

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
March 15, 2023
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
 Council President Spillane
 Council Member Emens
 Council Member Goletz
 Council Member Rampacek
 Council Member Rutsky
 Council Member Taylor
 Administrator Capabianco
 Borough Attorney – Raffetto

RESOLUTION #080-03-15-23

APPOINT SLEO II POLICE OFFICER

BRANDON PAULIKAS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

RESOLUTION #086-03-15-23

APPOINT FULL-TIME PROBATIONARY PATROLMAN

JACOB DESTEFANO

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor		X	X			
Council President Spillane			X			
Mayor Lowande						

Clerk Boulogne swore in the two new officers.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Taylor
Seconded By: Spillane

Lisa Wilson - Lisa is the President of the PTA and thanked Sgt. Wilson for all his help.

Diane Klecha- Diane asked if the crossing guards would be getting raises every year. The mayor explained if anything does change the salary Ordinance can be amended.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Rampacek
Seconded By: Spillane

ORDINANCES FIRST READING BY TITLE ONLY - (Public Hearing April 19 2023)

ORDINANCE #08-23

CAPITAL ORDINANCE OF THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING THE PURCHASE AND INSTALLATION OF MOBILE DATA TERMINALS FOR THE POLICE DEPARTMENT

FIRST READING: March 15, 2023

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens			X
Council Member Goletz			X
Council Member Rampacek		X	X
Council Member Rutsky			X
Council Member Taylor	X		X
Council President Spillane			X
Mayor Lowande			

PUBLICATION: March 24, 2023
 SECOND READING: April 19, 2023
 PUBLIC HEARING: April 19, 2023

ORDINANCE #09-23

AN ORDINANCE OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE TO AMEND CHAPTER 15 SEWERS WITH NEW SECTION 14 INSTALLATION AND MAINTENANCE OF GREASE TRAPS

FIRST READING: March 15, 2023

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens		X	X
Council Member Goletz	X		X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Taylor			X
Council President Spillane			X
Mayor Lowande			

PUBLICATION: March 24, 2023
 SECOND READING: April 19, 2023
 PUBLIC HEARING: April 19, 2023

ORDINANCES SECOND READING – Public Hearing

BOND ORDINANCE #02-23 (To Be Tabled)

BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF AN ADDITION TO BOROUGH HALL FOR THE BOROUGH'S POLICE DEPARTMENT IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$5,200, 000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,200, 000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THREORF

COUNCIL MEMBER	MOTION TO TABLE	2nd	VOTE
Council Member Emens	X		X
Council Member Goletz			X
Council Member Rampacek		X	X
Council Member Rutsky			X
Council Member Taylor			X
Council President Spillane			X
Mayor Lowande			

ORDINANCE #06-23

AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Emens			Y			Y			Y
Council Member Goletz		Y	Y			Y			Y
Council Member Rampacek			Y	Y		Y	Y		Y
Council Member Rutsky			Y			Y			Y
Council Member Taylor	Y		Y			Y		Y	Y
Council President Spillane			Y		Y	Y			Y
Mayor Lowande									

ORDINANCE # 07-23

AN ORDINANCE AMENDING ORDINANCE SECTION 27-139 ENTITLED "SIGNS"

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT AS AMENDED	2nd	VOTE
Council Member Emens		Y	Y		Y	Y			Y
Council Member Goletz			Y			Y			Y
Council Member Rampacek	Y		Y	Y		Y	Y		Y
Council Member Rutsky			Y			Y		Y	Y
Council Member Taylor			Y			Y			N
Council President Spillane			Y			Y			N
Mayor Lowande									

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

RESOLUTION #070-03-15-23**

RESOLUTION ACCEPTING MONTHLY REPORTS

Finance Report	February 2023
Report of the Tax Collector	February 2023
Report of the Sewer Administrator	February 2023
Annual Report of the Tax Collector 2022	

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #071-03-15-23**

APPROVE PAYMENT OF VOUCHERS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #072-03-15-23**

APPROVE CROSSING GUARD SALARY

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #084-03-15-23**

**APPROVING AN AGREEMENT WITH THE FIRE DEPARTMENT FOR ENFORSYS'S COMPUTER
AUTOMATED DISPATCH (CAD) SYSTEM**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #087-03-15-23**

APPROVING AN AGREEMENT WITH LAKELAND BANK FOR BANKING SERVICES

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

NON-CONSENT RESOLUTIONS:

RESOLUTION #073-03-15-23

RESOLUTION ACCEPTING MINUTES

February 15, 2023

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky					X	
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #074-03-15-23

RESOLUTION ACCEPTING EXECUTIVE SESSION MINUTES

February 15, 2023

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky					X	
Council Member Taylor			X			

Council President Spillane			X			
Mayor Lowande						

RESOLUTION #075-03-15-23

**RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING CHANGE ORDER #1
FOR THE 2020 NJDOT ROAD IMPROVEMENTS PROJECT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #076-03-15-23

**RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING CHANGE ORDER #1
FOR THE 2021 NJDOT ROAD IMPROVEMENTS PROJECT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #077-03-15-23

**RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING CHANGE ORDER #1
FOR REEXAMINATION REPORT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens		X	X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #078-03-15-23

**ACCEPTANCE OF MAINTENANCE BOND OF
EARLE ASPHALT COMPANY. BEING HELD FOR 2020 NJDOT PROJECT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION 079-03-15-23

**ACCEPTANCE OF MAINTENANCE BOND OF
S&G PAVING BEING HELD FOR 2021 NJDOT PROJECT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #081-03-15-23

**APPROVING LIQUOR LICENSE PERSON TO PERSON TRANSFER FOR DOMENICO
MUSSO TO TUTTINET, LLC**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor		X	X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #082-03-15-23

RESOLUTION AMENDING OF THE BOROUGH OF JAMESBURG PERSONNEL POLICY

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

RESOLUTION #083-03-15-23

RESOLUTION AUTHORIZING A LIEN ON A PROPERTY LOCATED AT BLOCK 73.04 LOT 28 COMMONLY REFERED TO AS 232 GATZMER AVENUE, BP GAS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #085-03-15-23

RESOLUTION AUTHORIZING TRANSFERS IN THE 2022 MUNICIPAL BUDGET

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor		X	X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION # 088-03-15-23

A RESOLUTION OF THE BOROUGH OF JAMESBURG RELEASING THE PERFORMANCE GUARANTEE FOR 266-270 GATZMER AVENUE (LIFE STORAGE) BLOCK 71.01, LOTS 9.01 & 10.01

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens		X	X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council Member Rampacek

Finance Report:

Budget introduction is scheduled for next month since the State released final guidance two weeks ago. Staff has started pulling documents for the audit which is scheduled to start first week in June. There is a changing of the banking terms and conditions. Michael has been soliciting proposals for banking services since our interest rate of 0.45% with Lakeland is too low. Lakeland proposed to increase it to the Federal Fund Interest Rate minus 75 basis points which is the same proposal we received from a competing bank. Under this proposal, the interest rate goes from 0.45% to 3.150%; which will greatly help the borough.

- **POLICE COMMITTEE**
Council Member Taylor

The Jamesburg Police Dept. had 1359 calls for service in the month of February. 69 motor vehicle summonses were issued on 281 motor vehicle stops. 6 Criminal Complaints as well as 17 motor vehicle accidents were also noted for February.

The Police Dept. also received 29 firearm applications in January which is a continuing increase from previous years.

A 19 yr old Jamesburg resident was arrested and charged with 4th degree criminal mischief after a 2-month investigation involving 10 separate locations. The criminal mischief was graffiti / tagging.

The Jamesburg Police Dept. would like to share with the public that Thursday March 16, 2023 Lucky Leprechaun Leap around Jamesburg and Helmetta. Come find the pot of gold and see the Lucky Leprechaun in a Patty Wagon escorted by the Jamesburg police Dept. To see times and location please visit the Jamesburg Police Dept social media pages.

- **PERSONNEL COMMITTEE**
Council Member Rutsky

The Personnel Committee met yesterday to discuss topics and dates for ongoing negotiations. Presently we are meeting with the PBA. From there, the committee will move forward with other departments.

I attended the BOE meeting last night. There was a presentation from the Gifted and Talented students. They used one of the newly installed interactive work boards. Their presentation and project is based on cotton farming and sustainability. They will be collecting denim jeans of 100% cotton. There will be bins at both schools. The jeans are broken down and recycled into building and construction insulation. They will begin collecting starting March 20th through the 31st. Their goal is to collect 500 pairs.

The School's BA did a preliminary budget presentation. The second presentation will be April 27.

Update on school security

Over the summer a pass-through window at GMB will be installed as well as an update on the camera system and communication systems for emergencies.

Teacher staffing, as is across the country, continues to be an issue. The board and the superintendent are opting for out-of-the-box thinking to fill these voids.

Read across America with several activities was a huge success, as well as the PTA's tricky tray. Thank you to all who helped and volunteered. Our superintendent, Dr. Villani wishes everyone a restful spring break.

- **PUBLIC WORKS COMMITTEE**
Council Member Goletz

For the month of February, the DPW staff worked at Borough Hall. The project consisted of prepping and painting surfaces and painting all the administrative offices and hallways.

- **ENVIRONMENT/GREEN TEAM**
Council Member Emens

Environmental Committee Report – March 2023

- The Jamesburg Green Team will be doing a spring watershed cleanup of the Green Acres park and East Church Street trail area on Saturday April 22nd (Earth Day) from 10 AM - 12 PM.
- I met with Councilwoman Bohinski of Helmetta to help them set up their municipal green team.
- I joined Administrator Capabianco, Paul Intravatora, Mayor Lowande and the engineers to determine possible flood mitigation strategies.
- In lieu of the traditional Green Guide, we are going to do social media posts on sustainability in April to coincide with Earth Day.
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Library Report – March 2023

- The library participated in Read Across America with the Jamesburg Public Schools.
- Library card enrollment and foot traffic is still up dramatically from 2022.
- The Board of Trustees introduced and unanimously approved a renovation project for the library's building and grounds.
- The cornerstone of the renovation project is a new layout of our library that will see an updated book collection with a permanent children's section upstairs along with a redesigned patron service area and stations for technology.
- Downstairs will become a community center with a lounge reading area, tutoring and studying space for students, and a meeting area for the public and upcoming programs. In addition to the reconfiguration, the building will be freshly painted, have a new floor, new furniture, and upgraded restrooms

- **LAND USE/ECONOMIC DEVELOPMENT**
Council President Spillane

The March Land Use Board Meeting Ordinance #07-23 was discussed by Board members. Suggestions were given.

- **CHIEF OF POLICE**
Chief Craparotta

No report.

- **ADMINISTRATOR'S REPORT**

Michael Capabianco

BAN sold – 1st Bank for 2.85%

Employees will be required to take training on Cyber Security and Harassment

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**

Mayor Marlene Lowande

Free rabies clinic is Saturday. Dr. Ibriham is getting ready to start on his new building.

Mozarts and Einsteins – Thank you for Read Across America.

The Paddy Wagon with the Leprechaun will be tomorrow.

April 2nd is the Egg Hunt.

I spoke with Linda Greenstein about getting monies for flood mitigation Wigwam Pond to Forsgate Drive, Willow and West Railroad.

MOTION TO ADJOURN:

Proposed By: Rampacek

Seconded By: Spillane

TIME OF ADJOURNMENT: 8:15 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg