

Minutes

HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

Regular Meeting – 16 September 2021 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation was held on Thursday September 16th, 2021 at 5:30 PM. This was an open meeting held an open meeting held at HEDC boardroom at 7515 FM 2004, Hitchcock, Texas 77563.

A G E N D A

1. Call to Order.

The meeting was called to order at 6:37 PM by HEDC Board President Jack Click.

2. Roll call of members.

Members present – Jack Click, Ted Robinson, Chris Armacost.

Absent – Dorothy Childress, Randy Strickland.

3. Public Comments (Limit 2 minutes per speaker)

No comments.

4. Consent Agenda:

- a. Approval of the Minutes of the HEDC Regular Meeting August 19, 2021.
- b. Approval of the Minutes of the HEDC Special Meeting August 26, 2021.
- c. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank.
- d. Approval of other Invoices.

A motion to approve the consent agenda was made by Chris Armacost, second by Ted Robinson. The motion passed 3-0.

5. HEDC Financial Report. (Tyler Robert)

The board accepted the minutes presented by the Executive Director.

6. Executive Director's Report: (Tyler Robert)

- a. Project Report
- b. Marketing activity

c. Other

The Executive Director presented an updated project report with no new actionable items. He reminded the board that conferences were upcoming and needed a headcount on members who planned to attend.

7. Discuss, consider, and take possible action to adopt new HEDC logo. (Tyler Robert)

The Executive Director presented several new logos for the board to choose as the new EDC logo. The board came to a consensus and chose its new design. A motion to adopt the new logo was made by Ted Robinson, seconded by Chris Armacost. The motion passed 3-0.

8. Discuss, consider, and take possible action to purchase CRM software. (Tyler Robert)

The board was presented with a software service that would help manage projects. The board decided to table the discussion until a time in which management of multiple projects was necessary.

9. President's Comments:

a. Brief the board on status of the HEDC activities.

b. Other

The President reiterated that the board needs to continue to operate on a timeline of 5-10 years and that the EDC continue with that vision.

10. Mayor's Comments

The mayor requested that the Executive Director possibly look to see if the Storefront Improvement Grant be provided with more direction in terms of design and cost of work.

11. Board Members' Comments

None.

12. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code, [§]551.071, 551.072, 551.074 and 551.087.*

No executive session.

13. Reconvene into Open Session

14. Consider possible action or give direction on items legally discussed in Executive Session.

15. ANNOUNCEMENTS:

a. Next regular meeting 21 October 2021 at 5:30 p.m.

16. ADJOURN

A motion to adjourn was made by Chris Armacost at 7:22 PM, seconded by Ted Robinson.

Minutes approved this ____ day of ____ 2021

**Jack Click
President**