## **BOROUGH OF JAMESBURG**

## GOVERNING BODY VIRTUAL MEETING MINUTES APRIL 21, 2021 7:00 PM

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<u>CALL TO ORDER</u>: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:** 

Mayor Lowande

Council President Sussman - ABSENT

Council Member Czarnaki Council Member Ludas Council Member Rampacek Council Member Rutsky

Council Member Shaughnessy

Administrator Frueh

Borough Attorney - Raffetto

#### **MOTION TO OPEN TO PUBLIC COMMENT:**

Proposed By: Rampacek Seconded By: Ludas

No one from the public wished to speak.

## **MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Rampacek Seconded By: Ludas

#### ORDINANCES – FIRST READING BY TITLE (Public Hearing set for May 19, 2021)

#### **ORDINANCE #07-21**

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #06-21 (ADOPTED ON FEBRUARY 17, 2021), WHICH ESTABLISHES NEW REQUIREMENTS RELATING TO STORMWATER CONTROL WITHIN THE BOROUGH OF JAMESBURG, AND AMENDS AND SUPPLEMENTS CHAPTER 25, ENTITLED "STORMWATER CONTROL" OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG" ACCORDINGLY.

**WHEREAS**, on March 2, 2020, the State of New Jersey adopted amendments (the "amendments") to the State Stormwater Management Rules at N.J.A.C. 7:8; and

**WHEREAS**, each municipality in New Jersey is required to adopt a revised Stormwater Control Ordinance (also referenced as the "SCO") which reflects the amendments by March 2, 2021; and

WHEREAS, the New Jersey Department of Environmental Protection (the "NJDEP") has prepared a model SCO (the "model ordinance") to assist municipalities in revising their stormwater control ordinances to reflect the amendments adopted by the State; and

WHEREAS, on February 17, 2021, the Borough of Jamesburg (also referenced as the "Borough") adopted on final reading Ordinance #06-21, entitled "An Ordinance Establishing New Requirements Relating to Stormwater Control within the Borough of Jamesburg, and Amending and Supplementing Chapter 25, Entitled 'Stormwater Control' of the 'Revised General Ordinances of the Borough of Jamesburg' Accordingly" (the "Ordinance"); and

**WHEREAS**, the Ordinance is consistent with the amendments and the model ordinance, with limited revisions specific to the Borough; and

WHEREAS, following adoption of the Ordinance, the Borough sent a copy thereof to the Middlesex County Office of Planning (the "Office of Planning") for its review and approval, as required; and

WHEREAS, by letter dated March 9, 2021 (the "County letter"), the Office of Planning advised the Borough that the Ordinance had received <u>Conditional Approval</u> pursuant to <u>N.J.A.C.</u> 7:8-4.4(c), but that certain limited amendment(s) were required to be adopted by the Borough (as specifically identified in the County letter) in order to ensure that the Ordinance conforms to the requirements of the NJDEP Stormwater Management Rules; and

**WHEREAS**, the Borough wishes to revise the Ordinance in accordance with the requirements of the County letter; and

WHEREAS, the amendment(s) required to be undertaken to the Ordinance are set forth below.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that Ordinance #06-21, as adopted on February 17, 2021, is hereby amended and supplemented in the limited respect(s) set forth below (additions are shown with <u>underline</u>; deletions are shown with <u>strikeout</u>):

#### 25-10. MAINTENANCE AND REPAIR.

a. Applicability.

Projects subject to review as in Section 25-1.3 of this ordinance shall comply with the requirements of Section 25-10(b) and (c) below.

- b. General Maintenance.
  - 1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
  - 2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.
  - 3. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
  - 4. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
  - 5. If the party responsible for maintenance identified under Section 25-10(b)(3) above is not a public agency, the maintenance plan and any future revisions based on Section 25-10(b)(7) below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.

- 6. Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.
- 7. The party responsible for maintenance identified under Section 25-10(b)(3) above shall perform all of the following requirements:
  - (a) maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenancerelated work orders;
  - (b) evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed; and
  - (c) retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Sections 25-10(b)(6) and (b)(7)-; and
  - (d) post a two year maintenance guarantee in accordance with N.J.S.A. 40:55D-53.
- 8. The requirements of Sections 25-10(b)(3) and (b)(4) above do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department.
- 9. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.
- c. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

**BE IT FUTHER ORDAINED**, that if any section, subsection or part of this Ordinance is adjudged by a Court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not impair or invalidate the remainder of this Ordinance.

**BE IT FUTHER ORDAINED**, that the remaining portions of Ordinance #06-21 shall remain in full force and effect except as modified above.

**BE IT FUTHER ORDAINED**, that this Ordinance shall take effect upon final adoption and publication as provided by law.

#### **RECORD OF VOTE**

FIRST READING DATE: April 21, 2021

DATE PUBLISHED: April 30, 2021

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek			Х			
Council Member Rutsky			Х			
Council Member Shaughnessy		Χ	Х			
Council President Sussman						X
Mayor Lowande						

## ORDINANCES SECOND REASING BY TITLE - Public Hearing

#### **ORDINANCE #05-21**

## AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. "Revised General Ordinances of the Borough of Jamesburg New Jersey (2000)" is hereby amended and supplemented to read as follows:

## **SCHEDULE OF FEES**

ALCOHOLIC BEVERAGE CONTROL LICENSES  RETAIL CONSUMPTION  RETAIL DISTRIBUTION  CLUB		\$2	2,500.00 2,500.00 188.00
BALLFIELD PERMIT PER DAY PER NIGHT			75.00 00.00
CATS  KENNEL FEES – STRAY ANIMALS – SURRENDER - FLAT FEE IMPOUNDMENT/QUARANTINE - PER DAY ADMINISTRATION FEE		\$	100.00 21.20 100.00
<u>LICENSE:</u> SPAYED/NEUTERED		\$1	2.00
NON SPAYED/NEUTERED		\$1	7.00
REPLACEMENT TAG  LATE FEE - April 1 through December 31 - each license  (Excluding cats less than 7 mos. of age)		\$ \$	1.00 10.00
COPIES ON BOROUGH COPIER (OPRA-FEES PER STATUTE)  LETTER SIZE  LEGAL SIZE	PER COPY PER COPY	\$ \$	.05 .07
ELECTRONIC TRANSMITTALS OTHER FORMS OF DUPLICATION	ACTUAL COST TO	\$ BOF	FREE ROUGH
DOGS  KENNEL FEES – STRAY ANIMALS - FLAT FEE IMPOUNDMENT/QUARANTINE - PER DAY ADMINISTRATION FEE		\$	100.00 21.20 100.00
<u>LICENSE:</u> SPAYED/ NEUTERED		\$1	1.80
NON SPAYED/NEUTERED		\$1	3.80
STATE POPULATION CONTROL STATE REGISTRATION FEE N.J. PILOT CLINIC FEE REGISTRATION TAG REPLACEMENT TAG LATE FEE - April 1 through December 31 - each license (Excluding dogs less than 7 mos. of age)		\$\$\$\$\$	3.00 1.00 .20 1.00 1.00 10.00
FINGERPRINTING FEE		\$6	0.00

#### **FIRE PREVENTION FEES:**

#### **REGISTRATION PERMITS**

REGISTRATION PERMITS ARE REQUIRED ON ALL COMMERCIAL PROPERTIES AND/OR BUSINESSES LOCATED WITHIN THE JURISDICTION OF THE BOROUGH OF JAMESBURG. REGISTRATION PERMITS SHALL BE REQUIRED ON ALL COMMERCIAL AND OTHER PUBLIC PLACES NOT OUTLINED OR FALLING UNDER THE LIFE HAZARD USE CATEGORY. IT SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: MERCANTILE, PROFESSIONAL OFFICE, BUSINESS OFFICE, WAREHOUSE, STORAGE BUILDING, EATING ESTABLISHMENT, BANK, CHURCH, MAINTENANCE BUILDING, CLUB HOUSE. ALL PROPERTIES AND/OR BUSINESSES

THE FEES FOR REGISTRATION PERMITS ARE DUE IN THE MONTH OF JANUARY OF EACH YEAR. THOSE FEES NOT RECEIVED IN THE OFFICE OF THE FIRE PREVENTION BUREAU WITHIN 1 MONTH OF DATED INVOICES ARE SUBJECT TO A LATE PENALTY OF THAT EQUAL TO AND INCLUDING THE REGISTRATION FEE FOR THAT YEAR, WHICH ARE:

1 through 300 square feet	\$45.00
301 through 1,000 square feet	\$115.00
1,001 through 3,000 square feet	\$150.00
3,001 through 5,000 square feet	\$200.00
5,001 through 10,000 square feet	\$250.00
10,001 through 20,000 square feet	\$300.00
20,001 square feet and larger	\$350.00

## CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE

**INITIAL INSPECTION** 

Within ten (10) days prior to closing	\$45.00
Within four (4) days prior to closing	\$90.00
Less than four (4) days prior to closing	\$161.00
RE-INSPECTION REQUIRED DUE TO FAILURE AT INITIAL INSPECTION	\$45.00

A CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE WILL NOT BE ISSUED UNTIL ALL FEES HAVE BEEN PAID TO THE JAMESBURG FIRE PREVENTION BUREAU.

#### **APPLICATION FEE - FIRE PERMITS**

Type 1	\$54.00
Type 2	\$214.00
Type 3	\$427.00
Type 4	\$641.00

#### **GAMES OF CHANCE**

OFF-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
OFF-PREMISES CASE 50/50 RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE AWARDING CASH OR MERCHANDISE (per occasion)	\$ 10.00
CARNIVAL GAMES OR WHEEL (per occasion)	\$ 10.00
CALENDAR RAFFLE (per occasion)	\$ 10.00
INSTANT RAFFLE (per day on which instant raffle tickets are sold or offered for sale)	\$ 10.00
INSTANT RAFFLE (for a one year license)	\$ 375.00
GOLF HOLE-IN-ONE (per occasion)	\$ 10.00

	ARMCHAIR RACE (per day of operation) CASINO NIGHTS (per occasion)	\$ \$	25.00 50.00
<u>JUN</u>	NK YARD PERMIT	\$	100.00
	JNDRIES/ LAUNDERETTES COIN OPERATED DRYER INSTALLED- each machine COIN OPERATED WASHER INSTALLED - each machine LATE FEE - per day, per machine, after March 31	\$ \$ \$	15.00 15.00 1.50/DAY
LAN	ND USE BOARD FEES: ALL FEES ARE CUMULATIVE:		
	APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPRETATION	\$	100.00
	BULK VARIANCE (N.J.S.A. 40:55D-70c)	\$	200.00
	USE VARIANCE (N.J.S.A. 40:55D-70d)	\$	500.00
	ZONING CHANGES	\$	500.00
	SITE PLAN	\$	500.00
	MINOR SUBDIVISION	\$	300.00
	MAJOR SUBDIVISION	\$	500.00
	ALL OTHER APPLICATIONS	\$	500.00

#### **LAND-USE BOARD PROFESSIONAL SERVICES**

ESCROW SHALL BE DEPOSITED WITH THE BOROUGH TO COVER THE COST OF PROFESSIONAL SERVICES TO BE RENDERED TO THE MUNICIPALITY OR APPROVING AUTHORITY FOR REVIEW OF APPLICATIONS FOR DEVELOPMENT, REVIEW AND PREPARATION OF DOCUMENTS FOR CONSIDERATION BEFORE THE LAND USE BODY UNDER THE PROVISIONS OF P.L. 1975,c.291 (N.J.S.A. 40:55D-1 et seq.). PRIOR TO AN APPLICATION BEING RULED COMPLETE, THE FOLLOWING SUM(S) SHALL BE SUBMITTED TO BE HELD IN ESCROW:

#### **LAND USE BOARD ESCROWS:**

ALL ZONING CHANGES - ESCROW	\$3,000.00
USE VARIANCE AND BULK VARIANCE	\$2,000.00
SUBDIVISION, MINOR	\$1,000.00
SUBDIVISION, MAJOR	\$3,000.00
ALL OTHER APPLICATIONS	\$1,000.00
SITE PLAN - (0 to 2 acres) ESCROW	\$4,000.00

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(2+ acres, per acre or portion thereof)	\$	250.00
PRE-APPLICATION MEETING ESCROW	\$	500.00
APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPREATION ESCROW(Effective May 1, 2021)	\$1	,000.00
LICENSES (each machine)  COIN OPERATED GAMES/ AMUSEMENTS NEWSRACKS JUKE BOXES VENDING MACHINES POOL/ BILLIARD TABLE PINBALL, INCLUDING COIN OPERATED TABLES LATE FEES - per day, per license, after March 31	\$ \$ \$ \$ \$	60.00 15.00 60.00 25.00 60.00 1.50
<u>LIMOUSINES</u> LICENSE	\$	100.00
MAINTENANCE OF PROPERTY BY BOROUGH FEE (per event)	\$	500.00
ORDINANCES  COMPLETE COPY OF "REVISED GENERAL ORDINANCES (2000)" SUPPLEMENTS TO "REVISED GENERAL ORDINANCES (2000)" COPY OF LAND-USE ORDINANCES ONLY COPY OF CURRENT MASTER PLAN	\$ \$ \$	40.00 10.00 25.00 45.00
PUBLIC DEFENDER APPLICATION	\$	200.00
POLICE BACKGROUND CHECKS		
For Monroe Township Fire Department #1, per background check	\$	75.00
POLICE EMPLOYMENT APPLICATION FEE	\$	30.00
POLICE SEIZED PROPERTY STORAGE PER DAY OUTSIDE STORAGE FACILITY 40.00		\$
POLICE REPORTS per copy when not requested in person (first three pages) (Each additional page after the first three)	\$ \$	5.00 1.00

## POLICE OUTSIDE WORK FEES - Effective May 1, 2021

For the first eight hours minimum four hours

\$ 90.00 PER HOUR FOR THE OFFICER
30.00 PER HOUR FOR ADMINISTRATIVE FEES
\$120.00 PER HOUR TOTAL

After the first eight hours

\$135.00 PER HOUR FOR THE OFFICER

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## 30.00 PER HOUR FOR ADMINISTRATIVE FEES \$ 165.00 PER HOUR TOTAL

RECYCLING BUCKETS	\$	20.00
REGISTRAR  MARRIAGE LICENSES/DOMESTIC PARTNERSHIP CERTIFIED COPIES - first copy each additional copy BURIAL PERMITS SEARCHES – per 5 year time period searched CORRECTIONS	\$ \$ \$ \$ \$ \$	28.00 25.00 2.00 each 5.00 15.00 10.00
RENTAL PROPERTY REGISTRATION:  REGISTRATION FEE (per unit) Includes one inspection and one re-inspection additional re-inspections, per re-inspection, per unit LATE FEE – per day, per unit, after January 31 Along with any additional Summons issued  [CERTIFICATE OF APPROVAL \$35.00]	\$ \$ \$	50.00 50.00 5.00/DAY
ROOMING/BOARDING HOUSES	\$	60.00+
EACH INDIVIDUAL ROOM WHERE ACCOMMODATIONS ARE OFFERED	\$	5.00
RETAIL FOOD HANDLING PERMIT  PERMIT FOR ONE DAY EVENT- SALE OF NON-PACKAGED FOOD PACKAGED FOOD SALES ONLY ON-PREMISE PREPARATION OF FOOD LATE FEE – per day, per license, after March 31	<b>\$</b> \$ \$ \$	10.00 60.00 150.00 1.50/DAY
RETURNED CHECK FEE: per check, per return	\$	20.00
SENIOR BUILDING RENTAL  JAMESBURG BASED NON-PROFIT  NON-JAMESBURG AND FOR-PROFIT		0.00/HOUR 5.00/HOUR
STREET MAPS	\$	1.00

#### **STREET EXCAVATIONS**

THE APPLICANT SHALL BE CHARGED A FEE OF EIGHTY (\$80.00) FOR EACH PERMIT, IN ADDITION TO A SEPARATE NON-REFUNDABLE ENGINEERING INSPECTION FEE TO BE PAID AT THE TIME OF APPLICATION, IN THE AMOUNT OF \$200.00 ANY PERMITTED STREET OPENING THAT IS NOT PROPERLY RESTORED, CAUSING THE NEED FOR RE-INSPECTION BY THE BOROUGH ENGINEER'S OFFICE SHALL BE BILLED AND ADDITIONAL \$200.00 FOR EACH RE-INSPECTION OF THE STREET OPENING.

AN ADDITIONAL FEE OF \$500.00 WILL BE CHARGED TO EXCAVATE ANY ROADWAY THAT HAS BEEN IMPROVED WITHIN THE PREVIOUS FIVE (5) YEARS.

SHOULD THE APPLICANT NOT HAVE A BOND FILED WITH THE BOROUGH OF JAMESBURG, THE APPLICANT SHALL POST A CASH OR CERTIFIED CHECK DEPOSIT ACCORDING TO THE FOLLOWING SCHEDULE:

Α.	PER SQUARE FOOT MINIMUM	\$ \$	6.00 325.00
B.	IMPROVED STONE OR ROAD OIL PER SQUARE FOOT MINIMUM	\$ \$	6.00 325.00
C.	PENETRATING MACADAM /SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$	9.00 550.00
D.	REINFORCED CONCRETE OR BITUMINOUS CONCRETE/ SIMILAR SURFACE PER SQUARE FOOT MINIMUM	E \$	9.00 550.00

UNIMPROVED ROADS OR UNPAVED SHOULDER

WHERE THE EXCAVATION IS MADE IN A HEAVILY TRAVELLED STREET OR WHERE FOR ANY REASON IT IS NECESSARY FOR THE BOROUGH TO STATION A POLICE OFFICER NEAR THE EXCAVATION TO DIRECT TRAFFIC, THE APPLICANT SHALL ALSO BE CHARGED THE CURRENT RATE FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

#### **SEWER CONNECTION INSPECTIONS**

ENGINEERING INSPECTION - BILLED @ \$200.00 PER INSPECTION WITH MINIMUM FEE OF \$500.00 TO BE SUBMITTED WITH APPLICATION. UNUSED PORTION OF FEE IS TO BE RETURNED TO APPLICANT AT COMPLETION OF WORK AND SETTLEMENT OF BILLING.

SEWER CONNECTIONS		
APPLICATION FEE		
DWELLINGS WITHIN T	HE BOROUGH OF JAMES	BURG:

SINGLE FAMILY DWELLING \$ 1,500.00

TWO-FAMILY DWELLING SIDE-BY-SIDE \$ 1,500.00

MULTI-FAMILY DWELLING, INLCUDING BUT NOT
LIMITED TO GARDEN APARTMENTS \$ 1.500.00

EACH ADDITIONAL UNIT AFTER THE FIRST
SINGLE FAMILY LIVING UNIT \$ 1,000.00

EACH TOWNHOUSE SINGLE-FAMILY
DWELLING SIDE-BY-SIDE \$1,500.00

\$ 50.00

PROFESSIONAL OFFICE BUILDING, INDUSTRIAL BUILDING AND ALL OTHER BUILDINGS NOT OTHERWISE PROVIDED FOR	<b>¢</b> 1	,500.00
OTTERWISE PROVIDED FOR	φι	,500.00
EACH ADDITIONAL LAVATORY AFTER FIRST	\$	800.00
LAUNDRY CLOTHES WASHING MACHINES, DOMESTIC, COMMERICAL AND INDUSTRIAL	\$ 1	,500.00
EACH ADDITIONAL WASHING MACHINE AFTER FIRST TWO WASHING MACHINES IN A SINGLE BUILDINGSTRUCTURE	\$	75.00
EACH ADDITIONAL FIXTURE (FIXTURES INCLUDE LAVATORIES, KITCHEN SINKS, SLOP SINKS, URINALS, BATH TUBS, SHOWER STALLS, LAUNDRY TUBS, FLOOR DRAINS, HOSE BIBB AND SUMP PUMPS)	\$	12.00
FEE FOR A DWELLING OUTSIDE OF JAMESBURG TO BE TIED INTO THE BOROUGH'S SEWER SYSTEM.	\$ 1	,600.00
SOLICITORS, PEDDLERS, AUCTIONEERS	\$	50.00
<u>SIGNS</u> - Fine for Violation of Sign Ordinance as per Borough Code Chapter 27, sec. 139	\$	500.00
Non-Profit All Others	\$ \$	50.00 200.00
TATTOO LICENSE INITIAL APPLICATION ANNUAL RENEWAL OF LICENSE LATE FEE - per month, after July 1	\$	500.00 150.00 00.00/Month
TAX OFFICE:  TAX RECORD SEARCH (per year)  COMPUTER PRINT-OUTS (each block & lot)  USE OF DUPLICATE (MEMO) TAX BILL  ELECTRONIC FILE TRANSFER FEE – PER TRANSFER  TAX SALE NOTICE IN LIEU OF ADVERTISING  REDEMPTION CALCULATIONS 1ST AND 2ND  REDEMPTION CALCULATIONS 3RD OR MORE	\$ \$ \$ \$ \$ \$	15.00 1.00 5.00 10.00 25.00 FREE 50.00/EA
TOWER'S LIST APPLICATION FEE	\$	250.00
TOWER'S LIST APPLICATION FEE (REGULAR & HEAVY-DUTY TOWING)	\$	350.00
TOWING SERVICES: MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM MONDAY THROUGH FRIDAY 6:01PM TO 5:59AM WEEKENDS AND HOLIDAYS	\$1	25.00 50.00 50.00

STORAGE FEES: INSIDE STORAGE FACILITY	\$60.00/DAY
OUTSIDE STORAGE FACILITY	\$40.00/DAY
ADDITIONAL FEES: CLEAN-UP  ADMINSTRATIVE FEE	\$45.00 + \$15.00/BAG OIL ABSORBENT \$35.00
YARD FEE COVERING/TARPING	\$35.00 \$40.00
EXTRA PERSON \$75.00/HOUR/MAN WAITING TIME	\$75.00.HOUR AFTER ON SCENE FOR
WINCHING/RECOVERY	60 MINUTES \$100.00/HOUR + TOW FEE
ROAD SERVICE MILEAGE	\$75.00 DAY \$85.00 NIGHT, WEEKEND & HOLIDAY \$7.00/MILE (OUTSIDE OF JAMESBURG)
HEAVY DUTY TOWING: CONVENTIONAL TOW 6,001 POUNDS TO 25,000 POUNDS CONVENTIONAL TOW 25,001 POUNDS TO 55,000 POUNDS CONVENTIONAL TOW 55,001 POUNDS TO 80,000 POUNDS CONVENTIONAL TOW BUS COACH NIGHTS, WEEKENDS, AND HOLIDAYS – ADDITIONAL LOWBOY OR LANDOLL TRACTOR TRAILER	\$200.00 \$350.00 \$500.00 \$500.00 \$85.00 \$350.00/HOUR
STORAGE FEES: 6,001 POUNDS TO 12,000 POUNDS 12,001 POUNDS TO 26,000 POUNDS 26,001 POUNDS TO 80,000 POUNDS	\$50.00 \$75.00 \$85.00
ADDITIONAL FEES: CONNECT AIR LINES REMOVE AXLE OR DRIVESHAFT CAGED BRAKES VEHICLE PREPARATION FEE	\$35.00 EACH \$75.00 EACH \$35.00 EACH \$75.00/HOUR (LABOR REQUIRED TO PREPARE TOW PAST 30

ADMINISTRATIVE FEE

YARD FEE

MINUTES)

\$50.00

\$50.00

CLEAN UP FEE \$45.00 + \$15.00/BAG OIL ABSORBEN

ABSORBENT \$40.00

COVERING/TARPING EXTRA MAN

\$85.00/

MAN/HOUR

WAITING TIME \$100.00/HOUR AFTER ON SCENE FOR 60 MINUTES WINCHING/RECOVERY

\$450.0

0/HOUR/TRUC K + TOW FEE \$875.00/HOUR \$12.00/MILE

ROTATOR/CRANE SERVICE MILEAGE

1.

2.

SPECIAL EXCEPTION

(OUTSIDE OF JAMESBURG)

\$

\$

100.00

100.00

\$ 100.00

#### TOWING OPERATOR'S MAXIMUM DISTANCE FROM THE BOROUGH

For Applications accepted in 2018 for 2019 Towing and on-going applications. The maximum distance from the Borough will be Nine (9) miles from Borough Hall.

TRANSCRIPTS OF MEETINGS DEPOSIT (PER MEETING)	\$	100.00
TRAVELING SHOWS, CARNIVALS, & CIRCUSES  Traveling Show/Circus License (each day of performance)  Bond to be deposited at time of application	\$ \$	25.00 200.00
Carnival License (each day) Bond to be deposited at time of application	\$ \$	100.00 1,000.00
TWO HUNDRED FOOT LIST per Block & Lot requested	\$	10.00
VACANT PROPERTY REGISTRATION FEE		
In Accordance with Ordinance #07-15 An Additional a Late Fee, per day, per property, after January 31 Along with any additional Summons issued.	\$	5.00/DAY
ZONING		

APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39a.

APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39b,

3.	APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39c, HARDSHIP

APPEAL FROM ADMINISTRATIVE OFFICIAL OR AGENCY

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4. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40-55D-39d, SPECIAL REASONS.

\$

40.00

150.00

- 5. ZONING PERMIT, FENCE OR POOL
- 6. ALL OTHER ZONING PERMITS \$ 40.00

**ZONING MAP** \$ 10.00

- 1. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
- 2. This ordinance shall take effect, immediately following adoption and publication pursuant to law, unless otherwise stated in the ordinance.

#### **ORDINANCE #05-21**

## AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG

RECORD OF VOTE:

FIRST READING: March 17, 2021

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas			X
Council Member Rampacek			AB
Council Member Rutsky			X
Council Member Shaughnessy		X	X
Council President Sussman	X		X
Mayor Lowande			

PUBLICATION: March 26, 2021 SECOND READING: April 21, 2021 PUBLIC HEARING: April 21, 2021

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y		Y	Y			Y
Council Member Ludas			Y			Y	Y		Y
Council Member Rampacek		Y	Y			Y			Y
Council Member Rutsky			Y	Y		Y		Y	Y
Council Member Shaughnessy	Y		Y			Y			Y
Council President Sussman			AB			AB			AB
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

#### **CONSENT AGENDA:**

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

#### **CONSENT AGENDA RESOUTIONS:**

Resolution #063-04-21-21\*\*

### **APPROVE PAYMENT OF VOUCHERS**

**WHEREAS,** The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$122,088.05.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rampacek	X		Х			
Council Member Rutsky			Х			
Council Member Shaughnessy		Χ	Х			
Council President Sussman						Х
Mayor Lowande						

RESOLUTION #064-04-21-21\*\*

## APPROVE MONTHLY REPOART - MARCH

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	March 2021
Finance Report	March 2021
Report of the Tax Collector	March 2021
Report of the Sewer Administrator	March 2021
Tax Collectors Annual Report of Uncollectable Taxes	

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			Х			
Council Member Rampacek	Х		X			
Council Member Rutsky			Х			
Council Member Shaughnessy		Χ	Х			
Council President Sussman						X
Mayor Lowande		•				

#### **NON-CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #065-04-21-21

#### **AUTHORIZE REFUND OF SEWER OVERPAYMENT**

**WHEREAS**, overpayment of tax has been received by the Sewer Administrator resulting from an overpayment in the aggregate amount of one hundred seven dollars and nineteen cents (\$107.19)

**WHEREAS**, the payment has been certified by the Sewer Administrator as overpayment on 1<sup>st</sup> Quarter Sewer for the year 2021 on property known as Block 75.01, Lot 338, Qual. C-257;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Sewer Administrator be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Shaughnessy			X			
Council President Sussman						X
Mayor Lowande						

#### RESOLUTION #066-04-21-21

#### **AUTHORIZE REFUND OF SEWER OVERPAYMENT**

**WHEREAS**, overpayment of tax has been received by the Sewer Administrator resulting from an overpayment in the aggregate amount of one hundred seven dollars and nineteen cents (\$107.19)

**WHEREAS**, the payment has been certified by the Sewer Administrator as overpayment on 1<sup>st</sup> Quarter Sewer for the year 2021 on property known as Block 65, Lot 15

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Sewer Administrator be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky		X	X			
Council Member Shaughnessy			X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #067-04-21-21

## **RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

#### MAYOR AND COUNCIL

March 17, 2021

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		Χ	X			
Council Member Ludas	X		X			
Council Member Rampacek					X	
Council Member Rutsky			X			
Council Member Shaughnessy			X			
Council President Sussman						Χ
Mayor Lowande						

RESOLUTION # 068-04-21-21

<u>Authorizing submission of grant application and authorizing the Mayor to execute the grant agreement with the New Jersey Department of Law & Public safety Body-Worn Camera Grant Program</u>

**WHEREAS**, the Borough of Jamesburg wishes to apply to the New Jersey Department of Law and Public Safety for Grant Funds through the Body-Worn Camera Grant Program; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey formally approves the grant application for the Body-Worn Camera Grant Project.

**BE IT FURTHER RESOLVED**, that the Mayor and the Borough Administrator are hereby authorized to submit a grant application identified as SFY21 – Body-Worn Camera.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Administrator are hereby authorized to sign the grant agreement on behalf of the Borough of Jamesburg and that their signature constitutes acceptance of the terms and conditions of the grant application and approves the execution of the grant application.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Х			
Council Member Ludas			Х			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council President Sussman						Χ
Mayor Lowande						

• Administrator Frueh explained this would be for any additional cameras we may need.

RESOLUTION #069-04-21-21 – Removed from Agenda.

#### **COUNCILMATIC COMMITTEE REPORTS:**

• FINANCE COMMITTEE Council Member Rampacek

<u>Finance Report:</u> The auditors are finishing their final review of the audit; buy we have not seen a draft yet. Also, we are still working hard on our 2021 budget. Scott has been working with the county CFO and putting some items together base on what they have reviewed. As of right now, it looks like taxes may increase 2% but we will not know for sure until we get finalized numbers from the American Relief Program. If anyone has concerns, questions or suggestions regarding the budget, feel free to reach out to me.

<u>Library Report:</u> The library is still offering curbside pickup and digital media. Also, they are working on coming up with an opening schedule; which I will let you know when I hear. They are also planning a hybris summer reading schedule this year. Make sure to follow them on Facebook or visit their website for current information about the building and programs being offered.

## • EDUCATION COMMITTEE

Council Member Shaughnessy

Jamesburg Public School students are now back in JFK 4 days a week. They are attending afternoon classes virtually, but the time in school has been extended to every day except Monday. The school remains closed on Mondays to be thoroughly cleaned.

All Special Ed students are in on a four-day basis at the middle level as well. However, General Ed's students at the Middle School are still on the hybrid schedule. That is due to state guidelines. Since Middlesex County is still in the orange zone, distancing must be maintained at 6 ft. for middle and high school students. However, they have a plan in place and are prepared to pivot when the designation changes.

JFK is at above 60% of students. Many who have been all virtual and have been asked to change, the switch to 4 days a week as well as the re-start of the High 5 program are contributing factors. The school will evaluate on a case-by-case basis. Whether they can return depends n the space in their classroom.

The school has been working with Penn Medicine to help teachers get vaccinated. S we know, that is a major factor in getting students back full time, as will the development of vaccines for youths. It is still very unclear what school will look like next year and whether September would bring full days for students in the building.

We do look ahead to end the year. There will be, in some form a 5<sup>th</sup> grade and 8<sup>th</sup> grade graduation ceremonies. We will probably see events that are virtual in some form, of outdoors in another form. Last year's graduation outdoors was a success. With the backdrop of the Green Team's Rain Garden, it is easy to imagine another ceremony in that location.

#### POLICE COMMITTEE

Council President Sussman – ABSENT

Council Member Shaughnessy read his report:

For the Jamesburg Police Department, there were 71 calls for service, 11 motor vehicle accidents which resulted in 0 injuries, 107 motor vehicle summonses were issued, and 68 motor vehicle stops.

There were 3 criminal complaints issued. Fourteen new firearms applications were approved.

Police traveled 11,105 miles.

There is an investigation into a sexual assault, 3 DWI's were charged (all following MV accidents). We responded to 2 overdoses. Narcan was deployed in both cases.

Nine officers completed training for Rifle Qualifications.

A fraud is being investigated. Ten thousand dollars was wired to a fraudulent account. Residents are urged to be cautious and verify when sked to wire or transfer monies.

A resident was the victim of strong-armed robbery on march 25<sup>th</sup> on Buckelew Ave. The detective bureau is conducting the investigation.

Patrolman Bruno assisted lockdown drills at both GMB and JFK schools. SLEO II Gregory Motard will be resigning his position. He has been with JPD for 16 years.

#### PERSONNEL COMMITTEE

Council Member Czarneski

Our Business Administrator is currently on leave and will be back shortly. I am currently working with the Mayor and my co-chair to craft a "Return to Work" policy that may occur in phases with some of the phases possibly being combined. We will follow CDC and state guidelines on the return. With the COVID vaccine becoming available to more individuals, we feel it is time to move to try to get back to normal.

#### • PUBLIC WORKS COMMITTEE

Council Member Rutsky

Spring schedule is in full swing. Litter pick up and grass cutting has begun. Initial focus was on Green Acres, with the pandemic it seems it caused more litter to appear throughout the park and much of the downtown area. There was an issue with people not cleaning up after their dogs, especially at Green Acres. DPW has been essential in assisting the Green Team clean-ups. First, at the Buckelew house by having the dumpster emptied and ready to go for us. We filled it! They also took larger items such as broke n down lawn mowers to the yard for us. DPW will be removing the over grown and broken planter in front of the flag post on the Buckelew grounds. It will be replaced by a smaller free-standing planter, donated by 1<sup>st</sup> Constitution Bank. The trees around the flag post have been trimmed and Paul Intravartola had a flag erected. The same preparation can be said for his past clean up at the ballfields and behind Green Acres park. DPW provided garbage bags and litter grabbers. Honestly,

that tool helped us get into a lot of the areas covered with thorns and briars. I can't express my distain more for one use plastic bags. We find them everywhere. Spring flowers have been planted in the Borough pots on Railroad Avenue. Th next phase will be Veteran's park. I would like to inquire about the flag being flown at Veterans Park that is torn. Who is responsible for replacing that, as well as the flags on the monuments? It had been done by Commander Brown, but he is no longer doing the Borough. We have to address the situation. I have requested updates and I am still waiting for information in regards to the repairs that need to be done on the lights due to a car accident last summer at Veterans park as well as the Smokehouse damage from last fall at the Buckelew House, and the fencing at Tilly Davison park.

#### \* ENVIRONMENT/ GREEN COMMITTEE:

Council Member Ludas

On April 12<sup>th</sup> I attended a county water resource authority meeting to review and finalize storm water ordinances for six municipalities. Municipalities needing revisions will be notified by April 30<sup>th</sup>.

The Green Team has begun Spring Clean up projects. We cleaned out two rooms at the Blacksmith house on the Lakeview site. We had an intense cleaning of the Green Acres park area. We have a clean up for the downtown area and the Church Street Creek scheduled for May 1<sup>st</sup> from 9:00am-noon. I would like to thank the Green team Members, Historical Society, DPW, Scout Troop 54 and Councilmembers Czarneski and Rutsky.

Mr. marasca and I had a SERV meeting this month. Everything seems to be going well. There are fourteen residents currently, maximum occupancy is fifteen. We will meet again in October.

I would like to welcome a new business n town. CIAO is located in the Dunkin Donuts plaza.

#### • CHIEF OF POLICE

Chief Craparotta

We are investigating an armed robbery that occurred march 25<sup>th</sup> on Buckelew Avenue. We are also investigating \$10,000 that was wired into a fraudulent account. Please be careful and call the police if need be.

Our fleet of vehicles are in major need of repairs. We have already spent \$, on repairs this year. If we get a new vehicle very year, this helps to prevent so many repairs. We have to find a better way to purchase vehicles.

I attended a Chief's meeting. There may be mandatory training for our officers which could cost the town \$20,000.

Water is leaking into the police department from the front of the building and into the conference room. We have expensive machinery such as our breathalyzer and fingerprinting machines that could be damaged.

We are also in need of a new speed alert trailer, ours was damaged.

SLEO II Greg Motard is retiring after 16 years. I will be accepting applications to replace him. Without two SLEO's we will have to pay a regular officer overtime which could be costly. I cannot predict howe often we will need to use a SLEO II, they are flexible.

## ADMINISTRATOR'S REPORT

Scott Frueh

We will order new flags for Veterans Park and Borough Hall. Commander Brown will replace the smaller ones around the monument.

# • PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS: Mayor Marlene Lowande

Small business grants are out. Information can be found on Facebook page, Governor Murphy's page or on the NJ.GOV page.

To date there have been 611 COVID cases in Jamesburg. 1,421 have received their 1<sup>st</sup> vaccine dose, 1,900 are completely vaccinated, 2.5 million in New Jersey are vaccinated. Pfizer vaccines are now available to 16–18-year-olds. There are several websites available for COVID information and vaccine information. If you are homebound, please reach out to me.

Council, thank you for working so hard. Green Team you re doing a great job! There seems to be more and more garbage on the streets, not just in Jamesburg.

#### **DISCUSSION ITEM: Cannabis Legislation**

#### MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Ludas Seconded By: Rampacek <u>Bertin Lefkovic – 27 Lake Street - Mr. Lefkovic is concerned with the fact that people who have to drive out of town to go to a dispensary would be driving back into town under the influence. He feels Jamesburg has a lot of empty store front and the town can use the revenue. With a law that was passed, the town can get 2% of the sales for the year. He also feels having more foot traffic would be good for the businesses. Mr. Lefkovic is asking the Mayor and Council to consider making the ban temporary and is asking for a referendum in the November Election.</u>

<u>Meredith Betedo – 9 Quail Run</u> – Ms. Betedo supports a dispensary in town. This can bring money into the town and for the schools. She feels there will be no issues with people driving under the influence. There are options for medical and recreational, the town can only allow for medical.

<u>Michelle Scott – 7 Fernwood Lane</u> - Ms. Scott is in agreement with the others who spoke tonight. She feels there could be a lot of benefits financially for the town.

<u>Chief Craparotta</u> – Chief has many concerns with having a dispensary in town, below are some of his concerns:

- Impaired driving on our streets
- We have no level to test for marijuana
- In Colorado, ER incidents increased substantially
- Walking school district children walking by these shops
- Children would be more tempted to try at a younger age
- All cash business increased robberies
- Town will not make substantial money
- More accessible for juveniles
- Liquor bottles and trash will increase
- More disturbances
- The smell while residents are dining outside

Chief also warned there is a lot of misinformation out there and to be careful when doing research.

Council Members all listened to the Chief's concerns. They are in agreement that he has a lot of good concerns. Another concern the Council has is that we have 2 schools in the town, the dispensary would more than likely be within 100' of one of the schools. All seem to be in agreement with the fact that we need more information before they can vote. Council Member Rampacek is concerned with the traffic this will create.

Council Member Ludas agreed to go to the business with a survey to get their input on how they feel about having a dispensary in town.

<u>Mayor Marlene Lowande</u> – Mayor Lowande explained we have until August to make our decision. She feels there are pros and cons. Getting 2% back to the town would be nice. Having 2 schools and the fact we are a walking district is definitely a concern. Also, the fact that it is at this point an all-cash robbery will be up.

#### **MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Shaughnessy Seconded By: Rampacek

## **MOTION TO ADJOURN:**

Proposed By: Shaughnessy Seconded By Rampacek

TIME OF ADJOURNMENT: 8:48 PM

Susan Boulogne Registered Municipal Clerk Borough of Jamesburg