

ADOPTED BY TOWNSHIP BOARD OF TRUSTEES, JANUARY 4, 2011  
(MAY 19, 2020 REVISION)

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**LAND USE PERMITS - RESIDENTIAL**

New Home-----	\$100.00
Additions-addition of square footage (i.e.: garage, family/bedroom, second story, sunroom, pole barn)-----	\$70.00
Remodeling/Repairs-No addition of square footage (i.e.: moving interior walls, renovations, finishing basement, or second story)-----	\$40.00
Repairs-re-roofing, windows, siding, electrical, plumbing, heating/air conditioning-----	\$15.00
Peripherals-Amenities (i.e.: decks, pools, porches, gazebos, boathouses, sheds, fences, etc.)-----	\$40.00
Electrical, Plumbing, and Heating/Air Conditioning Work – No Structural Changes-----	\$15.00
Satellite Dishes, TV/Radio Antennas – Residential only – No Structural Changes-----	\$15.00
Reinspection Fee-----	\$25.00
Addressing-----	\$25.00/address
Temporary Trailers-----	\$100.00 for 6 months plus \$2,000.00 cash bond
Demolitions-----	\$45.00
Change in Use-----	\$40.00
Signs-----	\$40.00
Home Occupation-----	\$35.00
Seasonal Sales-----	\$40.00
Minor Agricultural Commercial/ Tourism Business-----	\$150.00
After the fact permits additional processing fee-----	\$100.00
After the fact permit additional processing fee – No charge permit-----	\$1.00
Review Escrow-----	Based on estimated cost of review

Note: Upon the issuance of an address, a reflective address sign will be provided.

**LAND USE PERMITS - MULTIPLE FAMILY**  
**(DUPLEXES, APARTMENTS BUILDINGS, HOTELS, MOTELS, INNS)**  
**FOR EACH RESIDENTIAL UNIT WITHIN A SINGLE UNIFIED STRUCTURE:**

New Construction-----	\$100.00
Additions-----	\$70.00
Remodeling-No addition of square footage (i.e.: moving interior walls, re-doing bathroom, and kitchens finishing basement or second story)-----	\$60.00
Repairs (i.e.: re-roofing, windows, siding, electrical, plumbing, heating, air conditioning)-----	\$15.00
New Facades-----	\$60.00
Peripherals-Amenities (i.e.: decks, pools, porches, gazebos, boathouses, sheds, fences, etc.)-----	\$60.00
Site Improvements (i.e.: paving, parking, grading, curbs, sidewalks, landscaping)-----	\$80.00
Electrical, plumbing and heating/air conditioning work-No structural changes-----	\$15.00
Satellite dishes, TV/Radio Antennas-Residential only-No structural changes-----	\$15.00
Addressing-----	\$25.00/address
Reinspection Fee-----	\$25.00
After the fact permit additional processing fee-----	\$100.00
After the fact permit additional processing fee – no charge permit-----	\$1.00
Review Escrow-----	Based on estimated cost of review

Note: Upon the issuance of an address, a reflective address sign will be provided.

**LAND USE PERMIT FEES ARE IN ADDITION TO ANY AND ALL FEES FOR SITE PLAN APPLICATION REVIEWS, VARIANCES, PUBLIC HEARINGS, AND PRIVATE ROADS/DRIVEWAY VARIANCES.**

**LAND USE PERMITS - COMMERCIAL/INDUSTRIAL**  
**(IN ADDITION TO SITE PLAN REVIEW FEES AS APPLICABLE)**

New Building-----	\$250.00
Remodeling-No addition of square footage (i.e.: facades, re-roofing, interior walls, bathrooms, electrical, plumbing, heating mechanical, factory machinery, upgrades requiring building permits)-----	\$105.00
Additions-Additions of square footage (i.e.: Pole barn, extra wing/story)-----	\$105.00
New Facades-----	\$60.00
Peripherals (sheds, decks, porches, fences)-----	\$75.00
Temporary Trailers-----	\$100.00 for 6 months plus \$2,000.00 cash bond
Demolitions-----	\$60.00
Site Improvements (paving, parking, grading, curbs, sidewalks, landscaping, Consumers Energy rectifiers)-----	\$75.00
Change in Use-----	\$40.00
Seasonal Sales-----	\$40.00
Signs-----	\$60.00
Wireless Communication Facilities-----	\$250.00
Addressing-----	\$25.00/address
Reinspection Fee-----	\$25.00
After the fact permit additional processing fee-----	\$100.00
Review Escrow-----	Based on estimated cost of review

*Note: Upon the issuance of an address, a reflective address sign will be provided.*

**LAND USE PERMITS MULTIPLE COMMERCIAL/INDUSTRIAL UNITS**  
**(BUILDINGS WITH MULTIPLE OFFICES/RETAIL/MANUFACTURING SUITES)**  
***FOR EACH UNIT WITHIN A SINGLE UNIFIED STRUCTURE:***

New Construction-----	\$100.00
Remodeling/Repairs-No addition of square footage (i.e.: moving interior walls, re-doing bathrooms, kitchens, finishing basement or second story, re-roofing, windows, siding etc.)-----	\$70.00
Building Facades-----	\$70.00
Peripherals-Amenities (i.e.: decks, pools, porches, gazebos, boathouses, sheds, fences etc.)-----	\$60.00
Site Improvements (paving, parking, grading, curbs, sidewalks, landscaping)-----	\$90.00
Electrical, plumbing and heating/air conditioning work-No structural Changes-----	\$15.00
Satellite Dishes, TV/Radio Antennas/Wireless Communication Facilities-----	\$100.00
Reinspection Fee-----	\$30.00
Addressing-----	\$25.00/address
After the fact permit additional processing fee-----	\$100.00
After the fact permit additional processing fee-no charge permit-----	\$1.00
Review Escrow-----	Based on estimated cost of review

**LAND USE PERMITS**

**TEMPORARY LAND USE AND SPECIAL EVENTS**

Temporary Land Use-Special Events (Sec. 8.9.3)-For profit organizations-----	\$75.00
Temporary Land Use-Special Events (Sec. 8.9.3)-Non-profit organizations-----	\$ 25.00
Review Escrow-----	Based on estimated cost of review

**ADU PERMIT FEES (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Zoning Administrator review: -----	\$ 75.00
Planning Commission review: -----	\$300.00
Special Use Permit review:-----	\$750.00
Review Escrow-----	Based on estimated cost of review

**NON-CONFORMING USE FEES (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Class A review-----	\$750.00
Review Escrow-----	Based on estimated cost of review

**PLANNING REVIEW FEES (IN ADDITION TO ALL OTHER FEES)**

Sign Review, and Sign and Agricultural Tourism Waivers: -----	\$300.00
Review Escrow-----	Based on estimated cost of review

**SPECIAL USE PERMIT FEES (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Special Use Permit (Sec. 3.5) – For both residential, commercial/industrial-----	\$750.00
Review Escrow-----	\$1,500.00

**REZONING FEES (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Rezoning of property-for both residential, commercial, and industrial-----	\$1,000.00
Review Escrow-----	\$2,500.00

**(PLEASE NOTE: OPEN SPACE COMMUNITY OVERLAY DISTRICTS UNDER ARTICLE 14.00, “OPEN SPACE COMMUNITY,” OF THE HAMBURG TOWNSHIP ZONING ORDINANCE ARE NOT REZONINGS)**

**ZONING TEXT AMENDMENTS (IN ADDITION TO ALL OTHER FEES)**

**APPLICATION FEE:**

Proposed Text Amendments to the Hamburg Township Zoning Ordinance-----	\$900.00
Review Escrow-----	\$1,500.00

**FOR ALL PROJECTS: PRE-APPLICATION CONFERENCES**

Optional Pre-application Conference-For 1 ½ hour conference period: **(To be paid prior to the conference)**

Zoning Administrator-----	\$50.00
Township Planner-----	\$350.00
Township Engineer-----	\$350.00

**SITE PLAN REVIEW FEES**  
**(IN ADDITION TO ALL OTHER FEES)**

**RESIDENTIAL PLANNED UNIT DEVELOPMENT and CONDOMINIUMS PROJECTS**

**APPLICATION FEE:**

New Subdivisions of all types-----\$2,000.00

**REVIEW ESCROW FEES**

Preliminary Site Plan-----\$2,000.00 plus \$50.00/unit

Final Site Plan-----\$2,000.00 plus \$50.00/unit

Combined Preliminary/Final Site-----\$4,000.00 plus \$50.00/unit

**AMENDMENTS TO SITE PLANS**

**APPLICATION FEE:**

Minor Modification-Administrative-----\$150.00

Minor Modification-Planning Commission-----\$700.00 Plus Review Fees

Site Plan Amendment- Significate Changes-----\$2,000.00 Plus Review Fees

**REVIEW ESCROW FEES FOR AMENDMENTS**

Minor Modification-Planning Commission -----\$1,400.00

Site Plan Amendment-Significant Changes -----\$2,000.00

**PLATS / SUBDIVISIONS**

**APPLICATION FEE:**

Tentative/Preliminary Plat-----\$1,000.00 plus \$50.00/lot

Preliminary Final Plat-----\$1,000.00 plus \$50.00/lot

Final Plat-----\$1,000.00 plus \$50.00/lot

**REVIEW ESCROW**

Tentative Preliminary Plat-----\$2,500.00 plus \$50.00/lot

Preliminary Final Plat-----\$2,500.00 plus \$50.00/lot

Final Plat-----\$2,500.00 plus \$50.00/lot

**SITE PLAN REVIEW FOR COMMERICAL AND INDUSTRIAL PROJECTS**

**OF ALL TYPES**

**APPLICATION FEE:**

New Projects of all types

Preliminary Site Plan-----\$1000.00 plus \$200.00/acre over one acre

Final Site Plan-----\$1000.00 plus \$200.00/acre over one acre

Combination Preliminary/Final-----\$2000.00 plus \$400.00/acre over one acre

**REVIEW ESCROW**

Preliminary Site Plan-----\$2,500.00 plus \$250.00/acre over one acre

Final Site Plan-----\$2,500.00 plus \$250.00/acre over one acre

Combined Preliminary/Final Site-----\$5,000.00 plus \$500.00/acre over one acre

**AMENDMENTS TO SITE PLANS:**

Minor Modification-Administrative-----\$150.00

Minor Modification-Planning Commission-----\$700.00 plus review fees

Site Plan Amendment-Significant Changes-----\$2,000.00 plus review fees

**REVIEW ESCROW FEES FOR AMENDMENTS:**

Minor Modification-Planning Commission-----\$1,500.00 + \$100.00/acre over one acre

Site Plan Amendment-Significant Changes-----\$3,500.00 + \$100.00/acre over one acre.

**COMMERCIAL/MIXED USE PLANNED UNIT DEVELOPMENT**

**APPLICATION FEE:**----- \$4500.00 plus \$100.00/acre over one acre

**REVIEW ESCROW FEES**

Preliminary Site Plan-----\$3,500.00 plus \$250.00/acre over one acre

Final Site Plan----- \$3,500.00 plus \$250.00/acre over one acre

Combination Preliminary/Final-----\$7,000.00 plus \$500.00/acre over one acre

*Note: Acreage calculations base upon the acreage being developed or utilized for the project  
(parking, buildings, walks, storm water retention etc.)*

**PRIVATE ROAD & DRAINAGE FEES**

**PRIVATE ROAD-REGULAR APPROVAL REQUEST:**

*(Please note that these fees are in addition to any variance/wavier request fees that may be applicable.)*

Zoning Administrative Fee-----\$400.00

**ENGINEER REVIEW ESCROW: (INCLUDES ORIGINAL AND ONE REVISED SUBMITTAL)**

1'-2000' Linear Footage-----\$2,500.00

2000'-4000' Linear Footage-----\$3,500.00

4000' + Linear Footage-----Multiply Above Increments

Road surface, Drainage Inspection and certification review fee -----\$300.00

Reinspection Fee-----\$300.00

Bond to Construct Road-----As set by Zoning Administrator

**ASSISTANCE DUE TO NON-COMPLIANCE**

Township administration-----\$400.00

Engineering and site visit escrow----- \$3,000.00

**PRIVATE ROAD VARIANCE/WAIVER REQUEST:**

Application Fee----- \$500.00

Engineer Review/Inspection Fee----- \$1,000.00

If Special Meeting- Fee for Township Board----- \$800.00

**OTHER FEES**

**SITE WALKS:**

Planning Commission----- \$750.00

**SPECIAL MEETINGS:**

Planning Commission and Township Board:

Meetings that do not require Consultant review.-----\$800.00

Meetings that require Consultant review.-----\$800.00 plus \$700.00 consultant fee

**SEWER FEASIBILITY:**

Cost estimate Commercial-----\$1,000.00

Cost estimate Single-Family Home-----\$200.00

**Final Inspection and Review of Certification Documents** -----\$500.00 plus review fees

**Creation/Alteration of Water Bodies (Sec. 9.2.4 (D))**-(Setbacks need to be met if pond is entirely within parcel)-----\$50.00

**Permit for grading, drainage, fill, excavation, etc. (Plus Engineering Review and Site Visit Fees)**-----\$50.00

**LAND DIVISIONS/COMBINATIONS/LOT SPLITS/REDESCRIPTIONS**

Per Parcel/Lot Being Created-----\$100.00  
Boundary Adjustments (Fee charged for each resulting parcel or new description) -----\$100.00  
(Outlots/Parks/Open Space Areas Each count as 1 Lot)

Review Escrow-----Based on estimated cost of review

(No charge for combination or separation of platted lots of record or other parcels of record for tax code purposes only)

**ZONING BOARD OF APPEALS FEES**  
**(IN ADDITION TO ALL OTHER FEES)**

Per Case-----\$500.00 plus \$50 per additional variance  
Rehearing Meeting-----\$200.00  
Review Escrow-----Based on estimated cost of review

**ORDINANCES**

Ordinances and The Master Plan can be viewed on our website at [www.hamburg.mi.us](http://www.hamburg.mi.us)  
From the Main Page, Go to the "Lawroom"  
(Add \$5.00 if mailed)

Master Plan-----\$30.00  
General Ordinance-----\$35.00  
Zoning Ordinance-----\$35.00  
Large Zoning District Map-----\$15.00  
Small Zoning District Map-----\$ 7.50  
Copies of Full Size Sectional Maps-----\$10.00/sheet

**COPIES**

Photocopies (Plus Postage if Mailed)-----\$0.25/page

**FEES**

Fees listed in this schedule are intended to cover staff time and other costs for standard processing. Application fees and review fees are required at the time of application. In the case of separate applications for Preliminary and Final reviews, separate application and review fees shall be collected.

**EXEMPTIONS**

All permitting fees will be waived by Hamburg Township for non-profit private and public service project

**REVIEW ESCROWS**

Review escrow fees are reasonably related to the amount of costs and expenses estimated by the Township and its consultants to complete the respective review of a project by the Township's consultants. If there is not an estimate for the initial cost of the review escrow and instead the review fee states it is based on an estimate of cost of review the Zoning Administrator will contact the party that is needed for review and the cost of the review escrow fee will be based on the projected cost of the review. Review escrow fees shall be placed into a non-interest bearing escrow account. Upon final review, the remaining review escrow fee balances shall be returned to the applicant upon receipt of final billing. If the excess fees are sent by mail to the applicant at the address specified on the escrow receipt, and is returned undelivered, it shall be held by the Township and returned to the applicant on demand; however, if such demand is not made within one (1) year after it was returned undeliverable, the remaining escrow shall be deemed forfeited and shall be deposited in the general fund of the Township. The applicant shall be responsible for all costs incurred for review in excess of the original submitted escrow amount. If the review escrow fee amount held by the Township is determined to be less than the amount needed to review the project additional escrow fund shall be requested. Final certificates of occupancy shall not be issued until such time as all outstanding fees are paid.

Review escrows fees can be required for any work or process either covered or not covered in this Schedule based on the cost of the review to be determined by the Zoning Administrator and the party reviewing the project.