

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
APRIL 18, 2018
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
 Council President Ludas
 Council Member Czarneski
 Council Member Rampacek
 Council Member Rutsky
 Council Member Sussman
 Council Member Valiant
 Administrator Frueh
 Borough Attorney – Raffetto

2018 MUNICIPAL BUDGET PUBLIC HEARING AND ADOPTION:

Motion to Open Public Comment:

Proposed By: Ludas
 Seconded By: Rampacek
 All in Favor:

Administrator Frueh stated there would be a 3 cent increase in the Municipal Portion. It was reduced by .001 cent due to Library Funding. The increase to tax payers will be 2.9 cents.

Motion to Close Public Comment:

Proposed By: Ludas
 Seconded By: Rampacek
 All in Favor:

ADOPTION OF 2018 MUNICIPAL BUDGET:

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas			X			
Mayor Lowande						

SECTION 2 – UPON ADOPTION FOR THE YEAR 2018:

Read by Acting Municipal Clerk Susan Boulogne. Be it Resolved by the Mayor and Council of the Borough of Jamesburg, County of Middlesex that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization in the amount of:

- a. \$4,116,136.18 for municipal purpose, and
- b. \$146,941.35 Minimum Library Levy

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Sussman

Seconded By: Rutsky

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Ludas

Seconded By: Czarneski

ORDINANCES SECOND READING BY TITLE: PUBLIC HEARING

ORDINANCE #05-18

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO WOODLAND ROAD AND FRONT STREET AND APPROPRIATING THE SUM OF \$1,133,518.75 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Woodland Road and Front Street; and

WHEREAS, the Borough of Jamesburg has been approved for \$875,000.00 in funding from the New Jersey Department of Transportation 2018 Municipal Aid Program for such construction.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Antoinette Court, Fernwood Lane and Maple Drive, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2017 capital budget of the Borough of Jamesburg hereby does conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #05-18

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO WOODLAND ROAD AND FRONT STREET AND APPROPRIATING THE SUM OF \$875,000.00 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:
FIRST READING: March 21, 2018

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Rampacek		X	X
Council Member Rutsky			X
Council Member Sussman			
Council Member Valiant			X
Council President Ludas	X		X
Mayor Lowande			

PUBLICATION: April 6, 2018
SECOND READING: April 18, 2018
PUBLIC HEARING: April 18, 2018

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y			Y	Y		Y
Council Member Rampacek	Y		Y		Y	Y			Y
Council Member Rutsky			Y			Y			Y
Council Member Sussman			Y			Y			Y
Council Membet Valiant			Y			Y			Y
Council President Ludas		Y	Y	Y		Y		Y	Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #058-04-18-18**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$34,378.58.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Vailant			X			
Council President Ludas	X		X			
Mayor Lowande						

RESOLUTION #059-04-18-18**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	March 2018
Finance Report	March 2018
Report of the Tax Collector	March 2018
Report of the Sewer Administrator	March 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas	X		X			
Mayor Lowande						

RESOLUTION #061-04-18-18**

AUTHORIZE PREPARATION AND SUBMISSION OF DEPARTMENT OF ENVIRONMENTAL PROTECTION ENVIRONMENTAL GRANTS

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Jamesburg strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Jamesburg is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program; and

WHEREAS, the Borough of Jamesburg was not selected this year to receive the Sustainable Jersey Small Grants Program; and

WHEREAS, the Borough of Jamesburg would still like to receive funding for environmental issues from the Department of Environmental Protection through other Environmental Grants.

THEREFORE, BE IT RESOLVED, that the borough of Jamesburg Council, Middlesex County, State of New Jersey, authorizes the preparation and submission to the Department of Environmental Protection for Environmental Grants.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas	X		X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #060-04-18-18

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

March 28, 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Sussman					X	

Council Member Valiant			X			
Council President Ludas		X	X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Valiant

Council Member Valiant reviewed and summarized the financial statements as well as the payment of vouchers and acceptance of the 4 finance reports for last month. He also thanked everyone who took part in keeping good records and the municipal staff for all their hard work. He welcomed back Administrator Frueh. Councilmember Valiant expressed that he was upset no one showed up for the Hearing and Adoption of the Budget.

- EDUCATION COMMITTEE / ENVIRONMENT / BUSINESS:
Council President Ludas

Council President Ludas reported:

Education: Governor Murphy’s visit to the JFK Pre-School Program was a huge success, well attended by Council, Board Members, County and State officials. The Governor is using JFK as a model for full day Pre-School programs throughout the state. The event was well publicized on ABC News, News 12 Jersey and New Jersey Network News. The pre-school teachers, Principal and Board were commended on the program. I attended the Garden Club planting activity today with the Kindergarten. I am attending a United Way Grant Presentation at the Monroe Library tomorrow with Councilmember Rutsky.

Environment: We applied for a Sustainable Jersey Grant for \$2,000, which was denied. I had a conference call as to the reason, and was told due to the record number of first time grant applications. In the future it was recommended we give the exact number of volunteers we expect for the project. I would like to thank Councilmember Valiant for his help in writing this Grant. They do encourage us to apply again, and have provided us with a list of current energy projects and Grants that are available. In the meantime, I am working with Assemblyman Dan Benson’s office in seeking County and State DEP small Environmental Grants.

Business: I would like to welcome The Original Thin Crust Pizza Company to Jamesburg. They are located at 306 Gatzmer Avenue in the Musso/Hearthstone building.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman reported Patrolman Rich Bruno attended active shooter training. Detective Robert Caltabellatta attended Megans Law training. SLEO II Michael Sansone continues his field training.

Jamesburg Police continue to patrol Helmetta Borough.

The Jamesburg Police Department would like to send their appreciation to Dave Mancil for dedicating his time, effort and donating the parts to install new emergency lights in one of our vehicles.

- PERSONNEL COMMITTEE
Council Member Czarneski

Council Member Czarneski reported she reviewed the day to day of the Borough Personnel with Administrator Frueh and all is running smoothly. She welcomed back Administrator Frueh and mentioned Kevin did a great job in his absence.

- **PUBLIC WORKS COMMITTEE**
Council Member Rutsky

Council Member Rutsky reported she met with DPW Supervisor Paul Intravartola. They have been working on Green Acres soccer fields in order to have them ready for the Spring season. They filled in holes with top soil and seeded all the fields. The water has been turned on to the concession stand and bathrooms. The lines have been painted at the soccer fields at JFK School. A Recycling Grant was applied for last month. The DPW will be receiving \$8,000.00. The money will be used for a new dumpster and new signs at the recycling center.

The next Land Use meeting will be Thursday, May 10th.

I sat in on tonight's Police meeting. They would like to have the Police Department painted and the floors polished as part of their wish list.

- **PUBLIC EVENTS COMMITTEE/LIBRARY**
Council Member Rampacek

Public Events: This year's Memorial Day parade will take place on Monday, May 28th at 10:00 am. Sign-up forms have been posted on line, but if anyone would like to participate and needs a form, I can send you one.

Food Truck nights will be July 12th and August 23rd from 5-8pm.

The Fall Festival will take place on Saturday, October 20th. All previous applicants have been sent applications. We are starting to get some in. If anyone would like to participate and needs an application, please let me know.

Library: This Saturday, April 21st the Library will be having a bake and yard sale fundraiser from 9am – 1pm.

The Library Bookworms program begins this Saturday. This program partners Jamesburg garden Club and the Jamesburg library for kids 12 and under. It involves planting seedlings and watching them grow week by week, looking at different kinds of root systems, learning about bees and pollination, read stories and much more. This program will take place on Saturdays from April 21st – June 9th from 11am – 12pm.

Monday, May 7th at 6:30pm the Friends of the Library are hosting a poetry night to award the winners of their poetry contest. All are welcome to attend.

May 17th at 2:00pm there will be an Agatha Christie re-enactor at the Library.

The Beach Book Sale will take place this summer from June 14th – July 7th.

Tomorrow night, April 19th Bonnie Watson Coleman will be at the Jamesburg Library from 4 – 7 pm hosting a mobile outreach event. They will be here to answer any questions. All are welcome to attend.

- **ADMINISTRATOR'S REPORT**
Scott Frueh

Administrator Frueh gave the Council Members copies of the Assessors County Tax Appeals for 2018 that he received by the County as required by Best Practices for your review. There are no State Tax Appeals at this time. The appeals have not taken place as of yet.

He also gave each one a draft copy of the Energy Audit conducted by TRC Energy Services. There are six items (Page 7 for details, page 19 for details) that they will be recommending which will be discussed with them at the exit meeting. I will let the Mayor and Council know the outcome and what the Borough needs to do to act on any of the recommendations that we decide on.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Lowande spoke with Council and Attorney Fred Rafetto regarding an Ordinance the town may be putting into place banning the selling of marijuana and Paraphernalia. Attorney Rafetto will review such Ordinance and get back to the Council.

There will be a Parade Committee Meeting Monday, April 30th at 7:30pm at Borough Hall.

TIME OF ADJOURNMENT: 7:51 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg