

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
July 19, 2023
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Spillane
Council Member Emens
Council Member Goletz
Council Member Rampacek
Council Member Rutsky
Council Member Taylor
Administrator Capabianco
Borough Attorney – Raffetto

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Taylor
Seconded By: Rampacek

No one from the public wished to speak.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Rampacek
Seconded By: Goletz

Resolution #143-07-19-23

Public Hearing & Adoption of Amended
Budget

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Taylor | | | | | X | |
| Council President Spillane | | | X | | | |
| Mayor Lowande | | | | | | |

PUBLIC HEARING AND ADOPTION OF THE 2023 LOCAL MUNICIPAL BUDGET

MOTION TO OPEN PUBLIC COMMENT:

Proposed By: Rampacek
 Seconded By: Emens

John Miller - Mr. Miller asked if there was anything in the budget for the downstairs part of Borough Hall for the remediation of the water issue, also to bring the Police Department back to the building.

Administrator Capabianco explained FEMA will be paying 90% of the repairs to regrade the parking lot away from the building. The Engineer is currently working on the plans. There is no line item for this.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Rampacek
 Seconded By: Goletz

ADOPTION OF THE 2023 LOCAL MUNICIPAL BUDGET

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Taylor | | | X | | | |
| Council President Spillane | | | X | | | |
| Mayor Lowande | | | | | | |

ORDINANCES SECOND READING - Public Hearing

BOND ORDINANCE #15-23

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO AUGUSTA STREET AND WEST RAILROAD AVENUE IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$480,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$480,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

| COUNCIL MEMBER | MOTION TO OPEN | 2nd | VOTE | MOTION TO CLOSE | 2nd | VOTE | MOTION TO ADOPT | 2nd | VOTE |
|----------------------------|----------------|-----|------|-----------------|-----|------|-----------------|-----|------|
| Council Member Emens | | | Y | | | Y | | | Y |
| Council Member Goletz | | | Y | | Y | Y | | | Y |
| Council Member Rampacek | | | Y | | | Y | | Y | Y |
| Council Member Rutsky | | Y | Y | | | Y | | | Y |
| Council Member Taylor | | | Y | Y | | Y | Y | | Y |
| Council President Spillane | Y | | Y | | | Y | | | Y |
| Mayor Lowande | | | | | | | | | |

ORDINANCE #16-23

AN ORDINANCE OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE TO AMEND CHAPTER 6 ALCOHOL BEVERAGE CONTROL

| COUNCIL MEMBER | MOTION TO OPEN | 2nd | VOTE | MOTION TO CLOSE | 2nd | VOTE | MOTION TO ADOPT | 2nd | VOTE |
|----------------------------|----------------|-----|------|-----------------|-----|------|-----------------|-----|------|
| Council Member Emens | | | Y | | | Y | | | A |
| Council Member Goletz | | | Y | | | Y | | | A |
| Council Member Rampacek | Y | | Y | Y | | Y | Y | | Y |
| Council Member Rutsky | | | Y | | | Y | | | Y |
| Council Member Taylor | | | Y | | Y | Y | | | A |
| Council President Spillane | | Y | Y | | | Y | | Y | Y |
| Mayor Lowande | | | | | | | | | |

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

- #139-07-19-23** Approve Monthly Reports – June
- #140-07-19-23** Approve Payment of Vouchers
- #141-07-19-23** Repeal Resolution #125-06-21-23**
- #142-07-19-23** Approve Liquor License Renewal –
Tuttinet, LLC
- #144-07-19-23** Authorizing Submission of Grant Application
and Authorizing the Mayor to Execute the
Grant Agreement With the NJDOT for the Road
Improvements to Augusta and Reade Streets
- #145-07-19-23** Authorize Refund of Escrow
- #146-07-19-23** Accepting Resignation of Councilwoman
Rampacek as the Alternate Fund
Commissioner for the Garden State JIF
- #147-07-19-23** Waiving Sewer Fees

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | | X | | | |
| Council Member Rampacek | | X | X | | | |
| Council Member Rutsky | X | | X | | | |
| Council Member Taylor | | | X | | | |
| Council President Spillane | | | X | | | |
| Mayor Lowande | | | | | | |

NON-CONSENT AGENDA RESOLUTIONS:

#148-07-19-23

Approve Minutes – June 21, 2023

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | X | | X | | | |
| Council Member Rampacek | | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Taylor | | X | X | | | |
| Council President Spillane | | | | | X | |
| Mayor Lowande | | | | | | |

#149-07-19-23

Approve Special Mtg. Minutes – June 29, 2023

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | | X | | | |
| Council Member Rampacek | | | X | | | |
| Council Member Rutsky | X | | X | | | |
| Council Member Taylor | | | | | X | |
| Council President Spillane | | X | | | | |
| Mayor Lowande | | | | | | |

#150-07-19-23

Awarding Contract to Earle Asphalt
Relating to the 2022 NJDOT Various Road
Improvements

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Taylor | | X | X | | | |
| Council President Spillane | | | X | | | |
| Mayor Lowande | | | | | | |

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council Member Rampacek

Finance Report:

Tonight, we have adopted our 2023 budget.

The State increased the Municipal Relief Fund by \$150 million and that results in the Borough receiving an extra \$24,452 which will be used in next year's budget.

The State Health Benefit Plan has proposed a 7.4% rate hike for next year's Plan, which equates to an approximate increase of \$52,000 for next year.

- **POLICE COMMITTEE**
Council Member Taylor

The Jamesburg Police Dept. had 1,291 calls for service in the month of June which included 26 Motor Vehicle Accidents and 64 summonses issued on 121 motor vehicle stops. 9 Criminal Complaints were noted for June as well as 27 First Aid Calls and 8 Fire Calls.

The Police Dept. wished to share with the public they are asking to be joined on August 1, 2023 for National Night Out located at the Jamesburg Fire Dept. Fun and Games as well as refreshments will be available to the public.

The Police Dept. Dispatcher Sunny Worden submitted her resignation letter with the date of August 4, 2023. To take employment with Howell Police Dept.

- **PERSONNEL COMMITTEE**
Council Member Rutsky

I am unable to report anything new at this time.

Food Trucks are next Thursday the 27th from 4 to 8 PM at the Jamesburg Fire House. Hope to see you there.

- **PUBLIC WORKS COMMITTEE**
Council Member Goletz

This report is for the DPW activity for the month of June. In June, the staff continued with their peak season duties of mowing and monitoring the DPW yard. They have assisted and maintained a presence at the downtown weekly car show. They will also be working at the

upcoming Food Truck Night which takes place at the Firehouse on July 27 from 4:00 PM to 8:00 PM.

An unannounced inspection was made of the DPW facility by Public Employees Occupational Safety and Health. During this inspection violations were noted. These violations will be quickly remedied by better record keeping, developing and maintaining a system and training. We expect to be in full compliance by the end of the month.

At the Borough yard, the grinding of brush and leaves is complete. The product of the grinding is mulch, which is available to residents, during the open yard hours. Residents should bring the necessary tools and containers to take the material.

- **ENVIRONMENT/GREEN TEAM**
Council Member Emens

Environmental Committee Report – July 2023

- The next project the committee will take on is cleaning up the entryway at East Church Street and repairing the flower box and sign
- that mark the trail.
- We are looking into the possibility of organizing another community cleanup in the fall.
- I've reached out to the Monroe Township Green Team and representatives from the Monroe Township Environmental Commission and we plan
- to discuss areas of collaboration.
- We continue to work with Helmetta on the rollout of their green team.
- We've been putting together some content for green tips to post on the Green Team Facebook page and future Borough newsletters.

- **Library Report – July 2023**

The library has seen a surge in foot traffic, circulation, library card sign ups, and engagement online since the grand reopening.

- We also rolled out a robust set of programs for the community. These include the children's summer program with weekly story time,
- "Crafternoons", and "Gather for Games." Other programs include computer classes, Queer Corner and Team Library — the library's volunteer group.
-
- If you'd like to help fundraise, do events, and more, join Team Library! The link is on Facebook and the library's website.
-
- The library will soon roll out other new programs and clubs including a new book club, a sewing and crocheting club, and expand the
- Game Club to include chess tournaments, BINGO, and more game nights.

Public Relations – July 2023

We're excited to roll out the first Borough newsletter. The newsletter will be disseminated through Nixle, the website, and our social

- media pages. Print copies will be made available at the library and Borough Hall.
-
- A highlights page will be sent out with the next sewer bills.
-
- We are also working on outreach and communication through video. We are working on content for the Borough's YouTube channel.

*** LAND USE/ ECONOMIC DEVELOPMENT** Council Member Spillane

Land Use approved an extension for property owned by Vardhan Real Estate. They also approved a sub division for 60 Dayton Road.

• CHIEF OF POLICE Chief Craparotta

The Police ahead of schedule for their trainings.

• ADMINISTRATOR'S REPORT Michael Capabianco

No report.

• PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS: Mayor Marlene Lowande

Wrestling and Cheerleading are underway. August 18th there will be a band showcase by Bovine Burgers and Razor House. The car shows are hoping to come back downtown soon.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Taylor | | | X | | | |
| Council President Spillane | | | X | | | |
| Mayor Lowande | | | | | | |

Motion to Come out of Executive Session:

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Emens | | | X | | | |
| Council Member Goletz | | | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Taylor | | | X | | | |
| Council President Spillane | | X | X | | | |
| Mayor Lowande | | | | | | |

MOTION TO ADJOURN:

Proposed By: Spillane
Seconded By: Rampacek

TIME OF ADJOURNMENT: 8:15 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg

