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HAMBURG TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Tuesday, May 18, 2021  
7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Hohl, Dolan, Hahn, Hughes, Menzies

Absent: Negri, Michniewicz

Also Present:

4. Call to the Public

Steve Lamkin, 4855 Island Shore Dr, expressed his opposition to the Island Shore SAD.

Mary Ann Lamkin, 4855 Island Shore Dr, expressed her opposition to the Island Shore SAD.

5. Approval of the Consent Agenda

**Motion by Menzies, supported by Hahn, to approve the Consent Agenda as presented.**

Voice Vote:      **AYES: 4/5, NAYS: 0, Absent: 2**      **MOTION CARRIED**

Pat Majher, Director of the Historical Museum presented her monthly report on the Museum's Happenings.

6. Approval of the Agenda

**Motion by Hohl, second by Hahn, to approve the Agenda as amended with the addition of Schedule the Budget Public Hearing/Review of the Budget, Administrative Policies & Procedures Manual Process, Huron Watershed Representative and Closed Session to discuss Police Contract Negotiations.**

Voice Vote:      **AYES: 4/5, NAYS: 0, Absent: 2**      **MOTION CARRIED**

7. Unfinished Business

**A. Covid Update.**

No Action.

8. Current Business

**A. Police Department – Equipment Purchase**

**Motion by Hohl, second by Menzies, to approve the purchase of ammunition as outlined in the Chief's memo dated May 11, 2021 at a cost of \$5,949.54.**

Voice Vote:      **AYES: 4/5, NAYS: 0, Absent: 2**      **MOTION CARRIED**

**B. Fire Department – Equipment Testing**

**Motion by Hohl, second by Hughes, to approve the expenditure of up to \$6,000.00 with Waterway of Michigan for the Fire Department Hose and Ladder Testing as outlined in the memo.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**C. Fire Department – Funfest Firework Application**

**Motion by Hohl, second by Dolan, to approve the Fireworks by Blast LLC as outlined in the memo from Fire Marshall Zernick dated May 11, 2021 for the first show being on June 18, 2021 and the second on June 19, 2021 with a rain date of June 20, 2021 also with the four contingencies as provided in the memo: 1. Hamburg Township Fire Marshal and/or his/her designee will be present at all pre-launch safety meetings and continuity tests. 2. Site inspections prior to and during the event will be completed to ensure The Blast LLC. is in compliance with the application and all potential safety concerns. 3. Shooter location shall be placed on the top of the hill as in years past. 4. The final decision and approval of launch or no launch will be determined by the Fire Marshal and/or his/her designee.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**D. Fire Department – Gallagher Lake Firework Application**

**Motion by Hohl, second by Hughes, to approve the Fireworks by Blast LLC for July 10, 2021 with a rain date of July 11, 2021 and with the 6 contingencies 1. Hamburg Township Fire Department must be notified of any changes to the event. 2. There must 20 foot clearance on all surrounding roads for emergency apparatus access in the event of an emergency. 3. Minimum secured distance from display to spectator shall be no less than 420 ft. 4. A copy of the DNR permit shall be provided to the Hamburg Township Fire Dept. 5. Minimum of 2 Hamburg Township Public Safety Boats shall be on the water during the display. 6. Constant radio communication shall be maintained with the Fire Marshal during the display.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**E. Township Fee Schedule Adoption**

**Motion by Hohl, second by Menzies, to receive, file and bring back at the first meeting the Township Fee Schedule.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**F. Pitney Bowes Contract**

**Motion by Dolan, second by Hughes, to approve the 48-month lease agreement with Pitney Bowes Mail Meter Machine.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**G. Fence Bid**

**Motion by Dolan, second by Menzies, to authorize the use of The Fence Spot for the chain-link fence for the pickle ball project at a cost not to exceed \$11,500.00.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**H. Finance Control Book – March 2021**

**Motion by Hohl, second by Hahn, to receive, file and publish the Finance Control Book for March 2021.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2 MOTION CARRIED**

**I. Island Shore Maintenance Bids**

**Motion by Hohl, second by Menzies, to enter into a 2-year contract beginning June 7, 2021 and ending June 6, 2023 with Bob Myers Excavating Inc. and Big Barney's Dust Control for the Island Shore Drive and Schlenker Road special assessment district.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**J. Planning/Zoning Director Position**

**Motion by Hohl, second by Hahn, to extend a conditional offer to Chis Madigan with the start date of June 7, 2021 at a salary of \$71,000.00 with the possibility of an up to 5% pay increase upon a 6 month performance review contingent upon all pre-employment physical, requirements and drug tests.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**K. Budget**

**Motion by Hohl, second by Hahn, to set the Budget Public Hearing for June 1, 2021 at 4:00 p.m. and that we forward and publish for the Budget Public Hearing and the Truth in Taxation Hearing the Budget as drafted and presented to us without the 3<sup>rd</sup> Captains Position and without the \$80,000.00 in building with those items to be discussed at the Budget Public Hearing.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**L. Administrative Policies & Procedure Manual**

**Motion by Hohl, second by Dolan, to circulate the memo handed out at the Board table to all Department Heads and that the Board hereby adopts this schedule for the updating and approval of the Administrative Policies & Procedure Manual.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

To take each departments portion to have them update and get to Clerk Dolan by August 1, 2021 and then as a Board to review and ratify the department chapters, in September review and ratify the Township Board Administration, October Personnel Administration, November Finance Administration, December Property Management, January Public Information, February Public Works, and then at Strategic Planning March 15, 2022 Approve the whole thing.

**M. Huron Watershed Representative**

No Motion. Discussion to find a Representative.

**N. Payment Approval – Bader & Sons – Invoice #1078937 - \$13,870.71**

**Motion by Hohl, second by Menzies, to approve the payment of Invoice #1078937 dated April 28, 2021 for the new zero turn from Bader & Sons.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**O. Payment Approval – C & E Construction – Invoice #2572 - \$15,120.00**

**Motion by Hohl, second by Hahn, to approve the payment of Invoice #2572 dated May, 7, 2021 to C & E Construction for installation of a new grinder pump at 9121 Hamburg Rd in the amount of \$15,120.00.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**P. Payment Approval – EDC – Invoice #1316 - \$20,300.00**

**Motion by Hohl, second by Menzies, to approve the payment of invoice #1316 to the EDC in the amount of \$20,300.00.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**Q. Payment Approval – Scott & Lauren Tharp – Performance Bond - \$15,000.00**

**Motion by Hohl, second by Hughes, to approve the refund of a Performance Bond at 5550 Strawberry Lake Rd to Scott & Lauren Tharp in the amount of \$15,000.00 for the removal of a temporary dwelling.**

**Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2**

**MOTION CARRIED**

**9. Correspondence**

Email from Marshall & Betsy Smith, This goes back to a human mistake and it's never been a technical problem and its time the courts wake up and not let one person try and destroy an entire group of good people. The law clearly allows remedy, but the courts clearly are not doing their job. And this person should be locked up if I or an civilized person did this we would not be heard in a court room. Further all the homes south of the problem could claim the same situation and this would never end. Adverse possession is the answer lets elect judges that will not stand for this. Thanks for hearing me out and don't we have better things to in this great community than focus on non-problems.

Email from Jim & Joan Beaudoin, We just wanted to express our appreciation to the Township Board and especially Pat Hohl, for supporting us in our effort to maintain our road. You would think everyone would be on the same page in this goal, but unfortunately that's not the case. We have lived on this road since 1986 and this has been a constant struggle almost all of that time. It's so nice to be able to get our cars down the road without bottoming out and getting scratched up. We've loved living here for the past 35 years, and other than the problems on the road, it has been near perfect. Thank you.

Email from Greg Mitchell and Susan Hancock, We have property on this drive and the road needs to be maintained. There is only one property owner objecting and all the rest of us are in agreement on this issue. We hope you will not let one person stop this necessary work. Than Lamkin's have no right to object to over 100 years of people driving past their property to access their property. There is no other way in. My wife Susan Hancock's ancestors and others built that road and we expect it to be used and maintained.

Email from Cindi and Eugen Hartmeier, I want to thank you for your and the township's dedication to keeping us safe on our road. It has been a long time since we have been able to ingress and egress without having to worry about passing cars and/or backing up through broad road damage. We are looking forward to continual proper and safe maintenance of our road in the coming years.

Email from Dan and Dee Engram, Good afternoon Township Board members, we hope that this letter finds you all healthy and well! We would like to express our appreciation for the recent road improvements and maintenance on Island Shore Dr. and Schlenker! Please also convey our appreciation to the contactor, Myer's Excavating. Words cannot describe our extreme gratitude for the widening of the trouble spots across the Lamkin properties that have been a safety hazard and annoyance for many years now. We are extremely pleased with the result of your efforts, which we are sure were (and will continued to be) long and tedious. It's good to see that the Township has the taxpayer's safety and property values and at heart... Keep up the good work!

**10. Call to the Public**

Steve Lamkin, 4855 Island Shore Dr, expressed his opposition to the Island Shore SAD.

**11. Board Comments**

Hohl stated that in regards to Island Shore Dr. in 2012 the Board had to step up and spend General Fund money to fix the road in response to a letter from Livingston County Ambulance for their inability to treat a patient that they had to transgress the Lamkin's property to get to. Reminding the Board that Judge Hatti did not deny the petition filed by that Lamkin's to invalidate the SAD he put the petition en banc pending a settlement of cases with all of the neighbors as the Lamkin's have

indicated which is still going on. So the SAD is valid and we will move forward and maintain the road as its laid out in the SAD. Also stating that Mary Ann Lamkin was the first to circulate the SAD to set up initially and that the whole situation is sad.

Hahn stated that the recent widening of the road was paid for by the SAD.

12. Adjourn Meeting/Closed Session

**Motion by Hohl, second by Hahn, to go into Closed Session to discuss Police Contract Negotiations which will have a significant financial impact on Hamburg Township.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

Closed Session began 7:55 p.m.

Returned to Open Session 9:05 p.m.

**Motion by Dolan, second by Hughes, to direct the Contract Negotiation Team to proceed as discussed in Closed Session.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

**Motion by Hahn, supported by Menzies, to adjourn meeting.**

Voice Vote: AYES: 4/5, NAYS: 0, Absent: 2

MOTION CARRIED

Meeting adjourned at 9:07 p.m.

Respectfully submitted,



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Courtney L. Paton  
Recording Secretary



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Mike Dolan  
Township Clerk