

P.O. Box 157  
10405 Merrill Road  
Hamburg, Michigan 48139-0157

(810) 231-1000 Office  
(810) 231-4295 Fax



**Supervisor:** Pat Hohl  
**Clerk:** Mike Dolan  
**Treasurer:** Jason Negri  
**Trustees:** Bill Hahn  
Annette Koeble  
Chuck Menzies  
Patricia Hughes

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## HAMBURG TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

### Virtual Go-To Meeting

05/19/2020 - 7:00 p.m. - Tuesday - Township Board Of Trustees - Regular Meeting  
Tue, May 19, 2020 7:00 PM - 9:00 PM (EDT)

**Please join this meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/153372453>

**You can also dial in using your phone.**

United States: [+1 \(646\) 749-3122](tel:+16467493122)

**Access Code:** 153-372-453

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<https://global.gotomeeting.com/install/153372453>

### AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Correspondence
6. Consent Agenda
7. Approval of the Agenda
8. Unfinished Business:
  - A. Covid 19 – Operation Update
9. Current Business:
  - A. Township Fee Schedule
  - B. Road Improvement S.A.D. Bond Resolution
  - C. Bond Publication Resolution
  - D. Finance Control Book – March 2020
  - E. Payment Approval – BS & A - Invoice #128164 - \$6300.00
  - F. Payment Approval – DuBois Cooper - Invoice #234843 - \$24,000.00
  - G. Payment Approval – DuBois Cooper – Invoice #235205 - \$16,750.00
  - H. Payment Approval – Johnson Health Tech - Invoice #9002569966 - \$10,635.00
  - I. Payment Approval – Process Results - Invoice #14706.14-1 - \$29,525.50
  - J. Payment Approval – US Postmaster - \$2500.00
10. Call to the Public
11. Board Comments
12. Public Information
  - A. DTE Tree Cutting Program – Summer 2020
13. Adjournment

# Pledge to the Flag



No Correspondence

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Jim Neilson

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**Tuesday, May 19, 2020**

**7:00 p.m.**

## **CONSENT AGENDA**

1. Approval of the Minutes
  - A. Township Board Regular Meeting Minutes – May 5, 2020
2. Bills/Vendor Payable List (A&B)
3. Department/Committee Reports
  - A. Police Department Monthly Report – April 2020
  - B. Fire Department Monthly Report – April 2020
  - C. Zoning Board of Appeals Minutes – March 26, 2020
  - D. Public Safety Minutes – May 5, 2020

**NOTHING IN PACKET**

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES  
POST DATES 05/04/2020 - 05/05/2020  
JOURNALIZED  
PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.002	DISABILITY - LIBRARY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	128.75	21155
101-000.000-073.004	LIFE INSURANCE - LIBRARY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	27.00	21155
Total For Dept 000.000				155.75	
Dept 171.000 Township Supervisor					
101-171.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	36.96	21155
101-171.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	6.75	21155
Total For Dept 171.000 Township Supervisor				43.71	
Dept 191.000 Elections					
101-191.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	52.89	21155
101-191.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	11.80	21155
Total For Dept 191.000 Elections				64.69	
Dept 201.000 ACCOUNTING					
101-201.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	99.65	21155
101-201.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	20.25	21155
Total For Dept 201.000 ACCOUNTING				119.90	
Dept 209.000 Assessing					
101-209.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	127.23	21155
101-209.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	27.00	21155
Total For Dept 209.000 Assessing				154.23	
Dept 215.000 CLERK'S OFFICE					
101-215.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	84.79	21155
101-215.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	17.23	21155
Total For Dept 215.000 CLERK'S OFFICE				102.02	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	79.19	21155
101-245.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	14.84	21155
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				94.03	
Dept 253.000 Treasurer					
101-253.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	34.35	21155
101-253.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	6.75	21155
Total For Dept 253.000 Treasurer				41.10	
Dept 265.000 Township Buildings					
101-265.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	50.79	21155
101-265.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	13.50	21155
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	7.00	21153
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER & COOLER	7.00	21153
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 - OLD PACKER/NEW DPW	521.29	21167
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 - TWP - 3/25-4/24/202	789.92	21167
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3118 6 - CEMETERY - 1/24-4/2	41.69	21167
Total For Dept 265.000 Township Buildings				1,431.19	
Dept 410.000 Zoning					
101-410.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	25.70	21155
101-410.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	6.75	21155
Total For Dept 410.000 Zoning				32.45	

## JOURNALIZED

## PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY	9100 167 2011 2 - UNIT LIGHTING - 3/2	56.15	21167
		Total For Dept 450.000 Street Lighting		56.15	
		Total For Fund 101 General Fund		2,295.22	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	160.18	21155
206-000.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	32.40	21155
206-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	BLANKET P.O. FOR FUEL - MARCH	1,340.37	21188
206-000.000-801.000	CONTRACTUAL SERVICES	TOSHIBA BUSINESS SOLUTIO	MONTHLY COPIER SERVICE 3/6/2020 - 4/5	48.01	21184
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3133 5 - F.D.#11 - 3/25-4/24	924.78	21167
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3146 7 - F.D.#12 - 3/24-4/23	693.59	21167
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 114 5063 2 - STRAWBERRY LK SIREN	30.06	21167
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9300 018 1587 5 - CHILSON RD SIREN -	15.03	21167
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9300 018 1596 6 - 2 SIRENS 3/21-4/22/	91.08	21167
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 167 2020 3 - SIREN@ HAMBURG RD -	16.09	21167
		Total For Dept 000.000		3,351.59	
		Total For Fund 206 Fire Fund		3,351.59	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	641.88	21155
207-000.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	116.10	21155
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BLANKET P.O. - BOTTLED WATER - 4/1-4	45.00	21164
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BLANKET P.O. - BOTTLED WATER - 5/1-5/	55.00	21164
207-000.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2711 2 - P.D. - 3/25-4/24/20	905.53	21167
207-000.000-962.000	SUNDRY	HOME DEPOT CREDIT SERVIC	TYVEK HAZMAT COVERALLS	392.84	21173
		Total For Dept 000.000		2,156.35	
		Total For Fund 207 Police Fund		2,156.35	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 750.000 Recreation Board					
208-750.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	17.65	21155
208-750.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	4.72	21155
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 122 7190 4 - MERRILL FIELD - 3/2	33.27	21167
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1689 9 - PARKING LOT LIGHTS	68.78	21167
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1673 3 - SOCCER FIELDS /PK&R	52.53	21167
		Total For Dept 750.000 Recreation Board		176.95	
Dept 805.000 SENIOR CENTER					
208-805.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	23.80	21155
208-805.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	6.75	21155
208-805.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0156556 - SEN CEN -4/22-5	224.43	21160
208-805.000-921.000	ELECTRIC	DTE ENERGY	9100 095 9768 3 - SENIOR/COMM - 3/25-	129.10	21167
		Total For Dept 805.000 SENIOR CENTER		384.08	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL		561.03	
Fund 492 Mumford Park Lighting SAD					
Dept 000.000					
492-000.000-926.000	STREET LIGHTING	DTE ENERGY	9100 086 3102 0 - MUMFORD PK LIGHTING	117.07	21167



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 492 Mumford Park Lighting SAD					
Dept 000.000					
Total For Dept 000.000				117.07	
Total For Fund 492 Mumford Park Lighting SAD				117.07	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (S	293.63	21155
590-001.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0001-000 5/1-5/31/2020 (L	67.96	21155
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR DPW	7.00	21153
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 146 5433 9 - 3/25-4/24/2020	14.00	21167
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3063 4 - ORE LK PUMP - 3/24-	520.19	21167
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 141 9399 9 - WINANS PUMP STN-3/2	182.93	21167
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1657 6 - HAMBURG RD PUMP - 3	436.73	21167
590-001.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 6018 1938 - HAMB RD PUMP - 3/18-	17.23	21162
590-001.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	WINANS RD PUMP - 1000 6018 7471 - 3/1	16.91	21162
Total For Dept 001.000				1,556.58	
Dept 002.000					
590-002.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3078 2 - WWTP - 3/25-4/24/20	8,436.03	21167
Total For Dept 002.000				8,436.03	
Total For Fund 590 SEWER FUND				9,992.61	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-231.420	VOL. LIFE INSURANCE	AMERICAN UNITED LIFE INS	G 00617291-0002-000 - 5/1-5/31/2020	440.00	21156
Total For Dept 000.000				440.00	
Total For Fund 701 Trust & Agency Fund				440.00	



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	2,295.22
Fund 206 Fire Fund	3,351.59
Fund 207 Police Fund	2,156.35
Fund 208 SENIORS, PARK	561.03
Fund 492 Mumford Park	117.07
Fund 590 SEWER FUND	9,992.61
Fund 701 Trust & Agenc	440.00
Total For All Funds:	18,913.87

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 101.000 Township Board					
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 3/31/2020	2,193.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LABOR & EMPLOYMENT LAW THROUGH 3/31/2	162.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	MARY ANN LAMKIN VS HAMB TWP BD OD TRU	119.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	MICHIGAN TAX TRIBUNAL MATTERS THROUGH	382.00	
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	HIAWATHA BEACH INC.	2020/2021 ANNUAL DUES	175.00	
Total For Dept 101.000 Township Board				3,031.00	
Dept 201.000 ACCOUNTING					
101-201.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	BS&A SOFTWARE INC.	BS&A ONLINE PUBLIC RECORDS SEARCH	6,300.00	
Total For Dept 201.000 ACCOUNTING				6,300.00	
Dept 258.000 COMPUTER/CABLE					
101-258.000-729.000	SOFTWARE MAINTENANCE	APPLIED IMAGING	YEARLY DOCUWARE MAINTENANCE	2,331.00	
101-258.000-962.000	SUNDRY	ELECTROCYCLE, INC.	COMPUTER RECYCLING - HARD DRIVE DESTR	39.00	
Total For Dept 258.000 COMPUTER/CABLE				2,370.00	
Dept 265.000 Township Buildings					
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	16.50	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER & COOLER	27.50	
101-265.000-751.000	VEHICLE FUEL	WEX BANK	VEHICLE FUEL 4/7-5/4/2020	224.07	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	111.42	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	111.42	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	110.76	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	148.61	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	111.42	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	111.42	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	HAROLD'S FRAME SHOP, INC	REPLACE CHAIN ON SALT SPREADER	336.07	
Total For Dept 265.000 Township Buildings				1,309.19	
Dept 276.000 CEMETERY					
101-276.000-729.000	SOFTWARE MAINTENANCE	BS&A SOFTWARE INC.	CEMETERY MANAGEMENT - 5/1/2020-5/1/20	443.00	
Total For Dept 276.000 CEMETERY				443.00	
Dept 299.000 Other Expenses					
101-299.000-726.000	SUPPLIES & SMALL EQUIPMENT	APPLIED IMAGING	MONTHLY MANAGED PRINT SERVICES	347.11	
101-299.000-726.000	SUPPLIES & SMALL EQUIPMENT	HOME DEPOT CREDIT SERVIC	WOOD TO CONSTRUCT FRAMES FOR PLEXIGLA	90.24	
101-299.000-726.000	SUPPLIES & SMALL EQUIPMENT	TOSHIBA BUSINESS SOLUTIO	MONTHLY COPIER CHARGES FOR COPIER IN	89.53	
Total For Dept 299.000 Other Expenses				526.88	
Dept 410.000 Zoning					
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	DISTRICT COURT PROSECUTIONS THROUGH 3	28.00	
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 3/31/2020	102.00	
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	ORDINANCE ENFORCEMENT MATTERS THROUGH	28.00	
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	PLANNING & ZONING MATTERS THROUGH 3/3	525.00	
Total For Dept 410.000 Zoning				683.00	
Total For Fund 101 General Fund				14,663.07	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER	44.00	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER	33.92	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRI-COUNTY SUPPLY, INC.	BLANKET P.O. - CLEANING SUPPLIES FOR	38.84	

05/13/2020 09:26 AM		INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES			Page: 2/4	
User: KarenJ		EXP CHECK RUN DATES 05/19/2020 - 05/19/2020				
DB: Hamburg		JOURNALIZED				
		OPEN				
GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #	
Fund 206 Fire Fund						
Dept 000.000						
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRI-COUNTY SUPPLY, INC.	IN EXCESS BPO INVOICE 288826	216.90		
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS BPO INVOICE 83581982	277.12		
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS BPO INVOICE 83579724	119.16		
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS OF BPO INVOICE 83579723	305.98		
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	INFRARED THERMOMETERS, IN EXCESS OF B	344.97		
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	PRO-VISION SYSTEMS, INC.	VIDEO SYSTEM ACCESSORIES	550.00		
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	WEST SHORE SERVICES, INC	CORVID 19 PREPARATION	922.00		
206-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	BLANKET P.O. FOR FUEL	677.00		
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS & ACCESSORI	56.06		
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	FD T SHIRTS	22.81		
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	FD T SHIRTS	37.67		
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	FD T SHIRTS	1,430.66		
206-000.000-801.000	CONTRACTUAL SERVICES	VERIZON WIRELESS	PARTIAL BILL - FM ZERNICK - 3/23-4/22	35.01		
206-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 3/31/2020	204.00		
206-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LABOR & EMPLOYMENT LAW THROUGH 3/31/2	90.00		
206-000.000-923.500	DIESEL FUEL	CORRIGAN OIL CO.	DYED ULTRA LOW SULFUR 2 FOR FIRE DEPT	47.20		
206-000.000-932.003	MAINTENANCE FIRE HALL	HP ELECTRIC	INSTALL LED FIXTURE ON VETERANS MEMOR	125.00		
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	COMSOURCE, INC.	UNIFICATION CHARGERS	160.00		
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	COMSOURCE, INC.	GI BASIC & BT VOICE PAGER REPAIR/REPL	15.00		
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	2014 FORD EXPLORER REPAIR	2,272.04		
206-000.000-939.000	VEHICLE MAINTENANCE	R&R FIRE TRUCK REPAIR, I	EAGLE COMPRESSOR VEH MAINTENANCE	3,299.84		
206-000.000-939.000	VEHICLE MAINTENANCE	SUPERIOR AUTOMOTIVE GROU	VEHICLE MAINTENANCE	2,417.50		
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	ACTIVE911, INC.	SUBSCRIPTION RENEWAL	625.00		
206-000.000-965.000	TRAINING	JOHNSON HEALTH TECH NA I	FITNESS EQUIPMENT STA 11 & 12	10,635.00		
206-000.000-966.500	FIRE PREVENTION	PRO-VISION SYSTEMS, INC.	VIDEO SYSTEM ACCESSORIES	363.38		
206-000.000-975.000	SPECIAL PROJECTS	FIRE STATION CHECKLIST,	FAST FIELD MONTHLY SERVICE MAY 2020	100.00		
206-000.000-975.000	SPECIAL PROJECTS	JW2 FIRE CONSULTANTS	AFG2019-EXTRICATION: EMW-2019-FG-0973	600.00		
Total For Dept 000.000				26,066.06		
Total For Fund 206 Fire Fund				26,066.06		
Fund 207 Police Fund						
Dept 000.000						
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	OFFICE EXPRESS, INC.	BLANKET P.O. FOR OFFICE SUPPLIES	13.84		
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRI-COUNTY SUPPLY, INC.	CLEANING SUPPLIES FOR THE FIRE DEPART	657.46		
207-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	DISTRICT COURT PROSECUTIONS THROUGH 3	56.00		
207-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 3/31/2020	204.00		
207-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LABOR & EMPLOYMENT LAW THROUGH 3/31/2	90.00		
207-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	BLANKET P.O. FOR MONTHLY SERVICE FEES	339.60		
207-000.000-871.000	LAW ENFORCEMENT INFO NETWORK	TRANSUNION RISK AND ALTE	BLANKET P.O. FOR INVESTIGATIVE SERVIC	89.70		
207-000.000-933.000	EQUIPMENT MAINT/REPAIR	APPLIED IMAGING	CHARGES IN EXCESS OF BLANKET PO - CON	103.02		
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	775.49		
207-000.000-939.000	VEHICLE MAINTENANCE	WONDERLAND MARINE WEST,	DEDUCTIBLE FOR MARINE BOAT REPAIR	1,000.00		
Total For Dept 000.000				3,329.11		
Total For Fund 207 Police Fund				3,329.11		
Fund 208 SENIORS, PARKS, LL TRAIL						
Dept 750.000 Recreation Board						
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	HP ELECTRIC	REPLACE 6 LIGHTS IN WEST PARK PARKING	910.00		
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	PINCKNEY PLUMBING	PLUMBING REPAIRS TO CONCESSION STANDS	260.00		
Total For Dept 750.000 Recreation Board				1,170.00		

## JOURNALIZED

OPEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 SENIORS, PARKS, LL TRAIL					
Total For Fund 208 SENIORS, PARKS, LL TRAIL				1,170.00	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-198.850	REGENCY VILLAGE(1516400001/1521	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - DEDICATION &	30.00	
Total For Dept 000.000				30.00	
Dept 001.000					
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR DPW	33.00	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	FASTENAL COMPANY	MISC. SUPPLIES FOR DPW	221.45	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	SAFETY-KLEEN SYSTEMS, IN	WASHER SOLVENT FOR PUMP BARN	330.70	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRACTOR SUPPLY CREDIT PL	TORQUE WRENCH FOR PUMP BARN	209.99	
590-001.000-751.000	VEHICLE FUEL	WEX BANK	VEHICLE FUEL 4/7-5/4/2020	224.08	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	137.61	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	137.61	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	368.69	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	111.42	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	137.61	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS & DPW -	137.61	
590-001.000-821.000	ENG/CONSULTANT/PROFESSIONAL FEES	PROCESS RESULTS, INC.	KRESS RD HYDRAULICS	459.00	
590-001.000-821.000	ENG/CONSULTANT/PROFESSIONAL FEES	PROCESS RESULTS, INC.	DESIGN WORK AND SURVEY FOR PETTYSVILL	29,525.50	
590-001.000-850.100	GRINDER PUMP PARTS	CUSTOM TOOL & MACHINE	BLANKET P.O. FOR GRINDER PUMP PARTS R	4,685.00	
590-001.000-850.100	GRINDER PUMP PARTS	DUBOIS-COOPER & ASSOCIAT	GRINDER CORES - APPROVED BY MUC 4/08/	24,000.00	
590-001.000-850.100	GRINDER PUMP PARTS	DUBOIS-COOPER & ASSOCIAT	GRINDER PARTS	16,750.00	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2737 7 - RUSTIC PUMP STN - 3	445.64	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 114 4947 7 - BIOXIDE STN(CORDLEY	57.26	
590-001.000-923.500	DIESEL FUEL	CORRIGAN OIL CO.	DYED ULTRA LOW SULFUR FOR KRESS RD. &	188.29	
Total For Dept 001.000				78,160.46	
Dept 002.000					
590-002.000-830.000	LAB ANALYSIS - WWTP	MERIT LABORATORIES	HAMBURG - TEST	436.00	
590-002.000-830.100	LAB ANALYSIS FEES - PORTAGE	MERIT LABORATORIES	PORTAGE LK - TEST	336.00	
Total For Dept 002.000				772.00	
Dept 003.000					
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
Total For Dept 003.000				60.00	
Total For Fund 590 SEWER FUND				79,022.46	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-231.100	DUE TO UNION DUES	POLICE OFFICER LABOR COU	MAY 2020 DUES	804.00	
701-000.000-231.410	DUE TO AFLAC (BIWEEKLY)	AFLAC - AMERICAN FAMILY	BN423 - APRIL	973.05	
701-000.000-231.450	DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID	E0120220 - 4/2-5/14/2020	101.25	
Total For Dept 000.000				1,878.30	
Total For Fund 701 Trust & Agency Fund				1,878.30	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	14,663.07
Fund 206 Fire Fund	26,066.06
Fund 207 Police Fund	3,329.11
Fund 208 SENIORS, PARK	1,170.00
Fund 590 SEWER FUND	79,022.46
Fund 701 Trust & Agenc	1,878.30
Total For All Funds:	126,129.00



# **HAMBURG TOWNSHIP POLICE**

## **MONTHLY REPORT**

**April, 2020**

### **COMMUNITY HAPPENINGS**

#### **Community Involvement:**

- Chief Richard Duffany, Officer Justin Harvey and Officer Kim Leeds conducted a birthday drive-by at Hamburg Road & Cowell for a child celebrating his birthday on April 16, 2020.
- Sgt. Megan Paul, Officer Justin Harvey and Officer Kim Leeds conducted a birthday drive-by on Wyndham Lane near Hampton Court for a child celebrating her birthday.
- Sgt. Megan Paul, Officer Justin Harvey and Officer Kim Leeds conducted a birthday drive-by on Redstone Drive near Hay Creek Drive for a child celebrating his birthday.

#### **Communications:**

- No communications this month.

### **POLICE DEPARTMENT OPERATIONS**

#### **Personnel:**

- Ray Lanning resigned from the Reserve Officer program on April 14, 2020.

- All three administrative assistants continued to work from home during the entire month of April due to the Covid-19 virus outbreak.

## **Training:**

- No formalized training was conducted in the month of April.

(Note: Officers did receive daily updates and instruction throughout the month regarding COVID-19 response).

## **Monthly Arrest Summary**

### **04/03/20-5:02am:**

A 56-year old female Township resident was arrested at her home for *Domestic Violence*. She was lodged in the Livingston County Jail.

### **04/04/20-1:56pm:**

A 30-year old male Township resident was arrested at Pettysville Road & M-36 for *Possession of Methamphetamine*. His vehicle was impounded and he was lodged in the Livingston County Jail.

## **General Police information:**

### **Marine Patrol:**

The Boston Whaler police boat is winterized and stored HTFD Station #12.

The Bayliner police boat is currently at Wilson Marine.

### **Lakeland Trail Patrol:**

Regular patrols on the Lakelands Trail ceased for the winter season in November.

### **Road Patrol Vehicles:**

All road patrol vehicles are in working order.

### **Red Barrel:**

34 pounds of prescription drugs were removed from the Red Barrel in front of the police station on April 4, 2020.



# LIVINGSTON COUNTY 911

## Events by Nature Code by Agency

Agency: HATP, Event date/Time range: 04/01/2020 00:00:00 - 04/30/2020 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
HATP	911 HANG UP	0	0	3	3	0%	0:03:50	0:06:02	0:46:02	2:47:46	0:55:5
	ALARM	0	0	14	14	0%	0:03:24	0:04:46	0:08:18	3:05:16	0:13:1
	ALLERGIC REACTION STINGS BITES	0	0	1	1	0%	0:01:18	0:00:00	0:00:00	0:01:26	0:01:2
	ANIMAL COMPLAINT	0	3	12	15	1%	0:03:49	0:13:05	1:03:02	18:44:40	1:14:5
	AREA CHECK	0	597	0	597	21%	0:00:01	0:00:04	0:04:00	39:55:39	0:04:0
	ASSAULT IN PROGRESS	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	0:00:04	0:00:0
	ASSIST EMS	0	0	51	51	2%	0:01:01	0:11:00	0:29:05	7:53:06	0:09:1
	ASSIST FIRE DEPARTMENT	0	1	13	14	0%	0:00:47	0:07:24	0:14:11	1:45:55	0:07:3
	ASSIST OTHER AGENCY	0	2	10	12	0%	0:02:57	0:05:18	1:09:33	11:43:23	0:58:3
	ATV COMPLAINT	0	0	2	2	0%	0:02:59	0:03:48	0:25:52	1:05:18	0:32:3
	BREATHING PROBLEM	0	0	4	4	0%	0:00:52	0:00:00	0:00:00	0:06:48	0:01:4
	BUILDING/PROPERTY/VACATION CHK	0	462	0	462	16%	0:00:01	0:00:51	0:10:27	80:49:52	0:10:3
	BURGLARY REPORT ONLY	0	0	1	1	0%	0:03:59	0:07:27	3:18:03	3:29:29	3:29:2
	CARDIAC/RESPIRATORY ARREST	0	0	5	5	0%	0:00:24	0:05:08	1:40:03	7:02:26	1:24:2
	CITIZEN ASSIST	0	6	11	17	1%	0:04:44	0:07:44	0:21:25	8:37:03	0:30:2
	CIVIC EVENT	0	1	0	1	0%	0:00:00	0:00:00	0:48:09	0:48:09	0:48:0
	CIVIL COMPLAINT	0	0	2	2	0%	0:05:06	0:05:37	0:28:16	1:17:59	0:39:0
	COMMUNITY POLICING	0	12	0	12	0%	0:00:01	0:11:20	0:12:35	3:16:24	0:16:2
	CSC IN PROGRESS	0	0	1	1	0%	0:02:42	0:07:26	2:17:26	2:27:34	2:27:3
	CUSTODY DISPUTE	0	0	1	1	0%	0:15:40	0:05:55	0:00:52	0:22:27	0:22:2
	DISTURBANCE/TROUBLE	0	0	7	7	0%	0:03:23	0:08:59	0:36:34	5:42:33	0:48:5
	DOMESTIC PHYSICAL IN PROGRESS	0	0	4	4	0%	0:03:10	0:07:43	0:53:23	4:17:04	1:04:1



Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DOMESTIC VERBAL	0	0	2	2	0%	0:03:52	0:03:14	0:54:45	2:03:42	1:01:5
	ELECTRICAL HAZARD	0	0	2	2	0%	0:00:35	0:12:43	0:00:05	0:14:22	0:07:1
	EXECUTIVE ORDER VIOLATION	0	7	29	36	1%	0:06:19	0:07:29	0:13:16	14:52:22	0:24:4
	FAIL TO PAY	0	1	0	1	0%	0:00:00	0:00:02	0:00:26	0:00:28	0:00:2
	FALL PRIORITY 3	0	0	1	1	0%	0:00:12	0:00:00	0:00:00	0:00:41	0:00:4
	FELONIOUS ASSAULT	0	0	1	1	0%	0:01:47	0:12:14	0:42:55	0:56:57	0:56:5
	FOLLOW UP	0	8	0	8	0%	0:00:01	0:18:06	0:23:52	3:29:07	0:26:0
	FOOT PATROL	0	30	0	30	1%	0:00:01	0:00:02	0:18:48	9:24:42	0:18:4
	FRAUD	0	3	0	3	0%	0:00:00	0:00:00	0:20:27	1:01:23	0:20:2
	GENERAL NON CRIMINAL	0	1	0	1	0%	0:00:01	0:00:00	0:00:08	0:00:09	0:00:0
	HAZARD	0	4	4	8	0%	0:04:43	0:07:21	0:06:42	1:54:04	0:14:1
	HEART PROBLEMS	0	0	1	1	0%	0:09:15	0:00:00	0:00:00	0:09:21	0:09:2
	HEMORHAGE/LACERATION	0	0	1	1	0%	0:00:11	0:00:00	0:00:00	0:00:32	0:00:3
	INFO- GENERAL	0	21	0	21	1%	0:00:01	0:00:00	0:20:06	7:02:22	0:20:0
	INTIMIDATION THREATS HARASSMEN	0	0	4	4	0%	0:11:35	0:08:38	0:22:39	2:09:57	0:32:2
	LOCKOUT	0	5	2	7	0%	0:02:06	0:08:25	0:15:45	2:38:45	0:22:4
	LOST/FOUND PROPERTY	0	1	1	2	0%	0:04:31	0:17:19	0:00:52	0:24:11	0:12:0
	MDOP	0	0	2	2	0%	0:08:38	0:07:45	0:19:07	1:10:59	0:35:3
	MEETINGS	0	12	0	12	0%	0:00:01	0:00:02	1:17:11	15:26:43	1:17:1
	MENTAL/CMH/PSYCH	0	0	3	3	0%	0:02:28	0:06:21	0:39:10	2:24:00	0:48:0
	MISSING PERSON/RUN-A-WAY	0	0	3	3	0%	0:09:39	0:10:24	1:21:51	3:59:50	1:19:5
	MOTORIST ASSIST	0	1	0	1	0%	0:00:00	0:00:00	0:01:02	0:01:02	0:01:0
	NOISE COMPLAINTS	0	0	4	4	0%	0:03:48	0:05:58	0:34:53	2:54:48	0:43:4
	NON INJURY ACC W EXTRICATION	0	0	1	1	0%	0:02:19	0:06:50	0:38:47	0:47:56	0:47:5
	OUTDOOR FIRE	0	0	5	5	0%	0:03:01	0:05:58	0:01:14	0:24:11	0:04:5
	OVERDOSE/INGESTION	0	0	2	2	0%	0:00:29	0:04:49	0:24:58	1:00:32	0:30:1
	PARKING COMPLAINTS	0	1	1	2	0%	0:05:12	0:00:07	0:24:27	0:29:47	0:14:5



Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PATROL INFORMATION	0	0	6	6	0%	0:03:13	0:03:04	0:11:33	1:20:49	0:13:2
	PDA	0	1	3	4	0%	0:03:08	0:16:58	0:39:08	3:36:53	0:54:1
	POLICE TEST CALL ONLY	0	0	2	2	0%	0:00:30	0:00:00	0:00:00	0:27:23	0:13:4
	PPO VIOLATION	0	0	1	1	0%	0:03:01	0:07:40	1:03:34	1:14:15	1:14:1
	SCHOOL EVENTS	0	1	0	1	0%	0:00:01	0:00:00	0:00:02	0:00:03	0:00:0
	SHOTS FIRED	0	0	2	2	0%	0:03:28	0:47:33	0:23:18	2:28:37	1:14:1
	SICK PERSON	0	0	3	3	0%	0:00:23	0:00:00	0:00:00	0:02:17	0:00:4
	SICK PERSON PRIORITY 3	0	0	1	1	0%	0:02:52	0:00:00	0:00:00	0:03:41	0:03:4
	SMOKE INVESTIGATION OUTSIDE	0	0	1	1	0%	0:00:56	0:00:00	0:00:00	0:01:00	0:01:0
	STALKING	0	0	1	1	0%	0:03:53	0:09:03	0:16:46	0:29:43	0:29:4
	STOLEN/RECOVERED PROPERTY	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	0:06:57	0:06:5
	STRUCTURE FIRE	0	0	1	1	0%	0:00:09	0:06:56	0:04:36	0:11:41	0:11:4
	SUBDIVISION PATROL	0	1166	0	1166	41%	0:00:01	0:00:03	0:04:03	79:03:13	0:04:0
	SUBPOENA SERVICE	0	2	0	2	0%	0:00:00	0:10:26	0:07:36	0:36:05	0:18:0
	SUPPLEMENTAL ADD TO PREV RPT	0	1	0	1	0%	0:00:00	0:00:00	2:46:20	2:46:20	2:46:2
	SUSPICIOUS PERSON	0	2	1	3	0%	0:02:20	0:04:41	0:11:31	0:41:35	0:13:5
	SUSPICIOUS SITUATION	0	5	14	19	1%	0:04:25	0:10:07	0:11:09	7:05:54	0:22:2
	SUSPICIOUS VEHICLE	0	10	7	17	1%	0:03:11	0:08:18	0:06:04	3:13:15	0:11:2
	TRAFFIC DETAIL	0	188	0	188	7%	0:00:01	0:00:00	0:29:17	91:46:22	0:29:1
	TRAFFIC STOP	0	30	0	30	1%	0:00:01	0:00:00	0:05:32	2:46:22	0:05:3
	TRAFFIC VIO/ARREST	0	1	0	1	0%	0:00:00	0:00:00	0:19:04	0:19:04	0:19:0
	TREE HAZARD	0	1	0	1	0%	0:00:00	0:00:00	0:05:37	0:05:37	0:05:3
	TRESSPASSING, LOITERING	0	0	2	2	0%	0:00:31	0:00:00	0:00:00	0:03:53	0:01:5
	UNCONSCIOUS/FAINTING	0	0	4	4	0%	0:00:40	0:13:38	0:10:25	0:53:57	0:13:2

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	UNKNOWN MEDICAL PROBLEM	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	0:01:25	0:01:25
	VEHICLE FIRE	0	0	1	1	0%	0:00:15	0:09:02	0:10:08	0:19:25	0:19:25
	WATER RESCUE INCIDENTS	0	0	1	1	0%	0:00:34	0:00:00	0:00:00	0:01:41	0:01:41
	WEAPONS OFFENSE	0	0	1	1	0%	0:04:43	0:05:14	0:09:52	0:19:50	0:19:50
	WELFARE CHECK	0	2	11	13	0%	0:08:00	0:10:43	0:32:08	9:51:55	0:45:33
	Subtotals for No Summary Code	0	2589	277	2866	100%	0:02:48	0:08:03	0:30:55	490:22:26	0:30:22
	Subtotals for HATP	0	2589	277	2866	100%	0:02:48	0:08:03	0:30:55	490:22:26	0:30:22



# HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE  
P.O. Box 157 ♦ HAMBURG, MI 48139-0157  
PHONE: 810-222-1100 ♦ FAX: 810-231-1974  
E-MAIL: HTFD@HAMBURG.MI.US

**CHIEF NICK MILLER**  
**FIRE MARSHAL JORDAN ZERNICK**

TO: Hamburg Township Board of Trustees  
FROM: Chief Nick Miller  
DATE: 14-May-20  
RE: Monthly Fire Department Report for April

## Current Monthly Totals

### 2020 Total Runs by Incident Type

from (1-Apr-20) to (30-Apr-20)

Fire	2	1.71%
Medical	73	62.39%
Hazardous Condition	3	2.56%
Service / Good Intent	30	25.64%
False Alarm / Cancel	7	5.98%
Mutual Aid	2	1.71%
Other	0	0.00%
<b>Totals</b>	<b>117</b>	<b>100.00%</b>

### 2020 Total Runs by District

from (1-Apr-20) to (30-Apr-20)

North West	9	7.69%
North East	27	23.08%
South West	34	29.06%
South East	45	38.46%
Mutual Aid	2	1.71%
<b>Totals</b>	<b>117</b>	<b>100.00%</b>

## Comparative Statistics - 2019 vs 2020 by Month

### 2019 Runs

from (2-Apr-19) to (1-May-19)

### 2020 Runs

from (1-Apr-20) to (30-Apr-20)

### % Change

Fire	3	2	-33.3%	Decrease
Medical	69	73	5.8%	Increase
Hazardous Condition	21	3	-85.7%	Decrease
Service / Good Intent	16	30	87.5%	Increase
False Alarm / Cancel	3	7	133.3%	Increase
Mutual Aid	9	2	-77.8%	Decrease
Other	0	0	0.0%	No Change
<b>Totals</b>	<b>121</b>	<b>117</b>	<b>-3.3%</b>	<b>Decrease</b>



# HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE  
P.O. BOX 157 ♦ HAMBURG, MI 48139-0157  
PHONE: 810-222-1100 ♦ FAX: 810-231-1974  
E-MAIL: HTFD@HAMBURG.MI.US

**CHIEF NICK MILLER**  
**FIRE MARSHAL JORDAN ZERNICK**

TO: Hamburg Township Board of Trustees  
FROM: Chief Nick Miller  
DATE: 14-May-20  
RE: Monthly Fire Department Report for April

## ***Comparative Statistics - 2019 vs 2020 Year-To-Date***

	2019 Runs from (1-Jan-19) to (1-May-19)	2020 Runs from (1-Jan-20) to (30-Apr-20)	% Change	
Fire	11	9	-18.2%	Decrease
Medical	308	274	-11.0%	Decrease
Hazardous Condition	57	21	-63.2%	Decrease
Service / Good Intent	67	73	9.0%	Increase
False Alarm / Cancel	37	41	10.8%	Increase
Mutual Aid	14	9	-35.7%	Decrease
Other	0	0	0.0%	No Change
<b>Totals</b>	<b>494</b>	<b>427</b>	<b>-13.6%</b>	<b>Decrease</b>

## ***Paid-On-Call Average Hours Worked per week as of 01-January-2020***

Weekly Average	Number of Employees
0.0 - 10.0 Hours	22
10.1 - 20.0 Hours	14
20.1 - 25.0 Hours	1
25.1 - 30.0 Hours	6
Over 30.0 Hours	0



Start Date	1-Apr-2020
Finish Date	30-Apr-2020

## LIGHTS & SIRENS (PRIORITY 1 - HAMBURG TOWNSHIP ONLY)

### OVERALL AVERAGES

RESPONSE TIME	0:07:05
SCRAMBLE TIME	0:01:21
DRIVE TIME	0:05:43

### DAYTIME

0:05:56
0:01:04
0:04:51

### NIGHTS / WEEKENDS

0:08:05
0:01:36
0:06:27

### DIFFERENTIAL

0:02:09
0:00:32
0:01:36

### GEOGRAPHICS

STATION 11	30
STATION 12	35

### DAYTIME CALLS

11
19

### NIGHTS / WEEKENDS CALLS

19
16

### DIFFERENTIAL

8
3

TOTAL **65**

Daytime  
Totals 30 46.15%

Nights &  
Wknd  
Totals 35 53.85%

## NO LIGHTS & NO SIRENS (PRIORITY 3 - HAMBURG TOWNSHIP ONLY)

### OVERALL AVERAGES

RESPONSE TIME	0:08:22
SCRAMBLE TIME	0:01:13
DRIVE TIME	0:07:10

### DAYTIME

0:07:52
0:01:06
0:06:45

### NIGHTS / WEEKENDS

0:08:49
0:01:19
0:07:31

### DIFFERENTIAL

0:00:57
0:00:13
0:00:46

### GEOGRAPHICS

STATION 11	13
STATION 12	37

### DAYTIME CALLS

6
16

### NIGHTS / WEEKENDS CALLS

7
21

### DIFFERENTIAL

1
5

TOTAL **50**

Daytime  
Totals 22 44.00%

Nights &  
Wknd  
Totals 28 56.00%



# Hamburg Township Fire Department

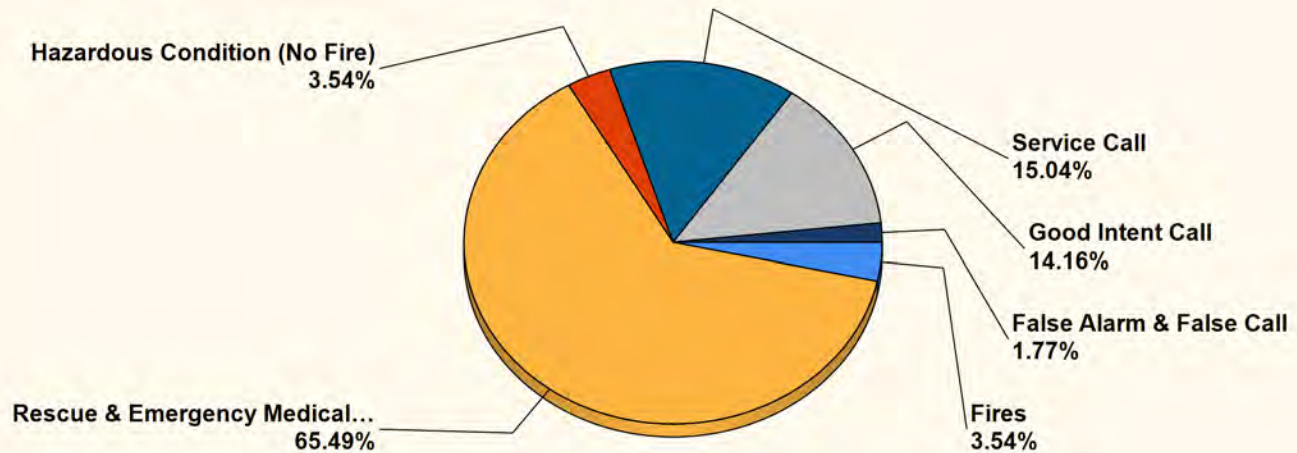
Hamburg, MI

This report was generated on 5/14/2020 10:21:30 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2020 | End Date: 04/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.54%
Rescue & Emergency Medical Service	74	65.49%
Hazardous Condition (No Fire)	4	3.54%
Service Call	17	15.04%
Good Intent Call	16	14.16%
False Alarm & False Call	2	1.77%
<b>TOTAL</b>	<b>117</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	2.56%
142 - Brush or brush-and-grass mixture fire	1	0.85%
300 - Rescue, EMS incident, other	1	0.85%
311 - Medical assist, assist EMS crew	45	38.46%
321 - EMS call, excluding vehicle accident with injury	28	23.93%
420 - Toxic condition, other	1	0.85%
444 - Power line down	3	2.56%
541 - Animal problem	1	0.85%
551 - Assist police or other governmental agency	1	0.85%
552 - Police matter	1	0.85%
553 - Public service	3	2.56%
554 - Assist invalid	9	7.69%
561 - Unauthorized burning	2	1.71%
611 - Dispatched & cancelled en route	2	1.71%
622 - No incident found on arrival at dispatch address	5	4.27%
631 - Authorized controlled burning	9	7.69%
735 - Alarm system sounded due to malfunction	1	0.85%
744 - Detector activation, no fire - unintentional	1	0.85%
<b>TOTAL INCIDENTS:</b>	<b>117</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Hamburg Township Fire Department

Hamburg, MI

This report was generated on 5/14/2020 10:19:04 AM



## Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 04/01/2020 | End Date: 04/30/2020

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Begnoche , Timothy J	33:00	5:30	120:30	159:00
Birk , Christopher	21:15	5:30	48:45	75:30
Blue , Rodney L	50:15	4:00	72:00	126:15
Campbell , Jeffrey A	6:00	3:30	48:00	57:30
Clement , Daniel R	3:00	0:00	36:00	39:00
Dolan , Brandon M	2:00	0:00	12:00	14:00
Dungan, Sabrina	4:00	6:00	0:00	10:00
Flohr , Scott W	21:30	5:30	36:00	63:00
Girard , David	40:15	7:30	63:00	110:45
Haskell , Timothy	1:00	1:30	0:00	2:30
Hill , Daniel C	5:00	4:30	36:45	46:15
Hill , Derrick W	23:00	10:30	84:00	117:30
Hooks , Amanda K	8:15	1:30	60:30	70:15
Knepley , Daniel	29:00	4:30	72:00	105:30
Lauzon , Tyler J	0:00	1:30	0:00	1:30
Lawver , Jase	34:15	10:30	0:00	44:45
London , Clinton R	19:15	3:00	73:00	95:15
Mardeusz , Matthew	46:15	5:30	76:15	128:00
McMullen , Michael	17:15	0:00	50:00	67:15
Merna , Caleb	0:00	1:00	0:00	1:00
Miller , Max	0:00	2:00	0:00	2:00
Miller, Joel Nicholas	41:45	5:30	0:00	47:15
Moore , Dylan	0:00	1:30	0:00	1:30
Morris , Carlie E	10:00	5:30	50:30	66:00
Mougrabi , Youssef J	11:00	1:00	0:00	12:00
Muscat , Steven	24:15	4:30	71:00	99:45
Otremba , Donald	3:00	1:00	0:00	4:00
Pachal , Lucas E	9:30	3:00	62:45	75:15
Pawley , Thomas	0:00	2:30	0:00	2:30
Peer , Devon	8:00	4:30	24:00	36:30
Piekarz , Gerald	1:30	2:30	0:00	4:00
Royston, Tyler J	0:00	1:00	0:00	1:00
Sacco , Martin	5:00	5:30	36:00	46:30
Sadowski , Daniel J	30:15	6:30	72:00	108:45
Steinaway , Michael	51:45	4:30	0:00	56:15
Stewart , Jess	0:00	4:30	0:00	4:30
Urbanowicz , Matthew	11:45	4:30	83:00	99:15
Vultaggio , Salvatore	9:45	5:30	37:00	52:15
Willis , Dan	18:15	5:30	73:00	96:45

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Yost , Casey	8:00	4:30	46:00	58:30
Young , Jeff	4:00	6:30	12:00	22:30
Zernick , Jordan	10:15	4:00	0:00	14:15

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.

P.O. Box 157  
10405 Merrill Road  
Hamburg, Michigan 48139-0157

(810) 231-1000 Office  
(810) 231-4295 Fax



**Supervisor:** Pat Hohl  
**Clerk:** Mike Dolan  
**Treasurer:** Jason Negri  
**Trustees:** Bill Hahn  
Annette Koeble  
Chuck Menzies  
Patricia Hughes

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**Hamburg Township  
Zoning Board of Appeals Minutes  
Hamburg Township Board Room  
Wednesday, March 11, 2020  
7:00 P.M.**

**1. Call to order:**

The meeting was called to order by Chairperson Priebe at 7:00 p.m.

**2. Pledge to the Flag:**

**3. Roll call of the Board:**

Present: Priebe, Watson, Dolan, Auxier, Rill

Absent: None

Also Present: Amy Steffens, Planning & Zoning Administrator and Brittany Stein, Zoning Coordinator

**4. Correspondence:** None

**5. Approval of Agenda:**

Motion by Auxier, supported by Watson

To approve the agenda as presented

Voice vote: Ayes: 5    Nays: 0    Absent: 0    MOTION CARRIED

**6. Call to the public:**

Chairperson Priebe opened the hearing to the public for any item not on the agenda. There was no response. The call was closed.

**7. Variance requests:**

**a) ZBA 20-0002**

Owner:	Zalewski Construction Co.
Location:	Vacant on Rush Lake Road, west of 3267 Rush Lake Road Pinckney MI 48169
Parcel ID:	15-17-302-093
Request:	Variance application to allow for the construction of a two-story, 1,872 square foot dwelling with an 864-square foot walk-out basement, an attached 420-square foot garage, and an 80-square foot elevated deck on the dwelling's north façade. The dwelling will have a nine-foot setback from a regulated wetland and the elevated deck will have a two-foot setback from a regulated wetland (50-foot setback from a regulated wetland required, Section 9.9.3.B).



Larry Zalewski, property owner, described the request to construct a home with a nine-foot setback and an elevated deck with a two-foot setback.

Amy Steffens, Zoning Administrator, presented the staff report. She stated that the subject site is a 0.18-acre parcel that fronts onto Rush Lake Road to the south and the Rush Lake Hills Golf Club to the north; single-family dwellings are located to the south and east. The site is unimproved. If approved, the variance request would allow for the construction of a two-story, 1,872 square foot dwelling with an 864-square foot walk-out basement, an attached 420-square foot garage, and an 80-square foot elevated deck on the dwelling's north façade. The dwelling will have a nine-foot setback from a regulated wetland and the elevated deck will have a two-foot setback from a regulated wetland where a 50-foot setback from a regulated wetland is required. In 2018, the subject site and the site to the east applied for, and were granted, a property boundary adjustment. The adjustment resulted in the subject site gaining an additional 20 feet of width at the road for a lot width of 60 feet. Because this was a property boundary adjustment between two existing platted lots, no verification of building envelope, driveway approval, or sanitary requirements was requested or verified. There are existing, regulated wetlands on the property that require a 50-foot setback per Section 9.9.3.B. regardless of lot size. The addition of property from the adjacent site does help to make the subject site more conforming to the zoning ordinance in terms of lot size and dimensional requirements. Section 9.9.3. requires a 50-foot setback from the boundary or edge of a regulated wetland. However, the Zoning Administrator or body undertaking plan review may reduce or eliminate the setback upon review of a request which details the future protection of the natural feature(s) and or mitigation of the natural feature(s). The ZBA may either deny or grant the variance based on findings related to the proposed variance, or request that the owner detail the future protection of the wetland and direct the zoning administrator to administratively approve the encroachment. The ZBA could request a property owner protect the wetlands with conditions. The homeowner could submit an engineered drainage plan for the property, prepared either by a civil engineer or registered landscape architect that would ensure runoff from the garage does not drain into the wetlands. The homeowner could construct a physical barrier along the wetlands to preserve the wetland from further encroachment by lawn equipment or any other trampling of the area. The homeowner could record an open space or wetland easement over the wetland portion of the site to restrict development and interference with the natural vegetation of the area in the future. A wetlands delineation report has been submitted to Hamburg Township and forwarded to EGLE's Water Resources Division for comment. The applicant should show the limits of grading on the plot plan prior to the issuance of any permits for earth work or construction. Any allowed setback variance granted as a result of this hearing will apply to the identified boundary of the wetland.

Steffens outlined the Standards of Review. The 50 foot regulated wetlands setback requirement applies generally to all properties in Hamburg Township. However, the presence of this regulated wetland encroachment onto the parcel is not a circumstance that generally is found on other properties in the same zone or district. The location of the wetland on this property adds practical difficulty to siting a dwelling within all required setbacks. The design preference of the applicant is partly driving the necessity of the variance request; the size of the house could be reduced thereby moving farther away from the regulated wetlands or the house could be reconfigured to make better use of the southern portion of the lot. There is an exceptional or extraordinary circumstance or condition applicable to the property involved that does not apply to other properties in the same district or zone. The wetlands area does make placement of a compliant structure on the site difficult, although the dwelling could be reduced in size or reconfigured to reduce the encroachment into the wetlands setback. She provided an excerpt from the Hamburg Township Master Plan, Natural Resources Management Strategies and stated that the intent of the 50-foot setback is to protect the environmental features that serve important ecological purposes. Wetlands protect against flooding, provide wildlife habitat, and naturally filter contaminants from water. Because of the presence of the wetland encroachment on the property, the request for the variance is not of so general or recurrent a nature. The site is zoned for single-family residential and the proposed variance would not permit the establishment of a use not permitted by right within the district. The Master Plan recommendations and the Zoning Ordinance requirements for wetlands setbacks clearly intend to protect the integrity of ecological features and their ability to continue to function without impediment. Staff also is considerate of the property rights of the owner and the intended purpose of the subject site, that is, to be used for a single family dwelling. The ZBA should balance the ecological importance of the wetlands and the property rights of the applicant. Requesting that the house size be reduced to provide a greater wetlands setback, placing the wetlands into an easement,



providing a drainage plan, and creating a physical barrier to the wetlands would all be appropriate considerations that would permit the reasonable use of the land.

Chairperson Priebe opened the public hearing.

David Flowers, 3230 Rush Lake Road, raised concerns that his lot, which sits higher than the subject lot, would flood if the proposed dwelling were built within 9 feet of the wetlands.

Peggy Pietras, 3253 Rush Lake Road, raised concerns that her lot, raised flooding concerns.

Chairperson Priebe closed the public hearing.

Member Dolan asked if there were wetlands mitigation measures that could be implemented. Staff indicated that there were several options listed in the staff report.

Member Auxier asked if a grading plan had been submitted. Applicant indicated a plan had not been submitted.

Motioned by Rill, supported by Auxier, to table the request to the April 8, 2020 hearing to allow the applicant the opportunity to submit a grading plan.

Voice vote: Ayes: 5    Nays: 0    Absent: 0    MOTION CARRIED

**b) ZBA 20-0003**

Owner:	Leonard and Melissa Morgan
Location:	2946 Indian Trail Dr. Pinckney MI 48169
Parcel ID:	15-32-402-015
Request:	Variance application to allow for the construction of a two-story, 1,272 square foot dwelling with a 1,269 square foot second story. The dwelling will have a 21.7-foot north front yard setback (25-foot front yard setback required, Section 7.6.1.), and a 2.9-foot east side yard setback, resulting in an aggregate side yard setback of 7.9 feet (15-foot aggregate side yard setback required, Section 7.6.1. fn. 4), and a 44-foot south rear yard setback from the ordinary high water mark of Base Line Lake (50-foot setback from the OHM required, Section 7.6.1. fn. 3), and a total lot coverage of 56 percent, (Maximum 50 percent lot coverage allowed, Section 7.6.1. fn. 7).

Bruce Donovan, applicant's agent, described the variance request and explained that there is a platted walkway to the east of the subject site that presents an extraordinary circumstance to the subject site because the walkway would not be developed for single-family residential uses. Therefore, a reduced east side yard setback would not be injurious to the adjacent property.

Leonard Morgan, property owner, explained the request and indicated the current house is not suitable for the owner's needs.

Brittany Stein, Zoning Coordinator presented the staff report and alternative site plan with a compliant dwelling. She stated that the subject site is a 4,300-square foot lot that fronts onto Indian Trail Drive to the north, Base Line Lake to the south, and single family dwellings are located to the north, east, and west of the site. The existing dwelling is one-story 1,550 square foot, with a detached 504 square foot garage. If approved, the variance request would permit the construction of a two-story, 1,272 square foot dwelling with a 1,269 square foot second story. The dwelling will have a 21.7-foot north front yard setback where a 25-foot front yard setback is required, a 2.9-foot east side yard setback, resulting in an aggregate side yard setback of 7.9 feet where a 15-foot aggregate side yard setback is required, and a



44-foot south rear yard setback from the ordinary high water mark of Base Line Lake where a 50-foot setback from the OHM is required. The lot coverage, will be 56 percent, where a maximum 50 percent lot coverage is allowed. She discussed the dwelling's existing and proposed setbacks. Based on FEMA's Flood Insurance Rate Map (FIRM), a portion of the site lies within the 100 year floodplain. Any development of this site would require an elevation certificate. If the location of the proposed addition and location of the existing dwelling is found to be in the floodplain, the top of the bottom floor must be at least one-foot above the base flood elevation. An Elevation Certificate must be provided prior to issuing a land use permit. She stated that this subject site is a 4,300 square foot lot that is approximately 39 feet wide at the street and 45 feet wide at the lake. There is a 10-foot wide platted walkway to the east of this site, which is a designated walkway to provide access to the lake for the property owners within the Glenwood on the Lakes subdivision. There is a 25-foot wide platted unimproved right of way for Indian Trail Dr. in front of the lot. Additionally, there is a platted 60-foot wide right of way also for Indian Trail Dr. part of the Tamarina Subdivision Plat of 1961, which is north of the Glenwood on the Lakes plat. The property abuts the water, requiring a 50-foot setback from the Ordinary High Water Mark of Base Line Lake. A variance request for the garage was approved in May 2015 to have a 0.7-foot front yard setback, where a 15-foot setback would be required. The garage is now existing, and the proposal is to attach the new home to the garage. This variance request was approved based on these reasons: the small size of the lot, the location of the existing home, the location of the traveled roadway, and the walkway to the east.

Stein discussed the Standards of Review. This subject site is a 4,300 square foot lot that abuts the water, requiring a 50-foot setback from the Ordinary High Water Mark of Base Line Lake, where the proposed house will be 44 feet from the water. Additionally, all WFR zoned properties require the primary structure to have a 25-foot front yard setback. Both setback requirements are intended to provide adequate space, open vistas, and privacy throughout neighborhoods and between structures on smaller residential lots. The required front yard setback is 25 feet, the current house is setback 27.7 feet. The proposed house would be setback from the front property line at 21.7 feet and attached to the garage. Because the lot is less than 60 feet wide in WFR zoning district, the lot has reduced side yard setbacks of an aggregate of 15 feet. The current single-story house has an aggregate side yard setback of 7.9 feet. However, proposed is a two-story house that increases the footprint of the non-conforming side yard setback. The proposed new house would be constructed at the same side yard setbacks as the existing house, at 5 feet from the west side property line and 2.9 feet to the east side property line, leaving an aggregate side yard of 7.9 feet. There is no exceptional or extraordinary circumstance of condition applicable to the property involved that does not apply to other properties in the same district or zone. The possibility of increased financial return shall not be deemed sufficient to warrant a variance. There are 16 existing homes within 300 feet of the subject site. The average size of the homes within 300 feet of the subject lot is approximately 2,000 square feet, and the proposed dwelling would be 1,272 square feet, attached to the existing 504 square foot garage. A substantial property right is not preserved based on granting a variance for a particular architectural design. The proposed dwelling, in the same footprint as the existing home, is a personal preference of the property owners. The home could be redesigned and reconfigured to meet the required setbacks. Based on the request to rebuild a single family dwelling, there is a compliant location on the property for a new two story single family dwelling with a 960 square foot footprint. The existing home is setback an aggregate of 7.9 feet to the side property lines, and currently 44 feet from the Ordinary High Water Mark. The proposed house would also have these same setbacks. The existing house is 27.7 feet setback from the front lot line, and the proposed house would be 21.7 feet to the front lot line, where 25 feet is required; therefore increasing the non-conformity on the lot. The demolition of a single-story dwelling and construction of a new two-story single family dwelling with a larger footprint at the same side yard setbacks would have an increased impact to surrounding properties. The ordinance requirement for these required setbacks is intended to provide adequate space, open vistas, and privacy throughout neighborhoods and between structures on smaller residential lots. It is encouraged to construct a more compliant dwelling on the lot to decrease the impact on surrounding properties. The subject site is in the North Chain of Lakes planning area of the Master Plan. The proposed request would not adversely affect the purpose or objectives of the Master Plan. The subject site is a residentially zoned, developed, and used property. The site is 4,300 square feet, with a compliant buildable area on the property for a single-family dwelling. The proposed location of the new home is a personal preference and is not a condition specific to the subject site. There is no condition or situation that is so general or recurrent a nature as to warrant approval of the proposed variance request. A home a smaller size could comply with the required front and side yard setback standards and ordinary high water mark setback standards. The lot coverage could also be reduced by decreasing the size of the patio and other sidewalks on the property.



Chairperson Priebe opened the public hearing. Hearing no public comment, Chairperson Priebe closed the public hearing.

Member Dolan raised the possibility that the house could be reduced in size, similar to the plan presented by staff. Discussion was held between members, staff, agent, and owner.

The agent and owner requested that the item be tabled to the April 8, 2020 hearing to allow a revised site plan to be submitted.

Motion by Dolan, supported by Rill, to table the request to the April 8, 2020 hearing to allow the owner to submit revised plan that reduced the dwelling size and reduced lot covered to below 50 percent.

Voice vote: Ayes: 5    Nays: 0    Absent: 0    **MOTION CARRIED**

**8. New/Old business**

a) Approval of January 8, 2020 ZBA Minutes

Motion by Auxier, supported by Rill

To approve the minutes of the January 8, 2020 meeting minutes as written

Voice vote: Ayes: 5    Nays: 0    Absent: 0    **MOTION CARRIED**

b) Memorialization of findings for ZBA 19-0019 and 20-0001.

**9. Adjournment:**

Motion by Auxier, supported by Dolan

To adjourn the meeting

Voice vote: Ayes: 5    Nays: 0    Absent: 0    **MOTION CARRIED**

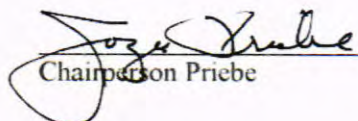
The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

\_\_\_\_\_  
Amy Steffens, Planning & Zoning Administrator

\_\_\_\_\_  
Julie Durkin, Recording Secretary

The minutes were approved as presented/corrected: 5-13-20

  
Chairperson Priebe

**HAMBURG TOWNSHIP  
PUBLIC SAFETY COMMITTEE**

**Virtual Go-To Meeting  
Wednesday, May 6, 2020  
3:00 P.M.**

**1. CALL TO ORDER**

The meeting was called to order at 3:05

**2. ROLL CALL OF THE COMMITTEE**

**Present:** Menzies, Koeble, Hohl

**Absent:**

**Others Present for All or Part of Meeting:** Miller, Nisenbaum, Hughes, Dolan

**3. CALL TO THE PUBLIC**

There was no response to the call.

**4. APPROVAL OF THE AGENDA**

Motion by Koeble, second by Menzies, to approve the agenda as presented.

**Passed unanimously**

**5. APPROVAL OF MINUTES**

Motion by Koeble, second by Menzies, to table the minutes of the March 4<sup>th</sup>, 2020 meeting.

**Passed unanimously**

**6. GENERAL TOPICS**

A. Personnel/reassignments –

1. Police Dept. - Ray Lanning has resigned his position as a Reserve Police Officer.

2. Fire Dept. – FD currently has two new applicants. They will forward the applications to the PD assistants for background checks.

B. Police Department – Explorer Program – There will be upcoming training for staff. The program will continue once the COVID-19 restrictions are lifted.

C. Parks & Recreation – ADA Transition Update – N/A

**7. OLD BUSINESS**

**8. NEW BUSINESS**

A. Police Dept.

1. OSSI Invoice – Informational only as the invoice has already been approved by the Township Board. Livingston County has provided a breakdown of the OSSI costs.

Discussion was held on the benefits of remaining with OSSI. They have purchased six of

our MCTs, radios and air cards. Hamburg pays less than other depts. Switching systems would be more expensive in the long run. 911 surcharge funding may not be utilized for records management systems. Alternative funding would be needed in order to change systems.

Motion by Koeble, second by Hohl, to provide the Township Board with updates on OSSI every six months.

2. Summer Internships – The summer internship program has been suspended for this year. The interns were contacted and their respective schools are allowing them to fulfill the obligation in alternative ways.

3. Administrative Assistants - The police and fire admin. assistants are working remotely from their homes. Laptops were purchased for their use and things are running smoothly. Plans for their return to the office are being discussed, including the possibility of working from station 11 and station 12 as the offices are larger.

B. Black Out Dates for 2020 Season – an updated list for blackout dates for 2020 playing season was provided.

**9. FUTURE TOPICS**

**10. ADJOURNMENT**

Motion by Koeble, second by Hohl, to adjourn the meeting.

**Passed unanimously**

The meeting was adjourned at 3:23 p.m.

Respectfully submitted,

Danielle Price

## **HAMBURG TOWNSHIP COVID-19 POLICY**

Currently, Hamburg Township remains closed to the general public and operating with only minimal staff needed to conduct basic critical operations, under the direction of each Department Head. In anticipation of a re-opening of the Township offices and buildings to the general public, and pursuant to Section 11 of Executive Order 2020-59, Hamburg Township hereby adopts the following safety protocols, effective immediately:

- 1) Until further notice, the number of workers present in the Township Hall is limited to no more than necessary to perform the in-person work permitted under the Order. All testing for and tracking of symptoms shall be completed as recommended by the CDC, or as required by applicable Executive Order, order of the Local Health Department, or any similar order issued by a state or local government agency.
- 2) Employees working remotely will continue to the fullest extent possible, as directed by each Department Head.
- 3) Entry into Township buildings is strictly limited to those employees that have been deemed necessary to perform the in-person work permitted under the Order and those outside personnel necessary to support Township operations (i.e., those people making deliveries, making building/structural repairs, working on elections, etc.). All persons will maintain a distance of at least six feet from one another to the maximum extent possible while in any Township building.
- 4) The Township will continue its heightened cleaning and disinfection protocols to limit worker and patron exposure to COVID-19, including, but not limited to daily disinfecting of every door handle, light switch, water faucet and other points of contact.
- 5) Any Township workers who display respiratory symptoms or have had contact with a person with a confirmed diagnosis of COVID-19 are prohibited from entering any Township facility. Those developing symptoms while within a Township facility, shall be required to notify a Department Head and leave the premises, as directed.
- 6) To protect residents and visitors, temporary sneeze guards/barriers will be installed at all Township counters and windows, and all Township staff will wear facemasks to further prevent transmission of the virus. Any other social distancing practices and mitigation measures recommended by the CDC, by applicable Executive Order, Local Health Department, or any similar order issued by a state or local government agency, will be considered for implementation.
- 7) The Township Disc Golf Course is hereby reopened.
- 8) ALL Township employees and residents are encouraged to take whatever additional steps they consider necessary or advisable to protect themselves and those in their households.

## **Hamburg Township Reopening COVID-19 Policy**

Upon the Township re-opening, unless amended by future directives, the following protocols will be observed:

- 1) All Township employees, while in the workplace:
  - Will submit to daily temperature checks as a condition of remaining at work that day. If an employee is found to have a fever, they will immediately be sent home.
  - Will wear masks and gloves when dealing with any member of the public. Masks and gloves will be provided for employees' use, but if any employee has their own PPE that they prefer to use, this is permitted.
  - Are encouraged to wash their hands frequently and use hand sanitizer.
  - Will maintain reasonable social distancing from one another.
  - Are not permitted to have any visitors, including family members at any time.
  - Will sneeze into their elbows or into a disposable tissue, which will then be discarded.
  - Are not to use other employees' equipment (phones, computers, etc.), if possible.
- 2) Any employee who is experiencing any symptoms of illness, particularly symptoms consistent with the COVID-19 virus (fever, cough, shortness of breath, loss of sense of taste) is not permitted to be in the Office and will promptly inform their Department Head, who will make other arrangements for their work to be covered.
- 3) Any employee who has knowledge of their exposure to the COVID-19 virus should self-isolate, must immediately inform their Department Head and will be subject to being sent home.
- 4) Gatherings of more than 10 people in one enclosed space are prohibited, unless otherwise required by the Open Meetings Act, or other applicable law. Such meetings shall be conducted so that all participants are spaced and remain at least six feet apart from each other.
- 5) Gloves, face masks, hand sanitizer and disinfectant will be available **for Township employees** at every counter/station where they may encounter residents / visitors.

At the main entrance to every Township building, there will be a prominent sign informing all visitors that they must wear mask, asking them to take their own temperatures as a risk assessment (a thermometer will be provided), and requiring hand sanitizing in order to proceed into the building.

ADOPTED BY TOWNSHIP BOARD OF TRUSTEES, JANUARY 4, 2011  
(MAY 19, 2020 REVISION)

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## **LAND USE PERMITS-RESIDENTIAL**

New Home-----	\$100.00
Additions-addition of square footage (i.e.: garage, family/bedroom, second story, sunroom, pole barn)-----	\$70.00



**Hamburg Township****Fee Schedule**

Remodeling/Repairs-No addition of square footage (i.e.: moving interior walls, renovations, finishing basement, or second story)-----	\$40.00
Repairs-re-roofing, windows, siding, electrical, plumbing, heating/air conditioning-----	\$15.00
Peripherals-Amenities (i.e.: decks, pools, porches, gazebos, boathouses, sheds, fences, etc.)-----	\$40.00
Electrical, Plumbing, and Heating/Air Conditioning Work – No Structural Changes-----	\$15.00
Satellite Dishes, TV/Radio Antennas – Residential only – No Structural Changes-----	\$15.00
Reinspection Fee-----	\$25.00
Addressing-----	\$25.00/address
Temporary Trailers-----	\$100.00 for 6 months plus \$2,000.00 cash bond
Demolitions-----	\$45.00
Change in Use-----	\$40.00
Signs-----	\$40.00
Home Occupation-----	\$35.00
Seasonal Sales-----	\$40.00
Minor Agricultural Commercial/ Tourism Business-----	\$150.00
Plan Revisions-----	\$25.00
After the fact permits additional processing fee-----	\$100.00
After the fact permit additional processing fee – No charge permit-----	\$1.00
Review Escrow-----	Based on estimated cost of review

*Note: Upon the issuance of an address, a reflective address sign will be provided.*

**LAND USE PERMITS-MULTIPLE FAMILY**  
**(DUPLEXES, APARTMENTS BUILDINGS, HOTELS, MOTELS, INNS)**  
**FOR EACH RESIDENTIAL UNIT WITHIN A SINGLE UNIFIED STRUCTURE:**

New Construction-----	\$100.00
Additions-----	\$70.00
Remodeling-No addition of square footage (i.e.: moving interior walls, re-doing bathroom, and kitchens finishing basement or second story)-----	\$60.00
Repairs (i.e.: re-roofing, windows, siding, electrical, plumbing, heating, air conditioning)-----	\$15.00
New Facades-----	\$60.00
Peripherals-Amenities (i.e.: decks, pools, porches, gazebos, boathouses, sheds, fences, etc.)-----	\$60.00
Site Improvements (i.e.: paving, parking, grading, curbs, sidewalks, landscaping)-----	\$80.00
Electrical, plumbing and heating/air conditioning work-No structural changes-----	\$15.00
Satellite dishes, TV/Radio Antennas-Residential only-No structural changes-----	\$15.00
Addressing-----	\$25.00/address
Reinspection Fee-----	\$25.00
After the fact permit additional processing fee-----	\$100.00
After the fact permit additional processing fee – no charge permit-----	\$1.00
Plan Revisions-----	\$25.00
Review Escrow-----	Based on estimated cost of review

*Note: Upon the issuance of an address, a reflective address sign will be provided.*

**LAND USE PERMITS-COMMERCIAL/INDUSTRIAL**  
**(IN ADDITION TO SITE PLAN REVIEW FEES AS APPLICABLE)**

New Building-----	\$250.00
Remodeling-No addition of square footage (i.e.: facades, re-roofing, interior walls, bathrooms, electrical, plumbing, heating mechanical, factory machinery, upgrades requiring building permits)-----	\$105.00
Additions-Additions of square footage (i.e.: Pole barn, extra wing/story)-----	\$105.00
New Facades-----	\$60.00
Peripherals (sheds, decks, porches, fences)-----	\$75.00
Temporary Trailers-----	\$100.00 for 6 months plus \$2,000.00 cash bond
Demolitions-----	\$60.00

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**Hamburg Township****Fee Schedule**

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Site Improvements (paving, parking, grading, curbs, sidewalks, landscaping, Consumers Energy rectifiers)-----	\$75.00
Change in Use-----	\$40.00
Seasonal Sales-----	\$40.00
Signs-----	\$60.00
Wireless Communication Facilities-----	\$250.00
Addressing-----	\$25.00/address
Reinspection Fee-----	\$25.00
After the fact permit additional processing fee-----	\$100.00
<u>Plan Revisions</u> -----	<u>\$25.00</u>
<u>Review Escrow</u> -----	<u>Based on estimated cost of review</u>

*Note: Upon the issuance of an address, a reflective address sign will be provided.*

**LAND USE PERMITS MULTIPLE COMMERCIAL/INDUSTRIAL UNITS**  
**(BUILDINGS WITH MULTIPLE OFFICES/RETAIL/MANUFACTURING SUITES)**  
**FOR EACH UNIT WITHIN A SINGLE UNIFIED STRUCTURE:**

New Construction-----	\$100.00
Remodeling/Repairs-No addition of square footage (i.e.: moving interior walls, re-doing bathrooms, kitchens, finishing basement or second story, re-roofing, windows, siding etc.)-----	\$70.00
Building Facades-----	\$70.00
Peripherals-Amenities (i.e.: decks, pools, porches, gazebos, boathouses, sheds, fences etc.)-----	\$60.00
Site Improvements (paving, parking, grading, curbs, sidewalks, landscaping)-----	\$90.00
Electrical, plumbing and heating/air conditioning work-No structural Changes-----	\$15.00
Satellite Dishes, TV/Radio Antennas/Wireless Communication Facilities-----	\$100.00
Reinspection Fee-----	\$30.00
Addressing-----	\$25.00/address
After the fact permit additional processing fee-----	\$100.00
After the fact permit additional processing fee-no charge permit-----	\$1.00
<u>Review Escrow</u> -----	<u>Based on estimated cost of review</u>

**LAND USE PERMIT FEES ARE IN ADDITION TO ANY AND ALL FEES FOR SITE PLAN APPLICATION REVIEWS, VARIANCES, PUBLIC HEARINGS, AND PRIVATE ROADS/DRIVEWAY VARIANCES.**

**LAND USE PERMITS**  
**TEMPORARY LAND USE AND SPECIAL EVENTS**

Temporary Land Use-Special Events (Sec. 8.9.3)-For profit organizations-----	\$75.00
Temporary Land Use-Special Events (Sec. 8.9.3)-Non-profit organizations-----	\$ 25.00
<u>Review Escrow</u> -----	<u>Based on estimated cost of review</u>

**ADU PERMIT FEES (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Zoning Administrator review: -----	\$ 75.00
Planning Commission review: -----	\$300.00
Special Use Permit review:-----	\$750.00
<u>Review Escrow</u> -----	<u>Based on estimated cost of review</u>

**NON-CONFORMING USE FEES: (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Class A review-----	\$750.00
<u>Review Escrow</u> -----	<u>Based on estimated cost of review</u>

**PLANNING REVIEW FEES: (IN ADDITION TO ALL OTHER FEES)**

Sign Review, and Sign and Agricultural Tourism Waivers: -----	\$300.00
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**SPECIAL USE PERMIT FEES: (IN ADDITION TO ALL OTHER FEES)****APPLICATION FEE:**

Special Use Permit (Sec. 3.5) – For both residential, commercial/industrial-----\$750.00  
 Review Escrow-----\$1,500.00

**REZONING FEES: (IN ADDITION TO ALL OTHER FEES)****APPLICATION FEE:**

Rezoning of property-for both residential, commercial, and industrial-----\$1,000.00  
 Review Escrow-----\$2,500.00

**(PLEASE NOTE: OPEN SPACE COMMUNITY OVERLAY DISTRICTS UNDER ARTICLE 14.00, “OPEN SPACE COMMUNITY,” OF THE HAMBURG TOWNSHIP ZONING ORDINANCE ARE NOT REZONINGS)**

**ZONING TEXT AMENDMENTS: (IN ADDITION TO ALL OTHER FEES)****APPLICATION FEE:**

Proposed Text Amendments to the Hamburg Township Zoning Ordinance-----\$900.00  
 Review Escrow-----\$1,500.00

**FOR ALL PROJECTS: PRE-APPLICATION CONFERENCES**

Optional Pre-application Conference-For 1 ½ hour conference period: **(To be paid prior to the conference)**

Zoning Administrator-----\$50.00  
 Township Planner-----\$350.00  
 Township Engineer-----\$350.00

**SITE PLAN REVIEW FEES**  
**(IN ADDITION TO ALL OTHER FEES)**

**RESIDENTIAL, OPEN SPACE, PLANNED UNIT DEVELOPMENT and CONDOMINIUMS, E.C.H.O. PROJECTS**

**APPLICATION FEE:**

New Subdivisions of all types-----\$2,000.00

**REVIEW ESCROW FEES**

Preliminary Site Plan-----\$2,000.00 plus \$50.00/unit  
 Final Site Plan-----\$2,000.00 plus \$50.00/unit  
 Combined Preliminary/Final Site-----\$4,000.00 plus \$50.00/unit

**AMENDMENTS TO SITE PLANS****APPLICATION FEE:**

Minor Modification-Administrative-----\$150.00

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**Hamburg Township****Fee Schedule**

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Minor Modification-Planning Commission-----	\$700.00 Plus Review Fees
Site Plan Amendment-Significate Changes-----	\$2,000.00 Plus Review Fees

**REVIEW ESCROW FEES FOR AMENDMENTS**

Minor Modification-Planning Commission -----	\$1,400.00
Site Plan Amendment-Significant Changes -----	\$2,000.00

*Application fees and review fees are required at the time of application.*

*In the case of separate applications for Preliminary and Final reviews, separate application and review fees shall be collected. Review fees shall be placed into a non interest bearing escrow account. Upon final review, review fee balances shall be returned upon receipt of final billing. The applicant shall be responsible for all costs incurred.*

**PLATS / SUBDIVISIONS****APPLICATION FEE:**

Tentative/Preliminary Plat-----	\$1,000.00 plus \$50.00/lot
Preliminary Final Plat-----	\$1,000.00 plus \$50.00/lot
Final Plat-----	\$1,000.00 plus \$50.00/lot

**REVIEW ESCROW**

Tentative Preliminary Plat-----	\$2,500.00 plus \$50.00/lot
Preliminary Final Plat-----	\$2,500.00 plus \$50.00/lot
Final Plat-----	\$2,500.00 plus \$50.00/lot

**SITE PLAN REVIEW FOR COMMERICAL AND INDUSTRIAL PROJECTS  
OF ALL TYPES****APPLICATION FEE:**

New Projects of all types	
Preliminary Site Plan-----	\$1000.00 plus \$200.00/acre over one acre
Final Site Plan-----	\$1000.00 plus \$200.00/acre over one acre
Combination Preliminary/Final-----	\$2000.00 plus \$400.00/acre over one acre

**REVIEW ESCROW**

Preliminary Site Plan-----	\$2,500.00 plus \$250.00/acre over one acre
Final Site Plan-----	\$2,500.00 plus \$250.00/acre over one acre
Combined Preliminary/Final Site-----	\$5,000.00 plus \$500.00/acre over one acre

**AMENDMENTS TO SITE PLANS:**

Minor Modification-Administrative-----	\$150.00
Minor Modification-Planning Commission-----	\$700.00 plus review fees
Site Plan Amendment-Significant Changes-----	\$2,000.00 plus review fees

**REVIEW ESCROW FEES FOR AMENDMENTS:**

Minor Modification-Planning Commission-----	\$1,500.00 + \$100.00/acre over one acre
Site Plan Amendment-Significant Changes-----	\$3,500.00 + \$100.00/acre over one acre.

**HARDSHIP PLANNED UNIT DEVELOPMENT****APPLICATION FEE:**

Commercial projects-----	\$4500.00 plus \$100.00/acre over one acre
Residential projects-----	\$3000.00 plus \$50.00/unit or lot

**REVIEW ESCROW FEE:**

Commercial projects-----	\$7,000.00 plus \$100.00/acre over one acre
Residential projects-----	\$4,000.00 plus \$50.00/unit or lot

*Application fees and review fees are required at the time of application.*

*In the case of separate applications for Preliminary and Final reviews, separate application and review fees shall be collected. Review fees shall be placed into a non interest bearing escrow account. Upon final review, review fee balances shall be returned upon receipt of final billing. The applicant shall be responsible for all costs incurred*

*Note: Acreage calculations base upon the acreage being developed or utilized for the project (parking, buildings, walks, storm water retention etc.)*

**COMMERCIAL/MIXED USE PLANNED UNIT DEVELOPMENT**

**APPLICATION FEE:**----- -\$4500.00 plus \$100.00/acre over one acre

**REVIEW ESCROW FEES**

Preliminary Site Plan-----	\$3,500.00 plus \$250.00/acre over one acre
Final Site Plan-----	\$3,500.00 plus \$250.00/acre over one acre
Combination Preliminary/Final-----	\$7,000.00 plus \$500.00/acre over one acre

*Application fees and review fees are required at the time of application.*

*In the case of separate applications for Preliminary and Final reviews, separate application and review fees shall be collected. Review fees shall be placed into a non interest bearing escrow account. Upon final review, review fee balances shall be returned upon receipt of final billing. The applicant shall be responsible for all costs incurred*

*Note: Acreage calculations base upon the acreage being developed or utilized for the project (parking, buildings, walks, storm water retention etc.)*

**PRIVATE ROAD & DRAINAGE FEES****PRIVATE ROAD-REGULAR APPROVAL REQUEST:**

*(Please note that these fees are in addition to any variance/wavier request fees that may be applicable.)*

Zoning Administrative Fee-----	\$400.00
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**ENGINEER REVIEW ESCROW: (INCLUDES ORIGINAL AND ONE REVISED SUBMITTAL)**

1'-2000' Linear Footage-----	\$2,500.00
2000'-4000' Linear Footage-----	\$3,500.00
4000' + Linear Footage-----	Multiply Above Increments
Road surface, Drainage Inspection and certification review fee -----	\$300.00
Reinspection Fee-----	\$300.00
Bond to Construct Road-----	As set by Zoning Administrator

**ASSISTANCE DUE TO NON-COMPLIANCE,**

Township administration-----	\$400.00
Engineering and site visit escrow-----	\$3,000.00

**PRIVATE ROAD VARIANCE/WAIVER REQUEST:**

Application Fee-----	\$500.00
Engineer Review/Inspection Fee-----	\$1,000.00
If Special Meeting- Fee for Township Board-----	\$800.00

**Note: In the event that review fees exceed the deposited amount, additional review fees shall be collected prior to approval.**

## **OTHER FEES**

### **SITE WALKS:**

Planning Commission-----\$750.00  
H.E.R.B.-----\$750.00

### **SPECIAL MEETINGS:**

Planning Commission and Township Board:  
Meetings that do not require Consultant review.-----\$800.00  
Meetings that require Consultant review.-----\$800.00 plus \$700.00 consultant fee

### **SEWER FEASIBILITY:**

Cost estimate Commercial-----\$1,000.00  
Cost estimate Single-Family Home-----\$200.00

**Final Inspection and Review of Certification Documents -----\$500.00 plus review fees**

Creation/Alteration of Water Bodies- (Sec. 9.2.4 (D))-(Setbacks need to be met if pond is entirely within parcel)-----\$50.00

Permit for grading, drainage, fill, excavation, etc. **(Plus Engineering Review and Site Visit Fees)**-----\$50.00

## **LAND DIVISIONS/COMBINATIONS/LOT SPLITS/REDESCRIPTIONS**

Per Parcel/Lot Being Created-----\$100.00

Boundary Adjustments (Fee charged for each resulting parcel or new description)-----\$100.00  
(Outlots/Parks/Open Space Areas Each count as 1 Lot)

Review Escrow-----Based on estimated cost of review

(No charge for combination or separation of platted lots of record or other parcels of record for tax code purposes only)

## **ZONING BOARD OF APPEALS FEES** **(IN ADDITION TO ALL OTHER FEES)**

Per Case-----\$500.00 plus \$50 per additional variance  
Rehearing Meeting-----\$200.00  
Review Escrow-----Based on estimated cost of review

## **SERVICES**

Flood Plain Determination-----\$40.00  
Site Investigation Report (by Zoning Administrator per Section 9.3)  
(Also Modular/Manufactured Home Compatibility Study)-----\$50.00  
Wetland Determination (by Zoning Administrator per Section 9.9.6)-----\$50.00  
H.E.R.B. Review of Seawalls/Filling/Dredging greater than 30 cubic yards (Sec. 9.2.3)-----\$50.00

## **ORDINANCES**

Ordinances and The Master Plan can be viewed on our website at [www.hamburg.mi.us](http://www.hamburg.mi.us)  
From the Main Page, Go to the "Lawroom"  
(Add \$5.00 if mailed)



Master Plan-----	\$30.00
General Ordinance-----	\$35.00
Zoning Ordinance-----	\$35.00
Large Zoning District Map-----	\$15.00
Small Zoning District Map-----	\$ 7.50
Copies of Full Size Sectional Maps-----	\$10.00/sheet

### **COPIES**

Photocopies (Plus Postage if Mailed)-----	\$0.25/page
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### **FEES**

Fees listed in this schedule are intended to cover staff time and other costs for standard processing. Application fees and review fees are required at the time of application. In the case of separate applications for Preliminary and Final reviews, separate application and review fees shall be collected.

### **EXEMPTIONS**

All permitting fees will be waived by Hamburg Township for non-profit private and public service project

### **REVIEW ESCROWS**

Review escrow fees are reasonably related to the amount of costs and expenses estimated by the Township and its consultants to complete the respective review of a project by the Township's consultants. If there is not an estimate for the initial cost of the review escrow and instead the review fee states it is based on an estimate of cost of review the Zoning Administrator will contact the party that is needed for review and the cost of the review escrow fee will be based on the projected cost of the review. Review escrow fees shall be placed into a non-interest bearing escrow account. Upon final review, the remaining review escrow fee balances shall be returned to the applicant upon receipt of final billing. If the excess fees are sent by mail to the applicant at the address specified on the escrow receipt, and is returned undelivered, it shall be held by the Township and returned to the applicant on demand; however, if such demand is not made within one (1) year after it was returned undeliverable, the remaining escrow shall be deemed forfeited and shall be deposited in the general fund of the Township. The applicant shall be responsible for all costs incurred for review in excess of the original submitted escrow amount. If the review escrow fee amount held by the Township is determined to be less than the amount needed to review the project additional escrow fund shall be requested. Final certificates of occupancy shall not be issued until such time as all outstanding fees are paid.

Review escrows fees can be required for any work or process either covered or not covered in this Schedule based on the cost of the review to be determined by the Zoning Administrator and the party reviewing the project.

[Bond Authorizing Resolution for Special Assessment Projects]

**HAMBURG TOWNSHIP**

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the "Township") held at the Hamburg Township Hall Meeting Room on May 19, 2020 there were:

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_:

**Bond Authorizing Resolution**

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Shadow Woods Subdivision Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Tamarack Drive North Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Tara Glen Subdivision 1 & 2 Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Towering Pines Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Arrowhead Subdivision Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Far Ravine Drive and Windwood Court Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Lawrence Court Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Oneida Way Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Bob White Beach Boulevard Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Downing Drive Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Edgelake Drive & Burton Drive Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Louis Lane Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain road improvements in the special assessment district for the Township's Tamarack Lake Subdivision Road Improvement Project Special Assessment District and such road improvements are described in Exhibit A attached hereto;

WHEREAS, the necessary proceedings have been taken by the Township Board to make certain sanitary sewer system improvements for a contract special assessment on property located at 8904 Rushview Drive and such sewer system improvements are described in Exhibit A attached hereto;

WHEREAS, the improvements described on Exhibit A for the fourteen special assessment districts described above are collectively referred to as the "Project" and the fourteen special assessment districts described on Exhibit A are collectively referred to as the "Special Assessment Districts";

WHEREAS, the proceedings referenced above provide for the payment of the cost of the Project by special assessments levied against the benefited lands in the Special Assessment Districts (the “Assessments”) and special assessment rolls have been confirmed by the Township Board for each of the Special Assessment Districts; and

WHEREAS, it has been determined by the Township Board to issue bonds in the amount herein authorized in anticipation of the collection of the Assessments and to designate the Assessments to pay the principal of and interest on the Bonds (as defined below).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Project. The construction of the Project, the period of usefulness of the Project of not less than ten years, and the Township’s proceedings with respect to the Assessments for the Project, are hereby approved and confirmed. It is hereby determined that each respective Assessment will be proportionate to the benefits that each respective parcel of property will derive from the Project.

2. Bond Details. The Township shall borrow not to exceed \$3,940,000 and issue its Bonds therefor (the “Bonds”) for the purpose of paying for the cost of the Project. The Bonds shall be designated as “Hamburg Township Special Assessment Bonds, Series 2020 (Limited Tax General Obligation)” and shall be dated such date as the Township Supervisor, the Township Clerk or the Township Treasurer (together, the “Authorized Officers” and each an “Authorized Officer”) shall provide prior to the sale of the Bonds, and shall bear interest from that date. The Bonds shall be fully registered Bonds, both as to principal and interest, in any denomination which is \$5,000, or any integral multiple thereof up to a single maturity, or as otherwise authorized by an Authorized Officer prior to the sale of the Bonds, numbered from 1 upwards, in the respective principal amounts determined by an Authorized Officer in conjunction with the sale of the Bonds, and shall mature on April 1 of each year or alternatively on such other dates as may be determined by an Authorized Officer prior to the sale of the Bonds.

The Bonds shall be in substantially the form attached as Exhibit B with such changes, additions or deletions as are not inconsistent with this Resolution.

3. Interest Payment and Date of Record. The Bonds shall bear interest payable on April 1 and October 1 of each year, beginning April 1, 2021, or such other date or dates as may be determined by an Authorized Officer prior to the sale of the Bonds. Interest shall be paid by check or draft mailed by first class mail to the registered owner of each Bond as of the applicable date of record; provided, however, that an Authorized Officer may agree with the Bond Registrar on a different method of payment. If interest is paid differently, the Bond form attached as Exhibit B shall be changed accordingly. The date of record shall be the fifteenth day of the month immediately preceding the month in which such interest is payable.

4. Optional Redemption. The Bonds shall be subject to redemption at the option of the Township prior to maturity to the extent and as determined by an Authorized Officer prior to the sale of the Bonds, provided that no redemption premium shall be paid in connection with such optional redemptions.

5. Notice of Sale. Sealed bids for the purchase of the Bonds shall be accepted up to a time to later be determined by an Authorized Officer. The Official Notice of Sale for the Bonds shall be published once in accordance with law in The Bond Buyer, in a form approved by an Authorized Officer. Any Authorized Officer may cause the Official Note of Sale to be published in additional publications, as such Authorized Officer deems appropriate.

6. Provisions for the Sale and Award of the Bonds. The Township shall sell the Bonds in conformance with 1954 Michigan Public Act 188, as amended, and the laws of the State of Michigan, and the rules and regulations of the Michigan Department of Treasury. Any Authorized Officer is authorized to award the sale of the Bonds to the bidder whose bid produces the lowest true interest cost to the Township, as determined by the Township's municipal advisor, provided that such winning bid complies with the following parameters:

- (a) The interest rate for any maturity or maturities of the Bonds shall not exceed five percent (5%) per annum;
- (b) The true interest cost for the Bonds, as computed by the Township's municipal advisor, shall not exceed four percent (4%) per annum;
- (c) The purchase price for the Bonds, not including underwriter's discount, shall not be less than ninety-nine percent (99%) and shall not be greater than one hundred (100%) of the principal amount of the Bonds; and
- (d) The underwriter's discount in connection with the sale of the Bonds shall not exceed one percent (1%) of the principal amount of the Bonds.

7. Bond Registrar, Transfer and Paying Agent. The Bonds shall be registrable upon the books maintained by a financial institution to be designated by an Authorized Officer prior to the sale of the Bonds, and such financial institution shall serve as bond registrar, transfer agent and authenticating agent for the Bonds (the "Bond Registrar").

8. Transfer or Exchange of Bonds. Any Bond shall be transferable on the bond register maintained by the Bond Registrar with respect to the Bonds at any time upon the surrender of the Bond together with an assignment executed by the registered owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned Bond, the Bond Registrar shall authenticate and deliver a new Bond or Bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

Bonds may likewise be exchanged at any time for one or more other Bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Bond or Bonds being exchanged. Such exchange shall be effected by surrender of the Bond to be exchanged to the Bond Registrar with written instructions signed by the registered owner of

the Bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of a Bond with proper written instructions, the Bond Registrar shall authenticate and deliver a new Bond or Bonds to the registered owner of the surrendered Bond or his or her properly designated transferee or transferees or attorney.

The Bond Registrar is not required to honor any transfer or exchange of Bonds during the 15 days preceding an interest payment date. Any service charge made by the Bond Registrar for any such registration, transfer or exchange shall be paid for by the Township. The Bond Registrar may, however, require payment by a bondholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

9. Execution and Delivery. The Township Supervisor and the Township Clerk are authorized and directed to execute the Bonds for and on behalf of the Township by manually executing the Bonds or by having facsimiles of their signatures affixed to the Bonds. Upon execution of the Bonds, they shall be delivered to the Township Treasurer, or an agent thereof, who is hereby authorized and directed to deliver the Bonds to the purchaser upon receipt in full of the purchase price for the Bonds.

10. Full Faith and Credit Pledged. The Bonds are being issued in anticipation of the collection of future due installments of the Assessments. The Assessments and interest and investment income thereon are projected to be sufficient to pay the principal of and interest on the Bonds when due and such funds are pledged as security for the payment of the principal of and interest on the Bonds. Additionally, the Township hereby irrevocably pledges its limited tax full faith and credit as additional security for the payment of the principal of and interest on the Bonds. Pursuant to such pledge, should Assessment collections be insufficient to pay the principal of and interest on the Bonds when due, the Township shall pay the principal of and interest on the Bonds as a first budget obligation from its general funds, including the collection of any ad valorem taxes which the Township is authorized to levy, but any such levy shall be subject to applicable constitutional, charter and statutory tax rate limitations.

11. Bond Payment Fund. The Township shall establish a separate depository account to be designated "2020 Improvement Project Special Assessment Bonds, Bond Payment Fund" (the "Bond Payment Fund"). All accrued interest and premium, if any, received from the purchaser of the Bonds, together with any portion of the Bond proceeds designated by an Authorized Officer to fund a capitalized interest reserve, if any, shall be deposited in the Bond Payment Fund. Within the Bond Payment Fund, the Township shall create separate accounts for each of the fourteen Special Assessment Districts. Each account shall be designated "Bond Payment Fund – " followed by the name of the respective Special Assessment District. All amounts (including principal, interest and penalties) at any time received in payment of the Assessments from one of the Special Assessment Districts shall be deposited in respective account for such Special Assessment District in the Bond Payment Fund. Moneys in the Bond Payment Fund shall be used, except as described above, solely to pay principal of and premium, if any, and interest on the Bonds.



Moneys in the Bond Payment Fund may be continuously invested and reinvested in any legal investment for Township funds, which shall mature, or which shall be subject to redemption by the holder thereof not later than, the dates when moneys in the Bond Payment Fund will be required to pay the principal of and interest on the Bonds. Obligations purchased as an investment of moneys of the Bond Payment Fund shall be deemed at all times to be a part of such fund, and the interest accruing thereon and any profit realized from such investment shall be credited to such fund.

12. Improvement Fund. Except for amounts required by this resolution to be deposited in the Bond Payment Fund, the proceeds from the sale of the Bonds shall be deposited in a separate depository account to be designated “2020 Improvement Project Special Assessment Bonds, Improvement Fund” (the “Improvement Fund”). Within the Improvement Fund, the Township shall create separate accounts for each of the fourteen Special Assessment Districts. Each account shall be designated “Improvement Fund – ” followed by the name of the respective Special Assessment District. The specific amounts to be deposited in each respective account shall be designated in a certificate signed by an Authorized Officer in connection with the closing of the sale of the Bonds.

Moneys at any time in any account of the Improvement Fund shall be used solely to pay costs of the Project related to the respective Special Assessment District, except that upon payment (or provision for payment) in full of the costs of the Project, any excess moneys remaining in the Improvement Fund shall be transferred to the Bond Payment Fund (if any Bonds are outstanding) or applied as required by law or the ordinances of the Township and shall be used for “essential government functions” as that term is used in Section 141(c)(2) of the Internal Revenue Code of 1986, as amended (the “Code”).

Moneys in the Improvement Fund may be continuously invested and reinvested in any legal investment for Township funds, which shall mature, or which shall be subject to redemption by the holder thereof not later than, the estimated dates when moneys in the Improvement Fund will be required to pay costs of the Project. Obligations purchased as an investment of moneys of the Improvement Fund shall be deemed at all times to be a part of such fund, and the interest accruing thereon and any profit realized from such investment shall be credited to such fund.

13. Mutilated, Lost, Stolen or Destroyed Bonds. In the event any Bond is mutilated, lost, stolen or destroyed, the Township Supervisor and the Township Clerk may, on behalf of the Township, execute and deliver, or order the Bond Registrar to authenticate and deliver, a new Bond having a number not then outstanding, of like date, maturity, interest rate and denomination as that mutilated, lost, stolen or destroyed Bond.

In the case of a mutilated Bond, a replacement Bond shall not be delivered unless and until such mutilated Bond is surrendered to the Bond Registrar. In the case of a lost, stolen or destroyed Bond a replacement Bond shall not be delivered unless and until the Township and the Bond Registrar shall have received such proof of ownership and loss and indemnity as they determine to be sufficient, which shall consist at least of (i) a lost instrument bond for principal and interest remaining unpaid on the lost, stolen or destroyed Bond; (ii) an affidavit of the registered owner (or his or her attorney) setting forth ownership of the Bond lost, stolen or

destroyed and the circumstances under which it was lost, stolen or destroyed; (iii) the agreement of the owner of the Bond (or his or her attorney) to fully indemnify the Township and the Bond Registrar against loss due to the lost, stolen or destroyed Bond and the issuance of any replacement Bond in connection therewith; and (iv) the agreement of the owner of the Bond (or his or her attorney) to pay all expenses of the Township and the Bond Registrar in connection with the replacement, including the transfer and exchange costs which otherwise would be paid by the Township.

14. Arbitrage and Tax Covenants. Notwithstanding any other provision of this Resolution, the Township covenants that it will not at any time or times:

- (a) Permit any proceeds of the Bonds or any other funds of the Township or under its control to be used directly or indirectly (i) to acquire any securities or obligations, the acquisition of which would cause any Bond to be an “arbitrage bond” as defined in Section 148 of the Code, or (ii) in a manner which would result in the exclusion of any Bond from the treatment afforded by Section 103(a) of the Code by reason of the classification of any Bond as a “private activity bond” within the meaning of Section 141(a) of the Code or as an obligation guaranteed by the United States of America within the meaning of Section 149(b) of the Code; or
- (b) Take any action, or fail to take any action (including failure to file any required information or other returns with the United States Internal Revenue Service or to rebate amounts to the United States, if required, at or before the time or times required), within its control which action or failure to act would (i) cause the interest on the Bonds to be includable in gross income for federal income tax purposes, cause the interest on the Bonds to be includable in computing any alternative minimum tax (other than the alternative minimum tax applicable to interest on all tax-exempt obligations generally) or cause the proceeds of the Bonds to be used directly or indirectly by an organization described in Section 501(c)(3) of the Code or (ii) adversely affect the exemption of the Bonds and the interest thereon from State of Michigan income taxation.

15. Qualification of Bonds. The Township Board hereby designates the Bonds as “qualified tax-exempt obligations” for the purpose of deduction of interest expense by financial institutions under the provisions of Section 265(b) of the Code, unless otherwise certified by an Authorized Officer prior to the sale of the Bonds. Each Authorized Officer is authorized and directed to make such changes to the form of the Bonds set forth in Exhibit B, as may in such officer’s discretion, be necessary to reflect any withdrawal of the designation made hereunder.

16. Defeasance. If at any time,

- (a) the whole amount of the principal of and premium, if any, and interest due and payable upon all outstanding Bonds shall be paid, or

- (b) if sufficient moneys, or Government Obligations not callable prior to maturity, the principal of and interest on which, when due and payable will provide such sufficient moneys without reinvestment, shall be deposited with and held by a trustee for the purpose of paying principal of and premium, if any, and interest due and payable upon all outstanding Bonds, and if all outstanding Bonds to be redeemed prior to maturity shall have been duly called for redemption or irrevocable instructions to call such Bonds for redemption shall have been given to such trustee.

then the right, title and interest of the holders of the Bonds shall thereupon cease, terminate and become void and the Township shall be released from the obligations of this resolution and any moneys or other funds held pursuant to this resolution for the purpose of paying principal of and premium, if any, and interest on the Bonds then outstanding (other than the aforementioned funds on deposit with the trustee for redemption of the outstanding Bonds) shall be released from the conditions of this resolution and paid over to the Township and considered excess proceeds of the Bonds. All moneys and Government Obligations held by such trustee pursuant to this Section shall be held in trust and applied to the payment, when due, of the obligations payable therewith as provided hereinabove. As used herein the term "Government Obligations" means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America.

The trustee or escrow agent referred to in the paragraph set forth above shall (i) be a bank or trust company permitted by law to offer and offering the required services, (ii) be appointed by an Authorized Officer and (iii) at the time of its appointment and so long as it is serving as such, have at least \$25,000,000 of capital and unimpaired surplus. The same bank or trust company may serve as trustee or escrow agent and as Bond Registrar so long as it is otherwise eligible to serve in each such capacity.

17. Additional Bonds. Additional bonds of equal standing with the Bonds may be issued in connection with the Project. Nothing in this Resolution shall prevent the issuance by the Township of bonds to finance other projects for the Township.

18. Continuing Disclosure. Each Authorized Officer is hereby authorized to execute a Continuing Disclosure Undertaking with respect to the Bonds. The Bonds are hereby made subject to such Continuing Disclosure Undertaking and the Authority agrees to abide by the provisions thereof so long as any of the Bonds are outstanding.

19. Preliminary Official Statement and Final Official Statement. Each Authorized Officer is hereby authorized to approve for distribution a Preliminary Official Statement for the Bonds and once the Bonds have been sold, the Authorized Officers, or any one of them, are hereby authorized to execute an Official Statement with respect to the Bonds.

20. Retention of Bond Counsel. The firm of Dykema Gossett PLLC, Lansing, Michigan, is hereby retained to serve as bond counsel for the Township in connection with the issuance, sale and delivery of the Bonds.

21. Retention of Municipal Advisor. The firm of Bendzinski & Co., Grosse Pointe, Michigan, is hereby retained to serve as municipal advisor to the Township in connection with the issuance, sale and delivery of the Bonds.

22. Declaration of Intent for Reimbursement Purposes. The Township expects to pay certain expenses of the Project prior to the issuance of the Bonds, and the Township intends to reimburse itself for such expenses from proceeds of the Bonds. Accordingly, the Township makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The Township reasonably expects to reimburse itself for expenditures made for the purpose of defraying the costs of the Project and paying related bond issuance costs, all as described in this resolution;
- (b) The Bonds will be issued no later than 18 months after the later of (i) the date the first expenditure to be reimbursed was made; or (ii) the date the Project was placed in service or abandoned, but in no case later than three years after the date the first expenditure was made; and
- (c) The expenditures described in (a) above are “capital expenditures” as defined in Treas. Reg. §1.150-1, which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election) under general Federal income tax principles (as determined at the time the expenditures are paid).

23. Conflicting Resolutions. All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

24. Effective Date. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the Township.

A vote on the foregoing resolution was taken and was as follows:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

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Michael Dolan  
Hamburg Township Clerk



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## Exhibit A

### Special Assessment Districts, Description of Project and Period of Usefulness

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#### Part 1 – Shadow Woods Subdivision Road Improvement Project Special Assessment District

##### Description of the Project

The project will consist of crushing and shaping the streets and placing 3.5 inches of new hot asphalt mix in two (2) lifts. Work will also include the removal of turf along the edge of the roads in areas where it is higher than the roadway to improve drainage and protect the roadway. The asphalt will be feathered into existing asphalt driveways and a portion of concrete drives will be removed and replaced to match the new roadway elevation. The street rehabilitation shall serve the properties in the Shadow Woods Lane and Terrace View Drive area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

##### Description of the District by Tax Identification Number

15-36-103-001	15-36-103-002	15-36-103-003	15-36-103-004
15-36-103-005	15-36-103-006	15-36-103-007	15-36-103-008
15-36-103-009	15-36-103-010	15-36-103-011	15-36-103-012
15-36-103-013	15-36-103-014	15-36-103-015	15-36-103-016
15-36-103-017	15-36-103-018	15-36-103-019	15-36-103-020
15-36-103-021	15-36-103-022	15-36-103-023	15-36-103-024
15-36-103-025	15-36-103-026	15-36-103-027	15-36-103-028
15-36-103-029	15-36-103-030	15-36-103-031	15-36-103-032
15-36-103-035	15-36-103-036	15-36-103-037	15-36-103-038
15-36-103-039	15-36-103-040	15-36-103-041	15-36-103-042
15-36-103-043	15-36-103-044	15-36-103-045	15-36-103-046
15-36-103-048	15-36-103-049	15-36-103-050	15-36-103-053

##### Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 2 – Tamarack Drive North  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of crushing the existing asphalt pavement, shaping and placing approximately 3.50 inches of new hot mix asphalt and new aggregate shoulders altogether with the necessary related work. The street rehabilitation shall serve the properties in the Tamarack Drive North area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-14-301-020	15-14-401-001	15-14-402-038	15-14-403-001
15-14-403-002	15-14-403-003	15-14-403-004	15-14-403-005
15-14-403-006	15-14-403-007	15-14-403-008	15-14-403-009
15-14-403-010	15-14-403-011	15-14-403-012	15-14-403-013
15-14-403-014	15-14-403-015	15-14-403-016	15-14-403-017
15-14-403-018	15-14-403-019	15-14-403-020	15-14-403-021
15-14-403-022	15-14-403-023	15-14-403-024	15-14-403-025
15-14-403-026	15-14-403-027	15-14-404-004	15-14-404-006
15-14-404-007	15-14-404-010	15-14-404-011	15-14-404-012
15-14-404-013	15-14-404-014	15-14-404-015	15-14-404-017
15-14-404-021	15-14-404-022	15-14-404-024	

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 3 – Tara Glen Subdivision 1 & 2  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of milling out of the existing asphalt surface and removal of 1” of the aggregate base material (Phase 1 only) and repaving all roads with 3.5 inches of new mix asphalt placed in two lifts for both Phase 1 and Phase 2 of the subdivision. The street rehabilitation shall serve the properties in the Tara Glen Subdivision 1 & 2 of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-24-400-029	15-24-400-030	15-24-400-031	15-24-401-001
15-24-401-002	15-24-401-003	15-24-400-004	15-24-401-005
15-24-401-006	15-24-401-007	15-24-401-008	15-24-401-009
15-24-101-010	15-24-401-011	15-24-401-012	15-24-401-013
15-24-401-014	15-24-401-015	15-24-401-016	15-24-401-017
15-24-401-018	15-24-401-019	15-24-401-020	15-24-401-021
15-24-401-022	15-24-401-023	15-24-101-024	15-24-401-025
15-24-401-026	15-24-401-027	15-24-401-028	15-24-401-029
15-24-401-030	15-24-401-031	15-24-401-032	15-24-401-033
15-24-401-034	15-24-401-035	15-24-401-036	15-24-401-037
15-24-401-038	15-24-401-039	15-24-401-041	15-24-401-042
15-24-401-043	15-24-401-044	15-24-401-045	15-24-401-046
15-24-401-047	15-24-401-050	15-24-401-051	15-24-401-052
15-24-401-053	15-24-401-054	15-24-401-055	15-24-401-056
15-24-401-057	15-24-401-058	15-24-401-059	15-24-401-060
15-24-401-061	15-24-401-062	15-24-401-063	15-24-401-064
15-24-401-065	15-24-401-066	15-24-401-067	15-24-401-068
15-24-401-069	15-24-401-070	15-24-401-071	15-24-401-072
15-24-401-073	15-24-401-074	15-24-401-075	15-24-401-076
15-24-401-077	15-24-401-078	15-24-401-079	15-24-401-080
15-24-401-081	15-24-401-082	15-24-401-083	15-24-401-084
15-24-401-085	15-24-401-086	15-24-401-087	

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 4 – Towering Pines  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of milling out the existing three-inches (3.0”) of asphalt pavement and placing approximately 3.25 inches of new hot mix asphalt. Work shall include the repair of drainage structures and curb and gutters that may impede drainage. The street rehabilitation shall serve the properties in the Towering Pines Drive and Kelsey Court area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-01-402-001	15-01-402-002	15-01-402-003	15-01-402-004
15-01-402-005	15-01-402-006	15-01-402-007	15-01-402-008
15-01-402-009	15-01-402-010	15-01-402-011	15-01-402-012
15-01-402-013	15-01-402-014	15-01-402-015	15-01-402-016
15-01-402-017	15-01-402-018		

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.



Part 5 – Arrowhead Subdivision  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of milling out approximately three-inches (3.0”) of existing asphalt pavement and repair of transverse cracks. Once the road is re-graded, Contractor shall place two (2) lifts of new hot mix asphalt with as asphalt wing curb and turf restoration to convey road runoff to the existing catch basins or spillways, altogether with the necessary related work. The street rehabilitation shall serve the properties in the Navajo Trail, Pawnee Trail, Kiowa Trail, Shoshoni Pass and Arapaho Pass area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-15-101-001	15-15-101-002	15-15-101-003	15-15-101-004
15-15-101-005	15-15-101-006	15-15-101-007	15-15-101-008
15-15-101-009	15-15-101-010	15-15-101-011	15-15-101-012
15-15-101-013	15-15-101-014	15-15-101-015	15-15-101-016
15-15-101-017	15-15-101-018	15-15-101-019	15-15-101-020
15-15-101-021	15-15-101-022	15-15-101-023	15-15-101-024
15-15-101-025	15-15-101-026	15-15-101-027	15-15-101-028
15-15-101-029	15-15-101-030	15-15-101-031	15-15-101-032
15-15-101-033	15-15-101-034	15-15-101-035	15-15-101-036
15-15-101-037	15-15-101-038	15-15-101-039	15-15-101-040
15-15-101-041	15-15-101-042	15-15-101-043	15-15-101-044
15-15-101-045	15-15-101-046	15-15-101-047	15-15-101-048
15-15-101-049	15-15-101-050	15-15-101-051	15-15-101-052
15-15-101-053	15-15-101-054	15-15-101-055	15-15-101-056
15-15-101-057	15-15-101-058	15-15-101-059	15-15-101-060
15-15-101-061	15-15-101-062	15-15-101-063	15-15-101-064
15-15-101-065	15-15-101-066	15-15-101-067	15-15-101-068
15-15-101-069	15-15-101-070	15-15-101-071	15-15-101-072
15-15-101-073	15-15-101-074	15-15-101-075	15-15-101-076
15-15-101-077	15-15-101-078	15-15-101-079	15-15-101-080
15-15-101-081	15-15-101-082	15-15-101-083	15-15-101-084
15-15-101-085	15-15-101-086	15-15-101-087	15-15-101-088

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 6 – Far Ravine Drive and Windwood Court  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of crushing and shaping the existing asphalt pavement and placing 3.6” of new hot mix asphalt in two lifts. The hot mix asphalt will be feathered on to the existing driveway approaches, including concrete drives, to match the new road elevation. The edge of the roadway will be restored with topsoil, seed and mulch. The street rehabilitation shall serve the properties in the Far Ravine Drive and Woodwind Court area of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-15-301-001	15-15-301-002	15-15-301-003	15-15-301-004
15-15-301-007	15-15-301-008	15-15-301-009	15-15-301-010
15-15-301-011	15-15-301-012	15-15-301-013	15-15-301-014
15-15-301-015	15-15-301-016	15-15-301-017	15-15-301-018
15-15-301-019	15-15-301-020	15-15-301-021	15-15-301-022
15-15-301-023	15-15-301-025	15-15-301-026	

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 7 – Lawrence Court  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of milling a portion of the existing asphalt pavement including the asphalt curb. Undercutting poor subgrade areas and adding additional stone base where needed to improve draining. Three and a half (3.5) inches of new hot mix asphalt in two lifts will be placed on the prepared grade. The wing curb will be placed on the final lift of the asphalt. The hot mix asphalt will be feathered on to the existing driveway approaches, including the concrete drives, to match the new road elevation. The edge of the roadway will be restored with topsoil, seed and mulch. The street rehabilitation shall serve the properties within the Township located along Lawrence Court that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-22-100-058	15-22-108-001	15-22-108-002	15-22-108-003
15-22-108-004	15-22-108-005	15-22-108-008	15-22-108-009
15-22-108-010	15-22-108-011	15-22-108-012	15-22-108-013
15-22-108-014	15-22-108-015	15-22-108-016	15-22-108-018

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 8 – Oneida Way  
Road Improvement Project Special Assessment District

Description of the Project

The project will include pulverizing the existing asphalt to a depth of eight inches (8”) below grade and enhancing the existing aggregate base with pulverized material as necessary to maintain proper grade. Contractor will then fine grade and compact the road bed and haul away any remaining spoils. The road surface will be paved with two-inches (2”) of compacted bituminous 13A asphalt in the first lift and then a second finish lift of 2-inches (2”) of compacted bituminous 13A asphalt shall be placed to finish. The street rehabilitation shall serve the properties within the Township located along Oneida Way that are within the boundaries indicated on the attached map.

Description of the District by Tax Identification Number

15-21-102-001	15-21-102-002	15-21-102-003	15-21-102-004
15-21-102-005	15-21-102-006	15-21-102-007	15-21-102-008
15-21-102-009	15-21-102-010		

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.



Part 9 – Bob White Beach Boulevard  
Road Improvement Project Special Assessment District

Description of the Project

The project will include saw cutting and removal of the existing asphalt up to four-inches (4”) thick. Inspection of the existing gravel bases to confirm stability, place 21AA crushed concrete to supplement the existing grade and soften the grade/slope on the north side of Crescent Drive in preparation of new paving. Contractor shall grade and compact aggregate base, construct four-inches (4”) of compacted hot mixed asphalt with a 2” MDOT 13A leveling course and a 2” MDOT 36A wearing course. A mountable asphalt curb shall be installed on the north side of Crescent Drive. Concrete and asphalt paved driveways within 3 feet of the road edge will be tied in with asphalt, gravel driveways will have a 1-foot wide asphalt paved apron at the edge of the road. Contractor shall clean up and remove all debris associated with the road improvements. The street rehabilitation shall serve the properties within the Township located along Bob White Beach Boulevard that are within the boundaries indicated on the attached map.

Description of the District by Tax Identification Number

15-27-401-002	15-27-401-003	15-27-401-004	15-27-401-005
15-27-401-006	15-27-401-007	15-27-401-008	15-27-401-009
15-27-401-010	15-27-401-011	15-27-401-012	15-27-401-013
15-27-401-036	15-27-401-037	15-27-402-053	15-27-402-058
15-27-402-070	15-27-402-071	15-27-402-072	15-27-402-077
15-27-402-078	15-27-402-079	15-27-402-088	

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 10 – Downing Drive  
Road Improvement Project Special Assessment District

Description of the Project

The project will include saw cutting and removal of the existing chip seal, cold patch and HMA patching areas up to two-inches (2”) thick from road and driveway approaches cut existing gravel base to grade, proof roll grade to confirm stability, find grade and compact in preparation of new paving. The Contractor shall construct a final compacted four-inch (4”) hot mixed asphalt surface comprised of a 2” MDOT #1100L, 20AA leveling course (213 tons), an SS-1h tack coat, and a 2” #1100T 20AA wearing course (213 tons). Existing asphalt or concrete driveways within three feet (3’) of the edges of the road will be tied into the road with asphalt smoothly. Gravel driveways will have a one-foot (1’) wide asphalt paved apron constructed off the edges of the road. The street rehabilitation shall serve the properties within the Township located along Downing Drive that are within the boundaries indicated on the attached map.

Description of the District by Tax Identification Number

15-28-203-054	15-28-203-057	15-28-203-058	15-28-203-060
15-28-402-001	15-28-402-002	15-28-402-010	15-28-402-011
15-18-402-012	15-28-402-013	15-28-402-014	15-28-402-015
15-18-402-016	15-28-402-017	15-28-402-018	15-28-402-019
15-28-402-021	15-28-402-022	15-28-402-023	15-28-402-024
15-28-402-025	15-28-402-058	15-28-402-059	15-28-402-065
15-28-402-068	15-28-402-069	15-28-402-070	15-28-410-001
15-28-410-002	15-28-410-003	15-28-410-004	

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 11 – Edgelake Drive & Burton Drive  
Road Improvement Project Special Assessment District

Description of the Project

The project will include cold milling three-inches (3”) of the existing roadway with subgrade undercutting to incorporate the removal of bad material and placement of 21AA crushed concrete. Three-inches (3”) of hot mix asphalt (HMA) 13A shall be placed in two lifts with LTBC-2 tack placed between lifts. Excess millings are to be placed on Burton Drive and Sylvania (over the hill). Millings shall be graded and compacted by the Contractor with a two-inch (2”) course of hot mix asphalt (HMA) 13A to be placed over the millings. The street rehabilitation shall serve the properties within the Township located along Edgelake Drive and Burton Drive that are within the boundaries indicated on the attached map.

Description of the District by Tax Identification Number

15-27-100-054	15-27-100-055	15-27-100-056	15-27-100-057
15-27-103-001	15-27-103-008	15-27-103-011	15-27-103-012
15-27-103-013	15-27-103-014	15-27-103-016	15-27-103-022
15-27-103-025	15-27-103-026	15-27-103-028	15-27-103-034
15-27-103-037	15-27-104-001	15-27-104-002	15-27-104-003
15-27-104-004	15-27-104-007	15-27-104-009	15-27-104-011
15-27-104-012	15-27-104-013	15-27-104-018	15-27-105-025
15-27-104-026	15-27-104-027	15-27-104-028	15-27-104-029
15-27-104-030	15-27-104-031	15-27-104-032	15-27-104-033
15-27-104-035	15-27-104-036	15-27-104-038	15-27-104-040
15-27-104-041	15-27-104-042	15-27-104-043	15-27-104-044
15-27-104-045	15-27-104-046	15-27-104-047	15-27-104-048
15-27-104-049	15-27-104-050	15-27-104-051	15-27-105-001
15-27-105-006	15-27-105-009	15-27-105-010	15-27-105-011
15-27-105-012	15-27-105-013	15-27-105-014	15-27-105-024
15-27-105-027	15-27-105-030	15-27-105-037	15-27-105-038
15-27-105-039	15-27-105-042	15-27-105-043	15-27-105-044
15-27-105-045	15-27-105-046	15-27-105-047	15-27-105-048
15-27-105-049	15-27-105-050	15-27-105-051	15-27-105-052
15-27-105-053	15-27-105-054	15-27-105-055	15-27-105-056
15-27-105-057	15-28-200-001		

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 12 – Louis Lane  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of crushing and shaping the existing asphalt pavement and placing 3.6” of new hot mix asphalt in two lifts. The hot mix asphalt will be feathered on to the existing driveway approaches, including concrete drives, to match the new road elevation. The edge of the roadway will be restored with topsoil, seed and mulch. The street rehabilitation shall serve the properties within the Township located along Louis Lane that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-33-302-001	15-33-302-002	15-33-302-003	15-33-302-004
15-33-302-005	15-33-302-006	15-33-302-007	15-33-302-008
15-33-302-009	15-33-302-010	15-33-302-011	15-33-302-012
15-33-302-014	15-33-302-015	15-33-302-016	15-33-302-017
15-33-302-018	15-33-302-019	15-33-302-020	15-33-302-021
15-33-302-022	15-33-302-023	15-33-302-024	15-33-302-025

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

Part 13 – Tamarack Lake Subdivision  
Road Improvement Project Special Assessment District

Description of the Project

The project will consist of crushing and shaping the existing asphalt pavement and placing 3.5” of new hot mix asphalt in two lifts. The hot mix asphalt will be feathered on to the existing driveway approaches, including concrete drives and brick pavers, to match the new road elevation. The edge of the roadway will be restored with topsoil, seed and mulch. The street rehabilitation shall serve the properties in the Tamarack Lake subdivision area, including the unimproved portions of Pleasant View Dr., Lauderdale Ct., Tamarack Lake, Tamarina Ct., Ridge Dr. (including 600 ft. of the paved portion of Indian Trail) and Cedar Bend Drive, of the Township that are within the boundaries indicated on the attached map, along with all necessary construction, drainage and restoration for such project.

Description of the District by Tax Identification Number

15-31-200-006	15-31-200-007	15-31-200-008	15-31-200-009
15-31-201-001	15-31-201-002	15-31-201-003	15-31-201-004
15-31-201-005	15-31-201-006	15-31-201-007	15-31-201-008
15-31-201-009	15-31-201-010	15-31-201-011	15-31-201-012
15-31-201-013	15-31-201-014	15-31-201-015	15-31-201-016
15-31-201-017	15-31-201-018	15-31-201-019	15-31-201-020
15-31-201-021	15-31-201-022	15-31-201-023	15-31-201-024
15-31-201-025	15-31-201-026	15-31-201-027	15-31-201-028
15-31-201-029	15-31-201-030	15-31-201-031	15-31-201-032
15-31-201-033	15-31-201-034	15-31-201-035	15-31-201-036
15-31-201-037	15-31-201-038	15-31-201-039	15-31-201-040
15-31-201-043	15-31-201-044	15-31-201-045	15-31-201-047
15-31-400-003	15-31-400-009	15-31-400-014	15-31-400-015
15-31-400-016	15-31-400-018	15-31-400-019	15-31-400-020
15-31-400-024	15-31-400-025	15-31-400-032	15-31-400-033
15-31-400-037	15-31-400-038	15-31-400-047	15-31-400-048
15-31-400-050	15-31-400-053	15-31-400-059	15-31-400-060
15-31-400-065	15-31-400-066	15-31-402-001	15-31-402-002
15-31-402-003	15-31-402-004	15-31-402-005	15-21-402-006
15-31-402-007	15-31-402-008	15-31-402-009	15-31-402-010
15-31-402-013	15-31-402-014	15-31-402-015	15-31-402-024
15-31-402-025	15-31-402-026	15-31-402-027	15-31-402-028

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.



Part 14 – 8904 Rushview Drive  
Sanitary Sewer Improvement Special Assessment District

Description of the Project

The Project will consist of the extension of the sewer system along Rushview Drive with the installation of a pressurized sewer line. The improvements will be made to benefit the property located at 8904 Rushview Drive in the Township. A more detailed description of the Project is on file at the office of the Township Clerk.

Description of the District by Tax Identification Number

15-17-402-137

Estimated Period of Usefulness

The estimated period of usefulness for this improvement is 10 years or more.

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**Exhibit B**

**Form of Bond**

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*Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Township or its agent for registration of transfer, exchange, or payment and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.*

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF LIVINGSTON

Hamburg Township Special Assessment Bonds, Series 2020 (Limited Tax General Obligation)

<u>Date of Issuance</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>CUSIP</u>
_____, 2020	_____%	April 1, 20__	

Registered Owner: Cede & Co.

Principal Amount: \*\*\*\*\*\$\_\_\_\_\_\*\*\*\*\*

FOR VALUE RECEIVED, Hamburg Township (the "Township"), Livingston County, State of Michigan, hereby acknowledges itself indebted and promises to pay on the Maturity Date specified above, to the Registered Owner specified above, or registered assigns, the Principal Amount shown above, upon presentation and surrender of this Bond at the principal office of \_\_\_\_\_, \_\_\_\_\_ Michigan, as the Bond Registrar (the "Bond Registrar"), together with the interest thereon to the Registered Owner of this Bond on the applicable date of record at the Interest Rate per annum specified above payable on \_\_\_\_\_ 1, 20\_\_, and semiannually thereafter on the first day of April and October in each year. The date of record for payments of interest shall be March 15 with respect to payments made on April 1 and September 15 with respect to payments made on October 1.

This Bond is one of a series of bonds (the “Bonds”) of like date and tenor except as to denomination, date of maturity and interest rate, numbered from 1 upwards, aggregating the principal sum of \$\_\_\_\_\_ issued by the Township under and pursuant to and in full conformity with the Constitution and statutes of the State of Michigan, including pursuant to Act No. 188, Public Acts of Michigan, 1954, as amended, and a resolution duly adopted by the Township Board of Trustees on May \_\_, 2020. The Bonds are being issued for the purpose of paying a portion of the cost of making certain improvements in fourteen separate special assessment districts in the Township. The Bonds are issued in anticipation of the collection of, and are payable primarily from, certain special assessments made against the benefitted lands in such districts. Additionally, the Township has irrevocably pledged its limited tax full faith and credit as security for the payment of the principal of and interest on the Bonds. Pursuant to such pledge, if such special assessments collections are insufficient to pay such principal and interest when due, the Township is required to pay the principal of and interest on the Bonds as a first budget obligation from its general funds, including the collection of any ad valorem taxes which the Township is authorized to levy, but any such levy shall be subject to applicable constitutional, charter and statutory tax rate limitations.

Bonds maturing in years 20\_\_ to 20\_\_, inclusive, are not subject to optional redemption prior to maturity. Bonds maturing in the years 20\_\_ and thereafter are subject to optional redemption, in whole or in part in such order as the Township shall determine, in integral multiples of \$5,000 on any date on or after \_\_\_\_\_ 1, 20\_\_, at par plus accrued interest to the redemption date.

With respect to partial redemptions, any portion of a Bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion and the amount not being redeemed each constitutes an authorized denomination. If less than the entire principal amount of a Bond is called for redemption, upon surrender of the Bond to the Bond Registrar, the Bond Registrar shall authenticate and deliver to the registered owner of the Bond a new Bond in the principal amount of the principal portion not being redeemed.

Notice of redemption shall be sent to the registered holder of each Bond being redeemed by first class United States mail at least 30 days before the date fixed for redemption, which notice shall fix the date of record with respect to the redemption. Any defect in any notice of redemption shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption provided funds or sufficient government obligations then are on deposit with the Township to redeem such Bonds.

This Bond is transferable on the bond registration books of the Bond Registrar upon surrender of this Bond together with an assignment executed by the Registered Owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon such transfer, one or more fully registered bonds with denominations of \$5,000, or any multiple of \$5,000, in the same aggregate principal amount and the same maturity and interest rate, will be issued to the designated transferee or transferees. The Bond Registrar shall not be required to honor any transfer of Bonds during the period from the applicable date of record preceding an interest payment date to such interest payment date.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in connection with the issuance of this Bond existed, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of Michigan, and that the total indebtedness of the Township, including this series of Bonds, does not exceed any constitutional limitation.

This Bond is designated as a “qualified tax-exempt obligation” under Section 265(b) of the Internal Revenue Code of 1986, as amended.

IN WITNESS WHEREOF, Hamburg Township, Livingston County, Michigan, has caused this Bond to be executed in its name with the facsimile signatures of its Supervisor and its Clerk, all as of the Date of Issuance.

Hamburg Township

By: \_\_\_\_\_  
Township Supervisor

By: \_\_\_\_\_  
Township Clerk

#### **CERTIFICATE OF AUTHENTICATION**

This Bond is one of the series of Bonds designated “Hamburg Township Special Assessment Bonds, Series 2020 (Limited Tax General Obligation).”

Date of Authentication:

\_\_\_\_\_, Michigan,  
as Bond Registrar and Authenticating Agent

By:

\_\_\_\_\_  
Authorized Signer

## ASSIGNMENT

For value received, the undersigned sells, assigns and transfers into \_\_\_\_\_ this Bond and all rights hereunder and hereby irrevocably appoints \_\_\_\_\_ attorney to transfer this Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of this Bond in every particular.



[Resolution Authorizing Publication of Notice of Intent to Issue Bonds]

**HAMBURG TOWNSHIP**

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the "Township") held at the Hamburg Township Hall Meeting Room on May 19, 2020 there were:

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_:

**Resolution Authorizing Publication of Notice  
of Intent to Issue Bonds and Allowing for the  
Reimbursement of Certain Expenditures from Bond Proceeds**

WHEREAS, the Township intends to make certain improvements to its sanitary sewer system by constructing a sewer main to connect the existing sewer main adjacent to Whitewood Road to the existing sewer main adjacent to Pettysville Road (the "Project");

WHEREAS, the plans and specifications for the Project are on file in the Township offices;

WHEREAS, the Township intends to finance a substantial portion of the costs of the Project through the issuance of tax-exempt bonds in an amount of not to exceed \$850,000;

WHEREAS, the Township Board has determined that it is appropriate to issue capital improvement bonds pursuant to Act No. 34, Public Acts of Michigan, 2001 (the "Bonds") to pay for all or a portion of the costs of the Project;

WHEREAS, in order to issue the Bonds under Act 34, it is necessary to publish a notice of intent to issue bonds; and

WHEREAS, the Township may pay certain expenses of the Project prior to the issuance of the Bonds, and may elect to reimburse itself for such expenses from proceeds of the Bonds.

NOW THEREFORE BE IT RESOLVED THAT:

1. The notice set forth in Exhibit A to this resolution is approved, and the Township Supervisor, the Township Clerk, or a designee of the Township Supervisor or Township Clerk, are each authorized and instructed to publish the notice once in the Livingston County Daily

Press & Argus, a newspaper of general circulation within the Township. The notice shall not be less than one-fourth (1/4) page in size when it is printed in such newspaper.

2. The Township makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The Township reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of the Bonds.
- (b) The expenditures described in this paragraph (b) are for the purpose of defraying the costs of the Project and paying related bond issuance costs, all as described in this resolution.
- (c) The Bonds will be issued no later than 18 months after the later of (i) the date the first expenditure to be reimbursed was made, or (ii) the date the Project was placed in service or abandoned, but in no case later than 3 years after the date the first expenditure was made.
- (d) The expenditures described in (b) above are “capital expenditures” as defined in Treas. Reg. § 1.150-1, which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election) under general Federal income tax principles (as determined at the time the expenditures are paid).

3. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

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Michael Dolan  
Hamburg Township Clerk

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Exhibit A

Form of Notice

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**NOTICE OF INTENTION OF HAMBURG TOWNSHIP TO  
ISSUE CAPITAL IMPROVEMENT BONDS AND OF RIGHT TO  
PETITION FOR REFERENDUM THEREON**

TO ALL ELECTORS OF HAMBURG TOWNSHIP

NOTICE IS HEREBY GIVEN that the Township Board of Hamburg Township, Livingston County, Michigan (the "Township") intends to authorize the issuance of capital improvement bonds in one or more series (the "Bonds") for the purpose of financing improvements to the Township's sanitary sewer collection system. The Bonds will be issued pursuant to the provisions of Act No. 34, Public Acts of Michigan, 2001 ("Act 34"). The principal amount of the Bonds to be issued shall not exceed \$850,000, the term of the Bonds shall not exceed 15 years and the Bonds shall bear interest at a rate not to exceed 6.00% per annum. The principal and interest on the Bonds will be payable primarily from the revenue generated from the Township's sanitary sewer system. Additionally, the Township has pledged its full faith and credit for the payment of the Bonds and accordingly if the revenue from the operation of the Township's sanitary sewer system is not sufficient then moneys from the Township's general fund will be used to pay the Bonds.

**RIGHT TO PETITION FOR REFERENDUM**

NOTICE IS FURTHER GIVEN to the electors of the Township to inform them of the right to petition for a referendum on the question of issuing the Bonds without a vote of the electors thereon, and the Bonds shall not be issued until at least 45 days after publication of this notice. If, within such 45-day period, a petition or petitions requesting a referendum on the question of the issuance of the Bonds signed by not less than 10% of the registered electors of the Township has been filed with the Township Clerk, the Bonds shall not be issued unless and until approved by a majority of the electors of the Township voting thereon at a general or special election.

This notice is given by order of the Township Board as required by Act 34. Further information may be obtained at the office of the Township Clerk, 10405 Merrill Road, Hamburg, Michigan 48139.

Dated: May \_\_, 2020

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Michael Dolan  
Hamburg Township Clerk

# HAMBURG TOWNSHIP

## FINANCE CONTROL

### BOOK



PERIOD ENDING March 31, 2020



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- Debt Payment Schedule
- Debt Payment Schedule

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- Ten Year Tax Collection Comparison
- Property Tax Roll Ten Year Graph Tax
- Roll Distribution Chart

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- Summary
- Monthly Bank and Investment Report
- Approved Financial Institution List

### **Tab 5**

- Summary
- 5 Year Forecast and Capital Reserve



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

## TAB 1

### BUDGET AND FINANCIAL STATUS SUMMARY:

#### Fiscal Year 2019/20:

The Budget v. Actual report reflects transactions through March, 2020 and includes General, Roads, Fire, Police, Parks and Sewer Funds. All departments and funds are at or under budget as of March 31, 2020, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2019 and run through February 28, 2020. **Revenues are posted to the general ledger in December when they are billed.** State shared revenue payments are bi-monthly and start on October 31, 2019. The last revenue sharing payment for FY 19/20 will be paid on October 31, 2020.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account at March 31, 2020

05/04/2020 11:56 AM

User: ThelmaK

DB: Hamburg

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 1/22

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	854,715.00	854,715.00	0.00	0.00	856,169.52	100.17
414.000 DELINQUENT PP TAX	4,200.00	4,200.00	81.33	0.00	2,711.35	64.56
415.000 SET COLLECTION FEE	22,000.00	26,644.50	0.00	0.00	26,644.50	100.00
422.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	964.62	0.00	82.93	100.00
442.000 TRAILER PARK TAX FEES	1,800.00	1,800.00	332.50	0.00	1,943.00	107.94
447.000 PROPERTY TAX ADMIN FEE	315,000.00	326,200.00	43,580.73	0.00	524,853.38	160.90
470.000 FRANCHISE FEE - CABLE	340,000.00	340,000.00	0.00	0.00	180,585.34	53.11
479.000 LAND USE PERMITS	12,000.00	12,000.00	1,740.00	0.00	18,535.00	154.46
485.000 DOG LICENSES	800.00	800.00	78.00	0.00	423.00	52.88
574.000 STATE SHARED REVENUES	1,808,080.00	1,808,080.00	313,231.00	0.00	982,555.00	54.34
575.000 STATE ROW MAINTENANCE FEE-CABLE	12,000.00	12,000.00	0.00	0.00	0.00	0.00
590.000 FROM SEWER ENTERPRISE	115,000.00	115,000.00	9,583.32	0.00	86,249.88	75.00
606.000 FOIA REQUESTS	600.00	600.00	53.54	0.00	599.49	99.92
607.000 NON-TAX ADMIN FEE	3,500.00	3,500.00	0.00	0.00	2,600.00	74.29
608.000 ZONING BOARD OF APPEALS APPLIC	5,000.00	5,000.00	1,100.00	0.00	6,350.00	127.00
611.000 SITE PLAN FEES	5,000.00	5,000.00	3,100.00	0.00	13,000.00	260.00
613.000 LAND DIVISION/COMBINATION FEES	250.00	1,100.00	200.00	0.00	1,500.00	136.36
616.000 ADDRESS SIGN FEE	400.00	400.00	75.00	0.00	475.00	118.75
626.000 REINSP/INSPECTION/EASEMENT/LGL	250.00	250.00	0.00	0.00	0.00	0.00
627.000 SCHOOL ELECTION CHARGES	1,500.00	1,500.00	0.00	0.00	0.00	0.00
636.000 COPIES/MAPS	150.00	150.00	27.50	0.00	53.22	35.48
643.000 SALE OF CEMETERY LOTS	7,000.00	7,000.00	500.00	0.00	6,995.84	99.94
643.001 CEMETERY SERVICES OPEN/CLOSE	5,000.00	6,217.61	0.00	0.00	6,775.53	108.97
645.000 MAUS SALES REVENUE	35,000.00	35,000.00	0.00	0.00	2,543.30	7.27
657.000 ORDINANCE FINES	100.00	100.00	0.00	0.00	0.00	0.00
659.000 RETURNED CHECK FEE	100.00	100.00	0.00	0.00	175.00	175.00
664.000 INTEREST REVENUE	35,000.00	35,000.00	5,676.83	0.00	43,524.95	124.36
667.000 RENTAL INCOME	1,600.00	2,145.16	1,500.00	0.00	8,145.16	379.70
671.000 OTHER REVENUE - CONTRACT SERVICE	18,000.00	18,000.00	1,500.00	0.00	13,600.67	75.56
676.000 REIMBURSEMENTS & COST RECOVERY	3,500.00	3,500.00	0.00	0.00	726.28	20.75
692.000 SUNDRY	200.00	200.00	45.49	0.00	45.49	22.75
Total Revenue:	3,607,745.00	3,626,202.27	383,369.86	0.00	2,787,862.83	76.88
Account Type: Transfers-In						
699.207 TRANSFER IN 207-OPERATIONS	6,000.00	6,000.00	0.00	0.00	0.00	0.00
699.208 TRANSFER IN RECREATION FUND	600.00	600.00	0.00	0.00	0.00	0.00
699.999 APPROPRIATION FROM SURPLUS	0.00	(3,407.27)	0.00	(1,885.86)	0.00	55.35
Total Transfers-In:	6,600.00	3,192.73	0.00	(1,885.86)	0.00	(59.07)
Total Dept 000.000	3,614,345.00	3,629,395.00	383,369.86	(1,885.86)	2,787,862.83	76.76
TOTAL REVENUES	3,614,345.00	3,629,395.00	383,369.86	(1,885.86)	2,787,862.83	76.76
Expenditures						
Dept 101.000 - Township Board						
Account Type: Expenditure						
702.000 PER DIEM	8,840.00	8,840.00	455.00	0.00	4,225.00	47.79
703.000 ELECTED OFFICIALS SALARIES	27,181.00	27,181.00	2,273.88	0.00	23,001.02	84.62
706.000 PART-TIME EMPLOYEE SALARIES	4,200.00	4,200.00	200.00	0.00	4,708.88	112.12
715.000 TOWNSHIP FICA	3,077.00	3,077.00	224.08	0.00	2,013.29	65.43
720.000 RETIREMENT	3,602.00	3,602.00	345.40	0.00	2,911.75	80.84
726.000 SUPPLIES & SMALL EQUIPMENT	300.00	4 300.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund						
Expenditures						
801.500 ECONOMIC DEVELOPMENT CONSULTANT	21,500.00	21,500.00	0.00	0.00	0.00	0.00
821.000 ENG/CONSULTANT/PROFESS FEES	500.00	500.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	58,000.00	58,000.00	926.50	0.00	48,496.78	83.62
864.000 WORKSHOPS/SEMINARS	500.00	500.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	6,000.00	6,000.00	518.70	0.00	2,023.70	33.73
958.000 DUES/SUBSCRIP/RECERTIFICATION	11,500.00	11,500.00	231.92	0.00	10,747.95	93.46
962.000 SUNDRY	250.00	250.00	59.66	0.00	468.59	187.44
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	1,500.00	1,500.00	0.00	0.00	0.00	0.00
Total Expenditure:	146,950.00	146,950.00	5,235.14	0.00	98,596.96	67.10
Total Dept 101.000 - Township Board	146,950.00	146,950.00	5,235.14	0.00	98,596.96	67.10
Dept 171.000 - Township Supervisor						
Account Type: Expenditure						
703.000 ELECTED OFFICIALS SALARIES	65,682.00	65,682.00	5,072.20	0.00	44,381.77	67.57
715.000 TOWNSHIP FICA	5,071.00	5,071.00	391.85	0.00	3,623.66	71.46
719.000 LONG/SHORT TERM DISABILITY	969.00	969.00	0.00	0.00	496.07	51.19
720.000 RETIREMENT	8,539.00	8,539.00	659.38	0.00	6,099.27	71.43
721.000 LIFE INSURANCE	247.00	247.00	0.00	0.00	107.25	43.42
722.000 HEALTH/DENTAL/VISION INSURANCE	7,035.00	7,035.00	571.79	0.00	6,982.17	99.25
726.000 SUPPLIES & SMALL EQUIPMENT	50.00	50.00	0.00	0.00	11.99	23.98
853.000 PHONE/COMM/INTERNET	600.00	600.00	50.00	0.00	450.00	75.00
861.000 MILEAGE	200.00	200.00	0.00	0.00	188.58	94.29
962.000 SUNDRY	200.00	200.00	0.00	0.00	3.40	1.70
Total Expenditure:	88,593.00	88,593.00	6,745.22	0.00	62,344.16	70.37
Total Dept 171.000 - Township Supervisor	88,593.00	88,593.00	6,745.22	0.00	62,344.16	70.37
Dept 191.000 - Elections						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	62,427.00	62,427.00	5,989.59	0.00	59,814.41	95.81
706.000 PART-TIME EMPLOYEE SALARIES	31,220.00	31,220.00	1,125.17	0.00	4,646.24	14.88
707.000 TEMPORARY EMPLOYEES	41,000.00	47,000.00	0.00	0.00	47,010.97	100.02
709.000 OVERTIME	1,000.00	1,000.00	0.00	0.00	788.00	78.80
710.000 PAY IN LIEU OF MEDICAL INS	1,500.00	1,500.00	125.00	0.00	1,125.00	75.00
715.000 TOWNSHIP FICA	8,740.00	8,740.00	550.85	0.00	5,497.68	62.90
719.000 LONG/SHORT TERM DISABILITY	912.00	912.00	0.00	0.00	445.20	48.82
720.000 RETIREMENT	8,216.00	8,216.00	331.80	0.00	2,921.67	35.56
721.000 LIFE INSURANCE	195.00	195.00	0.00	0.00	290.26	148.85
722.000 HEALTH/DENTAL/VISION INSURANCE	16,041.00	16,041.00	1,334.61	0.00	13,530.85	84.35
726.000 SUPPLIES & SMALL EQUIPMENT	10,000.00	10,000.00	0.00	220.46	5,810.24	60.31
751.000 VEHICLE FUEL	100.00	100.00	0.00	0.00	33.36	33.36
861.000 MILEAGE	100.00	100.00	0.00	0.00	321.77	321.77
900.000 LEGAL NOTICES/ADVERTISING	500.00	500.00	0.00	0.00	100.00	20.00
933.000 EQUIPMENT MAINT/REPAIR	1,700.00	1,700.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	8,900.00	8,900.00	0.00	0.00	6,705.53	75.34
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,000.00	2,000.00	0.00	0.00	500.33	25.02
980.500 RESERVE FOR EQUIPMENT PURCHASE	10,000.00	10,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	204,551.00	210,551.00	9,457.02	220.46	149,541.51	71.13
Total Dept 191.000 - Elections	204,551.00	210,551.00	9,457.02	220.46	149,541.51	71.13

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 201.000 - ACCOUNTING						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	186,327.00	186,327.00	14,389.08	0.00	133,101.00	71.43
709.000 OVERTIME	500.00	500.00	0.00	0.00	0.00	0.00
710.000 PAY IN LIEU OF MEDICAL INS	6,000.00	6,000.00	0.00	0.00	4,000.00	66.67
715.000 TOWNSHIP FICA	14,522.00	14,522.00	1,127.32	0.00	10,411.08	71.69
719.000 LONG/SHORT TERM DISABILITY	2,532.00	2,532.00	0.00	0.00	1,317.78	52.05
720.000 RETIREMENT	22,487.00	22,487.00	1,870.58	0.00	16,165.74	71.89
721.000 LIFE INSURANCE	482.00	482.00	0.00	0.00	280.65	58.23
722.000 HEALTH/DENTAL/VISION INSURANCE	16,648.00	16,648.00	1,890.25	0.00	14,393.71	86.46
726.000 SUPPLIES & SMALL EQUIPMENT	2,000.00	2,000.00	0.00	0.00	789.55	39.48
729.000 SOFTWARE MAINTENANCE	6,600.00	6,600.00	0.00	0.00	11,829.08	179.23
861.000 MILEAGE	500.00	500.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	8,200.00	8,200.00	0.00	0.00	2,192.90	26.74
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,300.00	1,300.00	0.00	0.00	1,094.00	84.15
962.000 SUNDRY	1,000.00	1,000.00	0.00	0.00	120.00	12.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	10,200.00	10,200.00	0.00	0.00	453.30	4.44
980.600 RESERVE FOR SOFTWARE REPLACEMENT	10,000.00	10,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	289,298.00	289,298.00	19,277.23	0.00	196,148.79	67.80
Total Dept 201.000 - ACCOUNTING	289,298.00	289,298.00	19,277.23	0.00	196,148.79	67.80
Dept 209.000 - Assessing						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	233,926.00	233,926.00	18,497.07	0.00	167,528.85	71.62
709.000 OVERTIME	2,000.00	2,000.00	0.00	0.00	678.67	33.93
710.000 PAY IN LIEU OF MEDICAL INS	3,000.00	3,000.00	500.00	0.00	4,500.00	150.00
715.000 TOWNSHIP FICA	18,296.00	18,296.00	1,450.34	0.00	12,452.92	68.06
719.000 LONG/SHORT TERM DISABILITY	3,535.00	3,535.00	0.00	0.00	1,699.30	48.07
720.000 RETIREMENT	29,453.00	29,453.00	2,435.62	0.00	21,244.17	72.13
721.000 LIFE INSURANCE	796.00	796.00	0.00	0.00	426.54	53.59
721.500 TUITION REIMBURSEMENT	1,000.00	1,000.00	0.00	0.00	0.00	0.00
722.000 HEALTH/DENTAL/VISION INSURANCE	59,425.00	59,425.00	1,374.41	0.00	29,921.49	50.35
726.000 SUPPLIES & SMALL EQUIPMENT	1,500.00	1,500.00	350.94	0.00	717.71	47.85
729.000 SOFTWARE MAINTENANCE	4,000.00	4,000.00	0.00	0.00	3,954.83	98.87
751.000 VEHICLE FUEL	800.00	800.00	12.63	0.00	306.41	38.30
823.100 ASSESSMENT ROLL PREP	6,600.00	6,600.00	0.00	0.00	6,001.57	90.93
853.000 PHONE/COMM/INTERNET	240.00	240.00	20.00	0.00	180.00	75.00
861.000 MILEAGE	200.00	200.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	2,500.00	2,500.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	150.00	150.00	0.00	0.00	0.00	0.00
933.000 EQUIPMENT MAINT/REPAIR	600.00	600.00	0.00	0.00	0.00	0.00
939.000 VEHICLE MAINTENANCE	2,000.00	2,000.00	0.00	0.00	559.03	27.95
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,500.00	1,500.00	0.00	0.00	1,005.00	67.00
962.000 SUNDRY	400.00	400.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,000.00	2,000.00	0.00	0.00	0.00	0.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	2,500.00	2,500.00	0.00	0.00	0.00	0.00
981.500 RESERVE FOR VEHICLE PURCHASE	2,000.00	2,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	378,421.00	378,421.00	24,641.01	0.00	251,176.49	66.37
Total Dept 209.000 - Assessing	378,421.00	378,421.00	24,641.01	0.00	251,176.49	66.37
Dept 215.000 - CLERK'S OFFICE						

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Account Type: Expenditure						
703.000 ELECTED OFFICIALS SALARIES	65,682.00	65,682.00	5,072.20	0.00	46,917.87	71.43
705.000 FULL-TIME EMPLOYEE SALARIES	53,562.00	53,562.00	4,176.36	0.00	39,182.51	73.15
705.500 LEAVE TIME PAYOUT	551.00	551.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	11,239.00	11,239.00	817.90	0.00	6,513.20	57.95
709.000 OVERTIME	500.00	600.00	0.00	0.00	510.08	85.01
710.000 PAY IN LIEU OF MEDICAL INS	1,500.00	1,500.00	0.00	0.00	1,000.00	66.67
715.000 TOWNSHIP FICA	10,066.00	10,066.00	777.97	0.00	7,203.89	71.57
719.000 LONG/SHORT TERM DISABILITY	1,759.00	1,759.00	0.00	0.00	933.77	53.09
720.000 RETIREMENT	13,450.00	13,450.00	1,502.42	0.00	13,565.31	100.86
721.000 LIFE INSURANCE	263.00	263.00	0.00	0.00	228.52	86.89
721.500 TUITION REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	0.00	0.00
722.000 HEALTH/DENTAL/VISION INSURANCE	16,202.00	16,202.00	2,883.22	0.00	27,542.40	169.99
726.000 SUPPLIES & SMALL EQUIPMENT	3,000.00	3,000.00	209.32	0.00	889.34	29.64
853.000 PHONE/COMM/INTERNET	600.00	600.00	50.00	0.00	450.00	75.00
861.000 MILEAGE	600.00	600.00	0.00	0.00	235.23	39.21
864.000 WORKSHOPS/SEMINARS	3,000.00	3,000.00	33.39	467.25	633.39	36.69
933.000 EQUIPMENT MAINT/REPAIR	200.00	200.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	400.00	500.00	0.00	0.00	550.00	110.00
962.000 SUNDRY	800.00	800.00	25.00	72.24	266.22	42.31
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	3,000.00	3,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	188,374.00	188,574.00	15,547.78	539.49	146,621.73	78.04
Total Dept 215.000 - CLERK'S OFFICE	188,374.00	188,574.00	15,547.78	539.49	146,621.73	78.04
Dept 245.000 - TECHNICAL/UTILITIES SERVICES						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	143,749.00	143,749.00	11,100.22	0.00	104,594.48	72.76
705.500 LEAVE TIME PAYOUT	1,702.00	1,702.00	0.00	0.00	0.00	0.00
707.000 TEMPORARY EMPLOYEES	3,679.00	3,679.00	557.50	0.00	1,402.50	38.12
709.000 OVERTIME	250.00	250.00	0.00	0.00	0.00	0.00
715.000 TOWNSHIP FICA	11,383.00	11,383.00	884.45	0.00	8,031.98	70.56
719.000 LONG/SHORT TERM DISABILITY	2,016.00	2,016.00	0.00	0.00	1,034.87	51.33
720.000 RETIREMENT	15,737.00	15,737.00	1,198.80	0.00	11,298.41	71.80
721.000 LIFE INSURANCE	320.00	320.00	0.00	0.00	181.46	56.71
722.000 HEALTH/DENTAL/VISION INSURANCE	39,944.00	39,944.00	2,527.14	0.00	24,418.25	61.13
726.000 SUPPLIES & SMALL EQUIPMENT	1,200.00	1,200.00	(53.53)	26.97	612.57	53.30
729.000 SOFTWARE MAINTENANCE	500.00	500.00	445.00	0.00	770.25	154.05
861.000 MILEAGE	100.00	100.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	500.00	500.00	0.00	0.00	0.00	0.00
962.000 SUNDRY	100.00	100.00	0.00	0.00	0.00	0.00
965.100 CONTRACTED SUPPORT	7,000.00	9,600.00	0.00	0.00	9,633.33	100.35
980.500 RESERVE FOR EQUIPMENT PURCHASE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	229,180.00	231,780.00	16,659.58	26.97	161,978.10	69.90
Total Dept 245.000 - TECHNICAL/UTILITIES SERVICE:	229,180.00	231,780.00	16,659.58	26.97	161,978.10	69.90
Dept 247.000 - Board of Review						
Account Type: Expenditure						
702.000 PER DIEM	2,800.00	2,800.00	1,495.00	0.00	2,015.00	71.96
715.000 TOWNSHIP FICA	214.00	214.00	114.38	0.00	154.16	72.04
900.000 LEGAL NOTICES/ADVERTISING	0.00	0.00	577.92	0.00	857.92	100.00
Total Expenditure:	3,014.00	3,014.00	2,187.30	0.00	3,027.08	100.43



PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund Expenditures						
Total Dept 247.000 - Board of Review	3,014.00	3,014.00	2,187.30	0.00	3,027.08	100.43
Dept 253.000 - Treasurer Account Type: Expenditure						
703.000 ELECTED OFFICIALS SALARIES	32,841.00	32,841.00	2,536.10	0.00	23,458.94	71.43
705.000 FULL-TIME EMPLOYEE SALARIES	60,812.00	60,812.00	4,616.86	0.00	42,672.36	70.17
706.000 PART-TIME EMPLOYEE SALARIES	39,300.00	39,300.00	2,649.27	0.00	25,539.72	64.99
715.000 TOWNSHIP FICA	10,249.00	10,249.00	751.63	0.00	7,031.60	68.61
719.000 LONG/SHORT TERM DISABILITY	867.00	867.00	0.00	0.00	455.24	52.51
720.000 RETIREMENT	10,351.00	10,351.00	791.38	0.00	7,322.20	70.74
721.000 LIFE INSURANCE	52.00	52.00	0.00	0.00	59.79	114.98
722.000 HEALTH/DENTAL/VISION INSURANCE	42,777.00	42,777.00	3,558.98	0.00	35,607.14	83.24
726.000 SUPPLIES & SMALL EQUIPMENT	1,800.00	1,800.00	110.17	194.26	1,147.19	74.53
729.000 SOFTWARE MAINTENANCE	4,650.00	4,650.00	0.00	0.00	6,310.17	135.70
730.000 POSTAGE	8,900.00	8,900.00	0.00	0.00	4,263.05	47.90
823.000 TAX ROLL PREP/TAX BILL PREP	6,700.00	6,700.00	0.00	0.00	3,595.43	53.66
826.000 LEGAL FEES	200.00	200.00	0.00	0.00	128.90	64.45
853.000 PHONE/COMM/INTERNET	1,020.00	1,020.00	85.00	0.00	765.00	75.00
861.000 MILEAGE	800.00	800.00	0.00	0.00	565.91	70.74
864.000 WORKSHOPS/SEMINARS	4,500.00	4,500.00	977.60	782.85	4,167.31	110.00
933.000 EQUIPMENT MAINT/REPAIR	200.00	200.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	600.00	600.00	0.00	0.00	530.00	88.33
962.000 SUNDRY	200.00	200.00	0.00	0.00	157.50	78.75
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,400.00	2,400.00	0.00	0.00	0.00	0.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	230,219.00	230,219.00	16,076.99	977.11	163,777.45	71.56
Total Dept 253.000 - Treasurer	230,219.00	230,219.00	16,076.99	977.11	163,777.45	71.56
Dept 258.000 - COMPUTER/CABLE Account Type: Expenditure						
706.000 PART-TIME EMPLOYEE SALARIES	1,800.00	1,800.00	275.40	0.00	1,230.00	68.33
715.000 TOWNSHIP FICA	138.00	138.00	18.31	0.00	91.33	66.18
726.000 SUPPLIES & SMALL EQUIPMENT	4,000.00	4,000.00	49.97	322.94	1,031.33	33.86
729.000 SOFTWARE MAINTENANCE	12,000.00	13,500.00	(2,135.84)	0.00	13,511.66	100.09
821.000 ENG/CONSULTANT/PROFESS FEES	1,500.00	1,500.00	5,138.10	0.00	6,278.10	418.54
853.000 PHONE/COMM/INTERNET	4,140.00	4,140.00	193.64	0.00	1,837.79	44.39
933.000 EQUIPMENT MAINT/REPAIR	500.00	500.00	0.00	0.00	189.76	37.95
962.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
965.000 TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	15,000.00	15,000.00	3,944.30	0.00	7,312.49	48.75
983.600 RESERVE FOR CABLE TV EQUIP PURCHASE	2,500.00	2,500.00	0.00	0.00	0.00	0.00
Total Expenditure:	43,328.00	44,828.00	7,483.88	322.94	31,482.46	70.95
Total Dept 258.000 - COMPUTER/CABLE	43,328.00	44,828.00	7,483.88	322.94	31,482.46	70.95
Dept 265.000 - Township Buildings Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	45,947.00	45,947.00	3,648.80	0.00	32,162.63	70.00
705.500 LEAVE TIME PAYOUT	861.00	861.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	109,043.00	109,043.00	4,032.41	0.00	62,955.44	57.73

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

		2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund							
Expenditures							
709.000	OVERTIME	3,500.00	3,500.00	485.63	0.00	1,990.39	56.87
715.000	TOWNSHIP FICA	12,222.00	12,222.00	627.45	0.00	7,493.65	61.31
719.000	LONG/SHORT TERM DISABILITY	678.00	678.00	0.00	0.00	349.66	51.57
720.000	RETIREMENT	6,435.00	6,435.00	519.04	0.00	4,577.03	71.13
721.000	LIFE INSURANCE	280.00	280.00	0.00	0.00	115.23	41.15
722.000	HEALTH/DENTAL/VISION INSURANCE	7,035.00	7,035.00	586.37	0.00	5,863.37	83.35
726.000	SUPPLIES & SMALL EQUIPMENT	3,500.00	3,500.00	123.29	906.72	1,762.23	76.26
751.000	VEHICLE FUEL	3,500.00	3,500.00	292.61	0.00	2,347.54	67.07
758.000	UNIFORMS/ACCESSORIES	3,500.00	3,500.00	251.56	182.91	2,767.09	84.29
801.000	CONTRACTUAL SERVICES	1,000.00	1,000.00	53.00	0.00	1,289.74	128.97
813.000	TRASH DISPOSAL	1,000.00	1,000.00	115.96	0.00	991.81	99.18
853.000	PHONE/COMM/INTERNET	420.00	420.00	35.00	0.00	315.00	75.00
864.000	WORKSHOPS/SEMINARS	500.00	500.00	0.00	0.00	0.00	0.00
921.000	ELECTRIC	18,000.00	18,000.00	1,698.18	0.00	13,226.87	73.48
922.000	SEWER USAGE	3,900.00	3,900.00	0.00	0.00	1,928.20	49.44
923.000	NATURAL GAS/HEAT	4,000.00	4,000.00	1,550.43	0.00	3,407.92	85.20
923.500	DIESEL FUEL	2,000.00	2,000.00	0.00	0.00	1,237.69	61.88
932.000	MAINTENANCE TWP HALL	7,000.00	7,000.00	1,353.33	353.58	5,340.83	81.35
932.004	MAINTENANCE DPW GARAGE/OLD PACKR	1,000.00	1,000.00	0.00	0.00	0.00	0.00
932.008	MAINTENANCE LIBRARY	1,000.00	1,000.00	436.86	0.00	1,634.59	163.46
932.020	MAINTENANCE - FERTILIZER	1,000.00	1,000.00	0.00	250.00	750.00	100.00
933.000	EQUIPMENT MAINT/REPAIR	4,000.00	4,000.00	0.00	673.97	1,362.31	50.91
939.000	VEHICLE MAINTENANCE	3,000.00	3,000.00	295.01	421.50	2,679.43	103.36
962.000	SUNDRY	500.00	500.00	57.65	0.00	316.28	63.26
980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	0.00	6,181.32	3,862.70	100.00
980.500	RESERVE FOR EQUIPMENT PURCHASE	1,500.00	1,500.00	0.00	0.00	0.00	0.00
981.000	CAPITAL EXPENSE - VEHICLE	20,000.00	20,000.00	0.00	0.00	0.00	0.00
981.500	RESERVE FOR VEHICLE PURCHASE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Expenditure:		271,321.00	271,321.00	16,162.58	8,970.00	160,727.63	62.54
Total Dept 265.000 - Township Buildings		271,321.00	271,321.00	16,162.58	8,970.00	160,727.63	62.54
Dept 276.000 - CEMETERY							
Account Type: Expenditure							
702.000	PER DIEM	780.00	780.00	0.00	0.00	0.00	0.00
706.000	PART-TIME EMPLOYEE SALARIES	43,839.00	43,839.00	839.48	0.00	27,505.93	62.74
715.000	TOWNSHIP FICA	2,649.00	2,649.00	66.89	0.00	2,128.30	80.34
726.000	SUPPLIES & SMALL EQUIPMENT	1,000.00	1,000.00	0.00	0.00	31.76	3.18
729.000	SOFTWARE MAINTENANCE	500.00	500.00	0.00	0.00	354.17	70.83
751.000	VEHICLE FUEL	400.00	400.00	0.00	0.00	201.76	50.44
853.000	PHONE/COMM/INTERNET	0.00	420.00	35.00	0.00	315.00	75.00
861.000	MILEAGE	250.00	250.00	0.00	0.00	0.00	0.00
933.000	EQUIPMENT MAINT/REPAIR	500.00	500.00	0.00	250.00	247.49	99.50
959.000	MAUS COMMISSION EXP	2,000.00	2,000.00	0.00	0.00	0.00	0.00
960.000	MAUSOLEUM MARKETING EXPENSE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
962.000	SUNDRY	1,000.00	1,000.00	0.00	0.00	750.00	75.00
980.000	CAPITAL EQUIPMENT/CAPITAL IMP	6,000.00	6,000.00	103.87	0.00	1,384.49	23.07
991.000	DEBT SERVICE PRINCIPAL	18,291.00	18,291.00	0.00	0.00	18,290.76	100.00
995.000	INTEREST EXPENSE	3,616.00	3,616.00	0.00	0.00	3,615.72	99.99
Total Expenditure:		81,825.00	82,245.00	1,045.24	250.00	54,825.38	66.97
Total Dept 276.000 - CEMETERY		81,825.00	82,245.00	1,045.24	250.00	54,825.38	66.97

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION		2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund							
Expenditures							
Dept 299.000 - Other Expenses							
Account Type: Expenditure							
708.000	PORTAGE/BASE LAKES GROSS WAGES	1,500.00	1,500.00	(65.00)	0.00	215.00	14.33
715.000	TOWNSHIP FICA	115.00	115.00	(4.97)	0.00	15.98	13.90
717.000	WORKERS' COMPENSATION	15,000.00	15,000.00	0.00	0.00	12,687.48	84.58
722.500	HEALTH CARE REIMBURSEMENT	50,000.00	50,000.00	12,632.57	0.00	57,226.27	114.45
725.000	LIABILITY/CASUALTY INSURANCE	32,000.00	32,000.00	0.00	0.00	19,540.81	61.07
726.000	SUPPLIES & SMALL EQUIPMENT	15,000.00	15,000.00	1,222.85	704.97	6,618.59	48.82
730.000	POSTAGE	25,000.00	25,000.00	226.08	0.00	9,137.91	36.55
734.000	ADDRESS SIGNS	500.00	500.00	75.00	0.00	240.00	48.00
806.000	FOIA EXPENSES	200.00	200.00	15.42	0.00	119.56	59.78
808.100	MISC MEDICAL EXPENSES	500.00	500.00	0.00	0.00	0.00	0.00
820.000	AUDIT	43,000.00	43,000.00	0.00	0.00	38,800.00	90.23
821.000	ENG/CONSULTANT/PROFESS FEES	3,500.00	3,500.00	0.00	0.00	0.00	0.00
853.000	PHONE/COMM/INTERNET	5,000.00	5,000.00	234.41	0.00	2,389.11	47.78
933.000	EQUIPMENT MAINT/REPAIR	4,300.00	4,300.00	471.03	0.00	1,473.17	34.26
956.000	PAYROLL PROCESSING	10,500.00	10,500.00	974.41	0.00	9,929.06	94.56
958.000	DUES/SUBSCRIP/RECERTIFICATION	225.00	225.00	0.00	0.00	416.04	184.91
962.000	SUNDRY	4,000.00	4,000.00	0.00	0.00	1,005.32	25.13
975.000	SPECIAL PROJECTS	30,000.00	30,000.00	0.00	0.00	19,867.75	66.23
975.200	RECORD RETENTION PROJECT	3,000.00	3,000.00	0.00	0.00	0.00	0.00
975.800	ADA COMPLIANCE PROJECTS	35,000.00	35,000.00	0.00	0.00	0.00	0.00
980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	41,220.00	0.00	41,220.00	100.00
998.208	TRANSFER OUT RECREATION FUND	120,000.00	120,000.00	20,000.00	0.00	180,000.00	150.00
998.591	TRANSFER OUT WATER FUND	127,775.00	127,775.00	31,022.92	0.00	116,206.28	90.95
Total Expenditure:		526,115.00	526,115.00	108,024.72	704.97	517,108.33	98.42
Account Type: Transfers-Out							
999.206	TRANSFER OUT FIRE DEPT	50,000.00	50,000.00	4,166.66	0.00	37,499.94	75.00
Total Transfers-Out:		50,000.00	50,000.00	4,166.66	0.00	37,499.94	75.00
Total Dept 299.000 - Other Expenses		576,115.00	576,115.00	112,191.38	704.97	554,608.27	96.39
Dept 345.000 - Public Safety (Police & Fire)							
Account Type: Expenditure							
702.000	PER DIEM	1,040.00	1,040.00	0.00	0.00	390.00	37.50
715.000	TOWNSHIP FICA	80.00	80.00	0.00	0.00	29.82	37.28
Total Expenditure:		1,120.00	1,120.00	0.00	0.00	419.82	37.48
Account Type: Transfers-Out							
999.207	TRANSFER OUT POLICE OPERATIONS	1,198,700.00	1,198,700.00	99,891.66	0.00	899,024.94	75.00
Total Transfers-Out:		1,198,700.00	1,198,700.00	99,891.66	0.00	899,024.94	75.00
Total Dept 345.000 - Public Safety (Police & Fire)		1,199,820.00	1,199,820.00	99,891.66	0.00	899,444.76	74.96
Dept 400.000 - Planning Commission							
Account Type: Expenditure							
702.000	PER DIEM	5,640.00	5,640.00	1,345.00	0.00	4,025.00	71.37
706.000	PART-TIME EMPLOYEE SALARIES	1,200.00	1,200.00	200.00	0.00	575.00	47.92
715.000	TOWNSHIP FICA	523.00	523.00	118.21	0.00	411.58	78.70
726.000	SUPPLIES & SMALL EQUIPMENT	150.00	150.00	0.00	0.00	0.00	0.00
821.000	ENG/CONSULTANT/PROFESS FEES	9,000.00	9,000.00	0.00	0.00	0.00	0.00
826.000	LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	0.00
864.000	WORKSHOPS/SEMINARS	4,500.00	4,500.00	0.00	0.00	95.00	2.11

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION		2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund							
Expenditures							
900.000	LEGAL NOTICES/ADVERTISING	3,500.00	3,500.00	177.84	0.00	307.84	8.80
958.000	DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	325.00	65.00
962.000	SUNDRY	100.00	100.00	0.00	0.00	26.46	26.46
Total Expenditure:		26,113.00	26,113.00	1,841.05	0.00	5,765.88	22.08
Total Dept 400.000 - Planning Commission		26,113.00	26,113.00	1,841.05	0.00	5,765.88	22.08
Dept 410.000 - Zoning							
Account Type: Expenditure							
705.000	FULL-TIME EMPLOYEE SALARIES	40,548.00	40,548.00	3,452.80	0.00	30,137.33	74.33
706.000	PART-TIME EMPLOYEE SALARIES	128,547.00	128,547.00	9,537.07	0.00	83,676.09	65.09
707.000	TEMPORARY EMPLOYEES	1,750.00	1,750.00	0.00	0.00	0.00	0.00
709.000	OVERTIME	0.00	500.00	0.00	0.00	505.67	101.13
715.000	TOWNSHIP FICA	13,079.00	13,079.00	1,004.44	0.00	8,849.50	67.66
719.000	LONG/SHORT TERM DISABILITY	648.00	648.00	0.00	0.00	308.76	47.65
720.000	RETIREMENT	5,271.00	5,271.00	448.86	0.00	3,993.72	75.77
721.000	LIFE INSURANCE	240.00	240.00	0.00	0.00	54.15	22.56
722.000	HEALTH/DENTAL/VISION INSURANCE	16,768.00	16,768.00	1,390.25	0.00	11,490.53	68.53
726.000	SUPPLIES & SMALL EQUIPMENT	1,500.00	1,500.00	0.00	6.66	507.05	34.25
729.000	SOFTWARE MAINTENANCE	3,280.00	3,280.00	0.00	0.00	5,357.33	163.33
736.000	STORM WATER DISCHARGE	750.00	750.00	0.00	0.00	500.00	66.67
751.000	VEHICLE FUEL	1,000.00	1,000.00	15.80	0.00	268.48	26.85
821.000	ENG/CONSULTANT/PROFESS FEES	10,000.00	10,000.00	0.00	0.00	185.00	1.85
826.000	LEGAL FEES	5,000.00	5,000.00	0.00	0.00	5,370.20	107.40
853.000	PHONE/COMM/INTERNET	600.00	1,230.00	140.00	0.00	1,160.00	94.31
861.000	MILEAGE	1,200.00	1,200.00	62.18	0.00	231.32	19.28
864.000	WORKSHOPS/SEMINARS	2,500.00	2,500.00	200.00	0.00	1,311.37	52.45
904.000	CODIFICATION	10,000.00	10,000.00	0.00	0.00	0.00	0.00
939.000	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	45.53	4.55
958.000	DUES/SUBSCRIP/RECERTIFICATION	2,500.00	2,500.00	60.00	0.00	1,594.50	63.78
962.000	SUNDRY	1,500.00	1,500.00	0.00	0.00	133.00	8.87
980.000	CAPITAL EQUIPMENT/CAPITAL IMP	3,500.00	3,500.00	0.00	0.00	0.00	0.00
981.500	RESERVE FOR VEHICLE PURCHASE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Expenditure:		252,181.00	253,311.00	16,311.40	6.66	155,679.53	61.46
Total Dept 410.000 - Zoning		252,181.00	253,311.00	16,311.40	6.66	155,679.53	61.46
Dept 412.000 - Zoning Board of Appeals							
Account Type: Expenditure							
702.000	PER DIEM	4,020.00	4,020.00	540.00	0.00	2,215.00	55.10
706.000	PART-TIME EMPLOYEE SALARIES	1,200.00	1,200.00	100.00	0.00	500.00	41.67
715.000	TOWNSHIP FICA	399.00	399.00	48.95	0.00	207.66	52.05
826.000	LEGAL FEES	0.00	0.00	0.00	0.00	289.00	100.00
864.000	WORKSHOPS/SEMINARS	1,250.00	1,250.00	0.00	0.00	0.00	0.00
900.000	LEGAL NOTICES/ADVERTISING	2,000.00	2,000.00	177.84	0.00	857.84	42.89
962.000	SUNDRY	100.00	100.00	0.00	0.00	10.85	10.85
Total Expenditure:		8,969.00	8,969.00	866.79	0.00	4,080.35	45.49
Total Dept 412.000 - Zoning Board of Appeals		8,969.00	8,969.00	866.79	0.00	4,080.35	45.49

Dept 415.000 - LAKES, RIVERS &amp; STREAMS

Account Type: Expenditure

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP  
 PERIOD ENDING 03/31/2019  
 % Fiscal Year Completed: 75.07

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ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 101 - General Fund						
Expenditures						
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,000.00	2,000.00	0.00	0.00	0.00	0.00
975.000 SPECIAL PROJECTS	10,000.00	13,200.00	0.00	0.00	13,813.68	104.65
Total Expenditure:	12,000.00	15,200.00	0.00	0.00	13,813.68	90.88
Total Dept 415.000 - LAKES, RIVERS & STREAMS	12,000.00	15,200.00	0.00	0.00	13,813.68	90.88
Dept 450.000 - Street Lighting						
Account Type: Expenditure						
926.000 STREET LIGHTING	15,000.00	15,000.00	1,221.25	0.00	11,038.64	73.59
Total Expenditure:	15,000.00	15,000.00	1,221.25	0.00	11,038.64	73.59
Total Dept 450.000 - Street Lighting	15,000.00	15,000.00	1,221.25	0.00	11,038.64	73.59
TOTAL EXPENDITURES	4,245,272.00	4,260,322.00	372,842.50	12,018.60	3,124,678.85	73.63
Fund 101 - General Fund:						
TOTAL REVENUES	3,614,345.00	3,629,395.00	383,369.86	(1,885.86)	2,787,862.83	76.76
TOTAL EXPENDITURES	4,245,272.00	4,260,322.00	372,842.50	12,018.60	3,124,678.85	73.63
NET OF REVENUES & EXPENDITURES	(630,927.00)	(630,927.00)	10,527.36	(13,904.46)	(336,816.02)	55.59

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19	YEAR-TO-DATE	03/31/2019	USED
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	1,014,367.00	1,014,367.00	0.00	0.00	1,025,775.60	101.12
414.000 DELINQUENT PP TAX	300.00	300.00	90.82	0.00	3,174.68	1,058.23
422.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(1,655.75)	100.00
664.000 INTEREST REVENUE	1,000.00	1,000.00	1,412.95	0.00	2,631.67	263.17
Total Revenue:	1,015,667.00	1,015,667.00	1,503.77	0.00	1,029,926.20	101.40
Total Dept 000.000	1,015,667.00	1,015,667.00	1,503.77	0.00	1,029,926.20	101.40
TOTAL REVENUES	1,015,667.00	1,015,667.00	1,503.77	0.00	1,029,926.20	101.40
Expenditures						
Dept 000.000						
Account Type: Expenditure						
802.100 ROAD IMPROVEMENTS	660,000.00	660,000.00	0.00	0.00	88,348.81	13.39
Total Expenditure:	660,000.00	660,000.00	0.00	0.00	88,348.81	13.39
Total Dept 000.000	660,000.00	660,000.00	0.00	0.00	88,348.81	13.39
TOTAL EXPENDITURES	660,000.00	660,000.00	0.00	0.00	88,348.81	13.39
Fund 204 - Road Fund:						
TOTAL REVENUES	1,015,667.00	1,015,667.00	1,503.77	0.00	1,029,926.20	101.40
TOTAL EXPENDITURES	660,000.00	660,000.00	0.00	0.00	88,348.81	13.39
NET OF REVENUES & EXPENDITURES	355,667.00	355,667.00	1,503.77	0.00	941,577.39	264.74



## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	1,791,570.00	1,791,570.00	0.00	0.00	1,794,890.23	100.19
402.100 PERS PROPERTY TAX REIMB - STATE OF MI	0.00	0.00	0.00	0.00	5,368.78	100.00
414.000 DELINQUENT PP TAX	0.00	0.00	165.50	0.00	259.28	100.00
422.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(2,897.49)	100.00
476.000 FIRE INSPECTION FEES	50.00	50.00	0.00	0.00	50.00	100.00
664.000 INTEREST REVENUE	2,000.00	5,000.00	3,238.15	0.00	12,203.93	244.08
676.000 REIMBURSEMENTS & COST RECOVERY	0.00	500.00	0.00	0.00	4,067.23	813.45
678.500 FIRE TRAINING REVENUE	3,000.00	3,000.00	0.00	0.00	2,000.00	66.67
Total Revenue:	1,796,620.00	1,800,120.00	3,403.65	0.00	1,815,941.96	100.88
Account Type: Transfers-In						
699.101 TRANSFER IN 101-OPERATIONS	50,000.00	50,000.00	4,166.66	0.00	37,499.94	75.00
699.999 APPROPRIATION FROM SURPLUS	293,174.00	344,674.00	0.00	(505.30)	0.00	(0.15)
Total Transfers-In:	343,174.00	394,674.00	4,166.66	(505.30)	37,499.94	9.37
Total Dept 000.000	2,139,794.00	2,194,794.00	7,570.31	(505.30)	1,853,441.90	84.42
TOTAL REVENUES	2,139,794.00	2,194,794.00	7,570.31	(505.30)	1,853,441.90	84.42
Expenditures						
Dept 000.000						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	273,949.00	273,949.00	19,954.67	0.00	145,705.86	53.19
705.500 LEAVE TIME PAYOUT	2,096.00	2,096.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	0.00	0.00	1,101.96	0.00	1,101.96	100.00
707.500 PAID ON CALL FIRE	480,000.00	480,000.00	40,997.97	0.00	362,209.86	75.46
709.000 OVERTIME	5,000.00	5,000.00	798.57	0.00	1,597.14	31.94
710.000 PAY IN LIEU OF MEDICAL INS	3,000.00	3,000.00	250.00	0.00	750.00	25.00
715.000 TOWNSHIP FICA	58,324.00	58,324.00	4,850.01	0.00	39,604.30	67.90
717.000 WORKERS' COMPENSATION	32,120.00	32,120.00	0.00	0.00	32,240.23	100.37
719.000 LONG/SHORT TERM DISABILITY	8,364.00	8,364.00	0.00	0.00	5,793.66	69.27
720.000 RETIREMENT	27,605.00	27,605.00	2,356.93	0.00	14,459.64	52.38
721.000 LIFE INSURANCE	300.00	300.00	0.00	0.00	183.34	61.11
721.500 TUITION REIMBURSEMENT	12,000.00	12,000.00	0.00	0.00	0.00	0.00
722.000 HEALTH/DENTAL/VISION INSURANCE	49,812.00	49,812.00	5,338.47	0.00	42,955.46	86.24
725.000 LIABILITY/CASUALTY INSURANCE	52,500.00	52,500.00	0.00	0.00	29,116.06	55.46
726.000 SUPPLIES & SMALL EQUIPMENT	7,000.00	7,000.00	149.58	690.26	4,905.56	79.94
727.000 MEDICAL AND SCENE SUPPLIES	8,000.00	8,000.00	790.89	28.61	3,368.12	42.46
729.000 SOFTWARE MAINTENANCE	500.00	500.00	0.00	0.00	175.82	35.16
737.000 FIRE FIGHTERS INCENTIVIZATION	15,000.00	15,000.00	0.00	0.00	0.00	0.00
751.000 VEHICLE FUEL	25,000.00	25,000.00	1,974.65	3,730.73	16,168.44	79.60
758.000 UNIFORMS/ACCESSORIES	15,000.00	15,000.00	1,942.69	6,613.60	4,997.05	77.40
759.000 TURN OUT GEAR	25,000.00	25,000.00	5,510.05	18,465.62	8,215.80	106.73
801.000 CONTRACTUAL SERVICES	4,500.00	4,500.00	0.00	198.00	3,390.23	79.74
808.000 EMPLOYEE PHYSICALS/VACCINATION	25,000.00	25,000.00	0.00	0.00	4,290.00	17.16
813.000 TRASH DISPOSAL	1,750.00	1,750.00	140.31	0.00	1,303.23	74.47
826.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	40.00	4.00
853.000 PHONE/COMM/INTERNET	9,000.00	9,000.00	916.07	689.96	7,835.18	94.72
870.000 HAZMAT YEARLY DUES	4,000.00	4,000.00	0.00	0.00	0.00	0.00
899.000 WATER USAGE	1,625.00	1,625.00	0.00	0.00	783.75	48.23
900.000 LEGAL NOTICES/ADVERTISING	4,500.00	4,500.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	30,000.00	30,000.00	7,601.06	0.00	26,788.53	89.30

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19	YEAR-TO-DATE	03/31/2019	USED
Fund 206 - Fire Fund						
Expenditures						
921.100 SIREN ELECTRIC USAGE	1,500.00	1,500.00	183.61	0.00	945.59	63.04
922.000 SEWER USAGE	2,500.00	2,500.00	0.00	0.00	1,244.00	49.76
923.500 DIESEL FUEL	500.00	500.00	0.00	0.00	121.36	24.27
932.003 MAINTENANCE FIRE HALL	50,000.00	50,000.00	848.65	675.00	14,967.00	31.28
932.020 MAINTENANCE - FERTILIZER	1,000.00	1,000.00	0.00	0.00	1,055.00	105.50
933.000 EQUIPMENT MAINT/REPAIR	15,000.00	15,000.00	1,666.95	1,512.89	4,857.98	42.47
933.100 EMERGENCY SIREN MAINTENANCE/REPAIRS	2,500.00	2,500.00	0.00	500.00	0.00	20.00
939.000 VEHICLE MAINTENANCE	35,000.00	35,000.00	2,585.65	7,570.61	26,565.54	97.53
958.000 DUES/SUBSCRIP/RECERTIFICATION	4,500.00	4,500.00	135.00	25.00	4,989.39	111.43
962.000 SUNDRY	2,500.00	2,500.00	59.67	(505.30)	1,189.79	27.38
965.000 TRAINING	30,000.00	30,000.00	907.43	521.16	17,763.09	60.95
966.500 FIRE PREVENTION	10,000.00	10,000.00	3,414.10	0.00	4,020.62	40.21
970.760 RESERVE FOR FUTURE SCBA	20,000.00	20,000.00	0.00	0.00	0.00	0.00
975.000 SPECIAL PROJECTS	10,000.00	10,000.00	100.00	466.50	2,024.50	24.91
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	75,000.00	0.00	85,825.46	16,490.87	136.42
980.010 CAPITAL EQUIPMENT - EMERGENCY SIRENS	50,000.00	50,000.00	0.00	0.00	46,580.00	93.16
981.000 CAPITAL EXPENSE - VEHICLE	500,000.00	500,000.00	0.00	0.00	2,736.00	0.55
981.500 RESERVE FOR VEHICLE PURCHASE	135,000.00	135,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	2,071,945.00	2,126,945.00	104,574.94	127,008.10	903,529.95	48.45
Total Dept 000.000	2,071,945.00	2,126,945.00	104,574.94	127,008.10	903,529.95	48.45
TOTAL EXPENDITURES	2,071,945.00	2,126,945.00	104,574.94	127,008.10	903,529.95	48.45
Fund 206 - Fire Fund:						
TOTAL REVENUES	2,139,794.00	2,194,794.00	7,570.31	(505.30)	1,853,441.90	84.42
TOTAL EXPENDITURES	2,071,945.00	2,126,945.00	104,574.94	127,008.10	903,529.95	48.45
NET OF REVENUES & EXPENDITURES	67,849.00	67,849.00	(97,004.63)	(127,513.40)	949,911.95	1,212.10

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	1,518,873.00	2,591,115.00	0.00	0.00	2,591,114.05	100.00
402.100 PERS PROPERTY TAX REIMB - STATE OF MI	4,500.00	4,500.00	0.00	0.00	4,551.15	101.14
414.000 DELINQUENT PP TAX	0.00	0.00	144.54	0.00	267.01	100.00
422.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(2,456.42)	100.00
452.000 LIQUOR LICENSE FEES	8,400.00	8,400.00	0.00	0.00	8,796.15	104.72
481.000 SOLICITATION FEES	50.00	50.00	0.00	0.00	0.00	0.00
602.000 BREATHALIZER TEST REQUIRED	1,000.00	1,000.00	0.00	0.00	470.00	47.00
603.000 SALVAGE VEHICLE INSPECTION	1,500.00	1,500.00	0.00	0.00	400.00	26.67
629.000 GUN PERM/FINGERPRINTS/VIN INSP	200.00	200.00	0.00	0.00	95.00	47.50
636.000 COPIES/MAPS	1,000.00	1,000.00	20.00	0.00	1,075.00	107.50
657.000 ORDINANCE FINES	25,000.00	25,000.00	1,027.98	0.00	17,578.72	70.31
664.000 INTEREST REVENUE	500.00	500.00	2,132.30	0.00	4,506.35	901.27
673.000 SALE OF FIXED ASSETS	4,000.00	4,000.00	0.00	0.00	0.00	0.00
675.000 CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	1,727.62	0.00	1,727.62	100.00
676.000 REIMBURSEMENTS & COST RECOVERY	1,000.00	1,000.00	0.00	0.00	561.00	56.10
676.150 OVERTIME REIMB - FED DRUNK DRIVING	5,000.00	5,000.00	0.00	0.00	2,457.88	49.16
676.200 OVERTIME REIMB - OTHER	500.00	500.00	0.00	0.00	(766.40)	(153.28)
692.000 SUNDRY	500.00	500.00	0.00	0.00	0.00	0.00
Total Revenue:	1,572,023.00	2,644,265.00	5,052.44	0.00	2,630,377.11	99.47
Account Type: Transfers-In						
699.101 TRANSFER IN 101-OPERATIONS	1,198,700.00	1,198,700.00	99,891.66	0.00	899,024.94	75.00
699.932 APPROPRIATION FROM BLDG RESERVE	20,000.00	20,000.00	0.00	0.00	0.00	0.00
699.999 APPROPRIATION FROM SURPLUS	0.00	(1,071,742.00)	0.00	0.00	0.00	0.00
Total Transfers-In:	1,218,700.00	146,958.00	99,891.66	0.00	899,024.94	611.76
Total Dept 000.000	2,790,723.00	2,791,223.00	104,944.10	0.00	3,529,402.05	126.45
TOTAL REVENUES	2,790,723.00	2,791,223.00	104,944.10	0.00	3,529,402.05	126.45
Expenditures						
Dept 000.000						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	1,279,288.00	1,279,288.00	108,911.18	0.00	983,224.09	76.86
705.500 LEAVE TIME PAYOUT	10,000.00	10,000.00	0.00	0.00	4,351.15	43.51
706.000 PART-TIME EMPLOYEE SALARIES	21,940.00	21,940.00	1,986.60	0.00	15,704.95	71.58
709.000 OVERTIME	70,000.00	70,000.00	6,876.07	0.00	71,875.46	102.68
709.500 HOLIDAY PAY	70,000.00	70,000.00	6,372.78	0.00	58,900.30	84.14
710.000 PAY IN LIEU OF MEDICAL INS	6,000.00	6,000.00	500.00	0.00	4,500.00	75.00
715.000 TOWNSHIP FICA	112,556.00	112,556.00	9,504.10	0.00	87,024.39	77.32
717.000 WORKERS' COMPENSATION	39,934.00	39,934.00	0.00	0.00	31,245.06	78.24
719.000 LONG/SHORT TERM DISABILITY	16,539.00	16,539.00	0.00	0.00	8,504.77	51.42
720.000 RETIREMENT	206,041.00	206,041.00	1,984.30	0.00	141,588.78	68.72
720.500 MERS FUNDING DEFICIENCY	250,000.00	250,000.00	0.00	0.00	0.00	0.00
721.000 LIFE INSURANCE	725.00	725.00	0.00	0.00	997.95	137.65
721.500 TUITION REIMBURSEMENT	6,000.00	6,000.00	0.00	0.00	0.00	0.00
722.000 HEALTH/DENTAL/VISION INSURANCE	232,900.00	232,900.00	20,548.67	0.00	204,032.22	87.61
723.000 RETIREE HEALTH INSURANCE	82,500.00	82,500.00	0.00	0.00	80,982.76	98.16
725.000 LIABILITY/CASUALTY INSURANCE	130,000.00	130,000.00	0.00	0.00	89,456.83	68.81
726.000 SUPPLIES & SMALL EQUIPMENT	8,000.00	8,000.00	576.75	2,490.28	7,564.73	125.69
726.100 AMMUNITION	5,000.00	5,000.00	0.00	0.00	4,979.97	99.60
726.500 EQUIPMENT ALLOWANCE	4,800.00	16,800.00	0.00	0.00	0.00	0.00

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 207 - Police Fund						
Expenditures						
729.000 SOFTWARE MAINTENANCE	15,000.00	15,000.00	2,910.00	10,300.00	16,134.83	176.23
730.000 POSTAGE	500.00	500.00	7.98	0.00	76.44	15.29
751.000 VEHICLE FUEL	40,000.00	40,000.00	2,790.51	13,912.45	29,750.20	109.16
758.000 UNIFORMS/ACCESSORIES	8,000.00	8,500.00	1,025.84	6,851.67	5,924.19	150.30
758.500 UNIFORM CLEANING	3,500.00	3,500.00	251.00	1,230.40	2,269.60	100.00
801.000 CONTRACTUAL SERVICES	1,000.00	1,000.00	91.21	224.00	776.00	100.00
826.000 LEGAL FEES	10,000.00	10,000.00	0.00	6,888.00	3,987.00	108.75
853.000 PHONE/COMM/INTERNET	12,000.00	12,000.00	948.07	2,714.70	8,020.99	89.46
871.000 LAW ENFORCEMENT INFO NETWORK	4,000.00	4,000.00	437.00	849.40	3,774.43	115.60
921.000 ELECTRIC	15,000.00	15,000.00	1,119.71	0.00	9,870.19	65.80
922.000 SEWER USAGE	3,500.00	3,500.00	0.00	0.00	1,741.60	49.76
923.000 NATURAL GAS/HEAT	1,500.00	1,500.00	723.34	0.00	1,544.56	102.97
923.500 DIESEL FUEL	500.00	500.00	0.00	0.00	277.36	55.47
932.002 MAINTENANCE POLICE BUILDING	8,000.00	8,000.00	1,470.47	(1,718.32)	7,800.00	76.02
932.020 MAINTENANCE - FERTILIZER	750.00	750.00	0.00	125.00	375.00	66.67
933.000 EQUIPMENT MAINT/REPAIR	2,000.00	2,000.00	153.79	251.16	1,371.08	81.11
939.000 VEHICLE MAINTENANCE	32,000.00	32,000.00	3,895.28	14,819.81	30,430.23	141.41
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,500.00	1,500.00	447.88	0.00	1,516.62	101.11
962.000 SUNDRY	2,000.00	2,000.00	1,004.76	299.85	1,937.11	111.85
965.000 TRAINING	10,000.00	10,000.00	829.60	1,659.72	6,249.88	79.10
975.000 SPECIAL PROJECTS	7,000.00	7,000.00	0.00	744.00	7,436.82	116.87
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	24,750.00	24,750.00	4,090.00	9,931.12	27,163.34	149.88
981.000 CAPITAL EXPENSE - VEHICLE	30,000.00	30,000.00	10,989.00	0.00	35,990.00	119.97
Total Expenditure:	2,784,723.00	2,785,223.00	190,245.89	71,573.24	1,999,350.88	74.35
Account Type: Transfers-Out						
999.101 TRANSFER OUT GENERAL FUND	6,000.00	6,000.00	285.83	0.00	4,024.49	67.07
Total Transfers-Out:	6,000.00	6,000.00	285.83	0.00	4,024.49	67.07
Total Dept 000.000	2,790,723.00	2,791,223.00	190,531.72	71,573.24	2,003,375.37	74.34
TOTAL EXPENDITURES	2,790,723.00	2,791,223.00	190,531.72	71,573.24	2,003,375.37	74.34
Fund 207 - Police Fund:						
TOTAL REVENUES	2,790,723.00	2,791,223.00	104,944.10	0.00	3,529,402.05	126.45
TOTAL EXPENDITURES	2,790,723.00	2,791,223.00	190,531.72	71,573.24	2,003,375.37	74.34
NET OF REVENUES & EXPENDITURES	0.00	0.00	(85,587.62)	(71,573.24)	1,526,026.68	100.00

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	252,939.00	252,939.00	0.00	0.00	253,363.53	100.17
402.100 PERS PROPERTY TAX REIMB - STATE OF MI	0.00	0.00	0.00	0.00	758.09	100.00
414.000 DELINQUENT PP TAX	0.00	0.00	24.08	0.00	44.47	100.00
422.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(409.19)	100.00
664.000 INTEREST REVENUE	750.00	3,250.00	1,037.08	0.00	4,773.69	146.88
Total Revenue:	253,689.00	256,189.00	1,061.16	0.00	258,530.59	100.91
Account Type: Transfers-In						
699.101 TRANSFER IN 101-OPERATIONS	120,000.00	120,000.00	20,000.00	0.00	180,000.00	150.00
699.999 APPROPRIATION FROM SURPLUS	0.00	8,650.00	0.00	0.00	0.00	0.00
Total Transfers-In:	120,000.00	128,650.00	20,000.00	0.00	180,000.00	139.91
Total Dept 000.000	373,689.00	384,839.00	21,061.16	0.00	438,530.59	113.95
Dept 750.000 - Recreation Board						
Account Type: Revenue						
651.000 PARKS & RECREATION FEES	15,000.00	15,000.00	0.00	0.00	10,188.33	67.92
675.000 CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	14,000.00	100.00
Total Revenue:	15,000.00	15,000.00	0.00	0.00	24,188.33	161.26
Total Dept 750.000 - Recreation Board	15,000.00	15,000.00	0.00	0.00	24,188.33	161.26
Dept 800.000 - LAKELAND TRAIL						
Account Type: Revenue						
675.000 CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	143.13	100.00
Total Revenue:	0.00	0.00	0.00	0.00	143.13	100.00
Total Dept 800.000 - LAKELAND TRAIL	0.00	0.00	0.00	0.00	143.13	100.00
TOTAL REVENUES	388,689.00	399,839.00	21,061.16	0.00	462,862.05	115.76
Expenditures						
Dept 750.000 - Recreation Board						
Account Type: Expenditure						
702.000 PER DIEM	3,900.00	3,900.00	195.00	0.00	1,560.00	40.00
705.000 FULL-TIME EMPLOYEE SALARIES	30,609.00	30,609.00	2,373.28	0.00	21,698.58	70.89
709.000 OVERTIME	100.00	1,100.00	0.00	0.00	888.28	80.75
715.000 TOWNSHIP FICA	2,648.00	2,648.00	196.47	0.00	1,886.71	71.25
717.000 WORKERS' COMPENSATION	160.00	1,040.00	0.00	0.00	1,039.12	99.92
719.000 LONG/SHORT TERM DISABILITY	453.00	453.00	0.00	0.00	234.06	51.67
720.000 RETIREMENT	3,685.00	3,685.00	308.54	0.00	2,928.50	79.47
721.000 LIFE INSURANCE	76.00	76.00	0.00	0.00	51.46	67.71
722.000 HEALTH/DENTAL/VISION INSURANCE	14,972.00	14,972.00	1,245.64	0.00	11,861.51	79.22
725.000 LIABILITY/CASUALTY INSURANCE	2,000.00	2,000.00	0.00	0.00	(424.59)	(21.23)
726.000 SUPPLIES & SMALL EQUIPMENT	10,000.00	10,000.00	0.00	187.60	1,685.20	18.73
751.000 VEHICLE FUEL	200.00	200.00	0.00	0.00	46.87	23.44
813.000 TRASH DISPOSAL	2,000.00	2,000.00	116.17	0.00	1,025.66	51.28
821.000 ENG/CONSULTANT/PROFESS FEES	1,000.00	8,000.00	252.00	4,536.00	7,560.00	151.20
826.000 LEGAL FEES	1,000.00	18,000.00	0.00	0.00	0.00	0.00
864.000 WORKSHOPS/SEMINARS	2,000.00	2,000.00	0.00	0.00	(330.13)	(16.51)

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
900.000 LEGAL NOTICES/ADVERTISING	300.00	300.00	0.00	0.00	0.00	0.00
902.100 PRINTING	500.00	500.00	0.00	0.00	51.40	10.28
921.000 ELECTRIC	4,000.00	4,000.00	180.52	0.00	3,073.63	76.84
922.000 SEWER USAGE	625.00	625.00	0.00	0.00	311.00	49.76
923.500 DIESEL FUEL	1,500.00	1,500.00	0.00	0.00	1,121.29	74.75
932.005 MAINTENANCE PARK BUILDINGS	7,500.00	7,500.00	314.47	500.00	4,608.76	68.12
932.020 MAINTENANCE - FERTILIZER	20,000.00	20,000.00	0.00	2,920.00	8,760.00	58.40
933.000 EQUIPMENT MAINT/REPAIR	1,500.00	1,500.00	0.00	0.00	0.00	0.00
934.000 PLAYGROUND/FIELD REPAIR	5,000.00	5,000.00	0.00	0.00	0.00	0.00
934.200 PLAYGROUND INSPECTION	600.00	600.00	0.00	0.00	0.00	0.00
941.000 PORTABLE TOILETS	9,500.00	9,500.00	70.00	4,395.00	5,025.00	99.16
942.000 EVENT COMMITTEE EXPENSE	2,000.00	2,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	330.00	66.00
962.000 SUNDRY	1,000.00	1,000.00	0.00	393.72	239.91	63.36
975.600 WINKELHAUS PARK	0.00	0.00	0.00	176.71	0.00	0.00
975.700 SPECIAL PROJECTS - BASEBALL FENCING	3,000.00	3,000.00	1,786.00	0.00	7,021.00	234.03
975.701 SPECIAL PROJECTS - KIOSKS	5,000.00	5,000.00	0.00	0.00	0.00	0.00
975.962 SPECIAL PROJECTS - MISC IMPROVEMENT	40,000.00	40,000.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	0.00	3,060.00	0.00	15.30
980.500 RESERVE FOR EQUIPMENT PURCHASE	20,000.00	20,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	217,328.00	226,208.00	7,038.09	16,169.03	82,253.22	43.51
Account Type: Transfers-Out						
999.101 TRANSFER OUT GENERAL FUND	1,000.00	1,000.00	0.00	0.00	515.70	51.57
999.590 TRANSFER OUT ENTERPRISE FUND	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Transfers-Out:	2,000.00	2,000.00	0.00	0.00	515.70	25.79
Total Dept 750.000 - Recreation Board	219,328.00	228,208.00	7,038.09	16,169.03	82,768.92	43.35
Dept 800.000 - LAKELAND TRAIL						
Account Type: Expenditure						
725.000 LIABILITY/CASUALTY INSURANCE	400.00	400.00	0.00	0.00	236.36	59.09
821.000 ENG/CONSULTANT/PROFESS FEES	2,000.00	2,000.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	100.00	100.00	0.00	0.00	0.00	0.00
902.100 PRINTING	500.00	500.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	500.00	500.00	0.00	0.00	179.29	35.86
932.018 RESERVE FOR LL TRAIL MAINTENANCE	30,000.00	30,000.00	0.00	0.00	0.00	0.00
938.000 LAKELAND TRAIL MAINTENANCE	15,000.00	15,000.00	0.00	0.00	2,275.77	15.17
938.500 LL TRAIL RAILROAD MAINT FEE	1,000.00	1,000.00	0.00	0.00	1,583.33	158.33
941.000 PORTABLE TOILETS	5,000.00	5,850.00	330.00	1,830.00	4,020.00	100.00
962.000 SUNDRY	2,000.00	2,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	56,500.00	57,350.00	330.00	1,830.00	8,294.75	17.65
Total Dept 800.000 - LAKELAND TRAIL	56,500.00	57,350.00	330.00	1,830.00	8,294.75	17.65
Dept 805.000 - SENIOR CENTER						
Account Type: Expenditure						
705.000 FULL-TIME EMPLOYEE SALARIES	42,707.00	42,707.00	3,200.00	0.00	30,120.29	70.53
706.000 PART-TIME EMPLOYEE SALARIES	29,561.00	29,561.00	2,354.55	0.00	25,853.80	87.46
709.000 OVERTIME	2,600.00	2,600.00	45.00	0.00	411.22	15.82
715.000 TOWNSHIP FICA	5,727.00	5,727.00	428.37	0.00	4,313.47	75.32
717.000 WORKERS' COMPENSATION	987.00	987.00	0.00	0.00	0.00	0.00
719.000 LONG/SHORT TERM DISABILITY	632.00	632.00	0.00	0.00	327.01	51.74
720.000 RETIREMENT	5,812.00	5,812.00	421.85	0.00	4,053.44	69.74



PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19	YEAR-TO-DATE	03/31/2019	USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
721.000 LIFE INSURANCE	247.00	247.00	0.00	0.00	107.25	43.42
722.000 HEALTH/DENTAL/VISION INSURANCE	16,648.00	16,648.00	2,365.86	0.00	17,796.15	106.90
725.000 LIABILITY/CASUALTY INSURANCE	2,500.00	2,500.00	0.00	0.00	2,613.96	104.56
726.000 SUPPLIES & SMALL EQUIPMENT	2,500.00	2,500.00	129.41	0.00	1,843.74	73.75
801.000 CONTRACTUAL SERVICES	0.00	250.00	0.00	0.00	412.73	165.09
813.000 TRASH DISPOSAL	850.00	850.00	77.04	0.00	756.65	89.02
853.000 PHONE/COMM/INTERNET	2,400.00	2,400.00	100.88	0.00	2,369.80	98.74
861.000 MILEAGE	500.00	500.00	0.00	0.00	396.03	79.21
864.000 WORKSHOPS/SEMINARS	800.00	800.00	0.00	0.00	75.00	9.38
902.000 NEWSLETTER/PUBLICATIONS	7,000.00	7,000.00	486.01	2,094.92	4,905.08	100.00
921.000 ELECTRIC	5,000.00	5,000.00	329.18	0.00	3,440.83	68.82
922.000 SEWER USAGE	1,750.00	1,750.00	0.00	0.00	877.02	50.12
923.000 NATURAL GAS/HEAT	2,000.00	2,000.00	887.62	0.00	1,817.87	90.89
932.001 MAINTENANCE COMM CENTER	4,500.00	5,670.00	876.35	1,529.96	6,511.80	141.83
932.020 MAINTENANCE - FERTILIZER	500.00	500.00	0.00	125.00	375.00	100.00
933.000 EQUIPMENT MAINT/REPAIR	2,000.00	2,000.00	18.86	304.29	170.71	23.75
937.000 IMPROVEMENTS	2,000.00	2,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	25.00	0.00	501.91	100.38
962.000 SUNDRY	2,000.00	2,000.00	0.00	0.00	343.09	17.15
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	4,000.00	4,000.00	0.00	4,516.75	112.87	115.74
Total Expenditure:	145,721.00	147,141.00	11,745.98	8,570.92	110,506.72	80.93
Total Dept 805.000 - SENIOR CENTER	145,721.00	147,141.00	11,745.98	8,570.92	110,506.72	80.93
TOTAL EXPENDITURES	421,549.00	432,699.00	19,114.07	26,569.95	201,570.39	52.72
Fund 208 - SENIORS, PARKS, LL TRAIL:						
TOTAL REVENUES	388,689.00	399,839.00	21,061.16	0.00	462,862.05	115.76
TOTAL EXPENDITURES	421,549.00	432,699.00	19,114.07	26,569.95	201,570.39	52.72
NET OF REVENUES & EXPENDITURES	(32,860.00)	(32,860.00)	1,947.09	(26,569.95)	261,291.66	714.31

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19	YEAR-TO-DATE	03/31/2019	USED
Fund 590 - SEWER FUND						
Revenues						
Dept 001.000						
Account Type: Revenue						
623.000 O&M USAGE FEES	1,460,675.00	1,460,675.00	213,449.43	0.00	988,681.99	67.69
623.001 O&M LATE PENALTY	27,000.00	27,000.00	(41.55)	0.00	19,570.58	72.48
623.500 ADMIN FEE FOR DELINQ ON TAXES	22,000.00	22,000.00	0.00	0.00	21,974.26	99.88
664.001 INTEREST REVENUE - O&M ACCOUNTS	2,000.00	2,000.00	32.08	0.00	5,221.14	261.06
667.000 RENTAL INCOME	10,800.00	10,800.00	0.00	0.00	1,200.00	11.11
676.000 REIMBURSEMENTS & COST RECOVERY	0.00	0.00	2,028.30	0.00	32,091.23	100.00
692.000 SUNDRY	0.00	0.00	0.00	0.00	143.00	100.00
Total Revenue:	1,522,475.00	1,522,475.00	215,468.26	0.00	1,068,882.20	70.21
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	1,327,954.00	1,268,772.00	0.00	0.00	0.00	0.00
Total Transfers-In:	1,327,954.00	1,268,772.00	0.00	0.00	0.00	0.00
Total Dept 001.000	2,850,429.00	2,791,247.00	215,468.26	0.00	1,068,882.20	38.29
Dept 002.000						
Account Type: Revenue						
671.000 OTHER REVENUE - CONTRACT SERVICE	64,800.00	64,800.00	5,678.80	0.00	50,521.10	77.96
671.100 OTHER REVENUE - PORTAGE ADD'L SERVICES	22,000.00	22,000.00	961.53	0.00	9,556.47	43.44
Total Revenue:	86,800.00	86,800.00	6,640.33	0.00	60,077.57	69.21
Total Dept 002.000	86,800.00	86,800.00	6,640.33	0.00	60,077.57	69.21
Dept 003.000						
Account Type: Revenue						
607.000 NON-TAX ADMIN FEE	10,000.00	10,000.00	911.00	0.00	10,168.64	101.69
617.000 DIRECT TAP FEE	45,000.00	49,500.00	9,000.00	0.00	67,500.00	136.36
618.000 INDIRECT TAP FEE	33,750.00	33,750.00	0.00	0.00	12,500.00	37.04
619.000 MAIN LINE EXTENSION	0.00	0.00	0.00	0.00	37,154.00	100.00
620.000 GRINDER PUMP INSTALLATION	30,000.00	76,795.00	16,282.50	0.00	123,990.75	161.46
621.000 GRINDER PUMP PURCHASE	40,000.00	52,400.00	7,710.00	0.00	74,778.98	142.71
622.000 APPLICATION FEES - SEWERS	5,000.00	5,000.00	1,000.00	0.00	5,200.00	104.00
664.002 INTEREST REVENUE - CAPITAL ACCTS	5,000.00	12,200.00	4,314.10	0.00	19,983.56	163.80
Total Revenue:	168,750.00	239,645.00	39,217.60	0.00	351,275.93	146.58
Total Dept 003.000	168,750.00	239,645.00	39,217.60	0.00	351,275.93	146.58
Dept 004.000						
Account Type: Revenue						
624.000 WWTP DEBT FEE	637,150.00	637,150.00	93,225.10	0.00	431,672.95	67.75
624.001 WWTP DEBT LATE PENALTY	15,000.00	15,000.00	(18.16)	0.00	8,937.87	59.59
664.003 INTEREST REVENUE SAD'S & OTHER	4,000.00	4,000.00	3,189.17	0.00	17,673.79	441.84
672.000 SPECIAL ASSESSMENTS REVENUE	60,736.00	60,736.00	22.63	0.00	60,245.60	99.19
Total Revenue:	716,886.00	716,886.00	96,418.74	0.00	518,530.21	72.33
Total Dept 004.000	716,886.00	716,886.00	96,418.74	0.00	518,530.21	72.33

Dept 005.000

Account Type: Revenue

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
625.000 WATER CHARGE O&M	27,000.00	27,000.00	3,353.78	0.00	25,896.35	95.91
625.001 WATER CHARGE PENALTY (10%)	200.00	200.00	0.00	0.00	222.40	111.20
664.001 INTEREST REVENUE - O&M ACCOUNTS	0.00	0.00	0.00	0.00	(18.07)	100.00
Total Revenue:	27,200.00	27,200.00	3,353.78	0.00	26,100.68	95.96
Total Dept 005.000	27,200.00	27,200.00	3,353.78	0.00	26,100.68	95.96
TOTAL REVENUES	3,850,065.00	3,861,778.00	361,098.71	0.00	2,024,866.59	52.43
Expenditures						
Dept 001.000						
Account Type: Expenditure						
702.000 PER DIEM	1,560.00	1,560.00	65.00	0.00	650.00	41.67
705.000 FULL-TIME EMPLOYEE SALARIES	433,856.00	433,856.00	31,696.85	0.00	314,563.52	72.50
705.500 LEAVE TIME PAYOUT	1,062.00	1,062.00	0.00	0.00	0.00	0.00
706.000 PART-TIME EMPLOYEE SALARIES	5,632.00	12,532.00	1,334.87	0.00	10,055.87	80.24
709.000 OVERTIME	40,250.00	40,250.00	2,916.56	0.00	29,301.39	72.80
710.000 PAY IN LIEU OF MEDICAL INS	3,000.00	3,000.00	250.00	0.00	2,250.00	75.00
715.000 TOWNSHIP FICA	37,235.00	37,235.00	2,786.67	0.00	27,402.37	73.59
717.000 WORKERS' COMPENSATION	8,916.00	8,916.00	0.00	0.00	6,969.21	78.17
719.000 LONG/SHORT TERM DISABILITY	6,166.00	6,166.00	0.00	0.00	3,185.25	51.66
720.000 RETIREMENT	47,668.00	47,668.00	3,795.02	0.00	37,509.65	78.69
721.000 LIFE INSURANCE	535.00	535.00	0.00	0.00	498.43	93.16
722.000 HEALTH/DENTAL/VISION INSURANCE	85,493.00	85,493.00	8,282.31	0.00	79,723.89	93.25
725.000 LIABILITY/CASUALTY INSURANCE	32,000.00	32,000.00	0.00	0.00	25,565.27	79.89
726.000 SUPPLIES & SMALL EQUIPMENT	16,000.00	16,000.00	1,172.89	1,117.58	10,753.21	74.19
729.000 SOFTWARE MAINTENANCE	1,800.00	1,800.00	0.00	0.00	2,888.25	160.46
751.000 VEHICLE FUEL	9,000.00	9,000.00	669.57	0.00	5,142.57	57.14
758.000 UNIFORMS/ACCESSORIES	7,500.00	7,500.00	669.35	73.72	6,310.79	85.13
808.100 MISC MEDICAL EXPENSES	750.00	1,963.00	0.00	0.00	3,035.50	154.64
821.000 ENG/CONSULTANT/PROFESS FEES	1,000.00	1,000.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	2,144.00	214.40
829.000 TREATMENT EXPENSE	70,000.00	70,000.00	0.00	0.00	37,306.86	53.30
850.000 PUMP & MAIN REPAIR/MAINTENANCE	60,000.00	60,000.00	7,583.87	5,863.42	28,251.11	56.86
850.100 GRINDER PUMP PARTS	250,000.00	250,000.00	27,453.60	14,845.00	229,286.00	97.65
850.200 GRINDER PUMP CORES	25,000.00	25,000.00	0.00	0.00	0.00	0.00
850.300 GRINDER PUMP REPLACEMENT	75,000.00	75,000.00	0.00	0.00	15,910.00	21.21
853.000 PHONE/COMM/INTERNET	12,000.00	12,000.00	52.22	3,216.00	8,606.05	98.52
864.000 WORKSHOPS/SEMINARS	1,500.00	1,500.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	0.00
921.000 ELECTRIC	28,000.00	28,000.00	2,293.02	0.00	17,039.31	60.85
923.000 NATURAL GAS/HEAT	2,500.00	2,500.00	681.49	0.00	1,969.63	78.79
923.500 DIESEL FUEL	2,000.00	2,000.00	0.00	0.00	866.63	43.33
932.006 BLDG MAINT-ENT @ LRG (RENTAL HOME)	2,000.00	2,000.00	0.00	0.00	0.00	0.00
932.010 SEWER MAINTENANCE GARAGE	2,000.00	2,000.00	0.00	133.30	3,140.68	163.70
932.011 ENTERPRISE POLE BARN (ORIGINAL)	500.00	1,600.00	0.00	0.00	1,630.27	101.89
933.000 EQUIPMENT MAINT/REPAIR	3,000.00	3,000.00	32.25	320.35	5,399.27	190.65
939.000 VEHICLE MAINTENANCE	5,000.00	5,000.00	33.93	640.11	3,179.54	76.39
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,500.00	1,500.00	75.00	0.00	1,874.78	124.99
962.000 SUNDRY	500.00	500.00	0.00	0.00	310.00	62.00
969.000 DEPRECIATION	1,000,000.00	1,000,000.00	0.00	0.00	457,498.70	45.75
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	0.00	2,925.00	7,193.02	100.00
981.500 RESERVE FOR VEHICLE PURCHASE	10,000.00	20,000.00	0.00	0.00	0.00	0.00
983.500 RESERVE FOR GRINDER PUMP PURCHASE	40,000.00	40,000.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
997.000 TRANSFER OUT G/F ADMIN FEE	57,500.00	57,500.00	4,791.66	0.00	43,124.94	75.00
Total Expenditure:	2,389,423.00	2,398,636.00	96,636.13	29,134.48	1,430,535.96	60.85
Total Dept 001.000	2,389,423.00	2,398,636.00	96,636.13	29,134.48	1,430,535.96	60.85
Dept 002.000						
Account Type: Expenditure						
726.000 SUPPLIES & SMALL EQUIPMENT	10,000.00	10,000.00	2,300.42	1,344.65	12,604.62	139.49
728.000 CHEMICALS	15,000.00	15,000.00	0.00	0.00	18,528.65	123.52
735.000 ANNUAL GRNDWATER DISCHARGE FEE	5,000.00	5,000.00	0.00	0.00	4,911.12	98.22
813.000 TRASH DISPOSAL	1,000.00	1,000.00	82.15	0.00	724.96	72.50
821.000 ENG/CONSULTANT/PROFESS FEES	3,000.00	3,000.00	0.00	0.00	323.20	10.77
830.000 LAB ANALYSIS - WWTP	10,000.00	10,000.00	1,077.00	0.00	7,272.00	72.72
830.100 LAB ANALYSIS FEES - PORTAGE	10,000.00	10,000.00	1,578.00	0.00	8,666.00	86.66
831.000 SLUDGE REMOVAL EXPENSE WWTP	50,000.00	50,000.00	0.00	0.00	26,299.00	52.60
850.000 PUMP & MAIN REPAIR/MAINTENANCE	7,500.00	7,500.00	0.00	0.00	1,446.81	19.29
853.000 PHONE/COMM/INTERNET	200.00	200.00	14.06	0.00	125.07	62.54
864.000 WORKSHOPS/SEMINARS	1,500.00	1,500.00	0.00	0.00	240.00	16.00
921.000 ELECTRIC	70,000.00	70,000.00	4,481.70	0.00	38,846.49	55.49
923.000 NATURAL GAS/HEAT	15,000.00	15,000.00	4,918.30	0.00	12,385.72	82.57
932.007 BUILDING MAINTENANCE - WWTP	2,500.00	5,000.00	0.00	0.00	5,612.99	112.26
933.000 EQUIPMENT MAINT/REPAIR	3,000.00	3,000.00	0.00	0.00	3,706.35	123.55
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	75.00	15.00
962.000 SUNDRY	250.00	250.00	0.00	0.00	432.00	172.80
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	10,000.00	10,000.00	0.00	0.00	(17,815.97)	(178.16)
Total Expenditure:	214,450.00	216,950.00	14,451.63	1,344.65	124,384.01	57.95
Total Dept 002.000	214,450.00	216,950.00	14,451.63	1,344.65	124,384.01	57.95
Dept 003.000						
Account Type: Expenditure						
821.000 ENG/CONSULTANT/PROFESS FEES	0.00	0.00	200.00	750.00	400.00	100.00
962.000 SUNDRY	0.00	0.00	120.00	0.00	1,350.00	100.00
997.000 TRANSFER OUT G/F ADMIN FEE	57,500.00	57,500.00	4,791.66	0.00	43,124.94	75.00
Total Expenditure:	57,500.00	57,500.00	5,111.66	750.00	44,874.94	79.35
Total Dept 003.000	57,500.00	57,500.00	5,111.66	750.00	44,874.94	79.35
Dept 004.000						
Account Type: Expenditure						
991.000 DEBT SERVICE - PRINCIPAL	935,944.00	935,944.00	0.00	0.00	296,719.00	31.70
995.000 INTEREST EXPENSE	221,137.00	221,137.00	0.00	0.00	165,848.33	75.00
996.000 AGENT FEES	2,250.00	2,250.00	946.62	0.00	946.62	42.07
Total Expenditure:	1,159,331.00	1,159,331.00	946.62	0.00	463,513.95	39.98
Total Dept 004.000	1,159,331.00	1,159,331.00	946.62	0.00	463,513.95	39.98
Dept 005.000						
Account Type: Expenditure						
828.000 WATER PURCHASE CITY OF BRIGHTON	26,000.00	23,000.00	0.00	0.00	20,390.40	78.42

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

Page: 21/22

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19	ACTIVITY FOR		ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	2018-19 AMENDED BUDGET	MONTH 03/31/19			
Fund 590 - SEWER FUND						
Expenditures						
Total Expenditure:	26,000.00	26,000.00	0.00	0.00	20,390.40	78.42
Total Dept 005.000	26,000.00	26,000.00	0.00	0.00	20,390.40	78.42
TOTAL EXPENDITURES	3,846,704.00	3,858,417.00	117,146.04	31,229.13	2,083,699.26	54.81
Fund 590 - SEWER FUND:						
TOTAL REVENUES	3,850,065.00	3,861,778.00	361,098.71	0.00	2,024,866.59	52.43
TOTAL EXPENDITURES	3,846,704.00	3,858,417.00	117,146.04	31,229.13	2,083,699.26	54.81
NET OF REVENUES & EXPENDITURES	3,361.00	3,361.00	243,952.67	(31,229.13)	(58,832.67)	2,679.61

## REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2019

% Fiscal Year Completed: 75.07

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 03/31/2019	% BDGT USED
Fund 591 - WATER DEBT SERVICE FUND						
Revenues						
Dept 000.000						
Account Type: Revenue						
664.000 INTEREST REVENUE	0.00	0.00	533.92	0.00	3,074.49	100.00
672.000 SPECIAL ASSESSMENTS REVENUE	97,647.00	97,647.00	0.00	0.00	97,121.93	99.46
698.101 TRANSFER IN GENERAL CAPITAL	127,775.00	127,775.00	31,022.92	0.00	116,206.28	90.95
Total Revenue:	225,422.00	225,422.00	31,556.84	0.00	216,402.70	96.00
Total Dept 000.000	225,422.00	225,422.00	31,556.84	0.00	216,402.70	96.00
TOTAL REVENUES	225,422.00	225,422.00	31,556.84	0.00	216,402.70	96.00
Expenditures						
Dept 000.000						
Account Type: Expenditure						
991.000 DEBT SERVICE - PRINCIPAL	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00
995.000 INTEREST EXPENSE	88,825.00	88,825.00	0.00	0.00	90,025.00	101.35
996.000 AGENT FEES	950.00	950.00	750.00	0.00	950.00	100.00
Total Expenditure:	249,775.00	249,775.00	750.00	0.00	250,975.00	100.48
Total Dept 000.000	249,775.00	249,775.00	750.00	0.00	250,975.00	100.48
TOTAL EXPENDITURES	249,775.00	249,775.00	750.00	0.00	250,975.00	100.48
Fund 591 - WATER DEBT SERVICE FUND:						
TOTAL REVENUES	225,422.00	225,422.00	31,556.84	0.00	216,402.70	96.00
TOTAL EXPENDITURES	249,775.00	249,775.00	750.00	0.00	250,975.00	100.48
NET OF REVENUES & EXPENDITURES	(24,353.00)	(24,353.00)	30,806.84	0.00	(34,572.30)	141.96
TOTAL REVENUES - ALL FUNDS	14,024,705.00	14,118,118.00	911,104.75	(2,391.16)	11,904,764.32	84.31
TOTAL EXPENDITURES - ALL FUNDS	14,285,968.00	14,379,381.00	804,959.27	268,399.02	8,656,177.63	62.07
NET OF REVENUES & EXPENDITURES	(261,263.00)	(261,263.00)	106,145.48	(270,790.18)	3,248,586.69	1,139.77

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 03/01/2020 TO 03/31/2020  
 FUND: ALL FUNDS  
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2020	Total Debits	Total Credits	Ending Balance 03/31/2020
Fund 101	General Fund				
002.000	CASH/SAVINGS	4,267,611.85	275,624.48	332,584.60	4,210,651.73
002.179	TPA HEALTH CARE REIMB	11,052.13	0.00	8,292.71	2,759.42
003.001	ZONING REVIEW ESCROW	73,020.06	174.41	2,473.63	70,720.84
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
007.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	40,380.80	0.00	0.00	40,380.80
008.004	HAYCRK/CHAMBERSRDENGESCROW	26,819.78	252.18	0.00	27,071.96
	General Fund	4,419,634.62	276,051.07	343,350.94	4,352,334.75
Fund 204	Road Fund				
002.000	CASH/SAVINGS	1,748,138.24	210,487.46	0.00	1,958,625.70
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	2,300,735.83	366,424.15	109,842.21	2,557,317.77
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	2,301,035.83	366,424.15	109,842.21	2,557,617.77
Fund 207	Police Fund				
002.000	CASH/SAVINGS	1,238,832.48	546,551.12	203,212.61	1,582,170.99
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	1,239,032.48	546,551.12	203,212.61	1,582,370.99
Fund 208	SENIORS, PARKS, LL TRAIL				
002.000	CASH/SAVINGS	758,113.69	42,580.72	19,383.93	781,310.48
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	3,805.90	9.23	0.00	3,815.13
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	(2,225.26)	1,421.25	1,421.25	(2,225.26)
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	11,501.45	27.88	0.00	11,529.33
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	12.60	1.75	0.00	14.35
002.003	FEDERAL FORFEITURE FUNDS	1,731.53	0.00	0.00	1,731.53
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	1,886.36	1.75	0.00	1,888.11
Fund 302	Twp FIRE STN Cap Imp Debt Ser				
002.000	CASH/SAVINGS	58.96	0.53	0.00	59.49
003.000	CASH	114,324.00	277.25	0.00	114,601.25
	Twp FIRE STN Cap Imp Debt Ser	114,382.96	277.78	0.00	114,660.74
Fund 375	Mumford Dredging Debt Retiremt				
002.000	CASH/SAVINGS	0.00	0.00	4,194.16	(4,194.16)
003.908	2004 BOND DEBT	8,635.11	470.42	0.00	9,105.53
	Mumford Dredging Debt Retiremt	8,635.11	470.42	4,194.16	4,911.37
Fund 376	Buhl Rd Improve. Debt Retiremt				
002.000	CASH/SAVINGS	12,784.70	78.17	0.00	12,862.87
Fund 466	TAMARACK ROAD IMP SAD				
002.000	CASH/SAVINGS	(77.25)	0.00	0.00	(77.25)
Fund 472	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	(10,794.49)	60.33	0.00	(10,734.16)



CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 03/01/2020 TO 03/31/2020  
 FUND: ALL FUNDS  
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2020	Total Debits	Total Credits	Ending Balance 03/31/2020
Fund 479 002.000	Rustic/Lake Pointe Road SAD CASH/SAVINGS	2,931.84	1,087.69	400.00	3,619.53
Fund 480 002.000	Scott Drive ROAD SAD CASH/SAVINGS	1,586.64	391.42	625.00	1,353.06
Fund 482 002.000	Crystal Drive/Beach Rd Maint CASH/SAVINGS	2,779.78	562.95	2,310.00	1,032.73
Fund 483 002.000	Norene Ct/Peary Dr SAD - Rd Mn CASH/SAVINGS	3,237.50	164.39	560.00	2,841.89
Fund 484 002.000	Community Dr SAD - Road Maint CASH/SAVINGS	2,234.04	851.67	0.00	3,085.71
Fund 485 002.000	Edgelake/Burton Drive SAD CASH/SAVINGS	2,721.59	678.72	865.00	2,535.31
Fund 486 002.000	Downing Drive SAD CASH/SAVINGS	1,423.03	678.97	150.00	1,952.00
Fund 487 002.000	Riverside/Century/Lagoon SAD CASH/SAVINGS	19,131.01	4,932.12	3,090.00	20,973.13
Fund 489 002.000	Island Shore/Schlenker SAD CASH/SAVINGS	3,201.78	2,388.69	1,165.00	4,425.47
Fund 491 002.000	Campbell Drive SAD CASH/SAVINGS	3,611.77	558.77	700.00	3,470.54
Fund 492 002.000	Mumford Park Lighting SAD CASH/SAVINGS	(832.56)	152.04	122.40	(802.92)
Fund 493 002.000	KINGSTON DRIVE MAINTENANCE SAD CASH/SAVINGS	9,208.61	1,855.89	0.00	11,064.50
Fund 494 002.000	Winans Drive SAD CASH/SAVINGS	4,012.77	1,937.11	880.00	5,069.88
Fund 497 002.000 003.497	STRAWBERRY INDIANOLA IMP SAD CASH/SAVINGS S'BERRY INDIANOLA DEBT CASH	14,618.02 116,214.20	5,015.34 294.42	26,817.50 0.00	(7,184.14) 116,508.62
	STRAWBERRY INDIANOLA IMP SAD	130,832.22	5,309.76	26,817.50	109,324.48
Fund 498 002.000	SHAN-GRI-LA AQUATIC WEED CONTROL CASH/SAVINGS	2,846.92	819.83	0.00	3,666.75
Fund 499 002.000 003.499	DOWNING DR ROAD IMP SAD CASH/SAVINGS DOWNING DEBT CASH	809.68 39,738.08	1,005.70 95.42	3,754.45 0.00	(1,939.07) 39,833.50
	DOWNING DR ROAD IMP SAD	40,547.76	1,101.12	3,754.45	37,894.43
Fund 590 001.908 002.000 002.002 002.590 002.908 003.590 003.903 003.905 003.906 003.908 003.912 005.465	SEWER FUND WWTP IMPROVEMENTS-'03 CASH/SAVINGS WATER RECEIPTS FROM BILLS SAVINGS - O&M 2004 BOND SERIES CONSTRUCTION SAVINGS - CAP ACTIVITY-ENTERPRS STRWBERRY RESTRICTED DEBT 98 CONTRACT SAD'S RESTRICTED 01 CSAD'S/MA/TOW/GALL-WHT/BCK 2004 BOND DEBT MIDLAND SEWER CONTRACT SAD DEBT WWTP BOND RESERVE	0.00 0.00 57,238.68 793,467.12 719,061.61 836,857.36 0.31 100,444.24 988,170.43 308,600.71 6,876.64 462,786.95	0.00 566,542.48 1,939.58 55,384.29 1,062.28 5,878.30 0.00 243.46 76,555.50 40,039.55 15.65 1,121.72	0.00 604,560.57 0.00 75,883.10 0.00 9,727.50 0.00 0.00 260,450.00 243,980.84 978.05 0.00	0.00 (38,018.09) 59,178.26 772,968.31 720,123.89 833,008.16 0.31 100,687.70 804,275.93 104,659.42 5,914.24 463,908.67

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 03/01/2020 TO 03/31/2020  
 FUND: ALL FUNDS  
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2020	Total Debits	Total Credits	Ending Balance 03/31/2020
006.465	WWTP PRINCIPAL/INTER REDEMPTN	645,767.93	6,927.87	151.94	652,543.86
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,475,848.05	3,577.22	0.00	1,479,425.27
008.000	CASH - INFRASTRUCTURE DEPOSIT	53,273.52	129.12	0.00	53,402.64
	SEWER FUND	6,448,393.55	759,417.02	1,195,732.00	6,012,078.57
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	342,618.85	130,640.21	460,043.85	13,215.21
003.907	WATER SYSTEM DEBT (Well)	1,215.32	2.95	0.00	1,218.27
003.910	M36 CORRIDOR WATER DISTRICT DEBT	266,498.35	365,482.34	98,250.00	533,730.69
	WATER DEBT SERVICE FUND	610,332.52	496,125.50	558,293.85	548,164.17
Fund 701	Trust & Agency Fund				
002.000	CASH/SAVINGS	(6,402.39)	152,521.26	154,502.30	(8,383.43)
003.100	Escrow Bank Accounts	196,800.00	0.00	0.00	196,800.00
	Trust & Agency Fund	190,397.61	152,521.26	154,502.30	188,416.57
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	4,179,312.96	643,917.13	4,664,774.58	158,455.51
Fund 711	Cemetery Trust Fund				
003.005	RESTRICTED CEMETERY TRUST	7,605.09	18.44	0.00	7,623.53
Fund 750	Imprest Payroll Fund				
001.000	CASH/CHECKING	0.30	287,730.65	287,730.95	0.00
Fund 854	2020-ROAD SAD FUND				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
003.854	2020 SAD ROAD IMPROVE	0.00	0.00	0.00	0.00
	2020-ROAD SAD FUND	0.00	0.00	0.00	0.00
	TOTAL - ALL FUNDS	22,271,371.07	3,807,642.47	7,583,878.13	18,495,135.41



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## **TAB 2**

### **CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES**

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for March 2020.

The funds included in the pooled cash flow are general, fire, police, parks, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedules for fiscal year 2019-20.

The cash flow analysis and the debt payment schedules assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

HAMBURG TOWNSHIP

Name:

POOLED CASH

Total Time Period:

FY 19/20

CASH INFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
PROPERTY TAXES	\$21,425					\$766,716	\$2,724,020	\$895,893	\$1,259,254		\$368,769		\$6,036,077
STATE REVENUE SHARING				341,977		0	0	327,094	0	291,937		315,909	\$1,276,917
CABLE FRANCHISE FEES		411,198	1,504		80,892			\$84,154	0		80,370	0	\$658,117
INTEREST EARNINGS	20,942	24,923	25,109	31,171	23,214	\$18,568	\$36,760	\$29,694	18,426	26,000	25,000	25,000	\$304,806
PROPERTY TAX ADMIN FEES	6,996	0	73,066	5,066		25,982	70,820	73,145	45,150				\$300,225
OTHER CASH RECEIPTS	532,791	205,223	147,163	1,028,730	184,536	406,561	238,000	211,063	85,188	73,158	112,870	214,368	\$3,439,651
UTILITY BILL RECEIPTS	244,713	134,449	11,879	190,515	\$117,519	13,613	282,909	123,174	19,475	277,819	196,271	13,515	\$1,625,850
NEW SEWER HOOKUPS	46,951	14,010	18,170	38,956	15,417	0	2,773	0	3,856	38,135	10,000	100,000	\$288,269
MRRMA LIAB INS EXCESS DIST (ONE TIME PER YEAR)	250,000	112,428		0									\$362,428
													\$0
													\$0
													\$0
FROM FORFEITURE - BUDGETED													\$0
SAD PAYOFFS		5,614	3,722	5,444		12,205	0	0	0		0	3,265	\$30,249
ANNUAL SAD ON TAX BILLS								0	155,589				\$155,589
<b>Total Cash Inflows</b>	<b>\$1,123,817</b>	<b>\$907,845</b>	<b>\$280,612</b>	<b>\$1,641,859</b>	<b>\$421,578</b>	<b>\$1,243,645</b>	<b>\$3,355,283</b>	<b>\$1,744,217</b>	<b>\$1,586,937</b>	<b>\$707,050</b>	<b>\$793,281</b>	<b>\$672,056</b>	<b>\$14,478,179</b>

CASH OUTFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
MONTHLY PAYROLL	\$996,015	\$396,346	\$391,518	\$577,019	\$424,942	\$350,307	\$417,701	\$406,060	\$398,732	\$352,759	\$558,306	\$378,885	\$5,648,592
BENEFITS	204,927	204,944	111,929	115,696	112,753	51,114	104,057	111,958	98,650	94,800	84,753	451,658	\$1,747,239
AUDIT				0	0								\$0
LIABILITY/CASUALTY INSURANCE		118,952	0	0		118,952							\$237,904
UTILITIES	5,201	18,283	17,548	20,746	16,752	22,791	21,761	39,297	15,046	22,935	8,833	13,578	\$222,769
DUST CONTROL	1,460	23,119	6,627	2,890	0	195	4,175	3,963	4,472	1,190	5,381	4,213	\$57,685
TREATMENT/SLUDGE HAUL EXP	0	0		20,165		24,664		0		43,633		0	\$88,462
OTHER EXPENDITURES	172,293	407,369	171,868	228,623	195,862	27,597	300,836	161,734	114,458	70,663	191,559	188,177	\$2,231,040
FUEL	3,727	12,481	7,473	7,087	7,263	3,204	6,592	6,115	7,334	6,384	6,008	7,975	\$81,643
VEHICLE PURCHASE		25,428		0	0	0	25,135	38,737					\$89,300
GRINDER PARTS/PUMP MAINT	10,687	83,535	11,330	216,578	50,547	5,031	63,064	16,397	12,065	21,296	31,069	26,318	\$547,916
CAPITAL EQUIPMENT	43,368	1,207	15,495	6,206	35,993	89,500	33,149	13,268	11,809	73,419	99,877	15,624	\$438,914
MAUSOLEUM DEBT						0			0				\$0
1997 TAMARACK SEWER DEBT													\$0
2010 STRAWBERRY/DOWNING DEBT			5,568						31,550				\$37,118
1998 CONTRACT SEWER SAD DEBT			779										\$779
2011 SAD REFUNDING DEBT			18,700						260,450				\$279,150
2012 WATER WELL REFUNDING DEBT			106,650						19,175				\$125,825
2012 SAD (2004) REFUNDING DEBT			17,775						248,175				\$265,950
2008 WATER SAD DEBT			123,075						98,250				\$221,325
HURON RIVER HIGHLANDS SAD DEBT													\$0
2007 SEWER PLANT DEBT						45,783						0	\$45,783
WWTP IMP EXP/DEBT			155,000						0	249,400		295,783	\$700,183
ORE LAKE DEBT			70,803						33,490				\$104,293
<b>Total Cash Outflows</b>	<b>\$1,437,678</b>	<b>\$1,291,665</b>	<b>\$1,232,137</b>	<b>\$1,195,010</b>	<b>\$844,112</b>	<b>\$739,138</b>	<b>\$976,470</b>	<b>\$797,529</b>	<b>\$1,353,657</b>	<b>\$936,478</b>	<b>\$985,785</b>	<b>\$1,382,212</b>	<b>\$13,171,871</b>

SUMMARY	Individual Time Periods												Total for All Periods
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
<b>Net Cash Flow</b>	<b>(\$313,861)</b>	<b>(\$383,820)</b>	<b>(\$951,525)</b>	\$446,849	<b>(\$422,534)</b>	\$504,507	\$2,378,813	\$946,688	<b>\$233,280</b>	<b>(\$229,428)</b>	<b>(\$192,504)</b>	<b>(\$710,156)</b>	<b>\$1,306,308</b>
Beginning cash balance	\$15,097,543	14,783,682	14,399,862	13,448,337	13,895,186	13,472,652	13,977,159	16,355,971	17,302,660	17,535,940	17,306,511	17,114,007	\$15,097,543
<b>Cumulative Net Cash Flow</b>	<b>\$14,783,682</b>	<b>\$14,399,862</b>	<b>\$13,448,337</b>	<b>\$13,895,186</b>	<b>\$13,472,652</b>	<b>\$13,977,159</b>	<b>\$16,355,971</b>	<b>\$17,302,660</b>	<b>\$17,535,940</b>	<b>\$17,306,511</b>	<b>\$17,114,007</b>	<b>\$16,403,851</b>	<b>\$16,403,851</b>
	14,783,681.97	14,399,862	13,448,337	13,895,186	13,472,652	13,977,159	16,355,972	17,302,659.56	17,535,939.56	15,905,935.83	15,807,699.31	15,097,543.29	
	0.11	(0.00)	(0.00)	0.05	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	1,400,575.33	1,306,307.83	1,306,307.83	

POOLED CASH:

GENERAL(101), FIRE(206), POLICE(207), REC(208), ACT 302(211), PUBLIC CAP IMP(245), SEWER O&M, ROAD MAINT SAD, CEMETERY, EQUIPMENT RESERVE, ESCROW, DEBT ACCOUNTS

HAMBURG TOWNSHIP										
DEBT PAYMENT SCHEDULE										
FISCAL YEAR 2019-20										
					ANTICIPATED					
			PRIN &		TRANSFER/		PRINCIPAL			
	DEBT	INTEREST	INTEREST	ADMIN FEE	INVESTMENT	AMOUNT	OUTSTANDING			
	ISSUE	DUE DATE	DUE DATE	DUE DATE	LIQUIDATION DATE	DUE	FY 2019-20	principal	interest	Terms
SAD Bond Sale \$2,722,233	11 SAD	10/1/2019			9/7/2019	9,700	485,000		9,700	4/1/2021
	11 SAD		4/1/2020		3/15/2020	259,700		250,000	9,700	
	11 SAD			4/1/2019	3/15/2019	750				
\$2,595,000 Bond Sale	12 REFUNDING (04 SAD)	10/1/2019			9/7/2019	12,975	870,000		12,975	10/1/2022
	12 REFUNDING (04 SAD)		4/1/2020		3/15/2020	247,975		235,000	12,975	
	12 REFUNDING (04 SAD)			4/1/2020	3/15/2020	750				
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			4/1/2020	3/15/2020	750	1,285,000			10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2020			3/15/2020	19,175			19,175	
	12 REFUNDING (2002 WATER)		10/1/2019		9/7/2019	100,375		80,000	20,375	
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2019			9/7/2019	22,500	900,000		22,500	4/1/2028
	2008 WATER SYS PROJ			4/1/2020	3/15/2020	750				
	2008 WATER SYS PROJ		4/1/2020		3/15/2020	97,500		75,000	22,500	
5308-01 Project MFA	2009 ORE LAKE SRF	4/1/2020			3/15/2020	8,553	684,202		8,553	10/1/2029
	2009 ORE LAKE SRF		10/1/2019		9/7/2019	69,303		60,000	9,303	
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2019			9/7/2019	6,550	245,000		6,550	
	2010 IND/DOWNING	4/1/2020			3/15/2020	31,550		25,000	6,550	4/1/2020
5301-01 Project MFA	2010 WWTP IMP		10/1/2019		9/7/2019	181,875	1,995,000	155,000	26,875	10/1/2030
	2010 WWTP IMP	4/1/2019			3/15/2019	24,938			24,938	
	MAUSOLEUM		12/19/2019		11/19/2019	21,906	60,088			12/19/2021
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	1/1/2020			12/21/2020	40,721	2,470,000		40,721	7/1/2026
	2007 WWTP REFUNDING			5/1/2020	4/20/2020	750				
	2007 WWTP REFUNDING		7/1/2020		6/21/2020	305,253		270,000	35,253	
						1,464,298	8,994,290	1,150,000	288,642	
									1,434,892	yearly fee



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## **TAB 3**

### **PROPERTY TAXES:**

#### **Fiscal Year 2019/20:**

The 2019/20 tax collection cycle began July 1, 2019 and ended March 2, 2020. All unpaid tax bills were turned over delinquent on March 3, 2020 to the Livingston County Treasurer for further collection efforts. Hamburg Township is no longer able to collect payments on tax bills. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

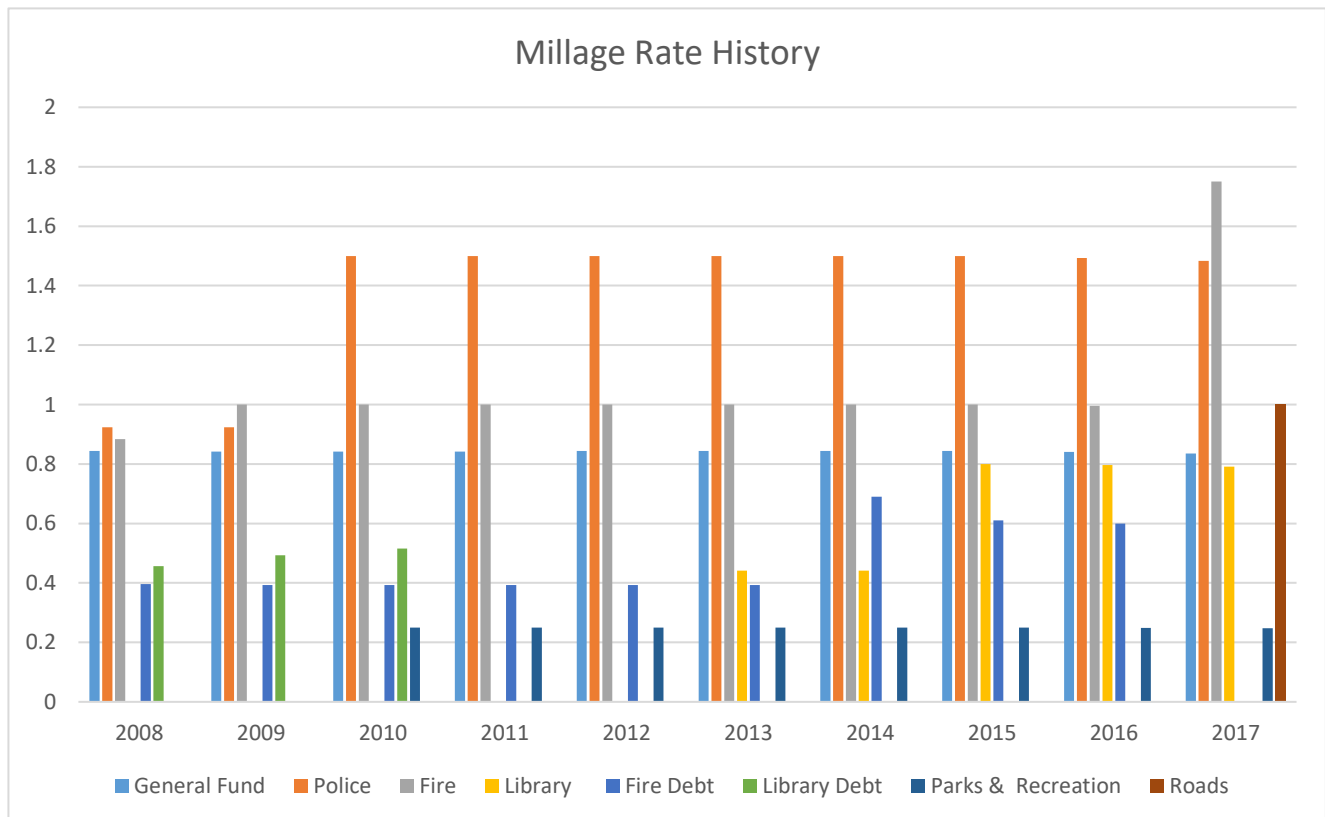
The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of taxes billed per taxing entity. This chart includes all township millages, a total for township special assessments, and a total for non-township entities which are school and county millages.

Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

Hamburg Township  
Fiscal Year 2018-19 Annual Budget  
Millage Rate History  
Actual from Fiscal Year 2008 - 2017

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2008	0.8442	0.9241	0.8839		0.3963	0.4563		
2009	0.8422	0.9241	1.0000		0.3932	0.4936		
2010	0.8422	1.5000	1.0000		0.3932	0.5159	0.2500	
2011	0.8422	1.5000	1.0000		0.3932		0.2500	
2012	0.8442	1.5000	1.0000		0.3932		0.2500	
2013	0.8442	1.5000	1.0000	0.4418	0.3932		0.2500	
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.000



\*\* Fire Millage voted in August of 2016

\*\* Road Millage voted in August of 2016



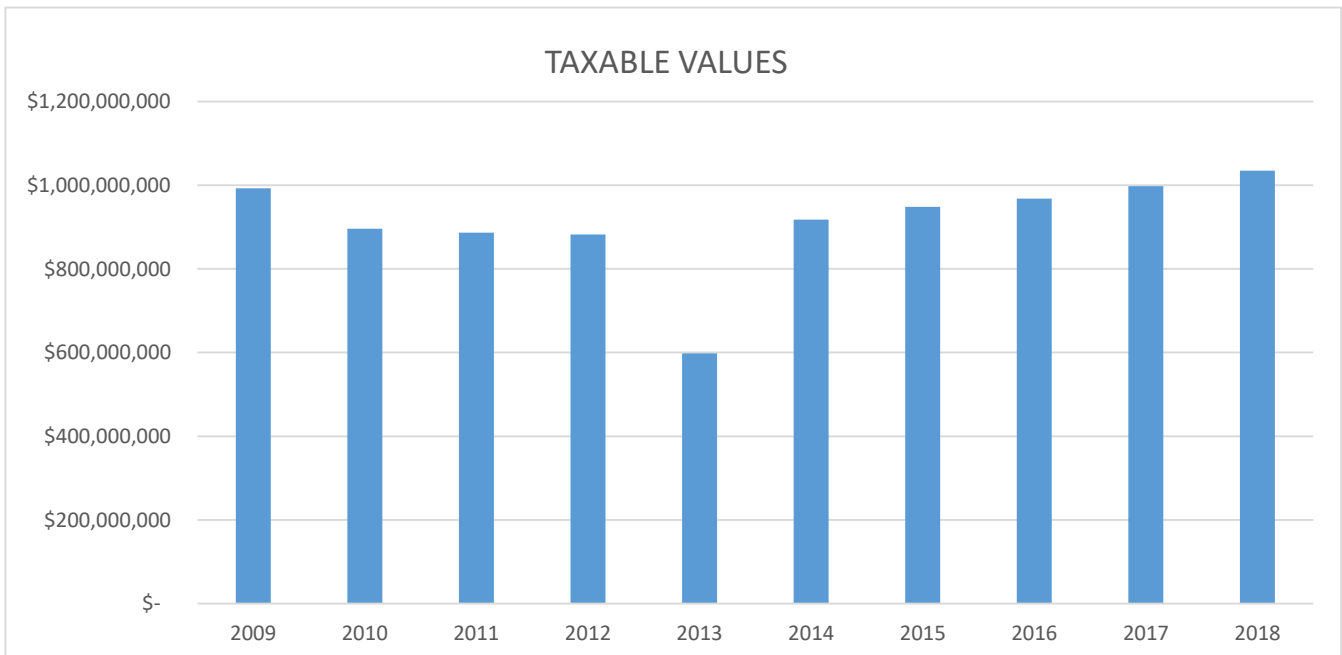
Hamburg Township  
Fiscal Year 2018-19 Annual Budget  
History of Taxable Values

**Property Taxes:**

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of true cash value. Proposal A limits the increase in value attributed to market changes to the lower of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value back up to the S.E.V.

The following shows recent history of taxable values and percentage change from prior year.

Tax Year	Taxable Value
2009	\$ 992,902,381
2010	\$ 896,219,750
2011	\$ 886,177,495
2012	\$ 882,458,490
2013	\$ 597,809,412
2014	\$ 917,520,530
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,034,513,899



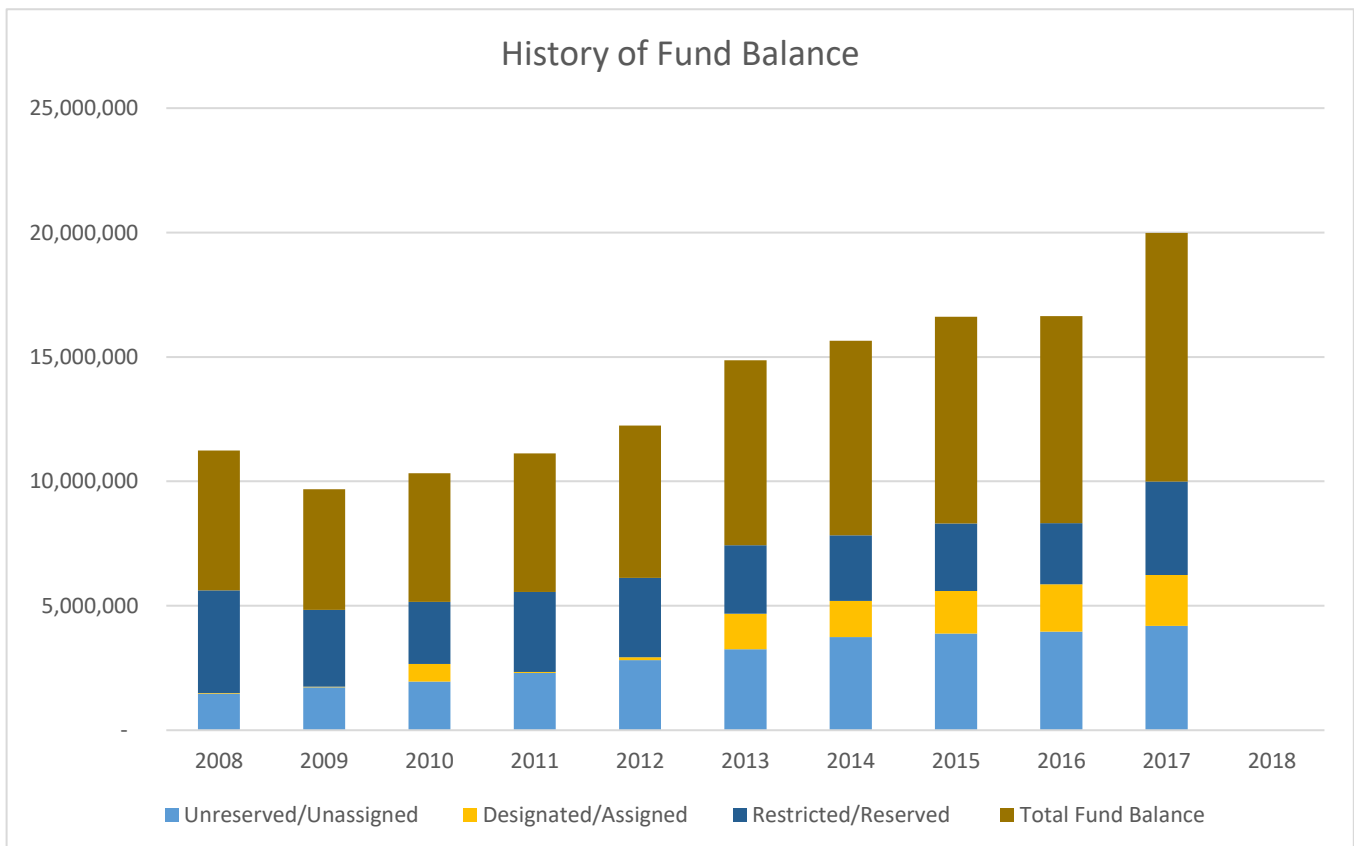
Hamburg Township  
Fiscal Year 2018-19 Annual Budget  
History of Fund Balance

Year End	Unreserved/Unassigned	Designated/Assigned	Restricted/Reserved	Total Fund Balance
2008	1,473,047	14,000	4,132,969	5,620,016
2009	1,722,470	22,500	3,094,323	4,839,293
2010	1,952,013	710,732	2,500,460	5,163,205
2011	2,298,792	46,200	3,216,648	5,561,640
2012	2,822,180	109,700	3,188,111	6,119,991
2013	3,256,455	1,430,998	2,743,028	7,430,481
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018				-

Restricted/Reserved: Prepaid, Long term receiveables, Roads, Police, Fire, Debt service, Parks & Recreation, Cemetery, SAD Maint.

Unreserved/Unassigned: General Fund

Assigned: library, Building Maintenance, Equipment, Vehicles, Flood Prevention





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## **TAB 4**

### **MONTHLY BANK AND INVESTMENT REPORT:**

Fiscal Year 2019/20:

The information in this tab includes:

- 1) Name of financial institution in which Hamburg Township has money deposited/invested
- 2) Type of account
- 3) Amount in account
- 4) Interest rate
- 5) Maturity rate of investment, if applicable.

The Township is in the process of phasing out its main checking account at Chase Bank (the “pooled account”) and has created a new main checking account at Flagstar Bank. The majority of daily cash receipts are being deposited into this main Flagstar account. The Chase Pooled account will likely be phased out by mid-April 2019 (due primarily to the Portage fund not transferring yet).

The Township invests cash not needed for immediate purchases into various investments such as certificates of deposit. The maturity dates on CDs are “laddered” so that one or more matures in order to meet projected cash flow needs. The laddering strategy ensures that funds are invested for optimal earnings while keeping funds available for day-to-day expenses and for debt service payments.

Property tax collection season is from July 1 through February 28 of the following year. The Township is the collection point for township, school and county millages. During tax collection season, much of the cash in the pooled account is waiting for distribution to taxing entities outside of the township.

Other cash balances in the pooled account and in investments are restricted for future debt service payments for bonds used to finance special assessment districts.

**Monthly Report****3/31/2020**

BANK	TOTAL BAL	BALANCE VERIFICATION DATE
CHASE BANK	\$94,398.30	3/31/2020
CHEMICAL BANK	\$264,314.99	3/31/2020
COMERICA BANK	\$375,000.00	3/31/2020
MICHIGAN CLASS	\$ 2,501,956.60	3/31/2020
SUNTRUST BANK	\$396,278.75	3/31/2020
FLAGSTAR	\$8,754,202.51	3/31/2020
LEVEL ONE BANK	\$52,713.40	3/31/2020
CIBC BANK	\$266,011.80	3/31/2020
OLD NATIONAL	\$49.00	3/31/2020
TCF BANK	\$254,932.17	3/31/2020
STATE BANK	\$5,600,452.85	3/31/2020
Total	\$18,560,310.37	

**Chase Bank****3/31/2020**

ACCOUNT NAME	CURRENT BAL
POOLED	\$ 94,398.30
HEALTH REIMBURSEMENT	closed sept 2019
FEDERAL DRUG	closed February 2020
DISBURSEMENT	\$ -
PAYROLL	closed February 2020
	\$ 94,398.30

**Chemical Bank****3/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	1/31/2020	4/23/2020	1.65%	\$264,319.99		\$264,314.99
					\$ 264,319.99		\$ 264,314.99

**Comerica Bank****3/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
WELLS FARGO	CD	4/10/2019	10/13/2020	2.50%	\$ 250,000.00		\$ 250,000.00
BANK OF AMERICA	CD	3/13/2019	9/14/2020	2.50%	\$ 125,000.00		\$ 125,000.00
POOLED - MONEY MARKET	INT				\$ 530.82	-2054.82	
					\$ 375,530.82	-2054.82	\$ 375,000.00

**Michigan Class****3/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	CURRENT BAL	INT EARNED	NOTES
POOLED	CASH	MONEY MKT		1.45%	\$ 2,501,956.60	3061.19	
<b>BANK TOTAL</b>							

**SunTrust Bank****3/31/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	GOODRICH AREA SCHOOL	4/30/2019	5/1/2021	2.50%	\$ 151,278.75		\$ 151,278.75
POOLED	MORGAN STANLEY	2/7/2019	8/7/2020	2.55%	\$ 245,000.00		\$ 245,000.00
					\$ 396,278.75		\$ 396,278.75

not affect the montly current balance, funds hit the pooled account

**Flagstar CDARS CD's****3/31/2020**

	INV NAME	INV/RENEW	MATURITY	INT RATE	CURRENT BAL	INT EARNED
1998 SEWER SAD	BANK OF AMERICA	3/5/2020	6/4/2020	0.95%	\$57,931.94	<b>\$136.40</b>
2004 SAD CONSTRUCTION	BANK OF AMERICA	9/19/2019	3/19/2020	1.14%		<b>\$1,062.28</b>
	<b>moving it back to investment in april</b>					
2004 SAD CONSTRUCTION	BANK OF AMERICA	2/6/2020	5/7/2020	0.95%	\$60,218.93	
2004 SAD CONSTRUCTION	BANK OF WEST	2/6/2020	5/7/2020	0.95%	\$10,106.15	
2004 CONSTRUCTION	WESTERN ALIANCE BANK	2/6/2020	5/7/2020	0.95%	\$247,500.00	
HEY CREEK CONSTRUCTION		10/24/2019	4/23/2020	1.15%	\$40,051.66	

HEY CREEK ENGINEERING	CD TERMS 174 DAYS	3/12/2020	5/11/2020	0.80%	\$27,401.10	\$252.18
2004 SAD CONSTRUCTION	CD TERMS 157 DAYS	11/4/2019	4/9/2020	1.75%	\$56,577.69	
POOLED	CD TERMS 156 DAYS	12/11/2019	5/15/2020	1.53%	\$23,675.87	
POOLED	CD TERMS 155 DAYS	11/14/2019	4/17/2020	1.63%	\$53,599.76	
POOLED	CD TERMS 150 DAYS	3/13/2020	4/13/2020	0.80%	\$54,030.91	\$402.22
POOLED	CD TERMS 153 DAYS	1/10/2020	5/15/2020	1.75%	\$53,741.33	
POOLED	CD TERMS 156 DAYS	2/18/2020	7/23/2020	1.53%	\$258,629.33	
POOLED	checking account				\$7,804,226.76	\$9,588.23
PAYROLL	checking account				\$0.00	
DISBURSEMENT	checking account				\$0.00	
HEALTH REIMBURSEMENT	reimbursement account				\$4,622.97	\$3.18
FEDERAL DRUG	savings account				\$1,888.11	\$1.75
					\$8,754,202.51	\$11,309.84

#### Level One

3/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
pooled	cd	2/3/2020	5/4/2020	1.55%	\$52,713.40		\$52,713.40
					\$52,713.40		\$52,713.40

#### CIBC

3/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
pooled	CD	1/6/2020	7/6/2020		\$266,011.80		\$266,011.80
					\$266,011.80		\$266,011.80

#### Old National Bank

3/31/2020

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CHECKING				\$54.00		\$49.00
					\$54.00		\$49.00

**The State Bank****2/29/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CDAR	5/15/2019	5/15/2020	2.80%	\$1,000,000.00		\$1,000,000.00
POOLED	CD	9/16/2019	6/12/2020	2.00%	\$255,346.94		\$255,346.94
MONEY MARKET	MONEY MARKET	1/14/2019		1.70%	\$540,127.74	\$ 600.36	\$540,728.10
POOLED	ICS sweep	10/18/2019		1.80%	\$3,641,253.43	\$ 3,931.12	\$3,645,184.55
	sweep account				\$193.05	\$ 0.21	\$193.26
2004 sad constuction	ICS seep pooled	11/29/2019			\$158,877.77		\$158,877.77
					\$122.23		\$122.23
<b>BANK TOTAL</b>					\$5,595,921.16	\$ 4,531.69	<b>\$5,600,452.85</b>

**TCF Bank****2/29/2020**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	9/16/2019	7/13/2020	1.93%	\$ 254,932.17		\$254,932.17
<b>BANK TOTAL</b>					\$ 254,932.17		<b>\$254,932.17</b>



**Hamburg Township  
Approved Financial Institutions  
Revised 3/29/201;**

**Ann Arbor State Bank  
125 W. William St.  
Ann Arbor, MI 48104**

**Brighton Commerce Bank  
8700 No. Second Street  
Brighton, MI 48116**

**Chemical Financial Corp  
(Chemical Bank)  
5420 Gratiot Rd.  
Saginaw, MI 48638**

**Comerica Bank  
Municipalities Group  
PO Box 75000  
Detroit, MI 48226**

**Fifth Third Bank  
Public Funds Banking  
1000 Town Center, Suite 1400  
Southfield, MI 48075**

**First National Bank  
101 East Grand River  
Howell, MI 48843**

**Flagstar Bank  
Public Funds Group  
5151 Corporate Drive  
Troy, MI 48098**

**Huntington Bank  
Merged with First Merit Bank  
801 W. Big Beaver Rd.  
Troy, MI 48084**

**JP Morgan Chase  
Municipal Banking Group  
620 S. Capitol Ave  
Lansing, MI 48933**

**Level One  
32991 Hamilton Ct  
Farmington Hills, MI 48334**

**Michigan Class  
3135 S. State Street, Suite 108  
Ann Arbor, MI 48108**

**Old National Bank  
205 W. Grand River Ave  
Suite 102  
Brighton, MI 48116**

**TCF Bank  
330 S. Main St.  
Ann Arbor, MI 48104**

**The State Bank  
175 N Leroy St.  
P.O. Box 725  
Fenton, MI 48430-0725**

**PNC  
5290 W. Pierson Rd  
Flushing, MI 48433**

**The Private Bank  
38505 Woodward Ave  
Bloomfield Hills, MI 48304**

**Independent Bank  
201 W. Big Beaver Rd.  
Suite 125  
Troy, MI 48084**



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## **TAB 5**

### **FIVE-YEAR FORECAST**

Tab 5 is the five-year forecast for the Township, which was updated in June 2019. Also, included is the capital reserve schedule.

<b>HAMBURG TOWNSHIP</b>										
<b>GENERAL FUND FINANCIAL PROJECTION</b>										
		<b>Actual</b>	<b>AUDITED</b>	<b>APPROVED</b>	<b>PROPOSED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
		<b>FY</b>	<b>YEAR - END</b>	<b>BUDGET</b>	<b>BUDGET FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>
		<b>2016/17</b>	<b>FY 2017/18</b>	<b>FY 2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
<b>REVENUES:</b>										
PROPERTY TAXES		810,532	833,202	856,170	<b>885,053</b>	893,903	911,781	930,017	948,617	967,590
PROP TAX ADMIN FEE		301,266	309,579	315,000	<b>400,000</b>	404,000	412,080	420,322	428,728	437,303
STATE SHARED REVENUE		1,759,950	1,822,141	1,808,080	<b>1,900,000</b>	1,938,000	1,976,760	2,016,295	2,056,621	2,097,754
CABLE FRANCHISE FEE		360,749	257,561	340,000	<b>340,000</b>	340,000	340,000	340,000	340,000	340,000
ADMIN FEE FROM SEWER FUND		115,000	115,000	115,000	<b>115,000</b>	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE		26,003	49,240	50,000	<b>50,000</b>	45,000	30,000	30,000	30,000	30,000
ALL OTHER		299,043	293,693	368,235	<b>171,900</b>	173,619	175,355	177,109	178,880	180,669
<b>TOTAL REVENUES &amp; TRANSFERS</b>		<b>3,672,543</b>	<b>3,680,417</b>	<b>3,852,485</b>	<b>3,861,953</b>	<b>3,909,523</b>	<b>3,960,977</b>	<b>4,028,743</b>	<b>4,097,847</b>	<b>4,168,315</b>
<b>EXPENDITURES:</b>										
SALARIES AND WAGES		1,273,453	1,326,888	1,467,392	<b>1,496,740</b>	1,541,642	1,587,891	1,635,528	1,684,594	1,735,132
HEALTH INSURANCE		238,133	205,600	221,875	<b>232,969</b>	249,277	266,726	285,397	305,375	326,751
RETIREMENT		99,431	105,217	123,335	<b>127,035</b>	130,846	134,771	138,815	142,979	147,268
FICA		97,835	101,916	108,017	<b>111,258</b>	114,595	118,033	121,574	125,221	128,978
OTHER PERSONNEL COSTS		106,066	107,645	102,092	<b>104,134</b>	106,217	108,341	110,508	112,718	114,972
BLDG & MAUSOLEUM DEBT		21,905	21,650	22,000	<b>22,000</b>	22,000	22,000	22,000	22,000	22,000
OTHER OPERATING COSTS		717,254	839,063	2,111,203	<b>1,322,856</b>	1,349,313	1,376,299	1,403,825	1,431,902	1,460,540
TRANSFER TO POLICE OPERATING		660,000	935,000		-	-	-	-	-	-
TRANSFER TO FIRE		50,000	50,000	50,000	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING		120,000	120,000	120,000	<b>450,363</b>	250,000	250,000	250,000	250,000	250,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 3,384,077</b>	<b>\$ 3,812,979</b>	<b>\$ 4,325,914</b>	<b>\$ 3,867,354</b>	<b>\$ 3,763,890</b>	<b>\$ 3,864,062</b>	<b>\$ 3,967,647</b>	<b>\$ 4,074,788</b>	<b>\$ 4,185,641</b>
<b>OPERATING SURPLUS (SHORTFALL)</b>		<b>\$ 288,466</b>	<b>\$ (132,562)</b>	<b>\$ (473,429)</b>	<b>\$ (5,401)</b>	<b>\$ 145,633</b>	<b>\$ 96,915</b>	<b>\$ 61,096</b>	<b>\$ 23,058</b>	<b>\$ (17,326)</b>
FUND BALANCE - BEGINNING OF YEAR		\$ 4,873,515	\$ 5,161,981	\$ 5,029,419	<b>\$ 4,555,990</b>	\$ 4,550,589	\$ 4,696,222	\$ 4,793,137	\$ 4,854,233	\$ 4,877,291
FUND BALANCE - END OF YEAR		<b>\$ 5,161,981</b>	<b>\$ 5,029,419</b>	<b>\$ 4,555,990</b>	<b>\$ 4,550,589</b>	<b>\$ 4,696,222</b>	<b>\$ 4,793,137</b>	<b>\$ 4,854,233</b>	<b>\$ 4,877,291</b>	<b>\$ 4,859,965</b>
FUND BALANCE RESERVED FOR WATER RECEIVABLE***		507,718	459,648	459,648	<b>459,648</b>	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **		466,390	396,448	449,779	<b>449,819</b>	449,859	449,899	449,939	449,979	450,019
<b>UNDESIGNATED FUND BALANCE</b>		<b>\$ 4,187,873</b>	<b>\$ 4,173,323</b>	<b>\$ 3,646,563</b>	<b>\$ 3,641,122</b>	<b>\$ 3,786,715</b>	<b>\$ 3,883,590</b>	<b>\$ 3,944,646</b>	<b>\$ 3,967,664</b>	<b>\$ 3,950,298</b>
** Committed Fund Balances, Assets held for resale, prepaids										
*** Long-term receivable										

**HAMBURG TOWNSHIP  
POLICE FUND FINANCIAL PROJECTION**

	AUDITED YEAR - END FY 2017/18	APPROVED BUDGET FY 2018/19	PROPOSED BUDGET FY 2019/20	PROJECTED FY 2020/21	PROJECTED FY 2021/22	PROJECTED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25
<b>REVENUES:</b>								
PROPERTY TAXES	1,473,266	2,591,114	\$ 2,678,534	2,758,890	2,841,657	2,898,490	2,956,460	3,015,589
TRANSFER FROM GENERAL FUND - OPERATING	935,000	1,198,700	-	-	-	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-	-
ALL OTHER	62,413	54,058	305,700	311,814	318,050	327,592	337,420	347,542
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>\$ 2,470,678</b>	<b>\$ 3,843,872</b>	<b>\$ 2,984,234</b>	<b>\$ 3,070,704</b>	<b>\$ 3,159,707</b>	<b>\$ 3,226,082</b>	<b>\$ 3,293,879</b>	<b>\$ 3,363,131</b>
<b>EXPENDITURES:</b>								
SALARIES AND WAGES	1,394,304	1,311,228	1,773,814	1,827,028	1,863,569	1,900,840	1,938,857	1,977,634
HEALTH INSURANCE	212,855	232,900	310,950	326,498	342,822	359,963	377,962	396,860
RETIREMENT	190,477	206,041	387,800	399,434	161,417	166,260	171,247	176,385
RETIREE HEALTH CARE	70,000	82,500	77,000	77,000	50,000	50,000	50,000	50,000
FICA	113,219	112,556	135,233	139,768	142,563	145,414	148,323	151,289
OTHER PERSONNEL COSTS	376,912	453,198	59,190	60,374	61,581	62,813	64,069	65,351
BLDG DEBT	-	-	-	-	-	-	-	-
OTHER OPERATING COSTS	228,398	408,497	480,450	490,059	494,960	499,909	504,908	509,957
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,586,166</b>	<b>\$ 2,806,920</b>	<b>\$ 3,224,437</b>	<b>\$ 3,320,160</b>	<b>\$ 3,116,912</b>	<b>\$ 3,185,200</b>	<b>\$ 3,255,366</b>	<b>\$ 3,327,476</b>
<b>OPERATING SURPLUS (SHORTFALL)</b>	<b>\$ (115,488)</b>	<b>\$ 1,036,952</b>	<b>\$ (240,203)</b>	<b>\$ (249,456)</b>	<b>\$ 42,795</b>	<b>\$ 40,882</b>	<b>\$ 38,513</b>	<b>\$ 35,656</b>
FUND BALANCE - BEGINNING OF YEAR	\$ 215,222	\$ 99,734	\$ 1,136,686	\$ 896,483	\$ 647,027	\$ 689,822	\$ 730,704	\$ 769,217
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ 99,734</b>	<b>\$ 1,136,686</b>	<b>\$ 896,483</b>	<b>\$ 647,027</b>	<b>\$ 689,822</b>	<b>\$ 730,704</b>	<b>\$ 769,217</b>	<b>\$ 804,873</b>
FB DESIGNATED FOR VEHICLES	-	20,000	20,000	20,000	20,000	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,742	20,742	20,000	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	-	25,000	25,000	25,000	25,000	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 53,992</b>	<b>\$ 1,050,944</b>	<b>\$ 811,483</b>	<b>\$ 562,027</b>	<b>\$ 604,822</b>	<b>\$ 690,704</b>	<b>\$ 729,217</b>	<b>\$ 764,873</b>

\*\* Committed Fund Balances, Assets held for resale, prepaid

<b>HAMBURG TOWNSHIP</b>									
<b>FIRE FUND FINANCIAL PROJECTION</b>									
		<b>AUDITED</b>	<b>APPROVED</b>	<b>PROPOSED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
		<b>YEAR - END</b>	<b>BUDGET</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>
		<b>FY 2017/18</b>	<b>FY 2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
<b>REVENUES:</b>									
PROPERTY TAXES		1,737,097	1,794,890	<b>1,855,422</b>	1,892,531	1,930,381	1,968,989	2,008,369	2,048,536
TRANSFER IN FROM GENERAL FUND		-	-	-	-	-	-	-	-
ALL OTHER		42,813	71,448	<b>22,150</b>	22,593	23,045	23,505	23,976	24,455
<b>TOTAL REVENUES &amp; TRANSFERS</b>		<b>\$ 1,779,909</b>	<b>\$ 1,866,338</b>	<b>\$ 1,877,572</b>	<b>\$ 1,915,123</b>	<b>\$ 1,953,426</b>	<b>\$ 1,992,494</b>	<b>\$ 2,032,344</b>	<b>\$ 2,072,991</b>
<b>EXPENDITURES:</b>									
SALARIES AND WAGES		667,680	772,096	<b>845,218</b>	862,122	879,365	896,952	914,891	933,189
HEALTH INSURANCE		48,414	49,812	<b>75,173</b>	80,435	86,066	92,090	98,536	105,434
RETIREMENT		29,874	27,605	<b>33,399</b>	34,067	34,748	35,443	36,152	36,875
FICA		51,937	58,324	<b>63,250</b>	65,148	67,102	69,115	71,188	73,324
OTHER PERSONNEL COSTS		34,615	43,904	<b>42,710</b>	43,564	44,435	45,324	46,231	47,155
OTHER OPERATING COSTS		289,344	376,930	<b>431,395</b>	440,023	448,823	457,800	466,956	476,295
OTHER CAPITAL EQUIPMENT PURCHASES		330,683	70,000	<b>299,000</b>	82,000	92,000	17,000	17,000	17,000
CAPITAL PURCHASES FOR APPARATUS		104,173	-	<b>1,100,000</b>	50,000	15,000	50,000	700,000	70,000
RESERVE FOR SCBA EQUIPMENT		-	20,000	-	20,000	20,000	20,000	20,000	20,000
RESERVE FOR EQUIPMENT PURCHASES		-	-	-	100,000	100,000	100,000	100,000	100,000
RESERVE FOR APPARATUS REPLACEMENT		-	135,000	<b>135,000</b>	110,000	100,000	100,000	100,000	100,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,556,721</b>	<b>\$ 1,553,671</b>	<b>\$ 3,025,145</b>	<b>\$ 1,887,359</b>	<b>\$ 1,887,539</b>	<b>\$ 1,883,725</b>	<b>\$ 2,570,955</b>	<b>\$ 1,979,272</b>
<b>OPERATING SURPLUS (SHORTFALL)</b>		<b>\$ 223,189</b>	<b>\$ 312,666</b>	<b>\$ (1,147,574)</b>	<b>\$ 27,763</b>	<b>\$ 65,885</b>	<b>\$ 108,769</b>	<b>\$ (538,611)</b>	<b>\$ 93,718</b>
FUND BALANCE - BEGINNING OF YEAR		\$ 1,247,811	\$ 1,471,003	<b>\$ 1,783,669</b>	\$ 636,095	\$ 663,858	\$ 729,744	\$ 838,513	\$ 299,901
<b>FUND BALANCE - END OF YEAR</b>		<b>1,471,003</b>	<b>1,783,669</b>	<b>636,095</b>	<b>663,858</b>	<b>729,744</b>	<b>838,513</b>	<b>299,901</b>	<b>393,619</b>
FUND BALANCE DESIGNATED FOR VEHICLE		365,892	365,892	<b>365,892</b>	120,000	100,000	100,000	100,000	70,000
FUND BALANCE DESIGNATED FOR SCBA		20,000	20,000	<b>20,000</b>	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR EQUIPMENT		-	-	-	100,000	100,000	100,000	100,000	100,000
OTHER DESIGNATED FUND BALANCE **		26,779	26,779	<b>26,779</b>	26,779	26,779	26,779	26,779	26,779
<b>DESIGNATED FUND BALANCE</b>		<b>\$ 1,058,332</b>	<b>\$ 1,370,998</b>	<b>\$ 223,424</b>	<b>\$ 397,079</b>	<b>\$ 482,965</b>	<b>\$ 591,734</b>	<b>\$ 53,122</b>	<b>\$ 176,840</b>
** Committed Fund Balances, Assets held for resale, prepaid									

HAMBURG TOWNSHIP									
REC FUND FINANCIAL PROJECTION									
		AUDITED	APPROVED	PROPOSED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		YEAR - END	BUDGET	FY	FY	FY	FY	FY	FY
		FY 2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
REVENUES:									
PROPERTY TAXES		245,428	252,939	-	-	-	-	-	-
ALL OTHER		34,123	34,937	10,045	10,045	10,045	10,045	10,045	10,045
TRANSFER IN FROM GENERAL FUND		120,000	120,000	450,363	460,751	448,930	459,403	470,146	481,168
TOTAL REVENUES & TRANSFERS		\$ 399,551	\$ 407,876	\$ 460,408	\$ 470,796	\$ 458,975	\$ 469,448	\$ 480,191	\$ 491,213
EXPENDITURES:									
SALARIES AND WAGES		110,877	103,561	106,668	108,801	110,977	113,197	115,461	117,770
HEALTH INSURANCE		28,826	31,620	33,201	34,861	36,604	38,434	40,356	42,374
RETIREMENT		8,168	9,497	9,782	10,075	10,378	10,689	11,010	11,340
FICA		8,482	8,375	8,626	8,885	9,152	9,426	9,709	10,000
OTHER PERSONNEL COSTS		2,089	5,255	5,360	5,467	5,577	5,688	5,802	5,918
DNR LAND PURCHASE		-	-	-	-	-	-	-	-
OTHER OPERATING COSTS		107,591	215,356	296,771	302,706	308,760	314,936	321,234	327,659
TOTAL EXPENDITURES		\$ 266,034	\$ 373,664	\$ 460,408	\$ 470,796	\$ 481,448	\$ 492,370	\$ 503,572	\$ 515,061
OPERATING SURPLUS (SHORTFALL)		\$ 133,517	\$ 34,212	\$ -	\$ (0)	\$ (22,473)	\$ (22,922)	\$ (23,381)	\$ (23,848)
FUND BALANCE - BEGINNING OF YEAR		\$ 338,081	\$ 471,599	\$ 505,811	\$ 505,811	\$ 505,811	\$ 483,338	\$ 460,416	\$ 437,035
FUND BALANCE - END OF YEAR		\$ 471,599	\$ 505,811	\$ 505,811	\$ 505,811	\$ 483,338	\$ 460,416	\$ 437,035	\$ 413,187
FB DESIGNATED FOR PARKS MAINTENANCE		61,775	61,775	54,283	54,283	54,283	54,283	54,283	54,283
FB DESIGNATED FOR LL TRAIL MAINT		187,250	187,250	187,250	217,250	237,250	237,250	237,250	237,250
FB DESIGNATED FOR SR CTR MAINT		70,000	70,000	70,000	70,000	50,000	50,000	50,000	50,000
FB DESIGNATED FOR EQUIPMENT		140,000	140,000	140,000	160,000	160,000	160,000	160,000	160,000
OTHER DESIGNATED FUND BALANCE **		-	-	-	-	-	-	-	-
DESIGNATED FUND BALANCE		\$ 12,574	\$ 46,786	\$ 54,278	\$ 4,278	\$ (18,195)	\$ (41,117)	\$ (64,498)	\$ (88,346)
				451,533					
** Committed Fund Balances, Assets held for resale, prepaids									
***Voted Parks Millage 11/09 - .2457									

REC FUND FINANCIAL PROJECTION									
		AUDITED	APPROVED	PROPOSED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		YEAR - END	BUDGET	FY	FY	FY	FY	FY	FY
		FY 2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	Expires 2018								

**BS& A Software**14965 Abbey Lane  
Bath, MI 48808**INVOICE**Invoice Number: 128164  
Invoice Date: Apr 7, 2020  
Page: 1Voice: 517-641-8900  
Fax: 517-641-8960**Bill To:**HAMBURG TWP  
PO BOX 157  
HAMBURG, MI 48139-0157  
LIVINGSTON

Customer ID	Customer PO	Payment Terms	
HAMBTWPLVI		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
DAN BURNS	Regular billing		5/7/20

Quantity	Description	Unit Price	Amount
1.00	BS&A Online-Public Records Search	6,300.00	6,300.00
<div>GL Code <u>101,201 000.980</u></div> <div>Approved <u>RT Post</u></div> <div>MAY 06 2020</div> <div>Entered <u>5/11 kg</u></div> <div>Due Date _____</div>			

Subtotal	6,300.00
Sales Tax	
Total Invoice Amount	6,300.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>6,300.00</b>

Check/Credit Memo No:





PROTECTING MICHIGAN'S WATER

905 Penniman | P.O. Box 6161 | Plymouth, MI 48170

T: 734-455-6700 | F: 734-455-6711

E: sales@duboiscooper.com

www.duboiscooper.com

Number: 234843

Date: Apr 17, 2020

Page: 1

# INVOICE

**Bill To:**

Hamburg Township  
Attn: Accounts Payable  
P.O. BOX 157  
Hamburg, MI 48139

**Ship to:**

Hamburg Township  
6400 E M-36  
Whitmore Lake, MI 48189

Customer ID	Customer PO	Payment Terms	
HAMBURG	20200425	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	OLD DOMINION	4/13/20	5/17/20

Quantity	Item	Description	Unit Price	Amount
12.00	UPDATE	Special pricing for E/One Update unit. (Replacing 2000 Series w/extreme) Includes:	2,000.00	24,000.00
12.00	D200A01A01AA	240V Extreme Core, Wired, Pressure Switch Level Sensing, 7' Core Cable, Candy Cane Discharge		
12.00	1217	TEMP ADAPTER KIT EXTREME CORE TO 2000 CABLE 1 FT		
GL Code <u>590-001-850,100</u>				
Approved <u>[Signature]</u>				
APR 29 2020				
Entered <u>5/11 kg</u>				
Due Date <u>[Signature]</u>				

Subtotal	24,000.00
Sales Tax	
Total Invoice Amount	24,000.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>24,000.00</b>

Check/Credit Memo No:



PROTECTING MICHIGAN'S WATER

905 Penniman | P.O. Box 6161 | Plymouth, MI 48170  
T: 734-455-6700 | F: 734-455-6711  
E: sales@duboiscooper.com  
www.duboiscooper.com

# INVOICE

Number: 235205  
Date: May 1, 2020  
Page: 2

**Bill To:**

Hamburg Township  
Attn: Accounts Payable  
P.O. BOX 157  
Hamburg, MI 48139

**Ship to:**

HAMBURG TWP  
10405 Merrill Road  
Hamburg, MI 48139

Customer ID	Customer PO	Payment Terms	
HAMBURG	20200454	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	UPS Ground	4/24/20	5/31/20

Quantity	Item	Description	Unit Price	Amount
6.00	8010	SUCTION HOUSING (SHIPPED IN TWO SHIPMENTS)	169.00	1,014.00
GL Code <u>590-001-850.00</u>				
Approved <u>[Signature]</u> <u>POL</u>				
MAY 11 2020				
Entered <u>5/12</u> <u>Kg</u>				
Due Date <u>[Signature]</u>				

Check/Credit Memo No:

Subtotal	16,750.00
Sales Tax	
Total Invoice Amount	16,750.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>16,750.00</b>





PROTECTING MICHIGAN'S WATER

905 Penniman | P.O. Box 6161 | Plymouth, MI 48170

T: 734-455-6700 | F: 734-455-6711

E: sales@duboiscooper.com

www.duboiscooper.com

# INVOICE

Number: 235205

Date: May 1, 2020

Page: 1

**Bill To:**

Hamburg Township  
Attn: Accounts Payable  
P.O. BOX 157  
Hamburg, MI 48139

**Ship to:**

HAMBURG TWP  
10405 Merrill Road  
Hamburg, MI 48139

Customer ID	Customer PO	Payment Terms	
HAMBURG	20200454	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	UPS Ground	4/24/20	5/31/20

Quantity	Item	Description	Unit Price	Amount
20.00	1008	SEAL PACKAGE ASM	61.00	1,220.00
12.00	5015	BEARING, PUMP END (200, 2000)	31.00	372.00
1.00	5033	MOTOR ASM, 120/240V, FIELD	621.00	621.00
		ARMATURE, BEARINGS, (2000, 1000,		
		AMGP, SUBMERSIBLE, IDU)		
100.00	6034	GROMMET, CC DISCH VLV, BLU	4.00	400.00
24.00	1001	SENSING BELL	23.00	552.00
30.00	1065	CONTROL BRACKET ASM, 240V (2000)	207.00	6,210.00
5.00	2215	LEVEL SENSOR HOUSING ALARM SIDE	38.00	190.00
		HARDWIRED		
4.00	2216	LEVEL SENSOR HOUSING ON/OFF SIDE	44.00	176.00
		HARDWIRED		
12.00	5035	BEARING, TOP (2000)	69.00	828.00
24.00	7002	PRESSURE SWITCH, ON/OFF (200)	36.00	864.00
24.00	7003	PRESSURE SWITCH, ALARM (200)	43.00	1,032.00
24.00	7092	RELAY, SOLID STATE, 25A (possible	76.00	1,824.00
		replacement for 7070)		
20.00	7094	EQD INSERT, FEMALE, 6POS	20.00	400.00
15.00	7095	EQD INSERT, MALE, 6POS	23.00	345.00
6.00	8006	SHREDDER, STATIONARY	81.00	486.00
24.00	8007	INLET SHROUD, MOLDED, HDPE	9.00	216.00

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
<b>TOTAL</b>	<b>Continued</b>

Check/Credit Memo No:





Johnson Health Tech NA Inc.  
1600 Landmark Drive  
Cottage Grove, WI 53527  
Phone: 608-839-1240  
Fax: 608-839-1260

# INVOICE - COMMERCIAL

Document	9002569966
Date	04/22/2020
Page	1 of 1

Switch to e-invoicing today! Email Accounts Receivable at [Accounts.Receivable@johnsonfit.com](mailto:Accounts.Receivable@johnsonfit.com) to start receiving all of your invoices and statements by quick, convenient email.

Bill-To: 34026259

Hamburg Township Fire Department  
10100 Veterans Memorial Drive  
Hamburg, MI 48139

Ship-To: 34026259

Hamburg Township Fire Department  
10100 Veterans Memorial Drive  
Hamburg, MI 48139

GL Code 2016.000.965.000  
Approved [Signature]

MAY 04 2020

Entered 5/11 KJ  
Due Date [Signature]

Comment: Matrix QT# 81292

Shipping Comment: Ship and Install: (Rep) Jason Swekel 734-740-1360; (Cust) Nick Miller 810-222-1104, [nmiller@hamburg.mi.us](mailto:nmiller@hamburg.mi.us); IS-Travis

Purchase Order No.		Sales Order No.	Sales Person ID	Shipping Method	Terms	Due Date	
81292		101553425	GL-VMSR1	OMARA IN-PPD	Net 30	05/22/2020	
LN#	Qty.	Model Number	Item Number	Description	List Price	Net Unit Price	Ext. Price
50	2	C5X-07	ZMK4002575	Climbmill, C5X-07	9,265.00	3,695.00	7,390.00
	2		MCS0593-00US	Matrix C5x/7x Frame			
			Serial Number(s):	CS30200205846			
	2		MCS0374-01US	Matrix C5x WiFi Console			
			Serial Number(s):	CS27B191106574			
				CS27B191207036			
60	1	T3X-05	ZMK4000973	Treadmill, T3X-05	7,205.00	2,495.00	2,495.00
	1		MTM0312-01US	Matrix 3X/3XE Frame			
			Serial Number(s):	TM5231907C00020			
	1		MTM0531-00US	Matrix T-3X-05-C Console			
			Serial Number(s):	CTM707190800383			

Remit To:  
Johnson Health Tech NA Inc.  
27829 Network Place  
Chicago, IL 60673-1278

Tracking/Pro # :  
320328

Discount(s)	0.00	Freight	750.00
Misc./Duty	0.00	Freight Disc.	0.00
Other Fees	0.00	Tax	0.00
Subtotal	9,885.00	Total (USD)	10,635.00

A Service Charge of 1.5% Per Month  
Will Apply To All Delinquent Balances



MATRIX

**Invoice**

**Process Results, Inc.**  
201 South Ann Arbor Street  
Saline, Michigan 48176-1303  
Phone: (734) 429-8900 FAX: (734) 429-8901



March 31, 2020

Invoice No: 14706.14 - 1

Hamburg Township  
10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139

**Project 14706.14 Pettysville Whiteall Connection Design**

The following charges are for engineering services provided for Pettysville Whiteall Connection Design Project.

**Professional Services from January 1, 2020 to March 31, 2020****Professional Personnel**

	Hours	Rate	Amount
12-E VII- Principal Erickson, Ted	3.00	153.00	459.00
8-E III-Engineer Kehr, Daniel	9.50	107.00	1,016.50
Totals	12.50		1,475.50
<b>Total Labor</b>			<b>1,475.50</b>

**Consultants**

Subconsultants			
3/31/2020	Arbor Land Consultants, Inc. Professional Services	25,500.00	
	<b>Total Consultants</b>	<b>1.1 times</b>	<b>25,500.00</b>
			<b>28,050.00</b>
	<b>Total this Invoice</b>		<b>\$29,525.50</b>

We appreciate the opportunity of serving you. If you have any questions on this invoice, please feel free to contact us.

Project Manager

**Susan R. Kurth**

Administrator

GL Code

Approved

APR 20 2020

Entered

Due Date



# Purchase Order

05/13/2020

08:33 AM

Purchase Order No 20200545

Purchase Order Date 05/13/2020

Required Date 05/22/2020

Ordered By MARY KUZNER

Ship Via

Terms

None

Vendor USPOSTMA01

Address U.S. POSTMASTER

Ship To  
Shipping Code TWP1

Contact HAMBURG TOWNSHIP HALL

Address 10405 MERRILL RD

WHITMORE LAKE, MI 48189

PO Description EPS POSTAGE DEPOSIT FOR 2020 AUG PRIM AV APPS & BALLOTS

Quantity	Units	Description	Unit Price	Amount
1.00	EACH	AV APP & BALLOT POSTAGE 2020 AUG PRIMARY 101-299.000-730.000 2,500.00	2,500.00	2,500.00
			Total:	2,500.00

Approved By

Date

GL Code

Approved

MAY 13 2020

Entered

Due Date



Date goes here

Dear Customer:

Trees are a beautiful and vital part of Michigan's landscape. They're also the leading cause of power outages and can pose a serious public safety hazard if they grow too near or into power lines. That's why our tree experts will be visiting your area soon to trim and, if necessary, remove trees growing too close to power lines.

Our tree trimming program follows industry standards and uses trimming methods that promote healthy trees and safe, reliable power. All work will be completed by tree professionals who have been trained on safe, proper and environmentally responsible work practices. Get a full view of DTE's tree trimming program at [dteenergy.com/treecare](http://dteenergy.com/treecare).

We are committed to working with you throughout this process, and will be here to address any concerns you might have before tree work begins. Here's what you can expect in the upcoming weeks:

- **You may see DTE representatives in your yard or neighborhood inspecting the power lines and trees to determine where trimming is needed. Representatives will be wearing high-visibility vests and carrying DTE ID badges.**
- **If tree work is needed on your property, the representative will knock on your door. If you are not home, we will leave a "Tree Work Scheduled" door card. If you have questions about the work intended for your property, please call the number on the door card.**
- **If a tree poses a serious hazard to power lines or if trimming will put the tree's health at risk, we may need to remove it. In this case, representatives will leave behind additional information and make considerable attempts to work directly with the property owner before removing any trees.**

We appreciate your support as we work to provide you with safe, reliable and affordable energy.

#### Questions?

If you have any tree-trimming questions or comments, please call 800.477.4747 to speak with a DTE representative.

Sincerely,

DTE's Tree Trimming Team

**P.S. Thinking about planting a tree?** Support a safe and reliable energy grid by planting powerline-friendly trees. Get free advice on where and what to plant at [dteenergy.com/treecare](http://dteenergy.com/treecare).

Attached is a map that shows where DTE Energy will be performing tree trimming in 2020 to help improve electric reliability in your community. As part of this effort, we reach out to our customers in a number of ways before we actually start trimming.

Initially, customers will receive a phone call and letter explaining that we will be in the area. The first step is to plan the work. If the customer is not at home when we are evaluating their property ("planning the work") we will leave a door hanger with contact information for the property owner. A copy of the letter and door hanger are attached. We also have information on our website [dteenergy.com/tree care](https://dteenergy.com/tree-care) about our tree maintenance program. Please feel free to link our tree trim website to your community website.

Please let me if you have any additional questions about this tree trim work.

Thanks,

**Michael Sage**

**DTE Energy | Regional Manager, Corporate and Government Affairs**

One Energy Plaza, 1510 WCB, Detroit, MI 48226

1000 South VanDyke, Bad Axe, MI 48413

[o] 989.269.5805

[c] 313.702.1015

[michael.sage@dteenergy.com](mailto:michael.sage@dteenergy.com)





## Tree Work Scheduled

Date: \_\_\_\_\_

DTE customer,

Trees are the leading cause of power outages and can create dangerous safety hazards across the energy grid. To ensure you and your family's safety, we've identified a tree that needs to be trimmed or removed. This will better allow us to deliver safe, reliable energy to you and your neighbors. Here's more info:

- ☐ **Tree Trimming** – No action is required. More info is included on the back of this piece.
- ☐ **Tree Removal** – Trees recommended for removal are marked with two white dots near their bases. We would like to discuss this work with you before we begin. ***Please read and complete the "Tree Removal Agreement" provided.***
- ☐ **Other:** \_\_\_\_\_

Our tree-trimming program is aligned with industry best practices, and our team is committed to striking the delicate balance between safe, affordable and reliable energy. There is no charge for this service.

**Questions or concerns?** We're here to help. Contact your DTE representative as soon as possible to ensure we're able to speak with you before work begins:

\_\_\_\_\_  
DTE representative

\_\_\_\_\_  
Phone



## Improving Electric Reliability

Recently trimmed areas have seen electric reliability improve by an average of 70 percent.



## What to Expect

### How We Trim

Crews will trim a radius of approximately 15 feet around DTE electrical equipment.

### Debris Policy

- **Debris we'll remove:** small branches and limbs.
- **Debris we'll leave behind:** larger pieces of wood (cut to firewood length); dead or diseased wood or debris; trees and/or limbs that fell due to natural causes.

**Please note:** we do not remove dead or diseased vegetation to prevent the spread of tree diseases.



### Service drops

**Your service drop** – the power line that runs from the electric pole near your property to your house – is your personal connection to the energy grid. Keeping vegetation away from your service drop to prevent outages and safety hazards is your responsibility.

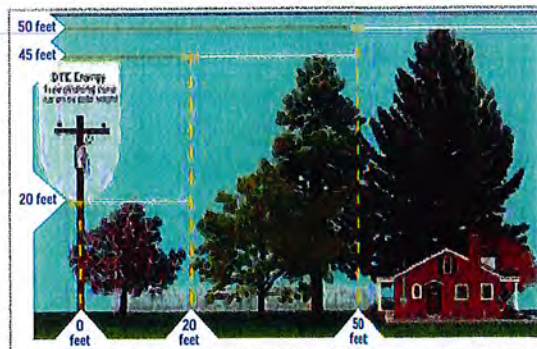
Since service drops are energized and extremely dangerous, we highly recommend you use a professional tree-trimming service to remove or maintain any vegetation that's in contact – or may come into contact – with it.

### Safety

Trees and the energy grid don't mix, and when combined, can create potentially dangerous safety hazards. To keep your family safe, do not trim, work near or climb on trees near power lines, or on trees with power lines nearby.

### Right Tree, Right Place

The secret to having strong, beautiful trees and reliable electric service is planting the right trees in the right places. Consult the planting guide at [dteenergy.com/treecare](http://dteenergy.com/treecare) for more information.



Learn more at [dteenergy.com/treecare](http://dteenergy.com/treecare)





## We were here...

Date \_\_\_\_\_

Dear Customer:

A DTE Energy contract tree crew has completed the tree trimming work on your property. DTE contracts all its tree trimming work to professional tree trimming services. Woody debris may have been left on your property in accordance with the utilities debris policy (indicated below):

- ☐ **Caused by mother nature:** Trees or limbs that fall due to natural causes are the customer's responsibility for removal. If vegetation is interfering with DTE equipment, we will clear it and leave all woody debris from the damaged tree.
- ☐ **Wood left from utility work:** Any large wood will be cut into manageable lengths and piled on the property for customer disposal. Small branches have been chipped and removed.
- ☐ **Excess debris from utility work:** We were unable to remove small debris at the time of work completion. We will return as soon as possible to chip the rest of the debris. Large wood will be cut into manageable lengths and piled on the property for customer disposal.
- ☐ **Dead or diseased wood:** In order to reduce the spread of forest pests and diseases, previously dead or diseased wood will be left on site. Large wood will be cut into manageable lengths and piled on the property for customer disposal.

If you have a question or concern regarding the work completed on your property, please contact:

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Crew Number

If you would like to learn more about DTE Energy's Tree Trim Program and how it plays a key role in reducing power outages, please visit: [dteenergy.com/treecare](http://dteenergy.com/treecare).

**Thank you for contacting us about the need for tree trimming on your property.**



## DTE Energy Work Authorization

Trees are the leading cause of power outages and can create serious – sometimes deadly – safety hazards across the energy grid. We've identified a tree that needs to be removed to allow us to deliver safe, reliable energy to you and your neighbors, and to keep rates for you and our other customers across southeastern Michigan. Our experts determined trimming this tree will likely damage the tree's health and strength.

Please complete the form below and attach it to your front door; one of our crews will pick it up. If we cannot retrieve a signed removal agreement, we'll need to trim the tree extensively to promote electric reliability and public safety near your property. Don't hesitate to contact your DTE representative – listed below – if you have any questions or if you'd like additional information about our tree-trimming process.

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Description of tree(s) to be removed:

Total \_\_\_\_\_

### Property Owner Section

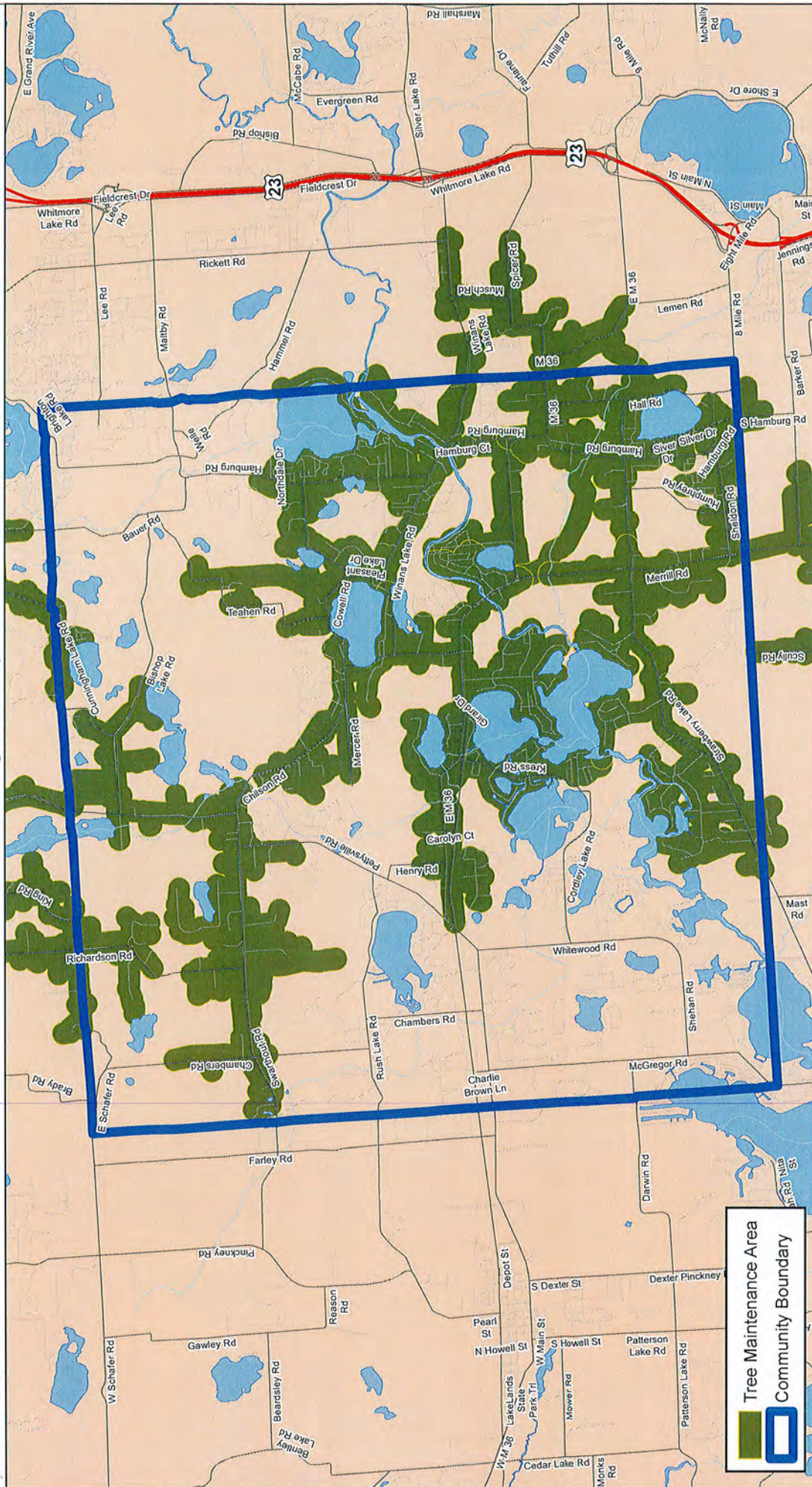
Prior Notice? \_\_\_\_\_

Authorization notes \_\_\_\_\_

I, the undersigned, own the property described on this card and agree that the DTE Electric Company, or its agent(s), may complete the previously described vegetation maintenance, and I have the right to agree to maintenance for the property. I understand the field will apply an herbicide to prevent stump regrowth.



## 2020 Tree Trim Maintenance Program Hamburg Township



Please note: During 2020, DTE is planning to trim trees within the area shaded green. Additional tree work may be necessary based on circuit performance to improve reliability. Severe weather, or other circumstances may change the timing and extent of the work.

NOVEMBER 2019

- Two-thirds of the time DTE Energy customers spend without power is due to trees.
- Tree trimming is an industry-wide solution to prevent outages. DTE Energy follows industry best practice and standards for tree trimming.
- DTE Energy works collaboratively with customers every step of the way to address their concerns before we begin work.