
HAMBURG TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

Hamburg Township Hall Board Room

Video Conference As Permitted by Executive Order 2020-55 (COVID-19)

Tuesday, December 15, 2020

7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Hughes, Dolan, Michniewicz, Hahn, Negri, Hohl, Menzies

Absent:

4. Call to the Public

A Call was made with No Response.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, second by Hahn, to approve the Consent Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Negri, second by Hughes, to approve the Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

8. Unfinished Business

A. Covid Update

Hohl gave a brief update.

9. Current Business

A. Fire Department – Thermal Imaging Camera

Motion by Negri, second by Hughes, to approve the purchase of four Thermal Imaging Cameras from Dinges Fire Co. at a total cost not to exceed \$26,172.00.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

B. Fire Department – Engine 12 Repairs

Motion by Dolan, second by Hahn, to approve the payment of Invoice #SAM6-59001 to Cummins Bridgeway for emergency repairs done to Engine 12 in the amount of \$5,268.87.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

C. Zoning Text Amendment 20-004

Motion by Hughes, second by Negri, to adopt the Zoning Text Amendment 20-004 as presented in the packet and at tonight's meeting if it would have a positive effect on the future physical development of the Community and as it conforms with the Township Master Plan and direct the Clerk to post the notice of adoption in the newspaper within 15 days.

**Roll Call Vote: Hohl, Y; Hahn, Y; Michniewicz, Y; Negri, Y; Dolan, Y; Menzies, Y; Hughes, Y
MOTION CARRIED**

D. Economic Development Council Contract

Motion by Hohl, second by Negri, to enter into an agreement with Economic Development Council (SPARK) and direct the Supervisor, Clerk and Treasurer to sign the 3 year contract as provided in the packet.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

E. Finance Control Book – October 2020

Motion by Negri, second by Hahn, to receive, file and publish the Finance Control Book for October 2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

F. LESA Tax Collection Resolution

Motion by Negri, second by Michniewicz, to approve the Resolution approving the agreement with LESA regarding Summer 2020 tax collection.

**Roll Call Vote: Hohl, Y; Hahn, Y; Michniewicz, Y; Negri, Y; Dolan, Y; Menzies, Y; Hughes, Y
MOTION CARRIED**

Motion by Negri, second by Dolan, to approve the Summer Tax Collection Agreement presented in the packet and authorize the Treasurer to sign it.

**Roll Call Vote: Hohl, Y; Hahn, Y; Michniewicz, Y; Negri, Y; Dolan, Y; Menzies, Y; Hughes, Y
MOTION CARRIED**

G. Road Projects for 2021 + 5 year planning

No Action.

H. Personnel – Phone Stipend for Eddings

Motion by Hohl, second by Menzies, to approve the \$50/month phone stipend retroactive to July 1, 2020 for Julie Eddings.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

I. Personnel – Wage Adjustment for Campbell

Motion by Hohl, second by Hahn, to approve the 6% salary increase for Brittany Campbell changing her hourly wage to \$32.53 effective December 21, 2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

J. Personnel – Wage Adjustment for West

Motion by Hohl, second by Hahn, to approve the wage adjustment for Mandy West to \$29.33 per hour effective December 21, 2020 for the Achievement of Level 3 Appraisor.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

K. Personnel – Wage Adjustment for Scheitz

Motion by Hohl, second by Hahn, to approve the wage adjustment for Brenden Scheitz to \$29.23 per hour effective December 21, 2020 for the Achievement of Level 3 Appraisor and move Scheitz from a Pay Grade 7 Assessor to a Grade 9 Appraisor.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

L. Personnel – Wage Adjustment for Price

Motion by Hohl, second by Hahn, to approve the wage adjustment for Danielle Price to \$24.13 per hour effective December 21, 2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Motion by Hohl, second by Hahn, to proceed with a review of all Township Positions with regard to an appropriate compensation level and appropriate job classification level in a 2 phased approach.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

M. Payment Approval – C & E Construction – Invoice #2539 - \$5,733.25

Motion by Negri, second by Menzies, to approve the payment of Invoice #2539 to C & E Construction in the amount of \$5,733.25 for grinder pump install at 3259 Rush Lake Rd.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

N. Payment Approval – C & E Construction - Invoice #2538 - \$7,770.00

Motion by Hohl, second by Negri, to approve the payment of Invoice #2538 to C & E Construction in the amount of \$7,770.00 for grinder pump install at 3361 Deer Foot Trail.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

O. Payment Approval – Dell – Invoice # - \$7,077.04

Motion by Hohl, second by Negri, to approve payment to Dell for Invoice #10440593622 in the amount of \$7,077.04 dated 1/23/2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

P. Payment Approval – ESRI – Invoice #93940877 - \$5,100.00

Motion by Hohl, second by Hahn, to approve payment of Invoice #93940877 to ESRI in the amount of \$5,100.00 dated 11/24/2020.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Q. Payment Approval – Lafontaine Chrysler – Invoice # - \$26,079.00

Motion by Hohl, second by Negri, to approve payment of Invoice dated 10/26/2020 to LaFontaine Chrysler of Lansing in the amount of \$26,079.00.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

R. Payment Approval – Livingston County Road Commission – Invoice #7173 - \$550,000.00

Motion by Hohl, second by Menzies, to approve payment of Invoice #7173 to Livingston County Road Commission in the amount of \$550,000.00 dated 11/24/2020 for Tara Glen Subdivision SAD.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

S. Payment Approval – Livingston County Road Commission – Invoice #7174 - \$83,743.68

Motion by Hohl, second by Hughes, to approve payment of Invoice #7174 to Livingston County Road Commission dated 11/24/2020 in the amount of \$83,743.68 for repair of Strawberry Lake Rd from Hamburg to Hall.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

T. Payment Approval – Livingston County Road Commission – Invoice #7175 - \$113,070.00

Motion by Hohl, second by Dolan, to approve payment of Invoice #7175 dated 11/24/2020 to Livingston County Road Commission in the amount of \$113,070.00 for repair of Strawberry Lake Rd from Merrill to Hamburg.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

U. Payment Approval – Michigan Municipal Risk Management Authority - \$97,427.50

Motion by Dolan, second by Hughes, to approve payment of Michigan Municipal Risk Management Authority in the amount of \$97,427.50.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

V. Payment Approval – Michigan Municipal Risk Management Authority - \$22,500.00

Motion by Dolan, second by Negri, to approve payment of Michigan Municipal Risk Management Authority in the amount of \$22,500.00.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

W. Payment Approval – Spicer Group – Invoice #204647 - \$4,500.00

Motion by Dolan, second by Menzies, to approve payment of Invoice #204647 to Spicer Group in the amount of \$4,500.00.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

10. Call to the Public

A Call was made with no response.

11. Board Comments

Dolan wished everyone a Merry Christmas.

Hohl stated how proud he was of the staff and the elected officials for their actions with Covid-19 through 2020, wishing everyone a Merry Christmas & Happy New Year.

Motion by Dolan, second by Michniewicz, to direct the Accounting/Payroll Department to move forward with Electronic payments for all future Payroll for all involved with Hamburg Township.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

12. Adjourn Meeting

Motion by Menzies, second by Negri, to adjourn meeting.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

Meeting adjourned at 8:39 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Courtney L. Paton". The signature is written in a cursive style with a large initial 'C'.

Courtney L. Paton
Recording Secretary

A handwritten signature in blue ink that reads "Mike Dolan". The signature is written in a cursive style with a large initial 'M'.

Mike Dolan
Township Clerk