

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
March 16, 2022
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Rampacek
Council Member Czarneski
Council Member Ludas
Council Member Rutsky
Council Member Spillane
Council Member Taylor
Administrator Capabianco
Borough Attorney – Raffetto

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Ludas
Seconded By: Rampacek

No one from the public wished to speak.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By:Ludas
Seconded By: Rampacek

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #076-03-16-22**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

February 16, 2022

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #077-03-16-22**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the borough of Jamesburg that the following reports are hereby received and filed.

Investment Report	February 2022
Report of the Tax Collector	February 2022
Report of the Sewer Administrator	February 2022

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #078-03-16-22**

RESCIND RESOLUTION #052-01-19-22 – DLA-LESO 1033 Program

WHEREAS, Resolution #052-01-19-22 authorizing execution of an amendment to The Jamesburg Police Department to participate in the DLA-LESO 1033 Program is invalid

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, Resolution #052-01-19-22 be and is hereby rescinded.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #079-03-16-22**

APPOINT CROSSING GUARD

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS A FULL-TIME CROSSING GUARD EFFECTIVE MARCH 16, 2022.

KRISTINE REQUENA

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #080-03-16-22**

APPOINT PART-TIME DISPATCHERS

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS A PART-TIME DISPATCHERS EFFECTIVE MARCH 16, 2022.

MARISOL RAJI

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #081-03-16-22**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,550,523.23.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #082-03-16-22**
AUTHORIZE REFUND OF ESCROW

WHEREAS, upon an internal review of existing escrow accounts, the following escrow project/application is complete, and the remaining funds can be returned to the applicant:

BLOCK: 42
 LOT: 14
 NAME: GOUGH
 AMOUNT: \$77.52

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer is hereby authorized to return unused escrow.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #083-03-16-22**
AUTHORIZE REFUND OF ESCROW

WHEREAS, upon an internal review of existing escrow accounts, the following escrow project/application is complete, and the remaining funds can be returned to the applicant:

BLOCK: 72
 LOT: 1
 NAME: HANIKEN
 AMOUNT: \$22.57

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer is hereby authorized to return unused escrow.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #084-03-16-22**
AUTHORIZE REFUND OF ESCROW

WHEREAS, upon an internal review of existing escrow accounts, the following escrow project/application is complete, and the remaining funds can be returned to the applicant:

BLOCK: 73.05
 LOT: 27
 NAME: CALLAHAN
 AMOUNT: \$32.89

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer is hereby authorized to return unused escrow.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #085-03-16-22**
AUTHORIZE REFUND OF ESCROW

WHEREAS, upon an internal review of existing escrow accounts, the following escrow project/application is complete, and the remaining funds can be returned to the applicant:

BLOCK: 47.01
 LOT: 7
 NAME: CANAS
 AMOUNT: \$696.47

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer is hereby authorized to return unused escrow.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #086-03-16-22**
AUTHORIZE REFUND OF ESCROW

WHEREAS, upon an internal review of existing escrow accounts, the following escrow project/application is complete, and the remaining funds can be returned to the applicant:

BLOCK: 11
 LOT: 7.01
 NAME: POCO – JP OF ALL TRADES
 AMOUNT: \$90.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer is hereby authorized to return unused escrow.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #087-03-16-22**
AUTHORIZE REFUND OF ESCROW

WHEREAS, upon an internal review of existing escrow accounts, the following escrow project/application is complete, and the remaining funds can be returned to the applicant:

BLOCK: 12
 LOT: 9
 NAME: CODD

AMOUNT: \$140.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer is hereby authorized to return unused escrow.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #088-03-16-22

RESOLUTION AUTHORIZING TRANSFERS IN THE 2021 MUNICIPAL BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

WHEREAS, it is deemed necessary that said transfers be done through various accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2021 budget appropriations.

From	Current Fund Account Name	Amount
1-01-20-120-000-020	Clerk OE	\$1,018.00
To	Account Name	Amount
1-01-20-100-000-020	General Admin OE	\$1,018.00

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

NON-CONSENT RESOLUTIONS

RESOLUTION #089-03-16-22

AWARDING OF A PROFESSIONAL SERVICES CONTRACT TO HMR ARCHITECTS FOR ARCHITECTURE SERVICES FOR THE BUCKELEW SMOKEHOUSE

WHEREAS, the Buckelew House is designated a Federally Historic structure as located on the National Register of Historic Places; and

WHEREAS, the rehabilitation of the Buckelew House is listed an item in the Historic Goals section of the 2010 Reexamination Report; and

WHEREAS, a tree fell on the smokehouse and the Borough’s Joint Insurance Fund (JIF) is paying for the all costs associated with repairs and the Borough is responsible managing the project; and

WHEREAS, the Borough is desirous of awarding a contract in an not-to-exceed price of five thousand eight hundred dollars and zero cents (\$5,800.00) to HMRARCHITECTS to complete the scope of work in the attached proposal; and

WHEREAS, there are no costs for this project associated to the Borough as the JIF is paying for all expenses including but not limited to professional and construction costs; and

WHEREAS, the Mayor, Borough Clerk and the Borough Administrator shall be authorized to sign any and all paperwork associated with this project; and

WHEREAS, the Borough Clerk is hereby authorized to advertise this award as per applicable laws, rules and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that HMRARCHITECTS be award a professional service contract as per the terms and conditions of this Resolution.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek		X	X			
Mayor Lowande						

RESOLUTION #090-03-16-22

RESOLUTION AUTHORIZING THE BOROUGH OF JAMESBURG’S POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY (DLA) LAW ENFORCEMENT SUPPORT OFFICE (LESO) 1033 PROGRAM TO ENABLE THE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States congress authorized the Defense Logistics agency (DLA) Law Enforcement Support Office (LESO) 1033 program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal LEA, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for the specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A5-30.2 requires that the governing body of the municipality approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Borough Council of Jamesburg that the Jamesburg Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorized to participate terminating on December 31 of the current calendar year; and

NOW THEREFORE BE IT FURTHER RESLOVED that the Jamesburg Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include: office supplies/furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of non-military identified by the LEA, if it shall become available in the period of time for which this Resolution authorizes, based upon the needs of the Jamesburg Borough Police Department without restriction.

NOW THEREFORE BE IT FURTHER RESLOVED that the Jamesburg Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall be available in the period of time for which this Resolution authorizes.

NOW THEREFORE BE IT FURTHER RESLOVED that the “DEMIL B through Q” controlled 3-page property list in its entirety is hereby approved and hereto attached to this Resolution.

NOW THEREFORE BE IT FURTHER RESLOVED that the Jamesburg Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

NOW THEREFORE BE IT FURTHER RESLOVED that the Jamesburg Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

NOW THEREFORE BE IT FURTHER RESLOVED that this Resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be available through the 1033 Program during the period of time which this Resolution authorizes; with Program participation and all property request authorization terminating on December 31st of current calendar year.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #091-03-16-22

RESOLUTION AMENDING OF THE BOROUGH OF JAMESBURG PERSONNEL POLICY

WHEREAS, the Mayor and Council of the Borough of Jamesburg adopted an amended Personnel Policy with respect to the employees of the Borough on August 12, 2009; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg has made amendments to the Personnel Policy on October 9, 2013; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg has made amendments to the Personnel Policy on July 21, 2021; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg have additional amendments to be made to the Personnel Policy; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg have determined to update the Personnel Policy in its entirety.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the updated Personnel Policy is hereby adopted.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek			X			
Mayor Lowande						

- Administrator Capabianco explained the logistics committee wanted changes to have Borough of Jamesburg in the title and the final whereas wanted “end of calendar year” changed to “December 31, 2022”.

RESOLUTION #092-03-16-22

AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, overpayment of tax has been received by the Tax Collector resulting from an overpayment in the aggregate amount of two thousand one hundred ninety-five dollars and seventy-three cents (\$2,195.73):

WHEREAS, the payment has been certified by the Tax Collector as overpayment as a result of aa duplicate payment for 4th Quarter 2021 on property known as Block 75 Lot 3.19:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek		X	X			
Mayor Lowande						

RESOLUTION #093-03-16-22

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

February 23, 2022

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek		X	X			
Mayor Lowande						

RESOLUTION #094-03-16-22

APPOINT ACTING COURT ADMINISTRATOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS ACTING COURT ADMINISTRATOR EFFECTIVE MARCH 8 2022 FOR THE TERM OF ONE YEAR.

LORI KARTELIAS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek			X			
Mayor Lowande						

- Mayor Lowande explained this is to appoint Lori from Spotswood to cover if Christine is out.

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council President Rampacek

Finance Report:

Budget introduction will take place at next month's meeting. The finance committee, mayor, and Michael have been working hard to have the best budget possible, but this is going to be a hard year. If anyone has any input or questions about the budget, please contact me or Michael.

Library Report:

The library will be closed Monday March 21 - Tuesday March 29 and reopen Wednesday March 30 for the remediation. The closure may be extended depending on the day the remediation begins. Patrons can still use online resources like Hoopla to read books online and use the Little Free Library to get free books to read.

- **EDUCATION COMMITTEE**
Council Member Czarneski

JFK highlights include celebrating Read Across America week in February that included mystery readers which included different themed activities for each day, the Week of the Young Child, which is a week to celebrate pre-school learning, will have a kickoff event on Saturday, 4/2 starting at 11:00. This will be a day for students and families to come together to celebrate young children and will continue into the following week with a different theme every day.

Music and band programs are well under way and the district is hoping for a spring concert. Lastly, a Chess Club will be formed in the near future for 4th and 5th graders.

GMB highlights include the Math Club has been meeting regularly throughout the year and they have broken into 2 groups based on the interest. These members also tutor their peers after school. The Math Club received Silver Level Status by the Math Counts organization which means they have met at least 5 times or more and have at least 4 students that remain active; they have far exceeded the Silver Level status and are currently working to apply for a Gold Level status for the remainder of the year. The Yearbook Club and the National Junior Honor Society also started meeting. Lastly for GMB, basketball is continuing and will wrap up shortly with Volleyball approved for the Spring.

District highlights a parent workshop was held on March 2 called Minding Your Mind which was geared toward middle schooler and provided an overview of mental health issues. An in-school assembly was held centered around the same topic and it mirrored this parent workshop. A workshop is in the process of being scheduled for some time in May which will be the final parent workshop for this school year.

The Jamesburg Education Association is partnering with AETNA to hold an eye event which will have an independent company come to the district at the end of the month. This partnership will make eye exams available to all students in the district. With parental consent, the students can have their eyes examined. If it is determined that the student needs glasses, a mobile glass making trailer will be on site where the student will be able to choose their frames, be fitted for the glasses and have them ready by the end of the day free of charge to the parents.

Preschool and kindergarten registration began on March 15 – This is the HS Graduation class of 2035....

The recent presentations made during the Board meetings included the Student Safety Data Systems, the Gifted and Talented students from GMB presentation on the grant application they submitted to Chipotle and outlined how they planned on moving forward with the project, as well as the tentative budget being presented.

The PTA Virtual Tricky Tray will be held on March 18 and March 19.

The Blue-Ribbon Cutting Ceremony will be held on March 22 at 3:00 at the JFK School. The JEA President and the Administration will be conducting a week-long celebration of events that will highlight the Blue-Ribbon Status. This is such an important accomplishment - the entire Administration, staff and students deserve to be celebrated.

Superintendent Villani and Acting Superintendent Chanley of Monroe speak frequently and started to meet once a month to build a positive relationship and better communication between the two districts and start to also bring the 8th grade students together.

The next Board of Ed meeting will be held on Thursday, April 28 in the JFK gymnasium starting at 7:00.

- Councilwoman Ludas commented there are positive things coming out of our schools. Councilwoman Rutsky also commented that once again a Jamesburg student was nominated to represent the County. This year it is her son John.
- POLICE COMMITTEE
Council Member Taylor

The Jamesburg Police Dept. had 874 calls for service in the month of February which included 15 Motor Vehicle Accidents and 66 summonses issued. 3 Criminal Complaints were noted for February as well as 35 First Aid Calls and 11 Fire Calls.

The Police Dept. wished to share with the public they are currently investigating several high-end frauds committed upon our residents. Anyone who feels they are a victim of fraud are encouraged to contact the police department.

The Jamesburg Police Dept is currently seeking applicants for Part Time SLEO II Officers as well as Part Time Dispatchers which can now be trained in house due to current Dispatcher Sunny Worden

completing her training as a NECI 911 and EMD Instructor anyone interested can stop by the police department to pick up an application.

Another follows up conversation about Police Promotions took place including Retired Sergeant Smith's vacancy. The Chief advised he had a meeting with BA Michael Capabianco and believes they have a mutual beneficial plan that will be explored for next month.

- **PERSONNEL COMMITTEE**
Council Member Spillane

PERSONNEL:

Currently seeking to quickly resolve a few issues.

LANDUSE:

1 hearing has been pushed forward to the April meeting (Forsgate property), 3 approvals including a conditional on Stockton. Next meeting is Apr 14.

- **PUBLIC WORKS COMMITTEE**
Council Member Rutsky

I met with Paul Intravartola this morning and he reported that Spring maintenance has begun. The crew was out today working at Greenacres and Park Spring clean ups will continue. Speaking of the DPW crew, I am happy to welcome back Jeff Miller to his position. He was sorely missed and we are thrilled to have a complete crew again. DPW has been helping the police department get their items from borough hall to the new station. Paul believes there's about one more phase before they will be done. As Paul & I spoke at the recycling yard he pointed out that the paving leading to the stations will need to be addressed soon. Paul has been looking into grants to see if anything is applicable. Paul also reported that he worked the rabies clinic this weekend and he said that about 135 pets were vaccinated and registered. Thank you, Paul and our clerk Sue, for managing the process.

Side note, the mulch at the yard is fine and well turned this year. Free to residents.

- **ENVIRONMENT/ GREEN COMMITTEE:**
Council Member Ludas

Environment/Green Report:

I am planning to hold a combines Environment/Green Team Meeting on Wednesday, March 30th at Borough Hall at 7:00. There are several projects to undertake this year. We have been invited to participate in a Paper Shredding Event at a Jamesburg business, Fairway Mortgage on April 9th from

11am – 2 pm. This is a great opportunity to showcase our Green Team, educate the public on environmental issues and perhaps attract new members.

Our checklist is ready to deliver to storeowners on the Sustainable Jersey Business project which we are sharing with Monroe.

Business Report:

I would like to welcome Brandon's Kitchen Pizza to Jamesburg, located at 215 Forsgate Drive. They opened the first week of March. Their hours are Mon-Thurs 10-9; Friday & Saturday 10-10-; Sunday 11-9. They have an extensive menu including, pizzas, appetizers, salads, sandwiches and entrees. I informed them of our outdoor dining policy and they are looking forward to having outdoor dining for 25 and they now have indoor dining for 25 as well. They also do cater and provide delivery service So Welcome Brandon's Kitchen!

Barbara's Unique Antiques celebrated their 30th Anniversary as a Jamesburg Business in December. Congratulations to Barbara and Richard Reinhardt, proprietors.

- CHIEF OF POLICE
Chief Craparotta

Thank you to Thomas Emens who offered to help our PSA. Thank you to Paulie and DPW, our railings broke so they came out and fixed them.

- ADMINISTRATOR'S REPORT
Michael Capabianco

Administrator Capabianco had no report.

- PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:
Mayor Marlene Lowande

The rabies clinic went well. Thank you to Paul and Dr. Ibriham. The annual easter egg hunt will be April 9th, 9:00am at Veterans Park, rain date April 10th.

MOTION TO ADJOURN:

Proposed By: Rampacek

Seconded By: Taylor

TIME OF ADJOURNMENT: 7:35 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg