

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

HAMBURG TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

03/16/2021 - 7:00 p.m. - Township Board of Trustees - Regular Meeting
Tue, Mar 16, 2021 7:00 PM - 9:00 PM (EDT)

Please join this meeting from your computer, tablet or smartphone.

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United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 249-125-005

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Tuesday, March 16, 2021

7:00 p.m.

AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Correspondence
6. Consent Agenda
7. Approval of the Agenda
8. Unfinished Business:
 - A. Covid Update
9. Current Business:
 - A. Library Cleaning Agreement
 - B. Senior Center Improvements
 - C. HERO - Banner Request
 - D. HERO – Speed Reduction Request
 - E. Park Use Request – Jaguar Tournament
 - F. Park Use Request – Smartwater Tournament
 - G. Park Use Request – Powerade Tournament
 - H. Payment Approval – Sign Stuff – Invoice #20210053 - \$1573.00
 - I. Payment Approval – Bound Tree – Invoice # 83959043 - \$11,879.84
 - J. Payment Approval – DATANET– Invoice # 29642 - \$ 9,870.98
 - K. Payment Approval – DuBois Cooper – Invoice # 245006 - \$5060.00
 - L. Payment Approval – Kennedy Industries – Invoice #623487 - \$6295.00
 - M. Payment Approval – LaFontaine Chrysler of Lansing – Invoice # - \$30621.00
 - N. Payment Approval – Livingston County Information Technology – Invoice # 8282- \$ 9,440.61
 - O. Payment Approval – Livingston County Treasurer - \$14,364.37
 - P. Payment Approval – Motorola Solutions, Inc. – Invoice # 8281115438 - \$ 73,779.50
 - Q. Payment Approval – TMI Compressed Air Systems, Inc. – Invoice # 00005956 - \$6,468.14
10. Call to the Public
11. Board Comments
12. Adjournment

Pledge to the Flag



No Correspondence

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Tuesday, March 16, 2021

7:00 p.m.

CONSENT AGENDA

1. Approval of the Minutes
 - A. Township Board Regular Meeting Minutes – March 3, 2021
 - B. Township Board Special Joint Meeting Minutes – February 24, 2021
2. Bills/Vendor Payable List (A&B)
3. Department/Committee Reports
 - A. Library Monthly Report
 - B. Museum Activities Update
 - C. Fire Department Monthly Report
 - D. Police Department Monthly Report
 - E. DPW Monthly Report
 - F. MUC Meeting Minutes – January 13, 2021

FAX 810-231-4295
PHONE 810-231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Video Conference As Permitted by Executive Order
Tuesday, March 3, 2021
2:30 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:30 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Negri, Dolan, Hohl, Michniewicz, Hahn, Hughes, Menzies

Absent: None

Also Present: Thelma Kubitskey, Director of Accounting; Scott Pacheco, Zoning; Amy Steffens, Zoning Coordinator; Mary Kuzner, Deputy Clerk; Nick Miller, Fire Chief; Tony Randazzo, Director of I.T.

4. Call to the Public

A call was made with no response.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, supported by Negri, to approve the Consent Agenda as presented.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

7. Approval of the Agenda

Motion by Dolan, second by Negri, to approve the Agenda as presented.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

8. Unfinished Business

A. Covid Update.

Discussion only.

9. Current Business

A. Paid on Call Firefighter Hiring's

Motion by Hahn, second by Hughes, to approve the hiring of 3 (Lilly Hoffman, Annabelle Sharp, Brian Ignatowski) probationary on call firefighters at the hourly rate of \$9.87 per hour upon completion of all necessary pre-employment physicals, evaluations, and paperwork.

Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED

B. Board of Review Appointment

Motion by Hughes, second by Michniewicz, to approve the appointment of Donald Nelson and Deborah Harper as alternates to the Hamburg Township Board of Review.

Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED

C. Crystal Drive/Crystal Beach Sub Road Maintenance SAD Bids

Motion by Hohl, second by Menzies, to approve the 2-year service contract with Alan's Asphalt & Maintenance, Inc. for the Crystal Drive/Crystal Beach Sub Road Maintenance SAD beginning April 18, 2021 and ending April 17, 2023.

Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED

D. Norene/Peary Drive Road Maintenance SAD Bids

Motion by Hohl, second by Michniewicz, to approve the 2-year service contract to Bob Myers Excavating Inc. beginning on April 18, 2021 and ending on April 17, 2023 for the Norene/Peary Drive Road Maintenance SAD.

Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED

E. Gaming Resolution

Motion by Dolan, second by Menzies, to approve the local Governing Body Resolution for Charitable Gaming License for Pinckney pirates girls fast pitch softball.

Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED

F. Historical Society Request

Motion by Michniewicz, second by Dolan, to approve the use of the Museum Director unused payroll funds from January, February and March of 2020 that were budgeted for the 2020-2021 2-year contract with Hamburg Township and the Hamburg Historical Society to be used to cover the cost of operations totaling \$6,492.00 with verification of use of the funds.

Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED

G. Custodian Reclassification

Motion by Hohl, second by Negri, to approve the reclassification of Brandy Smith to Full-time at a pay rate of \$17.50 per hour pending the review of the pay grade and rate with the compensation study currently underway by the personnel committee and the Township Board.

Roll Call Vote: Hughes: N, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: N, Dolan: Y
MOTION CARRIED

H. Administrative Policy & Procedure Manual Update

Motion by Dolan, second by Negri, to approve the change to the Administrative Policy Book 2.5 as presented.

**Roll Call Vote: Hughes: N, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

I. Park Use – Flyers RC Airshow 2021

Motion by Dolan, second by Negri, to approve the Park Use Application for Flyers RC Airshow on August 7 with a rain date of August 14, 2021 with the waiver of fees and all contingencies be met.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

J. Park Use – Pinckney Community Schools Soccer

Motion by Dolan, second by Michniewicz, to approve the Park Use Application for Pinckney Community Schools Soccer with the waiver of fees and all contingencies be met.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

K. Park Use – PMA DUBS Disc Golf

Motion by Dolan, second by Michniewicz, to approve the Park Use Application for the 1st Annual PMA Dubs Disc Golf Tournament on April 11, 2021 providing all contingencies are met.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

L. Finance Control Book – January 2021

Motion by Negri, second by Hahn, to receive, file, and publish the Finance Control Book for January 2021.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

M. Payment Approval – Ann Arbor Township Fire Department – Invoice #20-0005 - \$7,337.75

Motion by Hohl, second by Negri, to approve the payment of Invoice #20-0005 dated February 2, 2021 in the amount of \$7,337.75 to Ann Arbor Township Fire Department for the equipment grant.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

N. Payment Approval – Biotech - Invoice #2713 - \$27,404.00

Motion by Hohl, second by Hughes, to approve the payment of Invoice #2713 dated February 10, 2021 in the amount of \$27,404.00 to Biotech for the semi-annual sludge haul.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

O. Payment Approval – Brighton Area Fire Authority – Invoice #993 - \$5,000.00

Motion by Hohl, second by Hughes, to approve the payment of Invoice #993 dated February 4, 2021 in the amount of \$5,000.00 to Brighton Area Fire Authority for EMT class for 5 firefighters.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

P. Payment Approval – C & E – Invoice #2558 - \$8,985.71

Motion by Hohl, second by Menzies to approve the payment of Invoice #2558 dated February 9, 2021 in the amount of \$8,985.71 to C & E Construction Co Inc. for the installation of a grinder pump at 8548 Lagrand Ave.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

Q. Payment Approval – DuBois Cooper – Invoice #244487 - \$11,475.00

Motion by Hohl, second by Hahn, to approve the payment of Invoice #244487 dated February 12, 2021 in the amount of \$11,475.00 to DuBois Cooper for grinder pump parts.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

R. Payment Approval – Kemira – Invoice #9017697983 - \$8,606.08

Motion by Hohl, second by Negri, to approve the payment of Invoice #9017697983 dated December 29, 2020 in the amount of \$8,606.08 to Kemira for Aluminum Chloride for the waste water treatment plant.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

10. Call to the Public

A call was made with no response.

11. Board Comments

Hohl stated that the Strategic Planning Meeting will take place on April 6, 2021 at 9:00 a.m.

Hughes asked who was going to give the Historical Society the decisions made today.

12. Adjourn Meeting

Motion by Menzies, second by Hahn, to adjourn meeting.

**Roll Call Vote: Hughes: Y, Negri: Y, Michniewicz: Y, Menzies: Y, Hohl: Y, Hahn: Y, Dolan: Y
MOTION CARRIED**

Meeting adjourned at 4:08 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

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Hamburg, Michigan 48139-0157

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Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

HAMBURG TOWNSHIP BOARD OF TRUSTEES
Special Joint Meeting
Hamburg Township Hall Board Room
Wednesday, February 24, 2021
7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Hamburg Township Board

Present: Supervisor Hohl, Clerk Dolan (also on Parks & Recreation), Treasurer Negri, Hughes (also on the Planning Commission), and Michniewicz, Menzies (also on the Planning Commission,)

Absent: Hahn

Planning Commission

Present - Commissioner Leabu, Commissioner Bohn, Commissioner Muir, Commissioner Priebe (also on Zoning Board of Appeals), Chairman Muck, Commissioner Hamlin, Hughes (Trustee on the Township Board)

Absent: None

Zoning Board of Appeals

Present: Chairman Priebe (also on Planning Commission), Rill, Watson, Negri (Trustee on the Hamburg Township Board), Bohn, Hollenbeck, Auxier (also on Parks & Recreation)

Absent: None

Parks & Recreation

Present: Dolan (Hamburg Township Clerk), Michniewicz (Trustee on the Hamburg Township Board), Muck, Auxier (also on ZBA)

Absent: None

Also Present: Amy Steffens, Planning Commission and Zoning Board of Appeals Administrator; Scott Pacheco, Township Planner; Deby Henneman, Parks Coordinator; Brittany Stein, Zoning Department Coordinator; Bill Anderson, Livingston County Planning Commissioner; Kathleen Kline-Hudson, Livingston County Planning

4. Call to the Public

A call was made with no response.

5. Correspondence

There was no correspondence presented.

6. Approval of Agenda

Motion by Dolan, second by Negri, to approve the Agenda as presented.

**Roll Call Vote: Hohl: Y, Hahn: Absent, Negri: Y, Dolan: Y, Menzies: Y, Michniewicz: Y, Hughes: Y
MOTION CARRIED**

7. Current Business

A. Kathleen Kline-Hudson, Livingston County Planning, presentation of Livingston County Master Plan Trail Network Update

Kline-Hudson presented a summary of the Livingston County Master Plan Trail Network that was adopted in June of 2020 connecting local parks and trail to the Mike Levine Lakelands Trail. These priority routes were choose based upon public input, feasibility, connectivity and safety. A second County Park was opened September 2020 – Fillmore Park, and they are excited at how much it is being used. Also stating that they are looking for a qualified person to serve as the 7th member of their County Planning Commission.

B. Ted Michowski – Code Enforcement Year in Review

Michowski stated that 134 complaints came in and he went out on all of them. 111 of those are closed out and some are still open and in court proceedings or have been given extra time to complete.

C. Deby Henneman - Parks & Recreation

Henneman stated that besides working on the Municode project she is working on a number of parks projects. Projects that will be happening this year include the Hay Creek Bridge Project which is funding by the Trust Fund Grant and the Ralph C. Wilson Grant, ADA compliant Truncated domes will be placed on all intersections of the Lakelands Trail and maintenance will be done to the Playground and Baseball Diamonds, she will also be putting together a survey for interest in a Dog Park and be working on future projects like outdoor seating at the Senior Center, Pickle Ball Court's at the Senior Center and Wayfinding Signage.

Dolan talked about acquiring the 492 Acres called Lake Herndon for the Parks. Stating that this property is currently owned by the Henry Ford Health System and we had applied for a Grant from the state that was denied due to 150 acres of the said property makes up the Rush Lake Golf Course but that they are trying to figure out a way for the Golf Course to not be included in order to obtain this future park land. Stating that if the Grant could cover $\frac{3}{4}$ of the cost and Henry Ford Health System would donate the remaining 25% and that if the golf course was to be included that it would be ran with a management company the same way Henry Ford has ran it over the last several decades and profits from the golf course would be used to do improvements of those trails and natural lands for the public to enjoy.

Henneman stated that the Municode has been hired to codify all of the Zoning Ordinances as well as all of the General Township Ordinances. Stating that they expect to have the legal manuscript of the lawyers review by this coming Friday so that then will be distributed to staff to make comments and review which she will then compile into one cohesive document for the attorneys to review to get the final draft. Anticipating by fall to have the website up and running.

D. Amy Steffens & Brittany Stein & Scott Pacheco – Planning and Zoning

Stein covered Land Use Permits stating that a total of 620 Land Use permits were issued in 2020 and in 2019 685 had been issued so even though they are slightly lower that they are right on track with previous years. A big portion of these being for repairs and mechanical equipment (mostly for standby by automatic generators). Stein stated that the township received 67 new home permits with the majority of those being in Regency Village which is almost completed.

Scott Pacheco stated that they also did the 2020 Master Plan. Continuing with the 9 Zoning Text amendments that had been approved in 2020 and future Zoning Text amendments to include Alternative Energy Regulations, Village Center Master Plan, Short-term Rentals, Eco PUD Regulations, Creating a Permit Use Table, Flood Plain Regulations, Non-Contiguous Wind Break, Chickens/Horses, Definition of Attached Units, Accessory Structures on Rear Lots, Minimum House Size, reduced setbacks for Water Body, Change MDNR to State of MI, Wetlands Boardwalk Developments, and Historic Buildings.

Steffens talked about posting on-site notices.

Motion by Hohl, second by Negri, to direct the Planning and Zoning Administrator to proceed with all of the major and minor Zoning Text Amendments as discussed here at this meeting thus far.

**Roll Call Vote: Hohl: Y, Negri: Y, Hughes: Y, Hahn: Absent, Dolan: Y, Michniewicz: Y, Menzies: Y
MOTION CARRIED**

Steffens stated that non-conforming structures and you do anything lateral or vertical you must meet the set-backs unless you get a variance from the ZBA but if the board would like to change this in order to streamline the process for non-conforming structures some serious discussion would need to take place.

Motion by Hohl, second by Hughes, for the Township Board to create an agenda item for the 2nd Meeting in March to establish a 4 person work group to discuss these non-conformities and to report back to the Board of Trustees sometime in June.

**Roll Call Vote: Hohl: Y, Negri: Y, Hughes: Y, Hahn: Absent, Dolan: Y, Michniewicz: Y, Menzies: Y
MOTION CARRIED**

8. Call to the Public

A call was made with no response.

9. Board Comments

None.

10. Adjournment

Motion by Negri, second by Rill, to adjourn ZBA.

Motion by Muir, second by Hamlin, to adjourn Planning Commission.

Motion by Menzies, second by Michniewicz, to adjourn meeting for the Board of Trustees.

**Roll Call Vote: Hohl: Y, Negri: Y, Hughes: Y, Hahn: Absent, Dolan: Y, Michniewicz: Y, Menzies: Y
MOTION CARRIED**

Meeting adjourned at 9:28 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

03/03/2021 11:36 AM
 User: KarenJ
 DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/01/2021 - 02/28/2021

Page: 1/5

JOURNALIZED

PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.000	DUE FROM LIBRARY	PAYCOR PAYROLL SERVICES	PAY DATE 2/4/21	64.87	1001357
101-000.000-073.000	DUE FROM LIBRARY	PAYCOR PAYROLL SERVICES	PAY DATE 2/18/21	44.40	1001357
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	1,023.74	1001349
101-000.000-073.003	RETIREMENT - LIBRARY	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	1,023.74	1001349
Total For Dept 000.000				2,156.75	
Dept 101.000 Township Board					
101-101.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	349.42	1001349
Total For Dept 101.000 Township Board				349.42	
Dept 171.000 Township Supervisor					
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	346.38	1001349
101-171.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	346.38	1001349
Total For Dept 171.000 Township Supervisor				692.76	
Dept 191.000 Elections					
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	335.79	1001349
101-191.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	335.79	1001349
Total For Dept 191.000 Elections				671.58	
Dept 201.000 ACCOUNTING					
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	1,003.07	1001349
101-201.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	1,003.07	1001349
Total For Dept 201.000 ACCOUNTING				2,006.14	
Dept 209.000 Assessing					
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	1,380.57	1001349
101-209.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	1,380.57	1001349
Total For Dept 209.000 Assessing				2,761.14	
Dept 215.000 CLERK'S OFFICE					
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	635.40	1001349
101-215.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	635.40	1001349
Total For Dept 215.000 CLERK'S OFFICE				1,270.80	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	647.35	1001349
101-245.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	647.35	1001349
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				1,294.70	
Dept 253.000 Treasurer					
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	456.68	1001349
101-253.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	461.80	1001349
Total For Dept 253.000 Treasurer				918.48	
Dept 265.000 Township Buildings					
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	222.59	1001349
101-265.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	230.94	1001349
Total For Dept 265.000 Township Buildings				453.53	
Dept 299.000 Other Expenses					
101-299.000-853.000	PHONE/COMM/INTERNET	TELNET WORLDWIDE	1/8-2/7/2021	245.11	1001360
101-299.000-956.000	PAYROLL PROCESSING	PAYCOR PAYROLL SERVICES	PAY DATE 2/4/21	523.00	1001357
101-299.000-956.000	PAYROLL PROCESSING	PAYCOR PAYROLL SERVICES	PAY DATE 2/18/21	366.42	1001357

GL Number	GL Desc	Vendor	PAID	Invoice Description	Amount	Check #
Fund 101 General Fund						
Dept 299.000 Other Expenses						
		Total For Dept 299.000 Other Expenses			1,134.53	
Dept 410.000 Zoning						
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	235.77		1001349
101-410.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	235.77		1001349
		Total For Dept 410.000 Zoning			471.54	
		Total For Fund 101 General Fund			14,181.37	
Fund 206 Fire Fund						
Dept 000.000						
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	1,724.50		1001349
206-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	1,259.94		1001349
206-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	FUEL - JAN	1,607.93		1001363
206-000.000-853.000	PHONE/COMM/INTERNET	TELNET WORLDWIDE	1/8-2/7/2021	132.72		1001360
		Total For Dept 000.000			4,725.09	
		Total For Fund 206 Fire Fund			4,725.09	
Fund 207 Police Fund						
Dept 000.000						
207-000.000-720.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RET	2021-01	23,976.19		1001356
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	866.10		1001349
207-000.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	1,175.20		1001349
207-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	VEHICLE FUEL - JAN	3,402.01		1001363
207-000.000-853.000	PHONE/COMM/INTERNET	TELNET WORLDWIDE	1/8-2/7/2021	238.79		1001360
		Total For Dept 000.000			29,658.29	
		Total For Fund 207 Police Fund			29,658.29	
Fund 208 SENIORS, PARKS, LL TRAIL						
Dept 750.000 Recreation Board						
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	162.05		1001349
208-750.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	162.05		1001349
		Total For Dept 750.000 Recreation Board			324.10	
Dept 805.000 SENIOR CENTER						
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	229.53		1001349
208-805.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	229.53		1001349
208-805.000-853.000	PHONE/COMM/INTERNET	TELNET WORLDWIDE	1/8-2/7/2021	118.54		1001360
		Total For Dept 805.000 SENIOR CENTER			577.60	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL			901.70	
Fund 590 SEWER FUND						
Dept 001.000						
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION FOR PAY DATE 2/4/21	2,314.47		1001349
590-001.000-720.000	RETIREMENT	ALERUS RETIREMENT SOLUTI	401A CONTRIBUTION PAY DATE 2/18/2021	2,164.55		1001349
		Total For Dept 001.000			4,479.02	
Dept 002.000						
590-002.000-853.000	PHONE/COMM/INTERNET	TELNET WORLDWIDE	1/8-2/7/2021	12.64		1001360
		Total For Dept 002.000			12.64	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Total For Fund 590 SEWER FUND				4,491.66	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	457 CONTRIBUTION FOR PAY DATE 2/4/21	10,635.16	1001349
701-000.000-231.500	DEFERRED COMPENSATION (ING)	ALERUS RETIREMENT SOLUTI	457 CONTRIBUTION FOR PAYDATE 2/18/202	10,379.33	1001349
701-000.000-231.800	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEE'S RET	2021-01	11,048.95	1001356
Total For Dept 000.000				32,063.44	
Total For Fund 701 Trust & Agency Fund				32,063.44	
Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-222.101	DUE TO COUNTY TAXES	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	4,264.81	1001355
703-000.000-222.101	DUE TO COUNTY TAXES	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	9,601.87	1001355
703-000.000-222.201	DUE TO COUNTY AMBULANCE	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	22,347.50	1001355
703-000.000-222.201	DUE TO COUNTY AMBULANCE	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	27,920.24	1001355
703-000.000-222.203	DUE TO COUNTY PARKS	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	16,229.46	1001355
703-000.000-222.203	DUE TO COUNTY PARKS	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	20,276.43	1001355
703-000.000-222.205	DUE TO COUNTY VETS RELIEF	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	8,691.76	1001355
703-000.000-222.205	DUE TO COUNTY VETS RELIEF	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	10,858.94	1001355
703-000.000-222.500	DUE TO COUNTY SET	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	7,809.86	1001355
703-000.000-222.500	DUE TO COUNTY SET	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	17,583.33	1001355
703-000.000-222.600	DUE TO WASHTENAW COUNTY LAKE IM	WASHTENAW COUNTY TREASUR	TAXES COLLECTED 1/16-1/31/21	17,074.00	1001361
703-000.000-222.600	DUE TO WASHTENAW COUNTY LAKE IM	WASHTENAW COUNTY TREASUR	TAXES COLLECTED 2/1-2/15/21	21,585.17	1001361
703-000.000-223.000	DUE TO LIBRARY	HAMBURG TOWNSHIP LIBRARY	TAXES COLLECTED 1/16-1/31/21	59,533.82	1001353
703-000.000-223.000	DUE TO LIBRARY	HAMBURG TOWNSHIP LIBRARY	TAXES COLLECTED 2/1-2/15/21	74,381.16	1001353
703-000.000-223.401	DUE TO DEXTER LIBRARY/TAX	DEXTER DISTRICT LIBRARY	TAXES COLLECTED 1/16-1/31/21	6,732.47	1001352
703-000.000-223.401	DUE TO DEXTER LIBRARY/TAX	DEXTER DISTRICT LIBRARY	TAXES COLLECTED 2/1-2/15/21	5,230.23	1001352
703-000.000-223.402	DUE TO DEXTER LIBRARY BOND DEBT	DEXTER DISTRICT LIBRARY	TAXES COLLECTED 1/16-1/31/21	2,518.10	1001352
703-000.000-223.402	DUE TO DEXTER LIBRARY BOND DEBT	DEXTER DISTRICT LIBRARY	TAXES COLLECTED 2/1-2/15/21	1,956.25	1001352
703-000.000-225.101	DUE TO PINCKNEY SCH OPER TAX	PINCKNEY COMMUNITY SCHOO	TAXES COLLECTED - 1/16-1/31/21	434,949.69	1001358
703-000.000-225.101	DUE TO PINCKNEY SCH OPER TAX	PINCKNEY COMMUNITY SCHOO	TAXES COLLECTED 2/1-2/15/21	374,059.49	1001358
703-000.000-225.103	DUE TO PINCKNEY SCH DEBT TAX	PINCKNEY COMMUNITY SCHOO	TAXES COLLECTED - 1/16-1/31/21	467,092.50	1001358
703-000.000-225.103	DUE TO PINCKNEY SCH DEBT TAX	PINCKNEY COMMUNITY SCHOO	TAXES COLLECTED 2/1-2/15/21	592,255.92	1001358
703-000.000-225.201	DUE TO BRIGHTON SCH OPERATING T	BRIGHTON AREA SCHOOLS	TAXES COLLECTED 1/16-1/31/21	81.48	1001350
703-000.000-225.202	BRIGHTON SCHOOL OPERATING VOTED	BRIGHTON AREA SCHOOLS	TAXES COLLECTED 2/1-2/15/21	95.89	1001350
703-000.000-225.202	BRIGHTON SCHOOL OPERATING VOTED	BRIGHTON AREA SCHOOLS	TAXES COLLECTED 1/16-1/31/21	56.71	1001350
703-000.000-225.203	DUE TO BRIGHTON SCH DEBT TAX	BRIGHTON AREA SCHOOLS	TAXES COLLECTED 2/1-2/15/21	65,722.70	1001350
703-000.000-225.203	DUE TO BRIGHTON SCH DEBT TAX	BRIGHTON AREA SCHOOLS	TAXES COLLECTED 1/16-1/31/21	94,725.47	1001350
703-000.000-225.401	DUE TO DEXTER SCHOOL-OPER TAX	DEXTER COMMUNITY SCHOOLS	TAXES COLLECTED 1/16-1/31/21	40,077.42	1001351
703-000.000-225.401	DUE TO DEXTER SCHOOL-OPER TAX	DEXTER COMMUNITY SCHOOLS	TAXES COLLECTED 2/1-2/15/21	10,741.30	1001351
703-000.000-225.403	DUE TO DEXTER SCHOOL-DEBT TAX	DEXTER COMMUNITY SCHOOLS	TAXES COLLECTED 1/16-1/31/21	52,211.81	1001351
703-000.000-225.403	DUE TO DEXTER SCHOOL-DEBT TAX	DEXTER COMMUNITY SCHOOLS	TAXES COLLECTED 2/1-2/15/21	40,560.61	1001351
703-000.000-227.222	COPPER COVE (20020) DRAIN	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	104.57	1001355
703-000.000-227.222	COPPER COVE (20020) DRAIN	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	52.18	1001355
703-000.000-227.223	LIVINGSTON NO 1(20065) DRAIN	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	18.12	1001355
703-000.000-227.224	PHEASANT BROOK V DRAIN (20078)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	108.34	1001355
703-000.000-227.224	PHEASANT BROOK V DRAIN (20078)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	36.32	1001355
703-000.000-227.225	PINE CREEK RIDGE DRAIN (20079)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	45.83	1001355
703-000.000-227.225	PINE CREEK RIDGE DRAIN (20079)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	217.45	1001355
703-000.000-227.226	SUNNY RIDGE DRAIN (20085)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	59.23	1001355
703-000.000-227.226	SUNNY RIDGE DRAIN (20085)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	79.16	1001355
703-000.000-227.227	PORTAGE-BASELINE DRAIN (2007)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	730.40	1001355

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Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-227.227	PORTAGE-BASELINE DRAIN (2007)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	774.08	1001355
703-000.000-227.228	VALLEY FORGE 202 DRAIN(2006)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 1/16-1/31/21	1,276.82	1001355
703-000.000-227.228	VALLEY FORGE 202 DRAIN(2006)	LIVINGSTON COUNTY TREASU	TAXES COLLECTED 2/1-2/15/21	976.24	1001355
703-000.000-230.001	DUE TO PBLASWA - DELINQ O&M	PORTAGE-BASE LK AREA WAT	TAXES COLLECTED 1/16-1/31/21	445.00	1001359
703-000.000-230.001	DUE TO PBLASWA - DELINQ O&M	PORTAGE-BASE LK AREA WAT	TAXES COLLECTED 2/1-2/15/21	2,090.00	1001359
703-000.000-234.101	DUE TO LISD TAX	LIVINGSTON COUNTY EDUCAT	TAXES COLLECTED 1/16-1/31/21	202,369.08	1001354
703-000.000-234.101	DUE TO LISD TAX	LIVINGSTON COUNTY EDUCAT	TAXES COLLECTED 2/1-2/15/2021	257,242.57	1001354
703-000.000-234.201	DUE TO WISD TAX	WASHTENAW INTERMEDIATE S	TAXES COLLECTED 1/16-1/31/21	34,782.06	1001362
703-000.000-234.201	DUE TO WISD TAX	WASHTENAW INTERMEDIATE S	TAXES COLLECTED 2/1-2/15/21	27,020.44	1001362
Total For Dept 000.000				3,035,654.28	
Total For Fund 703 Winter Tax Collection Fund				3,035,654.28	

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Fund Totals:

Fund 101 General Fund	14,181.37
Fund 206 Fire Fund	4,725.09
Fund 207 Police Fund	29,658.29
Fund 208 SENIORS, PARK	901.70
Fund 590 SEWER FUND	4,491.66
Fund 701 Trust & Agenc	32,063.44
Fund 703 Winter Tax Co	3,035,654.28

Total For All Funds:	3,121,675.83
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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-422.000	CHARGE BACKS/MTT/BOARD OF REVIE	LIVINGSTON COUNTY TREASU	SETTLEMENT - CTY DRAIN & TWP DRAIN @	14,364.37	
	Total For Dept 000.000			14,364.37	
	Total For Fund 101 General Fund			14,364.37	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	14,364.37
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Total For All Funds:	<u>14,364.37</u>
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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-279.737	MYSTIC RIDGE PHASE 7	ROSATI, SCHULTZ, JOPPICH	PLANNING & ZONING MATTERS THROUGH 1/3	35.00	
101-000.000-422.000	CHARGE BACKS/MTT/BOARD OF REVIE	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	4.51	
		Total For Dept 000.000		39.51	
Dept 101.000 Township Board					
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 1/31/21	782.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LABOR & EMPLOYMENT LAW THROUGH 1/31/2	108.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	MARY ANN LAMKIN VS HAMB TWP BD OF TRU	34.00	
		Total For Dept 101.000 Township Board		924.00	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	LIVINGSTON COUNTY I.T. D	2020 ORTHOIMAGERY PROJECT - BOARD APP	9,440.61	
		Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES		9,440.61	
Dept 258.000 COMPUTER/CABLE					
101-258.000-729.000	SOFTWARE MAINTENANCE	APPLIED IMAGING	YEARLY DOCUWARE MAINTENANCE	2,331.00	
101-258.000-729.000	SOFTWARE MAINTENANCE	CDW GOVERNMENT, INC.	ANNUAL RENEWAL FOR ADOBE LICENSES -	3,112.84	
101-258.000-821.000	ENG/CONSULTANT/PROFESS FEES	HISKE ENTERPRISES, INC	IT SUPPORT - EMAIL SERVER	500.00	
101-258.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DATANET SYSTEMS, INC.	REPLACEMENT OF CCTV SERVER	2,205.18	
		Total For Dept 258.000 COMPUTER/CABLE		8,149.02	
Dept 265.000 Township Buildings					
101-265.000-751.000	VEHICLE FUEL	WEX BANK	VEHICLE FUEL - FEB	588.25	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS - WEEK	83.53	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR BLDGS. & GROUNDS - WEEK	83.53	
101-265.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	156.41	
101-265.000-932.000	MAINTENANCE TWP HALL	MYERS GROUP ENTERPRISES	15 YARDS OF PARKING LOT SALT FOR MUNI	246.67	
101-265.000-932.008	MAINTENANCE LIBRARY	MYERS GROUP ENTERPRISES	15 YARDS OF PARKING LOT SALT FOR MUNI	246.65	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	FILTERS AND MAINTENANCE SUPPLIES	276.18	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	FILTERS AND MAINTENANCE FOR WEED WHIP	133.56	
		Total For Dept 265.000 Township Buildings		1,814.78	
Dept 299.000 Other Expenses					
101-299.000-726.000	SUPPLIES & SMALL EQUIPMENT	TOSHIBA BUSINESS SOLUTIO	SCN1033978 - 2/6-3/5/21	162.14	
101-299.000-801.000	CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATIO	1/27-2/23/2021	146.02	
101-299.000-975.000	SPECIAL PROJECTS	MUNICIPAL CODE CORPORATI	CODIFICATION PROJECT INSTALLMENT LEGA	3,240.00	
		Total For Dept 299.000 Other Expenses		3,548.16	
Dept 410.000 Zoning					
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	PLANNING & ZONING MATTERS THROUGH 1/3	2,761.70	
		Total For Dept 410.000 Zoning		2,761.70	
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY - STREET LIGH	STREET LIGHTS & TRAFFIC SIGNALS - 2/1	1,229.16	
		Total For Dept 450.000 Street Lighting		1,229.16	
		Total For Fund 101 General Fund		27,906.94	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	AUTOZONE INC	BLANKET P.O. FOR SUPPLIES & VEHICLE M	46.30	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	A-1 ENGRAVING & SIGNS, I	ENGRAVED RADIO	280.00	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	COMSOURCE, INC.	RADIO MIC BUTONS	150.00	
206-000.000-751.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	BLANKET P.O. FOR FUEL	1,569.52	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-758.000	UNIFORMS/ACCESSORIES	KING KLEANERS	DRY CLEANING CHARGES FOR FIRE DEPT.	25.25	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	46.00	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	108.00	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	140.00	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	BLANKET P.O. FOR UNIFORMS/ACCESSORIES	272.20	
206-000.000-759.000	TURN OUT GEAR	ECOLAB INC.	CLEANER FOR GEAR WASHERS	933.52	
206-000.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	165.42	
206-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LABOR & EMPLOYMENT LAW THROUGH 1/31/2	594.00	
206-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	MONTHLY CELL PHONE/SERVICE FEES - /13	179.52	
206-000.000-932.003	MAINTENANCE FIRE HALL	#774494 - CUMMINS BRIDGE	STATION 11 GENERATOR INSPECTION	228.55	
206-000.000-932.003	MAINTENANCE FIRE HALL	#774494 - CUMMINS BRIDGE	STATION 12 GENERATOR INSPECTION	214.94	
206-000.000-932.003	MAINTENANCE FIRE HALL	HP ELECTRIC	STATION 12 POWER CIRCUIT ADDITION	865.50	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	116.93	
206-000.000-932.003	MAINTENANCE FIRE HALL	MYERS GROUP ENTERPRISES	15 YARDS OF PARKING LOT SALT FOR MUNI	493.35	
206-000.000-932.003	MAINTENANCE FIRE HALL	OVERHEAD DOOR OF WHITMOR	REPAIR TO OVERHEAD BAY DOOR, STATION	1,165.00	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	MUNICIPAL EMERGENCY SERV	SCBA SCOTT PARTS AND REPAIR	947.83	
206-000.000-939.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	ENGINE 1 MAINTENANCE	116.13	
206-000.000-939.000	VEHICLE MAINTENANCE	AUTOZONE INC	BLANKET P.O. FOR SUPPLIES & VEHICLE M	38.13	
206-000.000-939.000	VEHICLE MAINTENANCE	AUTOZONE INC	BLANKET P.O. FOR SUPPLIES & VEHICLE M	13.99	
206-000.000-939.000	VEHICLE MAINTENANCE	FIRE WRENCH OF MICHIGAN	BLANKET P.O. FOR VEHICLE MAINTENANCE	218.75	
206-000.000-939.000	VEHICLE MAINTENANCE	GAUTZ ENTERPRISES LLC	EQUIPMENT MOUNTS FOR ENGINE 1	996.00	
206-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	DELUXE AUTO WASH	24.00	
206-000.000-975.000	SPECIAL PROJECTS	HARTLAND DEERFIELD FIRE	REFURBISHED DIVE MASK	2,290.00	
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	MOTOROLA SOLUTIONS INC.	14 MOTOROLA PORTABLE RADIOS WITH RUGG	73,779.50	
Total For Dept 000.000				86,018.33	
Total For Fund 206 Fire Fund				86,018.33	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BOTTLED WATER - 3/1-3/31/21	46.00	
207-000.000-729.000	SOFTWARE MAINTENANCE	LIVINGSTON COUNTY I.T. D	BLANKET P.O. FOR OSS1 CONNECTION - 1/	387.00	
207-000.000-758.000	UNIFORMS/ACCESSORIES	BECK & BOYS CUSTOM APPAR	BLANKET P.O. FOR UNIFORMS & ACCESSORI	56.00	
207-000.000-758.500	UNIFORM CLEANING	KING KLEANERS	UNIFORM CLEANING - FEB	284.00	
207-000.000-801.000	CONTRACTUAL SERVICES	ADVANCED DISPOSAL	GARBAGE REMOVAL - 2/1-2/28/2021	112.06	
207-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	DISTRICT COURT PROSECUTIONS THROUGH 1	84.00	
207-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	BLANKET P.O. FOR MONTHLY SERVICE FEES	646.81	
207-000.000-871.000	LAW ENFORCEMENT INFO NETWORK	TRANSUNION RISK AND ALTE	INVESTIGATIVE SERVICES - 2/1-2/28/21	143.30	
207-000.000-932.002	MAINTENANCE POLICE BUILDING	#774494 - CUMMINS BRIDGE	ANNUAL GENERATOR MAINTENANCE	216.44	
207-000.000-932.002	MAINTENANCE POLICE BUILDING	MYERS GROUP ENTERPRISES	15 YARDS OF PARKING LOT SALT FOR MUNI	246.68	
207-000.000-932.002	MAINTENANCE POLICE BUILDING	PINCKNEY PLUMBING	REPLACE MOP SINK FAUCET AND REBUILD F	440.00	
207-000.000-933.000	EQUIPMENT MAINT/REPAIR	APPLIED IMAGING	SERVICE, LABOR & COPIES - 2/1-2/2/202	188.03	
207-000.000-939.000	VEHICLE MAINTENANCE	CRUISERS, INC.	BLANKET P.O. FOR VEHICLE MAINTENANCE	85.00	
207-000.000-939.000	VEHICLE MAINTENANCE	CRUISERS, INC.	BLANKET P.O. FOR VEHICLE MAINTENANCE	377.95	
207-000.000-939.000	VEHICLE MAINTENANCE	MOTOR CITY GRAPHICS INC.	LIVINGSTON REGIONAL SWAT MWRAP GRAPHI	215.00	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	PD CAR WASHES FOR FEBRUARY 2021	204.00	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	29.95	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	30.03	
207-000.000-965.000	TRAINING	DAVID S. GREYDANUS	TRAINING - LEGAL UPDATE DUHAIME, LOCK	240.00	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	BOUND TREE MEDICAL, LLC	POWERHEART AED WITH CASE & PADS & PED	11,879.84	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DATANET SYSTEMS, INC.	REPLACEMENT OF CCTV SERVER	6,580.80	
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	LAFONTAINE CORP OF LANSI	NEW LAWNEY VEHICLE	30,621.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 Police Fund					
Dept 000.000					
		Total For Dept 000.000		53,113.11	
		Total For Fund 207 Police Fund		53,113.11	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-276.200	SENIOR CENTER ACTIVITY FUND	ALPINE FLORIST AND GIFTS	BLANKET P.O. FOR SENIOR CENTER MONTHL	10.00	
		Total For Dept 000.000		10.00	
Dept 750.000 Recreation Board					
208-750.000-726.000	SUPPLIES & SMALL EQUIPMENT	DOG WASTE DEPOT	DOG WASTE ROLL BAGS	144.83	
208-750.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	126.00	
208-750.000-975.962	SPECIAL PROJECTS - MISC IMPROVE	BLUE VALLEY INDUSTRIES,	PARK BENCHES - NEILSON/KOEBLE PLUS 2	2,633.58	
		Total For Dept 750.000 Recreation Board		2,904.41	
Dept 805.000 SENIOR CENTER					
208-805.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	99.12	
208-805.000-902.000	NEWSLETTER/PUBLICATIONS	ECONOPRINT INC.	BLANKET P.O. FOR SENIOR CENTER NEWSLE	160.15	
208-805.000-932.001	MAINTENANCE COMM CENTER	ALLSTAR ALARM, LLC	PROGRAMMED TWO KEY FOBs INTO SYSTEM I	66.86	
208-805.000-932.001	MAINTENANCE COMM CENTER	MYERS GROUP ENTERPRISES	15 YARDS OF PARKING LOT SALT FOR MUNI	246.65	
		Total For Dept 805.000 SENIOR CENTER		572.78	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL		3,487.19	
Fund 479 Rustic/Lake Pointe Road SAD					
Dept 000.000					
479-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	RUSTIC RD & LAKE POINTE DR PLOWED RDS	400.00	
		Total For Dept 000.000		400.00	
		Total For Fund 479 Rustic/Lake Pointe Road SAD		400.00	
Fund 480 Scott Drive ROAD SAD					
Dept 000.000					
480-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	SCOTT DR PLOWED RD ON 2/5 & 2/16/21	250.00	
		Total For Dept 000.000		250.00	
		Total For Fund 480 Scott Drive ROAD SAD		250.00	
Fund 482 Crystal Drive/Beach Rd Maint					
Dept 000.000					
482-000.000-802.000	ROAD IMPROVEMENT	ALAN'S ASPHALT MAINTENAN	CRYSTAL DR SALT & PLOWED - 2/5, 2/8,	1,650.00	
		Total For Dept 000.000		1,650.00	
		Total For Fund 482 Crystal Drive/Beach Rd Maint		1,650.00	
Fund 484 Community Dr SAD - Road Maint					
Dept 000.000					
484-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	COMMUNITY DR PLOWED ON 2/5 & 2/16/21	300.00	
		Total For Dept 000.000		300.00	
		Total For Fund 484 Community Dr SAD - Road Maint		300.00	
Fund 485 Edgelake/Burton Drive SAD					
Dept 000.000					
485-000.000-802.000	ROAD IMPROVEMENT	ALAN'S ASPHALT MAINTENAN	EDGE LAKE/BURTON PLOWED ON 2/5, 2/8,	865.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 485 Edgelake/Burton Drive SAD					
Dept 000.000					
		Total For Dept 000.000		865.00	
		Total For Fund 485 Edgelake/Burton Drive SAD		865.00	
Fund 486 Downing Drive SAD					
Dept 000.000					
486-000.000-802.000	ROAD IMPROVEMENT	ALAN'S ASPHALT MAINTENAN	DOWNING DR PLOWED ON 2/5 & 2/16/21	164.00	
		Total For Dept 000.000		164.00	
		Total For Fund 486 Downing Drive SAD		164.00	
Fund 487 Riverside/Century/Lagoon SAD					
Dept 000.000					
487-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	RIVERSIDE, CENTURY, LAGOON & RADIAL DRS	1,400.00	
		Total For Dept 000.000		1,400.00	
		Total For Fund 487 Riverside/Century/Lagoon SAD		1,400.00	
Fund 489 Island Shore/Schlenker SAD					
Dept 000.000					
489-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	ISLAND SHORE DR & SCHLENKER RD PLOWED	500.00	
		Total For Dept 000.000		500.00	
		Total For Fund 489 Island Shore/Schlenker SAD		500.00	
Fund 491 Campbell Drive SAD					
Dept 000.000					
491-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	CAMPBELL DR PLOWED ON 2/5 & 2/16/21	280.00	
		Total For Dept 000.000		280.00	
		Total For Fund 491 Campbell Drive SAD		280.00	
Fund 494 Winans Drive SAD					
Dept 000.000					
494-000.000-802.000	ROAD IMPROVEMENT	MYERS GROUP ENTERPRISES	WINANS DR - PLOWED RD ON 2/5 & 2/16/2	340.00	
		Total For Dept 000.000		340.00	
		Total For Fund 494 Winans Drive SAD		340.00	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	FASTENAL COMPANY	MISC. SUPPLIES FOR DPW MANHOLE INSPEC	66.64	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	FASTENAL COMPANY	BLANKET P.O. - DPW/SEWER MISC. SUPPLI	387.82	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRI-COUNTY SUPPLY, INC.	GLOVES FOR DPW	175.00	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	USA BLUEBOOK	BALL PEIN HAMMER FOR PUMP BARN GP REP	39.84	
590-001.000-751.000	VEHICLE FUEL	WEX BANK	VEHICLE FUEL - FEB	570.90	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	112.06	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	112.06	
590-001.000-758.000	UNIFORMS/ACCESSORIES	TRACTOR SUPPLY CREDIT PL	MUCK BOOTS FOR DPW STAFF - MIKE FISHE	159.99	
590-001.000-808.100	MISC MEDICAL EXPENSES	OCCUPATIONAL HEALTH CENT	RETURN TO WORK PHYSICAL - HOEPPNER	119.50	
590-001.000-808.100	MISC MEDICAL EXPENSES	OCCUPATIONAL HEALTH CENT	RETURN PHYSICAL FOR FISHER	119.50	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	KENNEDY INDUSTRIES, INC.	NEW REPLACEMENT PUMP FOR FAILED MEDIC	6,295.00	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	KENNEDY INDUSTRIES, INC.	KRESS ROAD PUMP STATION SERVICE CALL	729.00	
590-001.000-850.100	GRINDER PUMP PARTS	CUSTOM TOOL & MACHINE	BLANKET P.O. FOR GRINDER PUMP PARTS R	4,445.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-850.100	GRINDER PUMP PARTS	DUBOIS-COOPER & ASSOCIAT	GRINDER PARTS	5,060.00	
590-001.000-853.000	PHONE/COMM/INTERNET	OMNISITE	OMNI ADVANTAGE PLAN FOR PUMP STATION	4,620.00	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9200 189 1753 3 - REGENCY BLVD PUMP S	88.90	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 114 4947 7 - BIOXIDE STN(CORDLEY	28.22	
590-001.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2723 7 - RUSTIC DR PUMP STN	465.18	
590-001.000-933.000	EQUIPMENT MAINT/REPAIR	ADVANCE AUTO PARTS	BLANKET P.O. - DPW EQUIP. & VEHICLE M	116.57	
590-001.000-939.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	DPW VEHICLE MAINTENANCE	34.82	
Total For Dept 001.000				23,746.00	
Dept 002.000					
590-002.000-813.000	TRASH DISPOSAL	ADVANCED DISPOSAL	TRASH PICK UP	89.00	
590-002.000-830.000	LAB ANALYSIS - WWTP	MERIT LABORATORIES	TEST - HAMBURG	336.00	
590-002.000-830.100	LAB ANALYSIS FEES - PORTAGE	MERIT LABORATORIES	TEST - PORTAGE LK	1,424.00	
590-002.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	TMI COMPRESSED AIR SYSTE	REPLACEMENT BLOWER FOR WWTP - QUOTE #	6,468.14	
590-002.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DATANET SYSTEMS, INC.	REPLACEMENT OF CCTV SERVER	1,085.80	
Total For Dept 002.000				9,402.94	
Dept 003.000					
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - NORFOLK DEV.	60.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - NORFOLK HOMES	60.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - NORFOLK HOMES	60.00	
Total For Dept 003.000				180.00	
Total For Fund 590 SEWER FUND				33,328.94	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-222.000	DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D 3/8/21 FOR FEB 202	166.50	
701-000.000-222.000	DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D 3/8/21 FOR FEB 21	666.00	
701-000.000-222.204	DUE TO COUNTY DOG LICENSE FEE	LIVINGSTON COUNTY TREASU	DOG TAG DISTRIBUTION 2/1-2/28/21	399.00	
701-000.000-231.400	DUE TO COLONIAL LIFE	COLONIAL LIFE	DEDUCTION DATES 2/4 & 2/18/2021	322.96	
701-000.000-231.410	DUE TO AFLAC (BIWEEKLY)	AFLAC - AMERICAN FAMILY	BN423 - FEB	648.70	
701-000.000-231.450	DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID	EO120220 02/04/2021 - 03/04/2021	67.50	
Total For Dept 000.000				2,210.66	
Total For Fund 701 Trust & Agency Fund				2,270.66	
Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-214.204	DUE TO ROAD FUND	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	20.79	
703-000.000-214.300	DUE TO GENERAL ADMIN FEES	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	5.85	
703-000.000-217.101	DUE TO GENERAL FUND/TAXES	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	17.35	
703-000.000-217.206	DUE TO FIRE FUND/TAXES	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	36.38	
703-000.000-217.207	DUE TO POLICE FUND/TAXES	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	52.52	
703-000.000-222.101	DUE TO COUNTY TAXES	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	69.83	
703-000.000-222.201	DUE TO COUNTY AMBULANCE	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	8.17	
703-000.000-222.203	DUE TO COUNTY PARKS	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	4.49	
703-000.000-222.205	DUE TO COUNTY VETS RELIEF	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	2.40	
703-000.000-222.500	DUE TO COUNTY SET	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	127.86	
703-000.000-223.000	DUE TO LIBRARY	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	16.44	
703-000.000-225.103	DUE TO PINCKNEY SCH DEBT TAX	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	360.90	
703-000.000-230.002	DUE TO LCWA	LIVINGSTON COMMUNITY WAT	TAXES COLLECTED 2/16-3/1/21	20.00	
703-000.000-234.101	DUE TO LISD TAX	HENRY & DIANE BERGHOFF	REFUND REFLECTS A MTT CHANGE	69.66	

03/11/2021 09:10 AM

User: KarenJ

DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 03/16/2021 - 03/16/2021

UNJOURNALIZED

OPEN

Page: 6/7

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 703 Winter Tax Collection Fund

Dept 000.000

703-000.000-275.000

OVER/UNDER PAYMENTS

CLARA SAMBORN

REFUND DUE TO AN PVERPAYMENT

500.00

Total For Dept 000.000

1,110.64

Total For Fund 703 Winter Tax Collection Fund

1,110.64

03/11/2021 09:10 AM

User: KarenJ

DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 03/16/2021 - 03/16/2021

UNJOURNALIZED

OPEN

Page: 7/7

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	27,906.94
Fund 206 Fire Fund	86,018.33
Fund 207 Police Fund	53,113.11
Fund 208 SENIORS, PARK	3,487.19
Fund 479 Rustic/Lake P	400.00
Fund 480 Scott Drive R	250.00
Fund 482 Crystal Drive	1,650.00
Fund 484 Community Dr	300.00
Fund 485 Edgelake/Burt	865.00
Fund 486 Downing Drive	164.00
Fund 487 Riverside/Cen	1,400.00
Fund 489 Island Shore/	500.00
Fund 491 Campbell Driv	280.00
Fund 494 Winans Drive	340.00
Fund 590 SEWER FUND	33,328.94
Fund 701 Trust & Agenc	2,270.66
Fund 703 Winter Tax Co	1,110.64

Total For All Funds:	213,384.81
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Hamburg Township Library

10411 Merrill Rd. P.O. Box 247
Hamburg, MI 48139
810-231-1771

Monthly Report: March 2021

February Statistics:

- Number of new patrons: 28
- Number of wifi users: 692
- Number of in-building items checked out: 4,542
- Number of digital items checked out: 890
- Daily visits: 644 inside visitors + curbside visitors

Upcoming Closed Dates:

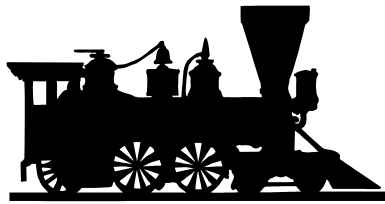
- Friday, April 2 Good Friday

Upcoming Programs (all programs presented online via Zoom):

- 3/20 Family Fun Day, children up to 5 years old, goody bags @ 9:00am at LESA, 1425 W. Grand River, Howell & zoom concert @ 1:00pm with The Music Lady
- 3/23 Family Scavenger Hunt @ 6:30pm
- 3/24 Book & Movie Club: *Leave Her to Heaven* @ 6:30pm
- 3/25 Capital Women @ 6:30pm
- 3/29 Adult Craft Kit: Decoupage Terracotta Pot, \$5.00
- 3/30 Female Secret Agents of the OSS & SOE @ 6:30pm
- 4/1 Travelogues w/ Lynn: Italy Part 2 @ 6:30pm
- 4/5 No-Sew Sockworm, ages 6+
- 4/7 Library Book Club: *Our Souls at Night* by Kent Haruf @ 1:00pm
- 4/7 Shipwrecks of the Great Lakes @ 6:30pm
- 4/12 Adult Craft Kit: Road Map Birdhouse, \$5.00
- 4/14 Michigan Reptiles and Amphibians @ 6:30pm

Of Special Note:

- The library welcomed people back inside beginning February 1st for limited services, computer services began March 8.
- All programs for both adults and children are being presented online, via Zoom. You will need to register for all programs, storytimes included, so that the library can send you the Zoom information. Register online (www.hamburglibrary.org), by phone (810-231-1771), by email (hamb@tln.lib.mi.us), or in person.



HAMBURG TOWNSHIP HISTORICAL SOCIETY

Preserving and Presenting the History of Hamburg Township, MI

MEMORANDUM

TO: Hamburg Township Board of Trustees
FROM: Patricia Majher, Administrator, Hamburg Township Historical Museum
DATE: 3-16-21
SUBJECT: Report of Activities to Date

This report reflects activity that occurred since my last report to the board, submitted February 16, 2021. Over the past month, my energies have been focused in the following areas.

1) Exhibits

Fire Department 75th Anniversary Exhibit

Having received text edits from Fire Chief Nick Miller, I've now begun working with a graphic designer on this exhibit which will be located at the township offices.

Museum Re-Do

I'm researching grant opportunities from state cultural agencies that might fund electrical repairs which need to precede the exhibit re-do project.

2) Fundraising

The Society board was made aware of the organization's debts, special project needs, and yearly operating costs at its February meeting.* That prompted a discussion of developing a fundraising plan, which will be continued at the March gathering.

Also at that meeting, I received permission from the Society board to develop the Museum's first virtual fundraiser: a cocktail class conducted via Zoom. The results of this "Drink Me, I'm Irish" event, scheduled for March 13, were not available before the preparation of this report.

*One of those debts was settled on March 6, when board member Wayne Burkhardt signed an agreement that released the Society from the burden of paying back a promissory note of \$6,200 relating to a recent roof replacement project.

3) Other Financial Developments

When the Society board meets next week, another key agenda item for discussion will be the best use of the funds that the Township board initially set aside for three months of employment (January, February, and March of 2020) for the administrator.

4) Membership Development

Renewal letters have gone out to current Society members, and a steady stream of checks has begun to come in. The Society board is committed to conducting a drive to enlist new individual, family, and business members later this spring.

This concludes my one-month report. As always, I'm available to answer any questions you might have about the items I've described.

Hamburg Township Historical Museum

Street Address: 7225 Stone Street, Hamburg, MI 48139

Mailing Address: P.O. Box 272, Hamburg, MI 48139

Phone: 810-986-0190



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
FROM: Chief Nick Miller
DATE: 12-Mar-21
RE: Monthly Fire Department Report for February

Current Monthly Totals

2021 Total Runs by Incident Type

from (1-Feb-21) to (28-Feb-21)

Fire	0	0.00%
Medical	87	69.60%
Hazardous Condition	7	5.60%
Service / Good Intent	17	13.60%
False Alarm / Cancel	10	8.00%
Mutual Aid	4	3.20%
Other	0	0.00%
Totals	125	100.00%

2021 Total Runs by District

from (1-Feb-21) to (28-Feb-21)

North West	18	14.40%
North East	11	8.80%
South West	44	35.20%
South East	48	38.40%
Mutual Aid	4	3.20%
Totals	125	100.00%

Comparative Statistics - 2020 vs 2021 by Month

2020 Runs

from (1-Feb-20) to (28-Feb-20)

2021 Runs

from (1-Feb-21) to (28-Feb-21)

% Change

Fire	5	0	-5.0%	Decrease
Medical	53	87	64.2%	Increase
Hazardous Condition	6	7	16.7%	Increase
Service / Good Intent	17	17	0.0%	No Change
False Alarm / Cancel	15	10	-33.3%	Decrease
Mutual Aid	2	4	100.0%	Increase
Other	0	0	0.0%	No Change
Totals	98	125	27.6%	Increase



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
FROM: Chief Nick Miller
DATE: 12-Mar-21
RE: Monthly Fire Department Report for February

Comparative Statistics - 2020 vs 2021 Year-To-Date

	2020 Runs from (1-Jan-20) to (28-Feb-20)	2021 Runs from (1-Jan-21) to (28-Feb-21)	% Change	
Fire	7	0	-7.0%	Decrease
Medical	124	168	35.5%	Increase
Hazardous Condition	12	10	-16.7%	Decrease
Service / Good Intent	27	34	25.9%	Increase
False Alarm / Cancel	28	18	-35.7%	Decrease
Mutual Aid	4	8	100.0%	Increase
Other	0	0	0.0%	No Change
Totals	202	238	17.8%	Increase

Paid-On-Call Average Hours Worked per week as of 01-January-2020

Weekly Average	Number of Employees
0.0 - 10.0 Hours	25
10.1 - 20.0 Hours	14
20.1 - 25.0 Hours	6
25.1 - 30.0 Hours	1
Over 30.0 Hours	3

Start Date	1-Feb-2021
Finish Date	28-Feb-2021

LIGHTS & SIRENS (PRIORITY 1 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES		DAYTIME	NIGHTS / WEEKENDS	DIFFERENTIAL
RESPONSE TIME	0:07:18	0:05:52	0:08:26	0:02:34
SCRAMBLE TIME	0:01:26	0:01:16	0:01:33	0:00:17
DRIVE TIME	0:05:52	0:04:36	0:06:53	0:02:17
GEOGRAPHICS		DAYTIME CALLS	NIGHTS / WEEKENDS CALLS	DIFFERENTIAL
STATION 11	31	13	18	5
STATION 12	41	18	23	5
TOTAL	72	Daytime Totals 31 43.06%	Nights & Wknd Totals 41 56.94%	

NO LIGHTS & NO SIRENS (PRIORITY 3 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES		DAYTIME	NIGHTS / WEEKENDS	DIFFERENTIAL
RESPONSE TIME	0:07:20	0:06:50	0:07:47	0:00:57
SCRAMBLE TIME	0:01:27	0:01:18	0:01:35	0:00:16
DRIVE TIME	0:05:53	0:05:32	0:06:12	0:00:41
GEOGRAPHICS		DAYTIME CALLS	NIGHTS / WEEKENDS CALLS	DIFFERENTIAL
STATION 11	31	14	17	3
STATION 12	18	10	8	2
TOTAL	49	Daytime Totals 24 48.98%	Nights & Wknd Totals 25 51.02%	

Hamburg Township Fire Department

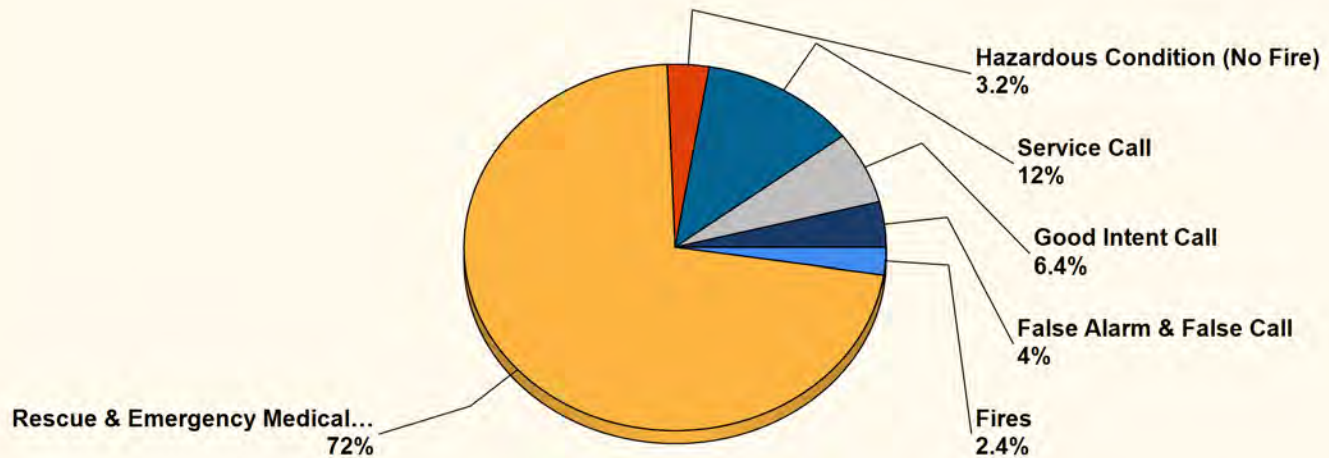
Hamburg, MI

This report was generated on 3/12/2021 11:58:19 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2021 | End Date: 02/28/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.4%
Rescue & Emergency Medical Service	90	72%
Hazardous Condition (No Fire)	4	3.2%
Service Call	15	12%
Good Intent Call	8	6.4%
False Alarm & False Call	5	4%
TOTAL	125	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	2.4%
311 - Medical assist, assist EMS crew	40	32%
320 - Emergency medical service, other	1	0.8%
321 - EMS call, excluding vehicle accident with injury	44	35.2%
322 - Motor vehicle accident with injuries	1	0.8%
324 - Motor vehicle accident with no injuries.	4	3.2%
412 - Gas leak (natural gas or LPG)	1	0.8%
424 - Carbon monoxide incident	1	0.8%
444 - Power line down	2	1.6%
500 - Service Call, other	1	0.8%
520 - Water problem, other	1	0.8%
551 - Assist police or other governmental agency	1	0.8%
552 - Police matter	1	0.8%
553 - Public service	3	2.4%
554 - Assist invalid	5	4%
561 - Unauthorized burning	2	1.6%
571 - Cover assignment, standby, moveup	1	0.8%
611 - Dispatched & cancelled en route	3	2.4%
622 - No incident found on arrival at dispatch address	4	3.2%
651 - Smoke scare, odor of smoke	1	0.8%
731 - Sprinkler activation due to malfunction	2	1.6%
733 - Smoke detector activation due to malfunction	1	0.8%
743 - Smoke detector activation, no fire - unintentional	1	0.8%
744 - Detector activation, no fire - unintentional	1	0.8%
TOTAL INCIDENTS:	125	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hamburg Township Fire Department

Hamburg, MI

This report was generated on 3/12/2021 12:13:37 PM



Total Hours by Personnel for Date Range for Pay Grade

Pay Grades: All Pay Grades | Start Date: 02/01/2021 | End Date: 02/28/2021

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Begnoche , Timothy J	43:45	38:30	109:00	191:15
Birk , Christopher	8:15	3:00	11:00	22:15
Blue , Rodney L	5:00	3:00	24:00	32:00
Cain, Colleen C	17:15	83:45	0:00	101:00
Campbell , Jeffrey A	35:45	8:30	77:30	121:45
Clement , Daniel R	8:15	8:00	24:00	40:15
Dolan , Brandon M	24:00	0:00	60:45	84:45
Evans, Sarah R	14:15	68:15	0:00	82:30
Flohr , Scott W	31:15	14:45	60:00	106:00
Girard , David	31:45	14:15	38:00	84:00
Hill , Daniel C	8:15	14:30	48:15	71:00
Hill , Derrick W	53:45	40:00	111:00	204:45
Hooks , Amanda K	9:00	8:00	36:00	53:00
Knepley , Daniel	38:15	10:30	88:30	137:15
Lawver , Jase	40:15	24:00	0:00	64:15
London , Clinton R	24:00	14:30	126:30	165:00
Mackenzie, Timothy	7:30	0:00	0:00	7:30
Mardeusz , Matthew	12:00	29:45	24:00	65:45
McMullen , Michael	1:00	14:30	0:00	15:30
Miller , Max	34:00	2:30	4:00	40:30
Miller, Joel Nicholas	32:30	29:00	0:00	61:30
Moore , Dylan	9:00	47:00	0:00	56:00
Morris , Carlie E	6:00	6:30	0:00	12:30
Muscat , Steven	10:00	13:45	44:00	67:45
Nordstrand, Jeremy M	16:00	75:15	0:00	91:15
Otremba , Donald	10:30	0:00	24:00	34:30
Pawley , Thomas	9:30	16:30	12:30	38:30
Peer , Devon	7:15	6:00	48:00	61:15
Royston, Tyler J	2:15	0:00	0:00	2:15
Sacco , Martin	5:00	5:30	0:00	10:30
Sacco, Joanne R	11:15	53:30	0:00	64:45
Sadowski , Daniel J	27:45	10:15	72:00	110:00
Steinaway , Michael	46:15	16:15	0:00	62:30
Stewart , Jess	5:00	3:00	1:00	9:00
Urbanowicz , Matthew	13:00	13:00	48:00	74:00
Vultaggio , Salvatore	12:15	14:30	47:00	73:45
Wessel , Michael A	0:00	10:00	0:00	10:00
Willis , Dan	25:15	9:00	111:30	145:45
Yost , Casey	11:00	7:00	94:00	112:00

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.



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PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Young , Jeff	12:30	3:00	48:30	64:00
Zernick , Jordan	38:00	17:30	0:00	55:30

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and Locked Training classes. Payroll must be enabled.



HAMBURG TOWNSHIP POLICE

MONTHLY REPORT

February, 2021

COMMUNITY HAPPENINGS

Community Involvement:

- No additional community involvement this month.

Communications:

- No communications this month.

POLICE DEPARTMENT OPERATIONS

Personnel:

- No Personnel movement this month.

Training:

- Sgt. Anthony Wallace attended Accident Investigation update training on February 9, 2021.
- Sgt. Anthony Wallace and Sgt. Steve Locke participated in SWAT training on February 10, 2021.
- Deputy Chief Dariusz Nisenbaum attended the Michigan Association of Chiefs of Police conference held February 10, 2021 – February 12, 2021 in Grand Rapids.

- Deputy Chief Dariusz Nisenbaum and Administrative Supervisor Danielle Price attended Accreditation Manager training in Okemos on February 25, 2021.
- Sgt. Alysha Garbacik and Officer Justin Harvey participated in Negotiator training in Howell on February 25, 2021.

Monthly Arrest Summary

02/04/21- 8:25am:

A 25-year old female Township resident was arrested at her home for *Domestic Assault*. She was lodged in the Livingston County Jail.

02/04/21- 9:49pm:

A 69-year old female Township resident was arrested at Girard Drive & Crestline Drive for *Operating While Intoxicated*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

02/10/21- 5:25pm:

A 38-year old female Genoa Township resident was arrested at M-36 & Hamburg Road for *Operating While Intoxicated* and *Resting Arrest*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

02/14/21- 8:21pm:

A 21-year old male Northfield Township resident was arrested on Merrill Road near the Lakelands Trail for *Reckless Driving*. His vehicle was impounded and he was cited and released.

02/17/21- 4:00pm:

A 36-year old female Gregory resident was arrested at M-36 & McGregor Road for *Driving While License Suspended*. Her vehicle was impounded and she was cited and released.

02/20/21- 10:37pm:

A 55-year old male Fowlerville resident was arrested at M-36 & McGregor Road on a warrant for *Failure to Appear - Aggravated Domestic Violence* out of Howell. He was lodged in the Livingston County Jail.

02/22/21- 7:38am:

A 38-year old male Ypsilanti resident was arrested at Whitewood & Colonial Drive for *Operating While Intoxicated*. His vehicle was impounded and he was lodged in the Livingston County Jail.

02/23/21- 1:55pm:

A 42-year old male Township resident was arrested near Strawberry Lake Road & Hamburg Road for *Driving While License Suspended*. His vehicle was impounded and he was cited and released.

02/23/21- 11:00pm:

A 26-year old male Novi resident was arrested on M-36 & Whitewood Road on a felony warrant for *Criminal Sexual Conduct 3rd Degree* out of Kalamazoo. His vehicle was impounded and he was lodged in the Livingston County Jail.

02/24/21- 4:50pm:

A 43-year old male Putnam Township resident was arrested at McGregor Road & Copper Cove Drive for *Operating While Intoxicated*. His vehicle was impounded and he was lodged in the Livingston County Jail.

02/26/21-4:17pm:

A 50-year old male Dexter resident was arrested at Chilson Road & Navajo Trail for *Operating While Intoxicated* and *Child Endangerment*. His vehicle was impounded and he was lodged in the Livingston County Jail.

02/28/21- 10:16am:

A 55-year old male Township resident was arrested at his home for *Domestic Assault*. He was lodged in the Livingston County Jail.

General Police information:**Marine Patrol:**

Both police boats have been winterized and are in storage.

Lakeland Trail Patrol:

Regular patrols on the Lakelands Trail ceased for the winter season in November.

Road Patrol Vehicles:

All road patrol vehicles are in working order.

- New patrol vehicle #7008 (Ford SUV) is being outfitted at Cruiser's.
- New patrol vehicle #7009 (Ford SUV) is being outfitted at Cruiser's.

Red Barrel:

The Red Barrel in front of the police station was not emptied this month.

LIVINGSTON COUNTY 911

Events by Nature Code by Agency

Agency: HATP, Event date/Time range: 02/01/2021 00:00:00 - 02/28/2021 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
HATP	911 HANG UP	0	0	2	2	0%	0:02:20	0:09:11	0:05:57	0:25:03	0:12:3
	ABANDONED VEHICLE	0	0	2	2	0%	0:04:28	0:16:33	0:11:57	1:05:55	0:32:5
	ABDOMINAL PAIN	0	0	1	1	0%	0:00:24	0:00:00	0:00:00	0:00:52	0:00:5
	ABDOMINAL PAIN P3	0	0	1	1	0%	0:00:08	0:00:00	0:00:00	0:00:22	0:00:2
	ALARM	0	0	24	24	1%	0:03:25	0:09:11	0:09:42	7:47:52	0:19:3
	ANIMAL COMPLAINT	0	0	8	8	0%	0:06:58	0:10:06	0:08:54	3:27:52	0:25:5
	AREA CHECK	0	369	0	369	21%	0:00:01	0:06:50	0:03:17	20:25:01	0:03:1
	ASSAULT REPORT ONLY	0	0	1	1	0%	0:03:23	0:05:10	1:19:14	1:27:47	1:27:4
	ASSIST EMS	0	0	65	65	4%	0:00:56	0:06:14	0:11:56	4:42:41	0:04:2
	ASSIST FIRE DEPARTMENT	0	1	13	14	1%	0:02:19	0:10:23	0:11:27	1:34:54	0:06:4
	ASSIST OTHER AGENCY	0	0	6	6	0%	0:00:00	0:41:11	1:14:26	10:11:20	1:41:5
	ATV COMPLAINT	0	1	0	1	0%	0:00:01	0:00:00	0:02:29	0:02:30	0:02:3
	BACK PAIN	0	0	1	1	0%	0:00:21	0:00:00	0:00:00	0:00:40	0:00:4
	BREATHING PROBLEM	0	0	2	2	0%	0:00:21	0:00:00	0:00:00	0:01:11	0:00:3
	BUILDING/PROPERTY/VACATION CHK	0	188	0	188	11%	0:00:01	0:00:04	0:05:24	16:57:08	0:05:2
	BURGLARY IN PROGRESS	0	0	1	1	0%	0:01:49	0:07:39	0:11:57	0:21:25	0:21:2
	BURGLARY REPORT ONLY	0	0	1	1	0%	0:03:51	0:32:09	0:38:25	1:14:25	1:14:2
	CARDIAC/RESPIRATORY ARREST	0	0	2	2	0%	0:00:16	0:03:30	1:27:10	3:01:52	1:30:5
	CHOKING	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	0:00:04	0:00:0
	CITIZEN ASSIST	0	6	9	15	1%	0:06:09	0:01:17	0:31:51	9:10:26	0:36:4
	CIVIL COMPLAINT	0	0	2	2	0%	0:04:08	0:30:24	0:02:18	1:11:15	0:35:3
	COMMUNITY POLICING	0	4	0	4	0%	0:00:00	0:00:00	1:13:58	4:55:54	1:13:5
	DHS REFERRALS	0	1	0	1	0%	0:00:00	0:00:00	0:08:25	0:08:25	0:08:2

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DISTURBANCE/TROUBLE	0	1	4	5	0%	0:03:10	0:08:22	0:33:14	3:14:17	0:38:5
	DOMESTIC PHYSICAL IN PROGRESS	0	0	4	4	0%	0:03:52	0:11:12	0:51:15	5:01:13	1:15:1
	DOMESTIC VERBAL	0	0	4	4	0%	0:03:08	0:05:16	0:54:34	4:11:55	1:02:5
	DRUGS/VCSA	0	0	1	1	0%	0:09:20	0:11:51	3:35:07	3:56:18	3:56:1
	FALL	0	0	5	5	0%	0:00:27	0:00:00	0:00:00	0:03:13	0:00:3
	FALL PRIORITY 3	0	0	3	3	0%	0:00:48	0:00:00	0:00:00	0:02:55	0:00:5
	FINGERPRINTS	0	1	0	1	0%	0:00:00	0:00:00	0:31:08	0:31:09	0:31:0
	FOLLOW UP	0	8	0	8	0%	0:00:01	0:09:29	0:46:14	6:47:54	0:50:5
	FOOT PATROL	0	4	0	4	0%	0:00:01	0:00:00	0:13:21	0:53:27	0:13:2
	FRAUD	0	5	7	12	1%	0:05:28	0:02:47	0:25:58	6:11:12	0:30:5
	HAZARD	0	4	3	7	0%	0:01:19	0:10:23	0:14:36	2:20:02	0:20:0
	HEMORHAGE/LACERATION	0	0	1	1	0%	0:01:25	0:00:00	0:00:00	0:01:27	0:01:2
	HIT AND RUN ACCIDENT	0	0	4	4	0%	0:07:06	0:11:01	0:27:13	3:01:23	0:45:2
	INFO- GENERAL	0	21	1	22	1%	0:01:05	0:00:00	0:00:21	0:15:44	0:00:4
	INTIMIDATION THREATS HARASSMEN	0	2	1	3	0%	0:03:36	0:00:00	1:07:15	3:21:27	1:07:0
	LARC IN PROGRESS	0	0	1	1	0%	0:00:00	0:00:00	0:00:00	0:02:00	0:02:0
	LARCENY	0	0	1	1	0%	0:30:42	0:19:25	0:25:54	1:16:02	1:16:0
	LOCKOUT	0	0	2	2	0%	0:02:01	0:08:21	0:10:39	0:42:03	0:21:0
	LOST/FOUND PROPERTY	0	2	0	2	0%	0:00:01	0:00:00	0:03:34	0:07:10	0:03:3
	MDOP	0	2	0	2	0%	0:00:01	0:00:00	2:42:48	5:25:39	2:42:5
	MEETINGS	0	4	0	4	0%	0:00:01	0:00:02	1:26:13	5:45:01	1:26:1
	MENTAL/CMH/PSYCH	0	0	2	2	0%	0:02:39	0:10:03	0:31:56	1:29:17	0:44:3
	MISSING PERSON/RUN-A-WAY	0	0	3	3	0%	0:13:24	1:26:51	0:43:16	7:10:36	2:23:3
	MOTORIST ASSIST	0	7	0	7	0%	0:00:13	0:06:57	0:08:44	1:08:45	0:09:4
	OPEN DOOR	0	1	0	1	0%	0:00:01	0:00:00	0:01:36	0:01:37	0:01:3
	OUTDOOR FIRE	0	0	2	2	0%	0:00:20	0:03:53	0:11:48	0:16:47	0:08:2
	OVERDOSE/INGESTION	0	0	1	1	0%	0:00:06	0:05:33	1:00:51	1:06:30	1:06:3

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PARK/TRAF COMP	0	2	0	2	0%	0:00:00	0:09:44	0:14:29	0:48:28	0:24:1
	PATROL INFORMATION	0	0	5	5	0%	0:03:46	0:10:20	0:12:18	1:57:35	0:23:3
	PDA	0	0	17	17	1%	0:03:12	0:08:14	0:50:27	17:32:27	1:01:5
	PIREF (REFUSE EMS)	0	0	1	1	0%	0:03:28	0:06:11	2:38:42	2:48:21	2:48:2
	PRISONER TRANSPORT	0	1	0	1	0%	0:00:01	0:00:00	1:06:02	1:06:03	1:06:0
	PUBLIC SERVICE	0	0	1	1	0%	0:07:17	0:06:08	0:11:47	0:25:13	0:25:1
	ROAD RUNOFF	0	3	0	3	0%	0:00:00	0:07:17	0:14:37	0:51:09	0:17:0
	SICK PERSON	0	0	1	1	0%	0:00:17	0:00:00	0:00:00	0:00:46	0:00:4
	SICK PERSON PRIORITY 3	0	0	1	1	0%	0:00:18	0:00:00	0:00:00	0:00:33	0:00:3
	SUBDIVISION PATROL	0	553	0	553	32%	0:00:01	0:00:03	0:03:42	34:08:10	0:03:4
	SUSPICIOUS PERSON	0	0	1	1	0%	0:03:59	0:00:00	0:00:00	0:05:03	0:05:0
	SUSPICIOUS SITUATION	0	1	3	4	0%	0:02:46	0:06:51	0:17:09	1:37:33	0:24:2
	SUSPICIOUS VEHICLE	0	6	4	10	1%	0:02:37	0:08:49	0:16:17	3:39:06	0:21:5
	TRAFFIC DETAIL	0	192	0	192	11%	0:00:01	0:00:00	0:24:03	77:00:31	0:24:0
	TRAFFIC STOP	0	98	0	98	6%	0:00:01	0:00:00	0:13:50	22:36:46	0:13:5
	TRAFFIC VIO/ARREST	0	1	0	1	0%	0:00:00	0:00:00	0:26:19	0:26:19	0:26:1
	TRESSPASSING, LOITERING	0	0	1	1	0%	0:04:06	0:13:08	0:20:43	0:37:57	0:37:5
	UNCONSCIOUS/FAINTING	0	0	2	2	0%	0:01:06	0:00:00	0:00:00	0:02:23	0:01:1
	UNKNOWN ACCIDENT	0	0	2	2	0%	0:02:37	0:04:06	0:09:30	0:32:26	0:16:1
	VEH UDAA REPORT	0	0	1	1	0%	0:03:31	0:00:00	0:00:00	2:10:09	2:10:0
	WAR ATT/SEARCH	0	1	0	1	0%	0:00:00	0:09:25	0:11:14	0:20:39	0:20:3
	WELFARE CHECK	0	0	16	16	1%	0:06:29	0:08:12	0:22:06	8:17:49	0:31:0
	Subtotals for No Summary Code	0	1490	248	1738	100%	0:02:51	0:11:22	0:34:29	329:45:23	0:37:2
	Subtotals for HATP	0	1490	248	1738	100%	0:02:51	0:11:22	0:34:29	329:45:23	0:37:2



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – January/February 2021 Statistics**

Please be apprised of this excerpt from the ☒ Unapproved ☐ Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: March 10th, 2021

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

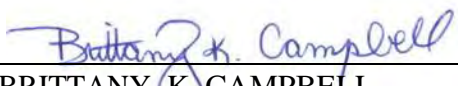
Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: March 10th, 2021
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

To: Municipal Utilities Committee
From: Tony Randazzo
Date: 03-05-2021
Re: DPW Monthly Report

-
1. The wastewater treatment plant was out of compliance on ten occasions in January due to a leaking decant line. As outlined in the operator's report, our staff found and fixed the problem. We incurred no violations in February.
 2. Staff has been inspecting manholes and exercising valves on the unused 12" sewer line that runs from the Kress Rd. pump station to the WWTP. We intend to start using this line once it passes pressure testing.
 3. We have taken a more active stance in identifying and sending letters to homeowners who have impeded access to the grinder pump or control panel either by either constructing man-made structures or by letting vegetation become overgrown. We still need to figure out the appropriate consequence when compliance is not achieved.
 4. Our staff has continued taking sodium samples while replacing grinder pumps. Violation notices were sent to repeat offenders.
 5. During the snow covered month of February, our staff had to perform a grinder call on Winans Dr. that was very treacherous due to the location of the grinder pump being on the slope of the hill. Unfortunately, this is common for most of the pumps in that area. We are currently collecting data and looking at ways to mitigate the risk in the future.
 6. Dave, Rick and myself are exploring different options this year to better manage odor complaints at some of the pump stations. We'll have more to report at upcoming meetings.

HAMBURG TOWNSHIP DPW ACTIVITY TRACKING CHART 2020 VERSES 2021																											
DPW Activities	Jan-20	Jan-21	Feb-20	Feb-21	Mar-20	Mar-21	Apr-20	Apr-21	May-20	FALSE	Jun-20	Jun-21	Jul-20	Jul-21	Aug-20	Aug-21	Sep-20	Sep-21	Oct-20	Oct-21	Nov-20	Nov-21	Dec-20	Dec-21		Year End Total 19	Year End Total 2021
Grinder Calls	35	36	35	34	24		23		26		38		45		47		54		57		34		36			70	419
Grinder Replacements	25	35	25	20	20		19		18		29		33		36		45		49		27		27			55	328
Grinder Repairs	43	31	43	20	26		23		29		29		37		38		44		58		31		27			51	385
Hiland-other repairs	3	1	3	1	3		0		2		2		4		4		2		8		4		3			2	35
Grinder Star - Ups	2	2	2	4	3		3		2		1		2		2		3		1		4		4			6	27
Grinder Deact.	0	0	0	0	0		1		0		0		0		0		0		2		0		0			0	3
Sewer Repairs	0	0	0	0	0		1		1		0		0		1		0		0		0		0			0	3
WWTP Alarms	0	5	0	5	3		5		40		30		9		4		9		4		3		2			10	109
Hamburg Road Lift	0	0	0	1	0		1		1		2		4		1		1		1		1		2			15	14
Winans Road Lift	0	0	0	1	0		1		1		2		4		0		1		1		1		0			1	11
KESS RD. Lift	0	1	0	1	0		1		1		2		4		0		1		1		1		2			2	13
Ore Station Alarms	0	0	0	1	0		1		1		2		4		6		1		1		1		2			1	19
School Alarms	0	1	0	1	2		1		1		0		4		0		2		0		0		0			2	10
Grinder Reacts	1	0	1	0	1		0		0		1		0		0		1		0		0		0			0	4
Rustic Station	0	1	0	1	0		1		2		2		4		0		2		0		1		2			2	14
Medical Center	0	1	0	2	0		2		3		5		4		2		3		1		1		2			3	23
Miss Dig Stakings	93	80	93	60	108		185		77		281		320		415		480		325		355		260			140	2899
Grinders in stock	62-3	29-3	62-3	28-3	59-3		55-3		55-3		55-3		53-3		51-3		48-3		39-3		33-3		30-3				
Chilson Commons	0	0	0	1	0		1		1		2		2		1		1		1		1		2			1	12
Overtime call outs	22	29	22	15	9		23		12		17		21		16		29		32		20		20			44	221
PLANT -EFF./MO.	8.9	8.9	8.9	8.9	8.4		8.8		9.8		9.8		9.2		9.1		8.5		8.5		8.4		8.3			18	98
AVE. DAILY/ MG	0.29	0.29	0.29	0.28	0.29		0.29		0.33		0.33		0.32		0.32		0.29		8.29		8.28		0.28			1	19
MAX. DAILY MG.	0.31	0.31	0.31	0.31	0.32		0.35		0.33		0.41		0.40		0.31		0.32		0.31		8.31		0.31			1	12
PLANT- INF/ MO.	9.1	9.1	9.1	9.3	9.3		9.5		9.9		9.9		10.2		9.9		9.7		9.5		9.5		9.4			18	106
AVE. DAILY /MG	0.31	0.31	0.31	0.31	0.32		0.34		0.34		0.33		0.33		0.31		0.32		0.32		0.32		0.31			1	4
MAX. DAILY MG.	0.33	0.33	0.33	0.33	0.33		0.36		0.38		0.32		0.3		0.34		0.33		0.33		0.33		0.34			1	4



**MONTHLY OPERATION AND MAINTENANCE REPORT
HAMBURG TOWNSHIP WASTEWATER TREATMENT PLANT
January and February 2021**

WASTEWATER TREATMENT PLANT

Plant Operations:

During the month of **January** 2021 we treated 9.17 million gallons of wastewater and discharged 8.87 million gallon to the sand beds. This compares to 9.55 million gallons during the same period in 2020

During the month of **February** 2021 we treated 8.38 million gallons of wastewater and discharged 8.19 million gallon to the sand beds. This compares to 8.32 million gallons during the same period in 2020

Compliance: Unfortunately we failed to meet the permitted limit of 1 mg/l for Total Phosphorus on four occasions. We also had six (TIN) Total Inorganic Nitrogen limit violation during the month of January. The permitted TIN limit is 5 mg/l. All of these exceedances are highlighted in the attached spreadsheet. The cause of these violations are depicted in the following paragraphs.

Significant Maintenance Issues: During this period we determined that our decant line on SBR1 was leaking causing permit limit exceedances.



Dewatered tank 2009



Repairs being made January 26, 2012

Email Correspondence to Kevin Bott our compliance officer explaining the violations.

Hi Kevin, hope you are doing well, I know we are to submit notifications of exceedance within 24 hours and a written summary a bit later. Once again I failed to do this, and I have no excuse. I typically need to know why the exceedance and know what we are going to do about it before I let you guys know. It is very difficult for people (in this case me) who should know what's going on to admit they don't, human nature. Right or wrong that's me, all I can say is hope it won't happen again.

As I indicated in an email back in December we took several steps to correct issues with settling and a sampler problem, hindsight being what it is, the steps we took helped with compliance then but as

the temperatures got colder and our mixed liquor concentration needed to be increased the problem came back. #1 SBR in the beginning of the decant cycle had lots of solids the first 5 minutes or so and quite turbid for several minutes after that. The solid loss decreased the biological mass needed to nitrify and also increased the total P.

As you know you can't make drastic changes and any change you do make the results are not instantaneous. Monitoring both SBRs daily watching the discharge collecting grab samples etc. nothing made sense biologically or operational, so we started looking harder at mechanical and physical properties of the decanter and decant line. Typically increasing the bottom water level would lessen the solids at the beginning of decant if the weir was hitting the sludge blanket prior to ending decant along with decreasing the discharge rate to decrease the weir over flow rate. We watched several cycles on both SBRs and concluded that neither were hitting the blanket. Long story short we finally confirmed that the decant line on SBR 1 had a significant leak on January 24 or 25 and we made repairs on January 26, 2021.

He wanted a bit more information and I responded with the following.

We dewatered the SBR as low as we could by gravity and replaced six of 12 bolts that were corroded on a flange (leak point). All the lines, flanges and bolts are always submerged. The cause of this corrosion is currently unknown, however we noticed that all the bolts that were supplied by the SBR manufacture were double nutted stainless steel which showed no corrosion. Only the bolts supplied by the contractor were corroded (not stainless steel) We plan on replacing each bolt on each SBR with double nutted stainless steel when the weather is warmer and the need to carry high concentration of mixed liquor is gone.



If you have any questions regarding this report please don't hesitate to ask.

Rick Kangas

Hamburg Township Monthly Report

January-21

Date	Influent Daily Flow	Effluent Daily Flow	EQ Daily Return	Waste Sludge Daily Flow	Sludge Tank Return Daily Flow	Total Phos mg/l	Nitrate Nitrogen NO3-N Mg/l	Ammonia Nitrogen NH3 - N Mcl/l	Nitrite Nitrogen NO2-N Mg/l	pH	DO during decant	TIN DEQ limit 5mg/l	BOD5 Merit	COD	Alkalinity	Sodium Merit	Chloride Merit	SBR Temp Basin 1	SBR Temp Basin 2	Raw Temp Before Heat Exchanger	Post Heat Exchanger Temp
1/1/21	284071	298176	294195	3148	0	0.19	3.85	0.03	0.17	6.82	0.14	4.06						13.7	14.6	8.8	13.8
1/2/21	292019	272755	269566	4198	5000	0.62	2.74	0.04	0.17	7.05	0.45	2.95						13.9	14.9	8.8	13.8
1/3/21	289614	280679	280637	5238	0	0.24	3.52	<0.015	0.19			3.71						13.9	14.9	8.8	13.8
1/4/21	294516	278978	283156	8377	0	0.34	3.72	0.05	0.20			3.97						13.9	14.9	8.8	13.8
1/5/21	290595	283295	288719	10435	7806	0.28	3.00	0.05	0.20	6.90	0.53	3.25	4.4	33	287	233	446	13.8	14.8	8.8	13.8
1/6/21	294439	280292	285071	10435	14000	0.50	3.89	<0.015	0.16	6.86	0.11	4.06						13.8	14.8	8.8	13.8
1/7/21	293566	283264	288966	10680	12000	1.01	2.67	0.07	0.15	6.90	0.09	2.90						13.8	14.8	8.8	13.8
1/8/21	285090	283718	290217	10435	10000	0.20	4.21	0.05	0.16	6.87	0.79	4.42						13.2	13.6	8.8	13.8
1/9/21	297697	280363	284607	10683	4000	0.22	3.08	0.04	0.12	6.98	0.09	3.25						13.1	14.4	8.8	13.8
1/10/21	311444	280062	287804	10425	2775	0.55	3.52	0.05	0.12	6.88	0.21	3.69						13.3	14.2	8.8	13.1
1/11/21	309337	285821	290693	10679	9253	0.31	4.53	0.05	0.15	6.90	0.15	4.73						13.2	14.2	8.8	13.1
1/12/21	306257	283989	290266	10419	2190	0.31	4.47	0.05	0.15	6.92	0.94	4.67	3.8	22	274	248	448	12.9	14.0	8.1	13.1
1/13/21	301490	289097	297479	10672	6631	0.43	4.19	0.07	0.15	6.92	0.23	4.42						12.8	13.9	8.1	13.1
1/14/21	291544	301231	304454	7834	5161	0.32	4.21	0.13	0.15	6.93	0.37	4.49						13.0	14.0	8.1	12.5
1/15/21	272388	298177	296067	5435	0	0.93	3.85	0.72	0.21	6.89	0.75	4.78						13.1	14.1	8.1	13.1
1/16/21	290763	291298	289968	3792	0	0.29	4.34	0.68	0.20	6.90	0.33	5.22						12.9	14.0	8.1	13.1
1/17/21	293311	290095	289396	4736	0	1.24	4.34	0.59	0.22	6.96	0.10	5.15						12.9	14.0	8.1	13.1
1/18/21	288503	290100	290037	3790	0	0.39	4.22	0.21	0.23	6.87	0.48	4.66						13.0	14.0	8.1	13.1
1/19/21	299037	285952	296684	8944	8000	0.50	3.82	0.05	0.15	6.91	0.78	4.02	8.2	34	345	255	418	12.8	13.8	8.1	12.5
1/20/21	302334	281363	290229	10427	12000	1.46	4.00	0.05	0.14	6.88	1.40	4.19						12.7	13.6	8.1	12.5
1/21/21	294048	300349	290716	10686	12000	1.46	3.92	0.08	0.15	6.95	0.65	4.15						12.3	13.4	8.1	12.5
1/22/21	296836	287710	290229	8102	12000	0.86	4.56	0.10	0.14	7.18	0.04	4.79						13.1	13.0	8.1	12.5
1/23/21	314511	287913	290710	7462	10200	0.70	4.38	0.32	0.17	7.09		4.87						12.0	13.1	7.5	12.5
1/24/21	304550	298937	303350	6975	0	0.22	4.38	0.47	0.17	6.88	0.10	5.02						12.1	13.2	7.5	12.5
1/25/21	309288	286868	282765	8225	10000	0.41	4.06	0.88	0.22	6.87	0.10	5.16						11.9	13.1	7.5	12.5
1/26/21	295261	280888	291465	6309	12000	0.32	4.09	0.31	0.20			4.60	7.3	28	327	254	444	12.2	13.2	7.5	12.5
1/27/21	296106	280973	287872	6495	0	0.32	3.78	1.72	0.20	6.98	0.19	5.70						12.0	13.0	7.5	12.5
1/28/21	281688	289517	291773	5197	0	0.11	2.84	0.80	0.17	7.03	0.20	3.81						12.0	12.9	7.5	12.5
1/29/21	291098	262538	276073	6490	0	0.12	4.90	0.81	0.16	7.01	0.11	5.87						11.8	12.8	7.5	12.5
1/30/21	296972	290880	290654	5186	0	0.09	3.60	0.09	0.09	7.04	0.19	3.79						11.9	12.7	7.5	12.5
1/31/21	304653	291290	291394	6491	0	0.11	4.60	0.08	0.11	6.98	0.39	4.79						11.9	12.9	7.5	12.5
Total	9173026	8876568	8975212	238399	155016																
Average	295,612	286,176	289,461	7,730	5,167	0.50	3.89	0.31	0.17	6.94	0.37	4.34	6	29	308	248	439	12.9	13.9	8.2	13.0
Max	314,511	301,231	304,454	10,686	14,000	1.46	4.90	1.72	0.23	7.18	1.40	5.87	8	34	345	255	448	13.9	14.9	8.8	13.8
Min	272,388	262,538	269,566	3,148	0	0.09	2.67	0.03	0.09	6.82	0.04	2.90	4	22	274	233	418	11.8	12.7	7.5	12.5

Totals from January 2020

Totals from January 2020

Total	9552293	9385279	9293503	260410	219397																
Average	309,183	303,789	300,665	8,413	7,313	0.33	2.32	0.27	0.21	6.93	0.46	2.71	4	34	288	219	358	12.2	13.3	8.7	13.3
Max	460,392	394,817	375,338	10,524	18,000	1.16	3.39	1.70	0.36	7.20	0.89	4.44	10	55	327	243	380	12.9	14.1	12.4	44.8
Min	275,787	246,636	276,884	4,390	0	0.11	0.98	0.02	0.08	6.74	0.24	0.33	3	23	272	195	318	11.5	12.7	7.7	11.5

Hamburg Township Monthly Report

January-21

Date	Electric Multiplier 80 Daily KWH	Average KWH Cost \$0.117 Daily Electric Cost	Gas Usage Mcf	Average Daily Gas Charges \$5.93 per MCF	Chemical Usage Gallons	Alum Cost 1.96/gal gallons Pax cost 4.53/gal	Process Blower 1 Start cycles	Process Blower 1 Runtime Hr:Min:Sec	Process Blower 2 Start cycles	Process Blower 2 Runtime Hr:Min:Sec	Process Blower 3 Start cycles	Process Blower 3 Runtime Hr:Min:Sec	Total Process Blower Run Time	Total Air flow cubic ft /min	Total Cost per Day Electric, Gas and chemical
1/1/21	1,120	\$131.04	22.96	\$136.13	39.00	\$176.67	100	9:56:31	108	8:20:33	0	0:00:00	18:17:04	1,248,460	\$443.84
1/2/21	1,120	\$131.04	22.96	\$136.13	39.00	\$176.67	96	10:14:39	103	8:42:06	0	0:00:00	18:56:45	1,293,620	\$443.84
1/3/21	1,120	\$131.04	22.96	\$136.13	39.00	\$176.67	166	17:52:26	177	15:11:54	0	0:00:00	33:04:20	2,258,171	\$443.84
1/4/21	1,480	\$173.16	23.35	\$138.45	39.00	\$176.67	24	2:39:04	27	2:15:11	0	0:00:00	4:54:15	334,855	\$488.28
1/5/21	1,480	\$173.16	23.35	\$138.45	39.00	\$176.67	96	9:46:40	66	5:52:39	32	3:25:14	19:04:33	1,302,496	\$488.28
1/6/21	1,800	\$210.60	22.96	\$136.13	39.00	\$176.67	104	8:36:02	0	0:00:00	100	10:09:54	18:45:56	1,281,311	\$523.40
1/7/21	1,800	\$210.60	22.96	\$136.13	39.00	\$176.67	164	11:47:37	0	0:00:00	150	14:13:59	26:01:36	1,777,100	\$523.40
1/8/21	1,733	\$202.80	22.92	\$135.91	39.00	\$176.67	55	4:18:00	0	0:00:00	52	5:04:39	9:22:39	640,295	\$515.38
1/9/21	1,733	\$202.80	22.92	\$135.91	39.00	\$176.67	101	7:21:56	0	0:00:00	98	8:49:39	16:11:35	1,105,661	\$515.38
1/10/21	1,733	\$202.80	22.92	\$135.91	39.00	\$176.67	101	7:23:49	0	0:00:00	97	8:51:41	16:15:30	1,110,118	\$515.38
1/11/21	1,840	\$215.28	23.52	\$139.45	39.00	\$176.67	101	7:16:13	0	0:00:00	95	8:40:54	15:57:07	1,089,198	\$531.40
1/12/21	1,840	\$215.28	23.52	\$139.45	39.00	\$176.67	102	7:33:38	0	0:00:00	95	8:56:55	16:30:33	1,127,245	\$531.40
1/13/21	1,600	\$187.20	23.40	\$138.78	39.00	\$176.67	96	6:59:37	0	0:00:00	95	8:24:56	15:24:33	1,052,137	\$502.65
1/14/21	1,600	\$187.20	23.19	\$137.54	39.00	\$176.67	93	6:47:50	0	0:00:00	93	8:10:21	14:58:11	1,022,132	\$501.41
1/15/21	1,640	\$191.88	23.19	\$137.54	39.00	\$176.67	96	7:04:00	0	0:00:00	95	8:29:02	15:33:02	1,061,791	\$506.09
1/16/21	1,640	\$191.88	23.19	\$137.54	39.00	\$176.67	99	7:24:10	0	0:00:00	98	8:50:16	16:14:26	1,108,904	\$506.09
1/17/21	1,640	\$191.88	23.19	\$137.54	39.00	\$176.67	102	7:21:55	0	0:00:00	97	8:50:43	16:12:38	1,106,856	\$506.09
1/18/21	1,640	\$191.88	23.19	\$137.54	39.00	\$176.67	100	8:49:05	67	5:03:33	35	3:19:16	17:11:54	1,174,300	\$506.09
1/19/21	1,600	\$187.20	23.19	\$137.54	39.00	\$176.67	100	9:36:37	108	8:02:12	0	0:00:00	17:38:49	1,204,932	\$501.41
1/20/21	1,600	\$187.20	23.19	\$137.54	39.00	\$176.67	104	9:41:26	110	8:04:54	0	0:00:00	17:46:20	1,213,487	\$501.41
1/21/21	1,760	\$205.92	23.19	\$137.54	39.00	\$176.67	103	8:52:52	102	7:15:13	0	0:00:00	16:08:05	1,101,678	\$520.13
1/22/21	1,653	\$193.44	23.03	\$136.57	39.00	\$176.67	103	8:57:59	69	5:17:26	34	3:07:19	17:22:44	1,186,630	\$506.68
1/23/21	1,653	\$193.44	23.03	\$136.57	39.00	\$176.67	104	7:15:42	0	0:00:00	103	8:52:50	16:08:32	1,102,190	\$506.68
1/24/21	1,653	\$193.44	23.03	\$136.57	39.00	\$176.67	102	7:17:12	0	0:00:00	104	8:54:29	16:11:41	1,105,775	\$506.68
1/25/21	1,720	\$201.24	23.68	\$140.44	39.00	\$176.67	104	7:30:52	0	0:00:00	103	9:08:06	16:38:58	1,136,823	\$518.35
1/26/21	1,720	\$201.24	23.68	\$140.44	39.00	\$176.67	108	7:42:10	0	0:00:00	106	9:22:52	17:05:02	1,166,487	\$518.35
1/27/21	1,920	\$224.64	23.22	\$137.72	39.00	\$176.67	94	7:21:25	0	0:00:00	94	8:47:39	16:09:04	1,102,797	\$539.03
1/28/21	1,920	\$224.64	23.22	\$137.72	39.00	\$176.67	110	7:15:20	1	0:01:37	111	9:01:12	16:18:09	1,113,133	\$539.03
1/29/21	1,920	\$224.64	23.22	\$137.72	39.00	\$176.67	116	7:04:45	0	0:00:00	111	8:52:00	15:56:45	1,088,781	\$539.03
1/30/21	1,920	\$224.64	23.22	\$137.72	39.00	\$176.67	110	6:48:09	0	0:00:00	109	8:30:55	15:19:04	1,045,897	\$539.03
1/31/21	1,920	\$224.64	23.22	\$137.72	39.00	\$176.67	113	6:52:43	0	0:00:00	109	8:37:15	15:29:58	1,058,301	\$539.03
Totals	51,520	\$6,027.84	718.80	\$4,262.48	1209.00	\$5,476.77	3,167	251:30:24	938	74:07:18	2,216	197:32:06	523:09:48	35,721,561	\$15,767.09
Average	1,653	\$193.44	23.19	\$137.49	39.00	\$176.67	110	7:20:55	0	0:00:00	110	9:06:15	16:27:10	1,123,395	\$985.44
Max	1,920	\$224.64	24	\$140.44	39	\$176.67	166	1	177	1	150	1	1	2,258,171	\$539.03
Min	1,120	\$131.04	22.92	\$135.91	39.00	\$176.67	24	2:39:04	0	0:00:00	0	0:00:00	4:54:15	334,855	\$443.84

Totals from January 2020

Totals	43,520	\$5,091.84	628.73	\$3,728.37	899.00	\$1,985.63									\$10,805.84
Average	1,392	\$162.86	20.22	\$119.93	29.00	\$64.29	89	8:19:21	93	6:51:42	0	0:00:00	15:11:03	1,036,774	\$675.37
Max	1,840	\$215.28	23	\$136.79	29	\$131.37	102	0	95	0	92	0	1	1,078,918	\$402.94
Min	960	\$112.32	15.90	\$94.29	29.00	\$56.84	0	0:00:00	0	0:00:00	0	0:00:00	11:14:22	767,428	\$263.45

Hamburg Township Monthly Report

January-21

Date	Influent Daily Flow	Raw Temp Before Heat Exchanger	Influent pH	Influent BOD5 Merit	Percent BOD5 Removal	Influent COD	Percent COD Removal	Influent NH3	Percent TIN Removal	Influent Total Phos	Percent Total Phos Removal	Influent Alkalinity	Alkalinity Reduction	Sludge Blower 1	Sludge Blower 2	Sludge Blower 3 Small	Totals Hours	Post heat exchanger	Temp Differential	Flow Gallon per minute	EQ Level at Midnight
1/1/21	284,071	8.8	7.4					46	90.7%	7.04	97.2%			0:00	0:00	0:00	0:00	13.8	5.0	210.0	4.4
1/2/21	292,019	8.8	7.4					28	90.0%	7.34	92.2%			0:00	0:00	0:00	0:00	13.8	5.0	197.5	5.1
1/3/21	289,614	8.8	7.3					46	92.1%	11.40	98.0%			0:00	0:00	0:00	0:00	13.8	5.0	202.5	5.5
1/4/21	294,516	8.8	7.38					49	92.3%	7.86	95.9%			0:00	0:00	0:00	0:00	13.8	5.0	202.5	5.8
1/5/21	290,595	8.8	7.41	201	97.9%	476	93.3%	49	93.5%	7.21	96.2%	556	48.4%	11:01	0:00	0:00	11:01	13.8	5.0	207.5	5.6
1/6/21	294,439	8.8	7.28					44	91.3%	8.34	94.3%			23:26	0:00	0:00	23:26	13.8	5.0	200.0	5.8
1/7/21	293,566	8.8	7.44					51	94.5%	7.95	87.7%			23:26	0:00	0:00	23:26	13.8	5.0	207.5	5.8
1/8/21	285,090	8.8	7.46					47	90.6%	7.68	97.5%			23:26	0:00	0:00	23:26	13.8	5.0	207.5	5.3
1/9/21	297,697	8.8	7.45					50	93.9%	8.10	97.4%			23:26	0:00	0:00	23:26	13.8	5.0	202.5	5.5
1/10/21	311,444	8.8	7.54					48	93.0%	7.94	93.8%			23:26	0:00	0:00	23:26	13.1	4.4	207.5	6.5
1/11/21	309,337	8.8	7.51					47	90.6%	7.43	96.1%			23:26	0:00	0:00	23:26	13.1	4.4	207.5	7.0
1/12/21	306,257	8.1	7.52	232	98.5%	410	95.1%	45	90.4%	7.18	96.0%	560	51.1%	23:26	0:00	0:00	23:26	13.1	5.0	207.5	7.1
1/13/21	301,490	8.1	7.50					40	89.4%	6.85	94.0%			23:26	0:00	0:00	23:26	13.1	5.0	215.0	7.8
1/14/21	291,544	8.1	7.43					46	89.8%	7.82	95.8%			23:26	0:00	0:13	23:40	12.5	4.4	215.0	7.0
1/15/21	272,388	8.1	7.39					46	88.6%	7.74	86.8%			23:26	0:00	0:00	23:26	13.1	5.0	207.5	5.8
1/16/21	290,763	8.1	7.53					47	88.8%	7.15	95.9%			23:26	0:00	0:00	23:26	13.1	5.0	205.0	5.4
1/17/21	293,311	8.1	7.64					48	89.4%	8.24	85.1%			23:26	0:00	0:00	23:26	13.1	5.0	205.0	5.3
1/18/21	288,503	8.1	7.22					47	90.0%	7.64	94.9%			23:26	0:00	0:00	23:26	13.1	5.0	205.0	5.3
1/19/21	299,037	8.1	7.46	220	96.4%	546	94.0%	47	91.8%	7.10	93.3%	658	47.6%	23:26	0:00	0:00	23:26	12.5	4.4	207.5	5.4
1/20/21	302,334	8.1	7.15					44	91.2%	7.09	80.8%			23:26	0:00	0:00	23:26	12.5	4.4	205.0	5.6
1/21/21	294,048	8.1	7.08					45	90.5%	7.25	79.4%			23:25	0:00	0:00	23:25	12.5	4.4	207.5	5.8
1/22/21	296,836	8.1	7.09					43	89.3%	7.58	89.0%			23:26	0:00	0:00	23:26	12.5	4.4	207.5	5.8
1/23/21	314,511	7.5	7.29					45	90.2%	7.50	91.5%			23:26	0:00	0:00	23:26	12.5	5.0	207.5	6.3
1/24/21	304,550	7.5	7.18					45	89.1%	7.18	97.0%			23:26	0:00	0:00	23:26	12.5	5.0	220.0	6.6
1/25/21	309,288	7.5	7.17					44	89.2%	6.74	94.4%			23:26	0:00	0:00	23:26	12.5	5.0	220.0	7.5
1/26/21	295,261	7.5	7.34	246	97.1%	514	94.8%	45	90.2%	7.24	95.8%	646	49.4%	23:26	0:00	0:00	23:26	12.5	5.0	222.5	7.6
1/27/21	296,106	7.5	7.34					43	87.5%	7.05	95.8%			23:26	0:00	0:00	23:26	12.5	5.0	222.5	7.5
1/28/21	281,688	7.5	7.48					45	91.3%	7.08	98.3%			23:26	0:00	0:00	23:26	12.5	5.0	207.5	6.6
1/29/21	291,098	7.5						43	87.7%	7.02	98.5%			23:26	0:00	0:00	23:26	12.5	5.0	207.5	7.1
1/30/21	296,972	7.5	7.51					45	91.7%	6.78	98.7%			23:26	0:00	0:00	23:26	12.5	5.0	207.5	7.1
1/31/21	304,653	7.5	7.69					42	89.1%	6.72	98.5%			23:26	0:00	0:00	23:26	12.5	5.0	207.5	7.8
Total	9,173,026													620:29:24			620:43:03				
Average	295,612	8.19	7.37	225	97.5%	487	94.3%	45	90.6%	7.55	93.6%	605	49.1%	0:00	0:00	0:00	19:54	13.04	4.85	209	6
Max	314,511	8.75	7.64	246	98.5%	546	95.1%	51	94.5%	11.40	98.7%	658	51.1%	23:26	0:00	0:13	23:40	13.75	5.00	223	8
Min	272,388	7.50	7.08		96.4%	410	93.3%	28	87.5%	6.74	79.4%	556	47.6%	0:00	0:00	0:00	0:00	13	4	198	4

Totals from January 2020

Total																					
Average	309,183	8.65	7.07	429	98.9%	668	94.5%	42	93.3%	8.09	95.8%	493	41.3%	0:00	22:12	16:52	22:35	12.42	4.12	219	6
Max	460,392	12.40	7.35	561	99.5%	925	96.5%	52	99.2%	11.70	98.8%	522	47.9%	0:00	23:27	23:23	23:27	12.50	5.00	303	11
Min	275,787	7.70	6.88		98.1%	427	90.1%	23	85.2%	6.23	86.2%	440	35.5%	0:00	9:57	13:27	13:45	12	3	203	3

Hamburg Township Monthly Report

February-21

Date	Influent Daily Flow	Effluent Daily Flow	EQ Daily Return	Waste Sludge Daily Flow	Sludge Tank Return Daily Flow	Total Phos mg/l	Nitrate Nitrogen NO3-N Mg/l	Ammonia Nitrogen NH3 - N Mg/l	Nitrite Nitrogen NO2-N Mg/l	pH	DO during decant	TIN DEQ limit 5mg/l	BOD5 Merit	COD	Alkalinity	Sodium Merit	Chloride Merit	SBR Temp Basin 1	SBR Temp Basin 2	Raw Temp Before Heat Exchanger	Post Heat Exchanger Temp
2/1/21	284697	285668	296388	7583	0	0.17	4.41	0.05	0.13	6.94	0.21	4.59						11.90	12.90	7.70	11.90
2/2/21	295362	289173	292016	9547	10000	0.10	4.34	0.05	0.12	6.98	0.29	4.51	5.5	14	295	252	420	11.80	12.80	7.70	11.80
2/3/21	292886	286934	290649	9352	277	0.08	4.43	0.08	0.12	6.87	0.06	4.63						11.80	12.70	7.70	11.80
2/4/21	288068	286339	290233	8932	0	0.13	4.09	0.40	0.16	6.89	0.12	4.65						11.80	12.70	7.60	11.80
2/5/21	279177	282179	285551	8545	0	0.11	2.88	0.39	0.16	6.97	0.20	3.43						11.70	12.50	7.50	11.70
2/6/21	305299	280244	283188	8541	0	0.10	3.94	0.14	0.13	6.98	0.12	4.21						11.30	12.20	7.60	11.80
2/7/21	317120	292202	298543	8526	0	0.12	2.67	0.14	0.12	6.91	0.21	2.93						11.30	12.20	7.50	11.70
2/8/21	297260	306754	309769	8532	0	0.10	2.98	0.09	0.14	7.11	0.22	3.21						0.00	0.00	7.40	11.40
2/9/21	292457	296688	295915	7339	0	0.12	2.49	0.14	0.16	6.97	0.21	2.79	3.2	46	304	243	461	11.20	12.10	7.40	11.20
2/10/21	304876	287892	290245	6939	10200	0.09	3.24	0.04	0.12	6.98	0.31	3.39						11.20	12.10	7.30	11.50
2/11/21	301412	290670	290681	6102	14000	0.10	3.67	0.02	0.11	7.09	0.24	3.80						11.20	12.10	7.30	11.40
2/12/21	289825	291895	293278	6193	500	0.36	3.90	0.04	0.13	6.89	0.18	4.07						11.30	12.60	7.20	11.40
2/13/21	295501	296906	297804	5945	0	0.09	4.24	0.03	0.10	7.01	0.37	4.38						11.40	12.20	7.30	11.30
2/14/21	303902	295763	27253	6205	0	0.28	2.80	0.03	0.11	6.90	0.12	2.93						11.30	12.20	7.20	11.20
2/15/21	294359	298436	297806	5936	0	0.21	4.49	0.02	0.10	6.94	0.22	4.62						11.30	12.00	7.00	11.10
2/16/21	290498	295697	297300	6195	0	0.16	4.17	0.02	0.12	6.95	0.26	4.31	6.4	30	299	251	440	10.80	11.70	7.00	11.10
2/17/21	292081	289968	290187	6927	11000	0.19	4.06	0.02	0.11	6.93	0.24	4.19						10.70	11.50	7.00	11.10
2/18/21	306670	281843	284525	7195	5928	0.45	3.82	0.02	0.12	7.19	0.00	3.97						11.10	11.80	6.90	11.20
2/19/21	300886	286216	294905	7188	2349	0.09	3.92	0.03	0.12	6.93	0.23	4.07						11.10	11.90	6.90	11.20
2/20/21	300758	296737	300116	7787	0	0.40	3.74	0.04	0.15	6.93	0.23	3.93						11.10	11.90	6.90	11.00
2/21/21	308544	296280	299656	8082	0	0.19	3.82	0.02	0.14	6.91	0.27	3.98						11.10	11.90	6.80	10.80
2/22/21	314786	296855	300167	8678	5929	0.41	3.68	0.03	0.17	6.96	0.31	3.88						11.20	12.10	6.80	10.80
2/23/21	295449	301472	306988	9033	5927	0.24	3.09	0.02	0.17	6.95	0.19	3.28	3.1	27	327	281	474	11.30	12.10	6.90	10.90
2/24/21	312436	304779	308645	9232	5930	0.14	3.51	0.03	0.16	6.89	0.23	3.70						11.60	12.40	6.80	10.70
2/25/21	305658	303127	309091	9771	12000	0.14	3.75	0.03	0.13	6.94	0.12	3.91						11.50	13.30	6.60	10.60
2/26/21	296854	294247	298356	9519	12000	0.13	4.10	0.03	0.13	6.94	0.13	4.26						11.50	12.30	6.70	10.70
2/27/21	303443	286342	290636	9780	4000	0.13	4.00	0.03	0.13	6.93	0.22	4.16						11.70	12.60	6.60	10.60
2/28/21	312923	284511	289540	9528	0	0.18	4.02	0.03	0.14	6.89	0.14	4.19						11.90	12.80	6.50	10.70
Totals	8,383,187	8,185,817	8,009,431	223,132	100,038																
Average	299,400	292,351	286,051	7,969	3,573	0.18	3.72	0.07	0.13	6.96	0.20	3.93	5	29	306	257	449	10.97	11.84	7.14	11.23
Max	317,120	306,754	309,769	9,780	14,000	0.45	4.49	0.40	0.17	7.19	0.37	4.65	6	46	327	281	474	11.90	13.30	7.70	11.90
Min	279,177	280,244	27,253	5,936	0	0.08	2.49	0.02	0.10	6.87	0.00	2.79	3	14	295	243	420	0.00	0.00	6.50	10.60

Totals from February 2020

Totals from February 2020

Totals	8,322,007	8,049,093	8,049,967	227,625	205,061																
Average	286,966	277,555	277,585	7,849	7,071	0.21	2.45	0.06	0.19	6.95	0.36	2.70	5	23	274	237	389	11.69	12.65	7.29	11.61
Max	305,924	306,608	300,120	8,160	24,000	0.39	3.39	0.42	0.28	7.14	0.70	3.63	7	29	284	251	395	12.50	13.50	7.80	13.00
Min	264,092	247,984	245,610	6,786	0	0.08	1.44	0.01	0.14	6.79	0.26	1.60	4	12	266	222	383	10.90	11.60	6.80	11.00

Hamburg Township Monthly Report

February-21

Date	Electric Multiplier 80 Daily KWH	Average KWH Cost \$0.117 Daily Electric Cost	Gas Usage Mcf	Average Daily Gas Charges \$5.93 per MCF	Chemical Usage Gallons	Alum Cost 1.96/gal gallons Pax cost 4.53/gal	Process Blower 1 Start cycles	Process Blower 1 Runtime Hr:Min:Sec	Process Blower 2 Start cycles	Process Blower 2 Runtime Hr:Min:Sec	Process Blower 3 Start cycles	Process Blower 3 Runtime Hr:Min:Sec	Total Process Blower Run Time	Total Air flow cubic ft /min	Total Cost per Day Electric, Gas and chemical
2/1/21	1,800	\$210.60	24.05	\$142.60	19.00	\$86.07	110	7:20:55	0	0:00:00	110	9:06:15	16:27:10	1,123,395	\$439.27
2/2/21	1,800	\$210.60	24.05	\$142.60	19.00	\$86.07	68	4:23:17	47	3:43:57	114	8:29:56	16:37:10	1,134,775	\$439.27
2/3/21	1,800	\$210.60	24.05	\$142.60	19.00	\$86.07	0	0:00:00	112	8:56:10	113	7:07:20	16:03:30	1,096,462	\$439.27
2/4/21	1,800	\$210.60	24.05	\$142.60	19.00	\$86.07	0	0:00:00	105	8:24:42	106	6:46:02	15:10:44	1,036,413	\$439.27
2/5/21	1,173	\$137.28	24.52	\$145.43	19.00	\$86.07	0	0:00:00	106	8:44:54	105	7:05:50	15:50:44	1,081,934	\$368.78
2/6/21	1,173	\$137.28	24.52	\$145.43	19.00	\$86.07	0	0:00:00	103	9:38:27	111	8:00:07	17:38:34	1,204,648	\$368.78
2/7/21	1,173	\$137.28	24.52	\$145.43	19.00	\$86.07	0	0:00:00	99	8:54:15	108	7:18:18	16:12:33	1,106,761	\$368.78
2/8/21	1,360	\$159.12	24.97	\$148.08	19.00	\$86.07	0	0:00:00	102	9:03:50	114	7:22:02	16:25:52	1,121,915	\$393.27
2/9/21	1,360	\$159.12	24.97	\$148.08	19.00	\$86.07	0	0:00:00	96	9:14:40	110	7:38:17	16:52:57	1,152,736	\$393.27
2/10/21	1,240	\$145.08	24.13	\$143.10	19.00	\$86.07	0	0:00:00	101	9:20:17	111	7:39:45	17:00:02	1,160,797	\$374.25
2/11/21	1,240	\$145.08	24.13	\$143.10	19.00	\$86.07	0	0:00:00	96	8:52:55	108	7:15:28	16:08:23	1,102,020	\$374.25
2/12/21	1,200	\$140.40	24.30	\$144.10	19.00	\$86.07	50	4:10:45	102	7:51:53	58	3:38:32	15:41:10	1,071,046	\$370.57
2/13/21	1,200	\$140.40	24.30	\$144.10	19.00	\$86.07	105	8:46:03	107	7:04:10	0	0:00:00	15:50:13	1,081,345	\$370.57
2/14/21	1,200	\$140.40	24.30	\$144.10	19.00	\$86.07	108	9:12:59	113	7:29:13	0	0:00:00	16:42:12	1,140,503	\$370.57
2/15/21	1,280	\$149.76	24.36	\$144.43	19.00	\$86.07	108	9:30:43	119	7:45:19	0	0:00:00	17:16:02	1,179,005	\$380.26
2/16/21	1,280	\$149.76	24.36	\$144.43	19.00	\$86.07	109	9:31:59	115	7:47:38	0	0:00:00	17:19:37	1,183,083	\$380.26
2/17/21	1,234	\$144.41	23.79	\$141.07	19.00	\$86.07	108	9:36:37	117	7:50:50	0	0:00:00	17:27:27	1,191,997	\$371.55
2/18/21	1,234	\$144.41	23.79	\$141.07	19.00	\$86.07	107	9:09:12	115	7:25:01	0	0:00:00	16:34:13	1,131,417	\$371.55
2/19/21	1,234	\$144.41	21.89	\$129.82	19.00	\$86.07	107	9:08:09	116	7:22:43	0	0:00:00	16:30:52	1,127,605	\$360.30
2/20/21	1,234	\$144.41	21.89	\$129.82	19.00	\$86.07	111	8:24:36	54	3:49:07	53	4:36:04	16:49:47	1,149,131	\$360.30
2/21/21	1,234	\$144.41	23.79	\$141.07	19.00	\$86.07	109	7:48:29	0	0:00:00	105	9:24:44	17:13:13	1,175,800	\$371.55
2/22/21	1,234	\$144.41	23.79	\$141.07	19.00	\$86.07	113	8:07:25	0	0:00:00	107	9:50:31	17:57:56	1,226,687	\$371.55
2/23/21	1,234	\$144.41	23.79	\$141.07	19.00	\$86.07	110	8:36:30	0	0:00:00	102	10:15:38	18:52:08	1,288,367	\$371.55
2/24/21	1,200	\$140.40	23.79	\$141.07	19.00	\$86.07	110	8:25:33	0	0:00:00	106	10:07:07	18:32:40	1,266,213	\$367.54
2/25/21	1,200	\$140.40	23.79	\$141.07	19.00	\$86.07	108	8:34:50	0	0:00:00	102	10:08:51	18:43:41	1,278,751	\$367.54
2/26/21	1,173	\$137.28	23.07	\$136.79	19.00	\$86.07	115	8:21:18	0	0:00:00	113	10:07:57	18:29:15	1,262,326	\$360.14
2/27/21	1,173	\$137.28	23.07	\$136.79	19.00	\$86.07	113	8:06:04	0	0:00:00	108	9:47:41	17:53:45	1,221,926	\$360.14
2/28/21	1,173	\$137.28	23.07	\$136.79	19.00	\$86.07	112	8:32:38	0	0:00:00	107	10:14:04	18:46:42	1,282,183	\$360.14
Totals	36,640	\$4,286.9	669.09	\$3,967.7	532.00	\$2,409.96	1981	155:48:02	1925	149:20:01	2171	172:00:29	477:08:32	32,579,241	\$10,664.56
Average	1,309	\$153.1	23.90	\$141.70	19.00	\$86.07	71	5:33:52	69	5:20:00	78	6:08:35	17:02:27	1,163,544	\$380.88
Max	1,800	\$210.6	24.97	\$148.08	19.00	\$86.07	115	9:36:37	119	9:38:27	114	10:15:38	18:52:08	1,288,367	\$439.27
Min	1,173	\$137.3	21.89	\$129.82	19.00	\$86.07	0	0:00:00	0	0:00:00	0	0:00:00	15:10:44	1,036,413	\$360.14

Totals from February 2020

Totals from February 2020

Totals	36,987	\$4,327.4	631.31	\$3,743.6	760.00	\$1,489.60	1011	96:38:07	2647	226:03:06	1665	120:47:53	443:29:06	30,281,128	\$9,560.68
Average	1,275	\$149.2	21.77	\$129.09	26.21	\$51.37	84	8:03:11	91	7:47:42	93	6:42:40	15:17:33	1,044,177	\$329.68
Max	1,760	\$205.9	22.40	\$132.81	29.00	\$56.84	91	9:07:48	100	9:12:02	96	7:44:36	16:56:38	1,156,927	\$393.35
Min	1,067	\$124.8	21.00	\$124.51	26.00	\$50.96	27	2:39:46	88	6:41:24	61	4:46:06	14:08:09	965,194	\$305.47

Hamburg Township Monthly Report

February-21

Date	Influent Daily Flow	Raw Temp Before Heat Exchanger	Influent pH	Influent BOD5 Merit	Percent BOD5 Removal	Influent COD	Percent COD Removal	Influent NH3	Percent TIN Removal	Influent Total Phos	Percent Total Phos Removal	Influent Alkalinity	Alkalinity Reduction	Sludge Blower 1	Sludge Blower 2	Sludge Blower 3 Small	Totals Hours	Temp into SBR	Temp Differential	Flow Gallon per minute	EQ Level at Midnight
2/1/21	284,697	7.7	7.69					45.70		9.16				23:26:31	11:12:30		34:39:01	11.9	4.2	212.5	7.0
2/2/21	295,362	7.7	7.54	245.00	97.8%	396	96.7%	42.00	89.5%	6.56	98.6%	471	37.4%	16:33:17	23:25:31		39:58:48	11.8	4.1	205.0	6.9
2/3/21	292,886	7.7	7.67					43.30	89.5%	6.74	98.8%				16:32:39		16:32:39	11.8	4.1	207.5	6.8
2/4/21	288,068	7.6	7.53					43.10	89.3%	8.49	98.5%			2:44:19	2:44:24		5:28:43	11.8	4.2	207.5	6.3
2/5/21	279,177	7.5	7.68					44.50	92.2%	7.72	98.6%							11.7	4.2	202.5	5.8
2/6/21	305,299	7.6	7.67					43.50	91.1%	7.25	98.7%							11.8	4.2	202.5	6.3
2/7/21	317,120	7.5	7.55					44.00	93.9%	6.87	98.4%							11.7	4.2	217.5	6.9
2/8/21	297,260	7.4	7.70					42.10	92.1%	6.46	98.4%							11.4	4.0	222.5	6.5
2/9/21	292,457	7.4	7.53	293.00	98.9%	466	90.0%	39.00	92.7%	6.75	98.1%	520	41.5%					11.2	3.8	207.5	6.0
2/10/21	304,876	7.3	7.70					39.90	92.0%	6.63	98.7%							11.5	4.2	205.0	6.3
2/11/21	301,412	7.3	7.59					42.50	91.4%	7.18	98.7%							11.4	4.1	207.5	6.6
2/12/21	289,825	7.2	7.53					41.90	90.2%	6.86	94.7%							11.4	4.2	210.0	6.0
2/13/21	295,501	7.3	7.48					39.30	88.8%	6.51	98.6%							11.3	4.0	212.5	5.6
2/14/21	303,902	7.2	7.42					41.00	93.0%	6.82	96.1%							11.2	4.0	212.5	6.0
2/15/21	294,359	7.0	7.38					41.40	88.7%	6.58	96.7%							11.1	4.1	212.5	5.6
2/16/21	290,498	7.0	7.59	207.00	96.8%	403	92.5%	41.70	89.5%	6.53	97.6%	550	45.6%					11.1	4.1	212.5	5.0
2/17/21	292,081	7.0	7.73					39.70	89.5%	6.87	97.2%							11.1	4.1	202.5	5.1
2/18/21	306,670	6.9																11.2	4.3	202.5	5.8
2/19/21	300,886	6.9	7.34					41.70	90.7%	7.40	98.8%							11.2	4.3	212.5	5.6
2/20/21	300,758	6.9	7.33					43.10	91.0%	7.09	94.4%							11.0	4.1	212.5	5.5
2/21/21	308,544	6.8	7.22					42.80	91.1%	6.45	97.2%							10.8	4.0	215.0	5.9
2/22/21	314,786	6.8	7.34					42.30	91.4%	7.22	94.7%							10.8	4.0	215.0	5.9
2/23/21	295,449	6.9	7.16	211.00	98.5%	516	94.7%	38.70	91.3%	6.85	96.4%	536	39.0%					10.9	4.0	220.0	5.6
2/24/21	312,436	6.8	7.26					39.30	90.8%	6.70	98.0%							10.7	3.9	220.0	5.4
2/25/21	305,658	6.6	7.28					40.90	90.5%	7.10	98.0%							10.6	4.0	220.0	5.0
2/26/21	296,854	6.7	7.57					42.10	90.0%	6.57	98.1%							10.7	4.0	212.5	4.6
2/27/21	303,443	6.6	7.33					40.50	90.3%	6.93	98.2%							10.6	4.0	207.5	4.9
2/28/21	312,923	6.5	7.23					46.10	91.7%	6.80	97.6%							10.7	4.2	207.5	5.8
Totals	8,383,187																				
Average	299,400	7.14	7.48	239	98.0%	445	93.4%	42	90.9%	7.00	97.6%	519	40.9%	0:00			24:09	11.23	4.09	211	5.9
Max	317,120	7.70	7.73	293	98.9%	516	96.7%	46	93.9%	9.16	98.8%	550	45.6%	23:26	23:25	0:00	39:58	11.90	4.30	223	7.0
Min	279,177	6.50	7.16		96.8%	396	90.0%	39	88.7%	6.45	94.4%	471	37.4%	2:44	2:44	0:00	5:28	11	4	203	4.6

Totals from February 2020

Totals from February 2020

Totals	8,322,007																				
Average	286,966	7.29	7.18	310	98.2%	598	96.1%	45	94.0%	8.24	97.4%	478	42.6%	0:00			22:16	11.86	4.74	199	5.0
Max	305,924	7.80	7.50	356	98.4%	677	97.9%	52	96.6%	20.50	99.2%	512	46.1%	0:00	23:26	0:00	23:26	12.50	5.00	218	6.6
Min	264,092	6.80	6.95		98.0%	510	95.2%	28	86.6%	6.62	94.4%	450	36.9%	0:00	15:17	0:00	15:17	11	4	183	3.5



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the [☒]Unapproved [☐]Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: March 10th, 2021

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None


Text of Motion: MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE JANUARY 13th, 2021 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: March 10th, 2021

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, JANUARY 13th, 2021 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hahn at 2:36 p.m.

Roll Call of the Committee:

Present: Hahn, Michniewicz

Absent: Hohl

Also Present: Brittany Campbell, Tony Randazzo, and Rick Kangas.

2. CALL TO THE PUBLIC

Hahn opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 7.I UNDER CURRENT BUSINESS.

Ayes: Hahn, Michniewicz

Absent: Hohl

Nays: None

Motion carried.

Unfinished Business:

- A. LCWA Information/Updates
- B. DTE Power Supply Issues

Current Business:

- A. DPW Monthly Report – December 2020 Statistics
- B. Mitchell Bldg. Co. Gravity Sewer Connection Agreement – 4481 Marie Therese Cir.
- C. Mitchell Bldg. Co. Gravity Sewer Connection Agreement – 4487 Marie Therese Cir.
- D. Mitchell Bldg. Co. Gravity Sewer Connection Agreement – 9271 Cottage Lane
- E. Mitchell Bldg. Co. Gravity Sewer Connection Agreement – 4467 Marie Therese Cir.
- F. Mitchell Bldg. Co. Gravity Sewer Connection Agreement – 4507 Marie Therese Cir.
- G. Mitchell Bldg. Co. Gravity Sewer Connection Agreement – 4511 Marie Therese Cir.
- H. Miller Contract S.A.D. Sewer Financing Request – 8548 LeGrand Ave.
- I. Norfolk Development Co. Sewer Connection Agreement – 5972 Trail Side Ln.

5. APPROVAL OF THE MINUTES

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE DECEMBER 16th, 2020 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hahn, Michniewicz

Absent: Hohl

Nays: None

Motion carried.

6. UNFINISHED BUSINESS

A. LCWA Information/Updates.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hahn, Michniewicz

Absent: Hohl

Nays: None

Motion carried.

B. DTE Power Supply Issues.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hahn, Michniewicz

Absent: Hohl

Nays: None

Motion carried.

7. CURRENT BUSINESS

A. DPW Monthly Report – December Statistics. Randazzo explained that the Wastewater Treatment Plant (WWTP) was out of compliance for 3 days due to high phosphorus and for 1 day from high total inorganic nitrogen. Biotech has started the sludge haul from the WWTP today and should be completed by this Friday, January 15th, 2021. Randazzo also reported that grinder pump replacements were down 17% for 2020 compared to the prior year. This can be attributed to better procedures implemented by staff over the last few years for both grinder calls and grinder pump repairs. Lastly, the staff have been collecting sodium samples while replacing grinder pumps and warning letters are being sent out to those in violation of the ordinance.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hahn, Michniewicz

Absent: Hohl

Nays: None

Motion carried.

- B. Mitchell Building Co. Gravity Sewer Connection Agreement – 4481 Marie Therese Circle.
MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MITCHELL BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.
Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.
- C. Mitchell Building Co. Gravity Sewer Connection Agreement – 4487 Marie Therese Circle.
MOTION BY MICHNIEWICZ, SUPPORTED BY HAHN TO APPROVE THE MITCHELL BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.
Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.
- D. Mitchell Building Co. Gravity Sewer Connection Agreement – 9271 Cottage Lane.
MOTION BY MICHNIEWICZ, SUPPORTED BY HAHN TO APPROVE THE MITCHELL BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.
Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.
- E. Mitchell Building Co. Gravity Sewer Connection Agreement – 4467 Marie Therese Circle.
MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MITCHELL BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.
Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.
- F. Mitchell Building Co. Gravity Sewer Connection Agreement – 4507 Marie Therese Circle.
MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MITCHELL BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.
Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.

- G. Mitchell Building Co. Gravity Sewer Connection Agreement – 4511 Marie Therese Circle.
MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MITCHELL BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.

- H. Miller Contract S.A.D. Sewer Financing Request – 8548 LeGrand Ave. Randazzo explained that the property owner at 8548 LeGrand has a failing septic system and has requested that the Township finance the cost of the sewer connection through a Contract S.A.D. Agreement. Campbell explained that the Township sets aside \$100,000.00 each fiscal year budget in order to be able to finance hardship sewer connection requests under the Contract S.A.D. program. Randazzo noted that he, the Supervisor and Campbell met with the property owners and discussed the financing and went through his financial documents to ensure that he would be able to pay for the sewer connection charges. It was determined that the property owner has the financial means to pay for the sewer connection costs through a 20-year special assessment that would be added to his property taxes. Campbell noted that as a disabled veteran that would be the only charge as his property taxes are waived by law. In addition, the Sewer Agreement signed by the owner creates a lien on the property that protects the Township in the case of a sale of the property.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO FORWARD THE MILLER CONTRACT S.A.D FINANCING REQUEST TO THE TOWNSHIP BOARD WITH THE RECOMMENDATION TO APPROVE AS A 20-YEAR SPECIAL ASSESSMENT AND TO SCHEDULE THE SANITARY SEWER CONNECTION TO BE COMPLETED BY THE TOWNSHIP CONTRACTOR.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.

- I. Norfolk Development Co. Sewer Connection Agreement – 5972 Trail Side Ln.
MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE NORFOLK DEVELOPMENT CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None
Motion carried.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hahn closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

Ayes: Hahn, Michniewicz

Absent: Hohl

Nays: None

Motion carried.

The meeting was adjourned at 2:51 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

LETTER OF UNDERSTANDING FOR CUSTODIAL CLEANING SERVICE BETWEEN
THE HAMBURG TOWNSHIP BOARD OF TRUSTEES AND THE HAMBURG TOWNSHIP LIBRARY BOARD

Pursuant to a resolution passed by the Trustees of Hamburg Township on _____ and by the Trustees of the Hamburg Township Library on February 16, 2021, The Township of Hamburg will provide custodial cleaning service to the Hamburg Township Library as defined herein:

- 1) An employee of Hamburg Township will provide custodial cleaning services to clean the Hamburg Township Library twice weekly at an initial cost of \$1390.00 per month beginning March 1, 2021 and ending February 28, 2026.
- 2) This monthly cost shall have an annual escalator of 2% effective July 1 of each year of this agreement.
- 3) The Hamburg Township Library will pay this monthly charge by the 1st of every month for that month's cleaning.
- 4) The Hamburg Township Library shall be responsible for all supplies needed to provide this custodial cleaning service.
- 5) Any concerns related to this AGREEMENT and the services provided shall be resolved by the Director of the Hamburg Township Library and the Hamburg Township Supervisor.
- 6) This AGREEMENT may be extended with the mutual agreement of the Hamburg Township Board of Trustees and the Hamburg Township Library Board.

Patrick J. Hohl
Supervisor, Hamburg Township

Michaelene Farrell
Michaelene Farrell
Hamburg Library Board

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
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Chuck Menzies
Cindy Michniewicz

03/12/2021

To: Hamburg Board of Trustees
From: Mike Dolan, Clerk

Ref: Senior Center Upgrades/Pickleball

Background Pickleball:

A good description of pickleball is “tennis meets racquetball” as the game is played on a court much like a tennis court but smaller, with paddles and a whiffle type ball. The sport has grown exponentially in popularity particularly with the senior community. The addition of pickleball courts has been discussed several times with our Senior Advisory Community in the past 2 years.

Additionally, there is a request to improve and increase the size of the existing rear patio at the senior center in order to allow for outdoor seating and tables. The Covid-19 pandemic has exacerbated the desire to encourage/increase outdoor gatherings and usage at the senior center.

I have been working with Deby, Julie and Thelma to create a design/plan and budgeting of the project which has been presented and discussed by the Parks & Recreation Community and the Senior Advisory Committee, both of which have passed motions of support.

Request a motion of approval to complete both projects with approved contractors.

Senior-Community Center Outdoor Seating & Pickleball Court Project—2021

Site Layout Proposal



- | | | |
|--|--|--|
|  Portable Toilet—ADA |  Picnic Tables /Umbrellas |  Pretty Stuff/Amenities |
|  Improved Path—Limestone or Asphalt |  Trustee Memorial Benches | |
|  Improved Patio Area |  Pickleball Courts | |



Official Court Surface of USA Pickleball

Pickleball and Senior Center Patio Projects:

<u>Pickleball</u>		<u>Patio</u>	
Excavating	\$10000	Demolition	\$2000
Concrete	\$24000	Concrete	\$10000
Fence	\$11000	Furniture	\$6000
Paint	\$4000	Landscape	\$3000
Nets	\$1000		
Equipment	\$400		
Signs	\$400		
Walkway	\$3000		
<hr/>			
Total Costs	\$53,800		\$21,000

Senior Center Account Balances:

Activity Fund	\$14500
Reno/Donation Fund	\$8335

Senior Center Contribution to Projects:

Activity Fund	\$7000
Reno/Donation Fund	\$4000

Senior Center Account Balances after Projects:

Activity Fund	\$7500
Reno/Donation Fund	\$4335

Area Pickleball Courts:

Organization Name	Number of Courts	Charge for Courts
Chelsea Senior Center	3	\$15/year
Howell Senior Center	1 court in old bldg. 3 in new bldg.	Courts are available one day per week and always full
Hartland Senior Center	4 dedicate pickleball courts 6 tennis courts used for pickleball Also indoor courts	Outside courts - free Indoor courts \$4 member \$5 non member
Freedom Park Canton	3 inside 6 outside	Fee schedule is currently being changed
Washtenaw County Recreation Center	8 courts	\$7 for residents \$8 for non-residents
Meri Lou Murray Recreation Center Ann Arbor	4 courts	Membership fee for use – No court reservation
Pinckney Community School Navigator Schools	Outdoor and indoor courts available on Tuesday evenings 7:30-9:30 pm	Outdoor courts are free



March 10, 2021

Hamburg Township Board of Trustees
P.O. Box 157
Hamburg, Michigan 48139

Dear Members of the Board:

In February 2006 the Hamburg Township Board adopted a resolution recognizing the Hamburg Enhanced Recreation Organization (H.E.R.O.) as a Township volunteer organization and supporting their efforts as a community non-profit organization dedicated to creating opportunities to attract local and area-wide support for recreation and the community as a whole. This year H.E.R.O. will be hosting the 15th Annual Hamburg Family Fest which is scheduled from June 16th through June 19th, 2021 at Bennett Park.

H.E.R.O. installed banner poles on Merrill Road in Spring 2006 (under permit from the Livingston County Road Commission) approximately 200 yards south of the railroad track. To announce the annual event and draw the attention of those that travel to and from the park facility during the baseball and soccer season, H.E.R.O. installs a banner across Merrill Road every year from May 1st through June 30th.

The County specifications for banners require a permit to be issued only to the governing body. H.E.R.O. respectfully requests the Hamburg Township Board to pass a resolution requesting a banner permit from the Livingston County Road Commission for the H.E.R.O. events scheduled at Manly Bennett Park during the Hamburg Family Fun Fest for 2021. Further, that the Township Board request the County Board of Commissioners to waive any and all fees that may be associated with the Livingston County Road Commission banner permit.

H.E.R.O. appreciates your support to make this event a huge success for the community.

Sincerely,

Joanna G. Hardesty
H.E.R.O. President
(810) 626-3035





**OVER-THE-ROAD BANNER
APPLICATION FOR TOWNSHIP APPROVAL**

APPLICANT: Hamburg Enhanced Recreation Organization

ADDRESS: P.O. Box 548
Hamburg, MI 48139

PHONE: (810) 626-3035 **E-MAIL** director@hamburgfunfest.com

CONTACT PERSON: Joanna G. Hardesty

PHONE: DAYTIME (810) 626-3035 **CELL PHONE:** (810) 397-9058

DATE(S) OF EVENT: June 16 – June 19, 2021

DATES REQUESTED FOR BANNER DISPLAY: May 1, 2021 – June 30, 2021

DESCRIPTION OF EVENT: Hamburg Family Fun Fest sponsored by H.E.R.O. running four (4) days at the Bennett Park facilities. The event includes family fun activities – fireworks, amusement rides, petting zoo, concerts, arts & crafts, classic car show, etc., etc.

RELEASE AND HOLD HARMLESS AGREEMENT

The Applicant hereby agrees to assume all loss, damages, risk and liability associated with the installation and display of an over-the-road banner. It recognizes and acknowledges that this includes, but is not limited to, personal injury and property damage incurred for any reason whatsoever. Applicant further agrees to release, hold harmless and indemnify, the Township of Hamburg, their elected officials, officers, agents, and employees, from any and all liability or responsibility whatsoever for injury (including death) to persons and for any damage to any Township property, or the property of others, arising out of, or resulting from, the placement of the over-the-road banner. Applicant further hereby waives, releases and discharges Hamburg Township, their elected officials, officers, agents, and employees from any and all claims, demands, actions, causes of actions, damages and liabilities resulting from or arising directly or indirectly out of the placement of the over-the-road banner. Applicant further acknowledges and agrees it is solely responsible for installation and removal of the banner. If Applicant fails to remove the banner by the permit expiration date, Hamburg Township may contract for the removal of the banner and charge the cost back to the Applicant. Applicant recognizes that it is responsible to reimburse Hamburg Township for this cost and failure to do so will result in permanent ineligibility for future application and use.

Agreed to this 10th day of March, 2021.

NAME (print) Hamburg Enhanced Recreation Organization (H.E.R.O.)

BY:  Joanna G. Hardesty

ITS: President

TWP BOARD ACTION: _____ DATE: _____



March 10, 2021

Hamburg Township Board of Trustees
P.O. Box 157
Hamburg, Michigan 48139

Dear Members of the Board:

In February 2006 the Hamburg Township Board adopted a resolution recognizing the Hamburg Enhanced Recreation Organization (H.E.R.O.) as a Township volunteer organization and supporting their efforts as a community non-profit organization dedicated to creating opportunities to attract local and area-wide support for recreation and the community as a whole. This year H.E.R.O. will be hosting the 15th Annual Hamburg Family Fun Fest which is scheduled from June 16th through June 19th, 2021 at Bennett Park.

Given the number and types of events including fireworks shows, petting zoo, amusement rides, etc., at the Fun Fest it is anticipated that this event will draw participants to the area; more particularly to both East and West Bennett Park. With a speed limit of 55 mph on Merrill Road, it could potentially cause a safety issue to pedestrians crossing to reach the events taking place at East and West Bennett Park. We respectfully request that the Hamburg Township Board petition the Livingston County Road Commission to reduce the speed limit on Merrill Road between M-36 and Strawberry Lake Road (through Manly Bennett Park) from the current 55 mph to 35 mph during the Hamburg Family Fun Fest as has been done for the past 14 years.

H.E.R.O. appreciates your support to make this event a huge success for the community.

Sincerely,

Joanna G. Hardesty
H.E.R.O. President
(810) 626-3035





**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

Date: March 10, 2021

To: Parks and Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: Jaguar Invitational Tournament 2021
Michigan Alliance FC – Manly Bennett Park – West
Park Use Application for Soccer Field usage – 100% of fields (blackout)

Set-up: May 6, 2021, users will still have access for games/practices

Dates of Event: May 7-9, 2021

We are in receipt of a Park Use Application from the Michigan Alliance for use of Soccer Fields in Manly Bennett West for the Jaguar Invitational Soccer Tournament to be held May 7 & 9, 2021. This Tournament occurs the same weekend as Baseball generally hosts their Opening Day event. The following motions have been made:

Parks & Recreation Unapproved minutes from 2/23/21:

Motion by Muck, supported by Auxier, to recommend approval of the application for Michigan Jaguars FC and to request recommendation and hazard/fee level from Public Safety. Approval includes a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession stand remain closed to use, that any other vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that a recommendation from the Public Safety Committee be received prior to requesting the Township Board's approval. This event will need to comply with all CDC and MDHHS Covid guidelines.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Public Safety Unapproved minutes from 3/3/21:

Motion by Hohl, second by Hughes, that the Jaguar Tournament be approved and proceed with a low hazard rating.

Roll Call Vote: Hohl: Y, Hughes: Y, Menzies: Y Passed Unanimously

Should the Township Board approve the application, it should include a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession be off limits, that any vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that the applicant be charged based on a LOW Hazard level for park and public safety fees. This event will need to comply with all CDC and MDHHS Covid guidelines.



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: February 5, 2021

To: Parks & Recreation Committee

From: Deby Henneman, Parks & Recreation Coordinator

Re: Michigan Jaguars Invitational Tournament - Request for 100% Use West Park
Blackout dates: May 7-9, 2021 – Sunup to Sundown

We are in receipt of a Park Use Application from the Michigan Jaguars FC for use of 100% of the Soccer Fields located in Manly Bennett Park West. The event anticipates up to 1,000 attendees at any given time, contingent upon determinations of allowable crowd size during the Covid-19 Pandemic as stated by the CDC and Michigan Health Department. The proposed crowd size does not require a review by Public Safety.

The applicant has hosted this event at Manly Bennett for several years, and during this event no other user groups or individuals will be unable to utilize the fields until the following Monday. There have not been any other requests for use of these fields for this particular weekend; however it will affect the regular user groups who may need to reschedule games or practices to allow for this event. This event also falls on the same weekend that the PHBSA typically holds their Opening Day for baseball in East Park, so both sides of the park will have a large volume of activity. To date, there have been no reported issues relating to this event.

In addition to the park fees, the applicant will be in charge of requesting and paying for additional portable toilets as well as dumpsters for this event. They will also be expected to have all items removed by the Monday of the following week and will be charged for any damages incurred to the premises due to their event.

If a recommendation is made for approval of the application as submitted, it should be contingent on the following: that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided for this event, that the applicant be invoiced as outlined in the current Park Use Fee Schedule, that the Clerk Department be provided all requested documents to their satisfaction. This event will also require Vendor Inspections by the HTFD as well as proper documentation based on the vendor's services.



Hamburg Township Manly Bennett Park
Park Use Application

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Michigan Jaguars FC

Name of Event: Jaguar United Spring Invitational

Type of Event: youth soccer tournament Park Use Category #: 4 - Event Use

Applicant Name: Annalisa Van Houten

Date(s) of Event: May 7-9, 2021 Time(s) of Event: 12pm til 9pm Friday and 7am to 9pm

Applicant Address: 24404 Catherine Industrial Suite or Apt #: Suite 310

Applicant City: Novi State: MI Zip: 48375

Contact Person (present during use): Annalisa Van Houten

Contact's Affiliation with Applicant: Tournament Director

Contact's Phone: 2486130729 Contact's E-Mail: avanhouten20@gmail.com

Event Co-applicant, if any: N/A

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: _____

Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: Pullen Insurance issued by Michigan State Youth Soccer Association

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: won't be issued til April Expiration Date: _____

Limit of General Liability: _____ Occurrence _____ Aggregate _____

Umbrella Coverage Limit (if any): _____ Occurrence _____ Aggregate _____

must include AI clause
for Hamburg Township

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Youth Soccer Tournament

Total Number of participants/spectators/guests anticipated during event: 500 to 1000 depending on number of field

Average of participants/spectators/guests anticipated at any given time: same as above

Site of Proposed Event; include all areas of the parklands that will be used: West Bennett Park soccer fields

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: No

Number of Volunteers: 15-25

Are Volunteers trained?: yes

Please attach copy of Volunteer Handbook if applicable

Will tents be used?: yes If so, please indicate locations: Main tent 20x40 across
from concession stand area

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: no

Parking fee charged? If so, how much: no Valet service available? no

Will Food/Beverages be served? If so, types of food and name of persons serving: yes. Vendor trucks

Will be established around March/April but probably Kettlecorn, soccer store, smoothies, pretzels

Certs & Food licenses required w/ HTFD Insp.

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: no

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: participants will be told no animals

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: no

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: Golf carts

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: No, we will have athletic trainers on site as required by our state soccer association

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: Lawn cut day before event or day of event preferably

Other information regarding your event that you feel may be helpful: _____

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☐ Regular Season (Games/Practices) ☒ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: ADV

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: ADV

Applicant's Signature: Ormalisa Van Houten Date: 12/29/20

Co- applicant's Signature: [Signature] Date: _____

Parks Coordinator: [Signature] Date: 2-5-21

For office use only

Comments: Xtra Portable toilets & dumpster required at applicant's cost. To be removed by 5-10-21.

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board _____

Application has been (Circle one)



Approved



Denied

Hamburg Township Representative: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hummel Group, Inc. 148 Main Street Wadsworth OH 44281		CONTACT NAME: Julie Piazza CISR PHONE (A/C, No. Ext): (330) 335-2521 FAX (A/C, No): (330) 335-2524 E-MAIL ADDRESS: jpiazza@hummelgrp.com	
INSURED B & K Food Concepts, LLC, DBA: Different Twist Pretzel PO Box 1514 Southgate MI 48195		INSURER(S) AFFORDING COVERAGE INSURER A: Westfield Insurance Company INSURER B: Technology Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 24112 42376	

COVERAGES**CERTIFICATE NUMBER:** Master Liab. 2021-2022**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			CWP3436617	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 Employment Practices Liability \$ 100,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CWP3436617	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined single \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CWP3436617	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		TWC3920737	12/12/2020	12/12/2021	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is an additional insured as required by written contract.

Event: Jaguars Invitational Soccer Tournament

CERTIFICATE HOLDER**CANCELLATION**

Hamburg Twp Parks & Rec-Soccer Facilities PO Box 157 10405 Merrill Rd Hamburg, MI 48139	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE P Teague Jr. CIC CRM/
--	--

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P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Jim Neilson
Bill Hahn
Chuck Menzies
Annette Koeble

Appendix - C

Parklands and Community Center Use Fee Schedule

Parklands:

Recognized Sports Groups: Regular Seasonal Use

Per Participant fee, charged per season:

\$5.00 resident

\$10.00 non-resident

Regular Seasonal uses includes User Group sponsored games, practices and tryouts. All other uses fall shall be considered Special Use.

In-Kind Donations which are considered Capital Improvements, and are and approved prior to expenditure, may be used to offset fees for use by Recognized User Groups. Receipts must be submitted and approved each season. Credits cannot exceed fees due.

The Township Board may supersede this fee schedule by stipulating alternate fees, or waiving them in their entirety.

Non-Recognized User Group/For-Profit Business: Regular Seasonal Use

Flat rate per field: \$25.00 per 2 hour use

(use must not conflict with Regular Seasonal Use or Blackout Dates).

Field use will be handled on a first-come-first-serve basis. The Recognized Users will be granted an early-bird scheduling window, of no less than 6 weeks before the season start. All other users will be granted access to calendar 2 weeks prior to season start.

Special Use (Requires Public Safety Fees):

For all special events or uses, fees may be set at the daily field rates as outlined below, or a fee as otherwise determined by the Township Board. Waivers of fees, including those for Public Safety, may be made by the Township Board. Contributions of in-kind services, maintenance and repairs may be considered by the Board and can be used to offset regular seasonal use fees for recognized user groups.

Charge for Sports Field per day/per area, half days will be charged 50% of rates shown:
(See Appendix – D for field locations)

Low Hazard:

- Recognized User Group: \$250.00
- Non-Partnering User Group: \$750.00

Medium Hazard:

- Recognized User Group: \$500.00
- Non-Partnering User Group: \$1,500.00

Large Hazard:

- Recognized User Group: \$1,000.00
- Non-Partnering User Group: \$2,500.00

Township Board will determine the hazard category/rates after consultation with the event organizers. All events must go through a Public Safety review, and charges over and above the fees may be required once risk is evaluated as outlined in the Public Safety Fee Chart (attached).

Tournaments require proof of Event Liability and Medical Payments for all Participants and must name Hamburg Township as Additional Insured.

A \$500.00 non-refundable “hold the date” deposit is required for all Special Use applications, in addition to applicable Restoration, Clean-up and Damage Bond amounts (see below). The hold the date deposit is due upon approval of the Park Use Application for the event and shall be applied towards the applicant’s total calculated fee for park use. This deposit will be applied towards the applicant’s invoice or retained in the case of a cancellation of the event. Additional charges may be imposed for services provided such as Trash Removal, Portable Toilets, etc.

The Township Board reserves the right to waive or reduce deposit or reimburse any unused portion of the deposit to the applicant. In-Kind Donations which are considered Capital Improvements, and are approved prior to expenditure, may be used to offset fees for use by Recognized User Groups. Receipts must be submitted and approved each season. Credits cannot exceed fees due.

Merrill Field Disc Golf Course:

Informal/Individual use: A fee of \$2.00 per person, per game, is required and shall be remitted in the cash receptacle provided at the entrance of the course.

Group/League/Organization use: Groups will apply for regular league play on an annual Park Use application, with a list of dates that the games will be occurring. Group will collect and remit \$2.00 per person, per game to the Township. Waivers of fees may be made by the Township Board. Contributions of in-kind services, maintenance and repairs may be considered by the Board.

Restoration, Clean-up & Damage Bonds:

For use of the Gazebo at Winkelhaus Park - \$100 per use.

For use of any playing field, for use other than what it is intended for - \$1,000 per field.

Based on the type of event proposed by the applicant, the Township Board may require the applicant to pay a bond in an amount other than what is described here. The Township Board reserves the right to waive bonds at their discretion.

All restoration, clean-up and damage bonds must be in the form of cash or certified check shall be returned only after it is determined that the Applicant has fully performed the restoration and clean-up of the premises to the pre-event or better condition as outlined in Parks and Recreation Administrative Policies and Procedures Manual.

Applicant will be advised in writing should the bond be retained in part or in its entirety or if the damages exceed the bond and there is a balance due.

Community Center (use allowed after 4 p.m. weekdays, and on weekends):

Individual or member of applying organization must be a Hamburg Township resident.

All uses require an application and must comply with the Rules & Regulations.

Key assignments are made by the Parks & Recreation Department.

Damage/Cleaning fees will be charged to user groups who don't leave building as they found it.

Non-Profit Annual Rates (Proof of Non-Profit status required):

3-hour blocks/up to 2 times per month:

Non-Refundable flat rate, paid in advance: \$120.00

Non-Profit additional days of use:

3-hour block/per use

Non-Refundable daily charge, paid in advance: \$10.00 each use

For-Profit Rates:

3-hour block/per use

Non-Refundable daily charge, paid in advance: \$25.00

Additional hours for same day use shall be charged at \$10.00 per hour

Unsecured or Damaged Building Charges:

First incident: Up to \$75.00

Second incident: Up to \$150.00

Third incident: Use of facility will be revoked

Key Replacement Charges:

\$100.00 for key fob

\$300.00 for re-key of facility

Public Safety Fee Chart

*As referenced: Appendix – C
Parklands, Community
Center and Public Safety
Fee Schedule*

Event Category	Event Size/Hazard Description	Public Safety Fee	Personnel Provided
Low Hazard	Less than 1000 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	No Public Safety Fee Required (unless use is determined to have need of personnel based on type of event).	
Medium Hazard	1001 – 2500 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	Full Day: \$600 per day Half Day: \$300 per day	2 public safety personnel
High Hazard	2501-5000 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	Full Day: \$1,200 per day Half Day: \$600 per day	4 public safety personnel
Special Use	Over 5,000 <ul style="list-style-type: none"> Must be proposed and permitted through special approval process through Township Board May require further permits and specialty insurance 	Actual salary costs for all public safety personnel (Police & Fire) not working a regularly-scheduled shift	Public Safety Administration (in consultation with the event organizers and Parks & Rec Director) determine the public safety needs for the event

- **All new event applications/uses require review by Public Safety Personnel**
- Half Day is 6 hours or less, Full Day is more than 6 hours
- The Township Board may waive or reduce required public safety fees by special request of the event organizers
- All event applications, no matter the size, must start with a Park Use Application submittal with the Parks & Recreation Department



**Hamburg Township
Parks & Recreation**

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Memorandum

Date: March 10, 2021

To: Parks and Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: Smartwater Invitational Tournament 2021
Michigan Alliance FC – Manly Bennett Park – West
Park Use Application for Soccer Field usage – 100% of fields (blackout)

Set-up: April 30, 2021, users will still have access for games/practices
Dates of Event: May 1 & 2, 2021

We are in receipt of a Park Use Application from the Michigan Alliance for use of Soccer Fields in Manly Bennett West for the Smartwater Invitational Soccer Tournament to be held May 1 & 2, 2021. This Tournament occurs the weekend prior to the Jaguar Tournament and was first at Manly Bennett Park in 2018. The following motions have been made:

Parks & Recreation Unapproved Minutes from 2/23/21:

Motion by Muck, supported by Auxier, to recommend approval of the application for Michigan Alliance FC and to request recommendation and hazard/fee level from from Public Safety. Approval includes a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession stand remain closed to use, that any other vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that a recommendation from the Public Safety Committee be received prior to requesting the Township Board's approval. This event will need to comply with all CDC and MDHHS Covid guidelines.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Public Safety Unapproved Minutes from 3/3/21:

Motion by Hohl, second by Menzies, that we move forward with the tournament application based on Chief Duffany's recommendation of a hazard level of medium.

Roll Call Vote: Hohl: Y, Hughes: Y, Menzies: Y

Should the Township Board approve the application, it should include a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession be off limits, that any vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that the applicant be charged based on a MEDIUM Hazard level for park and public safety fees. This event will need to comply with all CDC and MDHHS Covid guidelines.



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Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: February 18, 2021

To: Parks and Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: Smartwater Invitational Tournament 2021
Michigan Alliance FC – Manly Bennett Park – West
Park Use Application for Soccer Field usage – 100% of fields (blackout)

Set-up: April 30, 2021, users will still have access for games/practices
Dates of Event: May 1 & 2, 2021

We are in receipt of a Park Use Application from the Michigan Alliance for use of Soccer Fields in Manly Bennett West for the Smartwater Invitational Soccer Tournament to be held May 1 & 2, 2021. This Tournament occurs the weekend prior to the Jaguar Tournament and was first at Manly Bennett Park in 2018.

The Public Safety Committee will need to make their recommendation prior to the application being sent to the Township Board for approval. The anticipated hazard level is High, but all charges will be based on the recommendation from Public Safety. This group will be charged as a non-partnering user group.

The applicant will be in charge of requesting additional portable toilets as well as dumpsters for this event, and all charges incurred for these services. They will also be expected to have all additional facilities removed by the Monday of the following week and will be charged for any damages incurred to the premises due to their event.

Should the Parks & Recreation Committee recommend approval of the application, it should include a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession sales be limited to pre-packaged foods and beverages, that any other vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that a recommendation from the Public Safety Committee be received prior to requesting the Township Board's approval. This event will need to comply with all CDC and MDHHS Covid guidelines.



Hamburg Township Manly Bennett Park

P.O. Box 157
10405 Merrill Road
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(810) 231-1000 Office X-218
(810) 231-4295 Fax

Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Michigan Alliance FC

Name of Event: Smartwater Invitational

Type of Event: Soccer Tournament Park Use Category #: 2 - Qualified User

Applicant Name: Gretchen McKernan

Date(s) of Event: May 1 - 2, 2021 *Set-up 4/30/21* Time(s) of Event: 8 am - 9 pm

Applicant Address: 9299 Goble Drive Suite or Apt #: _____

Applicant City: Brighton State: MI Zip: 48116

Contact Person (present during use): Gretchen McKernan

Contact's Affiliation with Applicant: Administrator

Contact's Phone: 734-260-1907 Contact's E-Mail: gretchen.mafc@gmail.com

Event Co-applicant, if any: _____

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: _____

Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: Pullen Insurance *No current COI on file. Renewal requested*

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: _____ Expiration Date: 9-1

Limit of General Liability: \$1,000,000 Occurrence 1,000,000 Aggregate

Umbrella Coverage Limit (if any): 5,000,000 Occurrence 5,000,000 Aggregate

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Youth Soccer Tournament for 8U - 18U teams.

Total Number of participants/spectators/guests anticipated during event: 5000

> High

Average of participants/spectators/guests anticipated at any given time: 1500

Site of Proposed Event; include all areas of the parklands that will be used: All fields in West Bennett

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: No

Number of Volunteers: 50 Are Volunteers trained?: Yes

Please attach copy of Volunteer Handbook if applicable

Will tents be used?: Yes If so, please indicate locations: Along pathway as in past

must be placed in non-sprinklered areas

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: No

Parking fee charged? If so, how much: No Valet service available? No

Will Food/Beverages be served? If so, types of food and name of persons serving: Licensed vendors will be

selling carnival-type food, barbeque, smoothies, shaved ice, etc. - Inspections required

as well as Certificates of Ins & copies of lic.

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: No

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: Only golf carts

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: No See schedule of costs

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: Just typical field maintenance

Other information regarding your event that you feel may be helpful: _____

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☐ Regular Season (Games/Practices) ☒ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.


Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: gdm

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: gdm

Applicant's Signature: Gretchen McKernan Date: 2-12-2021

Co- applicant's Signature:  Date: _____

Parks Coordinator:  Date: 2-18-21

For office use only

Comments: Use scheduled in Google calendar

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board _____

Application has been (Circle one)



Approved



Denied

Hamburg Township Representative: _____

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Jim Neilson
Bill Hahn
Chuck Menzies
Annette Koeble

Appendix - C

Parklands and Community Center Use Fee Schedule

Parklands:

Recognized Sports Groups: Regular Seasonal Use

Per Participant fee, charged per season:

\$5.00 resident

\$10.00 non-resident

Regular Seasonal uses includes User Group sponsored games, practices and tryouts. All other uses fall shall be considered Special Use.

In-Kind Donations which are considered Capital Improvements, and are and approved prior to expenditure, may be used to offset fees for use by Recognized User Groups. Receipts must be submitted and approved each season. Credits cannot exceed fees due.

The Township Board may supersede this fee schedule by stipulating alternate fees, or waiving them in their entirety.

Non-Recognized User Group/For-Profit Business: Regular Seasonal Use

Flat rate per field: \$25.00 per 2 hour use

(use must not conflict with Regular Seasonal Use or Blackout Dates).

Field use will be handled on a first-come-first-serve basis. The Recognized Users will be granted an early-bird scheduling window, of no less than 6 weeks before the season start. All other users will be granted access to calendar 2 weeks prior to season start.

Special Use (Requires Public Safety Fees):

For all special events or uses, fees may be set at the daily field rates as outlined below, or a fee as otherwise determined by the Township Board. Waivers of fees, including those for Public Safety, may be made by the Township Board. Contributions of in-kind services, maintenance and repairs may be considered by the Board and can be used to offset regular seasonal use fees for recognized user groups.

Charge for Sports Field per day/per area, half days will be charged 50% of rates shown:
(See Appendix – D for field locations)

Low Hazard:

- Recognized User Group: \$250.00
- Non-Partnering User Group: \$750.00

Medium Hazard:

- Recognized User Group: \$500.00
- Non-Partnering User Group: \$1,500.00

Large Hazard:

- Recognized User Group: \$1,000.00
- Non-Partnering User Group: \$2,500.00

Township Board will determine the hazard category/rates after consultation with the event organizers. All events must go through a Public Safety review, and charges over and above the fees may be required once risk is evaluated as outlined in the Public Safety Fee Chart (attached).

Tournaments require proof of Event Liability and Medical Payments for all Participants and must name Hamburg Township as Additional Insured.

A \$500.00 non-refundable “hold the date” deposit is required for all Special Use applications, in addition to applicable Restoration, Clean-up and Damage Bond amounts (see below). The hold the date deposit is due upon approval of the Park Use Application for the event and shall be applied towards the applicant’s total calculated fee for park use. This deposit will be applied towards the applicant’s invoice or retained in the case of a cancellation of the event. Additional charges may be imposed for services provided such as Trash Removal, Portable Toilets, etc.

The Township Board reserves the right to waive or reduce deposit or reimburse any unused portion of the deposit to the applicant. In-Kind Donations which are considered Capital Improvements, and are approved prior to expenditure, may be used to offset fees for use by Recognized User Groups. Receipts must be submitted and approved each season. Credits cannot exceed fees due.

Merrill Field Disc Golf Course:

Informal/Individual use: A fee of \$2.00 per person, per game, is required and shall be remitted in the cash receptacle provided at the entrance of the course.

Group/League/Organization use: Groups will apply for regular league play on an annual Park Use application, with a list of dates that the games will be occurring. Group will collect and remit \$2.00 per person, per game to the Township. Waivers of fees may be made by the Township Board. Contributions of in-kind services, maintenance and repairs may be considered by the Board.

Restoration, Clean-up & Damage Bonds:

For use of the Gazebo at Winkelhaus Park - \$100 per use.

For use of any playing field, for use other than what it is intended for - \$1,000 per field.

Based on the type of event proposed by the applicant, the Township Board may require the applicant to pay a bond in an amount other than what is described here. The Township Board reserves the right to waive bonds at their discretion.

All restoration, clean-up and damage bonds must be in the form of cash or certified check shall be returned only after it is determined that the Applicant has fully performed the restoration and clean-up of the premises to the pre-event or better condition as outlined in Parks and Recreation Administrative Policies and Procedures Manual.

Applicant will be advised in writing should the bond be retained in part or in its entirety or if the damages exceed the bond and there is a balance due.

Community Center (use allowed after 4 p.m. weekdays, and on weekends):

Individual or member of applying organization must be a Hamburg Township resident.

All uses require an application and must comply with the Rules & Regulations.

Key assignments are made by the Parks & Recreation Department.

Damage/Cleaning fees will be charged to user groups who don't leave building as they found it.

Non-Profit Annual Rates (Proof of Non-Profit status required):

3-hour blocks/up to 2 times per month:

Non-Refundable flat rate, paid in advance: \$120.00

Non-Profit additional days of use:

3-hour block/per use

Non-Refundable daily charge, paid in advance: \$10.00 each use

For-Profit Rates:

3-hour block/per use

Non-Refundable daily charge, paid in advance: \$25.00

Additional hours for same day use shall be charged at \$10.00 per hour

Unsecured or Damaged Building Charges:

First incident: Up to \$75.00

Second incident: Up to \$150.00

Third incident: Use of facility will be revoked

Key Replacement Charges:

\$100.00 for key fob

\$300.00 for re-key of facility

Approved:

TB 7/7/2020

Effective 7/7/2020

Public Safety Fee Chart

*As referenced: Appendix – C
Parklands, Community
Center and Public Safety
Fee Schedule*

Event Category	Event Size/Hazard Description	Public Safety Fee	Personnel Provided
Low Hazard	Less than 1000 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	No Public Safety Fee Required (unless use is determined to have need of personnel based on type of event).	
Medium Hazard	1001 – 2500 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	Full Day: \$600 per day Half Day: \$300 per day	2 public safety personnel
High Hazard	2501-5000 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	Full Day: \$1,200 per day Half Day: \$600 per day	4 public safety personnel
Special Use	Over 5,000 <ul style="list-style-type: none"> Must be proposed and permitted through special approval process through Township Board May require further permits and specialty insurance 	Actual salary costs for all public safety personnel (Police & Fire) not working a regularly-scheduled shift	Public Safety Administration (in consultation with the event organizers and Parks & Rec Director) determine the public safety needs for the event

- **All new event applications/uses require review by Public Safety Personnel**
- Half Day is 6 hours or less, Full Day is more than 6 hours
- The Township Board may waive or reduce required public safety fees by special request of the event organizers
- All event applications, no matter the size, must start with a Park Use Application submittal with the Parks & Recreation Department



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

Date: March 10, 2021

To: Parks and Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: Powerade Invitational Tournament 2021

Michigan Alliance FC – Manly Bennett Park – West

Park Use Application for Soccer Field usage – 100% of east and west park fields (BLACKOUT)

Set-up: August 20, 2021, users will still have access for games/practices

Dates of Event: August 21 & 22, 2021

We are in receipt of a Park Use Application from the Michigan Alliance for use of Soccer Fields in Manly Bennett West for the PowerAde Invitational Soccer Tournament to be held August 21 & 22, 2021. This Tournament occurs in late summer prior to the fall soccer season, and does not interfere with football as they don't require use of the fields on the weekends. The following motions have been made:

Parks & Recreation Unapproved Minutes from 2/23/21:

Motion by Muck, supported by Auxier, to recommend approval of the application for Michigan Alliance FC and to request recommendation and hazard/fee level from Public Safety. Approval includes a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$1,000 non-refundable hold the date deposit (both parks) and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession stand remain closed to use, that any other vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that a recommendation from the Public Safety Committee be received prior to requesting the Township Board's approval. This event will need to comply with all CDC and MDHHS Covid guidelines.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Public Safety Unapproved Minutes from 3/3/21:

Motion by Hohl, second by Menzies, that we proceed with the recommendation of the Public Safety Director that PowerAde be given a high hazard rating and that the applicants be required to meet with Deputy Chief Nisenbaum and Fire Marshal Zernick at least two weeks prior to the event for review of planning and implementation.

Roll Call Vote: Hohl: Y, Hughes: Y, Menzies: Y

Passed Unanimously

Should the Township Board approve the application, it should include a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession be off limits, that any vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that the applicant be charged based on a HIGH Hazard level for park and public safety fees. This event will need to comply with all CDC and MDHHS Covid guidelines.



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: February 19, 2021

To: Parks & Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: PowerAde Invitational Tournament 2021

Michigan Alliance FC – Manly Bennett Park – Entire West Park with request for East Park Football Field usage – 100% of fields (blackout)

Set-up: August 20, 2021, users will still have access for games/practices

Dates of Event: August 21 & 22, 2021

We are in receipt of a Park Use Application from the Michigan Alliance for use of all Soccer Fields in Manly Bennett West, as well as the Football fields in East Park, for the PowerAde Invitational Soccer Tournament to be held August 21 & 22, 2021. Based on safety concerns from the events in both 2018 & 2019, and the current park application procedure, it will be required that Public Safety make their recommendation to accommodate the event as requested, or if approval will be limited to West Park. The anticipated hazard level is High, but all charges will be based on the recommendation from Public Safety. This group will be charged as a non-partnering user group.

The applicant will be in charge of requesting additional portable toilets as well as dumpsters for this event, and all charges incurred for these services. They will also be expected to have all additional facilities removed by the Monday of the following week and will be charged for any damages incurred to the premises due to their event. Should the event be approved on both sides of the park, they will need to work out a safety plan with Public Safety staff.

Should the Parks & Recreation Committee recommend approval of the application, it should include a contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the user be charged a \$500 non-refundable hold the date deposit and charged for use less deposit based on fee schedule, that the Clerk Department be provided all requested documents to their satisfaction, that the Concession vendors supply a Certificate of Insurance and proof of Food Service license, if applicable, subject to a Vendor Inspection by the Fire Marshal, and that a recommendation from the Public Safety Committee be received prior to requesting the Township Board's approval. Use should also comply with CDC and MDHHS guidelines relating to Covid.



Hamburg Township Manly Bennett Park
Park Use Application

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Michigan Alliance FC

Name of Event: Powerade Soccer Invitational

Type of Event: Soccer Tournament Park Use Category #: 2 Qualified User 4 Event Use

Applicant Name: Gretchen McKernan

Date(s) of Event: August, 21-22, 2021 Set-up August 20, 2021 Time(s) of Event: 8 am - 9 pm

Applicant Address: 9299 Goble Drive Suite or Apt #: _____

Applicant City: Brighton State: MI Zip: 48116

Contact Person (present during use): Gretchen McKernan

Contact's Affiliation with Applicant: Administrator

Contact's Phone: 734-260-1907 Contact's E-Mail: gretchen.mafc@gmail.com

Event Co-applicant, if any: _____

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: _____

Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: Pullen Insurance No current COI on file -To be supplied Must include A.I. Clause

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: _____ Expiration Date: 9-1

Limit of General Liability: \$1,000,000 Occurrence 1,000,000 Aggregate _____

Umbrella Coverage Limit (if any): 5,000,000 Occurrence 5,000,000 Aggregate _____

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Youth Soccer Tournament for 8U - 18U teams.

Total Number of participants/spectators/guests anticipated during event: 5000

Average of participants/spectators/guests anticipated at any given time: 1500

Site of Proposed Event; include all areas of the parklands that will be used: Fields in both East and West

Bennett Parks, as in past - Subject to Public Safety Rec.

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: No

Number of Volunteers: 50

Are Volunteers trained?: Yes

Please attach copy of Volunteer Handbook if applicable

Will tents be used?: Yes

If so, please indicate locations: Along pathway as in past

must be placed in non-sprinklered areas
Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: No

Parking fee charged? If so, how much: No

Valet service available? No

Will Food/Beverages be served? If so, types of food and name of persons serving: Licensed vendors will be

selling carnival-type food, barbeque, smoothies, shaved ice, etc.

- Inspections required
as well as certificates of Ins & Copies of lic.
For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: No

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: Only golf carts

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: No See schedule of costs

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: Just typical field maintenance

Other information regarding your event that you feel may be helpful: _____

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☐ Regular Season (Games/Practices) ☒ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

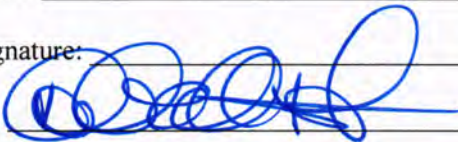
Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: gdm

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: gdm

Applicant's Signature: Gretchen McKernan Date: 2-12-2021

Co- applicant's Signature:  Date: _____

Parks Coordinator:  Date: 2-19-21

For office use only

Comments: Use scheduled in Google calendar

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one)



Approved



Denied

Hamburg Township Representative: _____

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Jim Neilson
Bill Hahn
Chuck Menzies
Annette Koeble

Appendix - C

Parklands and Community Center Use Fee Schedule

Parklands:

Recognized Sports Groups: Regular Seasonal Use

Per Participant fee, charged per season:

\$5.00 resident

\$10.00 non-resident

Regular Seasonal uses includes User Group sponsored games, practices and tryouts. All other uses fall shall be considered Special Use.

In-Kind Donations which are considered Capital Improvements, and are and approved prior to expenditure, may be used to offset fees for use by Recognized User Groups. Receipts must be submitted and approved each season. Credits cannot exceed fees due.

The Township Board may supersede this fee schedule by stipulating alternate fees, or waiving them in their entirety.

Non-Recognized User Group/For-Profit Business: Regular Seasonal Use

Flat rate per field: \$25.00 per 2 hour use

(use must not conflict with Regular Seasonal Use or Blackout Dates).

Field use will be handled on a first-come-first-serve basis. The Recognized Users will be granted an early-bird scheduling window, of no less than 6 weeks before the season start. All other users will be granted access to calendar 2 weeks prior to season start.

Special Use (Requires Public Safety Fees):

For all special events or uses, fees may be set at the daily field rates as outlined below, or a fee as otherwise determined by the Township Board. Waivers of fees, including those for Public Safety, may be made by the Township Board. Contributions of in-kind services, maintenance and repairs may be considered by the Board and can be used to offset regular seasonal use fees for recognized user groups.

Charge for Sports Field per day/per area, half days will be charged 50% of rates shown:
(See Appendix – D for field locations)

Low Hazard:

- Recognized User Group: \$250.00
- Non-Partnering User Group: \$750.00

Medium Hazard:

- Recognized User Group: \$500.00
- Non-Partnering User Group: \$1,500.00

Large Hazard:

- Recognized User Group: \$1,000.00
- Non-Partnering User Group: \$2,500.00

Township Board will determine the hazard category/rates after consultation with the event organizers. All events must go through a Public Safety review, and charges over and above the fees may be required once risk is evaluated as outlined in the Public Safety Fee Chart (attached).

Tournaments require proof of Event Liability and Medical Payments for all Participants and must name Hamburg Township as Additional Insured.

A \$500.00 non-refundable “hold the date” deposit is required for all Special Use applications, in addition to applicable Restoration, Clean-up and Damage Bond amounts (see below). The hold the date deposit is due upon approval of the Park Use Application for the event and shall be applied towards the applicant’s total calculated fee for park use. This deposit will be applied towards the applicant’s invoice or retained in the case of a cancellation of the event. Additional charges may be imposed for services provided such as Trash Removal, Portable Toilets, etc.

The Township Board reserves the right to waive or reduce deposit or reimburse any unused portion of the deposit to the applicant. In-Kind Donations which are considered Capital Improvements, and are approved prior to expenditure, may be used to offset fees for use by Recognized User Groups. Receipts must be submitted and approved each season. Credits cannot exceed fees due.

Merrill Field Disc Golf Course:

Informal/Individual use: A fee of \$2.00 per person, per game, is required and shall be remitted in the cash receptacle provided at the entrance of the course.

Group/League/Organization use: Groups will apply for regular league play on an annual Park Use application, with a list of dates that the games will be occurring. Group will collect and remit \$2.00 per person, per game to the Township. Waivers of fees may be made by the Township Board. Contributions of in-kind services, maintenance and repairs may be considered by the Board.

Restoration, Clean-up & Damage Bonds:

For use of the Gazebo at Winkelhaus Park - \$100 per use.

For use of any playing field, for use other than what it is intended for - \$1,000 per field.

Based on the type of event proposed by the applicant, the Township Board may require the applicant to pay a bond in an amount other than what is described here. The Township Board reserves the right to waive bonds at their discretion.

All restoration, clean-up and damage bonds must be in the form of cash or certified check shall be returned only after it is determined that the Applicant has fully performed the restoration and clean-up of the premises to the pre-event or better condition as outlined in Parks and Recreation Administrative Policies and Procedures Manual.

Applicant will be advised in writing should the bond be retained in part or in its entirety or if the damages exceed the bond and there is a balance due.

Community Center (use allowed after 4 p.m. weekdays, and on weekends):

Individual or member of applying organization must be a Hamburg Township resident.

All uses require an application and must comply with the Rules & Regulations.

Key assignments are made by the Parks & Recreation Department.

Damage/Cleaning fees will be charged to user groups who don't leave building as they found it.

Non-Profit Annual Rates (Proof of Non-Profit status required):

3-hour blocks/up to 2 times per month:

Non-Refundable flat rate, paid in advance: \$120.00

Non-Profit additional days of use:

3-hour block/per use

Non-Refundable daily charge, paid in advance: \$10.00 each use

For-Profit Rates:

3-hour block/per use

Non-Refundable daily charge, paid in advance: \$25.00

Additional hours for same day use shall be charged at \$10.00 per hour

Unsecured or Damaged Building Charges:

First incident: Up to \$75.00

Second incident: Up to \$150.00

Third incident: Use of facility will be revoked

Key Replacement Charges:

\$100.00 for key fob

\$300.00 for re-key of facility

Public Safety Fee Chart

*As referenced: Appendix – C
Parklands, Community
Center and Public Safety
Fee Schedule*

Event Category	Event Size/Hazard Description	Public Safety Fee	Personnel Provided
Low Hazard	Less than 1000 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	No Public Safety Fee Required (unless use is determined to have need of personnel based on type of event).	
Medium Hazard	1001 – 2500 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	Full Day: \$600 per day Half Day: \$300 per day	2 public safety personnel
High Hazard	2501-5000 <ul style="list-style-type: none"> Prohibited activities: Alcoholic beverages, fireworks, professional sporting events, pets 	Full Day: \$1,200 per day Half Day: \$600 per day	4 public safety personnel
Special Use	Over 5,000 <ul style="list-style-type: none"> Must be proposed and permitted through special approval process through Township Board May require further permits and specialty insurance 	Actual salary costs for all public safety personnel (Police & Fire) not working a regularly-scheduled shift	Public Safety Administration (in consultation with the event organizers and Parks & Rec Director) determine the public safety needs for the event

- **All new event applications/uses require review by Public Safety Personnel**
- Half Day is 6 hours or less, Full Day is more than 6 hours
- The Township Board may waive or reduce required public safety fees by special request of the event organizers
- All event applications, no matter the size, must start with a Park Use Application submittal with the Parks & Recreation Department



Sign Stuff, Inc.
13604 MERRIMAN RD
LIVONIA, MI 48150 US
(888)454-0306
bill@signstuff.com
http://www.signstuff.com

3/17/21

Hold Check
For Pickup
Per Mike

INVOICE

BILL TO

Mike Dolan
Hamburg Township
10405 Merrill Road
Hamburg, MI 48139

SHIP TO

Hamburg Township
10405 Merrill Road
Hamburg, MI 48139

INVOICE # 20210053**DATE** 03/03/2021**DUE DATE** 03/03/2021**TERMS** Due on receipt**SHIP VIA**

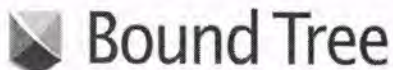
Delivery

ORDER NO.

20210053

DESCRIPTION	QTY	RATE	AMOUNT
Jumbo 1-Sided PolyEngraved Carved Sign, Text only PolyBoard (1/2")	1	995.00	995.00
4x4 x 6' White PVC Stepped 2 Post Mounting System	1	399.00	399.00
Plaque for logo added to sign	1	179.00	179.00
DELIVERY: No Charge	1	0.00	0.00
Price does not include installation			
TERMS: 50% Deposit Due with order, Balance due 10 days after delivery	1	0.00	0.00
NOT TAXABLE	1	0.00	0.00

BALANCE DUE**\$1,573.00**



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit to:
BOUND TREE MEDICAL, LLC
23537 Network Place
Chicago, IL 60673-1235

Invoice

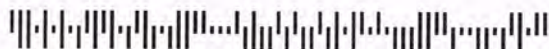
Invoice	83959043
Date	2/19/2021
Page	1 of 1
Account #	219248

TIN# 31-1739487

Customer DEA License No:



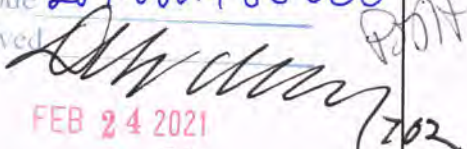
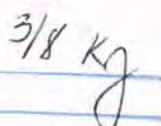

30AL0101



2 / 341 000000341 01 MB 0.447
HAMBURG TWP
ACCOUNTS PAYABLE
PO BOX 157
HAMBURG, MI 48139-0157

Ship To: SHIP001
HAMBURG TWP FIRE DEPT
10100 VETERANS MEMORIAL DR
ASST CHIEF NICK MILLER
WHITMORE LAKE, MI 48189-0679

Purchase Order #	Sales Order #	Sales Person	Ship Via	Ship Date	Payment Terms		
NA	102497086	C SAMON	NO FRT	02/19/2021	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext. Price

	THE FOLLOWING ITEMS SHIPPED FROM: 12 1605 ZEAGER RD SUITE 101 ELIZABETHTOWN, PA 17022 BTM Distributor License No: 5306003885						
CSPHG5S+ N	LTD QTY - Cardiac Science G5 Semi Auto Powerheart AED, w/ case, ready pack, pads x2, USB	8	8	0	\$1,399.99	EA	\$11,199.92
2742-40003	G5 AED IntelliSense Pediatric Pads	8	8	0	\$84.99	EA	\$679.92
<div>GL Code 207.000.980.000</div> <div>Approved </div> <div>FEB 24 2021</div> <div>Entered </div> <div>Due Date </div>							
Tracking Numbers: 783895748343 783895743606 783895738732 783895735446 783895730960 783895726603 783895723020 783895718866 783895646771 Note: * Indicates taxable item							

Correspondence and inquiries
can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

Merchandise	11,879.84
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Payment Recv'd	0.00
Total	11,879.84

DATANET

Phone: 734-367-9000

P.O. BOX 700744

PLYMOUTH, MI 48170

101-258-980.000 \$ 2,205.18
590-002-980.000 \$ 1,085.80

GL Code

Approved

Entered

Due Date

207,000.980.000 \$ 6,580.00

GL Code

Approved

Number:

Date:

Invoice

29642

3/5/2021

Source: SO No. 55862

MAR 08 2021

Bill-To

Attn: Dariusz Nisenbaum

HAMBURG TOWNSHIP POLICE DEPARTMENT

10409 Merrill Road

Hamburg, MI 48139 U.S.A.

Ship-To

Attn: Dariusz Nisenbaum

HAMBURG TOWNSHIP POLICE DEPARTMENT

10409 Merrill Road

Hamburg, MI 48139 U.S.A.

Phone: (810) 231-9391

Acct. No.	A/R Cust. No.	Acct. ID	Customer PO	Reference	Sales Rep	Ship Via	Terms
2297		HAMB	Emailed from DN	929	Bob Gutkowski	DSI Truck	Net 30 days

2-26-2021 Installed new VXPro server and configured cameras for viewing/recording as per approved quote (notes below):

replace end-of-support/life DSSRV server installed 2012 with new Pelco/Dell VX Pro server with 18 camera licenses enabling all existing cameras to be viewed & recorded on new platform. VX platform accommodates higher res 4k CCTV cameras and provides mobile client access. 18 VX camera licenses quoted provide 3yrs of Pelco support/upgrades along with use of 4 included 1yr licenses for 22 camera total usage..

NOTES:

1. 24T Hard Drive (6x4) video storage quoted shall be configured as Raid 5 & preserve min of 30 days video/audio on the new server with room for expansion. Server includes 500G SSD for OS and program data.
2. Licenses are able to be used with any new camera replacements as well.
3. Assumes use of existing monitors/workstations. Pelco client & mobile app is unlimited use & requires no license.
4. Provides for audio recording of existing cameras with audio as well as future location.
5. Pelco server & WD HDD include 3yr warranty.

Qty.	Item ID	Description	UOM	Ea. Price	Total
1	115110	PELCO VXPro FLEX 2 ServerIntel® Xeon® E2134 Win10 IoT Enterprise 64bit (no storage)	EA	\$4,464.60	\$4,464.60
18	15100	PELCO VXpro 1 Channel Camera License w/3y Support	EA	\$162.55	\$2,925.90
6	14746	WD Hard Drive 4TB Purple Surveillance Sata (3yr) Single PK	EA	\$144.58	\$867.48
1.00	19990	Hardware, Consumables, Misc. HDD trays, Display Port-HDMI Adaptor	EA	\$133.00	\$133.00
1.00	20004	Install Labor, programming, setup - DSI Engineering Tech	LOT	\$1,480.00	\$1,480.00

Item Total: \$9,870.98

Total Amount Due: \$9,870.98

***** Please remit all payments to: *****

DATANET
PO BOX 700744
PLYMOUTH, MI 48170

*** Thank You ***

(* denotes repair item)

invoice.rpt

Printed: 3/5/2021 9:29:06AM

Page 1



PROTECTING MICHIGAN'S WATER

905 Penniman | P.O. Box 6161 | Plymouth, MI 48170

T: 734-455-6700 | F: 734-455-6711

E: sales@duboiscooper.com

www.duboiscooper.com

INVOICE

Number: 245006

Date: Feb 26, 2021

Page: 1

Bill To:

Hamburg Township
Attn: Accounts Payable
P.O. BOX 157
Hamburg, MI 48139

Ship to:

HAMBURG TWP
6400 E M-36
Whitmore Lake, MI 48189

Customer ID	Customer PO	Payment Terms	
HAMBURG	20210157	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	UPS/OD	2/18/21	3/28/21

Quantity	Item	Description	Unit Price	Amount
3.00	NC0028G01	ACCESSWAY EXTENSION - NO BAND CLAMP, NO COVER SHROUD, NO LID SLIP-ON 2' SIMPLEX	412.00	1,236.00
4.00	42111-344	COVER PLT ASSY CI	116.00	464.00
30.00	7090	PRESSURE SW, ON/OFF (2000)	56.00	1,680.00
30.00	7091	PRESSURE SW, ALARM (2000)	56.00	1,680.00
<p>PO 20210157 590-001,000-850.100 GL Code Approved <i>[Signature]</i> MAR 01 2021 Entered <i>3/8 kg</i> Due Date <i>[Signature]</i></p>				

Subtotal	5,060.00
Sales Tax	
Total Invoice Amount	5,060.00
Payment/Credit Applied	
TOTAL	5,060.00

Check/Credit Memo No:



KENNEDY
INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

INVOICE		
DATE	NUMBER	PAGE
2/12/2021	623487	1 of 1

B HAM045
I HAMBURG TOWNSHIP
L ACCOUNTS PAYABLE
L PO BOX 157
T HAMBURG TOWNSHI, MI 48139
O

S HAMBURG TOWNSHIP
H 10405 MERRILL ROAD
I HAMBURG TOWNSHI, MI 48139
P

T
O

ATTENTION:

RYAN WARD

rward@hamburg.mi.us

CUSTOMER REF/PO #		JOB #	JOB TITLE	SLP	SHIPPING TYPE
WRITTEN		0108947	HAMBURG MEDICAL CENTER, FLYGT, PUMP, 3085.891-0660016, SEWAGE	NJH/KMA	KENNEDY DELIVER
QUANTITY		DESCRIPTION			
B/O	Ship				

0.00 1.00 FLYGT,PUMP,GRINDER
S/N: 210009

GL Code 590.001.850
Approved Ta Pont

MAR 09 2021

Entered 3/9 KJ
Due Date

PLEASE REMIT TO:
KENNEDY INDUSTRIES, INC.
P.O. BOX 930079
WIXOM, MI 48393

This invoice is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

***TERMS OF PAYMENT ARE NET 30 DAYS FROM DATE OF INVOICE**
***A 7% PER ANNUM SERVICE CHARGE SHALL BE APPLIED TO ANY BALANCE**
***CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE**

SUBTOTAL: \$ 6,295.00

TAX: \$ 0.00

TOTAL: \$ 6,295.00

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.KennedyInd.com

VEHICLE INVOICE

CUST # 4157
DEAL # 15540

LAFONTAINE CHRYSLER DODGE JEEP OF LANSING, INC.
6131 S PENNSYLVANIA AVE
LANSING MI 48911

SOLD TO: HAMBURG TOWNSHIP

DATE 03/10/2021

MICHELLE M DEACON
SALESMAN

ADDRESS: 10409 MERRILL RD. PO BOX 157
WHITMORE LAKE MI 48189

P.O. #20200859

MAKE	MODEL	NEW OR USED	VIN	YEAR	KEY NO.	SOLD STK # LS159223							
DODGE	RAM 1500 CR	NEW	1C6RR7XT4LS159223	20		PRICE OF VEHICLE	30606.00						
						OPTIONAL EQUIP. & ACCESS.							
<p>INSURANCE COVERAGE INCLUDES</p> <p><input type="checkbox"/> FIRE AND THEFT <input type="checkbox"/> PUBLIC LIABILITY - AMT.</p> <p><input type="checkbox"/> COLLISION - AMT. DEDUCT. <input type="checkbox"/> PROPERTY DAMAGE - AMT.</p>													
<p>OPTIONAL EQUIPMENT AND ACCESSORIES</p> <table border="1"> <thead> <tr> <th>GROUP</th> <th>DESCRIPTION</th> <th>PRICE</th> </tr> </thead> <tbody> <tr> <td colspan="3"> <p>GL Code 201.000.981.000</p> <p>Approved <i>[Signature]</i></p> <p>FEB 10 2021</p> <p>Entered <u>3/11 kg</u></p> <p>Due Date _____</p> </td> </tr> </tbody> </table>								GROUP	DESCRIPTION	PRICE	<p>GL Code 201.000.981.000</p> <p>Approved <i>[Signature]</i></p> <p>FEB 10 2021</p> <p>Entered <u>3/11 kg</u></p> <p>Due Date _____</p>		
GROUP	DESCRIPTION	PRICE											
<p>GL Code 201.000.981.000</p> <p>Approved <i>[Signature]</i></p> <p>FEB 10 2021</p> <p>Entered <u>3/11 kg</u></p> <p>Due Date _____</p>													
SALES TAX						N/A							
LICENSE AND TITLE						15.00							
TOTAL CASH PRICE						30621.00							
FINANCING INSURANCE													
TOTAL TIME PRICE						30621.00							
SETTLEMENT:													
DEPOSIT						N/A							
CASH ON DELIVERY						N/A							
TRADE-IN						N/A							
LESS LIEN						N/A							
TYPE													
VIN													
PAYMENTS													
1 @ 30621.00						30621.00							
TOTAL						30621.00							

FORM SA-131N (1-97)

Reynolds and Reynolds
TO ORDER: www.reynolds.com; 1-800-344-0998; fax 1-800-531-9055



LIVINGSTON COUNTY INFORMATION TECHNOLOGY
304 E GRAND RIVER, HOWELL MI 48843

INVOICE
REMIT PORTION

Invoice Date 12/14/2020
Invoice Number 8282
Customer Number 206
Amount Paid \$0.00

Due Date 01/13/2021

Invoice Total Due \$9,440.61

Livingston County 2020 Orthoimagery Project

HAMBURG TOWNSHIP
10405 MERRILL ROAD
PO BOX 157
HAMBURG, MI 48139-0157

✂ DETACH AND RETURN THE PORTION ABOVE WITH YOUR PAYMENT ✂

Remit Payment to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY, 304 E GRAND RIVER, HOWELL, MI 48843

INVOICE
Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
HAMBURG TOWNSHIP	12/14/2020	8282	\$0.00	01/13/2021	\$9,440.61

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
IT SERVICES	1	\$9,440.61	EACH	\$9,038.25	\$402.36	\$0.00	\$9,440.61

Please include Invoice Number on your check.

Make Checks Payable to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY
304 E GRAND RIVER
HOWELL, MI 48843

Invoice Total: \$9,440.61

GL Code

Approved

101,245,980.00
R PONT

FEB 26 2021

Entered

Due Date

3/9 KJ

101-422 S

GL Code 101-422
Approved *[Signature]*

MAR 09 2021

3/9 kg

DUE AT SETTLEMENT

UNIT: HAMBURG TOWNSHIP

Entered _____
Due Date _____

AD VAL	COUNTY (W)		0.00	701 274001
	COUNTY-DRAIN (W)		326.62	701 274001
	COUNTY-LANDBANK (W)		0.00	701 274001
	OPRA (W)		0.00	701 274001
AD VAL	COUNTY (S)		0.00	701 274001
	SET (S)		0.00	701 228001
	COUNTY-DRAIN (S)		0.00	701 274001
	OPRA (S)		0.00	701 274001
PILT	COUNTY		0.00	701 274006
	COUNTY - PILT DRAIN		0.00	701 274001
IFT	COUNTY (W)		0.00	701 274003
IFT	COUNTY (S)		0.00	701 274003
	CITY/TOWNSHIP DR @ LARGE		14,037.75	701 274001
	SUBTOTAL DUE		14,364.37	
	PLUS:			
	FINAL INTEREST (S)-CO		0.00	701 274001
	FINAL INTEREST (S)-SET		0.00	701 228001
	FINAL DUE @ SETTLEMENT		14,364.37	

Check payable to Livingston County

Treasurer *[Signature]*



Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE

Page 1/3

Transaction Number 8281115438	Transaction Date 13-FEB-2021	Transaction Total 73,779.50 USD
P.O. Number 20210107	P.O. Date 03-FEB-2021	Customer Account No 1036258491
Payment Terms Net Due in 30 Days		Payment Due Date 15-MAR-2021
Bill To Address HAMBURG TOWNSHIP FIRE DEPT ATTN: Accounts Payable P O BOX 157 HAMBURG MI 48139 United States		Ship To Address HAMBURG TOWNSHIP FIRE DEPT 10100 VETERANS MEMORIAL DR HAMBURG MI 48139 United States

Visit our website at www.motorolasolutions.com

Bill To Address

HAMBURG TOWNSHIP FIRE DEPT
ATTN: Accounts Payable
P O BOX 157
HAMBURG MI 48139
United States

PO# 20210107

GL Code 206.000.980.000
Approved *[Signature]*

IMPORTANT INFORMATION

Ultimate Destination
United States

Freight Terms: FREIGHT
PREPAID

Inco Term: CPT

NEAREST PORT OF IMPORT

FEB 25 2021

Entered *3/8 ky*
Due Date

For all invoice payment inquiries contact

SLT5CTRC@motorolasolutions.com

Telephone: 800-247-2346

Fax: +1(631)883-4238

Sales Order(s): 3202009600

Delivery Number(s): 9104624046, 9104604663

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE SO Line #: 1.1 Ship Date: 13-FEB-2021 SERIAL NUMBERS 481CXD0773 481CXD0774 481CXD0775 481CXD0776 481CXD0777 481CXD0778 481CXD0779 481CXD0780 481CXD0781 481CXD0782 481CXD0783 481CXD0784 481CXD0785 481CXD0786	14	2,269.50	31,773.00
1.1	LSV01S00010A	Q58AL - ADD: 3Y ESSENTIAL SERVICE : Duration Service From: 13-FEB-2021 Service To: 12-FEB-2024	14	115.00	1,610.00

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number 8281115438	Customer Account No 1036258491	Payment Due Date 15-MAR-2021	Transaction Total 73,779.50 USD	Amount Paid
----------------------------------	-----------------------------------	---------------------------------	---	-------------

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

HAMBURG TOWNSHIP FIRE DEPT
ATTN: Accounts Payable
P O BOX 157
HAMBURG MI 48139
United States

Wire Transfer Details

CHICAGO
Routing Transit No: 026009593
SWIFT: BOFAUS3N
Bank Account No: 3756319819

Send Payments To:



Motorola Solutions, Inc.
13104 Collections Center Drive
Chicago IL 60693
United States
Please provide your remittance details to:
US.remittance@motorolasolutions.com

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED

100000 02 04 000085 000243 P



TMI Compressed Air Systems, Inc.
2626 Sanford Ave SW
Grandville, MI 49418
616-791-9555

BILL TO:

Hamburg Township
Tony Randazzo
PO Box 157
Hamburg, MI 48139
United States

SHIP TO:

Hamburg Township
6400 E. M-36
Whitmore Lake, MI 48189
United States

Billing Number	00005956
Work Order #	WO#-50606
PO Number	20201578
Billing Date	3/1/2021
Billing Due Date	3/31/2021
Billing Terms	Net 30
Amount Due	\$6,468.14

ITEM	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
GPD-GAFLDTA	GD SUTORBILT BLOWER 6LT-RHC LS GRS-SPL - SN S613695	1.00	\$6,231.35	\$6,231.35
L-28G23	AEON PD SYNTHETIC LUBRICANT - 1 QUART	2.00	\$21.52	\$43.04
FREIGHT	FREIGHT	1.00	\$193.75	\$193.75

Total	\$6,468.14
Amount Paid	\$0.00
Amount Due	\$6,468.14

GL Code 590-002-850.000
Approved [Signature]

MAR 10 2021

Entered 3/11 KJ
Due Date [Signature]