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HAMBURG TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Tuesday, August 17, 2021  
7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Hohl, Dolan, Negri, Hahn, Menzies, Hughes, Michniewicz  
Absent: None

4. Call to the Public

A call was made with no response.

5. Correspondence

None.

6. Approval of the Consent Agenda

**Motion by Hughes, supported by Negri, to approve the Consent Agenda as amended.**

Voice Vote:      **AYES: 7, NAYS: 0, Absent: 0**      **MOTION CARRIED**

7. Approval of the Agenda

**Motion by Dolan, second by Hughes, to approve the Agenda as amended with the addition of 9J. Archery Payment, 9K. A to Z Payment, 9L. Fence Spot Payment, and 9M. Escrow Refund Payment.**

Voice Vote:      **AYES: 7, NAYS: 0, Absent: 0**      **MOTION CARRIED**

8. Unfinished Business

A. None.

9. Current Business

A. Hamburg Museum Update

No Action.

B. DPW – Restructuring Plan

**Motion by Hohl, second by Hughes, to approve the restructuring of the management of the Department of Public Works as outlined in Tony Randazzo's memo dated 8/9/2021.**

Voice Vote:      **AYES: 7, NAYS: 0, Absent: 0**      **MOTION CARRIED**

**C. DPW – Foreman Position Job Description & Hiring**

**Motion by Hughes, second by Hohl, to approve the DPW Foreman Job Description.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**Motion by Hohl, second by Michniewicz, to approve the promotion of Ryan Ward to the DPW Foreman Position as presented by Tony Randazzo.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**D. DPW – Fulltime Tech Position Hiring**

**Motion by Hohl, second by Hahn, to approve the hiring of Lance Adams at Grade 5 Step 1 for the DPW Tech Position dependent upon completion of all pre-employment requirements.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**Motion by Hohl, second by Hughes, to approve the hiring of Blaine Rickel and Corey Sherman at the rate of \$25 per hour for the on-call DPW tech positions dependent upon completion of all pre-employment requirements.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**E. Prescription Safety Glasses Policy**

**Motion by Hohl, second by Hahn, to proceed with the proposal that for DPW and Buildings & Grounds to have a cost sharing from the township once every 24 months for prescribed safety glasses.**

**MOTION WITHDRAWN**

**Motion by Hohl, second by Hahn, to authorize up to \$400 every 24 months for one pair of prescription safety glasses for any employee whose position is governed by MIOSHA and required to have safety glasses.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**F. Treasury – AutoAgent Agreement**

**Motion by Negri, second by Menzies, to enter into the Agreement with AutoAgent Data Solutions LLC and authorize Treasurer Negri to sign the 1-year agreement on behalf of the Township.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**G. West Resignation**

**Motion by Hohl, second by Hughes, to accept the resignation of Mandy West with the recognition of 6 years of outstanding service to this community.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**H. Pickle ball Patio Proposal**

**Motion by Dolan, second by Hahn, to authorize F & M Concrete Construction to move forward with the addition of the 35 X 18 pickle ball patio with a 4” pad for all work from prep to restoration at a cost not to exceed \$6,200.00.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**I. Payment Approval – C & E Construction – Invoice #2603 - \$10,605.00**

**Motion by Hohl, second by Michniewicz, to approve the payment of Invoice #2603 dated 7/30/2021 to C & E Construction in the amount of \$10,605.00 for the installation of a grinder pump at 9084 Riverside Drive.**

**Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED**

**J. Payment Approval – Archery Payment**

**Motion by Dolan, second by Menzies, to approve the payment to Jeff Archery in the amount of \$900.00 and \$600.00 to Steve Archery for opening & closing of the crypt.**

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

**MOTION CARRIED**

**K. Payment Approval – A to Z Payment –\$2,040.00**

**Motion by Dolan, second by Negri, to approve the payment from A to Z Invoice dated 8/1/2021 in the amount of \$2,040.00 for mowing at the cemeteries.**

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

**MOTION CARRIED**

**L. Payment Approval – Fence Spot**

**Motion by Dolan, second by Michniewicz, to approve the payment of \$11,450.00 for Invoice 17-0874 from the Fence Spot.**

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

**MOTION CARRIED**

**M. Escrow Refund Payment**

**Motion by Hohl, second by Negri, to refund the escrow balance of \$5,855.00 to Kristine Lindsey from CEI as stated in the memo from Chris Madigan and to note that this formally closes out this project.**

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

**MOTION CARRIED**

**10. Call to the Public**

A call was made with no response.

**11. Board Comments**

Hohl stated that he would be meeting with contractors for Assessing and receiving quotes but that they are continuing to explore options for this department.

Hughes asked about Act 188 for weed harvesting.

Hohl stated that his goal is by strategic planning next year to have an established a documented expectation of what the Township can and can't do in a flooding event.

**12. Adjourn Meeting**


**Motion by Negri, supported by Menzies, to adjourn meeting.**

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

**MOTION CARRIED**

Meeting adjourned at 7:45 p.m.

Respectfully submitted,



Courtney L. Paton  
Recording Secretary



Mike Dolan  
Township Clerk