
HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Hamburg Township Hall Board Room
Video Conference As Permitted by Executive Order 2020-48 (COVID-19)
Tuesday, April 21, 2019
7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Dolan, Koeble, Hohl, Negri, Hughes, Menzies, Hahn

Absent: None

Also Present: Thelma Kubitskey; Accounting Director, Nick Miller; Fire Chief

4. Call to the Public

A call was made with no response.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, second by Hahn, to approve the Consent Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Dolan, second by Hughes, to approve the Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

8. Unfinished Business

A. Road Commission Project Agreement – Arrowhead Subdivision

Motion by Hughes, second by Hahn, to approve the contract with the Livingston County Road Commission for the Arrowhead Subdivision Road Project.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

B. Road Commission Project Agreement – Far Ravines Subdivision

Motion by Negri, second by Menzies, to approve the Far Ravine Project Contract with the Livingston County Road Commission.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

C. Road Commission Project Agreement – Lawrence Court

Motion by Hughes, second by Koeble, to approve the contract with the Livingston County Road Commission for the Lawrence Court Project.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

D. Road Commission Project Agreement – Shadow Woods Subdivision

Motion by Hahn, second by Negri, to approve the Shadow Woods Subdivision contract with the Livingston County Road Commission.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

E. Road Commission Project Agreement – Tamarack Drive

Motion by Menzies, second by Negri, to approve the contract with the Livingston County Road Commission for the Tamarack Drive Road Project.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

F. Road Commission Project Agreement – Tara Glen Subdivision

Motion by Negri, second by Koeble, to approve the Tara Glen Subdivision Road Project contract with the Livingston County Road Commission.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

G. Road Commission Project Agreement – Towering Pines Subdivision

Motion by Hahn, second by Hughes, to approve the Towering Pines Road Project contract with the Livingston County Road Commission.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

H. COVID-19 – Township Operational Update

Motion by Hohl, second by Negri, to approve the setting of a Special Board Meeting for Friday May 1, 2020 for 10:00 a.m. In order to discuss the plans for COVID-19 Township Operations.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

9. Current Business

A. Fire Department – Operational Procedure Changes

Motion by Negri, second by Menzies, to approve the Hamburg Township Fire Department Standard Operating Procedure update #200-3 Cancellation Response.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Motion by Negri, second by Hughes, to approve the Hamburg Township Fire Department Standard Operating Procedure update #200-5 Medical Protocols & Scope of Practice.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Motion by Hughes, second by Negri, to approve the Hamburg Township Fire Department Standard Operating Procedure update #200-6 Medical Documentation & Quality Assurance.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Motion by Negri, second by Hahn, to approve the Hamburg Township Fire Department Standard Operating Procedure update #200-7 Bloodborne Pathogens.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

B. Police Department – Livingston County OSSI Fee

Motion by Hohl, second by Hahn, to approve the payment of the annual renewal fee for OSSI in the amount of \$14,050.39.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Motion by Hohl, second by Menzies, to bring this up for consideration at the Public Safety Meeting to investigate other providers and present it to the board.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

C. Mystic Ridge Subdivision Development Agreement

Motion by Negri, second by Koeble, to approve the request to amend the Mystic Ridge Subdivision Development Agreement as outlined in the memo from Scott Pacheco to allow an access point other than Scully Rd.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

D. Flood Prevention Committee - Update

Motion by Hahn, second by Hughes, to recommend that the Township not do another flood mitigation study.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Motion by Hohl, second by Hahn, to approve Planning & Zoning staff to review and report back in May of any options for Grants for the residents with the understanding that the Township will have no funding involvement.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

E. 2020 Public Road Dust Control

Motion by Hohl, second by Menzies, to approve the 2020 dust control contract to Chloride Solutions, LLC as recommended in the memo from Brittany Campbell dated April 15, 2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

F. Deputy Treasurer Job Description Update

Motion by Negri, second by Hahn, to approve the Deputy Treasurer Job Description update.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

G. Deputy Treasurer Wage Adjustment

Motion by Negri, second by Hahn, to approve the Deputy Treasurer Wage Adjustment for Tricia Wiggle-Bazzy to \$30.29 per hour retroactive to March 17, 2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

H. Personnel Committee Procedure Change

Motion by Dolan, second by Menzies, to approve the Personnel Committee Procedure Change.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

I. Payment Approval – C & E Construction – Invoice #2463 - \$5,985.00

Motion by Hohl, second Negri, to approve the payment for Invoice #2463 from C & E Construction in the amount of \$5,985.00 dated 3/30/2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

J. Payment Approval – DuBois Cooper – Invoice #233775 - \$17,310.00

Motion by Hohl, second Hahn, to approve the payment of Invoice #233775 from DuBois Cooper in the amount of \$17,310.00.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

K. Payment Approval – Livingston County I.T. – Invoice #7350 - \$14,050.39

Motion by Hohl, second Menzies, to approve the payment of Invoice #7350 from Livingston County I. T. in the amount of \$14,050.39.

Voice Vote: AYES: 6, ABSENT: 0, Nay:1 (Negri)

MOTION CARRIED

L. Payment Approval – Mid America AEL – Invoice #19704 - \$13,511.64

Motion by Hohl, second Negri, to approve the payment of Invoice #19704 from Mid America AEL in the amount of \$13,511.64.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

10. Public Information

A. Senior Nutrition

11. Call to the Public

A call was made with no response.

12. Board Comments

No Board Comments.

13. Adjourn Meeting/Closed Session

Motion by Negri, supported by Menzies, to adjourn meeting.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Meeting adjourned at 8:21 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk