

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
June 21, 2023
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Spillane - ***ABSENT***
Council Member Emens
Council Member Goletz
Council Member Rampacek
Council Member Rutsky
Council Member Taylor
Administrator Capabianco
Borough Attorney – Raffetto

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Rampacek
Seconded By: Goletz

No one from the public wished to speak.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Rampacek
Seconded By: Taylor

PUBLIC HEARING AND ADOPTION OF THE 2023 LOCAL MUNICIPAL BUDGET

****Budget to be tabled until the July 19th meeting****

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#135-06-21-23

Introduce Amended Budget
(Vote to Table)

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

ORDINANCES FIRST READING BY TITLE ONLY –(Public Hearing July 19, 2023)

BOND ORDINANCE #15-23

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO AUGUSTA STREET AND WEST RAILROAD AVENUE IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$480,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$480,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

FIRST READING: June 21, 2023

COUNCIL MEMBER	MOTION		VOTE
	TO INTRODUCE	2nd	
Council Member Emens	X		X
Council Member Goletz			X
Council Member Rampacek			X
Council Member Rutsky		X	X
Council Member Taylor			N
Council President Spillane			AB
Mayor Lowande			

PUBLICATION: June 30, 2023
 SECOND READING: July 19, 2023
 PUBLIC HEARING: July 19 2023

ORDINANCES SECOND READING – Public Hearing

ORDINANCE #11-23

BOND ORDINANCE PROVIDING FOR THE RECONSTRUCTION OF ROADS IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
					d				
Council Member Emens			Y			Y		Y	Y
Council Member Goletz		Y	Y			Y			Y
Council Member Rampacek	Y		Y	Y		Y	Y		
Council Member Rutsky			Y		Y	Y			Y
Council Member Taylor			Y			Y			N
Council President Spillane			AB			AB			AB
Mayor Lowande									

A resident asked which roads this was covering. Several Councilmembers were concerned about the debt and wanted a better understanding of how Bonds work. Administrator Capabianco explained the roads that were to be covered and also how a Bond works. By doing projects this way it helps yo build up our Capital Improvement Fund.

ORDINANCE #12-23

AN ORDINANCE OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE CHAPTER 13 REFUSE COLLECTION WITH ADDITIONAL LANGUAGE IN SECTION 1 SUBSECTION 8 TIME AND FREQUENCY OF COLLECTION

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Emens			Y			Y			Y
Council Member Goletz			Y			Y		Y	Y
Council Member Rampacek	Y		Y	Y		Y	Y		Y
Council Member Rutsky		Y	Y			Y			Y
Council Member Taylor			Y		Y	Y			Y
Council President Spillane			AB			AB			AB
Mayor Lowande									

ORDINANCE #13-23

AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG CREATING CHAPTER 34, PRIVATELY OWNED SALT SHEDS

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Emens			Y			Y			Y
Council Member Goletz	Y		Y			Y		Y	Y
Council Member Rampacek		Y	Y	Y		Y	Y		Y
Council Member Rutsky			Y			Y			Y
Council Member Taylor			Y		Y	Y			Y
Council President Spillane			AB			AB			AB

Mayor Lowande									
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CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

- | | |
|--------------------------|--|
| #120-06-21-23** | Approve Monthly Reports – May |
| #121-06-21-23** | Approve Payment of Vouchers |
| #123-06-21-23** | Approve Liquor License Renewal – |
| Aayushi (Village Liquor) | |
| #125-06-21-23** | Approve Liquor License Renewal – |
| Tuttinet, LLC | |
| #126-06-21-23** | Approve Liquor License Renewal – Karan |
| Purva (Buy Rite) | |
| #127-06-21-23** | Approve Liquor License Renewal – Bovine |
| Burgers | |
| #128-06-21-23** | Approve Liquor License Renewal – Don |
| Pepe | |
| #135-06-21-23** | Accepting Resignation of SLEO II Officer |
| Patrick Smith | |

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#122-06-21-23

Approve Liquor License Renewal –
Jamesburg Fire Dept

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek					X	
Council Member Rutsky			X			
Council Member Taylor		X	X			
Council President Spillane						X
Mayor Lowande						

#129-06-21-23

Approve Minutes – May 17, 2023

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek					X	
Council Member Rutsky	X		X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#130-06-21-23

Approve Executive Session Minutes – May
17, 2023

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek					X	
Council Member Rutsky		X	X			
Council Member Taylor	X		X			
Council President Spillane			X			X
Mayor Lowande						

#131-06-21-23

Appointing A Temporary Chief Financial Officer (CFO)

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek		X				
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#132-06-21-23

Awarding of Contract to Remington & Vernick Engineers For Professional Services Associated With The FY2023 NJDOT Municipal Aid Grant Program

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky		X	X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#133-06-21-23

Approving Lead Grant Assistance Program

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#134-06-21-23

Authorize Refund of Tax Overpayment

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky	X		X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#136-06-21-23

Authorizing The Borough Administrator To Hire Up To Three Part-Time DPW Summer Help

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane						X
Mayor Lowande						

#137-06-21-23

Amending Agreement Outlined in Resolution #107-04-19-23 Usage of Fire Department Property, Known As The First Aid Squad

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek					X	
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane						X
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council Member Rampacek

Finance Report:

The budget hearing to adopt our final 2023 budget has been tabled until the July 19th meeting due to delay in review from the State.

- **POLICE COMMITTEE**
Council Member Taylor

The Jamesburg Police Dept. had 1569 calls for service in the month of May, 86 motor vehicle summonses were issued on 192 motor vehicle stops. 5 Criminal Complaints as well as 35 motor vehicle accidents were also noted for May.

The Police Dept. also received 31 firearm applications in May which is a continuing increase from previous year

The Jamesburg Police Dept. would like to share with the public that they participated in the annual Torch Run for Special Olympics. They would like to thank the Jamesburg Fire Dept. and US Postal Service for running with them.

The Jamesburg Police Dept. along with Mayor Lowande handed out ice pops to students at JFK School celebrating the last day of school

Ptl. Durski completed the LEAD program at GMB School and along with members of the Jamesburg Police Dept. provided a picnic with games for all the graduating students.

- **PERSONNEL COMMITTEE**
Council Member Rutsky

Personal and Education June 21, 2023

I have nothing new to report on personnel.

Education, I went to the Board of Ed meeting last night. Dr. Villani reported that the graduations which included Pre-K, the 5th Grade Moving Up Ceremony and Eighth Grade Graduation all went extremely well. Registration for summer programs is filling up. She also reported that she's been meeting with the mayor along with the United Way representative and is looking for better ways to connect the borough, the schools and local businesses,

especially Spanish-speaking businesses. She would like to be part of bridging that gap with the help of the United Way. They are also looking to continue to connect more with programs at the Jamesburg library. The teacher shortage is an ongoing problem, and they are looking outside the box to continue to try to find ways to fill those voids. The Jamesburg Education Foundation gave out two scholarships to two Jamesburg seniors. These awards were rolled over from the Spud Dobenski Memorial Fund and will continue to be given out in his honor. Elliot Stroul announced that he will be leaving his term. He was awarded a plaque at the eighth-grade graduation, and again presented with a fond farewell at last night's board of Ed meeting. Dr. Villani and the board would like to wish everyone a wonderful summer.

Short note, the signs for food trucks are completed and I will be putting those up after the Fourth of July celebration. Food trucks are July 27 and September 28 from 4-8. The schools have requested to participate in the September 28 event as they have in the past as a back-to-school night celebration

- **PUBLIC WORKS COMMITTEE**
Council Member Goletz

This report is for DPW activity for the month of May. I would like to acknowledge the good work of the DPW staff. Memorial Day and our parade is when residents and visitors come downtown to view it. The parade route was spotless and the grass medians were neatly trimmed. The DPW staff were there for set up and breakdown for the post parade programs. Additionally, this month, they played a role in the finishing touches to the Library just prior to its grand reopening.

They continue with their peak season duties of mowing and monitoring the DPW yard. The vehicle lift has been fully installed at the DPW garage, which enables the staff to safely work and maintain the DPW fleet. They cleared sewer blockages and removed a tree, which was causing a hazardous condition. Although a date and time has not been confirmed, an exit interview with the outgoing Director Intravartolo is being set up prior to his retirement.

- **ENVIRONMENT/GREEN TEAM**
Council Member Emens

Environmental Committee Report – June 2023

- With the nature trail now walkable from the park to East Church Street, we will be looking into cleaning up the entryway at East Church Street and repairing the flower box and sign.
- Councilman Goletz and I are awaiting response from the Monroe Township Green Team to discuss possible areas of collaboration, including the annual Green Fair.

Library Report – June 2023

- The library's grand reopening took place on June 8, 2023 at 6:30 PM and was a huge success. We held a ribbon cutting ceremony and remarks were delivered by Mayor

Lowande, Director Gabriella Oakley, Board President Rosemarie Spillane, Senator Linda Greenstein, Assemblyman DeAngelo, Middlesex County Commissioner Chanelle Scott-McCullum, and NJ State Librarian Jennifer Nelson.

- The ceremony was well-attended, and we had a record number of library card sign ups and foot traffic that night and the weeks since then. Thank you to all of our guest speakers and everyone who came out to the grand reopening.
- The renovation itself finished June 6 and was completed under budget. Thank you DPW, Jamesburg Police, fellow trustees, fellow Council Members and Mayor Lowande for all of the support for this project.
- We are also excited to launch Team Library — the library’s volunteer group. If you’d like to help fundraise, do events, and more, sign up! The link is on Facebook and the library’s website.
- The library will be offering a number of programs this summer including story time, crafts, games, and more.

- **LAND USE/ECONOMIC DEVELOPMENT**

Council President Spillane

The property Smart Lincoln was due to attend this month’s Land Use Meeting to discuss changes/ requests for changes but the applicant decided to cancel just shortly before we convened. They will reappear before us when they reschedule.

- **CHIEF OF POLICE**

Chief Craparotta

No report

- **ADMINISTRATOR’S REPORT**

Michael Capabianco

Administrator Capabianco gave an update on FEMA. We should be in much better shape next year.

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**

Mayor Marlene Lowande

Thank you to the DPW for all the help they give us with the Wednesday car shows. Thank you to Chief and The Police as well. Their will be 4th of July events in the park, followed by the fireworks.

July 21st will be a band showcase. We have 6 bands.

Library opening couldn’t have gone any better. We have exciting new programs.

MOTION TO ADJOURN:

Proposed By: Rampacek
Seconded By: Emens

TIME OF ADJOURNMENT: 7:45 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg

