changes to this Agreement, the parties agree to negotiate changes to the Agreement in good faith to conform the Agreement to state law. Collection of summer taxes and payment for said collection shall not be disrupted or delayed due to the negotiation of or revision to this Agreement.

7. By execution of this Agreement, both parties certify and represent that the Agreement is authorized by the laws of the State of Michigan, that the individuals responsible for collecting the Agency taxes are and will be in compliance with all laws pertaining to their duties and responsibilities as a tax collecting agent, and that the signors are authorized by their respective governing bodies to execute this Agreement.

8. This Agreement is effective on the date of its execution and shall expire twelve months from the effective date.

9. In the event the Agency shall levy any other or additional taxes on properties within the Brighton Area School district, or any other district, during any other tax collection periods and ask the Township to collect those taxes as well, the terms of this agreement shall apply.

IN WITNESS WHEREOF, the parties have executed this Agreement on the respective dates indicated below.

LIVINGSTON EDUCATIONAL SERVICE AGENCY, MICHIGAN

By _____
Stephanie L. Weese
Its: Assistant Superintendent for Administrative Services
Dated:

TOWNSHIP OF HAMBURG: _____

By _____
Jason B. Negri
Its: Treasurer
Dated:

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Cindy Michniewicz
Chuck Menzies
Pat Hughes

MEMORANDA

TO: The Hamburg Township Board of Trustees
FR: Pat Hohl
RE: Roads 2021
DA: 12-4-2020

The Board of Trustees needs to develop our 2021 road improvement program, and a preliminary 2022 Road Improvement Program, by February 1, 2021. This is necessary to allow time for the Road Commission to design and bid the 2021 road improvement work and to plan for the 2022 road construction program.

The current schedule for 2021 includes, completion of the three previously approved and funded road SAD projects on Tamarack, Louis Lane and Edgelake and Burton, and the resurfacing of the public Pleasant Lake Road.

After collection of the Road Millage levied on December 1, 2020, combined with the \$750,000 left in the road fund after paying for Pleasant Lake in the spring of 2021, we will have approximately \$1,850,000 in the road fund for 2021 road construction projects.

With the passage of the 5-year road millage we also need to consider a long-term 5-year work schedule for all public roads in Hamburg Township.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Mike Dolan, Clerk

FROM: Thelma Kubitskey, Director of Accounting

DATE: December 10, 2020

SUBJECT: Phone Stipend – Julie Eddings Senior Director

Please place on the December 15, 2020, Board meeting, the request for a wage adjustment for Danielle Price. Please find attached the minutes of the December 9, 2020 Personnel Committee meeting.

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

12/04/2020

To: Personnel Committee
From: Mike Dolan

Ref: Phone Stipend

Julie Eddings has been the Senior Center Director for 2 years but has not been receiving a phone stipend during that time. She has not asked for a stipend but after learning just how much she uses her personal cell phone for communicating with her seniors, particularly during this Covid pandemic I believe it is appropriate for her to receive the department head level of \$50 month phone stipend. I request that the personnel committee recommends to the board approval.

**HAMBURG TOWNSHIP
PERSONNEL COMMITTEE
Hamburg Township Board Room
Wednesday December 9, 2020,
3:00 P.M. Meeting**

1. CALL TO ORDER & ROLL CALL OF THE COMMITTEE

Chairman Hahn called the meeting to order at 3:10 P.M.

Present: Trustee Bill Hahn, Trustee Patricia Hughes and Clerk Mike Dolan

Absent:

Others Present for All or Part of Meeting: Pat Hohl, Cindy Michniewicz, Thelma Kubitskey, Mary Kuzner, Susan Murry, Tony Randazzo, Rick Duffany, Dariusz Nisenbaum, Danielle Price, Nick Miller, and Mandy West

2. APPROVAL OF THE AGENDA

Clerk Dolan added the election of chair for the committee and paid on call COVID #19 pay.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

Election of Chair:

Hughes was nominated to be the Chair of the Personnell Committee.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

3. APPROVAL OF MINUTES

Motion by Hughes, second by Hahn, to approve the minutes of the November 12, 2020 meeting with edits.

Passed unanimously

4. CALL TO THE PUBLIC

There was no response to the call.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

Covid #19 pay for POC – Cares Act permits employees to receive 80 hours of COVID #19 paid time off. The Township is currently providing this benefit to all employees. The question of clarification if paid on call fire fighters are included to receive this benefit.

Motion by Hahn, second by Dolan to forward this clarification to the Board.

Passed unanimously

A. Wage adjustment – Public Safety Administrative Supervisor – Danielle Price

Chief Duffany express that the Township's compensation salary grades are out of date, and would like to see them updated. Chief Duffany is requesting that Danielle Price receive an increase in pay from \$22.83 to \$24.13 per hour, to be effective on December 21, 2020.

Trustee Hahn also recommended to the Board that a future compensation study with a review of the job descriptions and where they would relate in the grade scale.

Motion by Hahn, second by Hughes to approve the increase in hourly rate effective December 21, 2020

Passed unanimously

B. One-Time Bonus – Brittany Campbell

Tony Randazzo requested that a one-time bonus of \$1,300.00 be given to Brittany Campbell.

Motion by Trustee Hahn to increase Ms. Campbell's hourly rate 6% (32.53 per hour) instead of giving her a one-time bonus. This increase would be effective December 21, 2020.

Motion by Hahn, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

C. Wage Adjustments – Assessing Department West and Scheitz.

Susan Murry requested a wage increase for Mandy West from \$28.65 to \$29.33 per hour, and Brendan Scheitz wage increase from \$23.37 to \$29.23 per hour. Ms. Murry also requested that Brendan Scheitz be moved to from a grade 7 to a grade 9. Both increases be effective on December 21, 2020. Both employees passed their level three assessing certification.

Motion by Dolan, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

D. Phone Stipend – Julie Eddings, Senior Director

Clerk Dolan requested that Julie Eddings receive a \$50.00 per month phone stipend and it be retroactive to July 1, 2020.

Motion by Dolan, second by Hahn, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

7. CALL TO THE PUBLIC

None

8. BOARD COMMENTS

Trustee Hahn is concerned with the computer issues that committee members are having especially during this time of virtual meetings. Clerk Dolan said he would get with Tony Randazzo to see what can be done.

9. ADJOURNMENT

Motion by Hughes, second by Hahn, to adjourn the meeting.

Passed unanimously

The meeting was adjourned at 4:13 P.M.

Thelma Kubitskey

Accounting Director

Minutes approved as presented or amended at the xx/xx/xxx



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Mike Dolan, Clerk

FROM: Thelma Kubitskey, Director of Accounting

DATE: December 10, 2020

SUBJECT: Wage Adjustment for Utilities & Purchasing Manager – Brittany Campbell

Please place on the December 15, 2020, Board meeting, the request for a wage adjustment for Danielle Price. Please find attached the minutes of the December 9, 2020 Personnel Committee meeting.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

11/20/20

To: Pat Hohl
From: Tony Randazzo

Re: Strategic Planning Salary Adjustments

I recommend that Fred Steuber receive a 3% increase in his hourly rate as outlined in my original hire memo dated 02/21/2020, retroactive to September 5th 2020. This raise was supposed to happen after successfully completing the six month probationary period which has occurred. Mr. Steuber's new rate will be \$28.22.

I also recommend that Brittany Campbell receive a one-time bonus in the amount of \$1,300.00 for her extraordinary effort in helping to bring to fruition thirteen road special assessment districts in the past year as well as helping with the creation and/or renewal of two others during the spring. At no other time in history has Hamburg Township established fifteen special assessments in one year and Mrs. Campbell should be duly recognized for this accomplishment.

**HAMBURG TOWNSHIP
PERSONNEL COMMITTEE
Hamburg Township Board Room
Wednesday December 9, 2020,
3:00 P.M. Meeting**

1. CALL TO ORDER & ROLL CALL OF THE COMMITTEE

Chairman Hahn called the meeting to order at 3:10 P.M.

Present: Trustee Bill Hahn, Trustee Patricia Hughes and Clerk Mike Dolan

Absent:

Others Present for All or Part of Meeting: Pat Hohl, Cindy Michniewicz, Thelma Kubitskey, Mary Kuzner, Susan Murry, Tony Randazzo, Rick Duffany, Dariusz Nisenbaum, Danielle Price, Nick Miller, and Mandy West

2. APPROVAL OF THE AGENDA

Clerk Dolan added the election of chair for the committee and paid on call COVID #19 pay.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

Election of Chair:

Hughes was nominated to be the Chair of the Personnell Committee.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

3. APPROVAL OF MINUTES

Motion by Hughes, second by Hahn, to approve the minutes of the November 12, 2020 meeting with edits.

Passed unanimously

4. CALL TO THE PUBLIC

There was no response to the call.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

Covid #19 pay for POC – Cares Act permits employees to receive 80 hours of COVID #19 paid time off. The Township is currently providing this benefit to all employees. The question of clarification if paid on call fire fighters are included to receive this benefit.

Motion by Hahn, second by Dolan to forward this clarification to the Board.

Passed unanimously

A. Wage adjustment – Public Safety Administrative Supervisor – Danielle Price

Chief Duffany express that the Township's compensation salary grades are out of date, and would like to see them updated. Chief Duffany is requesting that Danielle Price receive an increase in pay from \$22.83 to \$24.13 per hour, to be effective on December 21, 2020.

Trustee Hahn also recommended to the Board that a future compensation study with a review of the job descriptions and where they would relate in the grade scale.

Motion by Hahn, second by Hughes to approve the increase in hourly rate effective December 21, 2020

Passed unanimously

B. One-Time Bonus – Brittany Campbell

Tony Randazzo requested that a one-time bonus of \$1,300.00 be given to Brittany Campbell.

Motion by Trustee Hahn to increase Ms. Campbell's hourly rate 6% (32.53 per hour) instead of giving her a one-time bonus. This increase would be effective December 21, 2020.

Motion by Hahn, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

C. Wage Adjustments – Assessing Department West and Scheitz.

Susan Murry requested a wage increase for Mandy West from \$28.65 to \$29.33 per hour, and Brendan Scheitz wage increase from \$23.37 to \$29.23 per hour. Ms. Murry also requested that Brendan Scheitz be moved to from a grade 7 to a grade 9. Both increases be effective on December 21, 2020. Both employees passed their level three assessing certification.

Motion by Dolan, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

D. Phone Stipend – Julie Eddings, Senior Director

Clerk Dolan requested that Julie Eddings receive a \$50.00 per month phone stipend and it be retroactive to July 1, 2020.

Motion by Dolan, second by Hahn, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

7. CALL TO THE PUBLIC

None

8. BOARD COMMENTS

Trustee Hahn is concerned with the computer issues that committee members are having especially during this time of virtual meetings. Clerk Dolan said he would get with Tony Randazzo to see what can be done.

9. ADJOURNMENT

Motion by Hughes, second by Hahn, to adjourn the meeting.

Passed unanimously

The meeting was adjourned at 4:13 P.M.

Thelma Kubitskey

Accounting Director

Minutes approved as presented or amended at the xx/xx/xxx



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Mike Dolan, Clerk

FROM: Thelma Kubitskey, Director of Accounting

DATE: December 10, 2020

**SUBJECT: Wage Adjustment Assessing Department for Mandy West and
Brendan Scheitz**

Please place on the December 15, 2020, Board meeting, the request for a wage adjustment for Danielle Price. Please find attached the minutes of the December 9, 2020 Personnel Committee meeting.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

December 3, 2020

To: Personnel Committee

From: Susan Murray

Re: Pay Increases

As a Goal and Objective this past year, Mandy West and Brendan Scheitz obtained the State Tax Commission MAAO Assessor designation. This certification allows them to be the assessor of record in a jurisdiction similar in value to Hamburg Township. It is my thought, when the time comes, the plan of succession can continue with Brendan and Mandy running the Assessing Department.

I propose to move Brendan from a Grade 7 assessor to a grade 9 appraiser, with a requested \$29.23 per hour.

I propose an increase to \$29.23 per hour for Mandy.

**HAMBURG TOWNSHIP
PERSONNEL COMMITTEE
Hamburg Township Board Room
Wednesday December 9, 2020,
3:00 P.M. Meeting**

1. CALL TO ORDER & ROLL CALL OF THE COMMITTEE

Chairman Hahn called the meeting to order at 3:10 P.M.

Present: Trustee Bill Hahn, Trustee Patricia Hughes and Clerk Mike Dolan

Absent:

Others Present for All or Part of Meeting: Pat Hohl, Cindy Michniewicz, Thelma Kubitskey, Mary Kuzner, Susan Murry, Tony Randazzo, Rick Duffany, Dariusz Nisenbaum, Danielle Price, Nick Miller, and Mandy West

2. APPROVAL OF THE AGENDA

Clerk Dolan added the election of chair for the committee and paid on call COVID #19 pay.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

Election of Chair:

Hughes was nominated to be the Chair of the Personnell Committee.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

3. APPROVAL OF MINUTES

Motion by Hughes, second by Hahn, to approve the minutes of the November 12, 2020 meeting with edits.

Passed unanimously

4. CALL TO THE PUBLIC

There was no response to the call.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

Covid #19 pay for POC – Cares Act permits employees to receive 80 hours of COVID #19 paid time off. The Township is currently providing this benefit to all employees. The question of clarification if paid on call fire fighters are included to receive this benefit.

Motion by Hahn, second by Dolan to forward this clarification to the Board.

Passed unanimously

A. Wage adjustment – Public Safety Administrative Supervisor – Danielle Price

Chief Duffany express that the Township's compensation salary grades are out of date, and would like to see them updated. Chief Duffany is requesting that Danielle Price receive an increase in pay from \$22.83 to \$24.13 per hour, to be effective on December 21, 2020.

Trustee Hahn also recommended to the Board that a future compensation study with a review of the job descriptions and where they would relate in the grade scale.

Motion by Hahn, second by Hughes to approve the increase in hourly rate effective December 21, 2020

Passed unanimously

B. One-Time Bonus – Brittany Campbell

Tony Randazzo requested that a one-time bonus of \$1,300.00 be given to Brittany Campbell.

Motion by Trustee Hahn to increase Ms. Campbell's hourly rate 6% (32.53 per hour) instead of giving her a one-time bonus. This increase would be effect December 21, 2020.

Motion by Hahn, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

C. Wage Adjustments – Assessing Department West and Scheitz.

Susan Murry requested a wage increase for Mandy West from \$28.65 to \$29.33 per hour, and Brendan Scheitz wage increase from \$23.37 to \$29.23 per hour. Ms. Murry also requested that Brendan Scheitz be moved to from a grade 7 to a grade 9. Both increases be effective on December 21, 2020. Both employees passed their level three assessing certification.

Motion by Dolan, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

D. Phone Stipend – Julie Eddings, Senior Director

Clerk Dolan requested that Julie Eddings receive a \$50.00 per month phone stipend and it be retroactive to July 1, 2020.

Motion by Dolan, second by Hahn, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

7. CALL TO THE PUBLIC

None

8. BOARD COMMENTS

Trustee Hahn is concern with the computer issues that committee members are having especially during this time of visual meetings. Clerk Dolan said he would get with Tony Randazzo to see what can be done.

9. ADJOURNMENT

Motion by Hughes, second by Hahn, to adjourn the meeting.

Passed unanimously

The meeting was adjourned at 4:13 P.M.

Thelma Kubitskey

Accounting Director

Minutes approved as presented or amended at the xx/xx/xxx



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Mike Dolan, Clerk

FROM: Thelma Kubitskey, Director of Accounting

DATE: December 10, 2020

**SUBJECT: Wage Adjustment Assessing Department for Mandy West and
Brendan Scheitz**

Please place on the December 15, 2020, Board meeting, the request for a wage adjustment for Danielle Price. Please find attached the minutes of the December 9, 2020 Personnel Committee meeting.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

December 3, 2020

To: Personnel Committee

From: Susan Murray

Re: Pay Increases

As a Goal and Objective this past year, Mandy West and Brendan Scheitz obtained the State Tax Commission MAAO Assessor designation. This certification allows them to be the assessor of record in a jurisdiction similar in value to Hamburg Township. It is my thought, when the time comes, the plan of succession can continue with Brendan and Mandy running the Assessing Department.

I propose to move Brendan from a Grade 7 assessor to a grade 9 appraiser, with a requested \$29.23 per hour.

I propose an increase to \$29.23 per hour for Mandy.

**HAMBURG TOWNSHIP
PERSONNEL COMMITTEE
Hamburg Township Board Room
Wednesday December 9, 2020,
3:00 P.M. Meeting**

1. CALL TO ORDER & ROLL CALL OF THE COMMITTEE

Chairman Hahn called the meeting to order at 3:10 P.M.

Present: Trustee Bill Hahn, Trustee Patricia Hughes and Clerk Mike Dolan

Absent:

Others Present for All or Part of Meeting: Pat Hohl, Cindy Michniewicz, Thelma Kubitskey, Mary Kuzner, Susan Murry, Tony Randazzo, Rick Duffany, Dariusz Nisenbaum, Danielle Price, Nick Miller, and Mandy West

2. APPROVAL OF THE AGENDA

Clerk Dolan added the election of chair for the committee and paid on call COVID #19 pay.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

Election of Chair:

Hughes was nominated to be the Chair of the Personnell Committee.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

3. APPROVAL OF MINUTES

Motion by Hughes, second by Hahn, to approve the minutes of the November 12, 2020 meeting with edits.

Passed unanimously

4. CALL TO THE PUBLIC

There was no response to the call.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

Covid #19 pay for POC – Cares Act permits employees to receive 80 hours of COVID #19 paid time off. The Township is currently providing this benefit to all employees. The question of clarification if paid on call fire fighters are included to receive this benefit.

Motion by Hahn, second by Dolan to forward this clarification to the Board.

Passed unanimously

A. Wage adjustment – Public Safety Administrative Supervisor – Danielle Price

Chief Duffany express that the Township's compensation salary grades are out of date, and would like to see them updated. Chief Duffany is requesting that Danielle Price receive an increase in pay from \$22.83 to \$24.13 per hour, to be effective on December 21, 2020.

Trustee Hahn also recommended to the Board that a future compensation study with a review of the job descriptions and where they would relate in the grade scale.

Motion by Hahn, second by Hughes to approve the increase in hourly rate effective December 21, 2020

Passed unanimously

B. One-Time Bonus – Brittany Campbell

Tony Randazzo requested that a one-time bonus of \$1,300.00 be given to Brittany Campbell.

Motion by Trustee Hahn to increase Ms. Campbell's hourly rate 6% (32.53 per hour) instead of giving her a one-time bonus. This increase would be effective December 21, 2020.

Motion by Hahn, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

C. Wage Adjustments – Assessing Department West and Scheitz.

Susan Murry requested a wage increase for Mandy West from \$28.65 to \$29.33 per hour, and Brendan Scheitz wage increase from \$23.37 to \$29.23 per hour. Ms. Murry also requested that Brendan Scheitz be moved to from a grade 7 to a grade 9. Both increases be effective on December 21, 2020. Both employees passed their level three assessing certification.

Motion by Dolan, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

D. Phone Stipend – Julie Eddings, Senior Director

Clerk Dolan requested that Julie Eddings receive a \$50.00 per month phone stipend and it be retroactive to July 1, 2020.

Motion by Dolan, second by Hahn, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

7. CALL TO THE PUBLIC

None

8. BOARD COMMENTS

Trustee Hahn is concerned with the computer issues that committee members are having especially during this time of virtual meetings. Clerk Dolan said he would get with Tony Randazzo to see what can be done.

9. ADJOURNMENT

Motion by Hughes, second by Hahn, to adjourn the meeting.

Passed unanimously

The meeting was adjourned at 4:13 P.M.

Thelma Kubitskey

Accounting Director

Minutes approved as presented or amended at the xx/xx/xxx



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Mike Dolan, Clerk

FROM: Thelma Kubitskey, Director of Accounting

DATE: December 10, 2020

SUBJECT: Wage Adjustment for Public Safety Administrative Supervisor – Danielle Price

Please place on the December 15, 2020, Board meeting, the request for a wage adjustment for Danielle Price. Please find attached the minutes of the December 9, 2020 Personnel Committee meeting.



Hamburg Township Public Safety Administration

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 222-1171 · FAX: (810) 231-9401



*RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY/CHIEF OF POLICE
NICK MILLER, DEPUTY DIRECTOR OF PUBLIC SAFETY/FIRE CHIEF*

*RDUFFANY@HAMBURG.MI.US
NMILLER@HAMBURG.MI.US*

To: Hamburg Township Board
From: Chief Richard Duffany
Date: November 18, 2020
RE: Salary Adjustment Requests

It is my intent to move forward with two salary adjustment requests that were originally presented in the Public Safety Administration's FY 20/21 Goals & Objectives. These salary adjustments are as follows:

Fire Chief Nick Miller

I will be requesting that the salary of Fire Chief Nick Miller be adjusted as outlined in my memo to the Personnel Committee dated October 25, 2019 (see Appendix A). I had requested that Chief Miller's salary be adjusted in two phases (once in FY 19/20 and once in FY 20/21). The first salary adjustment was approved by the Board and implemented, however, the second one (to occur this fiscal year) was put on hold. At the time I originally proposed this salary adjustment, it would have put Chief Miller at or near the average salary of the full-time fire chiefs in Livingston County (see Appendix B).

Public Safety Administrative Supervisor Danielle Price

I will be requesting that Public Safety Supervisor Danielle Price have her hourly pay increased from \$22.83 to \$24.13 (plus any ECI increase). This hourly amount will bring Danielle, who is in her 10th year of employment with the Township, to the top rate in the Administrative Assistant pay scale. Since Danielle's last pay increase she has taken on the additional duties of being the Public Safety FOIA Coordinator, Public Safety Committee Recording Secretary and Accreditation Manager for the department's State of Michigan Accreditation process.

Respectfully,

Director of Public Safety/Chief of Police

**HAMBURG TOWNSHIP
PERSONNEL COMMITTEE
Hamburg Township Board Room
Wednesday December 9, 2020,
3:00 P.M. Meeting**

1. CALL TO ORDER & ROLL CALL OF THE COMMITTEE

Chairman Hahn called the meeting to order at 3:10 P.M.

Present: Trustee Bill Hahn, Trustee Patricia Hughes and Clerk Mike Dolan

Absent:

Others Present for All or Part of Meeting: Pat Hohl, Cindy Michniewicz, Thelma Kubitskey, Mary Kuzner, Susan Murry, Tony Randazzo, Rick Duffany, Dariusz Nisenbaum, Danielle Price, Nick Miller, and Mandy West

2. APPROVAL OF THE AGENDA

Clerk Dolan added the election of chair for the committee and paid on call COVID #19 pay.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

Election of Chair:

Hughes was nominated to be the Chair of the Personnell Committee.

Motion by Hahn, second by Dolan, to approve the agenda as presented.

Passed unanimously

3. APPROVAL OF MINUTES

Motion by Hughes, second by Hahn, to approve the minutes of the November 12, 2020 meeting with edits.

Passed unanimously

4. CALL TO THE PUBLIC

There was no response to the call.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

Covid #19 pay for POC – Cares Act permits employees to receive 80 hours of COVID #19 paid time off. The Township is currently providing this benefit to all employees. The question of clarification if paid on call fire fighters are included to receive this benefit.

Motion by Hahn, second by Dolan to forward this clarification to the Board.

Passed unanimously

A. Wage adjustment – Public Safety Administrative Supervisor – Danielle Price

Chief Duffany express that the Township's compensation salary grades are out of date, and would like to see them updated. Chief Duffany is requesting that Danielle Price receive an increase in pay from \$22.83 to \$24.13 per hour, to be effective on December 21, 2020.

Trustee Hahn also recommended to the Board that a future compensation study with a review of the job descriptions and where they would relate in the grade scale.

Motion by Hahn, second by Hughes to approve the increase in hourly rate effective December 21, 2020
Passed unanimously

B. One-Time Bonus – Brittany Campbell

Tony Randazzo requested that a one-time bonus of \$1,300.00 be given to Brittany Campbell.

Motion by Trustee Hahn to increase Ms. Campbell's hourly rate 6% (32.53 per hour) instead of giving her a one-time bonus. This increase would be effect December 21, 2020.

Motion by Hahn, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

C. Wage Adjustments – Assessing Department West and Scheitz.

Susan Murry requested a wage increase for Mandy West from \$28.65 to \$29.33 per hour, and Brendan Scheitz wage increase from \$23.37 to \$29.23 per hour. Ms. Murry also requested that Brendan Scheitz be moved to from a grade 7 to a grade 9. Both increases be effective on December 21, 2020. Both employees passed their level three assessing certification.

Motion by Dolan, second by Hughes, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

D. Phone Stipend – Julie Eddings, Senior Director

Clerk Dolan requested that Julie Eddings receive a \$50.00 per month phone stipend and it be retroactive to July 1, 2020.

Motion by Dolan, second by Hahn, to recommend to the Township Board to approve the motion as stated above.

Passed unanimously

7. CALL TO THE PUBLIC

None

8. BOARD COMMENTS

Trustee Hahn is concern with the computer issues that committee members are having especially during this time of visual meetings. Clerk Dolan said he would get with Tony Randazzo to see what can be done.

9. ADJOURNMENT

Motion by Hughes, second by Hahn, to adjourn the meeting.

Passed unanimously

The meeting was adjourned at 4:13 P.M.

Thelma Kubitskey

Accounting Director

Minutes approved as presented or amended at the xx/xx/xxx

C & E CONSTRUCTION CO INC

PO BOX 1359

HIGHLAND, MI 48357

248-889-1716

Invoice

DATE	INVOICE #
11/24/2020	2539

BILL TO

Hamburg Township
ATTN: Accounts Payable
PO Box 157
Hamburg MI 48139

PROJECT

GP Hamburg Twp

DESCRIPTION	QTY	RATE	AMOUNT
Hamburg Township Grinder Pump Install @ 3259 Rush Lake Road			
Install Grinder Pump	1	2,315.25	2,315.25
Service Lateral Connection 6" HDPE IPS Tap with 1.5" and Curb Stop/ Check Valve	1	1,212.75	1,212.75
Service Lateral Directionally Bored 1.5" CTE HDPE DR-9	100	16.54	1,654.00
New Building Sewer Connection	1	551.25	551.25
This work was completed on 11/24/2020			
GL Code <u>590-000-198.939</u>			
BKC ✓ Approved <u>TR</u> <u>PJA</u>			
NOV 30 2020			
Entered <u>12/7</u> <u>KJ</u>			
Due Date _____			
* Property Owner prepaid estimated Sewer connection fees in full on 6/12/2020 - Receipt # 1229186.			
BKC ✓ - no additional fees due.		Total	\$5,733.25

C & E CONSTRUCTION CO INC

PO BOX 1359

HIGHLAND, MI 48357

248-889-1716

Invoice

DATE	INVOICE #
11/18/2020	2538

BILL TO

Hamburg Township
ATTN: Accounts Payable
PO Box 157
Hamburg MI 48139

PROJECT

GP Hamburg Twp

DESCRIPTION	QTY	RATE	AMOUNT
Hamburg Township Grinder Pump Install @ 3361 Deerfoot Trail			
Install Grinder Pump	1	2,205.00	2,205.00
Install Electrical Service For Grinder Pump	1	1,207.50	1,207.50
Service Lateral Connection 3" HDPE IPS Tap with 1.5" and Curb Stop/ Check Valve	1	1,155.00	1,155.00
Service Lateral Directionally Bored 1.5" CTE HDPE DR-9	154	15.75	2,425.50
New Building Sewer Connection	1	525.00	525.00
Item # 15 - Residential Install Over 10 feet (4" Dia Sch 40 PVC Pipe - Actual install is 22 feet)	12	21.00	252.00
This work was completed on 8/16/2020			
GL Code <u>590-000-198.915</u>			
BKCW Approved <u>M. Gal</u>			
NOV 20 2020			
Entered <u>12/8 KJ</u>			
Due Date <u> </u>			
Total			\$7,770.00

* Property Owners pre-paid ^{estimated} sewer connection fees of \$7,061.25 on 11/07/2019. Additional fees due - should bill homeowner for additional charges. BKCW



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
For Sales: (800)274-1550
Customer Service: (800)274-1550
Technical Support: (800)274-1550
Dell Online: <http://www.dell.com>

Invoice

GL Code 101.258.880
Approved Ta PDA

BILL TO:

HAMBURG TOWNSHIP
ACCTS PAYABLE
PO BOX 157
HAMBURG, MI 48139

DEC 03 2020

Entered 12/1 KJ
Due Date

SHIP TO:

HAMBURG TOWNSHIP
TONY RANDAZZO
10405 MERRILL RD
WHITMORE LAKE, MI 48189-9745

PLEASE REVIEW DELL'S [TERMS & CONDITIONS OF SALE AND POLICIES](#), WHICH GOVERN THIS TRANSACTION
[VIEW YOUR ORDER DETAILS ONLINE](#)

Invoice No: 10440593622 Customer No: 6142904 Order No: 747862505 Page 1 of 2

Purchase Order:	20201446	Order Date:	11/19/2020
Payment Terms:	Due 30 days from the invoice date	Sales Rep:	Betsy Salinas
Due Date:	12/23/2020	Contract Number:	C000000009850
Invoice Date:	11/23/2020	Shipped Via:	FEDERAL EXPRESS
Waybill Number:	167302219328		

Item Number	Description	Qty	Unit	Unit Price	Amount
210-ASBG	Dell Latitude 3301 BTX	8	EA	884.63	7,077.04
	System Service Tags:9SGL563, GTGL563, 3XGL563, 7SGL563, HRGL563, D4TR763, 8SGL563, 3SGL563				
379-BDKV	8th Generation Intel Core i7-8565U Processor (4 Core,8MB Cache,1.8GHz)	8	EA	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	8	EA	-	-
658-BCSB	No Microsoft Office License Included ? 30 day Trial Offer Only	8	EA	-	-
338-BRRI	Integrated Intel(R) UHD Graphics 620 for i7-8565U Processor with 8GB Memory	8	EA	-	-
370-AFRL	8GB LPDDR3 2133MHz	8	EA	-	-
400-BCEC	M.2 256GB 2230 PCIe Class 35 Solid State Drive	8	EA	-	-
400-BFNT	SSD Bracket	8	EA	-	-

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

USD	
Sub-Total:	\$ 7,077.04
Ship. &/or Handling:	\$ 0.00
ENVIRO FEE:	\$ 0.00
Taxable:	
\$ 0.00	Tax:
Non-Taxable:	\$ 0.00
\$ 7,077.04	
Invoice Total:	\$ 7,077.04



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
For Sales: (800)274-1550
Customer Service: (800)274-1550
Technical Support: (800)274-1550
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

HAMBURG TOWNSHIP
ACCTS PAYABLE
PO BOX 157
HAMBURG, MI 48139

SHIP TO:

HAMBURG TOWNSHIP
TONY RANDAZZO
10405 MERRILL RD
WHITMORE LAKE, MI 48189-9745

PLEASE REVIEW DELL'S [TERMS & CONDITIONS OF SALE AND POLICIES](#), WHICH GOVERN THIS TRANSACTION
[VIEW YOUR ORDER DETAILS ONLINE](#)

Invoice No: 10440593622	Customer No: 6142904	Order No: 747862505	Page 2 of 2
--------------------------------	-----------------------------	----------------------------	--------------------

Purchase Order: 20201446	Order Date: 11/19/2020
Payment Terms: Due 30 days from the invoice date	Sales Rep: Betsy Salinas
Due Date: 12/23/2020	Contract Number: C000000009850
Invoice Date: 11/23/2020	Shipped Via: FEDERAL EXPRESS
Waybill Number: 167302219328	

Item Number	Description	Qty	Unit	Unit Price	Amount
391-BEMN	13.3" FHD (1920 x 1080) TrueLife Non-Touch, Camera & Microphone, WLAN Capable, Aluminum	8	EA	-	-
346-BFOL	Palmrest with no security, non-backlit	8	EA	-	-
583-BFRL	Single Pointing Non-backlit Keyboard, English	8	EA	-	-
555-BEZO	Wireless Bluetooth Driver	8	EA	-	-
555-BEXU	Wireless 9560 card	8	EA	-	-
556-BBCD	No Mobile Broadband Card	8	EA	-	-
451-BCKK	4 Cell 52WHR Battery	8	EA	-	-
450-ADTR	65 Watt AC Adapter	8	EA	-	-
650-AAAM	No Anti-Virus Software	8	EA	-	-
620-AAOH	No Media	8	EA	-	-
537-BBBL	US Power Cord	8	EA	-	-
340-CMHB	Quick Start Guide for 3301	8	EA	-	-
460-BBEX	No Carrying Case	8	EA	-	-
340-CMGZ	Service and Support Guide MUI, English/French	8	EA	-	-
998-DOWU	Fixed Hardware Configuration	8	EA	-	-
389-DPGZ	Regulatory Label, FCC	8	EA	-	-
340-AATY	Dell Client System Update	8	EA	-	-
340-AAUC	Dell Digital Delivery Cirrus Client	8	EA	-	-
658-BBRB	Waves Maxx Audio	8	EA	-	-
658-BDVK	Dell Power Manager	8	EA	-	-
658-BEGV	Software for Latitude 3301	8	EA	-	-
340-AASO	Direct Ship Info Mod	8	EA	-	-
340-CMHF	System Shipment, Latitude 3301	8	EA	-	-
340-CMHI	MIN CONFIG BOX PACKAGE MOD FOR WW	8	EA	-	-
640-BBJB	System Ship Info	8	EA	-	-
387-BBLW	ENERGY STAR Qualified	8	EA	-	-
800-BBQH	BTS/BTP Smart Selection Shipment (VS)	8	EA	-	-
389-BKKL	EAN label	8	EA	-	-
321-BEMF	Aluminum Bottom Door	8	EA	-	-
320-BDDT	Aluminum LCD Cover	8	EA	-	-
997-6727	Dell Limited Hardware Warranty	8	EA	-	-
997-6735	Onsite/In-Home Service After Remote Diagnosis, 1 Year	8	EA	-	-

**esri®**

380 New York Street
Redlands, CA-92373
Phone: (909) 793-2853

Invoice : 93940877
Order : 3861594
Customer : 144187
Customer PO : 20201454
P.O. Date : 11/23/2020
End User : 144187
Project :

Document date : 11/24/2020
Delivery :
Contract : 318946

Township of Hamburg

'Invoice'

Page : 1

Ship to:

Township of Hamburg
Director of Technical Services
10405 Merrill Rd
Hamburg MI 48139

Bill to:

Township of Hamburg
Accounts Payable Dept
P.O. Box 157
Hamburg MI 48139-0157

OL Code 101-245-905.100
Approval *R PSH*

DEC 03 2020

Entered 12/7 *KJ*
Due Date

For questions regarding this document, please contact Customer Service at 888-377-4575.

Terms of payment: Net Due 30 days, no discount

The line items included in this transaction are governed exclusively by the terms of the above-referenced contract, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal/software-license.

Item	Qty	Material Number	Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 11/19/2020 End Date: 11/18/2021	3,000.00
1010	1	98696 ArcGIS Publisher for Desktop Concurrent Use Primary Maintenance Start Date: 11/19/2020 End Date: 11/18/2021	500.00
2010	1	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Start Date: 11/19/2020 End Date: 11/18/2021	400.00
3010	4	87193 ArcGIS Desktop Basic Single Use Secondary Maintenance Start Date: 11/19/2020 End Date: 11/18/2021	1,200.00
Item Subtotal			5,100.00
Total:			USD 5,100.00

VEHICLE INVOICE

CUST # 4157
DEAL # 14811







LAFONTAINE CHRYSLER DODGE JEEP OF LANSING, INC.
6131 S PENNSYLVANIA AVE
LANSING MI 48911

ANTONY M SASSO
SALESMAN

SOLD TO: HAMBURG TOWNSHIP
ADDRESS: 10409 MERRILL RD.
WHITMORE LAKE MI 48189

DATE 10/26/2020

P.O. #NISENBAUM

MAKE	MODEL	NEW OR USED	VIN	YEAR	KEY NO.								
DODGE	CHARGER	NEW	2C3CDXKT7LH249790	20		SOLD STK # LH249790							
PRICE OF VEHICLE						26064.00							
OPTIONAL EQUIP & ACCESS.													
<p>INSURANCE COVERAGE INCLUDES</p> <p> <input type="checkbox"/> FIRE AND THEFT <input type="checkbox"/> PUBLIC LIABILITY - AMT. </p> <p> <input type="checkbox"/> COLLISION - AMT. DEDUCT. <input type="checkbox"/> PROPERTY DAMAGE - AMT. </p>													
<p>OPTIONAL EQUIPMENT AND ACCESSORIES</p> <table border="1"> <thead> <tr> <th>GROUP</th> <th>DESCRIPTION</th> <th>PRICE</th> </tr> </thead> <tbody> <tr> <td colspan="3"> <p>GL Code _____</p> <p>Approved </p> <p>DEC 03 2020</p> <p>Entered <u>12/7</u> </p> <p>Due Date _____</p> </td> </tr> </tbody> </table>								GROUP	DESCRIPTION	PRICE	<p>GL Code _____</p> <p>Approved </p> <p>DEC 03 2020</p> <p>Entered <u>12/7</u> </p> <p>Due Date _____</p>		
GROUP	DESCRIPTION	PRICE											
<p>GL Code _____</p> <p>Approved </p> <p>DEC 03 2020</p> <p>Entered <u>12/7</u> </p> <p>Due Date _____</p>													
SALES TAX						N/A							
LICENSE AND TITLE						15.00							
TOTAL CASH PRICE						26079.00							
FINANCING													
INSURANCE													
TOTAL TIME PRICE						26079.00							
SETTLEMENT:													
DEPOSIT						N/A							
CASH ON DELIVERY						26079.00							
TRADE-IN						N/A							
LESS LIEN						N/A							
TYPE													
VIN													
PAYMENTS													
1 @						N/A							
						N/A							
TOTAL						26079.00							

FORM SA-131N (1-97)

Reynolds and Reynolds
TO ORDER: www.reynolds.com, 1-800-344-0998, fax 1-800-531-9055

*** INVOICE ***

LIVINGSTON COUNTY ROAD COMMISSION
3535 Grand Oaks Drive
Howell, MI 48843-0000

Phone: 517-546-4250

0007

HAMBURG TOWNSHIP
ATTN: MICHAEL DOLAN, CLERK
P O BOX 157
HAMBURG, MI 48139-0000

Invoice Number 7173
Invoice Date 11/24/2020
Work Order Number 002008

201 GENERAL FUND


TARA GLEN SUBDIVISION
E. OFF HAMBURG RD
MILL AND HMA PAVE

489-07-2008 Tara Glen Subdivision
LCRC CREDIT

\$611,730.49
\$(56,730.49)

GL Code


Approved

854-000-339.012


NOV 30 2020

Entered

Due Date

12/7 KJ


Total Due

\$550,000.00
=====

*** INVOICE ***

LIVINGSTON COUNTY ROAD COMMISSION
3535 Grand Oaks Drive
Howell, MI 48843-0000
Phone: 517-546-4250

0007

HAMBURG TOWNSHIP
ATTN: MICHAEL DOLAN, CLERK
P O BOX 157
HAMBURG, MI 48139-0000

Invoice Number 7174
Invoice Date 11/24/2020
Work Order Number 002015
201 GENERAL FUND
STRAWBERRY LK RD
HAMBURG RD TO HALL RD
HMA PAVING - 2 LIFTS

489-07-2015 Strawberry Lake - Hamburg to Hall
LCRC Credit

\$119,633.83
\$(35,890.15)

GL Code

204-000-802.100

Approved

NOV 30 2020

Entered

12/7

Due Date

Total Due

\$83,743.68
=====

*** INVOICE ***

LIVINGSTON COUNTY ROAD COMMISSION
3535 Grand Oaks Drive
Howell, MI 48843-0000

Phone: 517-546-4250

0007

HAMBURG TOWNSHIP
ATTN: MICHAEL DOLAN, CLERK
P O BOX 157
HAMBURG, MI 48139-0000

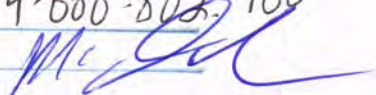
Invoice Number 7175
Invoice Date 11/24/2020
Work Order Number 000796

201 GENERAL FUND

STRAWBERRY LK RD
MERRILL RD TO HAMBURG RD
HMA PAVING - 2 LIFTS

459-796 Strawberry Lake - Merrill to Hamburg
LCRC Credit

\$ 226,140.01
\$ (113,070.01)

GL Code 204-000-802-700
Approved 

NOV 30 2020

Entered 12/1 KJ
Due Date

Total Due

\$113,070.00
=====

Invoice Date
11/17/2020



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

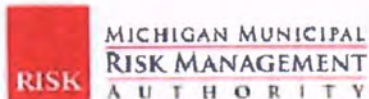
Michael Dolan
Township of Hamburg
P.O. Box 157
Hamburg, MI 48139
RRM: Ibex Insurance Agency

14001 Merriman
Livonia, MI 48154
734.513.0300 / 800.243.1324

POLICY SUMMARY		
Policy Number	M0001291	
Policy Term	20	
Policy Period	7/1/2020 - 7/1/2021	
General Fund Contribution	\$194,855.00	
ACCOUNT SUMMARY		
Policy Period Annual Contribution	Payments	Balance Due for Policy Period
\$194,855.00	\$97,427.50	\$97,427.50
BILLING SUMMARY		
Installment Due	General Fund	
7/1/2020	\$97,427.50	
1/1/2021	\$97,427.50	
TOTAL	\$194,855.00	

SECOND INSTALLMENT

REMITTANCE ADVICE
Please detach and return with your payment



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

Invoice Date
11/17/2020

Township of Hamburg
P.O. Box 157
Hamburg, MI 48139
Policy Number # M0001291

	Amount	Due Date
Past Due	\$0.00	Due Now
Installment Due	\$97,427.50	1/1/2021

Invoice Date
11/17/2020



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

Michael Dolan
Township of Hamburg
P.O. Box 157
Hamburg, MI 48139
RRM: Ibex Insurance Agency

14001 Merriman
Livonia, MI 48154
734.513.0300 / 800.243.1324

POLICY SUMMARY		
Policy Number	R0001291	
Policy Term	20	
Policy Period	7/1/2020 - 7/1/2021	
Retention Fund Contribution	\$45,000.00	
ACCOUNT SUMMARY		
Policy Period Annual Contribution	Payments	Balance Due for Policy Period
\$45,000.00	\$22,500.00	\$22,500.00
BILLING SUMMARY		
Installment Due	Retention Fund	
7/1/2020	\$22,500.00	
1/1/2021	\$22,500.00	
TOTAL	\$45,000.00	

SECOND INSTALLMENT

REMITTANCE ADVICE
Please detach and return with your payment



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

Invoice Date
11/17/2020

Township of Hamburg
P.O. Box 157
Hamburg, MI 48139
Policy Number # R0001291

	Amount	Due Date
Past Due	\$0.00	Due Now
Installment Due	\$22,500.00	1/1/2021

Invoice**ENGINEERS
SURVEYORS
PLANNERS
ARCHITECTS****REMIT PAYMENT TO**
230 S. Washington Avenue
Saginaw, MI 48607
Phone (989) 754-4717
Fax (989) 754-4440MIKE DOLAN
HAMBURG TOWNSHIP
10405 MERRILL ROAD
PO BOX 157
HAMBURG, MI 48139

November 25, 2020

Invoice No: 204647

Amount Due This Invoice \$4,500.00

Project Manager JENNIFER STEWART

PROJECT 128572SG2020 HAMBURG TOWNSHIP ACQUISITION GRANT

2020 MNRTF Acquisition Grant application.
Per the Letter Agreement signed March 13, 2020**Services provided this period:**

- * Multiple calls with client to discuss: Meeting; Drone research; Review of presentation; Discussion of Scores, etc
- * Worked on trail connectivity map
- * Worked on presentation
- * Drone photos and coordination
- * Photo and video editing; PowerPoint review
- * Site visits
- * Prepared for presentation for August DNR meeting
- * August 14 MNRTF Board Presentation
- * Meeting recap
- * Prepared for October 14 DNR meeting

Professional Services Rendered through Period November 14, 2020

PHASE 02PR PRESENTATION

Professional Charges

	Hours	Amount
	37.30	
Totals	37.30	
Phase Total		4,500.00
		Sub-Total
		\$4,500.00
		TOTAL DUE THIS INVOICE
		<u>\$4,500.00</u>

A handwritten signature in black ink, appearing to read "Mike Dolan".

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.