

Minutes

The HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

Regular Meeting – 18 August, 2022 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation (HEDC) will be held on Thursday August 18, 2022, at 5:30 PM. This will be an open meeting held at the HEDC boardroom at 8115 Hwy 6, Hitchcock, Texas 77563.

A G E N D A

1. Call to Order, President Jack Click.

The meeting was called to order at 5:30 PM.

2. Roll call of members

Absent: Ted Robinson.

3. Public Comments (Limit 2 minutes per speaker)

No public comments.

4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting July 14, 2022
- b. Approval of the Minutes of the HEDC Special Meeting July 29, 2022
- c. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank
- d. Approval of other invoices

Motion to approve the consent agenda made by Chris Armacost, seconded by Randy Strickland.
Motion passed 4-0.

5. HEDC Financial Report. (Tyler Robert)

The board approved the financial report as presented by the executive director.

6. Executive Director's Report. (Tyler Robert)

- a. Project Report
- b. Director's Activities
- c. Property Update

The director provided updates on projects he had been working on since the last meeting with a continued effort to market industrial properties along FM 2004. The director assisted in the groundbreaking ceremony at Beehive Adult Center and began marketing downtown redevelopment plans for the city.

7. Presentation from Aaron Farmer of The Retail Coach LLC to provide update on retail recruitment efforts. (Tyler Robert & Aaron Farmer)

Mr. Farmer provided the board an update on recruitment success and delivered a market analysis of the city.

8. Discussion and appropriate action to approve Resolution No. 08182022 to form committee to provide guidance on architectural services by Burditt Consultants LLC. (Tyler Robert)

A motion to form a special committee to lead Burditt's efforts for architectural services for property at 8002 MLK Ave was made by Dorothy Childress, Seconded by Chris Armacost. Motion passed 4-0. Mr. Randy Strickland and Chris Armacost were nominated as committee members with Jack Click acting as ex-officio.

9. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code §551.072 deliberation regarding real property as to the possible purchase of property, §551.074 personnel matter executive director annual review, § 551.087 Deliberation Regarding Economic Development Negotiations.*

The board adjourned to executive session at 6:55 PM.

10. Reconvene into open session and consider action regarding executive director's employment.

The board reconvened from executive session at 7:32 PM. A motion to approve a cost-of-living adjustment of 5% and the development of a quarterly performance bonus by December 2022 for the executive director was made by Chris Armacost, seconded by Randy Strickland. Motion passed 4-0.

11. President's Comments

a. Brief the board on status of HEDC Activities.

No comments.

12. Mayor's Comments

No comments.

13. Board Members' Comments

No comments.

14. ADJOURN

Board adjourned at 7:40 PM.

Minutes Approved this _____ day of _____ 2022.

Jack Click

President