

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Patricia Hughes

HAMBURG TOWNSHIP BOARD OF TRUSTEES

Public Hearing

Hamburg Township Hall Board Room

Tuesday, August 18, 2020 – 6:30 p.m.

AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Agenda
6. Current Business:
 - A. Hillside Lake Road Maintenance SAD – 2nd Public Hearing
7. Call to the Public
8. Board Comments
9. Adjournment

Pledge to the Flag



No Correspondence



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Hillside Lakes Drive – Road Improvement S.A.D.

Second Public Hearing to Establish S.A.D. & Resolution to Adopt Assessment Roll

Information Packet:

Hamburg Township has received petitions from property owners requesting to establish a road improvement special assessment district for Hillside Lakes Drive for a 10-year period. After the first public hearing it was determined that there was enough support to proceed with establishing the S.A.D.

- The S.A.D shall be funded through a bond sale by Green Oak Township that will pay for the road improvements through an annual assessment on the winter tax bills beginning December 1, 2020.

The following items have been included for the Board's review:

1. **Notice of Second Public Hearing:**

- A. Affidavit of Mailing
- B. Hearing Cover Letter
- C. Notice of Improvement Hearing – per Public Act 188 requirements
- D. Mailing List of Property Owners included in S.A.D.
- E. Supervisor's Assessment Roll Certification
- F. Proposed Special Assessment Roll for the Hillside Lakes Drive - Road Improvement S.A.D.

2. **Project Resolution:**

- **Resolution No. 5** – Resolution Confirming the Special Assessment Roll

NOTE: Property owners will have thirty (30) days to appeal their assessment with the Michigan Tax Tribunal once the Board confirms the Assessment Roll. The expiration date of the 30-day period to challenge the special assessment shall be September 4th, 2020.

Drafted: August 3rd, 2020



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AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)ss
COUNTY OF LIVINGSTON)

BRITTANY K. CAMPBELL, being first duly sworn, deposes, and says that she personally prepared for mailing, and did on August 5, 2020, send by first-class mail, the **Hillside Lakes Drive - Road Improvement Special Assessment District** notice of second public hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Hamburg; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Brittany K. Campbell
Brittany K. Campbell
Hamburg Township Utilities Coordinator

Subscribed and sworn to before me
this 5th day of August, 2020.

Courtney L. Paton
Courtney L. Paton, Notary Public
Jackson County, MI
My commission expires:
Acting in Livingston County

COURTNEY L. PATON
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF JACKSON
My Commission Expires 01/17/2024
Acting in the County of Livingston



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August 5th, 2020

Re: **Notice of Public Hearing**
Hillside Lakes Drive - Road Improvement Special Assessment District

Dear Property Owner,

The Hamburg Township Board of Trustees has scheduled the second public hearing for the Hillside Lakes Drive road improvement district to be held on Tuesday, **August 5th, 2020 at 6:30 p.m.** at the Township Offices located at 10405 Merrill Road to discuss the assessment roll to be adopted by the Board. The assessment roll lists those properties included in the special assessment district and the amount to be assessed.

Enclosed please find the notice of public hearing and a map of the proposed special assessment district. The special assessment roll for the District has been prepared and is now on file in the offices of the Township Clerk and the Utilities Coordinator. The Roll is available for public examination during regular business hours at the Township Hall. This hearing is being held for the purpose of confirming the Assessment Roll.

The amount of the special assessment is \$9,954.65 per parcel plus interest, the rate to be determined at the time the bonds to finance the project are sold by Green Oak Township. The district will run over a ten (10) year period with the annual assessment to be included on the property taxes beginning on December 1, 2020. The assessment charge will appear annually on the winter tax bill.

The owner or other person having an interest in property that is assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk, Michael Dolan, before the closing of the hearing. The deadline to file an appeal if the Board adopts the Assessment Roll at the August 5, 2020 regularly scheduled Board meeting is September 4th, 2020. For more information regarding the special assessment district please contact the Township Supervisor, Patrick Hohl, at (810) 231-1000 Ext. 202 or via email at pathohl@hamburg.mi.us.

Sincerely,

Brittany K. Campbell
Hamburg Twp. Utilities Coordinator



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NOTICE OF PUBLIC HEARING

Hamburg Township
Livingston County, Michigan

NOTICE OF PUBLIC HEARING UPON SPECIAL ASSESSMENT ROLL FOR THE HILLSIDE LAKES DRIVE ROAD IMPROVEMENT PROJECT SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) has determined to levy special assessments against lands in the HILLSIDE LAKES DRIVE ROAD IMPROVEMENT PROJECT SPECIAL ASSESSMENT DISTRICT (the “District”) that will be benefited by the construction of road improvements in the District. The District consists of the lands identified in the map attached to this notice and is more specifically identified by the following permanent parcel numbers:

15-12-202-041	15-12-202-042	15-12-202-043	15-12-202-044
15-12-202-045	15-12-202-046	15-12-202-047	15-12-202-048
15-12-202-054	15-12-202-055	15-12-202-056	15-12-202-057
15-12-202-058	15-12-202-059	15-12-202-060	15-12-202-061
15-12-202-062			

(2) The proposed special assessment roll for the District (the “Roll”) has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Hall is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at **6:30** p.m., local time on Tuesday, August 18, 2020, at the Hamburg Township Hall, 10405 Merrill Road, Hamburg, Michigan to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections in writing before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent must file an objection in writing with the Township Clerk before the close of the hearing.

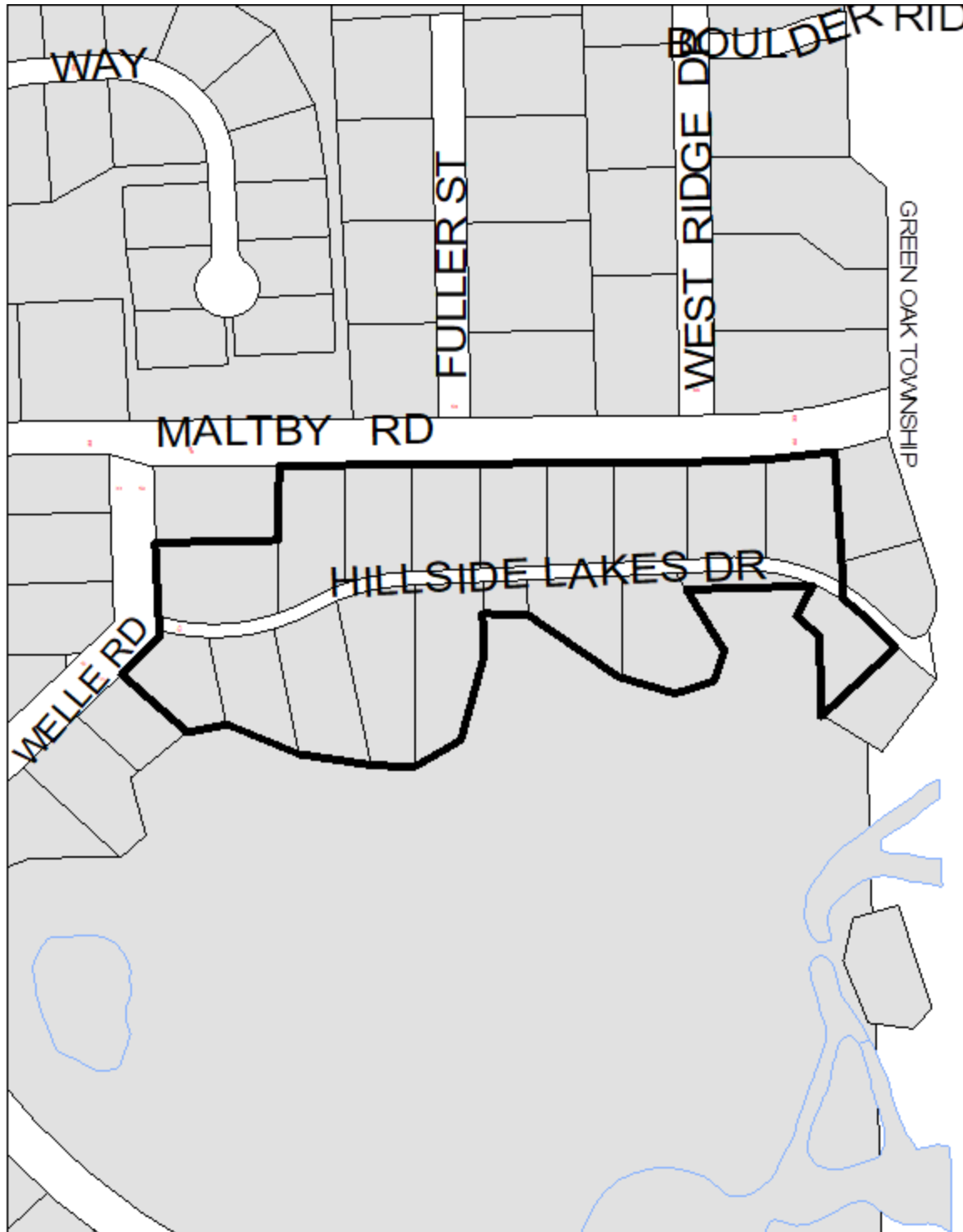
The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Hamburg Township Board.

Dated: August 5th, 2020

Michael Dolan
Hamburg Township Clerk
10405 Merrill Rd. P.O. Box 157
Hamburg, MI 48139

Hillside Lakes Drive Road Improvement Project
Hamburg Township, Livingston County, Michigan



Hillside Lakes Drive Road Improvement Special Assessment District (SAD) boundary shown within thick black-lined area

15-12-202-041

Randy J. & Theresa A. Eiguren
7988 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-042

Clayton T. & Jennifer L. McCracken
7924 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-043

Yasuhisa & Tomoko Arai
7900 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-044

David P. & Diane S. Rumler
7850 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-045

Donald J. & Shelley M. Carpenter
7826 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-046

Patrick & Jennifer Lapa
7802 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-047

Joshua & Kristi Hollis
7778 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-048

Joanne Slider
7744 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-054

Gary & Patricia Bindus
7767 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-055

Kim C. Rasho & Patricia Dow-Rasho
7805 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-056

Robert & Jayne Shacket
7829 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-057

Melissa E. & Travis Rubingh
7853 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-058

Joseph J. & Kathryn R. Michalek
7877 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-059

Richard L. & Diana M. Myers
7901 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-060

Brendan & Brenda Hurley
7925 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-061

Daniel & Andrea Stone
7949 Hillside Lakes Dr.
Brighton, MI 48116

15-12-202-062

Timothy & Teri Heather
7973 Hillside Lakes Dr.
Brighton, MI 48116



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SUPERVISOR'S CERTIFICATE
HILLSIDE LAKES DRIVE – ROAD IMPROVEMENT SAD

I, the undersigned, Supervisor of Hamburg Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Board of the Township on July 21st, 2020 (the “Resolution”) certify that (1) the attached special assessment roll for the Hamburg Township Hillside Lakes Drive Road Improvement Project Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: July 22, 2020

Patrick J. Hohl
Hamburg Township Supervisor

HAMBURG TOWNSHIP
HILLSIDE LAKES DRIVE ROAD IMPROVEMENT PROJECT
PROPOSED SPECIAL ASSESSMENT ROLL
EXHIBIT "B"

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-12-202-041	Randy J. & Theresa A. Eiguren 7988 Hillside Lakes Dr. Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 41	\$ 330,130.00	Occupied	\$ 9,954.65
15-12-202-042	Clayton T. & Jennifer L. McCracken 7924 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 42	319,711.00	Occupied	9,954.65
15-12-202-043	Yasuhisa & Tomoko Arai 7900 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 43	274,181.00	Occupied	9,954.65
15-12-202-044	David P. & Diane S. Rumler 7850 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 44	381,666.00	Occupied	9,954.65
15-12-202-045	Donald J. & Shelly M. Carpenter 7826 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 45	327,514.00	Occupied	9,954.65
15-12-202-046	Patrick & Jennifer Lapa 7802 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 46	312,261.00	Occupied	9,954.65
15-12-202-047	Joshua & Kristi Hollis 7778 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 47	315,768.00	Occupied	9,954.65
15-12-202-048	JoAnne Slider 7744 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 48	307,971.00	Occupied	9,954.65

HAMBURG TOWNSHIP
HILLSIDE LAKES DRIVE ROAD IMPROVEMENT PROJECT
PROPOSED SPECIAL ASSESSMENT ROLL
JULY 21, 2020

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-12-202-054	Gary & Patricia Bindus 7767 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 54	\$ 272,888.00	Occupied	\$ 9,954.65
15-12-202-055	Kim C. Rasho & Patricia Dow-Rasho 7744 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 55	286,913.00	Occupied	9,954.65
15-12-202-056	Robert & Jayne Shackel 7829 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 56	338,985.00	Occupied	9,954.65
15-12-202-057	Melissa Rubingh & Lisa Pilzner 7853 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 57	288,913.00	Occupied	9,954.65
15-12-202-058	Joseph J. & Kathryn R. Michalek 7877 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 58	337,654.00	Occupied	9,954.65
15-12-202-059	Richard L. & Diana M. Myers 7901 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 59	328,369.00	Occupied	9,954.65
15-12-202-060	Brendan & Brenda Hurley 7925 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 60	377,145.00	Occupied	9,954.65
15-12-202-061	Daniel & Andrea Stone 7949 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 61	354,312.00	Occupied	9,954.65

HAMBURG TOWNSHIP
HILLSIDE LAKES DRIVE ROAD IMPROVEMENT PROJECT
 PROPOSED SPECIAL ASSESSMENT ROLL
JULY 21, 2020

Tax I.D. #	Property Owner Name & Address	Legal Description	True Cash Value	Vacant/Occupied	Assessment
15-12-202-062	Timothy & Teri Heather 7973 Hillside Lakes Drive Brighton, MI 48116	SEC 12 T1N R5E HILLSIDE LAKES OF BRIGHTON UNIT 62	\$ 294,574.00	Occupied	\$ 9,954.65

Total Project Assessments: \$ 169,229.06

TOTAL ESTIMATED PROJECT COST: \$ 169,229.06

Resolution #5 – Hillside Lakes Drive Road Improvement Project

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, Michigan (the “Township”) held at the Hamburg Township Hall Meeting Room on Tuesday, August 18th, 2020, beginning at 7:00 p.m. Eastern Time, there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL FOR THE HILLSIDE LAKES DRIVE ROAD IMPROVEMENT PROJECT

WHEREAS, the Board of Trustees (the “Township Board”) has determined that it is desirable to act favorably upon the request of the property owners to finance the construction of certain road improvements for their private road, to be completed by a Contractor hired by the property owners of the Hillside Lakes subdivision, within the Township as described in Exhibit A (the “Project”), and including those roads located within the subdivision located in Green Oak Charter Township;

WHEREAS, the Board of Trustees of the Township has tentatively determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended (“Act 188”). The Board of Trustees acknowledges that Green Oak Charter Township shall finance the entire Project by issuing capital improvement bonds (the “Bonds”);

WHEREAS, the Township Board has determined to use Special Assessments levied under Act 188 to raise the funds to pay the Township’s obligations on the Bonds;

WHEREAS, the Special Assessment District for the Project has been determined by the Township Board;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll;

WHEREAS, the Township Supervisor has prepared the proposed Special Assessment Roll and has filed the proposed Special Assessment Roll with the Township Clerk;

WHEREAS, the Township Board has scheduled a public hearing on the proposed Special Assessment Roll and notice of the hearing has been properly provided;

WHEREAS, the Township Board conducted the public hearing on the proposed Special Assessment Roll on August 18th, 2020.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Confirmation. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Special Assessment Roll for the Hamburg Township Hillside Lakes Drive – Road Improvement Special Assessment District (the “Roll”).
2. Future Installments – Principal. The Township Board determines that each Special Assessment may be paid in 10 equal installments. The first installment shall be due on December 1, 2020. Each subsequent installment shall be due at intervals 12 months from the due date of the first installment.
3. Future Installments – Interest. All unpaid installments shall bear interest, payable annually on each installment due date, at a rate equal to one percent (1%) above the average interest rate on the Township bonds sold to finance the Project. Interest on such unpaid installments shall accrue from the first day of the month in which interest starts to accrue on such Township bonds.
4. Warrant. The Township Clerk is hereby directed to attach a warrant (in the form of Exhibit B to this resolution) to the Roll and to deliver such warrant and the Roll to the Township Treasurer, who shall thereupon collect the special assessments in accordance with the terms of this Resolution, the Clerk’s warrant and the statutes of the State of Michigan.
5. Ratification of Notice. The form and content of the notice published and mailed to property owners in the special assessment district by the Township Clerk with respect to the public hearing held on August 18, 2020 and all action of Township officials in scheduling such hearing, are hereby approved, ratified and confirmed.
6. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are replaced to the extent of such conflict.

A vote on the foregoing resolution was taken and was as follows:

YES: _____

NO: _____

ABSENT: _____

Resolution declared _____.

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

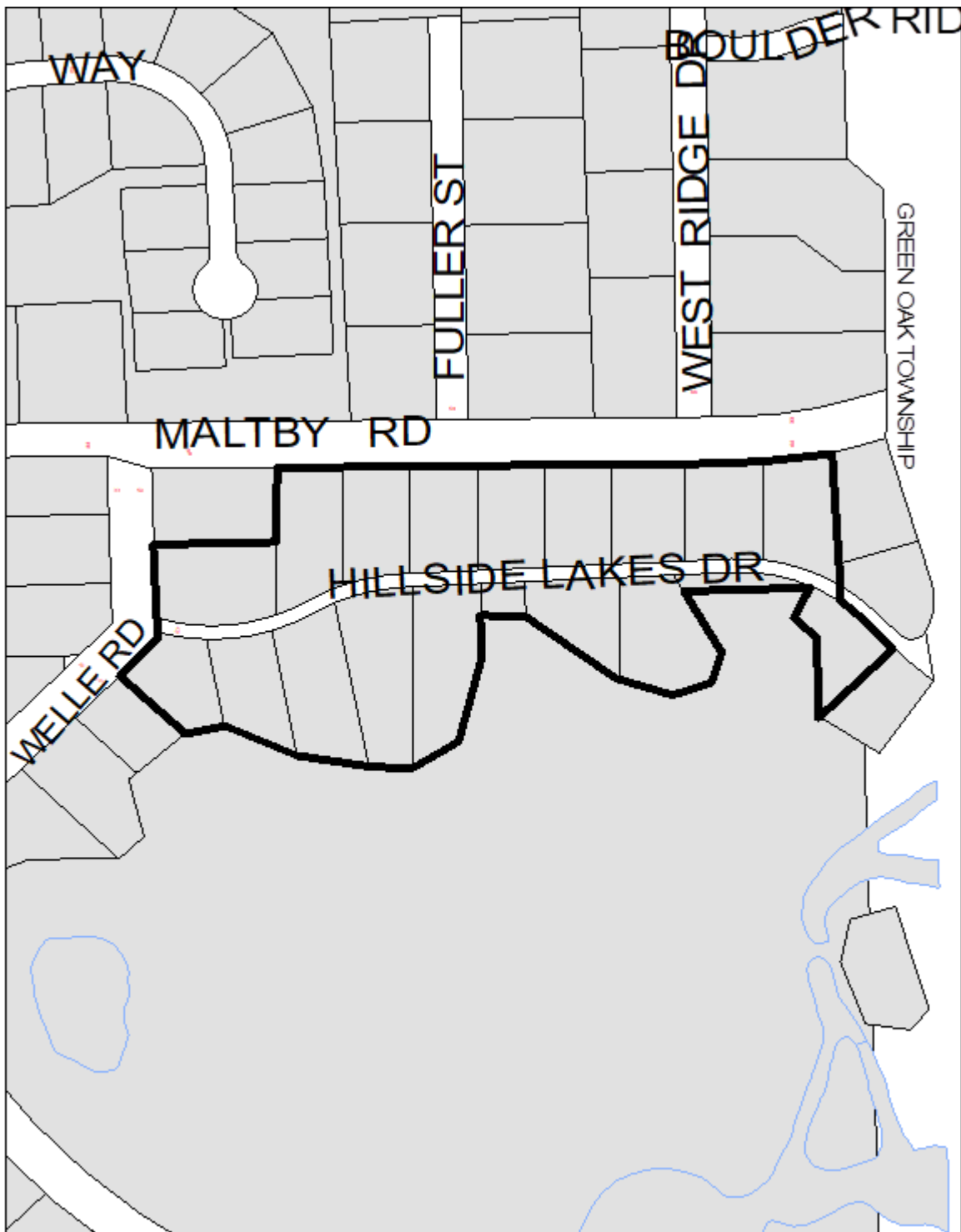
Michael Dolan
Hamburg Township Clerk

EXHIBIT "A"

DESCRIPTION OF PROJECT

The project will consist of repaving the existing asphalt on approximately 154,000 square feet of the following roads; Foxgate Court and Hillside Lakes Drive located in Green Oak Charter Township and including the 42,000 square foot portion of Hillside Lakes Drive located within Hamburg Township. The Contractor shall mill and remove the existing asphalt pavement, re-grade and compact the base and then place four-inches (4") of new hot mix asphalt (HMA) pavement in two lifts. Contractor shall be responsible to clean up all debris from the paving operations. The street rehabilitation shall serve the properties within the Hillside Lakes subdivision and more specifically that portion located in Hamburg Township along Hillside Lakes Drive that is within the boundaries indicated on the attached map.

Hillside Lakes Drive Road Improvement Project
Hamburg Township, Livingston County, Michigan



FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

EXHIBIT "B"

WARRANT

TO: Treasurer
Hamburg Township
Livingston County, Michigan

I certify that attached to this Warrant is a true copy of the Special Assessment Roll confirmed by the Township Board of the Township of Hamburg on August 18, 2020 (the "Confirming Resolution"). You are hereby directed to proceed to collect the amounts due on such roll in accordance with this Warrant, the Confirming Resolution and the statutes of the State of Michigan.

Michael Dolan
Hamburg Township Clerk