

**BOROUGH OF JAMESBURG**  
**GOVERNING BODY REORGANIZATION MEETING**  
**MINUTES**  
**JANUARY 4, 2023**  
**7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL – 2022 GOVERNING BODY:**

Mayor Lowande  
Council President Rampacek  
Council Member Czarneski  
Council Member Goletz  
Council Member Rutsky  
Council Member Spillane  
Council Member Taylor  
Administrator Capabianco  
Borough Attorney – Raffetto

**INAUGURATION OF NEWLY ELECTED MAYOR AND COUNCIL MEMBERS:**

Council Members Emens and Rampacek were sworn in.

**ROLL CALL – 2023 GOVERNING BODY:**

Mayor Lowande  
Council Member Emens  
Council Member Goletz  
Council Member Rampacek  
Council Member Rutsky  
Council Member Spillane  
Council Member Taylor  
Administrator Capabianco

**RESOLUTION: - #001-01-04-23**

Appoint Borough Attorney – Raffetto

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Spillane	X		X			
Council Member Taylor			X			
Mayor Lowande						

**RESOLUTION - #002-01-04-23**

Appoint SLEO II Police Officers

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor	X		X			
Mayor Lowande						

**MAYOR CALLS FOR NOMINATIONS FOR COUNCIL PRESIDENT:**

Council Member Thomas Emens nominated Shannon Spillane for President.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky					X	
Council Member Spillane					X	
Council Member Taylor			X			
Mayor Lowande						

**ESTABLISHMENT OF ANNUAL COUNCILMATIC COMMITTEES AND MEMBERS:**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Mayor Lowande						

**MAYORAL APPOINTMENTS NOT REQUIRING ADVICE AND CONSENT OF COUNCIL:**

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**MOTION TO OPEN TO PUBLIC COMMENT:**

Proposed By: Rampacek  
 Seconded By: Taylor

No one from the public wished to speak.

**MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Rampacek  
 Seconded By: Spillane

**CONSENT AGENDA:**

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**CONSENT AGENDA RESOLUTIONS:**

- #003-01-03-23\*\* Appoint Town Historian – Soden
- #004-01-04-23\*\* Appoint Tax Search Officer - Hatch
- #005-01-04-23\*\* Appoint Insurance Commissioner - Capabianco
- #006-01-04-23\*\* Appoint Certifying Officer - Capabianco
- #007-01-04-23\*\* Appoint PACO Officer - Capabianco
- #008-01-04-23\*\* Appoint Police Chaplain - Smith
- #009-01-04-23\*\* Appoint Citizens Advisory Committee Members
- #010-01-04-23\*\* Appoint Clean Communities Coordinator – Capabianco
- #011-01-04-23\*\* Appoint Safety Officer - Capabianco
- #012-01-04-23\*\* Appoint Safety and Loss Control Commission
- #013-01-04-23\*\* Appoint Right to Know Coordinator - Intravartola
- #014-01-04-23\*\* Appoint Recycling Coordinator – Intravartola
- #015-01-04-23\*\* Appoint Deputy Housing Inspector – Wright
- #016-01-04-23\*\* Appoint Emergency Management Council
- #017-01-04-23\*\* Appoint Class III Member of the Land Use Board -Spillane
- #018-01-04-23\*\* Appoint Alt Member of the Land use Board
- #019-01-04-23\*\* Appoint Towing Contractors
- #020-01-04-23\*\* Adopt Cash Management Plan
- #021-01-04-23\*\* General Business
- #023-01-04-23\*\* Appoint Borough Engineer – Remington
- #024-01-04-23\*\* Approve Temporary Budget
- #025-01-04-23\*\* Appoint Borough Auditor- Holman, Frenia & Allison PC
- #026-01-04-23\*\* Appoint City Housing & Community Developmnt Rep -
- #027-01-04-23\*\* Appoint Recreation Director - Lowande
- #028-01-04-23\*\* Award Borough Attorney Contract - Raffetto
- #030-01-04-23\*\* Award Engineer Contract – Remington
- #031-04-01-23\*\* Award Auditor Agreement – HFA
- #032-01-04-23\*\* Appoint Public Defender – Rosselli
- #033-01-04-23\*\* Appoint Prosecutor – Janzekovich
- #034-01-05-22\*\* Appoint Phoenix Advisors, LLC as Municipal Financial Advisor
- #035-01-05-22\*\* Appoint McManimon, Scotland & Baumann, LLC as Bond Counsel
- #036-01-04-23\*\* Appoint Municipal Court Judge

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Mayor Lowande						

- Resolution #022-01-04-23 and #029-01-04-23 were removed from the Consent resolutions for further discussion.

Motion to Remove Resolution #022-01-04-23

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Mayor Lowande						

Motion to Remove Resolution #029-01-04-23

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Mayor Lowande						

**NON-CONSENT RESOLUTIONS:**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens		X	X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Mayor Lowande						

- Mayor Lowande Congratulated the newly appointed Councilmembers.

**MOTION TO ADJOURN:**

Proposed By: Rampacek

Seconded By: Emens

**TIME OF ADJOURNMENT:**      7:16 PM

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Susan Boulogne  
Registered Municipal Clerk  
Borough of Jamesburg

