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HAMBURG TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Hamburg Township Hall Board Room  
Tuesday, March 3, 2019  
2:30 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:30 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Dolan, Koeble, Hohl, Negri  
Absent: Menzies, Hahn  
Also Present: Patricia Hughes, Deputy Clerk

4. Call to the Public

Kristy Masters, 7095 Winding Trail, stated her objection to the Pine Valley Estate Road Improvement SAD.

5. Correspondence

None.

6. Approval of the Consent Agenda

**Motion by Negri, second by Koeble, to approve the Consent Agenda as presented.**

**Voice Vote: AYES: 4, ABSENT: 2 MOTION CARRIED**

7. Approval of the Agenda

**Motion by Dolan, second by Negri, to approve the Agenda as amended with the removal of 9E & 10A.**

**Voice Vote: AYES: 4, ABSENT: 2 MOTION CARRIED**

8. Police Department – Reserve Officer Swearing In

**Motion by Dolan, second by Koeble, to approve the appointment of Ray Lanning as a Hamburg Township Reserve Police Officer effective immediately.**

**Voice Vote: AYES: 4, ABSENT: 2 MOTION CARRIED**

9. Unfinished Business

**A. Louis Lane – Road Improvement SAD Resolution #3 & #4**

**Motion by Dolan, second by Negri, to approve the Resolution #3 for Louis Lane Road Improvement SAD.**

**ROLL CALL Vote: Hahn: Absent, Hohl: Y, Koeble:Y, Negri: Y, Menzies: Absent, Dolan: Y  
MOTION CARRIED**

**Motion by Negri, second by Koeble, to approve the Resolution #4 for Louis Lane Road Improvement SAD setting the second public hearing for Tuesday, March 24, 2020 at 5:30 p.m.**

**ROLL CALL Vote: Hahn: Absent, Hohl: Y, Koeble:Y, Negri: Y, Menzies: Absent, Dolan: Y  
MOTION CARRIED**

**B. Oneida Lane – Road Improvement SAD Resolution #3 & #4**

**Motion by Negri, second by Koeble, to approve the Resolution #3 for Oneida Lane Road Improvement SAD.**

**ROLL CALL Vote: Hahn: Absent, Hohl: Y, Koeble:Y, Negri: Y, Menzies: Absent, Dolan: Y  
MOTION CARRIED**

**Motion by Negri, second by Koeble, to approve the Resolution #4 for Oneida Lane Road Improvement SAD setting the second public hearing for Tuesday, March 24, 2020 at 5:00 p.m.**

**ROLL CALL Vote: Hahn: Absent, Hohl: Y, Koeble:Y, Negri: Y, Menzies: Absent, Dolan: Y  
MOTION CARRIED**

**C. Pine Valley – Road Improvement SAD Resolution #3 & #4**

**Open Call to the Public - 2:51 p.m.**

**Lori Nakon, 6832 Wide Valley Drive, asked about Tamarack Lake and how they did improvements on just entrance and also how the support was calculated.**

**Marcia Bauers, 6993 Wide Valley Drive, stated her objection to the Pine Valley Road Improvement SAD.**

**Anthony Gole, 6833 Wide Valley Drive, thanked the County Road Commission for the work they had done previously and the Board for their work.**

**Jennifer Defenderfer, 6816 Wide Valley Drive, thanked the Board for the extra attention.**

**Stephanie Cesarz, 7155 Wide Valley Drive, asked about doing another SAD and stated her support for the project.**

**Kristy Masters, 7095 Winding Trail, stated her appreciation to the Board & neighbors who did the work for this project.**

**Closed Call to the Public – 2:59 p.m.**

**No Action Taken – SAD Falls.**

**D. Tamarack Lake Subdivision – Road Improvement SAD Resolution #3 & #4**

**Motion by Negri, second by Koeble, to approve the Resolution #3 Tamarack Lake Subdivision Road Improvement SAD.**

**ROLL CALL Vote: Hahn: Absent, Hohl: Y, Koeble:Y, Negri: Y, Menzies: Absent, Dolan: Y  
MOTION CARRIED**

**Motion by Koeble, second by Negri, to approve the Resolution #4 Tamarack Lake Subdivision Road Improvement SAD setting the second public hearing for Tuesday, March 24, 2020 at 6:00 p.m.**

**ROLL CALL Vote: Hahn: Absent, Hohl: Y, Koeble:Y, Negri: Y, Menzies: Absent, Dolan: Y  
MOTION CARRIED**

**E. Open Trustee Position - Recommendation**

**Removed.**

10. Current Business

A. 2020 Master Plan Update

Removed.

B. Fire Department – Thermal Imaging Cameras

Motion by Dolan, second by Koeble, to approve the purchase of Thermal Imaging Camera Replacements at a cost of \$32,915.92 less the grants and trade in matching of old cameras from MMRMA.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

C. Fire Department – S.O.P. Updates

Motion by Hohl, second by Negri, to approve the Fire Department S.O.P. 100-16 as provided in the packet.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

Motion by Hohl, second by Koeble, to approve the Fire Department S.O.P. 100-17 as proposed in the packet.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

Motion by Hohl, second by Koeble, to approve the Fire Department S.O.P. 100-18 employee injury and illness.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

D. DPW - Decant Valve

Motion by Hohl, second by Negri, to approve the expenditure of \$10,986.00 for the replacement butterfly valve for the wastewater treatment plant as stated in the memo from Tony Randazzo dated 02/26/2020.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

E. DPW – LED Lighting

Motion by Hohl, second by Negri, to approve the purchase of LED lights from Standard Electric for the wastewater treatment plant at a cost of \$5,820.60 as provided in the memo from Tony Randazzo dated 02/26/2020.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

F. Grounds – Fertilizer RFP

Motion by Hohl, second by Koeble, to solicit a proposal from Green Pastures and that the proposal be approved by Dolan, Hohl and Randazzo.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

G. I.T. – Coordinator Hiring

Motion by Hohl, second by Koeble, to approve the hiring of Fred Steuber for the IT Coordinator position grade 9 position at the rate of \$27.40/hour, that he be eligible for the ECI increase on July 1, 2020 and receive a 3% raise after successful completion of the 6-month probationary period contingent upon meeting the Townships pre-hire requirements.

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**H. DPW – Technician Hiring**

**Motion by Hohl, second by Negri, to approve the hiring of Michael Fisher as a Full-Time DPW Technician contingent upon completion of all pre-hire requirements, at rate of \$19.86/hour, which is the minimum for this grade 7 position and that he be eligible for the July 1, 2020 ECI wage increase and receive a \$35/month phone stipend.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**I. Cable TV – Videographer Hiring**

**Motion by Dolan, second Negri, to approve the hiring of Ann Borek for the role of primary videographer contingent upon completion of all pre-hire requirements for the part-time videographer position at \$18.45/hour and receive a minimum of 2 hours pay per meeting, and be eligible for the July 1, 2020 EDI increase with a retroactive to the two prior meetings she trained on.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**J. Clerks Department – Kuzner Probation Period Completion**

**Motion by Dolan, second Koeble, to approve the 5% wage increase for Mary Kuzner at her probationary 6 month anniversary retroactive to February 1, 2020.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**K. Finance Control Book – January 2020**

**Motion by Negri, second Koeble, to receive, file, and publish the January 2020 Finance Control Book.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**L. Parks & Recreation – Jaguar Tournament**

**Motion by Dolan second Koeble, to approve the Michigan Jaguar 2020 Invitational Tournament based upon the contingencies laid out in the Parks & Recreation and Public Safety Meeting Minutes.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**M. Parks & Recreation – Smartwater Tournament**

**Motion by Hohl, second Koeble, to approve the 2020 Smartwater Invitational Tournament as presented in the memo from Parks & Recreation & ADA Coordinator Deby Henneman dated 02/06/2020.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**N. Parks & Recreation – Powerade Tournament**

**Motion by Dolan, second by Negri, to approve the 2020 PowerAde Invitational Tournament as outlined in the memo.**

Voice Vote: AYES: 4, ABSENT: 2

MOTION CARRIED

**11. Public Information**

**A. Census 2020**

**B. DTE Tree Cutting Program**

**12. Call to the Public**

Cindy Michniewicz, 3140 Shehan Rd, clarified that where the resident is on April 1, 2020 is where they should participate in the 2020 Census.

**13. Board Comments**

Hohl encouraged all residents to participate in the 2020 Census, restated that taxes can no longer be paid at the Township and they now need to be paid at the County, mentioned the Coronavirus and precautions you should take.

Negri stated they wrapped up the tax collection and that 97% of residents had paid on time, for those who didn't will need to pay at Livingston County and they should have the new totals available by March 20, 2020.

Dolan shared that the Presidential Primary is next Tuesday, March 10, 2020 with polls opening at 7:00 a.m. and close at 8:00 p.m., you can still register in person with your local Clerks office, that there is no reason absentee voting, and that we are open from 8:00 a.m. to 4:00 p.m. Saturday, March 7, 2020 in the Clerks Department Only.

**14. Adjourn Meeting/Closed Session**

**Motion by Negri, supported by Koeble, to adjourn meeting.**

**Voice Vote: AYES: 4, ABSENT: 2**

**MOTION CARRIED**

Meeting adjourned at 3:36 p.m.

Respectfully submitted,



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Courtney L. Paton  
Recording Secretary



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Mike Dolan  
Township Clerk