
HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Tuesday, July 6, 2021
2:30 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:30 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Hohl, Dolan, Negri, Hahn, Hughes, Menzies, Michniewicz

Absent:

Also Present: Thelma Kubitskey, Director of Accounting & HR

4. Call to the Public

Steve Lamkin, 4855 Island Shore Dr., expressed his concern for Island Shore Dr.

Mary Ann Lamkin, 4855 Island Shore Dr., expressed her concern for Island Shore Dr.

Casey Janis, 4855 Island Shore Dr., expressed his concern for Island Shore Dr. and stated that if he feels threatened he might have to arm himself.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, supported by Hahn, to approve the Consent Agenda as Presented.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Hohl, second by Hughes, to approve the Agenda as amended with the addition of Y. Trustee Vote for the Michigan Municipal League, Z. DPW Resignation & Authorization to Hire and Closed Session – Police Contract Negotiations.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED

8. Unfinished Business

A. Covid Update.

Motion by Hohl, second by Negri, to rescinding All Emergency Declarations and forward it to County Emergency Management Coordinator Therese Cremonte.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED

9. Current Business

A. Fire Department Station #12 Architectural Proposal

Motion by Negri, second by Menzies, to authorize Chief Miller to proceed with the expenditure of \$4,000.00 to Pucci & Vollmar Architects, PC as indicated in the Memo to do the design work for the incorporation of crew quarters inside of Station 12.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

B. Police Department – Video System Server Purchase

Motion by Negri, second by Hahn, to approve the purchase of a new Video Server and Accessories from Motorola Watch Guard at a cost not to exceed \$20,489.10.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

C. Police Department – Video Redaction Software

Motion by Negri, second by Michniewicz, to approve the purchase of Video Redaction Software from Motorola Watch Guard at a cost of \$6,245.00.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

D. Police Department – Body Cameras Purchase

Motion by Hughes, second by Hahn, to approve the purchase of 8 Body Cameras by Motorola Watch Guard at a cost of \$9,141.44.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

E. Police Department – CCTV Cameras Purchase

Motion by Menzies, second by Hughes, to approve the purchase of 6 CCTV Cameras from Datanet of Plymouth for a total price of \$11,448.41.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

Hohl stated Clerk Dolan has temporarily excused himself from the meeting.

F. Cemetery Grave Repurchase - Ritola

Motion by Hohl, second by Hahn, to approve the repurchase of 2 graves Block 191 graves 5 & 6 in South Hamburg Cemetery for the price of \$600.00 from Ken & Pamela Ritola.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

G. Cemetery Fee Structure

Motion by Hohl, second by Negri, to approve the Cemetery Fee as outlined in the Fee Schedule.

Voice Vote: AYES: 6, NAYS: 1 (Hughes), Absent: 0 MOTION CARRIED

H. Cemetery Maintenance

Motion by Negri, second by Hohl, to approve proceeding with identifying and secure the services of outside contractors as necessary until we can bring it in house fully with the approval of the Cemetery committee.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

I. Zoning Administrator Agreement Correction

Motion by Hohl, second by Hahn, to approve the probationary period for Chris Madigan to 4-months in order to take time off that was approved in a pre-employment agreement.

MOTION WITHDRAWN

Motion by Hughes, second by Hohl, to approve Chris Madigan to take his personal days and 5 days' vacation at the end of October & early November as was discussed when he asked about it at his hiring and that the 6-month probationary period stay intact.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

J. Treasurer's Department Job Descriptions

Motion by Negri, second by Hahn, to approve the job description changes for the Treasurer's Clerk as put forth in the packet.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

Motion by Negri, second by Hughes, to approve the revised job description changes for the Treasurer's Assistant as put forth in the packet.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

K. Treasurer's Assistant Hiring

Motion by Negri, second by Hughes, to approve the hiring committees decision for the hiring of Marcy Miller as the Treasurer's Assistant Marcy started working today at a rate of \$19.75 per hour and has completed all pre-employment requirements and working up to 30 hours per week and with a 6-month probationary period upon successful completion of this period she is eligible of a 2% increase.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

L. ZBA and Planning Commission Appointments

Motion by Hohl, second by Hahn, to recommend a reappointment of Ron Muir and John Hamlin to a 3-year term on the Planning Commission starting on July 1, 2021 and ending on June 30, 2024.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

Motion by Hohl, second by Negri, to recommend the appointment of Debbie Mariani and Craig Masserant to the ZBA for a 3-year term beginning on July 1, 2021 through June 30, 2024.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

M. Finance Control Book – May 2021

Motion by Negri, second by Hahn, to approve, receive, file and publish the May 2021 Finance Control Book.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

N. Park Use Application – SMOC

Motion by Michniewicz, second by Menzies, to approve the Park Use Application at the discounted rate for Southern Michigan Orienteering Club on July 24, 2021.

Voice Vote: AYES: 6, NAYS: 1 (Hughes), Absent: 0 MOTION CARRIED

O. Grinder Pump Station Price Increase

Motion by Hohl, second by Hahn, to approve the immediate Grinder Pump resale price to \$3,680.00 per simplex pump.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

P. Cable TV Video Server

Motion by Negri, second by Menzies, to approve the purchase of the Leightonix Automation Controller Video Streaming Server and the purchase of an 86" interactive LED panel from Great Lakes Multimedia Supply Inc for a total cost not to exceed \$20,000.00.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

Q. Payment Approval – MMRMA – Invoice #M0001291 - \$196,561.00

Motion by Negri, second by Menzies, to approve the payment of our yearly Liability Insurance with MMRMA in the amount of \$196,561.00 and the yearly retention fund of \$45,000.00 due in two installments, one on August 7 and the other on January 1, 2022.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

R. Payment Approval – MMRMA – Invoice #R0201291 - \$22,500.00

Approved in the previous Motion.

S. Payment Approval – Power DMS – Invoice #A34504 - \$5,207.28

Motion by Hohl, second by Negri, to approve the payment of Invoice #A34504 from Power DMS in the amount of \$5,207.28.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

T. Payment Approval – C & E Construction – Invoice #2587 - \$5,139.75

Motion by Hohl, second by Negri, to approve the payment of Invoice #2587 to C & E Construction in the amount of \$5,139.75 dated for grinder pump install at 8783 Lagoon Dr.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

U. Payment Approval – DuBois Cooper – Invoice #248218 - \$30,838.00

Motion by Hohl, second by Menzies, to approve the payment of Invoice #248218 to DuBois Cooper dated 7/18/2021 for grinder pump parts in the amount of \$30,838.00.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

V. Payment Approval – Litchfield Mowing - Invoice #1422 - \$6,000.00

Motion by Hohl, second by Hughes, to approve the payment of Invoice #1422 to Litchfield Field Mowing Brush Trimming LLC in the amount of \$6,000.00 for the aggressive trimming of the Lakeland Trail.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

W. Payment Approval – Livingston County Road Commission – Invoice #7195 - \$228,824.16

Motion by Hohl, second by Hahn, to approve the payment of Invoice #7195 dated 6/28/21 to Livingston County Road Commission in the amount of \$228,824.16.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

X. Payment Approval – Livingston County Road Commission – Invoice #7199 - \$128,147.00

Motion by Hohl, second by Hahn, to approve the payment of Invoice #7199 dated 6/28/21 to Livingston County Road Commission in the amount of \$128,147.00 for the work done for the Louis Ln SAD.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

Y. Trustee Vote for the Michigan Municipal League

Motion by Negri, second by Hohl, to authorize Treasurer Negri to cast the vote for the Hamburg Township Trustees for the Trustees Vote for the Michigan Municipal League.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0 MOTION CARRIED

Z. DPW Resignation & Authorization to Post/Hire

Motion by Hohl, second by Negri, to receive & ratify the resignation of David Podvoyski effective today.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED

Motion by Hohl, second by Negri, to authorize Tony Randazzo & Thelma Kubitskey to immediately begin advertising on all sites for a DPW Technician Grade Level 7 for a period of time that is to be determined by Thelma and Tony with the candidates to be narrowed down to a reasonable amount and to be interviewed by Tony Randazzo, Supervisor Hohl, and Thelma Kubitskey.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED

10. Call to the Public

A call was made with no response.

11. Board Comments

Hohl stated that he discussed with the Library a collaboration with the Historical Museum.

Hahn stated Jim Gleason passed.

Michniewicz asked about Darwin Rd.

12. Adjourn Meeting/Closed Session

Motion by Hohl, second by Hughes, to go into Closed Session to discuss Police Contract Negotiations which will have a significant financial impact on Hamburg Township.

Roll Call Vote: Dolan: Absent, Negri: Y, Hahn: Y, Hughes: Y, Menzies: Y, Michniewicz: Y, Hohl: Y

MOTION CARRIED

Closed Session began 3:58 p.m.

Returned to Open Session 4:13 p.m.

Motion by Hahn, second by Hughes, to direct the Contract Negotiation Team to proceed as discussed in Closed Session.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED


Motion by Menzies, supported by Negri, to adjourn meeting.

Voice Vote: AYES: 7, NAYS: 0, Absent: 0

MOTION CARRIED

Meeting adjourned at 4:14 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk